

CITY OF EMPORIA, VIRGINIA

ADOPTED

GENERAL AND UTILITY FUND OPERATING BUDGETS

FY 2013-14

Council Members

Mary L. Person, Mayor

Carolyn S. Carey, President of Council

F. Woodrow Harris

Deborah D. Lynch

Doris T. White

Carol Mercer

L. Dale Temple

James E. Ewing, III

Brian S. Thrower, City Manager

Sheila Cutrell, Finance Director





CITY OF EMPORIA

Memorandum

June 14, 2013

TO: The Honorable Mayor and City Council
FROM: Brian S. Thrower, City Manager
SUBJECT: Proposed FY14 General and Utility Fund Budgets
ITEM #: 13-34

General Fund Budget

After reviewing and discussing the proposed budget over several work sessions, your FY14 General Fund budget totals \$19,996,298, which includes a two cent real property tax increase. Departmental and external organization requests total \$20,985,465. My recommended budget totals \$20,206,841.

Existing City initiatives including the S. Main Street project, W. Atlantic Street Neighborhood Improvement project, Farmers Market Trailhead project, Citizens National Bank Building project, and E. Atlantic Reconstruction project are all included in the proposed budget. New initiatives to facilitate economic development related activities include acquisition of property, as well as implementation of Façade Improvement Grant and Business Incubation Grant programs to support our recent Enterprise Zone designation.

Utility Fund Budget

Your FY14 Utility Fund budget stands at \$15,256,892. Departmental requests for this budget total \$15,198,045. My recommended budget also totals \$15,256,892.

Per USDA Rural Development funding guidelines associated with the Water Treatment Plant and Distribution System Upgrade project and to re-coup declines in water revenue, water rates will be significantly increased in FY14. There is no proposal to increase sewer rates.

The proposed FY14 water rates are as follows:

FY13 Water Rates		Proposed FY14 Water Rates	
Minimum 2,000 gallons	\$14.77	Minimum 2,000 gallons	\$17.66 – 19.6%
Next 48,000/1,000	\$ 5.45	Next 48,000/1,000	\$ 7.90 – 45.0%
Over 50,000/1,000	\$ 4.16	Over 50,000/1,000	\$ 4.98 – 19.6%

Recommendation

The proposed budgets and ordinances are attached for your consideration.

Ordinance

An Ordinance To Adopt The 2013-2014 Operating Budget For The City of Emporia, Virginia And To Appropriate The Funds For The Same

BE IT ORDAINED by the Council of the City of Emporia, Virginia as follows:

Section 1. That the City Council hereby approves and adopts the document entitled “*City of Emporia, Operating Budget For Fiscal Year 2013-2014.*”

Section 2. In order to provide the requisite funds for said operating budget, the sum of \$35,253,190.00 is hereby appropriated to the following fund accounts for the fiscal year beginning July 1, 2013 and ending June 30, 2014

Fund	Amount
General Fund	\$19,996,298.00
Utility Fund	<u>15,256,892.00</u>
<i>Total</i>	<i>\$35,253,190.00</i>

Section 3. The City Manager is hereby authorized and directed to do all things necessary to implement said budget to include executing all purchase orders of any amounts and making all payments and disbursements consistent with the purpose and intent of this budget.

Section 4. The City Manager shall present to Council monthly a list of disbursements made for the previous month for Council’s review and examination.

Section 5. The City Manager is hereby authorized to make the appropriate transfers among the various budgetary accounts within each fund.

Section 6. This ordinance shall become effective July 1, 2013.

Adopted: June 18, 2013

Ordinance

An Ordinance Imposing And Levying Taxes Within The City of Emporia, Virginia Upon Real Property, Personal Property, And Machinery And Tools For Tax Year 2013

WHEREAS, it is necessary for the Council of the City of Emporia, Virginia to adopt the City’s operating budget for Fiscal Year 2013-2014 and to establish the various tax levies pertaining to the same.

NOW THEREFORE BE IT ORDAINED by the Council of the City of Emporia as follows:

Section 1. That for the support and operations of the City government, the Council of the City of Emporia, Virginia hereby levies the following tax rates on all real property, all tangible personal property, and all machinery and tools for the tax year beginning January 1, 2013 and ending December 31, 2013 as follows:

A. Real Estate

Upon all real estate and improvements thereon, not exempt from local taxation, there shall be a tax levy of No Dollars and Eighty-Five Cents (\$0.85) for every One Hundred Dollars (\$100.00) of assessed value, which shall be based upon 100% of the fair market value thereof.

B. Public Service Corporation

Upon all property of public service corporations not exempt from local taxation, there shall be a levy of No Dollars and Eighty-Five Cents (\$0.85) for every One Hundred Dollars (\$100.00) of assessed value.

C. Tangible Personal Property

Upon all tangible personal property of every kind and description not exempt from local taxation, there shall be a tax levy of Five Dollars and No Cents (\$5.00) for every One Hundred Dollars (\$100.00) of assessed value.

D. Machinery and Tools

Upon all machinery and tools used or employed by any person, firm or corporation in any trade or business, not exempt from local taxation, there shall be a tax levy of Five Dollars and No Cents (\$5.00) for every One Hundred Dollars (\$100.00) of assessed value.

Section 2. This ordinance shall become effective July 1, 2013.

Adopted: June 18, 2013

Ordinance

An Ordinance To Amend A Certain Section Of The Code Of Ordinances Of The City of Emporia, Virginia

AN AMENDMENT

BE IT ENACTED by the City Council of the City of Emporia, Virginia that:

DIVISION 3. RATES; CHARGES; BILLS

Sec. 78-91 (1) through (3) be amended and re-enacted to read as follows:

Sec. 78-91. Schedule of rates—Designated; billing generally.

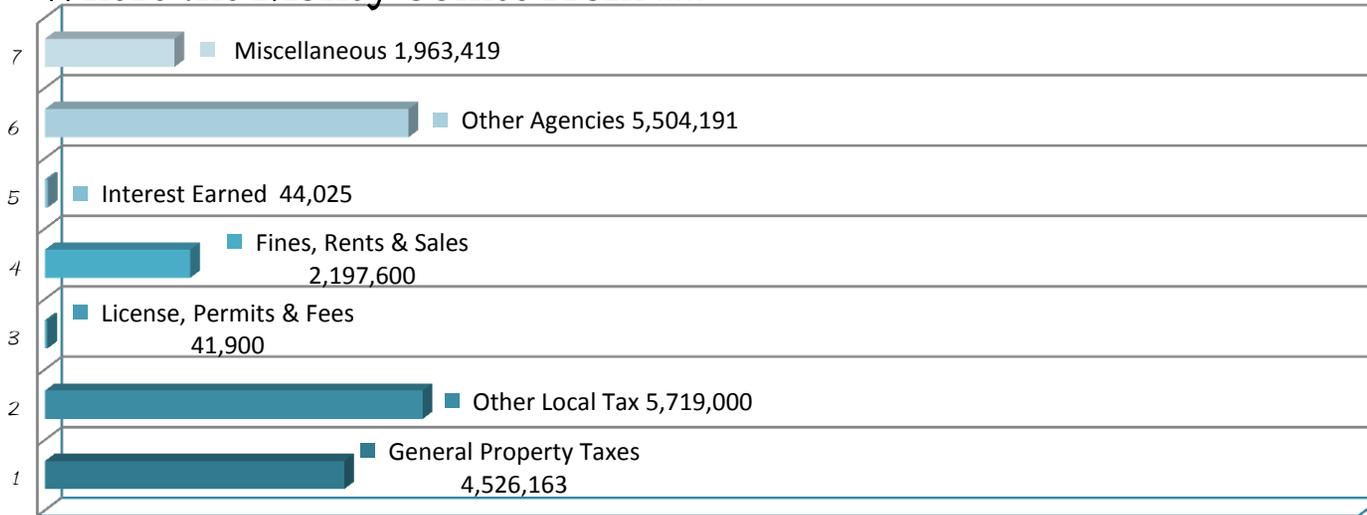
The rates for water and allied services supplied by the city shall be as follows:

- | | | | |
|-----|--------------------------|--------------------|---------|
| (1) | Minimum 2,000 gallons... | \$14.77 | \$17.66 |
| (2) | Next 48,000/1,000..... | \$ 5.45 | \$ 7.90 |
| (3) | Over 50,000/1,000..... | \$ 4.16 | \$ 4.98 |

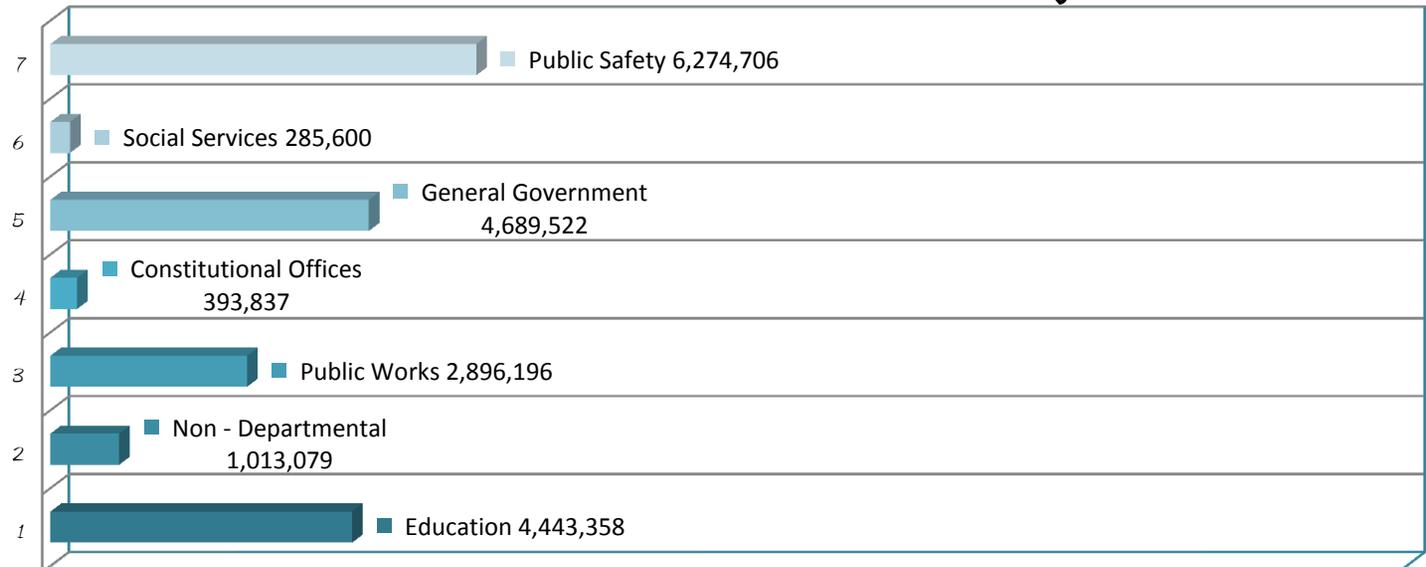
This ordinance shall become effective July 1, 2013.

Adopted: June 18, 2013

Where the Money Comes From



Where the Money Goes.....



GENERAL FUND REVENUE ESTIMATES

DESCRIPTION	2011-12 Final Budget	2011-12 Actual	2012-13 Budget	2012-13 Year-End Projection	2013-14 Department Request	2013-14 Manager Recommends	2013-14 Council Approved	% Change Over 2012-13	Comments
Local Revenues									
General Property Taxes									
Current Real Estate	2,913,000	2,768,320	2,956,850	2,825,300	3,313,097	3,313,097	3,028,099	2.4%	Increase rate to \$.85/100
Delinquent Real Estate	35,000	212,692	98,000	154,945	0	0	0	-100.0%	
Public Service	120,000	156,479	156,479	173,064	173,064	173,064	173,064	10.6%	
Personal Property - Motor Vehicles/Other	890,000	975,760	890,000	975,000	975,000	975,000	975,000	9.6%	
Personal Property - Machinery & Tools	295,000	192,488	295,000	175,000	175,000	175,000	175,000	-40.7%	
Delinquent Personal Property	25,000	124,631	50,000	121,200	120,000	120,000	120,000	140.0%	
Penalties	35,000	45,080	35,000	35,000	35,000	35,000	35,000	0.0%	
Interest	<u>16,000</u>	<u>35,609</u>	<u>20,000</u>	<u>20,000</u>	<u>20,000</u>	<u>20,000</u>	<u>20,000</u>	0.0%	
<i>Total</i>	4,329,000	4,511,059	4,501,329	4,479,509	4,811,161	4,811,161	4,526,163	0.6%	
Other Local Taxes									
Sales Tax	1,405,000	1,452,370	1,375,000	1,357,000	1,400,000	1,400,000	1,400,000	1.8%	
Utility Tax	395,000	400,817	395,000	395,800	395,000	395,000	395,000	0.0%	
Business License Tax	705,000	733,506	720,000	720,000	720,000	720,000	720,000	0.0%	
Motor Vehicle Licenses	80,000	120,583	100,000	115,000	115,000	115,000	115,000	15.0%	
Bank Stock Tax	105,000	120,626	105,000	132,185	120,000	120,000	120,000	14.3%	
Recordation/Grantors	15,000	29,708	15,000	26,600	25,000	25,000	25,000	66.7%	
Lodging Tax	835,000	1,009,087	885,000	972,790	1,000,000	1,000,000	1,000,000	13.0%	
Meals Tax	1,595,000	1,724,075	1,635,000	1,645,300	1,669,000	1,669,000	1,669,000	2.1%	
Communication Sales Tax	<u>280,000</u>	<u>268,191</u>	<u>260,000</u>	<u>276,400</u>	<u>275,000</u>	<u>275,000</u>	<u>275,000</u>	5.8%	
<i>Total</i>	5,415,000	5,858,963	5,490,000	5,641,075	5,719,000	5,719,000	5,719,000	4.2%	
Licenses and Permits									
Animal Tags	2,800	2,500	2,400	2,490	2,400	2,400	2,400	0.0%	
Planning and Zoning Permits	5,300	5,115	6,000	4,130	4,000	4,000	4,000	-33.3%	
Building Permits	30,000	62,041	35,000	37,200	35,000	35,000	35,000	0.0%	
Other Permits	<u>600</u>	<u>995</u>	<u>600</u>	<u>825</u>	<u>500</u>	<u>500</u>	<u>500</u>	-16.7%	
<i>Total</i>	38,700	70,651	44,000	44,645	41,900	41,900	41,900	-4.8%	
Fines and Forfeitures									
Court Fines	950,000	1,072,951	1,043,113	1,118,300	1,100,000	1,100,000	1,100,000	5.5%	Diversion of local fines to the state
Parking Fines	0	50	0	55	0	0	0	#DIV/0!	
Drug Forfeitures	10,000	58,274	10,000	40,900	10,000	10,000	10,000	0.0%	
Interest from the County	5,800	5,399	4,000	5,400	5,000	5,000	5,000	25.0%	
Courthouse Maintenance Fee	33,000	28,710	30,000	27,500	27,000	27,000	27,000	-10.0%	
Courthouse Security Fee	150,000	136,681	140,000	136,400	135,000	135,000	135,000	-3.6%	

General Fund Revenue Estimates - Continued

	2011-12 Final Budget	2011-12 Actual	2012-13 Budget	2012-13 Year-End Projection	2013-14 Department Request	2013-14 Manager Recommends	2013-14 Council Approved	% Change Over 2012-13	Comments
Fines and Forfeitures - Continued									
Jail Admission Fees	<u>2,500</u>	<u>2,223</u>	<u>1,800</u>	<u>2,500</u>	<u>2,000</u>	<u>2,000</u>	<u>2,000</u>	11.1%	
<i>Total</i>	1,151,300	1,304,288	1,228,913	1,331,055	1,279,000	1,279,000	1,279,000	4.1%	
Use of Money and Property									
Interest Earned	35,000	27,285	30,000	30,500	30,000	30,000	30,000	0.0%	
Rental/Lease of Property	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>14,025</u>	<u>14,025</u>	<u>14,025</u>	#DIV/0!	6 mos. bank building rent
<i>Total</i>	35,000	27,285	30,000	30,500	44,025	44,025	44,025	46.8%	
Charges for Services									
Law Library	4,000	2,668	3,000	3,000	3,100	3,100	3,100	3.3%	
Fire Protection	135,154	133,729	122,192	120,000	120,000	120,000	120,000	-1.8%	
Animal Control	50	508	300	0	0	0	0	-100.0%	
Waste Collection	725,200	719,944	789,000	786,900	785,000	785,000	791,000	0.3%	
Weed Cutting/Demolition	3,500	60,791	3,500	4,690	3,500	3,500	3,500	0.0%	
Health Services Refund	2,000	3,596	0	3,041	0	0	0	#DIV/0!	
Miscellaneous	<u>0</u>	<u>461</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	#DIV/0!	
<i>Total</i>	869,904	921,697	917,992	917,631	911,600	911,600	917,600	0.0%	
Miscellaneous Revenue									
Gifts and Donations	49,000	49,000	1,900	24,088	0	0	0	-100.0%	
Sale of Materials & Supplies	1,000	2,084	1,000	1,900	1,000	1,000	1,000	0.0%	
Sale of Property & Land	0	4,000	0	8,385	0	0	0	#DIV/0!	
Insurance Refunds	0	328,738	0	0	0	0	0	#DIV/0!	
Miscellaneous	1,500	1,975	1,500	7,200	1,500	1,500	1,500	0.0%	
Recovered Cost - BC/BS - Retirees	19,600	22,011	23,493	25,340	25,148	25,148	25,148	7.0%	
Recovered Cost - Tax Collection	30,000	31,992	30,000	29,580	29,000	29,000	29,000	-3.3%	
Capital Credit Refund	75	112	80	0	0	0	0	-100.0%	
Credit/Debit Card Fees	1,000	2,559	3,000	3,200	3,200	3,200	3,200	6.7%	
Owner Contribution - W. Atlantic St.	3,846	3,000	0	0	0	0	0	#DIV/0!	
VMLP Grant	4,000	4,000	3,971	3,971	4,000	4,000	4,000	0.7%	
Interest on Delinquent Accounts	<u>0</u>	<u>65,203</u>	<u>0</u>	<u>1,086</u>	<u>0</u>	<u>0</u>	<u>0</u>	#DIV/0!	
<i>Total</i>	110,021	514,674	64,944	104,750	63,848	63,848	63,848	-1.7%	
Recovered Costs									
Recovered Cost - County	63,968	73,302	45,000	47,200	46,000	46,000	46,000	2.2%	
Recovered Cost - Vendors	3,000	4,416	3,500	9,903	4,000	4,000	4,000	14.3%	
Recycled Materials	12,000	20,559	16,000	19,200	16,000	16,000	16,000	0.0%	
Recovered Cost - ERHA	7,700	7,700	0	0	0	0	0	#DIV/0!	
E&S and Stormwater Plan Reviews	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>20,000</u>	<u>20,000</u>	<u>20,000</u>	#DIV/0!	
<i>Total</i>	86,668	105,977	64,500	76,303	86,000	86,000	86,000	33.3%	
Local Revenues Totals	12,035,593	13,314,594	12,341,678	12,625,468	12,956,534	12,956,534	12,677,536	2.7%	
Non-categorical State Aid									
Recordation Tax	7,000	7,492	8,483	7,924	8,513	8,513	8,513	0.4%	
Railroad Rolling Stock Tax	10,000	10,348	10,000	12,139	10,000	10,000	10,000	0.0%	

General Fund Revenue Estimates - Continued

	2011-12 Final Budget	2011-12 Actual	2012-13 Budget	2012-13 Year-End Projection	2013-14 Department Request	2013-14 Manager Recommends	2013-14 Council Approved	% Change Over 2012-13	Comments
Non-categorical State Aid - Continued									
PPTRA	570,319	570,320	570,319	570,319	570,319	570,319	570,319	0.0%	
Auto Rental Tax	15,000	31,925	20,000	30,400	30,000	30,000	30,000	50.0%	
<i>Total</i>	602,319	620,085	608,802	620,782	618,832	618,832	618,832	1.6%	
Shared Expenses - Local Offices									
Sheriff	137,204	132,181	139,752	135,380	142,137	142,137	142,137	1.7%	
Commissioner of the Revenue	61,622	61,582	61,125	61,600	63,981	63,981	63,981	4.7%	
Treasurer	61,310	59,204	60,625	61,350	64,463	64,463	64,463	6.3%	
Registrar/Electoral Board	26,965	32,168	26,965	25,650	28,232	28,232	28,232	4.7%	
<i>Total</i>	287,101	285,135	288,467	283,980	298,813	298,813	298,813	3.6%	
Categorical State Aid									
Victim Witness	58,386	56,304	59,496	59,496	59,496	59,496	59,496	0.0%	Includes funding of \$2,878 from Co. of Greens.
Assistance to Localities - HB 599	205,671	194,223	195,601	196,113	205,671	205,671	205,671	5.1%	
Juvenile Justice	96,176	99,458	93,819	97,121	93,819	93,819	93,819	0.0%	
Sexual Assault Grant	46,397	46,397	46,397	46,397	47,789	47,789	47,789	3.0%	
DMV Highway Safety Grant	16,977	16,928	16,521	15,669	0	0	0	-100.0%	
DOJ Bulletproof Vest Grant	0	1,616	0	334	0	0	0	#DIV/0!	
E-911 - Wireless Board	45,000	62,666	60,000	66,400	210,000	210,000	210,000	250.0%	Includes E911 Equipment grant of \$150,000
DOJ Justice Assistance Grant (JAG)	9,999	9,999	9,999	9,999	0	0	0	-100.0%	
DOJ COPS Grant	47,735	32,299	28,192	28,192	0	0	0	-100.0%	
Fire Programs	36,072	24,002	16,000	16,904	0	0	0	-100.0%	
Emergency Services	14,635	4,350	14,619	14,619	5,000	5,000	5,000	-65.8%	
Street Maintenance	967,530	1,003,443	1,003,440	1,022,575	1,043,026	1,043,026	1,043,026	3.9%	
Litter Control	5,000	5,000	7,216	7,216	0	0	0	-100.0%	
Family Violence Prevention Program	64,000	64,291	64,000	108,650	108,650	108,650	108,650	69.8%	
Family Violence/Sexual Assault Grant	56,000	55,074	70,000	0	0	0	0	-100.0%	
Arts Grant	5,000	5,000	5,000	5,000	5,000	5,000	5,000	0.0%	
DGIF Public Boating Access Grant	0	0	0	0	10,000	10,000	10,000	#DIV/0!	
Education (State Sales Tax)	953,376	953,376	1,005,434	1,002,217	1,013,043	1,013,043	1,013,043	0.8%	
VDEM Generator Hookup Grant	0	0	0	0	0	0	55,860	#DIV/0!	
VDEM Reimbursement - Hurricane Irene	0	63,580	0	0	0	0	0	#DIV/0!	
<i>Total</i>	2,627,954	2,698,006	2,695,734	2,696,902	2,801,494	2,801,494	2,857,354	6.0%	
Non-categorical Federal Aid									
TEA-21 Grant	704,436	153,849	851,596	320,193	781,606	781,606	781,606	-8.2%	
DHCD - West Atlantic Street Project	661,596	321,270	982,882	336,618	500,000	500,000	500,000	-49.1%	
DHCD - Belfield Business District Project	35,000	3,000	35,000	28,500	3,500	3,500	3,500	-90.0%	
VDOT - East Atlantic Street Project	0	15,428	256,870	8,157	444,086	444,086	444,086	72.9%	
<i>Total</i>	1,401,032	493,547	2,126,348	693,468	1,729,192	1,729,192	1,729,192	-18.7%	
Categorical Federal Aid									
USDA Rural Dev. Grant - Vehicles	25,000	25,000	0	0	0	0	0	#DIV/0!	
U S Dept. of Homeland Security Grant	173,212	164,800	0	0	0	0	0	#DIV/0!	
FEMA Reimbursement - Hurricane Irene	0	190,741	0	0	0	0	0	#DIV/0!	
<i>Total</i>	198,212	380,541	0	0	0	0	0	#DIV/0!	
Intergovernmental Revenues Totals	5,116,618	4,477,314	5,719,351	4,295,132	5,448,331	5,448,331	5,504,191	-3.8%	

General Fund Revenue Estimates - Continued

	2011-12 Final Budget	2011-12 Actual	2012-13 Budget	2012-13 Year-End Projection	2013-14 Department Request	2013-14 Manager Recommends	2013-14 Council Approved	% Change Over 2012-13	Comments
Non-Revenue Receipts									
Witness Reimbursement - State	0	590	0	465	0	0	0	#DIV/0!	
Proceeds from Bond Issue	0	0	1,733,500	1,411,398	615,115	615,115	615,115	-64.5%	\$210,000 boating access, \$200,000 animal shelter,
Proceeds from Capital Leases	0	0	60,000	60,166	0	253,293	194,793	224.7%	\$215,115 E. Atlantic
Proceeds from Loan	960,160	923,047	0	0	560,100	560,100	0	#DIV/0!	
Appropriated Fund Balance	1,044,614	0	628,187	0	185,000	185,000	816,195	29.9%	Includes funds from prior year for demolition (\$70K),
Transfer in from Utility Fund	<u>197,095</u>	<u>198,870</u>	<u>185,421</u>	<u>185,421</u>	<u>188,468</u>	<u>188,468</u>	<u>188,468</u>	1.6%	ERHA (\$105K), & ED professional services (\$10K)
<i>Total</i>	2,201,869	1,122,507	2,607,108	1,657,450	1,548,683	1,801,976	1,814,571	-30.4%	
Grand Totals	19,354,080	18,914,415	20,668,137	18,578,050	19,953,548	20,206,841	19,996,298	-3.3%	

General Fund Expenditure Summary

Description	2011-12 Final Budget	2011-12 Actual	2012-13 Budget	2012-13 Year-End Projection	2013-14 Department Request	2013-14 Manager Recommends	2013-14 Council Approved	% Change Over 2012-13	Comments
City Council	174,591	168,411	177,150	174,668	168,768	174,948	168,648	-4.8%	
City Manager	270,986	270,055	295,898	292,339	319,393	319,393	307,893	4.1%	
City Attorney	48,970	39,017	48,870	46,973	48,900	48,900	48,900	0.1%	
Finance	198,921	194,373	202,323	201,547	204,656	204,386	204,386	1.0%	
Treasurer	94,255	91,225	100,377	99,880	104,381	101,781	101,781	1.4%	
Commissioner of Revenue	203,463	201,152	210,610	210,255	214,723	213,623	213,623	1.4%	
Assessor	41,428	40,118	40,009	39,893	43,847	41,547	41,547	3.8%	
General Registrar	90,183	78,312	81,780	76,570	78,512	78,433	78,433	-4.1%	
Police	2,823,066	2,690,290	3,041,347	2,962,577	3,131,565	3,157,051	3,128,051	2.9%	
Fire	1,196,559	1,009,642	355,899	230,510	212,699	212,699	217,645	-38.8%	
Emergency Services	559,896	368,546	54,841	40,693	87,913	52,513	96,313	75.6%	
Facilities Management	346,500	248,515	231,418	199,930	443,420	394,420	394,420	70.4%	
Courts	2,092,365	1,995,204	2,445,642	2,414,089	2,498,877	2,498,877	2,534,329	3.6%	
Sheriff	228,971	215,576	240,240	232,664	278,542	252,992	252,992	5.3%	
Public Works	2,465,189	2,383,987	2,309,052	2,004,508	2,995,694	2,954,696	2,896,196	25.4%	
Health and Social Services	503,683	490,266	490,631	489,207	486,438	438,713	438,713	-10.6%	
Education	4,317,874	4,074,264	4,261,208	4,257,991	4,902,586	4,486,595	4,443,358	4.3%	
Library	92,535	92,535	92,535	92,535	95,312	92,535	92,535	0.0%	
Community Development/Planning	2,104,985	1,058,442	2,920,663	1,317,177	2,555,141	2,321,421	2,221,421	-23.9%	
Economic Development	452,400	188,017	2,010,799	1,512,415	866,960	839,910	836,910	-58.4%	
Airport	91,919	60,000	60,000	60,000	122,200	92,200	92,200	53.7%	
Parks and Recreation	111,049	111,049	110,549	110,549	137,284	110,549	112,649	1.9%	
Arts and Culture	19,436	19,436	13,500	13,500	28,500	13,500	13,500	0.0%	
Extension Service	26,060	15,901	28,834	28,833	29,161	26,256	26,256	-8.9%	
Civic and Community Organizations	26,995	26,995	20,520	20,520	39,715	20,520	20,520	0.0%	
Non-Departmental	771,801	689,526	823,442	752,228	890,278	1,058,383	1,013,079	23.0%	
Total General Fund Expenditures	19,354,080	16,820,854	20,668,137	17,882,051	20,985,465	20,206,841	19,996,298	-3.3%	

City Council

	2011-12 Final Budget	2011-12 Actual	2012-13 Budget	2012-13 Year-End Projection	2013-14 Department Request	2013-14 Manager Recommends	2013-14 Council Approved	% Change Over 2012-13	Comments
Personal Services									
Salaries and Wages	29,856	29,971	31,898	31,893	24,218	24,218	24,218	-24.1%	Transferred 25% of salary to Utility Fund
Boards and Commissions	59,400	59,400	59,400	59,400	59,400	59,400	59,400	0.0%	
<i>Total</i>	89,256	89,371	91,298	91,293	83,618	83,618	83,618	-8.4%	
Fringe Benefits									
FICA	6,874	6,821	6,985	6,919	6,397	6,397	6,397	-8.4%	
VRS and Life Insurance	4,610	4,610	4,544	4,543	3,449	3,449	3,449	-24.1%	
Medical Insurance	9,608	9,608	10,000	9,999	9,617	9,617	9,617	-3.8%	
Worker's Compensation	145	(51)	45	44	37	37	37	-17.8%	
Employee Bonus	598	597	0	0	0	0	0	#DIV/0!	
<i>Total</i>	21,835	21,585	21,574	21,505	19,500	19,500	19,500	-9.6%	
Contractual Services									
Accounting and Auditing Services	24,500	24,054	25,128	22,500	26,500	26,500	26,500	5.5%	
Repairs and Maintenance	800	144	800	800	800	800	800	0.0%	
Maintenance Service Contracts	1,500	1,575	1,500	1,500	1,500	1,230	1,230	-18.0%	
Printing and Binding	5,000	4,295	5,000	5,000	5,000	5,000	5,000	0.0%	
Advertising	3,000	1,879	3,000	3,000	3,000	3,000	3,000	0.0%	
<i>Total</i>	34,800	31,947	35,428	32,800	36,800	36,530	36,530	3.1%	
Communications									
Postage	200	99	200	200	200	200	200	0.0%	
Messenger Services	0	0	0	6	0	0	0	#DIV/0!	
Telecommunications	6,500	7,669	6,500	6,500	6,500	6,500	6,500	0.0%	
<i>Total</i>	6,700	7,768	6,700	6,706	6,700	6,700	6,700	0.0%	
Travel									
Mileage and Other Transportation Costs	1,000	1,005	1,000	1,227	1,000	1,000	1,000	0.0%	
Subsistence and Lodging	4,500	1,036	4,500	4,500	4,500	4,500	4,500	0.0%	
Convention and Education	6,500	6,914	5,093	5,093	6,500	6,500	6,500	27.6%	
<i>Total</i>	12,000	8,955	10,593	10,820	12,000	12,000	12,000	13.3%	
Miscellaneous									
Dues and Memberships	4,000	3,848	4,150	4,137	4,150	11,050	4,750	14.5%	Increase in VML dues
Virginia Institute of Government	500	500	500	500	500	0	0	-100.0%	Included in Dues and Memberships line
<i>Total</i>	4,500	4,348	4,650	4,637	4,650	11,050	4,750	2.2%	
Materials and Supplies									
Office Supplies	2,000	1,712	2,000	2,000	2,000	2,000	2,000	0.0%	
Books and Subscriptions	300	0	300	300	300	300	300	0.0%	
Other Operating Supplies	800	578	800	800	800	800	800	0.0%	
<i>Total</i>	3,100	2,290	3,100	3,100	3,100	3,100	3,100	0.0%	

City Council - Continued

	2011-12 Final Budget	2011-12 Actual	2012-13 Budget	2012-13 Year-End Projection	2013-14 Department Request	2013-14 Manager Recommends	2013-14 Council Approved	% Change Over 2012-13	Comments
Capital/Equipment									
EDP Equipment	<u>2,400</u>	<u>2,147</u>	<u>3,807</u>	<u>3,807</u>	<u>2,400</u>	<u>2,450</u>	<u>2,450</u>	-35.6%	
<i>Total</i>	2,400	2,147	3,807	3,807	2,400	2,450	2,450	-35.6%	
Total City Council	174,591	168,411	177,150	174,668	168,768	174,948	168,648	-4.8%	

City Manager

	2011-12 Final Budget	2011-12 Actual	2012-13 Budget	2012-13 Year-End Projection	2013-14 Department Request	2013-14 Manager Recommends	2013-14 Council Approved	% Change Over 2012-13	Comments
Personal Services									
Salaries and Wages	<u>124,286</u>	<u>124,249</u>	<u>147,330</u>	<u>146,670</u>	<u>148,476</u>	<u>148,476</u>	<u>148,476</u>	0.8%	
<i>Total</i>	124,286	124,249	147,330	146,670	148,476	148,476	148,476	0.8%	
Fringe Benefits									
FICA	11,748	11,678	12,906	12,905	11,359	11,359	11,359	-12.0%	
VRS and Life Insurance	19,232	19,232	20,888	20,886	21,143	21,143	21,143	1.2%	
Medical Insurance	20,356	20,356	21,200	21,200	23,316	23,316	23,316	10.0%	
Worker's Compensation	199	199	234	250	193	193	193	-17.5%	
Manager's Deferred Compensation	3,000	3,000	3,000	3,000	3,000	3,000	3,000	0.0%	
Manager's Life Insurance	2,230	2,250	2,300	2,327	2,406	2,406	2,406	4.6%	
Manager's Vehicle Allowance	7,200	7,200	7,200	7,200	7,200	7,200	7,200	0.0%	
Manager's Cell Phone Allowance	0	0	0	230	600	600	600	#DIV/0!	
Tuition Assistance	0	0	1,500	0	1,500	1,500	1,500	0.0%	
Employee Bonus	<u>7,091</u>	<u>7,091</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	#DIV/0!	
<i>Total</i>	71,056	71,006	69,228	67,998	70,717	70,717	70,717	2.2%	
Contractual Services									
Professional Health Services	0	0	0	98	9,000	9,000	9,000	#DIV/0!	
Professional Services	5,800	5,826	9,000	9,000	16,000	16,000	4,500	-50.0%	
Repairs and Maintenance	500	989	500	500	500	500	500	0.0%	
Maintenance Service Contracts	5,620	4,822	5,620	5,620	5,350	5,350	5,350	-4.8%	
Printing and Binding	0	0	500	300	500	500	500	0.0%	
Advertising	<u>14,908</u>	<u>14,937</u>	<u>11,000</u>	<u>12,500</u>	<u>12,500</u>	<u>12,500</u>	<u>12,500</u>	13.6%	
<i>Total</i>	26,828	26,574	26,620	28,018	43,850	43,850	32,350	21.5%	
Communications									
Postage	1,200	1,208	1,200	600	1,200	1,200	1,200	0.0%	
Messenger Services	500	289	500	75	250	250	250	-50.0%	
Telecommunications	4,964	4,527	7,250	6,600	6,600	6,600	6,600	-9.0%	
Web site hosting	<u>300</u>	<u>300</u>	<u>500</u>	<u>300</u>	<u>500</u>	<u>500</u>	<u>500</u>	0.0%	
<i>Total</i>	6,964	6,324	9,450	7,575	8,550	8,550	8,550	-9.5%	
Travel									
Mileage and Other Transportation Costs	0	22	100	0	100	100	100	0.0%	
Subsistence and Lodging	500	403	1,500	500	1,500	1,500	1,500	0.0%	
Convention and Education	<u>5,350</u>	<u>5,050</u>	<u>5,350</u>	<u>5,000</u>	<u>6,850</u>	<u>6,850</u>	<u>6,850</u>	28.0%	
<i>Total</i>	5,850	5,475	6,950	5,500	8,450	8,450	8,450	21.6%	
Miscellaneous									
Dues and Memberships	1,920	1,919	2,320	2,300	2,500	2,500	2,500	7.8%	
Employee Holiday Bonus	11,900	11,871	12,000	11,977	12,000	12,000	12,000	0.0%	
Employee Appreciation	<u>14,848</u>	<u>14,847</u>	<u>15,000</u>	<u>15,000</u>	<u>17,500</u>	<u>17,500</u>	<u>17,500</u>	16.7%	
<i>Total</i>	28,668	28,637	29,320	29,277	32,000	32,000	32,000	9.1%	

City Manager - Continued

	2011-12 Final Budget	2011-12 Actual	2012-13 Budget	2012-13 Year-End Projection	2013-14 Department Request	2013-14 Manager Recommends	2013-14 Council Approved	% Change Over 2012-13	Comments
Materials and Supplies									
Office Supplies	3,500	3,010	4,500	4,500	4,500	4,500	4,500	0.0%	
Books and Subscriptions	600	377	600	600	600	600	600	0.0%	
Other Operating Supplies	<u>0</u>	<u>900</u>	<u>0</u>	<u>766</u>	<u>750</u>	<u>750</u>	<u>750</u>	#DIV/0!	
<i>Total</i>	4,100	4,287	5,100	5,866	5,850	5,850	5,850	14.7%	
Capital/Equipment									
Furniture and Fixtures	1,734	1,734	0	0	0	0	0	#DIV/0!	
EDP Equipment	<u>1,500</u>	<u>1,769</u>	<u>1,900</u>	<u>1,435</u>	<u>1,500</u>	<u>1,500</u>	<u>1,500</u>	-21.1%	
<i>Total</i>	3,234	3,503	1,900	1,435	1,500	1,500	1,500	-21.1%	
Total City Manager	270,986	270,055	295,898	292,339	319,393	319,393	307,893	4.1%	

Legal Services

	2011-12 Final Budget	2011-12 Actual	2012-13 Budget	2012-13 Year-End Projection	2013-14 Department Request	2013-14 Manager Recommends	2013-14 Council Approved	% Change Over 2012-13	Comments
Salaries and Wages									
City Attorney Retainer	<u>7,000</u>	<u>7,000</u>	<u>7,000</u>	<u>7,000</u>	<u>7,000</u>	<u>7,000</u>	<u>7,000</u>	0.0%	
<i>Total</i>	7,000	7,000	7,000	7,000	7,000	7,000	7,000	0.0%	
Contractual Services									
Professional Services	<u>40,000</u>	<u>30,290</u>	<u>40,000</u>	<u>38,000</u>	<u>40,000</u>	<u>40,000</u>	<u>40,000</u>	0.0%	
<i>Total</i>	40,000	30,290	40,000	38,000	40,000	40,000	40,000	0.0%	
Travel									
Convention and Education	<u>1,500</u>	<u>1,302</u>	<u>1,400</u>	<u>1,518</u>	<u>1,400</u>	<u>1,400</u>	<u>1,400</u>	0.0%	
<i>Total</i>	1,500	1,302	1,400	1,518	1,400	1,400	1,400	0.0%	
Miscellaneous									
Dues and Memberships	<u>270</u>	<u>270</u>	<u>270</u>	<u>300</u>	<u>300</u>	<u>300</u>	<u>300</u>	11.1%	
<i>Total</i>	270	270	270	300	300	300	300	11.1%	
Materials and Supplies									
Books and Subscriptions	<u>200</u>	<u>155</u>	<u>200</u>	<u>155</u>	<u>200</u>	<u>200</u>	<u>200</u>	0.0%	
<i>Total</i>	200	155	200	155	200	200	200	0.0%	
Total Legal Services	48,970	39,017	48,870	46,973	48,900	48,900	48,900	0.1%	

Finance

	2011-12 Final Budget	2011-12 Actual	2012-13 Budget	2012-13 Year-End Projection	2013-14 Department Request	2013-14 Manager Recommends	2013-14 Council Approved	% Change Over 2012-13	Comments
Personal Services									
Salaries and Wages	<u>135,452</u>	<u>135,195</u>	<u>140,123</u>	<u>139,816</u>	<u>141,846</u>	<u>141,846</u>	<u>141,846</u>	1.2%	
<i>Total</i>	135,452	135,195	140,123	139,816	141,846	141,846	141,846	1.2%	
Fringe Benefits									
FICA	10,564	10,500	10,721	10,527	10,852	10,852	10,852	1.2%	
VRS and Life Insurance	20,787	20,573	19,955	19,910	20,199	20,199	20,199	1.2%	
Medical Insurance	14,813	14,412	15,000	14,999	16,486	16,486	16,486	9.9%	
Worker's Compensation	197	188	197	202	163	163	163	-17.3%	
Employee Bonus	<u>2,638</u>	<u>2,637</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	#DIV/0!	
<i>Total</i>	48,999	48,310	45,873	45,638	47,700	47,700	47,700	4.0%	
Contractual Services									
Repairs and Maintenance	220	84	220	247	250	250	250	13.6%	
Maintenance Service Contracts	<u>1,500</u>	<u>1,635</u>	<u>1,720</u>	<u>1,700</u>	<u>1,750</u>	<u>1,480</u>	<u>1,480</u>	-14.0%	
<i>Total</i>	1,720	1,719	1,940	1,947	2,000	1,730	1,730	-10.8%	
Communications									
Postage	1,400	1,446	1,630	1,600	1,600	1,600	1,600	-1.8%	
Messenger Services	25	0	25	6	25	25	25	0.0%	
Telecommunications	<u>550</u>	<u>555</u>	<u>550</u>	<u>547</u>	<u>575</u>	<u>575</u>	<u>575</u>	4.5%	
<i>Total</i>	1,975	2,001	2,205	2,153	2,200	2,200	2,200	-0.2%	
Travel									
Mileage and Other Transportation Costs	550	48	550	437	400	400	400	-27.3%	
Convention and Education	<u>4,400</u>	<u>1,153</u>	<u>4,638</u>	<u>4,638</u>	<u>1,500</u>	<u>1,500</u>	<u>1,500</u>	-67.7%	
<i>Total</i>	4,950	1,201	5,188	5,075	1,900	1,900	1,900	-63.4%	
Miscellaneous									
Dues and Memberships	<u>500</u>	<u>205</u>	<u>205</u>	<u>205</u>	<u>250</u>	<u>250</u>	<u>250</u>	22.0%	
<i>Total</i>	500	205	205	205	250	250	250	22.0%	
Materials and Supplies									
Office Supplies	3,700	4,292	4,986	4,985	4,300	4,300	4,300	-13.8%	
Books and Subscriptions	<u>125</u>	<u>90</u>	<u>125</u>	<u>50</u>	<u>310</u>	<u>310</u>	<u>310</u>	148.0%	Includes \$160 for new "Blue Book"
<i>Total</i>	3,825	4,382	5,111	5,035	4,610	4,610	4,610	-9.8%	
Capital/Equipment									
Furniture & Fixtures	0	0	0	0	2,500	2,500	2,500	#DIV/0!	Cross cut commercial paper shredder
EDP Equipment	<u>1,500</u>	<u>1,360</u>	<u>1,678</u>	<u>1,678</u>	<u>1,650</u>	<u>1,650</u>	<u>1,650</u>	-1.7%	Replace 1 desktop computer & printer
<i>Total</i>	1,500	1,360	1,678	1,678	4,150	4,150	4,150	147.3%	
Total Finance	198,921	194,373	202,323	201,547	204,656	204,386	204,386	1.0%	

Treasurer

	2011-12 Final Budget	2011-12 Actual	2012-13 Budget	2012-13 Year-End Projection	2013-14 Department Request	2013-14 Manager Recommends	2013-14 Council Approved	% Change Over 2012-13	Comments
Personal Services									
Salaries and Wages	53,531	53,165	57,191	57,180	57,894	57,894	57,894	1.2%	
<i>Total</i>	53,531	53,165	57,191	57,180	57,894	57,894	57,894	1.2%	
Fringe Benefits									
FICA	4,178	4,244	4,376	4,395	4,429	4,429	4,429	1.2%	
VRS and Life Insurance	8,266	8,265	8,145	8,144	8,245	8,245	8,245	1.2%	
Medical Insurance	4,804	4,804	5,000	5,000	5,496	5,496	5,496	9.9%	
Worker's Compensation	105	62	80	66	82	82	82	2.5%	
Employee Bonus	<u>1,071</u>	<u>1,071</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	#DIV/0!	
<i>Total</i>	18,424	18,446	17,601	17,605	18,252	18,252	18,252	3.7%	
Contractual Services									
Repairs and Maintenance	400	85	400	400	400	400	400	0.0%	
Maintenance Service Contracts	825	1,310	1,760	1,760	1,760	1,760	1,760	0.0%	
Printing and Binding	475	0	475	475	475	475	475	0.0%	
Advertising	<u>2,000</u>	<u>1,764</u>	<u>2,000</u>	<u>2,000</u>	<u>2,000</u>	<u>2,000</u>	<u>2,000</u>	0.0%	
<i>Total</i>	3,700	3,159	4,635	4,635	4,635	4,635	4,635	0.0%	
Communications									
Postage	3,900	3,266	4,200	4,200	4,200	4,200	4,200	0.0%	
Telecommunications	<u>4,700</u>	<u>4,019</u>	<u>4,700</u>	<u>4,700</u>	<u>4,700</u>	<u>4,500</u>	<u>4,500</u>	-4.3%	
<i>Total</i>	8,600	7,285	8,900	8,900	8,900	8,700	8,700	-2.2%	
Travel									
Mileage and Other Transportation Costs	250	221	300	300	1,200	300	300	0.0%	
Convention and Education	<u>2,000</u>	<u>1,361</u>	<u>2,000</u>	<u>2,000</u>	<u>2,000</u>	<u>2,000</u>	<u>2,000</u>	0.0%	
<i>Total</i>	2,250	1,582	2,300	2,300	3,200	2,300	2,300	0.0%	
Miscellaneous									
Dues and Memberships	800	755	800	800	800	800	800	0.0%	
Credit/Debit Card Fees	4,000	3,811	4,000	4,220	4,250	4,250	4,250	6.3%	
Bank Fees	<u>0</u>	<u>0</u>	<u>0</u>	<u>490</u>	<u>500</u>	<u>500</u>	<u>500</u>	#DIV/0!	
<i>Total</i>	4,800	4,566	4,800	5,510	5,550	5,550	5,550	15.6%	
Materials and Supplies									
Office Supplies	2,500	2,672	3,000	3,000	3,000	3,000	3,000	0.0%	
Merchandise for Resale	<u>450</u>	<u>350</u>	<u>450</u>	<u>450</u>	<u>450</u>	<u>450</u>	<u>450</u>	0.0%	
<i>Total</i>	2,950	3,022	3,450	3,450	3,450	3,450	3,450	0.0%	
Capital/Equipment									
Furniture & Fixtures	0	0	1,000	300	0	0	0	-100.0%	
EDP Equipment	<u>0</u>	<u>0</u>	<u>500</u>	<u>0</u>	<u>2,500</u>	<u>1,000</u>	<u>1,000</u>	100.0%	Desktop computer & LaserJet printer
<i>Total</i>	0	0	1,500	300	2,500	1,000	1,000	-33.3%	
Total Treasurer	94,255	91,225	100,377	99,880	104,381	101,781	101,781	1.4%	

Commissioner of Revenue

	2011-12 Final Budget	2011-12 Actual	2012-13 Budget	2012-13 Year-End Projection	2013-14 Department Request	2013-14 Manager Recommends	2013-14 Council Approved	% Change Over 2012-13	Comments
Personal Services									
Salaries and Wages	131,558	131,668	139,959	139,935	141,572	141,572	141,572	1.2%	
Part-time Wages	<u>10,660</u>	<u>10,677</u>	<u>10,847</u>	<u>10,401</u>	<u>10,981</u>	<u>10,981</u>	<u>10,981</u>	1.2%	
<i>Total</i>	142,218	142,345	150,806	150,336	152,553	152,553	152,553	1.2%	
Fringe Benefits									
FICA	11,086	10,608	11,538	10,976	11,671	11,671	11,671	1.2%	
VRS and Life Insurance	18,970	18,969	18,719	18,691	18,921	18,921	18,921	1.1%	
Medical Insurance	13,772	13,771	14,336	14,336	15,753	15,753	15,753	9.9%	
Worker's Compensation	213	199	211	210	175	175	175	-17.1%	
Employee Bonus	<u>2,704</u>	<u>2,704</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	#DIV/0!	
<i>Total</i>	46,745	46,251	44,804	44,213	46,520	46,520	46,520	3.8%	
Contractual Services									
Repairs and Maintenance	250	194	250	250	250	250	250	0.0%	
Printing and Binding	250	52	250	292	250	250	250	0.0%	
Advertising	<u>200</u>	<u>0</u>	<u>200</u>	<u>300</u>	<u>300</u>	<u>300</u>	<u>300</u>	50.0%	
<i>Total</i>	700	246	700	842	800	800	800	14.3%	
Communications									
Postage	2,800	2,346	2,800	2,800	2,800	2,600	2,600	-7.1%	
Telecommunications	<u>3,600</u>	<u>2,984</u>	<u>3,600</u>	<u>3,600</u>	<u>3,600</u>	<u>3,200</u>	<u>3,200</u>	-11.1%	
<i>Total</i>	6,400	5,330	6,400	6,400	6,400	5,800	5,800	-9.4%	
Travel									
Mileage and Other Transportation Costs	200	191	200	200	200	200	200	0.0%	
Convention and Education	<u>2,500</u>	<u>1,786</u>	<u>2,500</u>	<u>2,800</u>	<u>3,000</u>	<u>2,500</u>	<u>2,500</u>	0.0%	
<i>Total</i>	2,700	1,977	2,700	3,000	3,200	2,700	2,700	0.0%	
Miscellaneous									
Dues and Memberships	<u>850</u>	<u>750</u>	<u>850</u>	<u>850</u>	<u>850</u>	<u>850</u>	<u>850</u>	0.0%	
<i>Total</i>	850	750	850	850	850	850	850	0.0%	
Materials and Supplies									
Office Supplies	2,500	2,423	3,000	3,214	3,000	3,000	3,000	0.0%	
Books and Subscriptions	<u>150</u>	<u>646</u>	<u>150</u>	<u>200</u>	<u>200</u>	<u>200</u>	<u>200</u>	33.3%	
<i>Total</i>	2,650	3,069	3,150	3,414	3,200	3,200	3,200	1.6%	
Capital/Equipment									
EDP Equipment	<u>1,200</u>	<u>1,184</u>	<u>1,200</u>	<u>1,200</u>	<u>1,200</u>	<u>1,200</u>	<u>1,200</u>	0.0%	Desktop computer
<i>Total</i>	1,200	1,184	1,200	1,200	1,200	1,200	1,200	0.0%	
Total Commissioner of Revenue	203,463	201,152	210,610	210,255	214,723	213,623	213,623	1.4%	

Assessor

	2011-12 Final Budget	2011-12 Actual	2012-13 Budget	2012-13 Year-End Projection	2013-14 Department Request	2013-14 Manager Recommends	2013-14 Council Approved	% Change Over 2012-13	Comments
Personal Services									
Salaries and Wages	8,445	8,477	9,023	9,021	9,134	9,134	9,134	1.2%	
Board of Equalization	<u>200</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>200</u>	<u>200</u>	<u>200</u>	#DIV/0!	
<i>Total</i>	8,645	8,477	9,023	9,021	9,334	9,334	9,334	3.4%	
Fringe Benefits									
FICA	660	565	691	690	699	699	699	1.2%	
VRS and Life Insurance	1,304	1,304	1,286	1,285	1,301	1,301	1,301	1.2%	
Medical Insurance	1,388	1,388	1,446	1,445	1,588	1,588	1,588	9.8%	
Worker's Compensation	12	12	13	12	10	10	10	-23.1%	
Employee Bonus	<u>169</u>	<u>169</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	#DIV/0!	
<i>Total</i>	3,533	3,438	3,436	3,432	3,598	3,598	3,598	4.7%	
Contractual Services									
Professional Services	21,500	21,470	21,500	21,500	23,000	21,500	21,500	0.0%	
Repairs and Maintenance	100	0	100	100	100	100	100	0.0%	
Maintenance Service Contracts	2,300	2,200	2,300	2,200	2,300	2,300	2,300	0.0%	
Advertising	<u>1,100</u>	<u>537</u>	<u>500</u>	<u>501</u>	<u>650</u>	<u>650</u>	<u>650</u>	30.0%	Reassessment
<i>Total</i>	25,000	24,207	24,400	24,301	26,050	24,550	24,550	0.6%	
Communications									
Postage	872	867	100	100	1,600	1,000	1,000	900.0%	Reassessment
Telecommunications	<u>300</u>	<u>275</u>	<u>300</u>	<u>300</u>	<u>300</u>	<u>300</u>	<u>300</u>	0.0%	
<i>Total</i>	1,172	1,142	400	400	1,900	1,300	1,300	225.0%	
Travel									
Mileage and Other Transportation Costs	300	222	300	300	300	300	300	0.0%	
Convention and Education	<u>1,128</u>	<u>1,025</u>	<u>1,000</u>	<u>1,000</u>	<u>1,200</u>	<u>1,000</u>	<u>1,000</u>	0.0%	
<i>Total</i>	1,428	1,247	1,300	1,300	1,500	1,300	1,300	0.0%	
Miscellaneous									
Dues and Memberships	<u>200</u>	<u>175</u>	<u>200</u>	<u>175</u>	<u>200</u>	<u>200</u>	<u>200</u>	0.0%	
<i>Total</i>	200	175	200	175	200	200	200	0.0%	
Materials and Supplies									
Office Supplies	1,200	1,184	1,000	1,000	1,000	1,000	1,000	0.0%	
Books and Subscriptions	<u>250</u>	<u>248</u>	<u>250</u>	<u>264</u>	<u>265</u>	<u>265</u>	<u>265</u>	6.0%	
<i>Total</i>	1,450	1,432	1,250	1,264	1,265	1,265	1,265	1.2%	
Total Assessor	41,428	40,118	40,009	39,893	43,847	41,547	41,547	3.8%	

General Registrar

	2011-12 Final Budget	2011-12 Actual	2012-13 Budget	2012-13 Year-End Projection	2013-14 Department Request	2013-14 Manager Recommends	2013-14 Council Approved	% Change Over 2012-13	Comments
Personal Services									
Salaries and Wages	33,246	33,277	33,846	33,844	34,243	34,254	34,254	1.2%	
Part-time Wages	6,800	6,125	9,443	9,274	8,000	8,000	8,000	-15.3%	
Boards & Commissions	5,514	5,514	5,514	4,014	4,134	4,015	4,015	-27.2%	
Poll Workers	<u>13,125</u>	<u>10,825</u>	<u>8,930</u>	<u>7,940</u>	<u>9,000</u>	<u>9,000</u>	<u>9,000</u>	0.8%	Requested increase from \$10 to \$15 for training
<i>Total</i>	58,685	55,741	57,733	55,072	55,377	55,269	55,269	-4.3%	
Fringe Benefits									
FICA	3,543	3,494	3,661	3,631	3,511	3,540	3,540	-3.3%	
Worker's Compensation	69	59	60	50	48	48	48	-20.0%	
Employee Bonus	<u>759</u>	<u>758</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	#DIV/0!	
<i>Total</i>	4,371	4,311	3,721	3,681	3,559	3,588	3,588	-3.6%	
Contractual Services									
Repairs and Maintenance	250	852	350	200	350	350	350	0.0%	
Maintenance Service Contracts	18,000	10,021	12,000	12,000	12,000	12,000	12,000	0.0%	
Printing and Binding	3,200	2,608	3,200	2,500	2,500	2,500	2,500	-21.9%	
Advertising	<u>350</u>	<u>370</u>	<u>350</u>	<u>250</u>	<u>300</u>	<u>300</u>	<u>300</u>	-14.3%	
<i>Total</i>	21,800	13,851	15,900	14,950	15,150	15,150	15,150	-4.7%	
Communications									
Postage	1,336	605	800	800	800	800	800	0.0%	
Telecommunications	<u>225</u>	<u>175</u>	<u>225</u>	<u>225</u>	<u>225</u>	<u>225</u>	<u>225</u>	0.0%	
<i>Total</i>	1,561	780	1,025	1,025	1,025	1,025	1,025	0.0%	
Travel									
Convention and Education	<u>700</u>	<u>707</u>	<u>600</u>	<u>300</u>	<u>600</u>	<u>600</u>	<u>600</u>	0.0%	
<i>Total</i>	700	707	600	300	600	600	600	0.0%	
Miscellaneous									
Dues and Memberships	<u>240</u>	<u>265</u>	<u>265</u>	<u>265</u>	<u>265</u>	<u>265</u>	<u>265</u>	0.0%	
<i>Total</i>	240	265	265	265	265	265	265	0.0%	
Materials and Supplies									
Office Supplies	<u>1,190</u>	<u>1,096</u>	<u>800</u>	<u>750</u>	<u>800</u>	<u>800</u>	<u>800</u>	0.0%	
<i>Total</i>	1,190	1,096	800	750	800	800	800	0.0%	
Capital/Equipment									
Furniture & Fixtures	500	425	500	527	500	500	500	0.0%	
EDP Equipment	<u>1,136</u>	<u>1,136</u>	<u>1,236</u>	<u>0</u>	<u>1,236</u>	<u>1,236</u>	<u>1,236</u>	0.0%	Desktop computer (if needed)
<i>Total</i>	1,636	1,561	1,736	527	1,736	1,736	1,736	0.0%	
Total General Registrar	90,183	78,312	81,780	76,570	78,512	78,433	78,433	-4.1%	

Police - Administration, Dispatching and Patrol

	2011-12 Final Budget	2011-12 Actual	2012-13 Budget	2012-13 Year-End Projection	2013-14 Department Request	2013-14 Manager Recommends	2013-14 Council Approved	% Change Over 2012-13	Comments
Personal Services									
Salaries and Wages	1,366,962	1,325,255	1,451,460	1,431,567	1,507,167	1,508,657	1,508,657	3.9%	
Overtime - Regular	126,000	126,314	138,000	138,000	115,000	115,000	115,000	-16.7%	
Overtime - Selective	250,000	222,051	249,000	248,000	235,000	235,000	235,000	-5.6%	
Overtime - Dispatchers	<u>20,000</u>	<u>14,112</u>	<u>21,300</u>	<u>21,300</u>	<u>20,000</u>	<u>20,000</u>	<u>20,000</u>	-6.1%	
<i>Total</i>	1,762,962	1,687,732	1,859,760	1,838,867	1,877,167	1,878,657	1,878,657	1.0%	
Fringe Benefits									
FICA	135,452	125,592	142,272	140,571	143,604	143,718	143,718	1.0%	
VRS and Life Insurance	215,074	202,476	212,142	202,154	214,621	214,833	214,833	1.3%	
Medical Insurance	170,213	158,150	172,949	160,783	188,355	188,355	188,355	8.9%	
Line of Duty Act	5,200	5,200	5,720	5,720	7,436	7,436	7,436	30.0%	
Worker's Compensation	42,280	36,085	45,799	39,991	45,286	45,286	45,286	-1.1%	
Employee Bonus	<u>27,660</u>	<u>27,659</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	#DIV/0!	
<i>Total</i>	595,879	555,162	578,882	549,219	599,302	599,628	599,628	3.6%	
Contractual Services									
Professional Health Services	4,350	4,290	6,750	6,750	7,660	5,660	5,660	-16.1%	
Repairs and Maintenance	15,082	12,461	14,000	14,000	14,000	14,000	14,000	0.0%	
Maintenance Service Contracts	25,500	24,263	66,710	66,710	75,435	75,435	75,435	13.1%	
Printing and Binding	<u>500</u>	<u>19</u>	<u>500</u>	<u>500</u>	<u>500</u>	<u>500</u>	<u>500</u>	0.0%	
<i>Total</i>	45,432	41,033	87,960	87,960	97,595	95,595	95,595	8.7%	
Communications									
Postage	300	296	300	300	300	300	300	0.0%	
Messenger Service	200	84	200	200	200	200	200	0.0%	
Telecommunications	<u>41,250</u>	<u>35,879</u>	<u>39,100</u>	<u>39,100</u>	<u>42,250</u>	<u>37,500</u>	<u>37,500</u>	-4.1%	
<i>Total</i>	41,750	36,259	39,600	39,600	42,750	38,000	38,000	-4.0%	
Travel									
Convention and Education	11,900	12,002	11,000	11,000	18,000	15,000	11,000	0.0%	
Extradition of Prisoners	<u>0</u>	<u>0</u>	<u>0</u>	<u>59</u>	<u>0</u>	<u>0</u>	<u>0</u>	#DIV/0!	
<i>Total</i>	11,900	12,002	11,000	11,059	18,000	15,000	11,000	0.0%	
Miscellaneous									
Dues and Memberships	7,795	7,657	1,212	1,212	12,931	12,931	12,931	966.9%	Crater Police Academy
Special Operations	500	0	500	500	500	500	500	0.0%	
Drug Seizure Account Expenditures	<u>10,000</u>	<u>0</u>	<u>100,100</u>	<u>89,127</u>	<u>10,000</u>	<u>10,000</u>	<u>10,000</u>	-90.0%	
<i>Total</i>	18,295	7,657	101,812	90,839	23,431	23,431	23,431	-77.0%	

Police - Administration, Dispatching and Patrol - Continued

	2011-12 Final Budget	2011-12 Actual	2012-13 Budget	2012-13 Year-End Projection	2013-14 Department Request	2013-14 Manager Recommends	2013-14 Council Approved	% Change Over 2012-13	Comments
Materials and Supplies									
Office Supplies	9,500	10,919	8,447	8,447	9,500	9,500	9,500	12.5%	
Vehicle and Power Equipment Supplies	125,414	132,396	150,000	135,000	150,000	150,000	150,000	0.0%	
Police Supplies	15,000	12,952	15,300	15,000	18,100	18,000	18,000	17.6%	
Uniforms and Wearing Apparel	12,000	12,958	12,000	12,000	12,000	12,000	12,000	0.0%	
Books and Subscriptions	973	668	2,500	2,500	3,800	2,500	2,500	0.0%	
Canine Supplies	0	0	250	250	600	600	600	140.0%	
Bike Patrol Supplies	350	320	350	350	350	350	350	0.0%	
Citizens Police Academy Supplies	500	632	1,500	500	500	500	500	-66.7%	
Community Youth Program	<u>1,000</u>	<u>968</u>	<u>1,500</u>	<u>1,496</u>	<u>1,000</u>	<u>1,000</u>	<u>1,000</u>	-33.3%	
<i>Total</i>	164,737	171,813	191,847	175,543	195,850	194,450	194,450	1.4%	
Capital/Equipment									
Furniture and Fixtures	1,300	1,157	1,300	2,290	1,300	1,300	1,300	0.0%	
Communications Equipment	21,317	21,317	9,999	9,998	10,000	175,000	150,000	1400.2%	E911 equipment
Motor Vehicles and Equipment	60,000	60,449	60,000	60,000	120,000	60,000	60,000	0.0%	Finance for 3 years
EDP Equipment	18,120	16,433	16,053	16,053	78,100	7,900	7,900	-50.8%	Computers and mobile software
DMV Highway Safety Grant	<u>16,977</u>	<u>15,928</u>	<u>16,521</u>	<u>15,469</u>	<u>0</u>	<u>0</u>	<u>0</u>	-100.0%	
<i>Total</i>	117,714	115,284	103,873	103,810	209,400	244,200	219,200	111.0%	
Total Admin., Dispatching and Patrol	2,758,669	2,626,942	2,974,734	2,896,897	3,063,495	3,088,961	3,059,961	2.9%	

Police - Animal Control

	2011-12 Final Budget	2011-12 Actual	2012-13 Budget	2012-13 Year-End Projection	2013-14 Department Request	2013-14 Manager Recommends	2013-14 Council Approved	% Change Over 2012-13	Comments
Personal Services									
Salaries and Wages	29,440	29,454	31,453	31,447	31,839	31,839	31,839	1.2%	
Overtime	11,000	10,400	11,000	9,895	11,000	11,000	11,000	0.0%	
Part-time Wages	<u>3,467</u>	<u>3,169</u>	<u>3,528</u>	<u>2,969</u>	<u>3,570</u>	<u>3,570</u>	<u>3,570</u>	1.2%	
<i>Total</i>	43,907	43,023	45,981	44,311	46,409	46,409	46,409	0.9%	
Fringe Benefits									
FICA	3,407	3,300	3,518	3,390	3,551	3,551	3,551	0.9%	
VRS and Life Insurance	4,546	4,546	4,488	4,479	4,534	4,534	4,534	1.0%	
Medical Insurance	4,804	4,804	5,000	5,000	5,496	5,496	5,496	9.9%	
Worker's Compensation	592	922	1,376	1,850	1,330	1,330	1,330	-3.3%	
Employee Bonus	<u>641</u>	<u>640</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	#DIV/0!	
<i>Total</i>	13,990	14,212	14,382	14,719	14,911	14,911	14,911	3.7%	
Contractual Services									
Professional Health Services	<u>175</u>	<u>175</u>	<u>175</u>	<u>175</u>	<u>175</u>	<u>195</u>	<u>195</u>	11.4%	
<i>Total</i>	175	175	175	175	175	195	195	11.4%	
Communications									
Telecommunications	<u>400</u>	<u>367</u>	<u>400</u>	<u>400</u>	<u>400</u>	<u>400</u>	<u>400</u>	0.0%	
<i>Total</i>	400	367	400	400	400	400	400	0.0%	
Travel									
Convention and Education	<u>1,200</u>	<u>457</u>	<u>600</u>	<u>600</u>	<u>600</u>	<u>600</u>	<u>600</u>	0.0%	
<i>Total</i>	1,200	457	600	600	600	600	600	0.0%	
Miscellaneous									
Dues and Memberships	<u>100</u>	<u>95</u>	<u>100</u>	<u>100</u>	<u>100</u>	<u>100</u>	<u>100</u>	0.0%	
<i>Total</i>	100	95	100	100	100	100	100	0.0%	
Materials and Supplies									
Office Supplies	25	6	25	25	25	25	25	0.0%	
Food Supplies	300	315	300	300	300	300	300	0.0%	
Agricultural Supplies	600	864	700	700	700	700	700	0.0%	
Medical and Lab Supplies	100	84	100	100	100	100	100	0.0%	
Housekeeping and Janitorial Supplies	500	523	0	500	500	500	500	#DIV/0!	
Repair and Maintenance Supplies	500	0	250	250	250	250	250	0.0%	
Vehicle and Power Equipment Supplies	2,000	2,837	3,000	3,000	3,000	3,000	3,000	0.0%	
Uniforms and Wearing Apparel	<u>500</u>	<u>390</u>	<u>500</u>	<u>500</u>	<u>500</u>	<u>500</u>	<u>500</u>	0.0%	
<i>Total</i>	4,525	5,019	4,875	5,375	5,375	5,375	5,375	10.3%	

Police - Animal Control - Continued

	2011-12 Final Budget	2011-12 Actual	2012-13 Budget	2012-13 Year-End Projection	2013-14 Department Request	2013-14 Manager Recommends	2013-14 Council Approved	% Change Over 2012-13	Comments
Capital/Equipment									
Machinery and Equipment	<u>100</u>	<u>0</u>	<u>100</u>	<u>0</u>	<u>100</u>	<u>100</u>	<u>100</u>	0.0%	
<i>Total</i>	100	0	100	0	100	100	100	0.0%	
Total Animal Control	64,397	63,348	66,613	65,680	68,070	68,090	68,090	2.2%	

Fire

	2011-12 Final Budget	2011-12 Actual	2012-13 Budget	2012-13 Year-End Projection	2013-14 Department Request	2013-14 Manager Recommends	2013-14 Council Approved	% Change Over 2012-13	Comments
Personal Services									
Salaries and Wages	<u>33,257</u>	<u>27,886</u>	<u>28,535</u>	<u>28,530</u>	<u>28,886</u>	<u>28,886</u>	<u>28,886</u>	1.2%	Includes 15% of Custodian's salary
<i>Total</i>	33,257	27,886	28,535	28,530	28,886	28,886	28,886	1.2%	
Fringe Benefits									
FICA	2,790	2,119	2,184	2,183	2,210	2,210	2,210	1.2%	
VRS and Life Insurance	5,521	3,594	4,064	4,063	4,114	4,114	4,114	1.2%	
Medical Insurance	5,525	4,724	5,750	5,750	6,320	6,320	6,320	9.9%	
Line of Duty Act	4,050	3,975	4,121	4,121	6,048	6,048	6,048	46.8%	
Worker's Compensation	8,200	3,840	3,120	3,120	3,600	3,600	3,600	15.4%	
Employee Bonus	<u>716</u>	<u>715</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	#DIV/0!	
<i>Total</i>	26,802	18,967	19,239	19,237	22,292	22,292	22,292	15.9%	
Contractual Services									
Professional Health Services	7,800	7,000	7,800	7,873	11,775	11,775	11,775	51.0%	Includes \$3,000 for drug/alcohol screening
Professional Services	750	0	750	555	750	750	750	0.0%	
Repairs and Maintenance	18,000	7,360	14,739	13,704	19,600	19,600	19,600	33.0%	Includes \$1,600 for pump certifications
Maintenance Service Contracts	1,000	736	1,000	1,256	1,300	1,300	1,300	30.0%	
Laundry and Dry Cleaning	<u>350</u>	<u>32</u>	<u>0</u>	<u>0</u>	<u>350</u>	<u>350</u>	<u>350</u>	#DIV/0!	
<i>Total</i>	27,900	15,128	24,289	23,388	33,775	33,775	33,775	39.1%	
Contributions to Firefighters									
Honorarium	25,000	25,000	25,000	25,000	25,000	25,000	25,000	0.0%	
PPT Reimbursement	<u>6,000</u>	<u>6,287</u>	<u>5,485</u>	<u>5,484</u>	<u>6,000</u>	<u>6,000</u>	<u>6,000</u>	9.4%	
<i>Total</i>	31,000	31,287	30,485	30,484	31,000	31,000	31,000	1.7%	
Utilities									
Electricity	11,000	11,699	10,500	10,475	11,000	11,000	11,000	4.8%	
Heating	<u>6,500</u>	<u>5,241</u>	<u>7,753</u>	<u>7,944</u>	<u>7,500</u>	<u>7,500</u>	<u>7,500</u>	-3.3%	
<i>Total</i>	17,500	16,940	18,253	18,419	18,500	18,500	18,500	1.4%	
Communications									
Postage	50	12	0	0	0	0	0	#DIV/0!	
Telecommunications	<u>4,500</u>	<u>4,260</u>	<u>4,500</u>	<u>4,775</u>	<u>4,800</u>	<u>4,800</u>	<u>4,800</u>	6.7%	
<i>Total</i>	4,550	4,272	4,500	4,775	4,800	4,800	4,800	6.7%	
Insurance									
Motor Vehicle Insurance	11,079	9,600	11,946	11,946	11,946	11,946	8,456	-29.2%	
General Liability and Sickness	<u>8,000</u>	<u>6,193</u>	<u>8,348</u>	<u>8,348</u>	<u>8,400</u>	<u>8,400</u>	<u>8,316</u>	-0.4%	
<i>Total</i>	19,079	15,793	20,294	20,294	20,346	20,346	16,772	-17.4%	
Travel									
Convention and Education	<u>0</u>	<u>250</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	#DIV/0!	
<i>Total</i>	0	250	0	0	0	0	0	#DIV/0!	

Fire - Continued

	2011-12 Final Budget	2011-12 Actual	2012-13 Budget	2012-13 Year-End Projection	2013-14 Department Request	2013-14 Manager Recommends	2013-14 Council Approved	% Change Over 2012-13	Comments
Materials and Supplies									
Office Supplies	300	389	300	437	400	400	400	33.3%	
Housekeeping and Janitorial Supplies	700	935	700	1,092	1,100	1,100	1,100	57.1%	
Repair & Maintenance Supplies	1,500	1,863	1,500	1,569	1,500	1,500	1,500	0.0%	
Vehicle and Power Equipment Supplies	23,000	17,278	23,000	18,500	23,000	23,000	23,000	0.0%	
Uniforms and Wearing Apparel	200	0	28,450	19,930	200	200	8,720	-69.3%	
Other Operating Supplies	25,000	7,959	19,793	13,685	25,000	25,000	25,000	26.3%	
Fire Program Fund Purchases	148,125	30,054	136,161	30,000	0	0	0	-100.0%	
Tools	<u>400</u>	<u>317</u>	<u>400</u>	<u>170</u>	<u>400</u>	<u>400</u>	<u>400</u>	0.0%	
<i>Total</i>	199,225	58,795	210,304	85,383	51,600	51,600	60,120	-71.4%	
Capital/Equipment									
Machinery and Equipment	1,500	202	0	0	1,500	1,500	1,500	#DIV/0!	
Motor Vehicles and Equipment	815,776	812,120	0	0	0	0	0	#DIV/0!	
Fire Training Facility	<u>19,970</u>	<u>8,002</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	#DIV/0!	
<i>Total</i>	837,246	820,324	0	0	1,500	1,500	1,500	#DIV/0!	
Total Fire	1,196,559	1,009,642	355,899	230,510	212,699	212,699	217,645	-38.8%	

Emergency Services and Risk Management

	2011-12 Final Budget	2011-12 Actual	2012-13 Budget	2012-13 Year-End Projection	2013-14 Department Request	2013-14 Manager Recommends	2013-14 Council Approved	% Change Over 2012-13	Comments
Personal Services									
Part-time Wages	14,560	14,623	14,835	12,760	14,997	14,997	14,997	1.1%	20 hrs/week
<i>Total</i>	14,560	14,623	14,835	12,760	14,997	14,997	14,997	1.1%	
Fringe Benefits									
FICA	1,136	1,141	1,136	976	1,148	1,148	1,148	1.1%	
Line of Duty Act	0	200	220	220	286	286	286	30.0%	
Worker's Compensation	21	4	21	20	17	17	17	-19.0%	
Employee Bonus	292	291	0	0	0	0	0	#DIV/0!	
<i>Total</i>	1,449	1,636	1,377	1,216	1,451	1,451	1,451	5.4%	
Contractual Services									
Repairs & Maintenance	0	918	6,575	6,575	5,000	0	0	-100.0%	
Maintenance Service Contracts	6,500	5,910	7,200	7,160	7,200	7,200	7,200	0.0%	
Printing and Binding	200	55	200	200	200	200	200	0.0%	
Advertising	0	0	0	188	200	200	200	#DIV/0!	
<i>Total</i>	6,700	6,883	13,975	14,123	12,600	7,600	7,600	-45.6%	
Communications									
Postage	25	0	25	0	0	0	0	-100.0%	
Telecommunications	1,800	1,212	1,000	1,000	1,000	1,100	1,100	10.0%	
<i>Total</i>	1,825	1,212	1,025	1,000	1,000	1,100	1,100	7.3%	
Travel									
Convention and Education	500	325	500	119	250	250	250	-50.0%	
<i>Total</i>	500	325	500	119	250	250	250	-50.0%	
Miscellaneous									
Dues and Memberships	200	75	100	75	250	250	250	150.0%	
Hurricane Irene Expenses	350,000	172,766	0	0	0	0	0	#DIV/0!	
Chowan River Basin Flood Taskforce	0	0	6,915	6,915	6,915	6,915	6,915	0.0%	Stream gauges
Homeland Security Grant	173,212	164,800	0	0	0	0	0	#DIV/0!	
VDEM Grant	0	0	0	0	0	0	55,860	#DIV/0!	
VDEM Grant Match	0	0	10,425	0	15,000	15,000	2,940	-71.8%	Generator engineering & hook-up
<i>Total</i>	523,412	337,641	17,440	6,990	22,165	22,165	65,965	278.2%	
Materials and Supplies									
Office Supplies	300	321	300	300	200	200	200	-33.3%	
Vehicle and Power Equipment Supplies	1,500	1,204	1,000	1,000	2,000	1,500	1,500	50.0%	
Other Operating Supplies	150	3	500	150	250	250	250	-50.0%	
<i>Total</i>	1,950	1,528	1,800	1,450	2,450	1,950	1,950	8.3%	
Capital/Equipment									
Communications Equipment	6,000	2,111	3,889	3,035	3,000	3,000	3,000	-22.9%	
Motor Vehicles	0	0	0	0	30,000	0	0	#DIV/0!	
EDP Equipment	3,500	2,587	0	0	0	0	0	#DIV/0!	
<i>Total</i>	9,500	4,698	3,889	3,035	33,000	3,000	3,000	-22.9%	
Total Emer. Services and Risk Mgmt.	559,896	368,546	54,841	40,693	87,913	52,513	96,313	75.6%	

Facilities Management

	2011-12 Final Budget	2011-12 Actual	2012-13 Budget	2012-13 Year-End Projection	2013-14 Department Request	2013-14 Manager Recommends	2013-14 Council Approved	% Change Over 2012-13	Comments
Personal Services									
Salaries and Wages	<u>15,875</u>	<u>15,949</u>	<u>16,961</u>	<u>16,957</u>	<u>17,169</u>	<u>17,169</u>	<u>17,169</u>	1.2%	Includes 85% of Custodian's salary
<i>Total</i>	15,875	15,949	16,961	16,957	17,169	17,169	17,169	1.2%	
Fringe Benefits									
FICA	1,239	1,232	1,299	1,254	1,314	1,314	1,314	1.2%	
VRS and Life Insurance	2,452	2,451	2,416	2,415	2,445	2,445	2,445	1.2%	
Medical Insurance	4,084	4,083	4,250	4,250	4,671	4,671	4,671	9.9%	
Worker's Compensation	311	311	509	513	521	521	521	2.4%	
Employee Bonus	<u>318</u>	<u>317</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	#DIV/0!	
<i>Total</i>	8,404	8,394	8,474	8,432	8,951	8,951	8,951	5.6%	
Contractual Services									
Professional Services	0	0	10,000	0	30,000	0	0	-100.0%	
Repairs and Maintenance	44,000	45,255	29,500	30,000	23,000	29,500	29,500	0.0%	
Maintenance Service Contracts	20,500	21,064	28,500	28,500	22,500	22,500	22,500	-21.1%	
Advertising	188	188	500	250	500	500	500	0.0%	
Laundry and Dry Cleaning	<u>1,300</u>	<u>1,470</u>	<u>1,500</u>	<u>1,500</u>	<u>1,500</u>	<u>1,500</u>	<u>1,500</u>	0.0%	
<i>Total</i>	65,988	67,977	70,000	60,250	77,500	54,000	54,000	-22.9%	
Utilities									
Electricity	67,000	53,297	75,000	60,000	75,000	75,000	75,000	0.0%	Includes bank building
Heating	<u>12,237</u>	<u>11,797</u>	<u>14,000</u>	<u>12,657</u>	<u>20,000</u>	<u>15,000</u>	<u>15,000</u>	7.1%	
<i>Total</i>	79,237	65,094	89,000	72,657	95,000	90,000	90,000	1.1%	
Leases and Rentals									
Lease of Land	<u>4,800</u>	<u>4,800</u>	<u>4,800</u>	<u>4,800</u>	<u>4,800</u>	<u>4,800</u>	<u>4,800</u>	0.0%	Truck Driver Training Facility
<i>Total</i>	4,800	4,800	4,800	4,800	4,800	4,800	4,800	0.0%	
Materials and Supplies									
Housekeeping and Janitorial Supplies	12,000	7,271	12,500	8,500	10,000	12,500	12,500	0.0%	Includes bank building
Repair and Maintenance Supplies	3,000	2,175	5,000	3,500	5,000	4,000	4,000	-20.0%	
Vehicle and Power Equipment Supplies	<u>0</u>	<u>0</u>	<u>0</u>	<u>151</u>	<u>0</u>	<u>0</u>	<u>0</u>	#DIV/0!	
<i>Total</i>	15,000	9,446	17,500	12,151	15,000	16,500	16,500	-5.7%	
Capital/Equipment									
EDP Equipment	0	0	0	0	25,000	0	0	#DIV/0!	
Animal Shelter Demo/New Building	0	0	0	0	200,000	200,000	200,000	#DIV/0!	
Gateway Entrance Sign	0	0	0	0	0	3,000	3,000	#DIV/0!	
EGRA Park Sign	2,000	0	3,000	3,000	0	0	0	-100.0%	
Bank Building	135,092	76,855	21,683	21,683	0	0	0	-100.0%	
Farmer's Market	<u>20,104</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	#DIV/0!	
<i>Total</i>	157,196	76,855	24,683	24,683	225,000	203,000	203,000	722.4%	
Total Facilities Management	346,500	248,515	231,418	199,930	443,420	394,420	394,420	70.4%	

Courts and Other Related Shared Services

	2011-12 Final Budget	2011-12 Actual	2012-13 Budget	2012-13 Year-End Projection	2013-14 Department Request	2013-14 Manager Recommends	2013-14 Council Approved	% Change Over 2012-13	Comments
County of Greenville Administrative Fees	50,000	50,000	50,000	50,000	50,000	50,000	50,000	0.0%	
Circuit Court	26,986	26,986	24,299	24,299	24,728	24,728	24,728	1.8%	
Buildings and Grounds	207,975	207,975	201,259	201,259	229,326	229,326	229,326	13.9%	
Circuit Court Clerk	20,176	20,176	23,320	23,320	22,694	22,694	22,694	-2.7%	
Commonwealth Attorney	31,347	31,347	31,347	31,347	61,051	61,051	116,503	271.7%	
Greenville County Sheriff	365,849	365,849	412,582	412,582	400,478	400,478	400,478	-2.9%	
Southside Regional Jail Authority	934,488	835,782	1,209,488	1,209,488	1,187,518	1,187,518	1,187,518	-1.8%	
School Resource Officers	13,078	13,078	13,656	13,656	42,076	42,076	22,076	61.7%	
Magistrate	775	775	775	775	650	650	650	-16.1%	
6th District Court Services	4,241	4,241	4,382	4,382	4,382	4,382	4,382	0.0%	
Juvenile Detention - Crater Youth	76,919	76,914	103,000	96,697	116,932	116,932	116,932	13.5%	
J&D/Gen. District Court Clerk	9,500	9,421	9,600	9,600	9,600	9,600	9,600	0.0%	
General District /J&D Court	15,359	15,359	14,509	14,509	13,375	13,375	13,375	-7.8%	
Courthouse Security	0	0	0	0	12,500	12,500	12,500	#DIV/0!	
Law Library	4,000	2,432	3,000	3,100	3,100	3,100	3,100	3.3%	
Victim Witness Program	60,182	60,732	61,292	61,292	61,292	61,292	61,292	0.0%	
Victim of Crimes Acts (Family Viol.)	64,000	64,291	134,000	108,650	108,650	108,650	108,650	-18.9%	
Sexual Assault	46,397	46,397	46,397	46,397	47,789	47,789	47,789	3.0%	
Juvenile Justice (VJCCCA)	105,093	108,375	102,736	102,736	102,736	102,736	102,736	0.0%	
Family Violence/Sexual Assault - VDSS Grant	<u>56,000</u>	<u>55,074</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	#DIV/0!	
Total Courts and Other Shared Services	2,092,365	1,995,204	2,445,642	2,414,089	2,498,877	2,498,877	2,534,329	3.6%	

Emporia Sheriff

	2011-12 Final Budget	2011-12 Actual	2012-13 Budget	2012-13 Year-End Projection	2013-14 Department Request	2013-14 Manager Recommends	2013-14 Council Approved	% Change Over 2012-13	Comments
Personal Services									
Salaries and Wages	135,985	129,248	145,285	145,255	147,067	147,067	147,067	1.2%	
Overtime - Selective	10,000	7,608	10,000	8,000	10,000	10,000	10,000	0.0%	
Part-time Wages	<u>12,662</u>	<u>10,161</u>	<u>12,884</u>	<u>8,623</u>	<u>13,039</u>	<u>13,039</u>	<u>13,039</u>	1.2%	
<i>Total</i>	158,647	147,017	168,169	161,878	170,106	170,106	170,106	1.2%	
Fringe Benefits									
FICA	12,364	11,256	12,866	12,178	13,014	13,014	13,014	1.2%	
VRS and Life Insurance	20,997	20,996	20,721	20,688	20,943	20,943	20,943	1.1%	
Medical Insurance	14,412	14,412	15,000	14,999	16,486	16,486	16,486	9.9%	
Line of Duty Act	0	0	660	660	858	858	858	30.0%	
Worker's Compensation	4,023	4,023	5,049	4,683	4,810	4,810	4,810	-4.7%	
Employee Bonus	<u>2,973</u>	<u>2,973</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	#DIV/0!	
<i>Total</i>	54,769	53,660	54,296	53,208	56,111	56,111	56,111	3.3%	
Contractual Services									
Professional Health Services	500	0	0	500	500	500	500	#DIV/0!	
Repairs and Maintenance	500	500	322	322	1,000	1,000	1,000	210.6%	
Maintenance Service Contracts	400	400	400	400	400	400	400	0.0%	
Advertising	<u>125</u>	<u>0</u>	<u>125</u>	<u>125</u>	<u>125</u>	<u>125</u>	<u>125</u>	0.0%	
<i>Total</i>	1,525	900	847	1,347	2,025	2,025	2,025	139.1%	
Communications									
Postage	250	242	300	300	350	300	300	0.0%	
Telecommunications	<u>2,500</u>	<u>2,407</u>	<u>2,600</u>	<u>2,600</u>	<u>2,600</u>	<u>2,600</u>	<u>2,600</u>	0.0%	
<i>Total</i>	2,750	2,649	2,900	2,900	2,950	2,900	2,900	0.0%	
Travel									
Convention and Education	1,000	1,281	1,250	1,250	1,250	1,250	1,250	0.0%	
Extradition of Prisoners	<u>0</u>	<u>0</u>	<u>1,228</u>	<u>1,181</u>	<u>1,000</u>	<u>500</u>	<u>500</u>	-59.3%	
<i>Total</i>	1,000	1,281	2,478	2,431	2,250	1,750	1,750	-29.4%	
Miscellaneous									
Dues and Memberships	<u>500</u>	<u>450</u>	<u>500</u>	<u>450</u>	<u>500</u>	<u>500</u>	<u>500</u>	0.0%	
<i>Total</i>	500	450	500	450	500	500	500	0.0%	
Materials and Supplies									
Office Supplies	600	262	600	600	600	600	600	0.0%	
Vehicle and Power Equipment Supplies	6,500	7,216	8,000	7,400	8,000	8,000	8,000	0.0%	
Police Supplies	200	32	200	200	5,500	5,500	5,500	2650.0%	Radar unit and tasers
Uniforms and Wearing Apparel	<u>1,000</u>	<u>650</u>	<u>1,000</u>	<u>1,000</u>	<u>1,250</u>	<u>1,250</u>	<u>1,250</u>	25.0%	
<i>Total</i>	8,300	8,160	9,800	9,200	15,350	15,350	15,350	56.6%	

Emporia Sheriff - Continued

	2011-12 Final Budget	2011-12 Actual	2012-13 Budget	2012-13 Year-End Projection	2013-14 Department Request	2013-14 Manager Recommends	2013-14 Council Approved	% Change Over 2012-13	Comments
Capital (Equipment)									
Furniture & Fixtures	0	0	0	0	3,000	3,000	3,000	#DIV/0!	Furniture for new office
Motor Vehicles	0	0	0	0	25,000	0	0	#DIV/0!	
EDP Equipment	<u>1,480</u>	<u>1,459</u>	<u>1,250</u>	<u>1,250</u>	<u>1,250</u>	<u>1,250</u>	<u>1,250</u>	0.0%	
<i>Total</i>	1,480	1,459	1,250	1,250	29,250	4,250	4,250	240.0%	
Total Emporia Sheriff	228,971	215,576	240,240	232,664	278,542	252,992	252,992	5.3%	

Public Works Administration

	2011-12 Final Budget	2011-12 Actual	2012-13 Budget	2012-13 Year-End Projection	2013-14 Department Request	2013-14 Manager Recommends	2013-14 Council Approved	% Change Over 2012-13	Comments
Personal Services									
Salaries and Wages	<u>73,891</u>	<u>73,875</u>	<u>77,181</u>	<u>77,169</u>	<u>78,131</u>	<u>78,131</u>	<u>78,131</u>	1.2%	
<i>Total</i>	73,891	73,875	77,181	77,169	78,131	78,131	78,131	1.2%	
Fringe Benefits									
FICA	5,637	5,704	5,905	5,903	5,977	5,977	5,977	1.2%	
VRS and Life Insurance	11,152	11,154	10,992	10,991	11,126	11,126	11,126	1.2%	
Medical Insurance	7,206	7,206	7,500	7,500	8,243	8,243	8,243	9.9%	
Worker's Compensation	1,051	1,003	1,050	1,043	955	955	955	-9.0%	
Employee Bonus	<u>1,445</u>	<u>1,445</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	#DIV/0!	
<i>Total</i>	26,491	26,512	25,447	25,437	26,301	26,301	26,301	3.4%	
Contractual Services									
Repairs and Maintenance	100	220	200	200	200	200	200	0.0%	
Maintenance Service Contracts	130	152	175	200	200	200	200	14.3%	
Laundry and Dry Cleaning	<u>550</u>	<u>383</u>	<u>400</u>	<u>400</u>	<u>400</u>	<u>400</u>	<u>400</u>	0.0%	
<i>Total</i>	780	755	775	800	800	800	800	3.2%	
Communications									
Postage	10	5	10	10	10	10	10	0.0%	
Messenger Services	50	4	50	50	50	50	50	0.0%	
Telecommunications	<u>4,000</u>	<u>3,820</u>	<u>4,000</u>	<u>3,800</u>	<u>4,000</u>	<u>4,000</u>	<u>4,000</u>	0.0%	
<i>Total</i>	4,060	3,829	4,060	3,860	4,060	4,060	4,060	0.0%	
Travel									
Convention and Education	<u>1,000</u>	<u>568</u>	<u>1,000</u>	<u>1,000</u>	<u>1,000</u>	<u>1,000</u>	<u>1,000</u>	0.0%	
<i>Total</i>	1,000	568	1,000	1,000	1,000	1,000	1,000	0.0%	
Miscellaneous									
Employee Appreciation	<u>500</u>	<u>500</u>	<u>500</u>	<u>500</u>	<u>500</u>	<u>500</u>	<u>500</u>	0.0%	
<i>Total</i>	500	500	500	500	500	500	500	0.0%	
Materials and Supplies									
Office Supplies	1,000	1,098	1,250	1,300	1,300	1,300	1,300	4.0%	
Vehicle and Power Equipment Supplies	2,750	3,040	3,500	3,750	3,750	3,500	3,500	0.0%	
Uniforms and Wearing Apparel	<u>50</u>	<u>0</u>	<u>50</u>	<u>50</u>	<u>50</u>	<u>50</u>	<u>50</u>	0.0%	
<i>Total</i>	3,800	4,138	4,800	5,100	5,100	4,850	4,850	1.0%	
Capital (Equipment)									
Furniture and Fixtures	0	260	0	86	17,800	1,800	1,800	#DIV/0!	
Communications Equipment	<u>0</u>	<u>0</u>	<u>0</u>	<u>130</u>	<u>0</u>	<u>0</u>	<u>0</u>	#DIV/0!	
<i>Total</i>	0	260	0	216	17,800	1,800	1,800	#DIV/0!	
Total Public Works Administration	110,522	110,437	113,763	114,082	133,692	117,442	117,442	3.2%	

Street Maintenance

	2011-12 Final Budget	2011-12 Actual	2012-13 Budget	2012-13 Year-End Projection	2013-14 Department Request	2013-14 Manager Recommends	2013-14 Council Approved	% Change Over 2012-13	Comments
Personal Services									
Salaries and Wages	288,846	284,557	324,660	324,603	345,831	345,831	345,831	6.5%	
Salaries and Wages - Summer Grass Cutting	0	0	0	0	0	0	0	#DIV/0!	
Overtime	<u>18,000</u>	<u>18,410</u>	<u>15,000</u>	<u>15,000</u>	<u>15,000</u>	<u>15,000</u>	<u>15,000</u>	0.0%	
<i>Total</i>	306,846	302,967	339,660	339,603	360,831	360,831	360,831	6.2%	
Fringe Benefits									
FICA	24,623	22,742	24,854	24,664	27,604	27,604	27,604	11.1%	
VRS and Life Insurance	44,051	43,652	45,991	45,954	49,247	49,247	49,247	7.1%	
Medical Insurance	39,890	39,889	55,830	55,830	60,446	60,446	60,446	8.3%	
Worker's Compensation	22,852	22,852	22,998	22,998	26,199	26,199	26,199	13.9%	
Employee Bonus	<u>6,017</u>	<u>6,017</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	#DIV/0!	
<i>Total</i>	137,433	135,152	149,673	149,446	163,496	163,496	163,496	9.2%	
Contractual Services									
Professional Services	11,000	9,418	12,500	12,500	12,500	25,000	25,000	100.0%	Includes engineering cost for drainage @ Indust. Park
Repairs and Maintenance	16,000	15,146	30,000	30,000	30,000	30,000	30,000	0.0%	Includes cost of jail clean-up crew
Advertising	300	0	300	300	300	300	300	0.0%	
Laundry and Dry Cleaning	3,500	3,346	3,250	3,700	3,700	3,500	3,500	7.7%	
Street Light Upgrade/Improvements	1,500	846	7,100	7,100	7,500	5,000	5,000	-29.6%	
Street Paving	<u>135,000</u>	<u>130,447</u>	<u>150,000</u>	<u>150,000</u>	<u>150,000</u>	<u>175,000</u>	<u>175,000</u>	16.7%	
<i>Total</i>	167,300	159,203	203,150	203,600	204,000	238,800	238,800	17.5%	
Utilities									
Electricity - Street Lighting	<u>102,000</u>	<u>100,749</u>	<u>101,000</u>	<u>101,000</u>	<u>105,000</u>	<u>105,000</u>	<u>105,000</u>	4.0%	
<i>Total</i>	102,000	100,749	101,000	101,000	105,000	105,000	105,000	4.0%	
Communications									
Telecommunications	<u>1,400</u>	<u>960</u>	<u>1,400</u>	<u>1,200</u>	<u>1,400</u>	<u>1,300</u>	<u>1,300</u>	-7.1%	
<i>Total</i>	1,400	960	1,400	1,200	1,400	1,300	1,300	-7.1%	
Travel									
Convention and Education	<u>500</u>	<u>478</u>	<u>750</u>	<u>830</u>	<u>750</u>	<u>750</u>	<u>750</u>	0.0%	
<i>Total</i>	500	478	750	830	750	750	750	0.0%	
Materials and Supplies									
Repair & Maintenance Supplies	73,000	62,284	65,671	65,671	95,000	95,000	95,000	44.7%	
Vehicle and Power Equipment Supplies	43,000	47,297	45,000	45,000	45,000	45,000	45,000	0.0%	
Uniforms and Wearing Apparel	<u>415</u>	<u>444</u>	<u>600</u>	<u>600</u>	<u>450</u>	<u>600</u>	<u>600</u>	0.0%	
<i>Total</i>	116,415	110,025	111,271	111,271	140,450	140,600	140,600	26.4%	

Street Maintenance - Continued

	2011-12 Final Budget	2011-12 Actual	2012-13 Budget	2012-13 Year-End Projection	2013-14 Department Request	2013-14 Manager Recommends	2013-14 Council Approved	% Change Over 2012-13	Comments
Capital/Equipment									
Machinery & Equipment	0	0	11,000	10,711	174,293	153,500	95,000	763.6%	Backhoe
Furniture & Fixtures	0	170	0	86	0	0	0	#DIV/0!	
Communications Equipment	0	0	0	130	0	0	0	#DIV/0!	
Halifax Street Bridge Replacement	10,000	786	4,766	3,200	10,000	10,000	10,000	109.8%	2% local match
E. Atlantic Street Improvements	9,000	8,572	262,008	8,394	659,202	659,202	659,202	151.6%	VDOT funds, 2% local match & 50% revenue sharing match
Storm Drainage Improvements	0	0	0	0	0	0	0	#DIV/0!	
Railroad Crossing Improvements	0	0	0	0	0	0	0	#DIV/0!	
<i>Total</i>	19,000	9,528	277,774	22,521	843,495	822,702	764,202	175.1%	
Total Street Maintenance	850,894	819,062	1,184,678	929,471	1,819,422	1,833,479	1,774,979	49.8%	

Sanitation

	2011-12 Final Budget	2011-12 Actual	2012-13 Budget	2012-13 Year-End Projection	2013-14 Department Request	2013-14 Manager Recommends	2013-14 Council Approved	% Change Over 2012-13	Comments
Personal Services									
Salaries and Wages	224,108	224,096	216,643	198,041	205,997	205,997	205,997	-4.9%	
Overtime	<u>27,000</u>	<u>26,799</u>	<u>27,000</u>	<u>26,975</u>	<u>17,000</u>	<u>17,000</u>	<u>17,000</u>	-37.0%	
<i>Total</i>	251,108	250,895	243,643	225,016	222,997	222,997	222,997	-8.5%	
Fringe Benefits									
FICA	19,255	18,421	19,064	16,297	17,060	17,060	17,060	-10.5%	
VRS and Life Insurance	35,529	32,425	33,065	27,181	29,334	29,334	29,334	-11.3%	
Medical Insurance	47,048	46,170	33,671	33,671	45,672	45,672	45,672	35.6%	
Unemployment Insurance/Benefits	2,233	2,234	1,753	1,753	0	0	0	-100.0%	
Worker's Compensation	16,519	13,132	15,402	15,402	12,923	12,923	12,923	-16.1%	
Employee Bonus	<u>4,603</u>	<u>4,602</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	#DIV/0!	
<i>Total</i>	125,187	116,984	102,955	94,304	104,989	104,989	104,989	2.0%	
Contractual Services									
Inmate Labor	0	0	2,000	1,916	2,400	2,400	2,400	20.0%	
Repairs and Maintenance	24,000	24,256	6,000	6,000	6,000	6,000	6,000	0.0%	
Advertising	2,000	1,412	2,000	2,057	2,000	2,000	2,000	0.0%	
Laundry and Dry Cleaning	3,500	2,351	3,500	3,200	3,500	3,500	3,500	0.0%	
Service from other Govt. Entities - Landfill	<u>200,000</u>	<u>199,202</u>	<u>185,000</u>	<u>185,000</u>	<u>200,000</u>	<u>200,000</u>	<u>200,000</u>	8.1%	
<i>Total</i>	229,500	227,221	198,500	198,173	213,900	213,900	213,900	7.8%	
Communications									
Postage	0	0	1,200	1,170	0	0	0	-100.0%	
Telecommunications	<u>1,400</u>	<u>718</u>	<u>1,000</u>	<u>900</u>	<u>1,000</u>	<u>900</u>	<u>900</u>	-10.0%	
<i>Total</i>	1,400	718	2,200	2,070	1,000	900	900	-59.1%	
Travel									
Convention and Education	<u>160</u>	<u>159</u>	<u>600</u>	<u>600</u>	<u>600</u>	<u>600</u>	<u>600</u>	0.0%	
<i>Total</i>	160	159	600	600	600	600	600	0.0%	
Materials and Supplies									
Repair and Maintenance Supplies	20,000	20,321	11,358	11,358	20,000	20,000	20,000	76.1%	
Vehicle and Power Equipment Supplies	86,000	89,964	101,000	101,000	96,000	96,000	96,000	-5.0%	
Uniforms and Wearing Apparel	300	300	400	400	400	400	400	0.0%	
Recycling	<u>5,000</u>	<u>5,448</u>	<u>7,216</u>	<u>7,216</u>	<u>0</u>	<u>0</u>	<u>0</u>	-100.0%	Grant funds
<i>Total</i>	111,300	116,033	119,974	119,974	116,400	116,400	116,400	-3.0%	
Capital/Equipment									
Machinery and Equipment	0	0	0	0	19,000	19,000	19,000	#DIV/0!	Recycle baler & tommy lift
Furniture & Fixtures	0	170	0	86	0	0	0	#DIV/0!	
Communications Equipment	0	0	0	130	0	0	0	#DIV/0!	
Motor Vehicles and Equipment	500,000	462,820	0	0	49,798	20,793	20,793	#DIV/0!	Pickup truck
Dumpsters	<u>25,000</u>	<u>24,459</u>	<u>50,642</u>	<u>50,642</u>	<u>25,000</u>	<u>25,000</u>	<u>25,000</u>	-50.6%	
<i>Total</i>	525,000	487,449	50,642	50,858	93,798	64,793	64,793	27.9%	
Total Sanitation	1,243,655	1,199,459	718,514	690,995	753,684	724,579	724,579	0.8%	

Grounds Maintenance

	2011-12 Final Budget	2011-12 Actual	2012-13 Budget	2012-13 Year-End Projection	2013-14 Department Request	2013-14 Manager Recommends	2013-14 Council Approved	% Change Over 2012-13	Comments
Personal Services									
Salaries and Wages	<u>52,294</u>	<u>52,443</u>	<u>53,735</u>	<u>53,591</u>	<u>54,396</u>	<u>54,396</u>	<u>54,396</u>	1.2%	
<i>Total</i>	52,294	52,443	53,735	53,591	54,396	54,396	54,396	1.2%	
Fringe Benefits									
FICA	3,925	3,985	4,111	3,987	4,162	4,162	4,162	1.2%	
VRS and Life Insurance	7,766	7,765	7,653	7,652	7,746	7,746	7,746	1.2%	
Medical Insurance	9,608	9,608	10,000	9,999	10,991	10,991	10,991	9.9%	
Worker's Compensation	1,386	1,384	1,388	1,380	1,273	1,273	1,273	-8.3%	
Employee Bonus	<u>1,006</u>	<u>1,006</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	#DIV/0!	
<i>Total</i>	23,691	23,748	23,152	23,018	24,172	24,172	24,172	4.4%	
Contractual Services									
Laundry and Dry Cleaning	<u>250</u>	<u>287</u>	<u>300</u>	<u>300</u>	<u>1,200</u>	<u>300</u>	<u>300</u>	0.0%	
<i>Total</i>	250	287	300	300	1,200	300	300	0.0%	
Travel									
Convention and Education	<u>225</u>	<u>225</u>	<u>500</u>	<u>500</u>	<u>500</u>	<u>500</u>	<u>500</u>	0.0%	
<i>Total</i>	225	225	500	500	500	500	500	0.0%	
Materials and Supplies									
Agricultural Supplies	10,000	9,666	40,000	20,000	25,000	25,000	25,000	-37.5%	
Repair and Maintenance Supplies	750	290	750	750	1,000	1,000	1,000	33.3%	
Vehicle and Power Equipment Supplies	3,500	3,802	7,000	7,000	5,000	5,000	5,000	-28.6%	
Uniforms and Wearing Apparel	<u>0</u>	<u>0</u>	<u>100</u>	<u>100</u>	<u>200</u>	<u>100</u>	<u>100</u>	0.0%	
<i>Total</i>	14,250	13,758	47,850	27,850	31,200	31,100	31,100	-35.0%	
Capital (Equipment)									
Machinery and Equipment	1,350	1,349	0	0	0	0	0	#DIV/0!	
Furniture and Fixtures	0	170	0	86	0	0	0	#DIV/0!	
Communications Equipment	<u>0</u>	<u>0</u>	<u>0</u>	<u>130</u>	<u>0</u>	<u>0</u>	<u>0</u>	#DIV/0!	
<i>Total</i>	1,350	1,519	0	216	0	0	0	#DIV/0!	
Total Grounds Maintenance	92,060	91,980	125,537	105,475	111,468	110,468	110,468	-12.0%	

Mosquito Control

	2011-12 Final Budget	2011-12 Actual	2012-13 Budget	2012-13 Year-End Projection	2013-14 Department Request	2013-14 Manager Recommends	2013-14 Council Approved	% Change Over 2012-13	Comments
Personal Services									
Part-time Wages	<u>1,000</u>	<u>1,012</u>	<u>1,000</u>	<u>1,000</u>	<u>1,000</u>	<u>1,000</u>	<u>1,000</u>	0.0%	
<i>Total</i>	1,000	1,012	1,000	1,000	1,000	1,000	1,000	0.0%	
Fringe Benefits									
FICA	77	75	77	77	77	77	77	0.0%	
Worker's Compensation	28	0	0	0	0	0	0	#DIV/0!	
<i>Total</i>	105	75	77	77	77	77	77	0.0%	
Contractual Services									
Repairs and Maintenance	<u>50</u>	<u>0</u>	<u>50</u>	<u>50</u>	<u>50</u>	<u>50</u>	<u>50</u>	0.0%	
<i>Total</i>	50	0	50	50	50	50	50	0.0%	
Travel									
Convention and Education	<u>300</u>	<u>0</u>	<u>300</u>	<u>300</u>	<u>300</u>	<u>300</u>	<u>300</u>	0.0%	
<i>Total</i>	300	0	300	300	300	300	300	0.0%	
Miscellaneous									
Dues and Memberships	<u>50</u>	<u>20</u>	<u>50</u>	<u>15</u>	<u>50</u>	<u>50</u>	<u>50</u>	0.0%	
<i>Total</i>	50	20	50	15	50	50	50	0.0%	
Materials and Supplies									
Repair and Maintenance Supplies	100	0	100	100	100	100	100	0.0%	
Vehicle and Power Equipment Supplies	350	333	400	400	400	400	400	0.0%	
Other Operating Supplies	<u>1,785</u>	<u>1,785</u>	<u>1,800</u>	<u>1,852</u>	<u>2,000</u>	<u>2,000</u>	<u>2,000</u>	11.1%	
<i>Total</i>	2,235	2,118	2,300	2,352	2,500	2,500	2,500	8.7%	
Total Mosquito Control	3,740	3,225	3,777	3,794	3,977	3,977	3,977	5.3%	

Motor Pool

	2011-12 Final Budget	2011-12 Actual	2012-13 Budget	2012-13 Year-End Projection	2013-14 Department Request	2013-14 Manager Recommends	2013-14 Council Approved	% Change Over 2012-13	Comments
Personal Services									
Salaries and Wages	94,138	94,521	100,577	100,806	101,814	101,814	101,814	1.2%	
Overtime	<u>4,700</u>	<u>2,430</u>	<u>3,000</u>	<u>2,635</u>	<u>3,000</u>	<u>3,000</u>	<u>3,000</u>	0.0%	
<i>Total</i>	98,838	96,951	103,577	103,441	104,814	104,814	104,814	1.2%	
Fringe Benefits									
FICA	7,346	7,519	7,924	7,578	8,019	8,019	8,019	1.2%	
VRS and Life Insurance	14,535	14,535	14,323	14,322	14,499	14,499	14,499	1.2%	
Medical Insurance	14,412	14,412	15,000	15,781	17,341	17,341	17,341	15.6%	
Worker's Compensation	2,554	2,369	2,559	2,455	2,678	2,678	2,678	4.7%	
Employee Bonus	<u>1,883</u>	<u>1,883</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	#DIV/0!	
<i>Total</i>	40,730	40,718	39,806	40,136	42,537	42,537	42,537	6.9%	
Contractual Services									
Laundry and Dry Cleaning	<u>2,800</u>	<u>2,908</u>	<u>3,000</u>	<u>2,700</u>	<u>3,000</u>	<u>3,000</u>	<u>3,000</u>	0.0%	
<i>Total</i>	2,800	2,908	3,000	2,700	3,000	3,000	3,000	0.0%	
Communications									
Telecommunications	<u>1,200</u>	<u>794</u>	<u>1,000</u>	<u>700</u>	<u>1,000</u>	<u>1,000</u>	<u>1,000</u>	0.0%	
<i>Total</i>	1,200	794	1,000	700	1,000	1,000	1,000	0.0%	
Travel									
Convention and Education	<u>250</u>	<u>159</u>	<u>250</u>	<u>250</u>	<u>250</u>	<u>250</u>	<u>250</u>	0.0%	
<i>Total</i>	250	159	250	250	250	250	250	0.0%	
Materials and Supplies									
Vehicle and Power Equipment Supplies	13,000	11,535	15,000	12,500	15,000	13,000	13,000	-13.3%	
Uniforms and Wearing Apparel	<u>150</u>	<u>50</u>	<u>150</u>	<u>150</u>	<u>150</u>	<u>150</u>	<u>150</u>	0.0%	
<i>Total</i>	13,150	11,585	15,150	12,650	15,150	13,150	13,150	-13.2%	
Capital/Equipment									
Machinery and Equipment	7,350	6,539	0	0	2,700	0	0	#DIV/0!	
Furniture and Fixtures	0	170	0	86	0	0	0	#DIV/0!	
Communications Equipment	0	0	0	130	0	0	0	#DIV/0!	
EDP Equipment	<u>0</u>	<u>0</u>	<u>0</u>	<u>598</u>	<u>4,000</u>	<u>0</u>	<u>0</u>	#DIV/0!	
<i>Total</i>	7,350	6,709	0	814	6,700	0	0	#DIV/0!	
Total Motor Pool	164,318	159,824	162,783	160,691	173,451	164,751	164,751	1.2%	

Health and Social Services

	2011-12 Final Budget	2011-12 Actual	2012-13 Budget	2012-13 Year-End Projection	2013-14 Department Request	2013-14 Manager Recommends	2013-14 Council Approved	% Change Over 2012-13	Comments
Health Related Services									
State Health Department	61,699	61,699	61,699	61,699	61,699	61,699	61,699	0.0%	
Mental Health Services (District 19)	39,471	39,471	39,471	39,471	40,655	39,471	39,471	0.0%	
Crater District Area Agency on Aging	<u>6,567</u>	<u>6,567</u>	<u>6,567</u>	<u>6,567</u>	<u>6,567</u>	<u>6,567</u>	<u>6,567</u>	0.0%	
<i>Total</i>	107,737	107,737	107,737	107,737	108,921	107,737	107,737	0.0%	
Rescue Squad									
Line of Duty Act	5,025	5,025	5,395	5,395	5,184	5,184	5,184	-3.9%	
Four-For-Life	4,350	4,350	4,334	4,334	0	0	0	-100.0%	
Rescue Squad Worker's Compensation	11,050	11,050	9,324	8,976	9,192	9,192	9,192	-1.4%	
PPT Reimbursement	0	0	6,700	5,624	6,000	6,000	6,000	-10.4%	
Greensville Volunteer Rescue Squad	35,000	35,000	20,000	20,000	20,000	0	0	-100.0%	
Greensville Volunteer Rescue Squad - Capital	<u>25,000</u>	<u>25,000</u>	<u>25,000</u>	<u>25,000</u>	<u>25,000</u>	<u>25,000</u>	<u>25,000</u>	0.0%	Financing of ambulance Year 3 of 3
<i>Total</i>	80,425	80,425	70,753	69,329	65,376	45,376	45,376	-35.9%	
Social Services									
Social Services	208,107	194,691	208,107	208,107	208,107	181,566	181,566	-12.8%	
Comprehensive Services Act	<u>107,414</u>	<u>107,413</u>	<u>104,034</u>	<u>104,034</u>	<u>104,034</u>	<u>104,034</u>	<u>104,034</u>	0.0%	
<i>Total</i>	315,521	302,104	312,141	312,141	312,141	285,600	285,600	-8.5%	
Total Health and Social Services	503,683	490,266	490,631	489,207	486,438	438,713	438,713	-10.6%	

Education

	2011-12 Final Budget	2011-12 Actual	2012-13 Budget	2012-13 Year-End Projection	2013-14 Department Request	2013-14 Manager Recommends	2013-14 Council Approved	% Change Over 2012-13	Comments
Greenville County Public Schools									
Superintendent	500	500	500	500	500	500	500	0.0%	
Local Funding	3,246,879	3,035,569	3,182,215	3,182,215	3,817,315	3,414,919	3,372,513	6.0%	
Sales Tax - Education	953,376	953,376	1,005,434	1,002,217	1,013,043	1,013,043	1,013,043	0.8%	
Wyatt Middle School Renovation	32,300	0	0	0	0	0	0	#DIV/0!	
<i>Total</i>	4,233,055	3,989,445	4,188,149	4,184,932	4,830,858	4,428,462	4,386,056	4.7%	
Southside Virginia Comm. College									
	1,179	1,179	1,179	1,179	1,255	1,179	1,179	0.0%	
Southern Virginia Education Center									
	52,519	52,519	52,519	52,519	37,593	37,593	37,593	-28.4%	
Emporia-Greens. Literacy Council									
	2,736	2,736	2,736	2,736	2,880	2,736	2,736	0.0%	
The Improvement Assoc. - Headstart									
	16,625	16,625	16,625	16,625	30,000	16,625	15,794	-5.0%	
C.A.R.E.S.									
	11,760	11,760	0	0	0	0	0	#DIV/0!	
Total Education	4,317,874	4,074,264	4,261,208	4,257,991	4,902,586	4,486,595	4,443,358	4.3%	

Library

	2011-12 Final Budget	2011-12 Actual	2012-13 Budget	2012-13 Year-End Projection	2013-14 Department Request	2013-14 Manager Recommends	2013-14 Council Approved	% Change Over 2012-13	Comments
Meherrin Regional Library									
Library Operations	92,535	92,535	92,535	92,535	95,312	92,535	92,535	0.0%	
Capital	0	0	0	0	0	0	0	#DIV/0!	
<i>Total</i>	92,535	92,535	92,535	92,535	95,312	92,535	92,535	0.0%	
Total Library	92,535	92,535	92,535	92,535	95,312	92,535	92,535	0.0%	

Community Development: Planning and Zoning

	2011-12 Final Budget	2011-12 Actual	2012-13 Budget	2012-13 Year-End Projection	2013-14 Department Request	2013-14 Manager Recommends	2013-14 Council Approved	% Change Over 2012-13	Comments
Personal Services									
Salaries and Wages	186,200	186,570	183,789	183,702	199,729	199,729	199,729	8.7%	
<i>Total</i>	186,200	186,570	183,789	183,702	199,729	199,729	199,729	8.7%	
Fringe Benefits									
FICA	14,530	13,954	15,219	13,336	15,280	15,280	15,280	0.4%	
VRS and Life Insurance	28,750	28,749	28,328	25,918	28,442	28,442	28,442	0.4%	
Medical Insurance	15,159	15,159	14,892	14,531	17,341	17,341	17,341	16.4%	
Worker's Compensation	1,787	1,787	1,860	1,864	1,717	1,717	1,717	-7.7%	
Employee Bonus	3,724	3,724	0	0	0	0	0	#DIV/0!	
<i>Total</i>	63,950	63,373	60,299	55,649	62,780	62,780	62,780	4.1%	
Contractual Services									
Professional Services	6,325	6,325	20,000	20,000	58,000	50,000	50,000	150.0%	Includes Comp Plan update & mussel relocation
Repairs and Maintenance	1,473	1,472	2,000	500	0	2,000	2,000	0.0%	
Maintenance Service Contracts	8,600	9,870	7,200	7,420	5,600	6,930	6,930	-3.8%	
Printing and Binding	300	253	500	500	500	500	500	0.0%	
Advertising	2,000	1,119	3,000	533	3,000	2,000	2,000	-33.3%	
Nuisance Abatement	62,300	62,474	35,517	22,000	55,000	25,000	25,000	-29.6%	
Demolition and Removal	88,500	77,592	290,956	204,000	165,000	175,000	75,000	-74.2%	Includes carryover of \$70,000
<i>Total</i>	169,498	159,105	359,173	254,953	287,100	261,430	161,430	-55.1%	
Communications									
Postage	1,500	1,379	2,000	1,500	2,000	2,000	2,000	0.0%	
Messenger Services	50	0	0	20	0	0	0	#DIV/0!	
Telecommunications	2,700	2,762	2,000	2,000	2,000	2,500	2,500	25.0%	
<i>Total</i>	4,250	4,141	4,000	3,520	4,000	4,500	4,500	12.5%	
Travel									
Mileage and Other Transportation Costs	150	79	500	400	1,500	250	250	-50.0%	
Subsistence and Lodging	400	222	1,000	2,000	4,700	2,000	2,000	100.0%	
Convention and Education	2,750	3,421	2,850	2,893	6,000	7,000	7,000	145.6%	
<i>Total</i>	3,300	3,722	4,350	5,293	12,200	9,250	9,250	112.6%	
Miscellaneous									
Dues and Memberships	5,650	5,931	6,250	6,277	7,000	6,500	6,500	4.0%	Includes Crater dues based on census
Grant Matching Funds	0	0	10,000	10,000	120,000	0	0	-100.0%	
Stormwater Mapping	0	0	58,504	59,000	0	0	0	-100.0%	
Internet Based GIS	0	0	16,496	16,000	0	0	0	-100.0%	
Zoning, Subdivision rewrite, Comp. Plan update	0	0	0	0	80,000	0	0	#DIV/0!	
CDBG-West Atlantic Street Project	762,531	362,944	1,141,982	314,697	607,000	607,000	607,000	-46.8%	
TEA-21 Grant and Match	825,306	158,964	981,857	322,150	936,082	936,082	936,082	-4.7%	
CDBG-Belfield Business District Project Grant	45,000	3,455	35,000	28,320	3,500	3,500	3,500	-90.0%	
Farmers' Market Trailhead Improvements	0	0	14,963	14,963	225,000	210,000	210,000	1303.5%	Canoe/kayak launch, boat launch & ped. bridge
<i>Total</i>	1,638,487	531,294	2,265,052	771,407	1,978,582	1,763,082	1,763,082	-22.2%	

Community Development: Planning and Zoning - *Continued*

	2011-12 Final Budget	2011-12 Actual	2012-13 Budget	2012-13 Year-End Projection	2013-14 Department Request	2013-14 Manager Recommends	2013-14 Council Approved	% Change Over 2012-13	Comments
<i>Materials and Supplies</i>									
Office Supplies	2,000	2,162	3,400	3,300	3,600	2,500	2,500	-26.5%	
Vehicle and Power Equipment Supplies	4,500	4,333	5,000	4,000	3,000	5,000	5,000	0.0%	
Uniforms and Wearing Apparel	500	412	750	750	750	750	750	0.0%	
Books and Subscriptions	0	0	500	500	500	500	500	0.0%	
Other Operating Supplies	<u>100</u>	<u>106</u>	<u>100</u>	<u>100</u>	<u>100</u>	<u>100</u>	<u>100</u>	0.0%	
<i>Total</i>	7,100	7,013	9,750	8,650	7,950	8,850	8,850	-9.2%	
<i>Capital/Equipment</i>									
Furniture and Fixtures	1,000	1,122	1,000	515	1,000	0	0	-100.0%	
EDP Equipment	1,200	1,202	1,250	1,488	1,800	1,800	1,800	44.0%	
Property Acquisition	<u>30,000</u>	<u>100,900</u>	<u>32,000</u>	<u>32,000</u>	<u>0</u>	<u>10,000</u>	<u>10,000</u>	-68.8%	
<i>Total</i>	32,200	103,224	34,250	34,003	2,800	11,800	11,800	-65.5%	
<i>Total Planning and Zoning</i>	2,104,985	1,058,442	2,920,663	1,317,177	2,555,141	2,321,421	2,221,421	-23.9%	

Economic Development

	2011-12 Final Budget	2011-12 Actual	2012-13 Budget	2012-13 Year-End Projection	2013-14 Department Request	2013-14 Manager Recommendations	2013-14 Council Approved	% Change Over 2012-13	Comments
Personal Services									
Salaries and Wages	<u>5,800</u>	<u>6,750</u>	<u>53,575</u>	<u>53,566</u>	<u>54,234</u>	<u>54,234</u>	<u>54,234</u>	1.2%	
<i>Total</i>	5,800	6,750	53,575	53,566	54,234	54,234	54,234	1.2%	
Fringe Benefits									
FICA	445	458	4,099	3,339	4,149	4,149	4,149	1.2%	
VRS and Life Insurance	650	645	7,630	7,629	7,723	7,723	7,723	1.2%	
Medical Insurance	530	529	6,611	6,610	7,265	7,265	7,265	9.9%	
Worker's Compensation	<u>0</u>	<u>0</u>	<u>75</u>	<u>82</u>	<u>62</u>	<u>62</u>	<u>62</u>	-17.3%	
<i>Total</i>	1,625	1,632	18,415	17,660	19,199	19,199	19,199	4.3%	
Contractual Services									
Professional Services	0	0	10,000	60	10,000	10,000	10,000	0.0%	Carryover
Repairs and Maintenance	0	0	500	110	250	250	250	-50.0%	
Maintenance Service Contracts	0	0	0	0	1,600	1,600	1,600	#DIV/0!	
Printing and Binding	0	1	2,500	1,000	1,500	1,500	1,500	-40.0%	Carryover
Advertising	0	0	2,500	1,309	2,000	2,000	2,000	-20.0%	Carryover
Marketing & Events - Farmers' Market	<u>1,900</u>	<u>1,848</u>	<u>2,500</u>	<u>1,000</u>	<u>2,500</u>	<u>2,500</u>	<u>2,500</u>	0.0%	Includes carryover of \$1,500
<i>Total</i>	1,900	1,849	18,000	3,479	17,850	17,850	17,850	-0.8%	
Communications									
Postage	30	199	1,500	100	500	500	500	-66.7%	
Messenger Services	0	0	100	0	100	100	100	0.0%	
Telecommunications	<u>1,200</u>	<u>569</u>	<u>1,500</u>	<u>1,000</u>	<u>1,000</u>	<u>1,000</u>	<u>1,000</u>	-33.3%	
<i>Total</i>	1,230	768	3,100	1,100	1,600	1,600	1,600	-48.4%	
Travel									
Subsistence and Lodging	0	0	1,000	1,000	2,000	2,000	2,000	100.0%	
Convention and Education	<u>6,278</u>	<u>675</u>	<u>8,000</u>	<u>3,500</u>	<u>6,000</u>	<u>6,000</u>	<u>6,000</u>	-25.0%	
<i>Total</i>	6,278	675	9,000	4,500	8,000	8,000	8,000	-11.1%	
Miscellaneous									
Dues and Memberships	0	0	1,000	300	1,000	1,000	1,000	0.0%	
Regional Economic Development Study	3,500	525	0	0	0	0	0	#DIV/0!	
Virginia's Growth Alliance	6,000	5,402	6,000	5,927	5,927	5,927	5,927	-1.2%	
Emporia/Greenville IDC	107,000	53,632	0	0	0	0	0	#DIV/0!	
Emporia/Greenville Mega Site Project/RIFA	4,000	740	3,000	3,000	27,550	3,000	3,000	0.0%	
Emporia IDA	281,000	84,289	8,000	8,000	33,000	33,000	30,000	275.0%	Business Appreciation Events & B.I.G.
Small Business Development Center	0	0	0	0	5,000	2,500	2,500	#DIV/0!	
Emporia Redevelopment & Housing Authority	<u>0</u>	<u>0</u>	<u>1,881,209</u>	<u>1,411,383</u>	<u>130,000</u>	<u>130,000</u>	<u>130,000</u>	-93.1%	Includes carryover of \$105,000 & F.I.G.
<i>Total</i>	401,500	144,588	1,899,209	1,428,610	202,477	175,427	172,427	-90.9%	
Materials and Supplies									
Office Supplies	750	713	2,000	1,500	1,500	1,500	1,500	-25.0%	
Vehicle and Power Equipment Supplies	<u>200</u>	<u>5</u>	<u>7,500</u>	<u>2,000</u>	<u>2,000</u>	<u>2,000</u>	<u>2,000</u>	-73.3%	
<i>Total</i>	950	718	9,500	3,500	3,500	3,500	3,500	-63.2%	

Economic Development - Continued

	2011-12 Final Budget	2011-12 Actual	2012-13 Budget	2012-13 Year-End Projection	2013-14 Department Request	2013-14 Manager Recommends	2013-14 Council Approved	% Change Over 2012-13	Comments
Capital/Equipment									
Furniture and Fixtures	5,000	2,905	0	0	0	0	0	#DIV/0!	
Motor Vehicles	24,365	24,380	0	0	0	0	0	#DIV/0!	
EDP Equipment	3,752	3,752	0	0	0	0	0	#DIV/0!	
Property Acquisition	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>560,100</u>	<u>560,100</u>	<u>560,100</u>	#DIV/0!	
<i>Total</i>	33,117	31,037	0	0	560,100	560,100	560,100	#DIV/0!	
Total Economic Development	452,400	188,017	2,010,799	1,512,415	866,960	839,910	836,910	-58.4%	

Airport

	2011-12 Final Budget	2011-12 Actual	2012-13 Budget	2012-13 Year-End Projection	2013-14 Department Request	2013-14 Manager Recommends	2013-14 Council Approved	% Change Over 2012-13	Comments
Airport	60,000	60,000	60,000	60,000	60,000	60,000	60,000	0.0%	
Airport Capital	<u>31,919</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>62,200</u>	<u>32,200</u>	<u>32,200</u>	#DIV/0!	
Total Airport	91,919	60,000	60,000	60,000	122,200	92,200	92,200	53.7%	

Parks and Recreation

	2011-12 Final Budget	2011-12 Actual	2012-13 Budget	2012-13 Year-End Projection	2013-14 Department Request	2013-14 Manager Recommends	2013-14 Council Approved	% Change Over 2012-13	Comments
Emporia-Greens. Recreation Assoc.									
EGRA Operations	51,049	51,049	51,049	51,049	58,830	51,049	54,149	6.1%	Additional \$3,100 to replace ice machine
EGRA Capital	0	0	0	0	5,298	3,750	3,750	#DIV/0!	Demolition of tennis courts
<i>Total</i>	51,049	51,049	51,049	51,049	64,128	54,799	57,899	13.4%	
Family YMCA of Emporia-Greens.									
	31,500	31,500	30,000	30,000	27,000	26,250	20,750	-30.8%	Pledge has been paid in full
Boys & Girls Club of Emporia-Greens.									
Boys and Girls Club-Operational	28,500	28,500	28,500	28,500	30,000	28,500	30,000	5.3%	
Boys and Girls Club - Washington Recreation Ctr.	0	0	0	0	5,000	0	0	#DIV/0!	
<i>Total</i>	28,500	28,500	28,500	28,500	35,000	28,500	30,000	5.3%	
Community Youth Center, Ltd.									
	0	0	1,000	1,000	11,156	1,000	4,000	300.0%	
Total Parks and Recreation	111,049	111,049	110,549	110,549	137,284	110,549	112,649	1.9%	

Arts and Culture

	2011-12 Final Budget	2011-12 Actual	2012-13 Budget	2012-13 Year-End Projection	2013-14 Department Request	2013-14 Manager Recommends	2013-14 Council Approved	% Change Over 2012-13	Comments
Emporia/Greens. Civic Center Foundation	6,436	6,436	0	0	15,000	0	0	#DIV/0!	
Meherrin River Arts Council	10,000	10,000	10,000	10,000	10,000	10,000	10,000	0.0%	
Peanut Festival	<u>3,000</u>	<u>3,000</u>	<u>3,500</u>	<u>3,500</u>	<u>3,500</u>	<u>3,500</u>	<u>3,500</u>	0.0%	
Total Arts and Culture	19,436	19,436	13,500	13,500	28,500	13,500	13,500	0.0%	

Extension Service

	2011-12 Final Budget	2011-12 Actual	2012-13 Budget	2012-13 Year-End Projection	2013-14 Department Request	2013-14 Manager Recommends	2013-14 Council Approved	% Change Over 2012-13	Comments
Salaries and Wages	17,606	8,655	19,773	19,772	16,372	16,372	16,372	-17.2%	
Fringe Benefits	3,429	2,221	4,851	4,851	4,789	4,789	4,789	-1.3%	
Shared Expenses with Co. of Greenville	<u>5,025</u>	<u>5,025</u>	<u>4,210</u>	<u>4,210</u>	<u>8,000</u>	<u>5,095</u>	<u>5,095</u>	21.0%	
Total Extension Service	26,060	15,901	28,834	28,833	29,161	26,256	26,256	-8.9%	

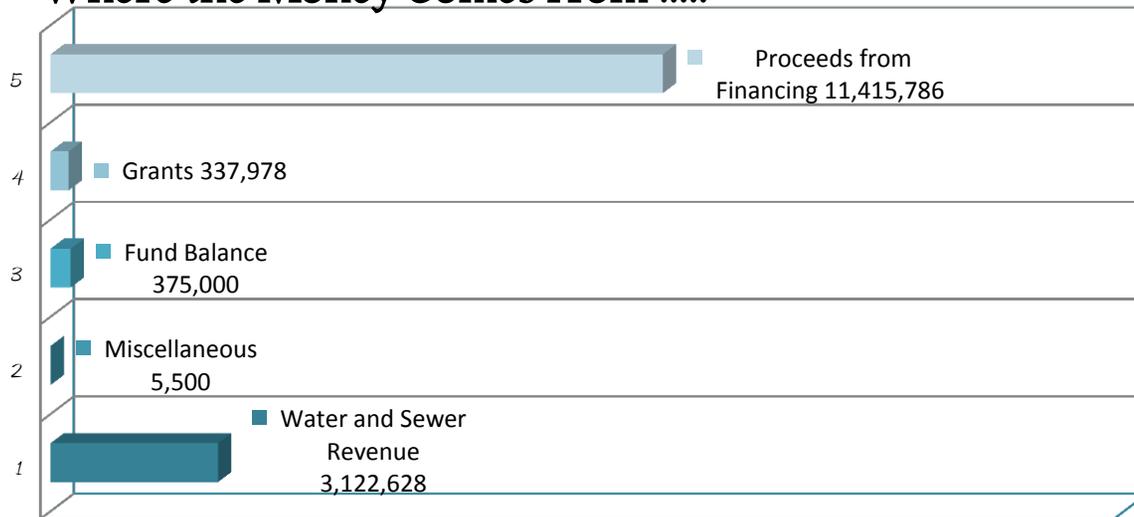
Civic and Community Organizations

	2011-12 Final Budget	2011-12 Actual	2012-13 Budget	2012-13 Year-End Projection	2013-14 Department Request	2013-14 Manager Recommends	2013-14 Council Approved	% Change Over 2012-13	Comments
Village View	3,800	3,800	3,800	3,800	5,000	3,800	3,800	0.0%	
Emporia/Greenville Habitat for Humanity	2,375	2,375	2,375	2,375	4,000	2,375	2,375	0.0%	
Emporia-Greens. Chamber of Commerce	8,075	8,075	1,600	1,600	1,600	1,600	1,600	0.0%	Addl. \$12,000 in-kind (rent & custodial services)
Coalition for Delaying Parenthood in Youth	4,750	4,750	4,750	4,750	4,750	4,750	4,750	0.0%	Addl. \$12,000 in-kind (rent & custodial services)
Virginia Legal Aid Society	855	855	855	855	2,738	855	855	0.0%	
American Red Cross	1,140	1,140	1,140	1,140	3,500	1,140	1,140	0.0%	
Adult Activity Services	6,000	6,000	6,000	6,000	11,128	6,000	6,000	0.0%	
"Save the Barn" Committee	0	0	0	0	1,000	0	0	#DIV/0!	
The Jamil Reginald Doswell Boxing Program	0	0	0	0	5,399	0	0	#DIV/0!	
Med-Flight	0	0	0	0	600	0	0	#DIV/0!	
Total Civic and Community Organization:	26,995	26,995	20,520	20,520	39,715	20,520	20,520	0.0%	

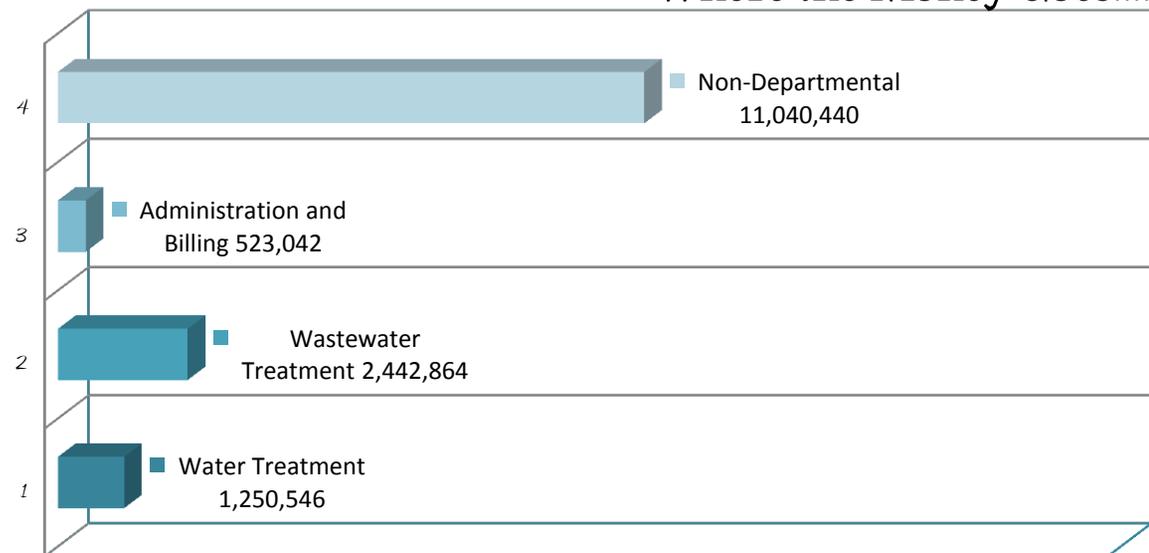
Non-Departmental

	2011-12 Final Budget	2011-12 Actual	2012-13 Budget	2012-13 Year-End Projection	2013-14 Department Request	2013-14 Manager Recommends	2013-14 Council Approved	% Change Over 2012-13	Comments
Data Processing									
Annual Licensing/Support	26,429	26,429	26,315	26,314	26,500	26,500	26,500	0.7%	
Insurance									
General Liability Insurance (75%)	163,897	163,897	164,252	163,488	141,322	141,322	144,944	-11.8%	
Retirees - Medical Insurance	<u>47,747</u>	<u>47,747</u>	<u>44,583</u>	<u>43,045</u>	<u>38,886</u>	<u>38,886</u>	<u>38,886</u>	-12.8%	
<i>Total</i>	211,644	211,644	208,835	206,533	180,208	180,208	183,830	-12.0%	
Debt Service									
Health Dept. Debt Service	16,295	16,295	16,077	16,077	16,181	16,181	16,181	0.6%	2028
Sheriff's Dept. Debt Service	17,888	17,888	17,648	17,648	17,763	17,763	17,763	0.7%	2028
GO Refunding Bond Series 2006	111,384	100,008	100,920	100,918	101,868	101,868	101,868	0.9%	Refunded 2003A GO Bond, 2036
GO Refunding Bond Series 2004A	173,480	173,478	169,815	167,932	170,248	170,248	170,248	0.3%	Refunded 1995 GO Bond, 2016
GO Bond Series 2004B	32,962	32,961	29,261	29,261	0	0	0	-100.0%	
GO Refunding Bond Series 2008	4,436	4,435	4,436	4,435	4,436	4,436	4,436	0.0%	Refunded 2006 Note Payable, 2033
GO Bond Series 2012B	0	0	14,312	14,312	125,914	125,914	125,914	779.8%	Bank building renovations, 2033
2009 Lease Purchase Agreement	32,695	32,611	0	0	0	0	0	#DIV/0!	
2009 Note Payable	13,551	13,551	13,551	13,551	13,551	13,551	13,551	0.0%	Purchase of property for Farmer's Mkt., 2020
Extension Office Debt Service	11,319	11,319	11,319	11,319	11,319	11,319	11,319	0.0%	2025
2010 USDA RD Loan	4,716	4,716	4,716	4,716	4,716	4,716	4,716	0.0%	Police cars, 2015
2011 Note Payable	28,268	11,942	70,152	70,152	70,152	70,152	70,152	0.0%	Sanitation trucks, 2019
2011 USDA RD Loan	42,453	32,249	55,284	55,284	55,284	55,284	55,284	0.0%	Fire truck, 2021
2012 Lease Purchase Agreement	0	0	20,940	13,776	20,664	20,664	20,664	-1.3%	Police cars
2013 Lease Purchase Agreement	0	0	0	0	0	20,939	20,939	#DIV/0!	Police cars financed for 3 yrs.
2013 Lease Purchase Agreement	0	0	0	0	0	20,840	14,533	#DIV/0!	PW equip. financed for 5 yrs. (6 mos. of debt service)
2013 Loan	0	0	0	0	35,646	35,646	0	#DIV/0!	Property acquisition financed for 10 yrs. (6 mos. of debt service)
GO Bond Series 2013	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>35,828</u>	<u>35,828</u>	<u>35,828</u>	#DIV/0!	Projects financed for 10 yrs. (6 mos. of debt service)
<i>Total Debt Service</i>	489,447	451,453	528,431	519,381	683,570	725,349	683,396	29.3%	
Operating/Capital Reserve	44,281	0	59,861	0	0	77,514	77,514	29.5%	Includes Rural Development required reserve
2% COLA Effective December 1, 2013	0	0	0	0	0	48,812	41,839	#DIV/0!	Includes City Manager & City Clerk Defer until January 2014
Total Non-Departmental	771,801	689,526	823,442	752,228	890,278	1,058,383	1,013,079	23.0%	
Grand Total General Fund	19,354,080	16,820,854	20,668,137	17,882,051	20,985,465	20,206,841	19,996,298	-3.3%	

Where the Money Comes From



Where the Money Goes.....



Utility Fund Revenue & Expenditure Summary

	2011-12 Final Budget	2011-12 Actual	2012-13 Budget	2012-13 Year-End Projection	2013-14 Department Request	2013-14 Manager Recommends	2013-14 Council Approved	% Change Over 2012-13	Comments
Revenues									
Water Sales	1,352,000	1,129,625	1,485,000	1,184,000	1,683,128	1,683,128	1,683,128	13.3%	
Sewer Service	1,261,750	1,520,267	1,284,000	1,411,600	1,238,000	1,238,000	1,238,000	-3.6%	
Water Taps	10,000	14,000	10,000	17,000	10,000	10,000	10,000	0.0%	
Sewer Taps	10,000	20,000	10,000	24,000	10,000	10,000	10,000	0.0%	
Cut-on/Cut-off Fees	62,000	71,767	62,000	62,840	62,000	62,000	62,000	0.0%	
Meter Charges	55,000	55,268	55,000	55,870	55,000	55,000	55,000	0.0%	
Rental Income	2,400	0	0	0	0	0	0	#DIV/0!	
Sales, Labor, and Materials	2,000	549	500	1,900	500	500	500	0.0%	
Penalties	95,000	64,697	65,000	64,400	64,500	64,500	64,500	-0.8%	
Interest Earned	4,000	3,004	3,500	4,900	3,500	3,500	3,500	0.0%	
Miscellaneous	1,500	377,076	1,500	2,000	1,500	1,500	1,500	0.0%	
Proceeds from Financing	10,837,000	0	10,837,000	687,300	10,149,700	11,415,786	11,415,786	5.3%	Includes financing for WWTP project & sewer lines
Appropriated Fund Balance	0	0	100,000	0	375,000	375,000	375,000	275.0%	
Grants	<u>1,025,925</u>	<u>428,250</u>	<u>621,654</u>	<u>283,676</u>	<u>337,978</u>	<u>337,978</u>	<u>337,978</u>	-45.6%	
Total Utility Fund Revenue	14,718,575	3,684,503	14,535,154	3,799,486	13,990,806	15,256,892	15,256,892	5.0%	
Expenditures									
Administration and Billing	501,859	878,312	500,024	498,909	521,104	521,104	523,042	4.6%	
Water Treatment Plant	1,371,304	430,732	1,087,876	724,531	935,955	935,150	935,150	-14.0%	
Water Distribution	283,943	273,949	320,920	322,663	312,896	315,396	315,396	-1.7%	
Wastewater Treatment Plant	581,177	540,963	675,334	611,427	2,118,145	1,953,495	1,953,495	189.3%	
Sewage Collection	161,050	91,936	175,650	176,128	494,369	489,369	489,369	178.6%	
Non-Departmental	<u>11,819,242</u>	<u>338,571</u>	<u>11,775,350</u>	<u>1,530,668</u>	<u>10,815,576</u>	<u>11,042,378</u>	<u>11,040,440</u>	-6.2%	
Total Utility Fund Expenditures	14,718,575	2,554,463	14,535,154	3,864,326	15,198,045	15,256,892	15,256,892	5.0%	

Public Utilities Administration and Billing

	2011-12 Final Budget	2011-12 Actual	2012-13 Budget	2012-13 Year-End Projection	2013-14 Department Request	2013-14 Manager Recommends	2013-14 Council Approved	% Change Over 2012-13	Comments
Personal Services									
Salaries and Wages	<u>214,946</u>	<u>208,690</u>	<u>226,926</u>	<u>226,280</u>	<u>237,399</u>	<u>237,399</u>	<u>239,199</u>	5.4%	Includes 25% of City Clerk salary
<i>Total</i>	214,946	208,690	226,926	226,280	237,399	237,399	239,199	5.4%	
Fringe Benefits									
FICA	16,620	16,705	17,360	17,380	18,161	18,161	18,299	5.4%	
VRS and Life Insurance	30,888	30,887	30,049	29,456	31,926	31,926	31,926	6.2%	
Medical Insurance	21,618	21,617	21,249	21,249	26,102	26,102	26,102	22.8%	
Worker's Compensation	3,686	3,520	3,714	3,742	3,443	3,443	3,443	-7.3%	
Employee Bonus	<u>4,001</u>	<u>4,001</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	#DIV/0!	
<i>Total</i>	76,813	76,730	72,372	71,827	79,632	79,632	79,770	10.2%	
Contractual Services									
Repairs and Maintenance	<u>200</u>	<u>0</u>	<u>200</u>	<u>200</u>	<u>200</u>	<u>200</u>	<u>200</u>	0.0%	
<i>Total</i>	200	0	200	200	200	200	200	0.0%	
Communications									
Postage	7,900	8,353	8,200	8,533	8,500	8,500	8,500	3.7%	
Telecommunications	<u>250</u>	<u>243</u>	<u>250</u>	<u>250</u>	<u>250</u>	<u>250</u>	<u>250</u>	0.0%	
<i>Total</i>	8,150	8,596	8,450	8,783	8,750	8,750	8,750	3.6%	
Travel									
Convention and Education	<u>100</u>	<u>0</u>	<u>100</u>	<u>0</u>	<u>100</u>	<u>100</u>	<u>100</u>	0.0%	
<i>Total</i>	100	0	100	0	100	100	100	0.0%	
Miscellaneous									
Dues and Memberships	55	0	55	0	55	55	55	0.0%	
Depreciation	0	370,020	0	0	0	0	0	#DIV/0!	
Amortization - Bond Issue Cost	0	12,682	0	0	0	0	0	#DIV/0!	
Transfer to General Fund - Indirect Cost	<u>197,095</u>	<u>197,095</u>	<u>185,421</u>	<u>185,421</u>	<u>188,468</u>	<u>188,468</u>	<u>188,468</u>	1.6%	
<i>Total</i>	197,150	579,797	185,476	185,421	188,523	188,523	188,523	1.6%	
Materials and Supplies									
Office Supplies	<u>4,500</u>	<u>4,499</u>	<u>5,000</u>	<u>5,000</u>	<u>5,000</u>	<u>5,000</u>	<u>5,000</u>	0.0%	
<i>Total</i>	4,500	4,499	5,000	5,000	5,000	5,000	5,000	0.0%	
Capital/Equipment									
EDP Equipment	<u>0</u>	<u>0</u>	<u>1,500</u>	<u>1,398</u>	<u>1,500</u>	<u>1,500</u>	<u>1,500</u>	0.0%	
<i>Total</i>	0	0	1,500	1,398	1,500	1,500	1,500	0.0%	
Total Administration and Billing	501,859	878,312	500,024	498,909	521,104	521,104	523,042	4.6%	

Water Treatment

	2011-12 Final Budget	2011-12 Actual	2012-13 Budget	2012-13 Year-End Projection	2013-14 Department Request	2013-14 Manager Recommends	2013-14 Council Approved	% Change Over 2012-13	Comments
Personal Services									
Salaries and Wages	172,163	159,959	205,271	198,337	215,425	219,787	219,787	7.1%	
Overtime	<u>18,500</u>	<u>18,041</u>	<u>16,000</u>	<u>15,865</u>	<u>13,000</u>	<u>13,000</u>	<u>13,000</u>	-18.8%	
<i>Total</i>	190,663	178,000	221,271	214,202	228,425	232,787	232,787	5.2%	
Fringe Benefits									
FICA	14,825	13,149	16,928	15,460	17,475	17,809	17,809	5.2%	
VRS and Life Insurance	27,972	23,103	29,729	27,482	30,677	31,298	31,298	5.3%	
Medical Insurance	19,963	19,522	29,002	25,308	30,100	30,100	30,100	3.8%	
Worker's Compensation	6,428	6,245	6,511	5,807	6,571	6,571	6,571	0.9%	
Employee Bonus	<u>3,624</u>	<u>3,623</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	#DIV/0!	
<i>Total</i>	72,812	65,642	82,170	74,057	84,823	85,778	85,778	4.4%	
Contractual Services									
Professional Services	870,925	480	529,000	212,000	378,000	378,000	378,000	-28.5%	
Repairs and Maintenance	32,500	15,087	42,000	40,000	40,000	40,000	40,000	-4.8%	
Maintenance Service Contracts	0	198	0	0	0	0	0	#DIV/0!	
Printing and Binding	700	279	750	500	750	750	750	0.0%	
Advertising	2,190	2,743	2,500	1,883	2,000	2,000	2,000	-20.0%	
Laundry and Dry Cleaning	<u>1,900</u>	<u>1,713</u>	<u>1,900</u>	<u>1,800</u>	<u>1,900</u>	<u>1,900</u>	<u>1,900</u>	0.0%	
<i>Total</i>	908,215	20,500	576,150	256,183	422,650	422,650	422,650	-26.6%	
Utilities									
Electricity	35,000	36,878	35,000	35,400	30,000	37,500	37,500	7.1%	
Heating	<u>6,200</u>	<u>6,224</u>	<u>5,000</u>	<u>4,000</u>	<u>4,000</u>	<u>4,000</u>	<u>4,000</u>	-20.0%	
<i>Total</i>	41,200	43,102	40,000	39,400	34,000	41,500	41,500	3.8%	
Communications									
Postage	1,200	703	1,400	1,300	1,400	1,400	1,400	0.0%	
Messenger Services	550	117	550	500	500	500	500	-9.1%	
Telecommunications	<u>3,400</u>	<u>3,764</u>	<u>3,800</u>	<u>3,800</u>	<u>3,600</u>	<u>3,800</u>	<u>3,800</u>	0.0%	
<i>Total</i>	5,150	4,584	5,750	5,600	5,500	5,700	5,700	-0.9%	
Leases and Rentals									
Equipment Rental	1,169	71	600	600	600	600	600	0.0%	
Land Rent	<u>60</u>	<u>60</u>	<u>60</u>	<u>60</u>	<u>60</u>	<u>60</u>	<u>60</u>	0.0%	
<i>Total</i>	1,229	131	660	660	660	660	660	0.0%	
Travel									
Convention and Education	<u>1,700</u>	<u>1,721</u>	<u>3,500</u>	<u>1,745</u>	<u>3,500</u>	<u>3,500</u>	<u>3,500</u>	0.0%	
<i>Total</i>	1,700	1,721	3,500	1,745	3,500	3,500	3,500	0.0%	

Water Treatment - Continued

	2011-12 Final Budget	2011-12 Actual	2012-13 Budget	2012-13 Year-End Projection	2013-14 Department Request	2013-14 Manager Recommends	2013-14 Council Approved	% Change Over 2012-13	Comments
Miscellaneous									
Dues and Memberships	600	295	600	395	600	600	600	0.0%	
Waterworks Operation Fee	5,100	5,053	8,300	7,382	8,300	8,300	8,300	0.0%	
DEQ Permit Fee	<u>3,000</u>	<u>2,978</u>	<u>6,000</u>	<u>3,011</u>	<u>6,022</u>	<u>3,200</u>	<u>3,200</u>	-46.7%	
<i>Total</i>	8,700	8,326	14,900	10,788	14,922	12,100	12,100	-18.8%	
Materials and Supplies									
Office Supplies	225	280	225	225	225	225	225	0.0%	
Housekeeping and Janitorial Supplies	450	298	450	400	450	450	450	0.0%	
Repair and Maintenance Supplies	12,500	13,109	25,000	20,000	25,000	25,000	25,000	0.0%	
Vehicle and Power Equipment Supplies	3,500	4,121	3,500	3,400	3,500	3,500	3,500	0.0%	
Uniforms and Wearing Apparel	250	130	250	200	250	250	250	0.0%	
Books and Subscriptions	100	0	100	100	100	100	100	0.0%	
Chemicals	94,190	87,150	100,000	85,000	100,000	100,000	100,000	0.0%	
Tools	<u>300</u>	<u>253</u>	<u>300</u>	<u>300</u>	<u>300</u>	<u>300</u>	<u>300</u>	0.0%	
<i>Total</i>	111,515	105,341	129,825	109,625	129,825	129,825	129,825	0.0%	
Capital/Equipment									
Machinery and Equipment	1,420	1,420	7,200	6,580	200	200	200	-97.2%	
Furniture and Fixtures	0	0	6,000	5,256	0	0	0	-100.0%	
Communications Equipment	200	83	250	200	250	250	250	0.0%	
Motor Vehicles and Equipment	25,000	0	0	35	11,000	0	0	#DIV/0!	
EDP Equipment	<u>3,500</u>	<u>1,882</u>	<u>200</u>	<u>200</u>	<u>200</u>	<u>200</u>	<u>200</u>	0.0%	
<i>Total</i>	30,120	3,385	13,650	12,271	11,650	650	650	-95.2%	
Total Water Treatment	1,371,304	430,732	1,087,876	724,531	935,955	935,150	935,150	-14.0%	

Water Distribution

	2011-12 Final Budget	2011-12 Actual	2012-13 Budget	2012-13 Year-End Projection	2013-14 Department Request	2013-14 Manager Recommends	2013-14 Council Approved	% Change Over 2012-13	Comments
Personal Services									
Salaries and Wages	116,772	117,265	124,758	124,784	126,293	126,293	126,293	1.2%	
Overtime	<u>2,650</u>	<u>2,548</u>	<u>2,200</u>	<u>2,200</u>	<u>2,000</u>	<u>2,000</u>	<u>2,000</u>	-9.1%	
<i>Total</i>	119,422	119,813	126,958	126,984	128,293	128,293	128,293	1.1%	
Fringe Benefits									
FICA	9,151	9,131	9,274	9,273	9,815	9,815	9,815	5.8%	
VRS and Life Insurance	18,030	18,030	17,766	17,766	17,985	17,985	17,985	1.2%	
Medical Insurance	19,216	19,402	20,781	20,781	22,836	22,836	22,836	9.9%	
Worker's Compensation	3,989	3,615	3,992	4,022	3,743	3,743	3,743	-6.2%	
Employee Bonus	<u>2,336</u>	<u>2,335</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	#DIV/0!	
<i>Total</i>	52,722	52,513	51,813	51,842	54,379	54,379	54,379	5.0%	
Contractual Services									
Professional Services	42,324	42,873	42,324	42,323	42,324	42,324	42,324	0.0%	Water tank maintenance contract
Repairs and Maintenance	3,500	815	3,000	3,000	4,000	3,000	3,000	0.0%	
Maintenance Service Contracts	3,700	3,467	2,700	3,700	4,200	4,200	4,200	55.6%	
Laundry and Dry Cleaning	<u>1,200</u>	<u>1,229</u>	<u>1,250</u>	<u>1,300</u>	<u>1,300</u>	<u>1,300</u>	<u>1,300</u>	4.0%	
<i>Total</i>	50,724	48,384	49,274	50,323	51,824	50,824	50,824	3.1%	
Utilities									
Electricity	<u>2,000</u>	<u>313</u>	<u>2,000</u>	<u>1,500</u>	<u>1,500</u>	<u>1,500</u>	<u>1,500</u>	-25.0%	
<i>Total</i>	2,000	313	2,000	1,500	1,500	1,500	1,500	-25.0%	
Communications									
Messenger Services	50	96	50	50	100	100	100	100.0%	
Telecommunications	<u>4,000</u>	<u>2,630</u>	<u>3,000</u>	<u>3,000</u>	<u>2,500</u>	<u>2,500</u>	<u>2,500</u>	-16.7%	
<i>Total</i>	4,050	2,726	3,050	3,050	2,600	2,600	2,600	-14.8%	
Miscellaneous									
Rental, CSX	<u>475</u>	<u>238</u>	<u>475</u>	<u>245</u>	<u>300</u>	<u>300</u>	<u>300</u>	-36.8%	
<i>Total</i>	475	238	475	245	300	300	300	-36.8%	
Travel									
Convention and Education	<u>300</u>	<u>485</u>	<u>400</u>	<u>466</u>	<u>400</u>	<u>400</u>	<u>400</u>	0.0%	
<i>Total</i>	300	485	400	466	400	400	400	0.0%	

Water Distribution - Continued

	2011-12 Final Budget	2011-12 Actual	2012-13 Budget	2012-13 Year-End Projection	2013-14 Department Request	2013-14 Manager Recommends	2013-14 Council Approved	% Change Over 2012-13	Comments
Materials and Supplies									
Office Supplies	100	237	100	100	100	100	100	0.0%	
Repair and Maintenance Supplies	28,000	24,241	30,000	30,000	27,500	27,000	27,000	-10.0%	
Vehicle and Power Equipment Supplies	13,000	13,994	14,000	16,000	14,000	16,000	16,000	14.3%	
Uniforms and Wearing Apparel	200	66	200	257	500	500	500	150.0%	
Meter Replacement	6,000	4,775	12,050	11,946	8,000	10,000	10,000	-17.0%	
Hydrant Replacement	0	0	450	0	4,500	4,500	4,500	900.0%	
<i>Total</i>	47,300	43,313	56,800	58,303	54,600	58,100	58,100	2.3%	
Capital/Equipment									
Machinery and Equipment	6,200	6,164	0	464	3,000	3,000	3,000	#DIV/0!	
Motor Vehicles and Equipment	0	0	29,650	29,486	16,000	16,000	16,000	-46.0%	1/2 cost of replacing truck #2
EDP Equipment	750	0	500	0	0	0	0	-100.0%	
<i>Total</i>	6,950	6,164	30,150	29,950	19,000	19,000	19,000	-37.0%	
Total Water Distribution	283,943	273,949	320,920	322,663	312,896	315,396	315,396	-1.7%	

Wastewater Treatment

	2011-12 Final Budget	2011-12 Actual	2012-13 Budget	2012-13 Year-End Projection	2013-14 Department Request	2013-14 Manager Recommends	2013-14 Council Approved	% Change Over 2012-13	Comments
Personal Services									
Salaries and Wages	247,251	241,688	260,888	254,458	262,580	264,098	264,098	1.2%	
Overtime	<u>4,000</u>	<u>2,928</u>	<u>4,000</u>	<u>3,000</u>	<u>4,000</u>	<u>4,000</u>	<u>4,000</u>	0.0%	
Total	251,251	244,616	264,888	257,458	266,580	268,098	268,098	1.2%	
Fringe Benefits									
FICA	19,598	18,162	20,264	18,968	20,394	20,510	20,510	1.2%	
VRS and Life Insurance	38,177	35,642	37,151	36,938	37,392	37,608	37,608	1.2%	
Medical Insurance	29,571	27,969	30,780	30,780	33,826	33,826	33,826	9.9%	
Worker's Compensation	6,868	6,399	6,726	6,543	6,456	6,456	6,456	-4.0%	
Employee Bonus	<u>4,932</u>	<u>4,186</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	#DIV/0!	
Total	99,146	92,358	94,921	93,229	98,068	98,400	98,400	3.7%	
Contractual Services									
Professional Services	10,445	5,119	63,000	30,000	161,238	161,238	161,238	155.9%	Includes \$153,238 for sludge handling engineering fees
Repairs and Maintenance	20,000	8,778	40,264	36,000	20,000	20,000	20,000	-50.3%	
Maintenance Service Contracts	2,850	2,471	2,850	3,052	2,850	2,850	2,850	0.0%	
Advertising	0	304	0	47	0	0	0	#DIV/0!	
Laundry and Dry Cleaning	2,000	1,785	2,000	1,800	2,000	2,000	2,000	0.0%	
Landfill Fee - Sludge disposal	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>30,000</u>	<u>12,500</u>	<u>12,500</u>	#DIV/0!	
Total	35,295	18,457	108,114	70,899	216,088	198,588	198,588	83.7%	
Utilities									
Electricity	<u>95,000</u>	<u>87,314</u>	<u>84,000</u>	<u>75,000</u>	<u>95,000</u>	<u>95,000</u>	<u>95,000</u>	13.1%	
Total	95,000	87,314	84,000	75,000	95,000	95,000	95,000	13.1%	
Communications									
Postage	100	19	100	50	100	100	100	0.0%	
Messenger Services	450	255	450	450	450	450	450	0.0%	
Telecommunications	<u>1,700</u>	<u>1,437</u>	<u>1,700</u>	<u>1,500</u>	<u>1,700</u>	<u>1,700</u>	<u>1,700</u>	0.0%	
Total	2,250	1,711	2,250	2,000	2,250	2,250	2,250	0.0%	
Travel									
Convention and Education	<u>2,500</u>	<u>1,781</u>	<u>2,500</u>	<u>1,800</u>	<u>2,500</u>	<u>2,500</u>	<u>2,500</u>	0.0%	
Total	2,500	1,781	2,500	1,800	2,500	2,500	2,500	0.0%	
Miscellaneous									
Dues and Memberships	855	922	855	855	855	855	855	0.0%	
DEQ Permit Fee	<u>8,000</u>	<u>7,947</u>	<u>12,661</u>	<u>12,661</u>	<u>9,500</u>	<u>9,500</u>	<u>9,500</u>	-25.0%	
Total	8,855	8,869	13,516	13,516	10,355	10,355	10,355	-23.4%	

Wastewater Treatment - Continued

	2011-12 Final Budget	2011-12 Actual	2012-13 Budget	2012-13 Year-End Projection	2013-14 Department Request	2013-14 Manager Recommends	2013-14 Council Approved	% Change Over 2012-13	Comments
Materials and Supplies									
Office Supplies	700	650	700	700	700	700	700	0.0%	
Agricultural Supplies	200	75	200	200	200	200	200	0.0%	
Medical and Lab Supplies	25	5	25	25	25	25	25	0.0%	
Housekeeping and Janitorial Supplies	1,000	1,027	1,000	1,000	1,000	1,000	1,000	0.0%	
Repair and Maintenance Supplies	37,435	36,108	51,700	51,700	40,000	45,000	45,000	-13.0%	
Vehicle and Power Equipment Supplies	15,000	14,833	18,000	13,000	18,000	18,000	18,000	0.0%	
Uniforms and Wearing Apparel	600	464	600	560	600	600	600	0.0%	
Paving	0	0	0	0	34,000	0	0	#DIV/0!	
Chemicals	21,120	20,983	22,720	22,720	21,000	21,000	21,000	-7.6%	
Tools	200	189	200	200	200	200	200	0.0%	
<i>Total</i>	76,280	74,334	95,145	90,105	115,725	86,725	86,725	-8.8%	
Capital/Equipment									
Machinery and Equipment	6,700	7,636	10,000	7,351	1,191,429	1,191,429	1,191,429	11814.3%	Sludge Handling upgrade, flow meters & controller
Furniture and Fixtures	900	897	0	0	0	0	0	#DIV/0!	
Motor Vehicles and Equipment	0	0	0	0	120,000	0	0	#DIV/0!	
EDP Equipment	3,000	2,990	0	69	150	150	150	#DIV/0!	
<i>Total</i>	10,600	11,523	10,000	7,420	1,311,579	1,191,579	1,191,579	11815.8%	
Total Wastewater Treatment	581,177	540,963	675,334	611,427	2,118,145	1,953,495	1,953,495	189.3%	

Sewage Collection

	2011-12 Final Budget	2011-12 Actual	2012-13 Budget	2012-13 Year-End Projection	2013-14 Department Request	2013-14 Manager Recommends	2013-14 Council Approved	% Change Over 2012-13	Comments
Contractual Services									
Professional Services	0	0	0	0	48,876	48,876	48,876	#DIV/0!	Engineering for sewer main replacement
Repairs and Maintenance	36,800	20,987	43,200	43,200	46,000	40,000	40,000	-7.4%	
Maintenance Service Contracts	2,500	1,213	2,500	2,500	3,500	2,500	2,500	0.0%	
Laundry and Dry Cleaning	1,100	1,229	1,200	1,227	1,200	1,200	1,200	0.0%	
<i>Total</i>	40,400	23,429	46,900	46,927	99,576	92,576	92,576	97.4%	
Utilities									
Electricity	26,000	24,019	24,000	24,000	22,000	24,000	24,000	0.0%	
<i>Total</i>	26,000	24,019	24,000	24,000	22,000	24,000	24,000	0.0%	
Communications									
Messenger Services	25	0	25	25	50	50	50	100.0%	
Telecommunications	5,500	4,970	5,500	5,500	5,600	5,600	5,600	1.8%	
<i>Total</i>	5,525	4,970	5,525	5,525	5,650	5,650	5,650	2.3%	
Miscellaneous									
Rental, CSX	475	238	475	245	450	450	450	-5.3%	
<i>Total</i>	475	238	475	245	450	450	450	-5.3%	
Travel									
Convention and Education	300	0	300	826	350	350	350	16.7%	
<i>Total</i>	300	0	300	826	350	350	350	16.7%	
Materials and Supplies									
Repair and Maintenance Supplies	27,000	27,618	25,000	25,000	29,000	29,000	29,000	16.0%	
Vehicle and Power Equipment Supplies	11,500	11,496	12,000	12,000	12,000	12,000	12,000	0.0%	
Uniforms and Wearing Apparel	100	166	300	300	500	500	500	66.7%	
<i>Total</i>	38,600	39,280	37,300	37,300	41,500	41,500	41,500	11.3%	
Capital/Equipment									
Machinery & Equipment	49,000	0	48,500	48,655	49,800	49,800	49,800	2.7%	Replace pump 3 of 3
Motor Vehicles and Equipment	0	0	12,150	12,150	16,000	16,000	16,000	31.7%	1/2 cost of replacing truck #2
EDP Equipment	750	0	500	500	0	0	0	-100.0%	
Replace sewer main on W. Atlantic Street	0	0	0	0	259,043	259,043	259,043	#DIV/0!	
<i>Total</i>	49,750	0	61,150	61,305	324,843	324,843	324,843	431.2%	
Total Sewage Collection	161,050	91,936	175,650	176,128	494,369	489,369	489,369	178.6%	

Non-Departmental

	2011-12 Final Budget	2011-12 Actual	2012-13 Budget	2012-13 Year-End Projection	2013-14 Department Request	2013-14 Manager Recommends	2013-14 Council Approved	% Change Over 2012-13	Comments
Capital Improvement Projects									
Water Intake Structure	175,000	0	732,700	732,700	0	0	0	-100.0%	
Water Dist. & Treatment System Improvements	<u>10,837,000</u>	<u>0</u>	<u>10,304,300</u>	<u>160,000</u>	<u>10,149,700</u>	<u>10,149,700</u>	<u>10,149,700</u>	-1.5%	
<i>Total</i>	11,012,000	0	11,037,000	892,700	10,149,700	10,149,700	10,149,700	-8.0%	
Insurance									
General Liability Insurance (25%)	<u>58,619</u>	<u>58,619</u>	<u>60,433</u>	<u>60,433</u>	<u>53,045</u>	<u>53,045</u>	<u>53,045</u>	-12.2%	
<i>Total</i>	58,619	58,619	60,433	60,433	53,045	53,045	53,045	-12.2%	
Debt Service									
GO Refunding Bond Series 2006	299,974	88,127	223,328	223,326	225,424	225,424	225,424	0.9%	Refunded 2003A Bonds, 2036
GO Refunding Bond Series 2004A	16,386	2,163	16,040	16,032	16,080	16,080	16,080	0.2%	Refunded 1995 Bonds, 2016
GO Bond Series 2004B	108,426	62,326	108,319	108,261	108,448	108,448	108,448	0.1%	Solids Handling Facility, 2034
2007 Lease Purchase	16,072	445	2,680	2,679	0	0	0	-100.0%	
GO Refunding Bond Series 2008	226,140	126,891	226,140	226,117	226,139	226,139	226,139	0.0%	Refunded 1994 & 1996 RDA & 2006 Note Payable, 2033
USDA Rural Development Bond Series 2012	0	0	13,000	1,120	36,740	36,740	36,740	182.6%	Water Treatment Plant & Dist. Upgrade Interest Only
GO Bond Series 2013	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>73,745</u>	<u>73,745</u>	#DIV/0!	Projects - 6 mos. of debt service
<i>Total</i>	666,998	279,952	589,507	577,535	612,831	686,576	686,576	16.5%	
Operating/Capital Reserve	81,625	0	88,410	0	0	141,191	140,948	59.4%	Includes Rural Dev. required reserve of \$110,252
2% COLA Effective December 1, 2013	0	0	0	0	0	11,866	10,171	#DIV/0!	Defer until January 2014
Total Non-Departmental	11,819,242	338,571	11,775,350	1,530,668	10,815,576	11,042,378	11,040,440	-6.2%	
Grand Total Utility Fund	14,718,575	2,554,463	14,535,154	3,864,326	15,198,045	15,256,892	15,256,892	5.0%	