



CITY OF EMPORIA

PUBLIC HEARING

1. City of Emporia and Greensville County School Board Appointments

AGENDA
EMPORIA CITY COUNCIL
Regular Meeting
TUESDAY, AUGUST 19, 2014 - 6:30 P.M.

OPENING PRAYER

ROLL CALL

APPROVAL OF MINUTES

August 5, 2014 ~ Regular Meeting

APPROVAL OF BILLS

REPORTS

Financial and Tax Reports
Commissioner of the Revenue Report
Permit and Inspection Report
Police Report
Sheriff Report
Fire Report
City Attorney Report

APPROVAL OF AGENDA

NEW BUSINESS

14-51. Public Transportation Initiative – Request for Direction

PUBLIC COMMENT

CLOSED SESSION

Closed Meeting pursuant to Virginia Code § 2.2 3711 (A) (1) Personnel matter regarding the performance evaluation of specific employees and consideration of candidates for appointment, (A) (3) Acquisition of real property for public purposes and (A) (7) Legal matter requiring the advice of counsel pertaining to Social Services Funding.



CITY OF EMPORIA

Memorandum

August 15, 2014

TO: The Honorable Mayor and City Council

FROM: Brian S. Thrower, City Manager *BST*

SUBJECT: City of Emporia and Greensville County School Board Appointments

Nominations are requested for appointments to the City of Emporia School Board and Greensville County School Board. You will be requested to make appointments to both Boards at your September 2, 2014 meeting.

**MINUTES
EMPORIA CITY COUNCIL
CITY OF EMPORIA MUNICIPAL BUILDING
August 5, 2014**

Note to Reader: Although the printed agenda document for this City Council meeting is not part of these minutes, the agenda document provides background information on the items discussed by City Council during the meeting. A copy of the agenda document for this meeting may be obtained by contacting the Office of the City Clerk.

Emporia City Council held a regular meeting on Tuesday, August 5, 2014 at 6:30 p.m. in the Council Chambers of the Municipal Building, located at 201 South Main Street, Emporia, Virginia. Mayor Mary L. Person presided over the meeting with Carolyn Carey, Council Member, offering the invocation.

ROLL CALL

The following City Council members were present:

Councilman F. Woodrow Harris
Councilwoman Doris T. White
Councilwoman Carolyn S. Carey
Councilwoman Deborah D. Lynch
Councilwoman Carol Mercer
Councilman James E. Ewing, III
Councilwoman L. Dale Temple

Others present:

Mary L. Person, Mayor
C. Butler Barrett, City Attorney
Brian S. Thrower, City Manager
Tessie Wilkins, City Clerk

MINUTES APPROVAL

Councilwoman Temple moved to approve the minutes from the Tuesday, July 15, 2014, City Council Regular meeting minutes as presented, seconded by Councilwoman Mercer, which passed as follows:

Councilman F. Woodrow Harris	aye
Councilwoman Doris T. White	aye
Councilwoman Carolyn S. Carey	aye
Councilwoman Deborah D. Lynch	aye
Councilwoman Carol Mercer	aye
Councilman James E. Ewing, III	aye
Councilwoman L. Dale Temple	aye

AGENDA APPROVAL

Mayor Person reported the additions of Closed Session pursuant to **Virginia Code Section § 2.2 3711 (A) (3) Acquisition of real property for public purpose and (A) (1) Personnel matter pertaining to performance review of a specific employee.**

Councilwoman Carey moved to approve the amended agenda as presented, seconded by Councilwoman Mercer, which passed as follows:

Councilman F. Woodrow Harris	aye
Councilwoman Doris T. White	aye
Councilwoman Carolyn S. Carey	aye
Councilwoman Deborah D. Lynch	aye
Councilwoman Carol Mercer	aye
Councilman James E. Ewing, III	aye
Councilwoman L. Dale Temple	aye

NEW BUSINESS

14-47. E-911 Wireless Board Grant – Appropriation

Mr. Thrower reported that the City of Emporia Police Department has received a grant from the Virginia E-911 Wireless Board for \$22,439.86. He also reported that the Police Department would use the grant to purchase a 911/radio voice recorder that will replace the outdated model currently in use.

Councilwoman Temple made a motion to adopt **Ordinance No. 14-16** to appropriate the sum of \$22,439.86 in E-911 Wireless Board Grant Funds, seconded by Councilman Ewing, which passed as follows:

Councilman F. Woodrow Harris	aye
Councilwoman Doris T. White	aye
Councilwoman Carolyn S. Carey	aye
Councilwoman Deborah D. Lynch	aye
Councilwoman Carol Mercer	aye
Councilman James E. Ewing, III	aye
Councilwoman L. Dale Temple	aye

14-48. Victim Witness Program – Appropriation Ordinance

Mr. Thrower reported that the City received grant funds annually from the Department of Criminal Justice Services (DCJS) for the Victim Witness Program. He stated that he received notification that DCJS has approved funding in the amount of \$58,317.00 for FY15. He also stated that the amount of \$56,618.00 were included in the adopted FY15 budget. He further stated that Council would need to appropriate the difference of \$1,699.00 into the current year budget.

Councilman Ewing made a motion to adopt **Ordinance No. 14-17** to appropriate the sum of \$1,699.00 in Grant Funds from the Department of Criminal Justice Services for the Victim Witness Program, seconded by Councilwoman Temple, which passed as follows:

Councilman F. Woodrow Harris	aye
Councilwoman Doris T. White	aye
Councilwoman Carolyn S. Carey	aye
Councilwoman Deborah D. Lynch	aye
Councilwoman Carol Mercer	aye
Councilman James E. Ewing, III	aye
Councilwoman L. Dale Temple	aye

14-49. City Council Meetings – Request to Cancel

Mr. Thrower stated that he was recommending Council to cancel the following upcoming City Council meetings due to various conflicts:

- September 16, 2014 – Staff will be attending the ICMA Annual Conference
- October 7, 2014 – Staff and Council will be attending the VML Annual Conference
- November 4, 2014 – Election Day

Councilman Harris made a motion to cancel the September 16th, October 7th and November 4th regular City Council meetings, seconded by Councilwoman Mercer, which passed as follows:

Councilman F. Woodrow Harris	aye
Councilwoman Doris T. White	aye
Councilwoman Carolyn S. Carey	aye
Councilwoman Deborah D. Lynch	aye
Councilwoman Carol Mercer	aye
Councilman James E. Ewing, III	aye
Councilwoman L. Dale Temple	aye

14-50. Boards and Commissions – Unexpired Terms (Marguerite K. Burton)

Mr. Thrower reported that due to recent passing of Marguerite K. Burton, there is a vacant seat on the City and Greenville County School Board. He stated that the vacant seat on the City and Greenville County School Board serves a four-year term with the current expiration date being December 31, 2014. He also stated that a notice would be published in the local newspaper indication that a public hearing will be conducted on August 19, 2014 concerning the matter.

Mr. Thrower stated that no action was required at this time. He also stated that Council will be requested to appoint an individual to this term on September 2, 2014.

Mayor Person stated that the candidates would be asked to submit a letter of interest and a resume during the Public Hearing.

PUBLIC COMMENT

Mayor Person asked if anyone would like to bring a matter before City Council members adhering to the three-minute time limitation.

Linwood Matthews, 766 Courtland Road, addressed Council with concerns about there not being enough space to get the boats in and out of the river.

With there being no further comments to come before City Council, Mayor Person closed the public comment portion of the meeting.

*****CLOSED SESSION*****

Councilman Harris moved that Closed Session be entered for the purpose of discussing **Virginia Code Section § 2.2 3711 (A) (3) Acquisition of real property for public purpose and (A) (1) Personnel matter pertaining to performance review of a specific employee**, seconded by Councilwoman Mercer, which passed as follows:

Councilman F. Woodrow Harris	aye
Councilman James E. Ewing	aye
Councilwoman Carolyn S. Carey	aye
Councilwoman Deborah D. Lynch	aye
Councilwoman Carol Mercer	aye
Councilwoman L. Dale Temple	aye
Councilwoman Doris T. White	aye

*****Regular Session*****

Councilwoman Lynch moved that the meeting be returned to Regular Session. Councilwoman Temple seconded the motion, which passed as follows:

Councilman F. Woodrow Harris	aye
Councilman James E. Ewing	aye
Councilwoman Carolyn S. Carey	aye
Councilwoman Deborah D. Lynch	aye
Councilwoman Carol Mercer	aye
Councilwoman L. Dale Temple	aye
Councilwoman Doris T. White	aye

CERTIFICATION

Councilwoman Lynch moved to certify the following:

1. only public business matters are lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act were discussed in the Closed Session to which this certification applies, and
2. only such public business matter as were identified in the motion by which the Closed Session was convened were heard, discussed, or considered by City Council.

Councilwoman Temple seconded the motion, which passed as follows:

Councilman F. Woodrow Harris	aye
Councilman James E. Ewing	aye
Councilwoman Carolyn S. Carey	aye
Councilwoman Deborah D. Lynch	aye
Councilwoman Carol Mercer	aye
Councilwoman L. Dale Temple	aye
Councilwoman Doris T. White	aye

ADJOURNMENT

With no further business to come before City Council, Mayor Person adjourned the meeting.

Mary L. Person, Mayor

Tessie S. Wilkins, City Clerk

Review of Bills

August 19, 2014

GENERAL FUND

LEGISLATIVE

B. W. Wilson Paper Company, Inc.	93.00
Carey, Carolyn	420.60
Harris, F. Woodrow	53.95
IIMC	170.00
Independent Messenger	279.46
Lynch, Deborah D.	150.00
Mercer, Carol	30.00
Person, Mary L.	450.00
Telpage, Inc.	159.80
Treasurer of Virginia - VITA	5.58
University of Virginia	500.00
Verizon	19.20
Virginia Municipal League	4,189.00
VML Insurance Programs	9.00
Xerox Corporation	78.76

EXECUTIVE

B. W. Wilson Paper Company, Inc.	186.00
Department of Motor Vehicles	20.00
Emporia-Greenville Chamber	10.00
Gaston Security, Inc.	80.00
Independent Messenger	41.40
Pembroke Occupational Health	432.00
Pitney Bowes	1,552.99
Telpage, Inc.	169.90
Treasurer of Virginia - VITA	12.85
United Parcel Service	9.40
University of Virginia	180.00
Verizon	277.71
VLGMA	283.28
VML Insurance Programs	38,517.42
Xerox Corporation	93.85

LAW

Barrett Law Office, PC	1,906.66
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REGISTRAR

Treasurer of Virginia - VITA	0.36
Verizon	19.20
VML Insurance Programs	11.00

EMERGENCY SERVICES

Sadler Brothers Oil Company, Inc.	112.39
Treasurer of Virginia - VITA	2.42
Verizon	38.40
Verizon Wireless	49.79
Virginia Emergency Management Asso	75.00
VML Insurance Programs	4.00
Xerox Corporation	1.19

VICTIM WITNESS

VML Insurance Programs	135.00
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VJCCCA/FAMILY VIOLENCE PREVENTION

Behavioral Interventions	298.54
Caroline Gatten	1,129.04
Donna Slagle	31.58
Gaston Security, Inc.	83.00
Paige Wyche	45.00
Sadler Brothers Oil Company, Inc.	255.34
Telpage, Inc.	99.90
Treasurer of Virginia - VITA	63.44
Verizon	116.70
Verizon Wireless	118.30
VML Insurance Programs	1,007.50

SHARED SERVICES

County of Greenville	900,449.42
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FINANCE

Anthem Blue Cross/Blue Shield	88,439.16
B. W. Wilson Paper Company, Inc.	93.00
Treasurer of Virginia - VITA	3.73
Treasurer of Virginia - VRS	39,167.94
Verizon	57.35
VML Insurance Programs	38.00
Xerox Corporation	91.04

TREASURER

B. W. Wilson Paper Company, Inc.	93.00
BAI Treasurers User Group	850.00
Checkmaster Agency	139.97
Treasurer of Virginia - VITA	200.18
Treasurers Association	175.00
University of Virginia	570.00
V.A.L.E.C.O.	50.00
Verizon	155.88
VML Insurance Programs	15.00
W. S. Harris, Jr.	320.86
Xerox Corporation	1.15

DEBT SERVICE

BB&T Governmental Finance	7,553.54
Carter Bank & Trust	3,137.62
First Citizens Bank	3,927.16
SunTrust Bank	167,556.88
The Bank of Hampton Roads	3,665.43
The Bank of Southside Virginia	2,258.48
USDA Rural Development	5,000.00

Review of Bills August 19, 2014

COURTS

Andrew E. Weaver	240.00
Newsome Law Office, PLLC	240.00
Southside Regional Jail	81,681.00
The Law Ofc. Of W. Wm. Robinson, III	600.00
Townsend Law Offices	240.00
Treasurer of Virginia - VITA	10.63
Verizon	94.03

COURT SERVICES UNIT

Harris, F. Woodrow	69.95
Verizon Wireless	329.22

SHERIFF

Da Pro Systems, Inc.	400.00
Emporia CNBB, LP	650.00
Sadler Brothers Oil Company, Inc.	606.98
Telpage, Inc.	79.98
Treasurer of Virginia - VITA	4.66
Verizon	104.69
Verizon Wireless	91.14
VML Insurance Programs	1,077.00

FIRE

Amerigas Propane LP	361.32
City of Emporia - Utility Fund	586.39
Dominion Virginia Power	40.76
Houchins Pest Control Service	43.50
Jerry's Professional Carpet Cleaning	450.00
Mecklenburg Electric Cooperative	24.18
Morris Refrigeration Company, Inc.	140.56
Parker Oil Company, Inc.	979.62
Sadler Brothers Oil Company, Inc.	108.91
Telpage, Inc.	79.90
Topping Enterprises, Inc.	450.00
Treasurer of Virginia - VITA	6.11
Verizon	153.60
VML Insurance Programs	3,364.50

PARKS & RECREATION

Sadler Brothers Oil Company, Inc.	218.66
VML Insurance Programs	318.00

ANIMAL CONTROL

Sadler Brothers Oil Company, Inc.	209.64
Verizon Wireless	30.38
VML Insurance Programs	290.00

COMMISSIONER OF REVENUE/ASSESSOR

B. W. Wilson Paper Company, Inc.	93.00
BAI COR Users Group	400.00
Commissioners of the Revenue Assoc.	495.00
Quill Corporation	286.31
Treasurer of Virginia - VITA	211.22
V.A.L.E.C.O.	40.00
Verizon	81.05
Virginia Beach Resort Hotel & Conf. Ct	396.30
VML Insurance Programs	42.00
Xerox Corporation	0.12

NON-DEPARTMENTAL

Adult Activity services	6,000.00
Airfield 4-H Conference Center	2,000.00
Boys & Girls Club of Emporia-Greens.	15,000.00
Community Youth Center LTD	5,000.00
District 19 Community Services	19,735.50
Emporia-Greens. Airport Commission	36,559.74
Emporia-Greenville Chamber	1,600.00
Family YMCA of Emporia-Greenville	10,375.00
Greenville/Emporia CSA	52,017.00
Meherrin Regional Library	15,755.84
Meherrin River Arts Council	10,000.00
Southside Virginia Community College	1,179.00
Southside Virginia Education Center	16,694.50
Village View	3,800.00
VML Insurance Programs	2,657.00

PLANNING AND ZONING

American Housing Specialist	1,533.80
B & B Consultants, Inc.	1,637.50
B. W. Wilson Paper Company, Inc.	186.00
Community Planning Partners, Inc.	2,470.90
Condor Construction & Dev., LLC	1,750.00
Crater Planning District	2,400.50
Cynthia Batts	483.60
Independent Messenger	310.50
John L. Walston	237.00
Kyle Green	389.04
Ogburn Signs & Printing	195.00
S. L. Hill Construction, Inc.	1,140.00
Sadler Brothers Oil Company, Inc.	179.27
Stantec Consulting Services, Inc.	5,461.50
Treasurer of Virginia - VITA	5.85
Verizon	170.41
Verizon Wireless	95.79
VML Insurance Programs	360.00
William L. Chambliss, Contractor	16,252.87
William L. Whitman	772.95
WorldView Solutions	2,000.00
Xerox Corporation	89.60

Review of Bills August 19, 2014

ECONOMIC DEVELOPMENT

B. W. Wilson Paper Company, Inc.	93.00
Dogwood Graphics	231.51
Emporia IDA	860.00
Emporia-Greenville Chamber	10.00
Glerin Business Resources, Inc.	450.00
Independent Messenger	51.75
MAMaC RIFA	5,650.00
Sadler Brothers Oil Company, Inc.	34.29
Treasurer of Virginia - VITA	16.62
Verizon	19.20
Verizon Wireless	49.79
VML Insurance Programs	14.00
Xerox Corporation	89.99

FACILITIES

Cintas Corporation	35.40
City of Emporia - Utility Fund	35.06
County of Greenville	1,337.94
David Fladung	457.48
Dominion Virginia Power	135.33
Houchins Pest Control Service	175.75
Mecklenburg Electric Cooperative	857.46
Morris Refrigeration Company, Inc.	1,042.80
Parker Oil Company, Inc.	27.81
R & C Electric Service, Inc.	573.33
VML Insurance Programs	119.00

POLICE

Carousel Industries	150,318.54
Cobb Technologies, Inc.	356.00
Computer Projects of IL, Inc.	520.20
Da Pro Systems, Inc.	15,856.00
Geronimo Development Corporation	778.00
MCI	94.46
NUCPS	2,990.00
Sadler Brothers Oil Company, Inc.	9,886.15
Telpage, Inc.	119.90
Town Police Supply	1,219.00
Treasurer of Virginia - VITA	1,088.15
Verizon	1,250.98
Verizon Wireless	614.92
VML Insurance Programs	10,284.00

PUBLIC WORKS

B & B Consultants, Inc.	1,250.00
Dominion Virginia Power	6,711.35
Fuel Freedom Card	4,625.79
Greenville County Landfill	15,323.22
Independent Messenger	310.50

PUBLIC WORKS - continued

James T. Bradley	400.00
Mecklenburg Electric Cooperative	780.32
Mid-Atlantic Waste Systems	6,357.57
Parker Oil Company, Inc.	728.05
Sadler Brothers Oil Company, Inc.	2,935.24
Southside Regional Jail	135.20
Telpage, Inc.	79.90
Treasurer of Virginia - VITA	8.17
VEPGA	189.00
Verizon	289.67
Verizon Wireless	211.71
Virginia Employment Commission	1,757.00
VML Insurance Programs	10,116.00

TOTAL GENERAL FUND

\$1,870,957.16

UTILITY FUND

Anthem Blue Cross/Blue Shield	21,771.44
B. W. Wilson Paper Company, Inc.	93.00
Biological Monitoring, Inc.	600.00
Capital Foundry of VA, Inc.	854.89
Carter Bank & Trust	248,467.52
Century Mfr.	297.99
Cintas Corporation	97.50
Cobb Technologies, Inc.	198.00
CSX Transportation	503.10
Dominion Virginia Power	126.19
Fuel Freedom Card	330.18
Independent Messenger	693.45
Kelly Harrell	50.00
Mecklenburg Electric Cooperative	6,040.65
Parker Oil Company, Inc.	1,317.62
Sadler Brothers Oil Company, Inc.	1,325.67
Southern Corrosion, Inc.	42,323.00
SunTrust Bank	15,825.94
Telpage, Inc.	159.80
Total Products Company	169.55
Treasurer of Virginia - VITA	9.34
Treasurer of Virginia - VRS	9,597.37
U S Postal Service	741.90
United Parcel Service	46.45
VDH - Waterworks Technical Assist.	1,942.58
Verizon	669.37
Verizon Wireless	255.50
VML Insurance Programs	18,369.20
VUPS	25.72

TOTAL UTILITY FUND

\$372,902.92

**CITY OF EMPORIA
CITY COUNCIL MEETING
August 19, 2014
AGENDA MEMORANDUM**

**SUBJECT: FINANCIAL STATEMENT
COLLECTIONS 2012-2014
COLLECTIONS 2009-2011
DELINQUENT TAX SUMMARY-ALL YEARS
2014 PPTRA ALLOTMENT-COMPARISON
SALES & USE TAX COMPARISON
MONTHLY UTILITY DEPT. COMPARISON
CUT OFFS FOR UTILITY CUSTOMERS
UNCOLLECTED UTILITY BILLS
BOOT COLLECTIONS**

W. S. HARRIS, JR., TREASURER

Financial Statement

July 31, 2014

CHECKING / DAILY INVESTMENT

General Fund

Utility Fund

1,243,418.61

326,199.45

CERTIFICATES OF DEPOSIT / INVESTMENTS

FIRST COMMUNITY BANK	\$384,773.64	MMF @ .07%	NA	GF
CARTER BANK & TRUST	\$1,513,848.22	12 Mos @ .55%	1/7/2015	GF
CARTER BANK & TRUST	\$1,012,285.34	12 Mos @ .60%	1/30/2015	GF
CARTER BANK & TRUST	\$1,012,285.34	12 Mos @ .60%	1/30/2015	GF
CARTER BANK & TRUST	\$776,553.95	12 Mos @ .65%	2/5/2015	GF
CARTER BANK & TRUST	\$506,542.61	12 Mos @ .65%	2/5/2015	GF
CARTER BANK & TRUST	\$506,542.61	12 Mos @ .65%	2/5/2015	GF
CARTER BANK & TRUST	\$753,382.56	12 Mos @ .65%	6/30/2015	GF

FIRST COMMUNITY BANK	\$504,946.30	MMF @ .07%	NA	UT
CARTER BANK & TRUST	\$504,616.08	12 Mos @ .55%	1/7/2015	UT
CARTER BANK & TRUST	\$505,891.05	12 Mos @ .60%	1/30/2015	UT

Jul-14

RECAP OF 2014 TAXES

TYPE OF TAX	BAL. FWD.	SUPPLEMENTS	ABATEMENTS	ADJUSTED LEVY	COLLECTIONS	BALANCE DUE
	(A)	(B)	(C)	(Cols. A+B-C) (D)	TO DATE (E)	
Real Estate	0.00	0.00	0.00	0.00	0.00	0.00
Personal Property	1,296,854.59	0.00	7,473.85	1,289,380.74	988,525.46	300,855.28
Decals	106,527.00	0.00	337.12	106,189.88	47,597.71	58,592.17
Personal Property Relief	553,560.55	0.00	2,532.60	551,027.95	270,691.26	280,336.69
Public Service	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL	1,956,942.14	0.00	10,343.57	1,946,598.57	1,306,814.43	639,784.14
2014 Real Estate Tax Collections		0.00%	2014 Personal Property Tax Relief		49.12%	
2014 Personal Property Tax Collections		79.37%	2014 Public Service Tax Collection		0.00%	

RECAP OF 2013 TAXES

TYPE OF TAX	BAL. FWD.	SUPPLEMENTS	ABATEMENTS	ADJUSTED LEVY	COLLECTIONS	BALANCE DUE
	(A)	(B)	(C)	(Cols. A+B-C) (D)	TO DATE (E)	
Real Estate	3,098,844.15	3,059.50	3,177.80	3,098,725.85	3,039,365.32	59,360.53
Personal Property	1,269,263.24	22,766.50	24,769.55	1,267,200.19	1,247,763.09	19,437.10
Decals	106,188.00	1,982.50	2,607.50	105,563.00	95,033.38	10,529.62
Personal Property Relief	581,632.25	10,214.96	23,517.16	548,330.05	519,960.84	28,369.21
Public Service	200,213.60	0.00	0.00	200,213.60	200,213.60	0.00
TOTAL	5,236,141.24	37,963.46	54,072.01	5,220,032.69	5,102,336.23	117,698.46
2013 Real Estate Tax Collections		98.08%	2013 Personal Property Tax Relief		94.83%	
2013 Personal Property Tax Collections		95.47%	2013 Public Service Tax Collection		100.00%	

RECAP OF 2012 TAXES

TYPE OF TAX	BAL. FWD.	SUPPLEMENTS	ABATEMENTS	ADJUSTED LEVY	COLLECTIONS	BALANCE DUE
	(A)	(B)	(C)	(Cols. A+B-C) (D)	TO DATE (E)	
Real Estate	3,019,463.59	1,020.90	2,436.69	3,018,047.80	2,998,233.59	19,814.21
Personal Property	1,224,318.90	68,794.39	32,993.06	1,260,120.23	1,250,755.87	9,364.36
Decals	104,243.00	9,600.50	4,170.00	109,673.50	103,063.60	6,609.90
Personal Property Relief	560,183.75	63,406.00	42,878.85	580,710.90	566,870.96	13,839.94
Public Service	173,064.34	0.00	0.00	173,064.34	173,064.34	0.00
TOTAL	5,081,273.58	142,821.79	82,478.60	5,141,616.77	5,091,988.36	49,628.41
2012 Real Estate Tax Collections		99.34%	2012 Personal Property Tax Relief		973.61%	
2012 Personal Property Tax Collections		99.26%	2012 Public Service Tax Collection		100.00%	

Jul-14

RECAP OF 2009 TAXES

TYPE OF TAX	BAL. FWD.	SUPPLEMENTS	ABATEMENTS	ADJUSTED LEVY	COLLECTIONS	BALANCE DUE
	(A)	(B)	(C)	(Cols. A+B-C) (D)	TO DATE (E)	(F)
Real Estate	2,942,633.61	3,808.18	6,400.94	2,940,040.85	2,936,185.72	3,855.13
Personal Property	1,214,926.66	219,679.72	219,483.52	1,215,122.86	1,210,660.80	4,462.06
Decals	110,991.50	7,026.00	7,526.50	110,491.00	108,262.29	4,228.71
Personal Property Relief	524,152.89	38,891.54	17,349.89	545,694.54	538,308.32	7,386.22
Public Service	121,797.85	0.00	0.00	121,797.85	121,797.85	0.00
TOTAL	4,914,502.51	269,405.44	250,760.85	4,933,147.10	4,913,214.98	19,932.12
2009 Real Estate Tax Collections		99.87%	2009 Personal Property Tax Relief		98.65%	
2009 Personal Property Tax Collection		99.63%	2009 Public Service Tax Collection		100.00%	

RECAP OF 2010 TAXES

TYPE OF TAX	BAL. FWD.	SUPPLEMENTS	ABATEMENTS	ADJUSTED LEVY	COLLECTIONS	BALANCE DUE
	(A)	(B)	(C)	(Cols. A+B-C) (D)	TO DATE (E)	(F)
Real Estate	2,976,993.81	0.00	3,324.20	2,973,669.61	2,967,663.28	6,006.33
Personal Property	1,141,435.34	99,940.97	56,825.37	1,184,550.94	1,177,307.58	7,243.36
Decals	107,858.50	9,563.00	5,519.15	111,702.35	108,518.70	3,183.65
Personal Property Relief	578,916.57	34,959.61	29,395.11	584,481.07	576,962.58	7,498.49
Public Service	165,731.98	0.00	8,167.59	157,564.39	157,564.39	0.00
TOTAL	4,970,736.20	144,483.58	103,231.42	5,011,968.36	4,988,036.53	23,931.83
2010 Real Estate Tax Collections		99.80%	2010 Personal Property Tax Relief		98.71%	
2010 Personal Property Tax Collections		99.38%	2010 Public Service Tax Collection		100.00%	

RECAP OF 2011 TAXES

TYPE OF TAX	BAL. FWD.	SUPPLEMENTS	ABATEMENTS	ADJUSTED LEVY	COLLECTIONS	BALANCE DUE
	(A)	(B)	(C)	(Cols. A+B-C) (D)	TO DATE (E)	(F)
Real Estate	2,984,406.93	0.00	3,000.24	2,981,406.69	2,971,896.34	9,510.35
Personal Property	1,244,373.63	26,690.75	33,638.35	1,237,426.03	1,233,074.95	4,351.08
Decals	111,029.00	8,475.00	6,009.93	113,494.07	108,991.86	4,502.21
Personal Property Relief	557,964.29	30,384.27	29,883.36	558,465.20	550,872.10	7,593.10
Public Service	156,479.42	0.00	0.00	156,479.42	156,479.42	0.00
TOTAL	5,054,253.27	65,550.02	72,531.88	5,047,271.41	5,021,314.67	25,956.74
2011 Real Estate Tax Collections		99.68%	2011 Personal Property Tax Relief		98.84%	
2011 Personal Property Tax Collection		99.65%	2011 Public Service Tax Collection		100.00%	

2014 PPTRA ALLOTMENT - COMPARISON

TOTAL ALLOTMENT FROM STATE - \$570,316.00

TOTAL PPTRA ASSESSED - 60.00% **\$553,560.55**

COLLECTIONS THRU PAID BILLS

Jun-14 **\$93,142.84**

Jul-14 **\$172,607.17**

ABATEMENTS **\$7,473.85**

SUPPLEMENTS **\$0.00**

TOTAL REMAINING FROM UNPAID BILLS **\$280,336.69**

1st Payment from State

2nd Payment from State

Final Payment from State

Local Sales & Use Tax Collection Comparison

Local Sales & Use Tax

Month	2011 Calendar Year	2012 Calendar Year	2013 Calendar Year	2014 Calendar Year
	Collected	Collected	Collected	Collected
January	\$110,239.00	\$127,062.93	\$108,278.56	\$114,486.19
February	\$125,876.99	\$126,296.95	\$127,189.75	\$134,859.04
March	\$104,593.90	\$102,337.33	\$99,674.97	\$113,809.08
April	\$119,737.24	\$137,369.57	\$104,585.97	\$109,251.63
May	\$123,865.11	\$135,414.13	\$119,461.45	\$126,207.82
June	\$131,026.53	\$110,435.22	\$117,580.07	\$115,773.26
July	\$180,490.56	\$116,536.54	\$107,486.36	\$121,522.13
August	\$53,547.37	\$117,795.21	\$117,641.94	
September	\$119,307.80	\$125,411.89	\$118,116.99	
October	\$123,419.00	\$111,125.40	\$105,496.08	
November	\$119,256.67	\$106,691.83	\$100,495.50	
December	\$117,432.90	\$102,684.77	\$105,977.72	
Yearly Total	\$1,428,793.07	\$1,419,161.77	\$1,331,985.36	\$835,909.15

State Sales & Use Tax Collection Comparison

State Sales & Use Tax

Month	2011 Calendar Year	2012 Calendar Year	2013 Calendar Year	2014 Calendar Year
	Collected	Collected	Collected	Collected
January	\$76,745.66	\$81,464.16	\$80,957.08	\$81,625.86
February	\$92,440.02	\$91,897.24	\$95,365.10	\$89,390.50
March	\$63,957.82	\$72,512.86	\$73,527.62	\$73,783.14
April	\$69,216.00	\$70,609.86	\$76,942.78	\$72,753.54
May	\$78,000.40	\$85,665.32	\$87,608.38	\$82,071.08
June	\$85,721.72	\$85,637.98	\$90,121.30	\$86,973.60
July	\$72,832.12	\$78,791.66	\$78,471.52	\$85,613.20
August	\$84,321.66	\$89,692.72	\$87,181.40	
September	\$74,027.06	\$80,905.18	\$76,334.64	
October	\$78,763.86	\$83,390.34	\$79,978.88	
November	\$77,775.18	\$82,935.18	\$81,448.88	
December	\$77,868.98	\$77,980.08	\$83,144.42	
Yearly Total	\$931,670.48	\$981,482.58	\$991,082.00	\$572,210.92

**Monthly Comparison of
Collected Utility Fund Revenue & Completed Service Orders**

FY 2014 - 2015

	July	August	September	October	November	December
Water	135,018.30					
Sewer	99,757.08					
Meter Charge	4,428.22					
Water Taps	0.00					
Sewer Taps	0.00					
Sale of Materials	0.00					
Penalties	6,384.43					
Cut on/off Fees	1,620.00					
Water Sales-Bulk Water	35.06					
Sewer Services	265.63					
Miscellaneous	0.00					
Total Revenue For the Month	247,508.72	0.00	0.00	0.00	0.00	0.00

	January	February	March	April	May	June	YTD Category Totl
Water							135,018.30
Sewer							99,757.08
Meter Charge							4,428.22
Water Taps							0.00
Sewer Taps							0.00
Sale of Materials							0.00
Penalties							6,384.43
Cut on/off Fees							1,620.00
Water Sales-Bulk Water							35.06
Sewer Services							265.63
Miscellaneous							0.00
Total Revenue for the Month	0.00	0.00	0.00	0.00	0.00	0.00	

	July	August	September	October	November	December
Service Orders						
Ttl Off/On Requests	57					
Ttl Leak Inquiries	62					
Ttl Service Orders For the Month	119	0	0	0	0	0

	January	February	March	April	May	June	YTD Order Totals
Service Orders							
Ttl Off/On Requests							57
Ttl Leak Inquiries							62
Ttl Service Orders For the Month	0	0	0	0	0	0	

YTD Revenue Total All Depts.	247,508.72	YTD Service Order	119
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**REPORT OF CUT OFFS TO UTILITY ACCOUNTS SINCE
EXTENSION OF PAYMENTS TO NEXT MONTH**

JULY 06 STARTED CHANGE-DID NOT CUT WATER OFF THIS MONTH

AUGUST 24
SEPTEMBER 55
OCTOBER 45
NOVEMBER 27
DECEMBER 77

	2007	2008	2009	2010	2011	2012	2013
JANUARY	58	45	62	103	86	68	80
FEBRUARY	32	63	56	44	30	45	68
MARCH	35	71	74	46	31	48	58
APRIL	49	44	28	63	48	70	92
MAY	63	71	56	86	83	43	64
JUNE	66	82	86	58	281	79	83
JULY	76	67	53	74	130	80	88
AUGUST	67	86	90	78	85	75	57
SEPTEMBER	75	94	49	66	83	63	0 started changed(180 door hangers)
OCTOBER	93	43	72	86	66	68	16 (39 door hangers)
NOVEMBER	51	39	46	54	86	90	31 (48 door hangers)
DECEMBER	71	71	130	44	61	53	55 (149 door hangers)

2014

JANUARY 68 (114 door hangers)
FEBRUARY 27 (33 door hangers)
MARCH 42 (48 door hangers)
APRIL 31 (32 door hangers)
MAY 36 (42 door hangers)
JUNE 35 (38 door hangers)
JULY 51 (56 door hangers)
AUGUST
SEPTEMBER
OCTOBER
NOVEMBER
DECEMBER

UNCOLLECTED UTILITY BILLS

BEGINNING BALANCE JULY 2006	54043.62	54043.62
BALANCE ADDED AFTER 2 MONTHS EXT	31012.65	85056.27
BALANCES ADDED FOR 2009	10028.85	95085.12
COLLECTIONS 2009	-4577.96	90507.16
BALANCES ADDED FOR 2010	56074.78	146601.94
COLLECTIONS 2010	-21349.82	125252.12
BALANCES ADDED FOR 2011	43729.33	168981.45
COLLECTIONS 2011	-30063.76	138917.69
BALANCES ADDED FOR 2012	30144.85	169062.54
COLLECTIONS 2012	-26675.91	142386.43
BALANCES ADDED FOR 2013	39039.11	181425.54
COLLECTIONS 2013	-23560.98	157864.56
BALANCES ADDED FOR JANUARY 2014	9571.36	167435.92
COLLECTIONS JANUARY 2014	-2324.92	165111.00
BALANCES ADDED FOR FEBRUARY 2014	4377.22	169488.22
COLLECTIONS FEBRUARY 2014	-3167.73	166320.49
BALANCES ADDED FOR MARCH 2014	5320.02	171640.51
COLLECTIONS MARCH 2014	-603.22	171037.29
BALANCES ADDED FOR APRIL 2014	2322.14	173359.43
COLLECTIONS APRIL 2014	-2571.48	170787.95
BALANCES ADDED MAY 2014	3270.81	174058.76
COLLECTIONS MAY 2014	-3338.98	170719.78
BALANCES ADDED JUNE 2014	2232.54	172952.32
COLLECTIONS JUNE 2014	-441.34	172510.98
BALANCES ADDED JULY 2014	2923.87	175434.85
COLLECTIONS JULY 2014	-703.32	174731.53

BOOT COLLECTIONS

STARTING DATE 1-25-12

GOOD THRU 07-31-14

AMOUNT COLLECTED FOR CITY **\$88,927.60**

RE TAX \$51,155.94

PP TAX \$24,489.15

UTILITY \$7,107.04

OTHER (DEMO/WEED) \$6,175.47

AMOUNT COLLECTED FOR VAC **\$33,740.70**

TOTAL **\$122,668.30**

City of Emporia



Commissioner of the Revenue

P. O. Box 956

Emporia, Virginia 23847

TELEPHONE (434) 634-5405

August 13, 2014

JOYCE E. PRINCE
COMMISSIONER

LISA D. COUNCIL
DEPUTY COMMISSIONER

The Honorable Mayor
City Council Members
City Manager

Dear Members of Council:

During the month of July a total of \$18,225.70 was processed for City Business License.

Transient tax totaled \$99,735.25 for the month of June and processed during July.

Meal tax processed during the month of July totaled \$153,970.84 with an additional \$4,349.05 for prior months.

The usual comparison of meal and transient tax processed during July to the same time period last year is as follows:

	<u>June 2013</u>	<u>June 2014</u>
Meal Tax	\$151,795.97	\$153,970.84
Transient Tax	\$ 84,313.64	\$ 99,735.25

Respectfully,

Joyce E. Prince



CITY OF EMPORIA

DEPARTMENT OF INSPECTIONS

July - 2014 Code Enforcement Monthly Report

Notices Issued

Resolved

Inoperable Vehicles - 5

0- By Owner

Weeds / Grass - 8

**6- By Owner
3- By City Contractor**

Property Maintenance - 6

7- By Owner

Zoning - 0

0- By Owner

Cases Turned Over To City Attorney – 0

Total Notices Issued – 19

Invoiced Notices- 3 (2-Re cuts & 1 New)

**Weeds / Grass – 3
Inoperable Vehicle- 0
Demolition- 0**

**Total- Weeds/ Grass- \$ 772.95
Inoperable Vehicles- 0
Demolition- 0**

Total Amount- \$ 772.95

Signature :  _____

Supervisor :  _____

**Emporia Police Department Statistics
Arrests by Race**

July 2014

	Black	%	White	%	Other	%
Criminal Arrests	48	84%	9	16%	0	0%
Selective Tickets	387	37%	527	51%	122	12%
Regular Tickets	30	60%	19	38%	1	2%

IBR Offense Counts 7/1/2014-7/31/2014 Emporia Police Department

1	09A-Murder/Nonnegligent Manslaughter
1	11A-Forcible Rape
1	120-Robbery
2	13A-Aggravated Assault
3	13B-Simple Assault
5	220-Burglary/Breaking & Entering
9	23C-Shoplifting
3	23D-Theft From Building
8	23F-Theft From Motor Vehicle
16	23H-All Other Larceny
1	240-Motor Vehicle Theft
1	26A-False Pretenses/Swindle/Confidence Game
1	26B-Credit Card/Automatic Teller Machine Fraud
1	270-Embezzlement
17	290-Destruction/Damage/Vandalism of Property
4	35A-Drug/Narcotic Violations
1	90A-Bad Checks
2	90B-Curfew/Loitering/Vagrancy
1	90C-Disorderly Conduct
2	90D-Driving Under the Influence
3	90E-Drunkenness
1	90F-Family Offenses, Nonviolent
1	90I-Runaway
3	90J-Trespass of Real Property
49	90Z-All Other Offenses
	49 Unclassified 90Z

137	Total Offenses Reported
139	Total Incidents Reported

**Noise complaints
July 2014**

Loud Music from Building – 4	no summons
Loud Music from Vehicle – 7	2 summons
Crowd – 14	no summons

CONSENT SEARCHES

There were no consent searches conducted during the month of July 2014.

Criminal Arrestees

July 2014

Resident – 38

Non-resident - 19

Schools

July 2014

J. Wright completed a Law Enforcement In-service class from Crater on-line July 1.

L. Carter attended Contemporary Constitutional Issues at Crater July 1-2.

F. Mainwaring attended Contemp of Cop at Crater July 1-2.

S. Allen instructed Defensive Tactics at Crater July 7-11.

L. Carter, G. Games, C. Clary, T. Allen, F. Mainwaring attended an Intox Recert. class at Blackstone on July 15.

V. Bailey attended an Asset Forfeiture seminar in Richmond July 23.

Emporia Animal Control Monthly Report

July 2014

Dogs

On Hand 4
Stray 12
Seized 0
Bite Cases 2
Surrendered by Owner 6
Transferred In 0
Born in Facility 0
DOA 0
Claimed by Owner 6
Adopted 7
Transferred Out 0
Died in Facility 0
Euthanized 1
Remain 10

Wildlife

Wild or Fowl 3
DOA 2
Relocate 1
On-Hand 0
Euthanize 0

Cats

On Hand 9
Stray 9
Seized 0
Bite Cases 0
Surrendered by Owner 0
Transferred In 0
Born in Facility 0
DOA 1
Claimed by Owner 0
Adopted 7
Transferred Out 0
Died in Facility 0
Euthanized 0
Remain 11

General

Calls Answered 164
Hours -
Mileage -
Verbal Warning 1
Summons Issued 0
Court Cases 0

Remarks _____

Prepared by: Joley Lume

2013-2014	HOURS	SUMMONS	COLLECTED*	2014-2015	HOURS	SUMMONS	COLLECTED*
JULY	848	1569	64,214.57	JULY	530	1036	84,235.96
AUGUST	707	1331	103,874.51	AUGUST			
SEPTEMBER	739	1310	123,848.35	SEPTEMBER			
OCTOBER	656	1301	111,725.89	OCTOBER			
NOVEMBER	712	1351	123,860.90	NOVEMBER			
DECEMBER	572	1129	88,897.03	DECEMBER			
JANUARY	513	845	54,377.07	JANUARY			
FEBRUARY	420	810	124,035.63	FEBRUARY			
MARCH	529	1013	90,857.62	MARCH			
APRIL	583	1100	68,800.98	APRIL			
MAY	699	1383	73,148.82	MAY			
JUNE	655	1301	105,132.37	JUNE			
TOTAL	7633	14443	1,132,773.74	TOTAL	530	1036	84,235.96

***The ticket numbers reflect overtime (selective enforcement) tickets for each month. Tickets written during regular duty are not included with these numbers.



City of Emporia Sheriff's Office

201 South Main Street
P. O. Box 511
Emporia, VA 23847
Phone: (434) 634-4671



August 1, 2014

From the Office of:

Sheriff Sam C. Brown

The Honorable Mayor
City Manager
Honorable Members of City Council

Dear Members of City Council:

The Emporia Sheriff's Office spent approximately **208** hours in General District and Juvenile & Domestic Relations Court in **July, 2014**. We served a total of **348** civil papers. These are broken down as follows:

<i>Capias</i>	1
<i>Change in Payee</i>	2
<i>Detention Order</i>	8
<i>Debt</i>	10
<i>Detinue</i>	4
<i>Emergency Removal</i>	1
<i>Garnishments</i>	10
<i>Interrogatories</i>	2
<i>Misdemeanor Warrants</i>	54
<i>Motion to Rehear</i>	1
<i>Notice</i>	7
<i>Notice of Lien</i>	2
<i>Protective Orders</i>	4
<i>Show Cause</i>	19
<i>Subpoena Duces Tecum</i>	4
<i>Summons</i>	188
<i>Support Order</i>	5
<i>Transportations</i>	8
<i>Unlawful Detainer</i>	13
<i>Writ of Possession</i>	5

We collected \$150.00 Sheriff Fees for the month of **July, 2014**. We had **8** transports for the month.

Sincerely,

A handwritten signature in cursive script that reads "Sam C. Brown".

Sam C. Brown, Sheriff
City of Emporia



CITY OF EMPORIA

Memorandum

August 15, 2014

TO: The Honorable Mayor and City Council
FROM: Brian S. Thrower, City Manager *BST*
SUBJECT: Public Transportation Initiative – Request for Direction
ITEM: 14-51

The Southside Virginia Education Center (SVEC) Board of Directors has formed a committee to discuss public transportation opportunities in the Emporia-Greenville area. Several months ago I was asked whether the City wanted to participate in the planning process. At that time, I was under the impression that the initiative was being spearheaded entirely by Greenville County. I have since found out that this issue was originally discussed by the Southside Virginia Education Center Board of Directors at its December 11, 2013 meeting. A committee was then formed to further study the issue.

Several months ago I sent correspondence to you requesting input regarding the City's participation in this initiative. At that time, I only received feedback from two Council Members. Given the fact that I have now been informed this initiative is an outgrowth of discussion by the SVEC Board, I am seeking your direction on the City's participation in the planning process and serving on the committee. I have also recently been informed the Greenville Emporia Department of Social Services may have seed money available to offset initial planning and start-up costs.

Attachments

SVEC Public Transportation Committee Agenda – July 16, 2014
SVEC Public Transportation Committee Minutes – July 16, 2014

***PUBLIC TRANSPORTATION INITIATIVE
SVEC BOARD OF DIRECTORS***

July 16, 2014

There are at least two primary functions of transit: 1) provide an alternative means of personal mobility and, 2) contribute to the quality of life in communities. Currently there are no public transportation opportunities in the community and the clientele of public service agencies rely on taxi cabs, friends/family, bicycles and walking as means of transportation.

This initiative was initially discussed at the December 11, 2013 meeting of the SVEC Board of Directors.

Goal

- provide additional transportation opportunities to the community such that they can more easily access employment, education facilities, shopping, medical facilities and other community destinations through high quality, community-oriented, transit services.

Hurdles

- Assessment of need
- Funding
- Development of the organizational structure, operating policies, etc.

Recommended Solutions

- To become aware of how other local transit organizations operate
BABS invited to attend the August meeting,
- Survey the students at SVCC and stakeholders,
- Distribute letter to stakeholders introducing the study process,
- Develop the survey instrument,
- Conduct the surveys,
- Analyze the results, and
- Develop the program.

The initiative will be amended as the process continues.

**MINUTES
PUBLIC TRANSPORTATION COMMITTEE OF
THE SVEC BOARD OF DIRECTORS
COMMUNITY ROOM AT SVEC
JULY 16, 2014 – 10:00 A.M.**

Present: K. David Whittington – Greensville County
Brenda N. Parson – Greensville County
Tricia Lewis – Greensville County
John Holtkamp – Greensville/Emporia Department of Social Services
Gary Cifers - SVCC
Louise Tomlinson - VEC

The following items were discussed:

Mr. Whittington stated that there had been one significant change, the City of Emporia does not wish to participate in the planning efforts of the Public Transportation Committee.

STAKEHOLDERS LETTER

Mr. Whittington read the draft letter to the Stakeholders to the Committee. He stated that the City needed to be removed from the letter and that a name should be devised to name the Committee/Study Group.

The Committee discussed many options for a name. The Group decided on an acronym of GET-ON, Greensville Emporia Transportation Opportunity Network.

Mr. Whittington will change all references to the Committee and refer to it as GET-ON. Mr. Holtkamp stated that the Social Services name needed to be corrected to Greensville Emporia Department of Social Services.

Mr. Holtkamp suggested that the Southside Regional Jail and the YMCA should be added as a stakeholder. Mrs. Tomlinson stated that she would provide a printout of the top 50 employers for both the County and the City and then the top 10 industries would be derived from that.

It was discussed as how to sign the letter to be distributed. It was decided that the letter would just list all the members of the group and who they represent.

Mr. Whittington stated that the Chamber of Commerce would be invited to the meeting in August and asked if there were any others that would be beneficial to GET-ON.

STAKEHOLDERS SURVEY

Mr. Whittington stated that a survey instrument would be prepared and reviewed in advance of that meeting in September.

Mr. Whittington stated that the survey would not be a yes or no survey, a more in-depth responses with complete thoughts. He stated that the survey would have questions such as: 1) how would

public transportation benefit your business, 2) what are the needs for additional transportation, and 3) do your people miss work due to lack of transportation. Those are just examples of some of the questions that may be asked.

Mr. Whittington stated that a survey would be sent out to the chosen 10 businesses. That survey would be followed up with a phone call from a group member to set up an appointment to go over the survey and get their responses.

Mr. Whittington stated that DHCD should be contacted to be sure that we ask any pertinent questions that may be required by them as well as the Department of Transportation.

MISCELLANEOUS MATTERS

Mr. Whittington stated that we needed to look at other transportation services that other localities may be using and that one previously looked at was the Blackstone Area Bus System (BABS). He stated that it would be helpful to have someone from BABS attend the next meeting. Tricia will contact BABS and ask someone to attend the meeting in August to discuss how they got the program started, what hurdles they had to overcome, what kind of financing they acquired and how BABS is doing today.

The next meeting has been scheduled for August 20, 2014 at 10:00 a.m.

ADJOURNMENT

There being no further business, the meeting was adjourned.