

CITY OF EMPORIA

PUBLIC HEARING

1. Cigarette Tax Ordinance – Request to Adopt

AGENDA
EMPORIA CITY COUNCIL
Regular Meeting
TUESDAY, April 17, 2012- 7:30 P.M.

OPENING PRAYER

ROLL CALL

APPROVAL OF MINUTES

April 3, 2012 ~ Regular Meeting

APPROVAL OF BILLS

REPORTS

Financial and Tax Reports
Commissioner of the Revenue Report
Permit and Inspection Report
Police Report
Sheriff Report
Fire Report
City Attorney Report

APPROVAL OF AGENDA

UNFINISHED BUSINESS

NEW BUSINESS

- 12-27. Cigarette Tax Ordinance - Request to Adopt
- 12-28. Chowan River Basin Flood Taskforce – Request to Approve
- 12-29. Sanitation Trucks – Request to Adopt Resolution Approving Financing Terms
- 12-30. Fire Program Funds – Appropriation Ordinance
- 12-31. FY13 Budget Work Sessions – Request to Approve Dates
- 12-32. Request by Habitat for Humanity – Sign Permit Fee Waiver



CITY OF EMPORIA

PUBLIC HEARING

1. Cigarette Tax Ordinance – Request to Adopt

AGENDA
EMPORIA CITY COUNCIL
Regular Meeting
TUESDAY, April 17, 2012- 7:30 P.M.

PUBLIC COMMENT

CLOSED SESSION

Closed Meeting pursuant to Virginia Code § 2.2 3711 (A) (3) Disposition of publicly held real property pertaining to the former Emporia Elementary School, (A) (5) Discussion concerning a prospective business where no previous announcement has been made, and (A) (7) Legal matter pertaining to the Mega Site development.

**MINUTES
EMPORIA CITY COUNCIL
CITY OF EMPORIA MUNICIPAL BUILDING
April 3, 2012**

Note to Reader: Although the printed agenda document for this City Council meeting is not part of these minutes, the agenda document provides background information on the items discussed by City Council during the meeting. A copy of the agenda document for this meeting may be obtained by contacting the Office of the City Clerk.

Emporia City Council held a regular meeting on Tuesday, April 3, 2012 at 7:30 p.m. in the Council Chambers of the Municipal Building, located at 201 South Main Street, Emporia, Virginia. Mayor Samuel W. Adams, III presided over the meeting with Bishop Vincent Lowery offering the invocation.

ROLL CALL

The following City Council members were present:

Councilman F. Woodrow Harris
Councilman James C. Saunders
Councilwoman Doris T. White
Councilwoman Deborah D. Dixon
Councilwoman Beverly White
Councilwoman L. Dale Temple
Councilwoman Carolyn S. Carey

Others present:

Samuel W. Adams, III, Mayor
C. Butler Barrett, City Attorney
Brian S. Thrower, City Manager
Steve B. Hall, Assistant City Manager
Tessie S. Wilkins, City Clerk
Joyce E. Prince, Commissioner of the Revenue
Sheila Cutrell, Financial Director
Royal Jones, Public Works Director

MINUTES APPROVAL

Councilwoman Temple moved to approve the minutes from the Tuesday, March 20, 2012, City Council meeting minutes as presented, seconded by Councilwoman Doris White, which passed as follows:

Councilman F. Woodrow Harris	aye
Councilman James C. Saunders	aye

Councilwoman Doris T. White	aye
Councilwoman Deborah D. Dixon	aye
Councilwoman Beverly White	aye
Councilwoman Dale Temple	aye
Councilwoman Carolyn S. Carey	aye

AGENDA APPROVAL

Councilman Saunders moved to approve the agenda as presented, seconded by Councilwoman Temple, which passed as follows:

Councilman F. Woodrow Harris	aye
Councilman James C. Saunders	aye
Councilwoman Doris T. White	aye
Councilwoman Deborah D. Dixon	aye
Councilwoman Beverly White	aye
Councilwoman Dale Temple	aye
Councilwoman Carolyn S. Carey	aye

Major Adams welcomed the Girl Scout Troops to the Council Meeting and also thank them for there dedicated service to the community.

UNFINISHED BUSINESS

12-18. Board of Equalization Nominations

Mayor Adams inquired if there was a nominee to be submitted to Judge Sharrett for the Board of Equalization.

Councilman Saunders moved to nominate Preston Battle for consideration to serve a 1 year term on the Board of Equalization.

Councilman Saunders moved to nominate Preston Battle name for submission to Greenville County Circuit Court for consideration and official approval to serve a one year term on the Board of Equalization, seconded by Councilman Harris, which passed as follows:

Councilman F. Woodrow Harris	aye
Councilman James C. Saunders	aye
Councilwoman Doris T. White	aye
Councilwoman Deborah D. Dixon	aye
Councilwoman Beverly White	aye
Councilwoman Dale Temple	aye
Councilwoman Carolyn S. Carey	aye

NEW BUSINESS

12-26. 2012 VML Policy Committee Nominations

Mr. Thrower reported that the annual submission of nominations to VML's Policy Committees was needed by City Council members.

Councilman Harris made a motion to nominate the following to VML's Policy Committees as indicated:

Mr. Hall.....Community & Economic Development
Councilwoman Doris T. White.....Environmental Quality
Mr. Thrower.....Finance
Councilwoman Deborah D. DixonGeneral Laws
Councilwoman Carolyn S. Carey.....Human Development & Education
Dale Temple.....Human Development & Education

Councilman Saunders seconded the motion, which passed as follows:

Councilman F. Woodrow Harris	aye
Councilman James C. Saunders	aye
Councilwoman Doris T. White	aye
Councilwoman Deborah D. Dixon	aye
Councilwoman L. Dale Temple	aye
Councilwoman Beverly White	aye
Councilwoman Carolyn S. Carey	aye

PUBLIC COMMENT

Mayor Adams asked if anyone wished to bring a matter before City Council members adhering to the three minute time limitation.

George Pugh, 750 Halifax Street, addressed Council asking if they would consider letting Emporia-Greenville Habitat for Humanity build there 8th house in the City of Emporia.

With there being no further comments to come before City Council, Mayor Adams closed the public comment portion of the meeting.

*****Closed Session*****

Councilwoman Temple moved that the joint closed session meeting with the Emporia Redevelopment and Housing Authoring pursuant be entered for the purpose of discussing Virginia Code § 2.2 3711 (A) (7) **Legal matters requiring the advice of counsel regarding the Citizens National Bank Building and (A) (5) Discussion concerning a prospective business where no previous announcement has been made.** Councilman Saunders seconded the motion, which passed as follows:

Councilman F. Woodrow Harris	aye
Councilman James C. Saunders	aye
Councilwoman Doris T. White	aye
Councilwoman Deborah D. Dixon	aye
Councilwoman Beverly White	aye
Councilwoman Dale Temple	aye
Councilwoman Carolyn S. Carey	aye

*****Regular Session*****

Councilwoman Dixon moved that the meeting be returned to Regular Session. Councilwoman Temple seconded the motion, which passed as follows:

Councilman F. Woodrow Harris	aye
Councilman James C. Saunders	aye
Councilwoman Doris T. White	aye
Councilwoman Deborah D. Dixon	aye
Councilwoman Beverly White	aye
Councilwoman Dale Temple	aye
Councilwoman Carolyn S. Carey	aye

CERTIFICATION

Councilwoman Dixon moved to certify the following:

1. only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act were discussed in the Closed Session to which this certification applies, and
2. only such public business matter as were identified in the motion by which the Closed Session was convened were heard, discussed, or considered by City Council.

Councilman Saunders made the motion to rescind the previous Council action of deeding the Citizens National Bank building over to the Emporia Industrial Development Authority. Furthermore, he also made the motion to deed the Citizens National Bank building to the Emporia Redevelopment and Housing Authority, pending the Emporia Redevelopment and Housing Authority's acceptance of deed to the property and compliance with all necessary redevelopment guidelines moving forward.

Councilwoman Dixon made the motion authorizing Mayor Adams to execute a resolution conveying the deed to the Citizens National Bank Building property to the Emporia Redevelopment and Housing Authority. Councilwoman Temple seconded the motion, which passed as follows:

Councilman F. Woodrow Harris	abstained
Councilman James C. Saunders	aye
Councilwoman Doris T. White	aye
Councilwoman Deborah D. Dixon	aye
Councilwoman Beverly White	aye
Councilwoman Dale Temple	aye
Councilwoman Carolyn S. Carey	aye

Commissioner Mitchell made the motion authorizing the ERHA Chairperson to execute a resolution accepting the deed to the Citizens National Bank Building property from the City of Emporia. Commissioner Thomas seconded the motion, which passed as follows:

Commissioner Stainback	aye
Commissioner Carey	aye

Commissioner Thomas	aye
Commissioner Mitchell	aye
Commissioner Leach	aye

ADJOURNMENT

With no further business to come before City Council, Mayor Adams adjourned the meeting.

Samuel W. Adams, III, Mayor

Tessie S. Wilkins, City Clerk

Review of Bills

April 17, 2012

GENERAL FUND

LEGISLATIVE

Bank of America	416.69
Beverly White	75.00
Credle, Jones & Alga, P.C.	1,950.00
Deborah Dixon	375.00
Doris White	300.00
Emporia Jr. Woman's Club	30.00
F. Woodrow Harris	91.90
Jim Saunders	75.00
Samuel W. Adams	1,523.67
Telpage, Inc.	79.90
Treasurer of Virginia - VITA	6.31
Verizon	14.05
VMCA	325.00
Xerox Corporation	113.74

EXECUTIVE

Bank of America	860.28
City of Emporia - Petty Cash	13.92
Elvin Hicks - Richmond Times	14.00
Emporia-Greenville Chamber	10.00
Pembroke Occupational Health	316.00
Pitney Bowes Purchase Power	19.19
Spivey's Market, Inc.	62.09
Sussex-Surry Dispatch	198.00
Telpage, Inc.	84.95
The Tidewater News	907.00
Treasurer of Virginia - VITA	10.06
United Parcel Service	37.50
Verizon	252.92
Verizon Wireless	39.74
Virginia Employment Commission	25.00
VML Insurance Programs	40,287.37
Xerox Corporation	113.74

LAW

Barrett & Lockerman, PC	3,193.33
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REGISTRAR

Bank of America	187.07
Election Systems & Software	418.05
Poll Workers	3,245.00
Treasurer of Virginia - VITA	0.60
Verizon	14.05

VICTIM WITNESS

Independent Messenger	33.00
Pitney Bowes	140.37

VJCCCA/FAMILY VIOLENCE PREVENTION

Bank of America	84.94
Behavioral Interventions	91.77
Regina Gordon	65.61
Sadler Brothers Oil Company, Inc.	82.76
Telpage, Inc.	49.95
Treasurer of Virginia - VITA	11.64
Verizon	87.26
Verizon Wireless	773.94
VML Insurance Programs	513.25

SHARED SERVICES

County of Greenville	415,114.09
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FINANCE

Bank of America	458.24
Blue Cross/Blue Shield of Virginia	36,462.34
Sheila Cutrell	48.00
Treasurer of Virginia - VITA	3.10
Treasurer of Virginia - VRS	38,315.29
Verizon	41.90
VML Insurance Programs	22,183.00
Xerox Corporation	113.73

DEBT SERVICE

The Bank of Southside Virginia	1,129.24
USDA Rural Development	5,000.00

NON-DEPARTMENTAL

Emporia-Greens. Local Law Library	206.00
Meherrin Regional Library	7,711.25

EMERGENCY SERVICES

Bank of America	325.00
Sadler Brothers Oil Company, Inc.	54.59
Treasurer of Virginia - VITA	2.68
Verizon	28.10
Verizon Wireless	153.96

Review of Bills

April 17, 2012

COMMISSIONER OF REVENUE/ASSESSOR

C. W. Warthen	499.87
CRAV	30.00
Quill Corporation	381.24
Treasurer of Virginia - VITA	214.85
University of Virginia	200.00
Verizon	59.72

TREASURER

M & W Printers, Inc.	1,447.50
Treasurer of Virginia - VITA	203.88
University of Virginia	130.00
Verizon	129.09

SHERIFF

Sadler Brothers Oil Company, Inc.	436.72
Treasurer of Virginia - VITA	4.83
Verizon	92.45
Verizon Wireless	96.50

COURTS

Barrett & Lockerman, P.C.	120.89
Connie Louise Edwards, P.C.	120.00
Crater Youth Care Commission	3,990.00
Law Ofc. Of W. Wm. Robinson, III	228.00
Law Ofcs. Of Barbara G. Mason, Inc.	363.08
Southside Regional Jail	62,720.00
Treasurer of Virginia - VITA	3.37
Verizon	83.42

FIRE

Amerigas Propane LP	1,918.84
Bank of America	523.21
Chesterfield Insurers, Inc.	3,795.00
Dominion Virginia Power	764.42
Emporia Clinic Corp.	100.00
Parker Oil Company, Inc.	1,983.92
Rawlings Brothers Garage & Towing	418.46
Sadler Brothers Oil Company, Inc.	217.50
Slagle Fire Equipment	274,072.00
Step Saver Products	622.00
Telpage, Inc.	79.90
Treasurer of Virginia	6.81
Verizon	113.59
Verizon Wireless	140.64
VML Insurance Programs	2,999.50

ANIMAL CONTROL

Sadler Brothers Oil Company, Inc.	267.46
Verizon Wireless	23.44

FACILITIES

Amerigas Propane LP	3,038.42
Bank of America	144.15
Cintas Corporation	289.64
Commonwealth Exterminators, Inc.	175.66
Computer Plus Sales & Service	200.00
Dominion Virginia Power	3,141.89
Klugel & Son, Inc.	593.60
Mecklenburg Electric Cooperative	940.73
Morris Refrigeration Company, Inc.	2,347.32
N. C. Glass Company, Inc.	321.57
R & C Electric Services, Inc.	933.23
Telpage, Inc.	277.38
The Yellow Room, Inc.	26,440.58
Wrenn Builders LLC	18,169.80

PLANNING AND ZONING

American Housing Specialist	1,884.02
Azatak LLC	2,835.00
Bank of America	704.86
Barrett & Lockerman, PC	446.00
Community Planning Partners, Inc.	1,573.77
Condor Construction & Development	15,200.00
Cynthia Batts	625.00
Dewberry & Davis, Inc.	4,020.00
Emporia Inn, LLC	2,999.85
Emporia Storage	290.00
Emporia-Greenville Chamber	10.00
Jeff Robinson & Associates, LLPC	903.75
Ken Peterson	1,150.00
Klugel & Son, Inc.	412.40
Quill Corporation	179.77
Richmond Times Dispatch	149.80
S. L. Hill Construction, Inc.	12,425.00
Sadler Brothers Oil Company, Inc.	326.54
Stantec Consulting Services, Inc.	12,788.75
The Roanoke Rapids Daily Herald	196.91
Treasurer of Virginia - VITA	6.59
Tucker Mechanical Contractor	9,533.06
VBCOA	60.00
Verizon	45.42
Verizon Wireless	115.93
William Chambliss	33,103.13
Xerox Corporation	113.73

PARKS & RECREATION

Bank of America	936.90
Cintas Corporation	37.72
Farm & Lawn Service	1,349.10
Sadler Brothers Oil Company, Inc.	228.61

Review of Bills April 17, 2012

POLICE

Bank of America	4,846.41
Cobb Technologies	366.00
Davis Body Shop, Inc.	4,215.27
Greene's Service Center	16.00
Sadler Brothers Oil Company, Inc.	8,096.98
Sheehy Ford of Richmond	210.00
Telpage, Inc.	59.95
Treasurer of Virginia - VITA	1,088.56
United Parcel Service	3.66
University of Louisville	675.00
Verizon	1,100.48
Verizon Wireless	634.63

PUBLIC WORKS

Bank of America	7,560.56
Cintas Corporation	641.34
Dominion Virginia Power	6,888.69
Fuel Freedom Card	3,038.45
Greensville County Landfill	14,619.61
Hicks Tree Service	1,400.00
Jasper Engines and Transmissions	10,075.00
Jim's Welding and Construction	12,900.00
Machine & Welding Supply Company	47.24
Mecklenburg Electric Cooperative	2,343.06
Norfolk Southern Corporation	880.00
Pugh Lubricants	2,881.52
Rightmyer Machine Rentals, Inc.	1,196.22
Sadler Brothers Oil Company, Inc.	2,051.27
Safety Kleen	327.37
Shawn Powell	46.97
Southside Regional Jail	799.20
Telpage, Inc.	39.95
Treasurer of Virginia - VITA	7.94
Verizon	247.80
Verizon Wireless	171.32

TOTAL GENERAL FUND

\$1,195,715.25

UTILITY FUND

American Water Works	295.00
Bank of America	7,776.17
Barrett & Lockerman, PC	4,071.00
Blue Cross/Blue Shield of Virginia	7,659.38
Brenntag Southeast, Inc.	3,500.52
Cintas Corporation	433.34
Cobb Technologies, Inc.	66.00
Control Equipment Company, Inc.	1,333.95
Dewberry & Davis, Inc.	110,082.50
Dominion Virginia Power	6,235.89
Farm and Lawn Service	1,239.20
First Citizens Bank	1,339.33
Fuel Freedom Card	715.11
Linwood Pope	45.01
M & W Printers, Inc.	2,697.17
Mecklenburg Electric Cooperative	7,877.12
Miller Supply Company	1,121.75
MSC Waterworks	1,430.10
Parker Oil Company, Inc.	1,124.75
Postmaster	708.00
Reliable Office Supplies	407.46
Russ Gordon's Garage	49.95
Sadler Brothers Oil Company, Inc.	2,140.28
Step Saver Products	725.00
Telpage, Inc.	79.90
Treasurer of Virginia	600.00
Treasurer of Virginia - VITA	17.72
Treasurer of Virginia - VRS	9,194.83
United Parcel Service	81.30
Univar USA, Inc.	6,892.70
Verizon	757.83
Verizon Wireless	166.36
VML Insurance Programs	19,455.75
VUPS	42.19
Water Guard, Inc.	352.00
Wilson Trucking Corporation	902.79

TOTAL UTILITY FUND

\$201,617.35

**General Fund
Revenue and Expenditure Report
March 31, 2012**

REVENUES

Description	Budget	Revenues To Date	% Collected
General Property Taxes	\$4,329,000	\$3,837,666	88.65%
Other Local Taxes	5,415,000	4,055,915	74.90%
Licenses, Permits & Fees	38,700	60,694	156.83%
Fines & Forfeitures	1,151,300	869,268	75.50%
Use of Money & Property	35,000	14,523	41.49%
Charges for Services	854,750	534,660	62.55%
Miscellaneous Revenue	106,175	461,279	434.45%
Recovered Costs	283,763	77,897	27.45%
State Non-Categorical Aid	602,319	603,547	100.20%
Shared Expenses	287,101	179,110	62.39%
Categorical State Aid	2,795,858	1,914,130	68.46%
Federal Non-Categorical Aid	1,366,032	85,201	6.24%
Categorical Federal Aid	25,000	25,000	100.00%
Proceeds from Loans	960,160	460,160	47.93%
Non-Revenue Receipts	0	0	#DIV/0!
Appropriated Fund Balance	<u>1,034,257</u>	<u>0</u>	<u>0.00%</u>
Total	\$19,284,415	\$13,179,050	68.34%

**General Fund
Revenue and Expenditure Report
March 31, 2012**

EXPENDITURES

Description	Budget	Expenditures To Date	% Expended
City Council	\$174,591	\$130,840	74.94%
City Manager	255,369	197,238	77.24%
Legal Services	48,970	28,859	58.93%
Commissioner of Revenue	203,463	148,893	73.18%
Assessor	41,428	35,219	85.01%
Treasurer	91,255	66,569	72.95%
Finance Department	198,921	138,047	69.40%
Registrar	90,183	53,335	59.14%
Courts	2,090,865	1,509,603	72.20%
Sheriff	228,971	156,266	68.25%
Police Department	2,823,066	2,039,670	72.25%
Fire Department	1,181,048	951,714	80.58%
Emergency Services	559,896	190,501	34.02%
Facilities Management	192,575	121,184	62.93%
Public Works	2,465,189	1,273,222	51.65%
Health & Social Services	498,061	431,881	86.71%
Education	4,316,916	3,569,737	82.69%
Library	92,535	77,112	83.33%
Community Development/Planning	2,026,768	535,036	26.40%
Economic Development	450,500	118,479	26.30%
Airport	91,919	60,000	65.27%
Parks & Recreation	111,049	111,049	100.00%
Arts & Culture	19,436	13,000	66.89%
Extension Service	26,060	11,123	42.68%
Civic & Community Organizations	20,995	25,855	123.15%
Non-Departmental	<u>984,386</u>	<u>651,091</u>	<u>66.14%</u>
Total	\$19,284,415	\$12,645,523	65.57%

**Utility Fund
Revenue and Expenditure Report
March 31, 2012**

REVENUES

Description	Budget	Revenues To Date	% Collected
Water Sales	\$1,352,000	\$847,290	62.67%
Sewer Service	1,261,750	1,125,343	89.19%
Water Taps	10,000	11,000	110.00%
Sewer Taps	10,000	16,000	160.00%
Cut-on/Cut-off Fees	62,000	56,637	91.35%
Meter Charges	55,000	41,328	75.14%
Rental Income	2,400	0	0.00%
Sales, Labor & Materials	2,000	191	9.55%
Penalties	95,000	49,381	51.98%
Interest Earned	4,000	883	22.08%
Miscellaneous	1,500	375,859	25057.27%
VDH FCAP Grant	200,000	0	0.00%
Tobacco Comm. Grant	825,925	141,490	17.13%
Proceeds from Bond Issue	<u>10,837,000</u>	<u>0</u>	<u>0.00%</u>
Total	\$14,718,575	\$2,665,402	18.11%

EXPENDITURES

Description	Budget	Expenditures To Date	% Expended
Administration and Billing	\$303,064	\$225,941	74.55%
Water Distribution	278,743	207,238	74.35%
Water Treatment Plant	1,371,304	769,691	56.13%
Sewage Collection	164,250	57,794	35.19%
Wastewater Treatment Plant	581,177	390,148	67.13%
Non-Departmental	<u>12,020,037</u>	<u>312,330</u>	<u>2.60%</u>
Total	\$14,718,575	\$1,963,142	13.34%

**CITY OF EMPORIA
CITY COUNCIL MEETING
April 17, 2012
AGENDA MEMORANDUM**

**SUBJECT: FINANCIAL STATEMENT
COLLECTIONS 2011 PERSONAL PROPERTY TAX
COLLECTIONS 2010 PERSONAL PROPERTY TAX
COLLECTIONS 2009 PERSONAL PROPERTY TAX
RECAP OF 2006-2007-2008 TAX COLLECTIONS
DELINQUENT TAX SUMMARY-ALL YEARS
2011 PPTRA ALLOTMENT-COMPARISON
SALES & USE TAX COMPARISON
MONTHLY UTILITY DEPT. COMPARISON
CUT OFFS FOR UTILITY CUSTOMERS
UNCOLLECTED UTILITY BILLS**

W. S. HARRIS, JR., TREASURER

Financial Statement

March 31, 2012

CHECKING / DAILY INVESTMENT

General Fund

Utility Fund

493,605.80

558,454.91

CERTIFICATES OF DEPOSIT / INVESTMENTS

CARTER BANK & TRUST	\$213,590.73	12 Mos @ 1.05%	2/3/2012	General Fund
CARTER BANK & TRUST	\$517,121.13	12 Mos @ 1.05%	2/3/2012	General Fund
CARTER BANK & TRUST	\$517,121.13	12 Mos @ 1.05%	2/3/2012	General Fund
CARTER BANK & TRUST	\$517,121.13	12 Mos @ 1.05%	2/3/2012	General Fund
FIRST COMMUNITY BANK	\$584,010.28	MMF @ .10%	NA	General Fund
FIRST COMMUNITY BANK	\$1,500,000.00	12 Mos @ .45%	1/6/2013	General Fund
CARTER BANK & TRUST	\$1,000,000.00	6 Mos @ .80%	7/9/2012	General Fund
CARTER BANK & TRUST	\$1,000,000.00	6 Mos @ .80%	7/9/2012	General Fund
FIRST COMMUNITY BANK	\$504,004.25	MMF @ .10%	NA	UTILITY FUND
FIRST COMMUNITY BANK	\$500,000.00	12 Mos @ .45%	1/6/2013	UTILITY FUND
CARTER BANK & TRUST	\$500,000.00	6 Mos @ .70%	7/9/2012	UTILITY FUND

Mar-12

RECAP OF 2011 TAXES

<i>TYPE OF TAX</i>	<i>LEVY (A)</i>	<i>SUPPLEMENTS (B)</i>	<i>ABATEMENTS (C)</i>	<i>ADJUSTED LEVY (Cols. A+B-C) (D)</i>	<i>COLLECTIONS TO DATE (E)</i>	<i>BALANCE DUE (F)</i>
Real Estate	2,984,406.93	0.00	901.53	2,983,505.40	2,900,525.38	82,980.02
Personal Property	1,244,373.63	26,690.75	28,382.89	1,242,681.49	1,220,738.85	21,942.64
Decals	111,029.00	8,475.00	4,744.50	114,759.50	102,010.35	12,749.15
Personal Property Relief	557,964.29	30,384.27	26,864.94	561,483.62	530,804.78	30,678.84
Public Service	156,479.42	0.00	0.00	156,479.42	156,479.42	0.00
TOTAL	5,054,253.27	65,550.02	60,893.86	5,058,909.43	4,910,358.78	148,550.65

[2011 Real Estate Tax Collections](#)

97.22%

[2011 Personal Property Tax Relief](#)

94.50%

[2011 Personal Property Tax Collections](#)

98.23%

[2011 Public Service Tax Collections](#)

100.00%

[2011 License Fee Collections](#)

88.89%

Mar-12

RECAP OF 2010 TAXES

TYPE OF TAX	LEVY (A)	SUPPLEMENTS (B)	ABATEMENTS (C)	ADJUSTED LEVY (Cols. A+B-C) (D)	COLLECTIONS TO DATE (E)	BALANCE DUE (F)
Real Estate	2,976,993.81	0.00	3,085.25	2,973,908.56	2,926,974.29	46,934.27
Personal Property	1,141,435.34	99,940.97	55,759.44	1,185,616.87	1,165,765.41	19,851.46
Decals	107,658.50	9,563.00	5,244.15	111,977.35	107,376.39	4,600.96
Personal Property Relief	578,916.57	34,959.61	27,170.32	586,705.86	575,297.77	11,408.09
Public Service	165,731.98	0.00	8,167.59	157,564.39	157,564.39	0.00
TOTAL	4,970,736.20	144,463.58	99,426.75	5,015,773.03	4,932,978.25	82,794.78

[2010 Real Estate Tax Collections](#)

98.42%

[2010 Personal Property Tax Relief](#)

98.05%

[2010 Personal Property Tax Collections](#)

98.33%

[2010 Public Service Tax Collections](#)

100.00%

[2010 License Fee Collections](#)

95.90%

Mar-12

RECAP OF 2009 TAXES

<i>TYPE OF TAX</i>	<i>LEVY (A)</i>	<i>SUPPLEMENTS (B)</i>	<i>ABATEMENTS (C)</i>	<i>ADJUSTED LEVY (Cols. A+B-C) (D)</i>	<i>COLLECTIONS TO DATE (E)</i>	<i>BALANCE DUE (F)</i>
Real Estate	2,942,633.61	3,808.18	5,736.64	2,940,705.15	2,902,073.15	38,632.00
Personal Property	1,214,926.66	219,196.50	218,151.48	1,215,971.68	1,208,391.36	7,580.32
Decals	110,991.50	6,951.00	7,501.50	110,441.00	104,979.94	5,461.06
Personal Property Relief	524,152.89	38,891.54	16,938.36	546,106.07	535,099.39	11,006.68
Public Service	121,797.85	0.00	0.00	121,797.85	121,797.85	0.00
TOTAL	4,914,502.51	268,847.22	248,327.98	4,935,021.75	4,872,341.69	62,680.66

[2009 Real Estate Tax Collections](#)

98.69%

[2009 Personal Property Tax Relief](#)

97.98%

[2009 Personal Property Tax Collections](#)

99.38%

[2009 Public Service Tax Collections](#)

100.00%

[2009 License Fee Collections](#)

95.05%

Mar-12

RECAP OF 2006 TAXES

TYPE OF TAX	BAL. FWD. (A)	SUPPLEMENTS (B)	ABATEMENTS (C)	ADJUSTED LEVY (Cols. A+B-C) (D)	COLLECTIONS TO DATE (E)	BALANCE DUE (F)
Real Estate	2,652,047.54	305,490.03	312,126.53	2,645,411.04	2,640,617.64	4,793.40
Personal Property	1,134,613.32	20,456.22	28,957.80	1,126,111.74	1,121,654.74	4,457.00
Personal Property Relief	536,703.83	10,344.23	33,144.74	513,903.32	508,274.20	5,629.12
Public Service	163,675.14	0.00	0.00	163,675.14	163,675.14	0.00
TOTAL	4,487,039.83	336,290.48	374,229.07	4,449,101.24	4,434,221.72	14,879.52
2006 Real Estate Tax Collections		99.82%	2006 Personal Property Tax Relief		98.90%	
2006 Personal Property Tax Collections		99.60%	2006 Public Service Tax Collection		100.00%	

RECAP OF 2007 TAXES

TYPE OF TAX	BAL. FWD. (A)	SUPPLEMENTS (B)	ABATEMENTS (C)	ADJUSTED LEVY (Cols. A+B-C) (D)	COLLECTIONS TO DATE (E)	BALANCE DUE (F)
Real Estate	2,673,531.26	29,166.22	14,468.19	2,688,229.29	2,682,615.39	5,613.90
Personal Property	1,270,481.69	232,305.66	109,357.69	1,393,429.66	1,389,190.64	4,239.02
Decals	444,139.00	30,539.61	8,551.33	466,127.28	463,178.60	2,948.68
Personal Property Relief	549,911.50	5,471.39	137,247.89	418,135.00	411,787.70	6,347.30
Public Service	140,577.17	4,462.35	0.00	145,039.52	145,039.52	0.00
TOTAL	5,078,640.62	301,945.23	269,625.10	5,110,960.75	5,091,811.85	19,148.90
2007 Real Estate Tax Collections		99.79%	2007 Personal Property Tax Relief		96.48%	
2007 Personal Property Tax Collections		99.70%	2007 Public Service Tax Collection		100.00%	

RECAP OF 2008 TAXES

TYPE OF TAX	BAL. FWD. (A)	SUPPLEMENTS (B)	ABATEMENTS (C)	ADJUSTED LEVY (Cols. A+B-C) (D)	COLLECTIONS TO DATE (E)	BALANCE DUE (F)
Real Estate	2,703,731.80	15,916.97	11,236.65	2,708,412.12	2,699,639.52	8,772.60
Personal Property	1,288,745.41	42,594.01	81,758.00	1,249,581.42	1,241,337.27	8,244.15
Decals	110,269.50	9,823.17	6,545.00	113,547.67	108,758.56	4,789.11
Personal Property Relief	548,290.97	39,726.80	28,914.65	559,103.12	548,007.31	11,095.81
Public Service	149,011.30	5,341.13	5,341.13	149,011.30	149,011.30	0.00
TOTAL	5,327,568.48	127,815.81	133,795.43	4,779,655.63	4,746,753.96	32,901.67
2008 Real Estate Tax Collections		99.68%	2008 Personal Property Tax Relief		98.02%	
2008 Personal Property Tax Collection		99.34%	2008 Public Service Tax Collection		100.00%	

DELINQUENT TAX SUMMARY - FY 2011

March-12

REAL ESTATE TAXES

<i>Tax Year</i>	<i>Balance July 1</i>	<i>Supplements Added</i>	<i>Abatements</i>	<i>Bankruptcy Charge-Offs</i>	<i>Credit Card Collections</i>	<i>Collected to This Month</i>	<i>Collected This Month</i>	<i>Balance</i>
2005	\$2,926.70	\$0.00	\$0.00	\$0.00	\$0.00	\$24.66	\$0.00	\$2,902.04
2004	\$1,876.63	\$0.00	\$0.00	\$0.00	\$0.00	\$299.59	\$24.11	\$1,552.93
2003	\$1,301.16	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,301.16
2002	\$815.64	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$815.64
2001	\$668.89	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$668.89
2000	\$378.84	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$378.84
1999	\$339.36	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$339.36
1990-1998	\$1,880.16	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,880.16
TOTAL	\$10,187.38	\$0.00	\$0.00	\$0.00	\$0.00	\$324.25	\$24.11	\$9,839.02

PERSONAL PROPERTY TAX

<i>Tax Year</i>	<i>Balance July 1</i>	<i>Supplements Tx Relief</i>	<i>Abatements</i>	<i>Bankruptcy Charge-Offs</i>	<i>Credit Card Collections</i>	<i>Collected To This Month</i>	<i>Collected This Month</i>	<i>Balance</i>
2005 Net Tax	\$5,828.49	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,828.49
2004 Net Tax	\$3,310.83	\$0.00	\$847.49	\$0.00	\$0.00	\$228.37	\$15.44	\$2,219.53
2003 Net Tax	\$1,931.12	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,931.12
2001-2002	\$7,550.29	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$7,550.29
TOTAL	\$18,620.73	\$0.00	\$847.49	\$0.00	\$0.00	\$228.37	\$15.44	\$17,529.43

Grand Total of All Delinquent	\$28,808.11	\$0.00	\$847.49	\$0.00	\$0.00	\$552.62	\$39.55	\$27,368.45
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2011 PPTRA ALLOTMENT - COMPARISON

TOTAL ALLOTMENT FROM STATE - \$570,316.00

TOTAL PPTRA ASSESSED - 64.20%

\$557,964.29

COLLECTIONS THRU PAID BILLS

Jun-11	\$6,948.96
Jul-11	\$265,894.87
Aug-11	\$138,063.20
Sep-11	\$33,955.72
Oct-11	\$28,356.57
Nov-11	\$21,408.83
Dec-11	\$5,497.32
Jan-12	\$8,038.98
Feb-12	\$11,708.25
Mar-12	\$10,732.08

ABATEMENTS

-\$26,864.94

SUPPLEMENTS

\$30,384.27

TOTAL REMAINING FROM UNPAID BILLS

\$30,878.84

Local Sales & Use Tax Collection Comparison

Local Sales & Use Tax

Month	2009 Calendar Year Collected	2010 Calendar Year Collected	2011 Calendar Year Collected	2012 Calendar Year Collected
January	\$222,023.19	\$123,188.30	\$110,239.00	\$127,062.93
February	\$120,262.05	\$124,584.85	\$125,876.99	\$126,296.95
March	\$27,070.18	\$98,553.01	\$104,593.90	\$102,337.33
April	\$108,805.81	\$101,965.72	\$119,737.24	
May	\$115,612.61	\$116,312.04	\$123,865.11	
June	\$121,520.22	\$113,585.83	\$131,026.53	
July	\$116,966.74	\$117,703.51	\$180,490.56	
August	\$137,055.01	\$126,634.72	\$53,547.37	
September	\$131,781.62	\$124,733.84	\$119,307.80	
October	\$101,421.65	\$121,693.93	\$123,419.00	
November	\$117,703.71	\$121,716.50	\$119,256.67	
December	\$107,049.70	\$101,874.52	\$117,432.90	
Yearly Total	\$1,427,272.49	\$1,392,546.77	\$1,428,793.07	\$355,697.21

Extra \$100,00.00 + received in January 09 resulted from an audit done by the State-they later discovered from a second audit that the money was sent to us in error resulting in the March amt. being decreased (per Shelia Cutrell).

State Sales & Use Tax Collection Comparison

State Sales & Use Tax

Month	2009 Calendar Year Collected	2010 Calendar Year Collected	2011 Calendar Year Collected	2012 Calendar Year Collected
January	\$60,388.48	\$81,853.28	\$76,745.66	\$81,464.16
February	\$96,141.34	\$84,478.90	\$92,440.02	\$91,897.24
March	\$60,623.06	\$65,632.54	\$63,957.82	\$72,512.86
April	\$63,942.66	\$57,976.52	\$69,216.00	
May	\$67,312.68	\$77,024.82	\$78,000.40	
June	\$74,749.30	\$80,105.98	\$85,721.72	
July	\$66,031.70	\$68,470.08	\$72,832.12	
August	\$79,638.12	\$86,929.30	\$84,321.66	
September	\$72,947.54	\$73,798.74	\$74,027.06	
October	\$72,034.28	\$70,426.24	\$78,763.86	
November	\$73,144.32	\$77,002.46	\$77,775.18	
December	\$64,788.72	\$76,745.66	\$77,868.98	
Yearly Total	\$851,742.20	\$900,444.52	\$931,670.48	\$245,874.26

**REPORT OF CUT OFFS TO UTILITY ACCOUNTS SINCE
EXTENSION OF PAYMENTS TO NEXT MONTH**

JULY 06 STARTED CHANGE-DID NOT CUT WATER OFF THIS MONTH

AUGUST	24
SEPTEMBER	55
OCTOBER	45
NOVEMBER	27
DECEMBER	77

2007		2009		2011	
JANUARY	58	JANUARY	62	JANUARY	86
FEBRUARY	32	FEBRUARY	56	FEBRUARY	30
MARCH	35	MARCH	74	MARCH	31
APRIL	49	APRIL	28	APRIL	48
MAY	63	MAY	56	May	83
JUNE	66	JUNE	86	June	281 started one month
JULY	76	JULY	53	JULY	130
AUGUST	67	AUGUST	90	AUGUST	85
SEPTEMBER	75	SEPTEMBER	49	SEPT	83
OCTOBER	93	OCTOBER	72	OCTOBER	66
NOVEMBER	51	NOVEMBER	46	NOVEMBER	86 Deadline to catch-up
DECEMBER	71	DECEMBER	130	DECEMBER	61
2008		2010		2012	
JANUARY	45	JANUARY	103	JANUARY	68
FEBRUARY	63	FEBRUARY	44	FEBRUARY	45
MARCH	71	MARCH	46	MARCH	48
APRIL	44	APRIL	63		
MAY	71	MAY	86		
JUNE	82	JUNE	58		
JULY	67	JULY	74		
AUGUST	86	AUGUST	78		
SEPTEMBER	94	SEPTEMBER	66		
OCTOBER	43	OCTOBER	86		
NOVEMBER	39	NOVEMBER	54		
DECEMBER	71	DECEMBER	44		

Monthly Comparison of
Collected Utility Fund Revenue & Completed Service Orders

FY 11-12

	July	August	September	October	November	December
Water	94,472.67	100,139.82	104,574.50	96,974.51	97,014.01	87,506.41
Sewer	98,093.38	103,733.39	108,334.29	102,098.82	105,445.39	93,136.08
Meter Charge	4,405.82	4,439.85	4,456.56	4,388.01	4,529.28	4,511.58
Water Taps	0.00	0.00	0.00	0.00	0.00	0.00
Sewer Taps	0.00	0.00	7,000.00	0.00	7,000.00	-7,000.00
Sale of Materials	0.00	283.60	175.25	189.25	42.00	42.00
Penalties	8,013.56	5,639.44	5,513.32	5,549.52	5,806.75	5,313.47
Cut on/off Fees	6,750.00	4,980.00	5,310.00	3,090.00	4,080.00	4,620.00
Water Sales-Bulk Water	506.50	185.00	571.76	130.66	191.69	75.18
Sewer Services	120.00	33,103.00	13,214.89	132.88	26,898.99	43,622.61
Miscellaneous	200.00	0.00	0.00	0.00	0.00	0.00
Total Revenue For the Month	212,561.93	252,504.10	249,150.57	212,553.65	251,008.11	231,827.33

	January	February	March	April	May	June	YTD Category Tot
Water	86,626.83	92,487.68	84,351.10				844,147.53
Sewer	101,873.29	107,355.31	95,114.79				915,184.74
Meter Charge	4,430.22	4,477.01	4,473.67				40,112.00
Water Taps	0.00	0.00	3,000.00				3,000.00
Sewer Taps	0.00	0.00	0.00				7,000.00
Sale of Materials	121.56	277.61	52.00				1,183.27
Penalties	5,291.71	3,937.24	4,972.27				50,037.28
Cut on/off Fees	4,620.00	3,870.00	5,430.00				42,750.00
Water Sales-Bulk Water	0.00	142.79	15.16				1,818.74
Sewer Services	14,555.11	134.40	37,957.03				169,738.91
Miscellaneous	0.00	0.00	0.00				200.00
Total Revenue for the Month	217,518.72	212,682.04	235,366.02	0.00	0.00	0.00	

	July	August	September	October	November	December
Service Orders						
Ttl Off/On Requests	112	121	161	110	87	91
Ttl Leak Inquiries	41	47	43	39	46	52
Ttl Service Orders For the Month	153	168	204	149	133	143

	January	February	March	April	May	June	YTD Order Totals
Service Orders							
Ttl Off/On Requests	61	59	48				850
Ttl Leak Inquiries	53	47	36				404
Ttl Service Orders For the Month	114	106	84	0	0	0	

YTD Revenue Total All Depts **2,075,172.47** YTD Service Order **1,254**

UNCOLLECTED UTILITY BILLS

BEGINNING BALANCE JULY 2006	54043.62	54043.62
BALANCES ADDED AFTER 2 MONTHS EXTENSION	31012.65	85056.27
BALANCES ADDED FOR 2009	10028.85	95085.12
COLLECTIONS FOR 2009	-4577.96	90507.16
BALANCES ADDED FOR 2010	56074.78	146601.94
COLLECTIONS FOR 2010	-21349.82	125252.12
BALANCES ADDED FOR 2011	43729.33	168981.45
COLLECTIONS FOR 2011	-30063.76	138917.69
BALANCES ADDED FOR JANUARY 2012	3654.19	142571.88
COLLECTIONS FOR JANUARY 2012	-899.57	141672.31
BALANCES ADDED FOR FEBRUARY 2012	1744.45	143417.06
COLLECTIONS FOR FEBRUARY 2012	-5820.42	137596.64
BALANCES ADDED FOR MARCH 2012	1306.93	138903.57
COLLECTIONS FOR MARCH 2012	-1411.41	137492.16



CITY OF EMPORIA

DEPARTMENT OF INSPECTIONS

March - 2012 Code Enforcement Monthly Report

Notices Issued

Resolved

Inoperable Vehicles - 5

3- By Owner

Weeds / Grass - 5

1- By Owner

Property Maintenance - 9

5- By Owner

Zoning - 1

1- By Owner

Cases Turned Over To City Attorney -- 2

Total Notices Issued -- 20

Invoiced Notices- 0

Weeds / Grass -- 0
Inoperable Vehicle- 0
Demolition- 0

Total- Weeds/ Grass- 0
Inoperable Vehicles- 0
Demolition- 0

Signature :

A handwritten signature in black ink, appearing to read "M. Baal", written over a horizontal line.

Supervisor :

A handwritten signature in black ink, appearing to read "S. Baal", written over a horizontal line.

Emporia Police Department Statistics
Arrests by Race

March 2012

	Black	%	White	%	Other	%
Criminal Arrests	63	83%	11	14%	2	3%
Selective Tickets	441	38%	609	53%	96	8%
Regular Tickets	34	59%	20	34%	4	7%

IBR Offense Counts 3/1/2012-3/31/2012 Emporia Police Department

1	11B-Forcible Sodomy
1	13A-Aggravated Assault
6	13B-Simple Assault
1	13C-Intimidation
8	220-Burglary/Breaking & Entering
6	23C-Shoplifting
1	23D-Theft From Building
2	23F-Theft From Motor Vehicle
1	23G-Theft of Motor Vehicle Parts or Accessories
7	23H-All Other Larceny
2	240-Motor Vehicle Theft
2	250-Counterfeiting/Forgery
1	26E-Wire Fraud
2	280-Stolen Property Offenses
28	290-Destruction/Damage/Vandalism of Property
12	35A-Drug/Narcotic Violations
2	520-Weapon Law Violations
2	90A-Bad Checks
2	90B-Curfew/Loitering/Vagrancy
1	90C-Disorderly Conduct
2	90D-Driving Under the Influence
8	90E-Drunkenness
1	90F-Family Offenses, Nonviolent
1	90H-Peeping Tom
1	90J-Trespass of Real Property
46	90Z-All Other Offenses
	46 Unclassified 90Z

147	Total Offenses Reported
136	Total Incidents Reported

Criminal Arrestees

March 2012

Resident – 40

Non-resident - 36

Noise complaints
March 2012

Loud Music from House – 16	1 summons
Disorderly Conduct – 2	2 summons

CONSENT SEARCHES

DATE	RACE	REASON	RESULTS	ARREST
3/30/12	w/m	Traffic stop	Cocaine, large amount of currency	yes

Schools

March 2012

J. Romano and A. Artis attended a Leadership Communications for Police Supervisors Class in Richmond on March 27.

Emporia Animal Control Monthly Report

March 2012

Dogs

On Hand	<u>1</u>
Stray	<u>24</u>
Seized	<u>-0-</u>
Bite Cases	<u>1</u>
Surrendered by Owner	<u>5</u>
Transferred In	<u>-0-</u>
Others	<u>-0-</u>
Claimed by Owner	<u>3</u>
Adopted	<u>5</u>
Transferred Out	<u>20</u>
Died in Facility	<u>-0-</u>
Euthanized	<u>1</u>
Remain	<u>1</u>
<u>Wildlife</u>	
Wild or Fowl	<u>6</u>
DOA	<u>5</u>
Relocate	<u>-0-</u>
On-Hand	<u>-0-</u>
Euthanize	<u>1</u>

Cats

On Hand	<u>-0-</u>
Stray	<u>-0-</u>
Seized	<u>-0-</u>
Bite Cases	<u>1</u>
Surrendered by Owner	<u>-0-</u>
Transferred In	<u>-0-</u>
Others	<u>2</u>
Claimed by Owner	<u>-0-</u>
Adopted	<u>-0-</u>
Transferred Out	<u>-0-</u>
Died in Facility	<u>-0-</u>
Euthanized	<u>-0-</u>
Remain	<u>-0-</u>
<u>General</u>	
Calls Answered	<u>170</u>
Hours	<u> </u>
Mileage	<u> </u>
Verbal Warning	<u>2</u>
Summons Issued	<u>-0-</u>
Court Cases	<u>-0-</u>

Remarks _____

Prepared by: *Jerry Sumner*



City of Emporia Sheriff's Office

201 South Main Street
P. O. Box 511
Emporia, VA 23847
Phone: (434) 634-4671



April 3, 2012

From the Office of:

Sheriff Sam C. Brown

**The Honorable Mayor
City Manager
Honorable Members of City Council**

Dear Members of City Council:

The Emporia Sheriff's Office spent approximately **235** hours in General District and Juvenile & Domestic Relations Court in **March, 2012**. We served a total of **363** civil papers. These are broken down as follows:

Change in Payee	1
Debt	7
Detention Order	5
Detinue	1
Emergency Removal	5
Garnishments	25
Interrogatories	1
Misdemeanor Warrant	48
Motion to rehear	1
Notice	13
Notice of Lien	2
Protective Order	7
Show Cause	12
Summons	220
Subpoena Duces Tecum	1
Transportation	12
Unlawful Detainer	2

We collected \$111.00 Sheriff Fees for the month of **March, 2012**. We had **12** transports during the month. We served 1 paper for the **City Building Inspector**.

Sincerely,

Sam C. Brown
Sam C. Brown, Sheriff

Detailed Selected Statistics & Management Activity

Selected Coded Field: Basic: Incident Type

Report Period: From 02/01/2012 to 02/29/2012

CODE	DESCRIPTOR	FREQUENCY	FREQ. PERCENT	EXPs	AVG # SUPPR PERS	AVG # EMS PERS	AVG # OTHER PERS	AVG # SUPPR APPR	AVG # EMS APPR	AVG # OTHER APPR	AVERAGE # MAN HOURS	TOTAL MAN HOURS	AVERAGE RESPONSE TIME (min)
100	Fire, other	2	7.14 %	0	8.50	0.00	1.00	2.50	0.00	1.00	2.21	4.42	5.50
142	Brush, or brush and grass mixture fire	2	7.14 %	0	14.00	0.00	1.00	3.00	0.00	1.00	26.41	52.82	11.50
322	Vehicle accident with injuries	6	21.43 %	0	13.83	0.00	2.00	2.50	0.00	1.83	16.27	97.63	8.00
324	Motor vehicle accident with no injuries	11	39.29 %	0	9.91	0.00	0.73	2.09	0.00	0.73	6.54	71.97	6.18
611	Dispatched & canceled en route	7	25.00 %	0	5.57	0.00	0.29	1.29	0.00	0.29	0.95	6.68	
	Totals	28	100.00 %	0	9.86	0.00	0.93	2.07	0.00	0.89	8.34	233.52	7.14
	Mutual Aid Given Incidents	0											



CITY OF EMPORIA

Memorandum

April 13, 2012

TO: The Honorable Mayor and City Council
FROM: Brian S. Thrower, City Manager *BST*
SUBJECT: Cigarette Tax Ordinance – Request to Adopt
ITEM #: 12-27

As discussed over the last year and at your Council Retreat held in February, the City faces tremendous budget challenges going into FY13 and beyond, particularly as it relates to school, jail, retirement, personnel, and other project costs. These funding issues have been further compounded by continued state budget cuts over the last several years and the most recent likely decision by the Commonwealth of Virginia to take a significant portion of local traffic fine revenue from localities such as Emporia. The estimated additional costs to Emporia in FY13 for increased Southside Regional Jail funding (\$300,000) and loss of local traffic fine revenue (\$200,000) is \$500,000. This is equivalent to an increase of approximately 14 cents in the real property tax rate.

Options for addressing the budget situation include raising the real property tax rate, levying a cigarette tax, cutting/eliminating funding to civic organizations, and/or cutting/reducing City services. In light of the situation at hand, I have attempted to reach consensus on broad parameters for addressing the budget situation in FY13 and beyond. In discussing these funding issues with you individually and in a group setting, the overwhelming majority of you are in favor of levying a cigarette tax to soften the impact to the FY13 budget. At your March 20, 2012 meeting you directed me to advertise for a public hearing to be held at tonight's meeting to consider levying a cigarette tax. Should you elect to approve this proposal, I anticipate the City raising at least \$250,000 per year in new revenue from the cigarette tax levy.

Recommendation

I recommend you adopt the attached ordinance to levy a \$0.50 per pack cigarette tax to become effective July 1, 2012.

Attachment

Ordinance for adoption
State code reference

Ordinance

An Ordinance To Levy A \$0.50 Per Pack Cigarette
Tax Effective July 1, 2012

BE IT ORDAINED by the Council of the City of Emporia, Virginia as follows:

1. That Chapter 70, Article IX, Sections 70-309, 70-310, and 70-311, 70-312, 70-313, 70-314, 70-315, 70-316, 70-317, 70-318, 70-319, 70-320, 70-321, and 70-322 of the Code of Ordinances, City of Emporia, Virginia, are hereby enacted to read as follows:

ARTICLE IX. CIGARETTE TAX

Sec. 70-309. - Definitions.

For the purposes of this article the following words and phrases shall have the meaning ascribed to them by this section:

Dealer means every manufacturer, jobber, wholesale dealer or other person who supplies a seller with cigarettes.

Package means every package, box, can or other container of any cigarettes, irrespective of the material from which such container is made, to which the Internal Revenue stamp of the United States government is required to be affixed by and under federal statutes and regulations and in which retail sales of cigarettes are normally made or intended to be made.

Purchaser means every person to whom title to any cigarette is transferred by a seller for any valuable consideration within the city.

Sale means every act or transaction, irrespective of the means employed, including the use of vending machines and other mechanical devices, whereby title to any cigarettes shall be transferred from the seller to any other person within the city for any valuable consideration.

Seller means any person who transfer title to any cigarettes, or in whose place of business title to any cigarettes is transferred, or who engages in a sale as defined herein for valuable consideration within the city for any purpose other than resale.

Stamp means a small gummed piece of paper or decal to be sold by the treasurer and to be affixed to every package of cigarettes sold at retail in the city and also any insignia or symbol printed by a meter machine upon any such package under the authorization of the commissioner of revenue.

Sec. 70-310. - Tax levied.

There is hereby levied and imposed by the city upon each and every sale of cigarettes a tax equivalent to \$0.50 for each pack of cigarettes sold within the city. The amount of such tax shall be paid by the seller, if not previously paid, in the manner and at the time provided for in this article.

Sec. 70-311. - Method of payment.

- (a) The tax imposed by this article shall be paid by affixing or causing to be affixed a stamp or stamps, of the proper denominational or face value, to each package of cigarettes sold within the city in the manner and at the time provided for in this article. Every dealer and every seller in the city shall have the right to buy such stamps from the treasurer and to affix them to packages of cigarettes as provided for in this article.
- (b) The commissioner of revenue may permit the payment in advance of the tax levied and imposed by this article by the method of placing imprints of the stamps upon original packages by the use of meter machines in lieu of the method of paying such tax by the purchase and affixing of gum stamps, and may prescribe and enforce the necessary regulations setting forth the method to be employed and the conditions to be observed in the use of such meter machines.

Sec. 70-312. - Preparation and sale of stamps.

For the purpose of making stamps available for use the commissioner of revenue shall prescribe, prepare and furnish to the treasurer, and the treasurer shall sell, stamps of such denominations and in such quantities as may be necessary for the payment of taxes imposed by this article. In the sale of such stamps the treasurer shall allow a discount of eight percent of the denominational or face value thereof to cover the costs which will be incurred in affixing the stamps to the packages of cigarette. In the event the printing by an authorized meter machine is used in lieu of gummed stamps, there shall also be allowed a discount of eight percent of the denominational or face value of the imprints of

such stamps so printed by such meter machine to cover the costs incurred in printing such imprints.

Sec. 70-313. - Duties of dealers and sellers with respect to stamps.

- (a) Every local dealer in cigarettes is hereby required and it shall be his duty to purchase such stamps, at the office of the treasurer, as shall be necessary to pay the tax levied and imposed by this article and to affix or cause to be affixed a stamp or stamps of the monetary value prescribed by this article to each package of cigarettes prior to delivery or furnishing of such cigarettes to any seller. Nothing herein contained shall preclude any dealer from using a stamp meter machine in lieu of gummed stamps to effectuate the provisions of this article.
- (b) Every seller shall examine each package of cigarettes prior to exposing the same for sale for the purpose of ascertaining whether such package has the proper stamps affixed thereto or imprinted thereon as required by this article. If upon examination unstamped or improperly stamped packages of cigarettes are discovered, the seller, where such cigarettes were obtained from a local dealer, shall immediately notify such dealer, and upon such notification, such dealer shall forthwith either affix to or imprint upon such unstamped or improperly stamped packages the proper amount of stamps or shall replace such packages with other to which stamps have been properly affixed or imprinted thereon.
- (c) Should a seller obtain or acquire possession of, from any person other than a local dealer, any unstamped or improperly stamped cigarettes, such seller shall forthwith, before selling or offering or exposing such cigarettes for sale in the city, purchase and affix or cause to be affixed to such packages of cigarettes the proper stamps or the markings of a meter machine covering the tax imposed by this article.
- (d) In the event any seller elects to purchase and affix stamps or imprints of a meter machine before offering cigarettes for sale, any local dealer delivering cigarettes to such seller shall not be required to purchase and affix such stamps or imprints to such cigarettes so delivered; provided that any local dealer shall, on the day following the day of such delivery, file with the commissioner of revenue a copy of the delivery memorandum showing the name and address of the seller and the quantity and type of cigarettes so delivered.

Sec. 70-314. - Visibility of stamps or meter markings.

Stamps or the printed markings of a meter machine shall be placed upon each package of cigarettes in such a manner as to be readily visible to a purchaser.

Sec. 70-315. - New design of stamps.

The commissioner of revenue may, from time to time, and as often as he or she may deem advisable, provide for the issuance and exclusive use of stamps of a new design and forbid the use of stamps of any other design.

Sec. 70-316. - Refund for unused stamps or meter imprints.

- (a) Should any person, after acquiring from the treasurer any stamps provided for in this article, cease to be engaged in a business necessitating the use thereof, or should any stamps become mutilated or unfit for use, other than by cancellation as provided in this article, such person shall be entitled to a refund of the denominational or face amount of any stamps so acquired and not used by him less eight percent of the denominational or face amount thereof, upon presenting such stamps to the commissioner of revenue and furnishing the commissioner of revenue with an affidavit showing, to his or her satisfaction, that such stamps were acquired by such person and have not in any manner been used and the reason for requesting such refund. In the case of any authorized meter machine, should any imprints of such machine theretofore paid for not be used, such person shall, upon furnishing the commissioner of revenue with a similar affidavit, be entitled to a refund of the denominational or face amount thereof, less eight percent of such imprints of such machine not so used.

- (b) All refunds for unused and mutilated stamps and for nonuse of imprints of stamps by meter machines provided for under this section are hereby authorized to be made on vouchers approved by the commissioner of revenue and, when made, the same shall be charged against the sums collected for the sale of such stamps and the use of such imprints.

Sec. 70-317. - Seizure and sale of unstamped cigarettes.

Whenever the commissioner of revenue or treasurer shall discover any cigarettes which are subject to the tax imposed by this article and upon which the tax has not been paid or upon which stamps have not been affixed or evidence of such tax shown thereon by the printed markings of an authorized meter machine, as in this article required, the said city officials, their employees or agents, are hereby authorized and empowered to forthwith seize and take possession of such cigarettes, which shall thereupon be deemed to be forfeited to the city, and said city officials may, within a reasonable time thereafter, after written notice posted at the front door of the municipal building of the city, at least five days before the date of sale, sell such forfeited cigarettes at the time and place designated in such notice and, from the proceeds of such sale, shall collect the tax due thereon, together with a penalty of 50 percent thereof and the costs incurred in such sale and pay the balance, if any, of such proceeds to the person in whose possession such

forfeited cigarettes were found. Such seizure and sale shall not be deemed to relieve any person from any penalty provided for the violation of the provisions of this article. All monies collected under the provisions of this section shall be paid to the treasurer and treated as other taxes collected under this article.

Sec. 70-318. - Dealers' and sellers' records.

It shall be the duty of every local dealer and seller to maintain and keep, for a period of two years, such records of cigarettes sold and delivered by them as may be required by the commissioner of revenue and to make all such records available for examination by such commissioner of revenue or treasurer upon demand at any and all reasonable times.

Sec. 70-319. - Rules and regulations for enforcement and administration of article; examination of records.

- (a) The commissioner of revenue is hereby authorized and empowered to prescribe, adopt, promulgate and enforce rules and regulations relating to all matters pertaining to the administration and enforcement of the provisions of this article.
- (b) The commissioner of revenue, the treasurer, their employees or agents, may examine books, records, invoices and any and all cigarettes in and upon any premises where the same are placed, stored, sold, offered for sale or displayed for sale by a seller in the city.

Sec. 70-320. - Prohibited acts enumerated.

It shall be unlawful and a violation of this article for any person:

- (1) To perform any act or fail to perform any act for the purpose of evading the payment of any tax imposed by this article or of any part thereof or for any dealer or seller to fail or refuse to perform any of the duties imposed upon him under the provisions of this article or for any dealer or seller to fail or refuse to obey any lawful order which the commissioner of revenue may issue pursuant to this article.
- (2) To falsely or fraudulently make, forge, alter or counterfeit any stamp or the printed markings of any meter machine or to procure or cause to be made, forged, altered or counterfeited any such stamp or printed markings of a meter machine or to knowingly and willfully alter, publish, pass or tender as true any false, altered, forged or counterfeited stamp or stamps or printed markings of a meter machine.

- (3) To sell any cigarettes upon which the tax imposed by this article has not been paid and upon which evidence of payment thereof is not shown on each package of cigarettes.
- (4) To reuse or refill with cigarettes any package from which cigarettes, for which the tax imposed has been theretofore paid, have been removed.
- (5) To remove from any package any stamp or the printed markings of a meter machine with intent to use or cause the same to be used after the same have already been used or to buy, sell or offer for sale or give away any used, removed, altered or restored stamps or printed markings of a meter machine to any person or to reuse any stamp or printed markings of a meter machine which had heretofore been used for evidence of the payment of any tax prescribed by this article or, except as to the treasurer, to sell or offer to sell any stamps or printed markings of a meter machine provided for in this article.

Sec. 70-321. - Presumption of violation by seller.

In the event any package of cigarettes is found in the possession of a seller without the proper stamps having been affixed thereto without the authorized printing markings of a meter machine thereon, and the seller shall be unable to submit evidence establishing that he received such package within the immediately preceding 48 hours and that he has not offered the same for sale, there shall be a presumption that such package is being kept by such seller in violation of the provisions of this article.

Sec. 70-322. - Violations of article.

- (a) Any person violating any of the provisions of this article shall be guilty of a class 3 misdemeanor. Conviction and punishment for such violation shall not relieve any person from the payment of any tax imposed by this article.
- (b) Each violation of or noncompliance with any of the provisions of this article shall constitute a separate offense and shall subject the person convicted thereof to the penalties prescribed in this section.

State law reference – Certain excise taxes permitted. Code of Virginia, § 58.1-3840.

Secs. 70-323—70-340. Reserved.

2. This ordinance shall become effective July 1, 2012.

Adopted: April 17, 2012

City of Emporia, Virginia

By _____
James C. Saunders
President of Council

Attest:

Form Approved:

City Clerk

City Attorney

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§ 58.1-3840. Certain excise taxes permitted.

A. The provisions of Chapter 6 (§ [58.1-600](#) et seq.) of this title to the contrary notwithstanding, any city or town having general taxing powers established by charter pursuant to or consistent with the provisions of § [15.2-1104](#) may impose excise taxes on cigarettes, admissions, transient room rentals, meals, and travel campgrounds. No such taxes on meals may be imposed on (i) that portion of the amount paid by the purchaser as a discretionary gratuity in addition to the sales price of the meal; (ii) that portion of the amount paid by the purchaser as a mandatory gratuity or service charge added by the restaurant in addition to the sales price of the meal, but only to the extent that such mandatory gratuity or service charge does not exceed 20% of the sales price; or (iii) food and beverages sold through vending machines or on any tangible personal property purchased with food coupons issued by the United States Department of Agriculture under the Food Stamp Program or drafts issued through the Virginia Special Supplemental Food Program for Women, Infants, and Children. No such taxes on meals may be imposed when sold or provided by: (a) restaurants, as such term is defined in subdivision 9 a of § [35.1-1](#), to their employees as part of their compensation when no charge is made to the employee; (b) volunteer fire departments and rescue squads; nonprofit churches or other religious bodies; educational, charitable, fraternal, or benevolent organizations, on an occasional basis, not exceeding three times per calendar year as a fundraising activity, the gross proceeds of which are to be used by such church, religious body or organization exclusively for nonprofit educational, charitable, benevolent, or religious purposes; (c) churches that serve meals for their members as a regular part of their religious observances; (d) public or private elementary or secondary schools, or public or private colleges and universities, to their students or employees; (e) hospitals, medical clinics, convalescent homes, nursing homes, or other extended care facilities to patients or residents thereof; (f) day care centers; (g) homes for the aged, infirm, handicapped, battered women, narcotic addicts, or alcoholics; or (h) age-restricted apartment complexes or residences with restaurants, not open to the public, where meals are served and fees are charged for such food and beverages and are included in rental fees.

Also, the tax shall not be levied on meals: (a) when used or consumed and paid for by the Commonwealth, any political subdivision of the Commonwealth, or the United States; or (b) provided by a public or private nonprofit charitable organization or establishment to elderly, infirm, blind, handicapped, or needy persons in their homes, or at central locations; or (c) provided by private establishments that contract with the appropriate agency of the Commonwealth to offer food, food products, or beverages for immediate consumption at concession prices to elderly, infirm, blind, handicapped, or needy persons in their homes or at central locations.

In addition, as set forth in § [51.5-98](#), no blind person operating a vending stand or other business enterprise under the jurisdiction of the Department for the Blind and Vision Impaired and located on property acquired and used by the United States for any military or naval purpose shall be required to collect and remit meals taxes.

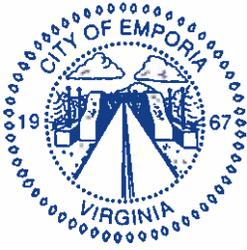
B. Notwithstanding any other provision of this section, no city or town shall levy any tax under this section upon alcoholic beverages sold in factory sealed containers and purchased for off-premises consumption or food purchased for human consumption as "food" is defined in the Food Stamp Act of 1977, 7 U.S.C. § 2012, as amended, and federal regulations adopted pursuant to that act, except for the following items: sandwiches, salad bar items sold from a salad bar, prepackaged single-serving salads consisting primarily of an assortment of vegetables, and nonfactory sealed beverages.

C. Any city or town that is authorized to levy a tax on admissions may levy the tax on admissions paid for any event held at facilities that are not owned by the city or town at a lower rate than the rate levied on admissions paid for any event held at its city- or town-owned civic centers, stadiums and amphitheatres.

D. [Expired.]

(1984, c. 675; 1986, cc. 545, 605; 1989, cc. 314, 391; 1999, c. [366](#); 2000, c. [626](#); 2003, c. [12](#); 2005, c. [106](#); 2006, cc. [568](#), [602](#); 2009, c. [415](#).)

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CITY OF EMPORIA

Memorandum

April 13, 2012

TO: The Honorable Mayor and City Council

FROM: Brian S. Thrower, City Manager *BST*

SUBJECT: Chowan River Basin Flood Taskforce – Request to Approve

ITEM #: 12-28

The City of Emporia has been participating on the Chowan River Basin Flood Taskforce over the last several years. One of the initiatives of the taskforce has been to address flood forecasting in Chowan River Basin localities in order to better prepare for flooding and mitigate damage.

Two of the principal means used to better predict and forecast likely flooding events is through the installation of stream and rain gauges. Per the attached letter from Jim Council, Mayor of Franklin and Chair of the Chowan River Basin Flood Taskforce, the Taskforce has been successful in obtaining a total of \$160,000 in federal and state funding for installation of the stream gauges.

There is, however, a cost sharing requirement for the continued operations and maintenance (O&M) of these stream gauges. Per the terms of the proposal, each of the seven participating localities would contribute \$6,915 per year towards O&M of the gauges for a combined effort of \$48,400 (50% of costs) annually. The United States Geological Service (USGS) will contribute the other 50% of annual O&M costs. Congressman Forbes will be assisting the Taskforce in securing the USGS funding for this project.

Recommendation

I recommend that you authorize the City Manager and/or Mayor to sign a cost sharing agreement with the USGS for operations and maintenance of the aforementioned stream gauges at a cost of \$6,915 per year, pending the commitment of funding from the USGS and other participating localities.

Attachment

Letter from Mayor James P. Council, III



April 12, 2012

Dear Chowan River Basin Partners,

I am pleased to give you an update on good news about this long extended process to address flood forecasting in the Chowan River Basin.

As you remember, the Corps of Engineers, the Commonwealth of Virginia, USGS (US Geological Service), and Weather Service have worked on and recommended stream flow gauges at strategic points up river along with rainfall gauges to better predict and forecast likely flooding events, so that our jurisdictions can better prepare for such flooding, thus trying to mitigate flood damages in our localities.

You may also remember that stream gauges would be installed and maintained by USGS with a 50% cost share of the \$160,000 (or \$80,000) coming from non-federal funds. We have been working with the Governor's office over the past year or more to secure our 50% funding to match USGS funding.

I am pleased to report that the \$80,000 (50% cost share) has been approved out of the Governor's existing budget, not the budget still being debated. The funds will be transferred by June 20th to the City of Franklin on behalf of the communities in the Chowan River Basin to hold until the project is fully funded by USGS.

There is a cost sharing requirement on the operations and maintenance of these gauges that approximate \$96,800 annually shared 50% by USGS and 50% among our partners. So our \$48,400 will be divided by seven municipalities as we did the Corps of Engineers study done in May 2008. Each share would be \$6,915 (total) per year for operation and maintenance.

To move forward we will need each jurisdiction to be willing to sign an agreement with the USGS to provide our equal shares of the O&M cost. Obviously this would be necessary only upon the USGS funding their 50% of the purchase and O&M cost. That still needs to be appropriated by USGS. Congressman Forbes will be assisting in securing the funds for this project as previously proposed.

There are four rainfall gauges that the Weather Service has recommended be strategically installed, and would be purchased and maintained 100% by the Weather Service. Their funding is not currently available but is being pursued congressionally as well.

This is our most recent update. Tentative approval on the cost sharing of the stream gauges operation and maintenance cost of \$6,915/year is needed by each jurisdiction to move forward.

Mark Mansfield and I are willing to present this to each of your boards with maps and data recommending these actions. We are fortunate that Governor McDonnell agreed to fund our 50% share of \$160,000. So for \$6,915/year O&M money we will have six stream flow gauges and ultimately four rainfall gages to better predict flooding potential in our region. We all ask for your support.

Sincerely,



James P. Council, III
Chair, Chowan River Basis Flood Taskforce



CITY OF EMPORIA

Memorandum

April 13, 2012

TO: The Honorable Mayor and City Council
FROM: Brian S. Thrower, City Manager *BST*
SUBJECT: Sanitation Trucks – Request to Adopt Resolution Approving Financing Terms
ITEM #: 12-29

As you are aware, you approved the purchase of one new residential sanitation truck and one new commercial sanitation truck in the FY12 budget. Financing bids were received from several lending institutions. The low bidder was Branch Banking and Trust Company (BB&T) with an annual interest rate of 1.69%.

Per BB&T's lending requirements, you will need to approve the attached resolution approving the financing terms of the truck purchases. The proposed amount to be financed is \$462,820 over a seven year term at an annual interest rate of 1.69%.

Recommendation

I recommend you approve the attached resolution.

Attachment

Resolution

Resolution Approving Financing Terms

WHEREAS: The City of Emporia, Virginia ("City") has previously determined to undertake a project for the lease purchase of (2) two 2012 Mack Sanitation trucks, and the Finance Officer has now presented a proposal for the financing of such Project.

BE IT THEREFORE RESOLVED, as follows:

1. The City hereby determines to finance the Project through Branch Banking and Trust Company ("BB&T"), in accordance with the proposal dated March 7, 2012. The amount financed shall not exceed \$462,820.00, the annual interest rate (in the absence of default or change in tax status) shall not exceed 1.69%, and the financing term shall not exceed (7) seven years from closing.

2. All financing contracts and all related documents for the closing of the financing (the "Financing Documents") shall be consistent with the foregoing terms. All officers and employees of the City are hereby authorized and directed to execute and deliver any Financing Documents, and to take all such further action as they may consider necessary or desirable, to carry out the financing of the Project as contemplated by the proposal and this resolution. The Financing Documents shall include a Financing Agreement and Deed of Trust and a Project Fund Agreement as BB&T may request.

3. The Finance Officer is hereby authorized and directed to hold executed copies of the Financing Documents until the conditions for the delivery of the Financing Documents have been completed to such officer's satisfaction. The Finance Officer is authorized to approve changes to any Financing Documents previously signed by City officers or employees, provided that such changes shall not substantially alter the intent of such documents or certificates from the intent expressed in the forms executed by such officers. The Financing Documents shall be in such final forms as the Finance Officer shall approve, with the Finance Officer's release of any Financing Document for delivery constituting conclusive evidence of such officer's final approval of the Document's final form.

4. The City shall not take or omit to take any action the taking or omission of which shall cause its interest payments on this financing to be includable in the gross income for federal income tax purposes of the registered owners of the interest payment obligations. The City hereby designates its obligations to make principal and interest payments under the Financing Documents as "qualified tax-exempt obligations" for the purpose of Internal Revenue Code Section 265(b)(3).

5. The City intends that the adoption of this resolution will be a declaration of the City's official intent to reimburse expenditures for the project that is to be financed from the proceeds of the BB&T financing described above. The City intends that funds that have been advanced, or that may be advanced, from the City's general fund, or any other City fund related to the project, for project costs may be reimbursed from the financing proceeds.

6. All prior actions of City officers in furtherance of the purposes of this resolution are hereby ratified, approved and confirmed. All other resolutions (or parts thereof) in conflict with this resolution are hereby repealed, to the extent of the conflict. This resolution shall take effect immediately.

Approved this _____ day of _____, 2012

By: _____
Title: _____
SEAL

By: _____
Title: _____



CITY OF EMPORIA

Memorandum

April 13, 2012

TO: The Honorable Mayor and City Council
FROM: Brian S. Thrower, City Manager *BST*
SUBJECT: Fire Program Funds – Appropriation Ordinance
ITEM #: 12-30

As you know, the City annually receives grant funds from the Virginia Department of Fire Programs through Greensville County for the Emporia Volunteer Fire Department. We did not include this grant in our current operating budget, due to the fact that we were unsure of the amount we would receive. The City has received \$13,319.50 from Greensville County for this grant. The City also received \$1,834.50 from Greensville County on August 18, 2011 for the prior fiscal year and a payment from the Virginia Department of Fire Programs on July 1, 2011 for \$357.00 more than anticipated for the City grant. Therefore, you will need to appropriate the sum of \$15,511.00 into the FY12 operating budget so that the Emporia Volunteer Fire Department can utilize these grant funds. In this regard, I am enclosing an ordinance for your consideration that appropriates this sum to the Fire Department.

Recommendation

I recommend that you adopt this ordinance.

Attachment

Ordinance

Ordinance No. _____

Ordinance

An Ordinance To Appropriate The Sum Of \$15,511.00 In Grant Funds From The Virginia Department of Fire Programs Of Which \$15,154.00 Was Received From The County of Greenville For Fire Programs

BE IT ORDAINED by the Council of the City of Emporia, Virginia as follows:

1. That the sum of \$15,511.00 in grant funds from the Virginia Department of Fire Programs of which \$15,154.00 was received from the County of Greenville be, and the same hereby is, appropriated into the City's Operating Budget for Fiscal Year 2011-2012.
2. Said appropriation shall be reflected in the 2011-2012 Operating Budget as the sum of \$15,511.00 appropriated to General Fund Expenditures, Account Number 32100-6020 Fire Program Funds Purchases.
3. The City Manager is hereby authorized to do all things necessary to implement this grant and appropriation.
4. This ordinance shall be in effect on and after its adoption.

Adopted: April 17, 2012

City of Emporia, Virginia

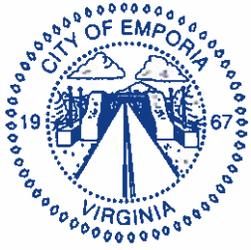
By _____
James C. Saunders
President of Council

Attest:

Form Approved:

City Clerk

City Attorney



CITY OF EMPORIA

Memorandum

April 13, 2012

TO: The Honorable Mayor and City Council
FROM: Brian S. Thrower, City Manager *BST*
SUBJECT: FY13 Budget Work Sessions – Request to Approve Dates
ITEM #: 12-31

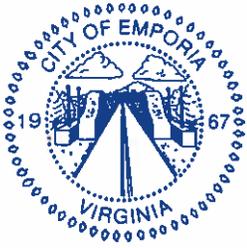
In order to review and develop the FY13 budget, you will need to schedule work session dates and times. Below are the dates and times that you have indicated your availability to the City Clerk.

Tuesday, May 1st at 6:00
Tuesday, May 8th at 6:00
Tuesday, May 15th at 6:00

A public hearing on the proposed budget will be conducted at your Tuesday, June 5th meeting. The proposed budget is scheduled to be adopted at your Tuesday, June 19th meeting.

Recommendation

I recommend you approve holding budget work sessions on the dates and times previously specified.



CITY OF EMPORIA

Memorandum

April 13, 2012

TO: The Honorable Mayor and City Council
FROM: Brian S. Thrower, City Manager *BST*
SUBJECT: Request by Habitat for Humanity – Sign Permit Fee Waiver
ITEM #: 12-32

Per the attached letter, Rev. G.W. Pugh has requested that Council waive zoning and building permit fees associated with the installation of an identification sign Habitat for Humanity will be erecting in the near future.

In the past, City Council has typically approved zoning and building permit fee waiver requests by non-profit organizations. Your direction on this matter is requested.

Attachment

Request letter by Rev G.W. Pugh

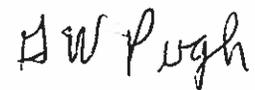
April 12, 2012

From: Emporia-Greenville Habitat For Humanity

To: City Manager of Emporia, Va.

We would appreciate if the City Council would wavier the fee to install Habitat's Identification Sign in front of Restore. The Person who will be putting up the sign will be coming by for the permit.

Thanks,

A handwritten signature in black ink that reads "G. W. Pugh". The letters are cursive and somewhat stylized, with the first letters being larger and more prominent.

G. W. Pugh