

**MINUTES**  
**EMPORIA CITY COUNCIL**  
**CITY OF EMPORIA MUNICIPAL BUILDING**  
**August 16, 2011**

*Note to Reader: Although the printed agenda document for this City Council meeting is not part of these minutes, the agenda document provides background information on the items discussed by City Council during the meeting. A copy of the agenda document for this meeting may be obtained by contacting the Office of the City Clerk.*

Emporia City Council held a regular meeting on Tuesday, August 16, 2011, at 7:30 p.m. in the Council Chambers of the Municipal Building, located at 201 South Main Street, Emporia, Virginia. Mayor Samuel W. Adams, III presided over the meeting with James C. Saunders, Council Member offering the invocation.

**ROLL CALL**

The following City Council members were present:

Councilman F. Woodrow Harris  
Councilman James C. Saunders  
Councilwoman Doris T. White  
Councilwoman Deborah D. Dixon  
Councilwoman Beverly White

Others present:

Samuel W. Adams, III, Mayor  
C. Butler Barrett, City Attorney  
Brian S. Thrower, City Manger  
Steve B. Hall, Assistant City Manager  
Tessie S. Wilkins, City Clerk  
Joyce E. Prince, Commissioner of the Revenue  
Don Wyatt, Chief of Police

Absent:

Councilwoman L. Dale Temple  
Councilwoman Carolyn S. Carey

**MINUTES APPROVAL**

Councilman Saunders moved to approve the minutes from the Tuesday, August 16, 2011, City Council meeting minutes as presented, seconded by Councilwoman B. White, which passed as follows:

Councilman F. Woodrow Harris	aye
Councilman James C. Saunders	aye
Councilwoman Doris T. White	aye

Councilwoman Deborah D. Dixon      aye  
Councilwoman Beverly White      aye

## **APPROVAL OF BILLS**

A listing of the August 16, 2011 bills was presented to City Council members.

General Fund	\$ 1,749,400.52
Utility Fund	\$ 240,382.26

Councilman Saunders moved to approve the August 16, 2011 bills as presented, seconded by Councilwoman D. White, which passed as follows:

Councilman F. Woodrow Harris      aye  
Councilman James C. Saunders      aye  
Councilwoman Doris T. White      aye  
Councilwoman Deborah D. Dixon      aye  
Councilwoman Beverly White      aye

## **FINANCIAL AND TAX REPORTS**

Honorable W. S. Harris, Jr., City Treasurer provided City Council members with highlights of the City's financial position. There were no questions concerning his reports.

## **COMMISSIONER OF THE REVENUE REPORT**

Honorable Joyce E. Prince, Commissioner of the Revenue provided her report to City Council members. There were no questions regarding her report.

## **PERMIT AND INSPECTION REPORT**

Randy C. Pearce, Building/Fire Official provided his report to City Council members. There were no questions concerning his report.

## **POLICE REPORT**

Don Wyatt, Chief of Police provided his report to City Council members. There were no questions concerning his report.

## **CITY SHERIFF REPORT**

Sam C. Brown, Sheriff provided his report to City Council members. There were no questions concerning his report.

## **CITY ATTORNEY REPORT**

C. Butler Barrett, City Attorney had no matters to report to City Council members.

## **AGENDA APPROVAL**

Councilman Saunders moved to approve the agenda as presented, seconded by Councilwoman Dixon, which passed as follows:

Councilman F. Woodrow Harris	aye
Councilman James C. Saunders	aye
Councilwoman Doris T. White	aye
Councilwoman Deborah D. Dixon	aye
Councilwoman Beverly White	aye

### **NEW BUSINESS**

#### ***11-73. District 19 Community Services Board – Performance Contract***

Mr. Thrower reported that in accordance with 37.2-508 of the Code of Virginia, the District 19 Community Services Board FY12 Performance Contract is ready for Council consideration. Mr. Thrower reported that District 19 Board of Directors approved this proposed contract on May 26, 2011. He further reported that the contract did not change in any material from previous year's contract.

Mr. Thrower reported that the District 19 Community Services Board is a multi-jurisdictional, community-based organization whose mission is to improve the quality and productivity of the lives of individuals who experience or are at risk of experiencing mental disabilities and/or substance abuse.

He recommended that Council approve the contract.

Councilman Harris made a motion to approve District 19 Community Services Board FY12 Performance Contract, seconded by Councilman Saunders, which passed as follows:

Councilman F. Woodrow Harris	aye
Councilman James C. Saunders	aye
Councilwoman Doris T. White	aye
Councilwoman Deborah D. Dixon	aye
Councilwoman Beverly White	aye

#### ***11-74. Fire Program Funds – Appropriation Ordinance***

Mr. Thrower stated that the City annually receives grant funds from the Virginia Department of Fire Programs for the Emporia Volunteer Fire Department. He also stated that the Virginia Department of Fire Programs allows the City to carry the unspent funds over from one fiscal year to the next. He further stated that the City have \$116,512.18 in carry over funds remaining. He stated that Council will need to re-appropriate \$116,512.18 into the FY12 Operating Budget so that the Fire Department can utilize these grant funds

He recommended that Council adopt an Ordinance to appropriate the funds.

Councilman Saunders made a motion to adopt **Ordinance No 11-23** appropriating the sum of \$116,512.18 in previously received grant funds from the Virginia Department of Fire Programs from the unappropriated fund balance of the General Fund for Fire Program, seconded by Councilman Harris, which passed as follows:

Councilman F. Woodrow Harris	aye
Councilman James C. Saunders	aye
Councilwoman Doris T. White	aye
Councilwoman Deborah D. Dixon	aye
Councilwoman Beverly White	aye

***11-75. Family Violence Prevention Program – Appropriation Ordinance***

Mr. Thrower stated that the City annually receives grant funds from the Department of Social Services for the City Family Violence Prevention Program. He also stated that the City received notification that the Department of Social Services approved additional funding in the amount of \$4,000.00 for FY12. He further stated that Council will need to appropriate the additional \$4,000.00 into the FY12 Operating Budget so that these grant funds may be utilized.

He recommended that Council adopt an Ordinance to appropriate these funds.

Councilwoman B. White made a motion to adopt **Ordinance No 11-24** appropriating the sum of \$4,000.00 in grant funds from the Department of Social Services for the Domestic Violence Prevention and Services Program, seconded by Councilman Saunders, which passed as follows:

Councilman F. Woodrow Harris	abstained
Councilman James C. Saunders	aye
Councilwoman Doris T. White	aye
Councilwoman Deborah D. Dixon	aye
Councilwoman Beverly White	aye

***11-76. Virginia Department of Fire Programs Grant Funds – Appropriation Ordinance***

Mr. Thrower reported that the City received notification that the City of Emporia was awarded a grant from the Virginia Department of Fire Programs in the amount of \$32,500.00 for renovation of the burn building. He stated that the grant is for the acquisition of a Forcible Entry Simulator, Sprinkler Simulator and a concrete Apron to be installed at the burn building. He also stated that these grant funds were appropriated into the FY11 operating budget on September 21, 2010. He further stated that at the close of FY11, there was \$19,970.00 in grant funds remaining to be expended as the Forcible Entry Simulator is still on order and has not been installed as of June 30<sup>th</sup>. He stated that the appropriation ordinance for the use of these funds technically lapsed on June 30<sup>th</sup> with the close of FY11. He also stated that therefore Council will need to reappropriate these remaining funds into the current operating budget in order for the City to utilize this award to complete the burn building renovations.

He recommended that Council adopt an Ordinance to appropriate the funds.

Councilman Harris made a motion to adopt **Ordinance No 11-25** appropriating the sum of \$19,970.00 in grant funds from the Virginia Department of Fire Programs for Renovation of the Burn Building, seconded by Councilman Saunders, which passed as follows:

Councilman F. Woodrow Harris	aye
Councilman James C. Saunders	aye
Councilwoman Doris T. White	aye

Councilwoman Deborah D. Dixon      aye  
Councilwoman Beverly White      aye

***11-77. Resolution in Support of Restoration of State Funding for Aid to Localities***

Councilman Harris stated that financial assistance for mandated and essential programs, which includes public education, health and human services, public safety and constitutional officers is \$800 million less in FY12 than in FY09. He also stated that the Appropriation Act contains \$60 million across the board cuts to cities and counties for both FY11 and FY12 which requires localities to either force reductions in particular state aid programs or send the state a check replacing state funding of shared services with additional local tax revenue. He further stated that the reductions have been applied to essential services such as law enforcement, jail administration, foster care and child protective services, election administration and social services, all programs, services or functions that the localities do not have an option of not providing.

Councilman Harris stated that the resolution asks Governor Bob McDonnell to submit a budget amendment to the 2012 session of the General Assembly to offset and erase the \$60 million shift in FY12, and to eliminate the aid to localities reduction in the budget to be submitted for FY13 and FY14. He also stated that the resolution asks Delegate Roslyn Tyler and Senator Louise Lucas to support a budget amendment to the 2012 session of the General Assembly to offset and erase the \$60 million shift in FY12, and to eliminate the aid to localities reduction in the budget to be submitted for FY13 and FY14.

Councilman Harris made a motion to adopt **Resolution No. 11-07** in Support of Restoration of State Funding for Aid to Localities, seconded by Councilman Saunders, which passed as follows:

Councilman F. Woodrow Harris      aye  
Councilman James C. Saunders      aye  
Councilwoman Doris T. White      aye  
Councilwoman Deborah D. Dixon      aye  
Councilwoman Beverly White      aye

**PUBLIC COMMENT**

Mayor Adams asked if anyone wished to bring a matter before City Council members adhering to the three minute time limitation.

With there being no comments to come before City Council, Mayor Adams closed the public comment portion of the meeting.

**ADJOURNMENT**

With no further business to come before City Council, Mayor Adams adjourned the meeting.

---

Samuel W. Adams, III, Mayor

---

Tessie S. Wilkins, City Clerk