

**MINUTES
EMPORIA CITY COUNCIL
CITY OF EMPORIA MUNICIPAL BUILDING
August 2, 2011**

Note to Reader: Although the printed agenda document for this City Council meeting is not part of these minutes, the agenda document provides background information on the items discussed by City Council during the meeting. A copy of the agenda document for this meeting may be obtained by contacting the Office of the City Clerk.

Emporia City Council held a regular meeting on Tuesday, August 2, 2011, at 7:30 p.m. in the Council Chambers of the Municipal Building, located at 201 South Main Street, Emporia, Virginia. Mayor Samuel W. Adams, III presided over the meeting with Bishop Vincent Lowery, offering the invocation.

ROLL CALL

The following City Council members were present:

Councilman F. Woodrow Harris
Councilman James C. Saunders
Councilwoman Deborah D. Dixon
Councilwoman L. Dale Temple
Councilwoman Doris T. White
Councilwoman Beverly White

Others present: Samuel W. Adams, III, Mayor
C. Butler Barrett, City Attorney
Brian S. Thrower, City Manger
Steve B. Hall, Assistant City Manager
Tessie S. Wilkins, City Clerk
Don Wyatt, Chief of Police

Absent: Councilwoman Carolyn S. Carey

MINUTES APPROVAL

Councilwoman Temple moved to approve the minutes from the Tuesday, July 19, 2011, City Council meeting minutes as presented, seconded by Councilwoman D. White, which passed as follows:

Councilman F. Woodrow Harris	aye
Councilman James C. Saunders	aye
Councilwoman Deborah D. Dixon	aye

Councilwoman L. Dale Temple	aye
Councilwoman Doris T. White	aye
Councilwoman Beverly White	aye

AGENDA APPROVAL

Councilman Saunders moved to approve the agenda as presented, seconded by Councilwoman Temple, which passed as follows:

Councilman F. Woodrow Harris	aye
Councilman James C. Saunders	aye
Councilwoman Deborah D. Dixon	aye
Councilwoman L. Dale Temple	aye
Councilwoman Doris T. White	aye
Councilwoman Beverly White	aye

NEW BUSINESS

11-70. Drug Enforcement Equipment – Appropriation Ordinance

Mr. Thrower reported that the City Police Department ordered a density meter and radar detector last fiscal year to be used by City drug interdiction team. He also reported that the two pieces of equipment cost \$7,557.00. He further reported that both items were delivered after June 30, 2011.

Mr. Thrower stated that these funds were appropriated into the FY 2010-2011 operating budget. He also stated that the funds were not expended and the appropriations lapsed with the close of the fiscal year. He further stated that in order for the Police Department to utilize these funds, Council will need to appropriate the funds into the current year budget.

He recommended that Council adopt an Ordinance to appropriate the funds

Councilman Harris made a motion to adopt **Ordinance No 11-22** appropriating the sum of \$7,557.00 for Drug Enforcement Communications Equipment, seconded by Councilman Saunders, which passed as follows:

Councilman F. Woodrow Harris	aye
Councilman James C. Saunders	aye
Councilwoman Deborah D. Dixon	aye
Councilwoman L. Dale Temple	aye
Councilwoman Doris T. White	aye
Councilwoman Beverly White	aye

11-71. Revision to Farmers Market Rules and Regulations

Mr. Hall reported that the City of Emporia Farmers Market Advisory Board met on Tuesday, July 26, 2011 and reviewed two potential revisions to the Rules and Regulations which govern the market.

Mr. Hall stated that the first revision pertains to the use of the facility by a civic or non-profit organization not directly affiliated with the City of Emporia. He also stated that the request was initially made by the Emporia Downtown Development Association for the purpose of utilizing the facility for its Peanut Festival Kick-Off Kook-Off. He further stated that the revision would allow use of the facility at the discretion of the City Manager or his/her designee with a "Hold Harmless Agreement" signed by the organization prior to use. He stated that the fee structure at the market will be similar to that of Veterans Memorial Park. He also stated that the Board recommends approval of the proposed revision.

Mr. Hall stated that the second revision discussed pertains to the sale of baked goods at the Farmers Market. He also stated that after researching state requirements and discussion with Pam Miles, Food Safety and Security Program Supervisor, with the Virginia Department of Agriculture and Consumer Services, language has been proposed to allow baked goods at the market. He further stated that in order to sell baked goods, a vendor shall choose from two options:

1. Place standard labeling (name of product, name/address of manufacturer, net weight and ingredients) on each product. Additionally the product label MUST include the statement, "NOT FOR RESALE – PROCESSED AND PREPARED WITHOUT STATE INSPECTION."
2. If the above does not appear on the label, a VDACS inspection shall be required. A copy of the inspection certificate shall be provided to the City of Emporia prior to selling baked goods.

He recommended that Council approve the revisions.

Councilwoman Temple moved to approve the revisions to the Farmers Market Rules and Regulations, seconded by Councilwoman Dixon which passed as follows:

Councilman F. Woodrow Harris	aye
Councilman James C. Saunders	aye
Councilwoman Deborah D. Dixon	aye
Councilwoman L. Dale Temple	aye
Councilwoman Doris T. White	aye
Councilwoman Beverly White	aye

11-72. Farmers Market Advisory Board – Appointments and Terms

Mr. Hall reported that Ms. Gina Phelps and Ms. Mandy Jones have submitted letters resigning from the Farmers Market Advisory Board effective immediately. He also reported that as a result, City Council will need to nominate individuals to fill those vacant seats.

Mr. Hall stated that per the Farmers Market Rules and Regulations, City Council shall assign initial terms in a staggered format. He also stated that at the Board meeting on Tuesday, July 26, 2011 the following were agreed upon:

- Two years: Sam Adams and Bill Howell
- Three years: Morris White, Hannah Barrett, vacant
- Four years: Doris White, vacant

He recommended this information for Council consideration.

Councilwoman Temple moved to nominate Jean Cobb to serve a three year (3) term on the Farmers Market Advisory Board.

Councilman Harris moved to nominate Mike Allen to serve a four year (4) term on the Farmers Market Advisory Board.

Councilwoman Temple moved to appoint Jean Cobb to serve a three year (3) term and Mike Allen to serve a four year (4) term on the City of Emporia’s Farmers Market Advisory Board, seconded by Councilwoman D. White, which passed as follows:

Councilman F. Woodrow Harris	aye
Councilman James C. Saunders	aye
Councilwoman Deborah D. Dixon	aye
Councilwoman L. Dale Temple	aye
Councilwoman Doris T. White	aye
Councilwoman Beverly White	aye

PUBLIC COMMENT

Mayor Adams asked if anyone wished to bring a matter before City Council members adhering to the three minute time limitation.

With there being no comments to come before City Council, Mayor Adams closed the public comment portion of the meeting.

ADJOURNMENT

With no further business to come before City Council, Mayor Adams adjourned the meeting.

Samuel W. Adams, III, Mayor

Tessie S. Wilkins, City Clerk