

MINUTES
EMPORIA CITY COUNCIL
CITY OF EMPORIA MUNICIPAL BUILDING
August 7, 2012

Note to Reader: Although the printed agenda document for this City Council meeting is not part of these minutes, the agenda document provides background information on the items discussed by City Council during the meeting. A copy of the agenda document for this meeting may be obtained by contacting the Office of the City Clerk.

Emporia City Council held a regular meeting on Tuesday, August 7, 2012, at 7:30 p.m. in the Council Chambers of the Municipal Building, located at 201 South Main Street, Emporia, Virginia. Mayor Samuel W. Adams, III presided over the meeting with James C. Saunders, Council Member offering the invocation.

ROLL CALL

The following City Council members were present:

Councilman F. Woodrow Harris
Councilman James C. Saunders
Councilwoman Deborah D. Dixon
Councilwoman L. Dale Temple
Councilwoman Carolyn S. Carey

Others present: Samuel W. Adams, III, Mayor
C. Butler Barrett, City Attorney
Brian S. Thrower, City Manager
Steven B. Hall, Assistant City Manager
Tessie S. Wilkins, City Clerk
Don Wyatt, Chief of Police
Royal Jones, Public Works Director

Absent:

Councilwoman Beverly White
Councilwoman Doris T. White

MINUTES APPROVAL

Councilwoman Temple moved to approve the minutes from the Tuesday, July 17, 2012, City Council Regular Meeting minutes as presented, seconded by Councilwoman Carey, which passed as follows:

Councilman F. Woodrow Harris	aye
Councilman James C. Saunders	aye
Councilwoman Deborah D. Dixon	aye
Councilwoman L. Dale Temple	aye
Councilwoman Carolyn S. Carey	aye

AGENDA APPROVAL

Mayor Adams reported the additions of **Closed Session – Virginia Code § 2.2 3711 (A) (7) Legal matter regarding the acquisition of an easement.**

Councilwoman Temple moved to approve the amended agenda as presented, seconded by Councilwoman Carey, which passed as follows:

Councilman F. Woodrow Harris	aye
Councilman James C. Saunders	aye
Councilwoman Deborah D. Dixon	aye
Councilwoman L. Dale Temple	aye
Councilwoman Carolyn S. Carey	aye

Mayor Adams stated that Councilman Harris was named president of the Virginia Association of Planning District Commissions.

NEW BUSINESS

12-57. Crater Criminal Justice Training Academy – Request to Adopt Resolution

Mr. Thrower stated that Chief Wyatt was requesting that the City of Emporia become a member of the Crater Criminal Justice Training Academy (Crater). He also stated that the City was previously a member of the Chesterfield Training Academy. He further stated that becoming a member of Crater will allow for more efficient and cost effective training opportunities, as well as allow the officers to train with our neighboring law enforcement agencies. He stated that there will be no charge for the FY13 membership fee.

He recommended that Council adopt a resolution requesting that the City of Emporia be allowed to join the Crater Criminal Justice Training Academy and authorized the City Manager to execute any documents pursuant thereto.

Councilman Harris made a motion to adopt **Resolution No. 12-11** allowing the City of Emporia to join the Crater Criminal Justice Training Academy and authorizing the City Manager to execute any documents pursuant thereto, seconded by Councilwoman Dixon, which passed as follows:

Councilman F. Woodrow Harris	aye
Councilman James C. Saunders	aye
Councilwoman Deborah D. Dixon	aye
Councilwoman L. Dale Temple	aye
Councilwoman Carolyn S. Carey	aye

12-58. Wal-Mart Grant Funds – Appropriation Ordinance

Mr. Thrower reported that the City's Police Department received a grant from Wal-Mart in the amount of \$1,500.00. He stated that the Police Department would use these funds to purchase supplies for the Citizens Police Academy and to purchase educational materials for the Community Youth Program. He further reported that in order for the Police Department to

utilize these funds for this purpose, Council must appropriate the funds into the FY13 operating budget.

Councilman Saunders made a motion to adopt **Ordinance No. 12-19** appropriating the sum of \$1,500.00 in Grants Funds from Wal-Mart for Public Safety, seconded by Councilwoman Temple, which passed as follows:

Councilman F. Woodrow Harris	aye
Councilman James C. Saunders	aye
Councilwoman Deborah D. Dixon	aye
Councilwoman L. Dale Temple	aye
Councilwoman Carolyn S. Carey	aye

12-59. Victim Witness Program – Appropriation

Mr. Thrower reported that the City annually receives grant funds from the Department of Criminal Justice Services (DCJS) for the Victim Witness Program. He stated that the DCJS has approved funding in the amount of \$56,618 for FY13. He also stated that funding in the amount of \$55,508 was included in the FY13 budget. He further stated that Council will need to appropriate the difference of \$1,110 into the FY13 Operating Budget so that these grant funds may be utilized for the program.

He recommended that Council adopt the ordinance.

Councilwoman Temple made a motion to adopt **Ordinance No. 12-20** appropriating the sum of \$1,110.00 in Grant Funds from the Department of Criminal Justice Services for the Victim Witness Program, seconded by Councilwoman Carey, which passed as follows:

Councilman F. Woodrow Harris	aye
Councilman James C. Saunders	aye
Councilwoman Deborah D. Dixon	aye
Councilwoman L. Dale Temple	aye
Councilwoman Carolyn S. Carey	aye

12-60. Fire Truck Repairs – Appropriation Ordinance

Mr. Thrower reported that on June 28, 2012, the City of Emporia received insurance funds in the amount of \$1,739.20 from the Virginia Municipal League (VML) Insurance Program for repairs to a 2005 fire truck that was damaged. He stated that since the repairs were not completed until July 16, 2012, those funds were not utilized in FY12. He also stated that the funds technically went into the fund balance with the close of the fiscal year. He further stated that in order for the City to utilize these funds for the cost of the repairs, Council will need to appropriate the insurance receipts into the FY13 operating budget.

Councilman Saunders made a motion to adopt **Ordinance No. 12-21** to appropriate the sum of \$1,739.20 from the Un-appropriated fund balance of the General Fund for repairs to a Fire Truck, seconded by Councilwoman Temple, which passed as follows:

Councilman F. Woodrow Harris	nay
Councilman James C. Saunders	aye

Councilwoman Deborah D. Dixon	aye
Councilwoman L. Dale Temple	aye
Councilwoman Carolyn S. Carey	aye

12-61. Emporia-Greenville Cooperative Extension – Budget Amendment Request

Mr. Thrower stated that due to a budget request submission error, the Emporia-Greenville Cooperative Extension is requesting the City to approve an additional \$7,807 in its FY13 budget allocation in order to adequately fund employee salaries.

Mr. Morris White, Unit Coordinator, was in attendance to explain the submission error.

Councilwoman Temple made a motion to approve the Emporia-Greenville Cooperative Extension request for an additional \$7,807.00 in its FY13 budget allocation in order to adequately fund employee salaries, seconded by Councilwoman Carey, which passed as follows:

Councilman F. Woodrow Harris	aye
Councilman James C. Saunders	aye
Councilwoman Deborah D. Dixon	aye
Councilwoman L. Dale Temple	aye
Councilwoman Carolyn S. Carey	aye

12-62. VML Business Meeting – Designation of Voting Delegate

Mr. Thrower stated that Mayor Adams will not be in attendance at the VML Business Meeting in October. He also stated that according to the memo, City Council can designate a Council Member to vote on the behalf of the City, should the Mayor not be in attendance.

He recommended that Council designate a Council Member to vote at the VML Business Meeting in October due to Mayor Adams' absence.

Councilwoman Temple moved to nominate Councilman Harris to vote at the VML Business Meeting.

Councilwoman Temple moved to approve Councilman Harris to vote at the VML Business Meeting, seconded by Councilwoman Carey, which passed as follows:

Councilman F. Woodrow Harris	aye
Councilman James C. Saunders	aye
Councilwoman Deborah D. Dixon	aye
Councilwoman L. Dale Temple	aye
Councilwoman Carolyn S. Carey	aye

12-63. Emporia Redevelop & Housing Authority – Term Expiration (Carolyn S. Carey)

Mayor Adams reported that on August 19, 2012 Mrs. Carolyn Carey's four year term on the City of Emporia's Redevelopment & Housing Authority Board will expire. He stated that Mrs. Carey has indicated that she does wish to be considered for reappointment.

Councilwoman Temple moved to reappoint Carolyn Carey to serve a four year term on the Emporia Redevelop & Housing Authority, seconded by Councilman Saunders, which passed as follows:

Councilman F. Woodrow Harris	aye
Councilman James C. Saunders	aye
Councilwoman Deborah D. Dixon	aye
Councilwoman L. Dale Temple	aye
Councilwoman Carolyn S. Carey	aye

PUBLIC COMMENT

Mayor Adams asked if anyone wished to bring a matter before City Council members adhering to the three minute time limitation.

With there being no comments to come before City Council, Mayor Adams closed the public comment portion of the meeting.

*****CLOSED SESSION*****

Councilman Saunders moved that Closed Session be entered for the purpose of discussing Virginia Code Sections § 2.2 3711 (A) (7) **Legal matter pertaining to shared services with Greensville County, the Proposed I-95 Tolls, and Acquisition on an easement** seconded by Councilwoman Temple, which passed as follows:

Councilman F. Woodrow Harris	aye
Councilman James C. Saunders	aye
Councilwoman Deborah D. Dixon	aye
Councilwoman Carolyn S. Carey	aye
Councilwoman Dale Temple	aye

*****Regular Session*****

Councilwoman Temple moved that the meeting be returned to Regular Session. Councilman Harris seconded the motion, which passed as follows:

Councilman F. Woodrow Harris	aye
Councilman James C. Saunders	aye
Councilwoman Deborah D. Dixon	aye
Councilwoman Carolyn S. Carey	aye
Councilwoman Dale Temple	aye

CERTIFICATION

Councilman Saunders moved to certify the following:

1. only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act were discussed in the Closed Session to which this certification applies, and
2. only such public business matter as were identified in the motion by which the Closed Session was convened were heard, discussed, or considered by City Council.

Councilwoman Temple seconded the motion, which passed as follows:

Councilman F. Woodrow Harris	aye
Councilman James C. Saunders	aye
Councilwoman Deborah D. Dixon	aye
Councilwoman Dale Temple	aye
Councilwoman Carolyn S. Carey	aye

Councilman Harris made the motion authorizing the City Manager to negotiate acquisition of easements with the Civic Parking Association pertaining to the discussed properties; Councilwoman Temple seconded the motion, which passed as follows:

Councilman F. Woodrow Harris	aye
Councilman James C. Saunders	aye
Councilwoman Deborah D. Dixon	aye
Councilwoman Carolyn S. Carey	aye
Councilwoman Dale Temple	aye

ADJOURNMENT

With no further business to come before City Council, Mayor Adams adjourned the meeting.

Samuel W. Adams, III, Mayor

Tessie S. Wilkins, City Clerk