



# **CITY OF EMPORIA**

**AGENDA**  
**EMPORIA CITY COUNCIL**  
*Regular Meeting*  
**TUESDAY, February 19, 2013 - 7:30 P.M.**

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**OPENING PRAYER**

**ROLL CALL**

**APPROVAL OF MINUTES**

February 5, 2013 ~ Regular Minutes

**APPROVAL OF BILLS**

**REPORTS**

Financial and Tax Reports  
Commissioner of the Revenue Report  
Permit and Inspection Report  
Police Report  
Sheriff Report  
Fire Report  
City Attorney Report

**APPROVAL OF AGENDA**

**NEW BUSINESS**

13-05. Department of Environmental Quality Grant Funds - Appropriation Ordinance

13-06. Fire Program Funds - Appropriation Ordinance

13-07. City Council Retreat - Request to Approve Dates

13-08. Water and Sewer Tap Fees - Request by Council Member White

13-09. Boards and Commission - Various Term Expirations

**PUBLIC COMMENT**

**CLOSED SESSION**

Closed Meeting pursuant to Virginia Code § 2.2 3711 (A) (1) a personnel matter involving the salary or other compensation of a specific employee.

PO BOX 511, 201 SOUTH MAIN ST., EMPORIA, VA 23847 TELEPHONE: (434) 634 3332 FAX: (434) 634 0003

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**MINUTES  
EMPORIA CITY COUNCIL  
CITY OF EMPORIA MUNICIPAL BUILDING  
February 5, 2013**

*Note to Reader: Although the printed agenda document for this City Council meeting is not part of these minutes, the agenda document provides background information on the items discussed by City Council during the meeting. A copy of the agenda document for this meeting may be obtained by contacting the Office of the City Clerk.*

Emporia City Council held a regular meeting on Tuesday, February 5, 2013 at 7:30 p.m. in the Council Chambers of the Municipal Building, located at 201 South Main Street, Emporia, Virginia. Mayor Mary L. Person presided over the meeting with Carolyn S. Carey, Council Member offering the invocation.

**ROLL CALL**

The following City Council members were present:

Councilman F. Woodrow Harris  
Councilman James E. Ewing, III  
Councilwoman Doris T. White  
Councilwoman Deborah D. Lynch  
Councilwoman L. Dale Temple  
Councilwoman Carolyn S. Carey  
Councilwoman Carol Mercer

Others present: Mary L. Person, Mayor  
C. Butler Barrett, City Attorney  
Brian S. Thrower, City Manger  
Steven B. Hall, Assistant City Manager  
Tessie S. Wilkins, City Clerk  
Don Wyatt, Chief of Police  
Royal Jones, Public Works Director  
Sheila Cutrell, Finance Director  
Ken Ryals, Emergency Service Coordinator

**MINUTES APPROVAL**

Councilwoman Temple moved to approve the minutes from the Tuesday, January 15, 2013, City Council Public Hearing and Regular meeting minutes as presented, seconded by Councilwoman Lynch, which passed as follows:

Councilman F. Woodrow Harris	aye
Councilman James E. Ewing	aye
Councilwoman Doris T. White	aye
Councilwoman Deborah D. Lynch	aye

Councilwoman Carol Mercer            aye  
Councilwoman Carolyn S. Carey       aye  
Councilwoman L. Dale Temple          aye

### **NEW BUSINESS**

#### ***13-03. Black History Month – Proclamation***

Mayor Person presented Debra Brown with a proclamation for Black History Month.

*Whereas*, February is recognized nationally as Black History Month and Dr. Carter B. Woodson, a distinguished African American author, editor, publisher and historian, is acclaimed “Father of Black History Month”. Dr. Woodson believed that African Americans should know their past in order to participate in the affairs of the country; and

*Whereas*, Black History Month acknowledges both past and present African and African-American icons whose courage, sacrifices, and relentless efforts have sought to improve the quality of life for all in the name of justice, honor and freedom; and

*Whereas*, such noted African-American icons as Ida B. Wells, the renowned writer, teacher, women’s suffragist and anti-lynching crusader; and Rosa Parks, whose famous decision to remain in her seat symbolized the spirit of the Civil Rights Movement, have made imperative contributions to our society; and notable local African Americans as Joseph C. Bond, a mortician, was the first African American to serve on Emporia City Council and a founder of the local NAACP branch; Dr. Willie Joyner, a physician and entrepreneur, owned a medical building, a movie theatre, and rental properties; Dr. Joseph Macklin, a pharmacist, was the first African American druggist to manage his own business; Charles Harris, a mechanic, was the first African American to own and operate a service station; Edward Westwood Wyatt, an advocate for improved school conditions for African Americans and a zealous educator, legacy lives on as the first African American High School (E.W. Wyatt High School) was named in his honor; Charlie Stephen Thomas, a businessman and a founder of the local NAACP branch, operated a grocery store across from Greensville County Training School to provide snacks for the students, since there were no cafeterias at that time; Etta Reavis, a homemaker, provided hot meals and shelter for local teachers at R.R. Moton Elementary School; Elizabeth R. Allison, Reverend and Mrs. Willie Curley, Sr., Annie Green, and Helen Kindred provided shelter and meals for the teachers on the North side of town; George C. Williams, a local farmer, purchased a bus to transport students and teachers to school that resided in the county; and

*Whereas*, the Honorable Mary L. Person was elected as the first African American female to serve on Emporia City Council, made history again when she was elected on November 6, 2012, as the first African American and first female to serve as Mayor for the City of Emporia; and

*Whereas*, it is essential to learn from the many lessons of history from world renowned leaders as well as the contributions of local African Americans to continue the pursuit of our Founding Fathers’ vision of liberty, justice and equality for all; and

*Now, Therefore, I*, Mary L. Person, by virtue of the authority vested in me as Mayor of the City of Emporia, Virginia do hereby proclaim February 2013 as Black History Month in the City of Emporia.

Done this 5<sup>th</sup> day of February in the year 2013.

No action taken by Council.

#### ***13-04. Donated Funds – Appropriation Ordinance***

Mr. Thrower stated that the City's Police Department had received a donation in the amount of \$300.00 from a local business. He also stated that the Police Department will use those funds to purchase supplies. He further stated that in order for the Police Department to utilize those funds for this purpose, Council must appropriate them into the FY13 operating budget.

He recommended that Council approve the ordinance.

Councilman Harris made a motion to adopt Ordinance No. 13-02 appropriating the sum of \$300.00 in Donated Funds, seconded by Councilwoman Mercer, which passed as follows:

Councilman F. Woodrow Harris	aye
Councilman James E. Ewing	aye
Councilwoman Doris T. White	aye
Councilwoman Deborah D. Lynch	aye
Councilwoman Carol Mercer	aye
Councilwoman Carolyn S. Carey	aye
Councilwoman L. Dale Temple	aye

#### **PUBLIC COMMENT**

Mayor Person asked if anyone wished to bring a matter before City Council members adhering to the three minute time limitation.

With there being no comments to come before City Council, Mayor Person closed the public comment portion of the meeting.

#### **\*\*\*CLOSED SESSION\*\*\***

Councilwoman Temple moved that Closed Session be entered for the purpose of discussing Virginia Code Sections § 2.2 3711 (A) (5) Discussion concerning a prospective business involving water sales and (A) (7) Legal matters pertaining o Shared Services/Social Services with Greensville County and the Proposed I-95 Tolls seconded by Councilwoman Carey, which passed as follows:

Councilman F. Woodrow Harris	aye
Councilman James E. Ewing	aye
Councilwoman Doris T. White	aye
Councilwoman Deborah D. Lynch	aye
Councilwoman Carol Mercer	aye
Councilwoman Carolyn S. Carey	aye
Councilwoman L. Dale Temple	aye

#### **\*\*\*Regular Session\*\*\***

Councilwoman Lynch moved that the meeting be returned to Regular Session. Councilwoman Temple seconded the motion, which passed as follows:

Councilman F. Woodrow Harris	aye
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Councilman James E. Ewing	aye
Councilwoman Doris T. White	aye
Councilwoman Deborah D. Lynch	aye
Councilwoman Carol Mercer	aye
Councilwoman Carolyn S. Carey	aye
Councilwoman L. Dale Temple	aye

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## **CERTIFICATION**

Councilwoman Lynch moved to certify the following:

1. only public business matters are lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act were discussed in the Closed Session to which this certification applies, and
2. only such public business matter as were identified in the motion by which the Closed Session was convened were heard, discussed, or considered by City Council.

Councilwoman Temple seconded the motion, which passed as follows:

Councilman F. Woodrow Harris	aye
Councilman James E. Ewing	aye
Councilwoman Doris T. White	aye
Councilwoman Deborah D. Lynch	aye
Councilwoman Carol Mercer	aye
Councilwoman Carolyn S. Carey	aye
Councilwoman L. Dale Temple	aye

## **ADJOURNMENT**

With no further business to come before City Council, Mayor Person adjourned the meeting.

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Mary L. Person, Mayor

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Tessie S. Wilkins, City Clerk

# Review of Bills

## February 19, 2013

### GENERAL FUND

#### LEGISLATIVE

Carol Mercer	100.57
Dell Marketing LP	2,419.20
F. Woodrow Harris	48.95
Independent Messenger	465.76
James Ewing, III	96.05
Samuel W. Adams, III	1,027.76
Telpage, Inc.	79.90
Treasurer of Virginia - VITA	4.51
Verizon	14.05
Virginia Municipal League	90.00
Xerox Corporation	180.59

#### EXECUTIVE

Department of Motor Vehicles	10.00
Elvin Hicks - Richmond Times	14.00
IPMA-HR	379.00
Knoll Background America, Inc.	23.75
Pembroke Occupational Health	432.00
Pitney Bowes	2,232.99
Telpage, Inc.	84.95
Treasurer of Virginia - VITA	8.94
Verizon	248.45
Verizon Wireless	49.74
Xerox Corporation	246.62

#### LAW

Barrett Law Office, PC	1,517.93
Crater Planning District Commission	7,500.00
Troutman Sanders LLP	425.79

#### REGISTRAR

Treasurer of Virginia - VITA	1.25
Verizon	14.05
Xerox Corporation	6.17

#### SHERIFF

Sadler Brothers Oil Company, Inc.	375.18
Southern Police Equipment	67.79
Treasurer of Virginia - VITA	2.87
Verizon	92.95
Verizon Wireless	90.99

#### COURTS

Law Ofc. Of W. Wm. Robinson, PLLC	237.00
Southside Regional Jail	100,377.00
Treasurer of Virginia - VITA	3.10
Verizon	83.57

#### TREASURER

#### VICTIM WITNESS

#### VJCCCA/FAMILY VIOLENCE PREVENTION

Behavioral Interventions	271.32
Regina Gordon	104.00
Sadler Brothers Oil Company, Inc.	128.06
Staples	312.34
Telpage, Inc.	49.95
Treasurer of Virginia - VITA	10.00
Verizon	90.26
Verizon Wireless	444.51

#### SHARED SERVICES

County of Greenville	417,387.50
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#### FINANCE

Blue Cross/Blue Shield of Virginia	39,878.96
Government Finance Ofcs. Assoc.	170.00
Treasurer of Virginia - VITA	4.63
Treasurer of Virginia - VRS	75,503.19
Verizon	41.90
Xerox Corporation	222.94

#### DEBT SERVICE

BB&T Governmental Finance	5,845.96
First Citizens Bank	1,722.00
SunTrust Bank	7,724.92
The Bank of Southside Virginia	1,129.24
USDA Rural Development	5,000.00

#### NON-DEPARTMENTAL

BAI Municipal Software	1,200.00
Boys & Girls Club of Emporia-Greens.	14,250.00
Computer Plus Sales & Service, Inc.	732.00
Emporia-Greens. Airport Commission	30,000.00
Emporia-Greens. Local Law Library	366.00
Emporia-Greens. Recreation Assoc.	25,524.50
Emporia-Greensville Chamber	1,600.00
Family YMCA of Emporia-Greens.	15,000.00
Greens.-Emporia Dept. of Soc. Serv.	52,026.75
Greensville-Emporia CSA	52,017.00
Greensville-Emporia Health Dept.	15,424.75
Meherrin Regional Library	7,711.25
Southside Virginia Education Center	26,259.50

#### EMERGENCY SERVICES

## Review of Bills February 19, 2013

Independent Messenger	176.98	Sadler Brothers Oil Company, Inc.	73.52
Reliable Office Supplies	74.09	Treasurer of Virginia - VITA	2.59
Treasurer of Virginia - VITA	206.37	Verizon	28.10
Verizon	129.59	Verizon Wireless	49.74
Xerox Corporation	6.32	Xerox Corporation	0.03
<b><u>COMMISSIONER OF REVENUE/ASSESSOR</u></b>		<b><u>PLANNING AND ZONING</u></b>	
NADA Guides	80.00	Community Planning Partners	3,921.00
Reliable Office Supplies	469.10	Crater Planning District Commission	2,400.50
Treasurer of Virginia - VITA	209.82	Cynthia Batts	241.80
Verizon	60.07	Independent Messenger	62.10
Xerox Corporation	1.58	John L. Walston	606.10
<b><u>FIRE</u></b>		Klugel & Son, Inc.	170.00
Amerigas Propane	319.80	Kyle Green	194.52
Chesterfield Insurers, Inc.	5,898.00	Patsy A. Brown	177.80
Dominion Virginia Power	586.52	Sadler Brothers Oil Company, Inc.	273.89
ICI 247, PC	23.00	The Walston Group	347.58
Mecklenburg Electric Cooperative	35.97	Treasurer of Virginia - VITA	4.81
Parker Oil Company, Inc.	493.37	VBCOA	70.00
Sadler Brothers Oil Company, Inc.	120.89	Verizon	45.77
Slagle Fire Equipment	19,880.00	Verizon Wireless	120.44
Telpage, Inc.	39.95	Xerox Corporation	219.86
Treasurer of Virginia - VITA	7.15	<b><u>ANIMAL CONTROL</u></b>	
Verizon	112.40	Animal Hospital of Emporia	72.00
Verizon Wireless	181.98	Sadler Brothers Oil Company, Inc.	163.02
<b><u>PARKS &amp; RECREATION</u></b>		Verizon Wireless	30.33
Cintas Corporation	23.48	<b><u>POLICE</u></b>	
Sadler Brothers Oil Company, Inc.	153.23	Cobb Technologies, Inc.	183.00
<b><u>ECONOMIC DEVELOPMENT</u></b>		Crater Criminal Justice	200.00
Sadler Brothers Oil Company, Inc.	92.45	Department of Motor Vehicles	30.00
Treasurer of Virginia - VITA	4.98	Greene's Service Center	144.00
Verizon	14.05	Kustom Signals, Inc.	7,388.00
Verizon Wireless	49.74	Mace	1,636.48
Xerox Corporation	23.51	Radio Communications	16,409.68
<b><u>FACILITIES</u></b>		Renaissance Portsmouth Hotel	905.13
Amerigas Propane	2,452.05	Sadler Brothers Oil Company, Inc.	8,338.08
Barrett Law Office, PC	894.00	Telpage, Inc.	59.95
Cintas Corporation	291.72	Travis Allen	90.00
County of Greensville	1,395.66	Treas. of Va. - Board of Pharmacy	90.00
David Fladung	66.30	Treasurer of Virginia - VITA	996.42
Dominion Virginia Power	344.46	United Parcel Service	7.22
Emporia-Greens. Airport Commission	2,400.00	Verizon	1,078.55
Houchins Pest Control	138.75	Verizon Wireless	606.72
Independent Messenger	40.28	<b><u>UTILITY FUND</u></b>	
Mecklenburg Electric Cooperative	1,093.19	Blue Cross/Blue Shield of Virginia	8,037.52
R & C Electric Service, Inc.	242.90		
<b><u>PUBLIC WORKS</u></b>			
Brunswick Landfill	3,184.76		

## Review of Bills February 19, 2013

Cintas Corporation	896.07	Cintas Corporation	462.81
County of Greensville	10,506.12	Cobb Technologies	78.00
Dominion Virginia Power	7,008.37	Dewberry & Davis, Inc.	180.00
Fuel Freedom Card	4,284.74	Dominion Virginia Power	4,855.49
Independent Messenger	605.47	Electric Motor Shop	1,777.00
Ken Peterson	375.00	Fidelity Engineering Corporation	353.00
Lloyd Gray	32.00	Fuel Freedom Card	194.04
Machine & Welding Supply	257.25	Instrumentation Services	821.75
Mecklenburg Electric Cooperative	1,501.10	Mecklenburg Electric Cooperative	6,458.31
Pugh Lubricants	1,348.30	Miller Supply Company	628.00
Sadler Brothers Oil Company, Inc.	1,646.52	Norfolk Bearings & Supply Co., Inc.	3,073.47
Safety-Kleen	332.93	Parker Oil Company, Inc.	382.41
Shawn Powell	31.36	Pugh Lubricants	337.07
Southside Regional Jail	854.60	R & C Electric Service, Inc.	50.00
Telpage, Inc.	39.95	Russ Gordon Garage	16.00
Treasurer of Virginia - VDOT	395.68	Sadler Brothers Oil Company, Inc.	1,221.25
Treasurer of Virginia - VITA	3.68	Suffolk Solutions	2,936.58
Verizon	251.43	SunTrust Bank	30,546.30
Verizon Wireless	211.41	Telpage, Inc.	79.90
Xerox Corporation	3.09	Treasurer of Virginia - VITA	6.47
<b>TOTAL GENERAL FUND</b>	<b><u>\$1,037,249.11</u></b>	Treasurer of Virginia - VRS	17,526.80
		United Parcel Service	33.11
		Univar USA, Inc.	5,854.09
		Verizon	765.67
		Verizon Wireless	181.98
		VUPS	32.93
		Xerox Corporation	13.88
		<b>TOTAL UTILITY FUND</b>	<b><u>\$86,903.83</u></b>

**CITY OF EMPORIA  
CITY COUNCIL MEETING  
February 19, 2013  
AGENDA MEMORANDUM**

**SUBJECT:            FINANCIAL STATEMENT  
                         COLLECTIONS 2010-2012  
                         COLLECTIONS 2007-2009  
                         DELINQUENT TAX SUMMARY-ALL YEARS  
                         2012 PPTRA ALLOTMENT-COMPARISON  
                         SALES & USE TAX COMPARISON  
                         MONTHLY UTILITY DEPT. COMPARISON  
                         CUT OFFS FOR UTILITY CUSTOMERS  
                         UNCOLLECTED UTILITY BILLS  
                         BOOT COLLECTIONS**

**W. S. HARRIS, JR., TREASURER**

# Financial Statement

January 31, 2013

## CHECKING / DAILY INVESTMENT

General Fund

Utility Fund

1,536,646.58

705,846.98

## CERTIFICATES OF DEPOSIT / INVESTMENTS

FIRST COMMUNITY BANK	\$384,339.50	MMF @ .07%	NA	GF
FIRST COMMUNITY BANK	\$1,506,779.97	12 Mos @ .38%	1/6/2014	GF
CARTER BANK & TRUST	\$1,006,260.19	6 Mos @ .50%	1/10/2014	GF
CARTER BANK & TRUST	\$1,006,260.19	6 Mos @ .50%	1/10/2014	GF
CARTER BANK & TRUST	\$213,590.73	12 Mos @ 1.05%	2/3/2013	GF
CARTER BANK & TRUST	\$517,121.13	12 Mos @ 1.05%	2/3/2013	GF
CARTER BANK & TRUST	\$517,121.13	12 Mos @ 1.05%	2/3/2013	GF
CARTER BANK & TRUST	\$517,121.13	12 Mos @ 1.05%	2/3/2013	GF
FIRST COMMUNITY BANK	\$504,376.67	MMF @ .07%	NA	UT
FIRST COMMUNITY BANK	\$502,259.99	12 Mos @ .38%	1/6/2014	UT
CARTER BANK & TRUST	\$502,879.97	6 Mos @ .45%	1/10/2014	UT

Jan-13

## RECAP OF 2010 TAXES

TYPE OF TAX	BAL. FWD. (A)	SUPPLEMENTS (B)	ABATEMENTS (C)	ADJUSTED LEVY (Cols. A+B-C) (D)	COLLECTIONS TO DATE (E)	BALANCE DUE (F)
Real Estate	2,976,993.81	0.00	3,324.20	2,973,669.61	2,955,414.64	18,254.97
Personal Property	1,141,435.34	99,940.97	55,984.84	1,185,391.47	1,166,935.42	18,456.05
Decals	107,658.50	9,563.00	5,294.15	111,927.35	108,081.57	3,845.78
Personal Property Relief	578,916.57	34,959.61	27,737.21	586,138.97	577,178.83	8,960.14
Public Service	165,731.98	0.00	8,167.59	157,564.39	157,564.39	0.00
<b>TOTAL</b>	<b>4,970,736.20</b>	<b>144,463.58</b>	<b>100,507.99</b>	<b>5,014,691.79</b>	<b>4,965,174.85</b>	<b>49,516.94</b>
<a href="#">2010 Real Estate Tax Collections</a>		<a href="#">99.38%</a>	<a href="#">2010 Personal Property Tax Relief</a>		<a href="#">98.47%</a>	
<a href="#">2010 Personal Property Tax Collections</a>		<a href="#">98.44%</a>	<a href="#">2010 Public Service Tax Collection</a>		<a href="#">100.00%</a>	

## RECAP OF 2011 TAXES

TYPE OF TAX	BAL. FWD. (A)	SUPPLEMENTS (B)	ABATEMENTS (C)	ADJUSTED LEVY (Cols. A+B-C) (D)	COLLECTIONS TO DATE (E)	BALANCE DUE (F)
Real Estate	2,984,406.93	0.00	3,000.24	2,981,406.69	2,955,204.32	26,202.37
Personal Property	1,244,373.63	26,690.75	32,664.72	1,238,399.66	1,228,361.25	10,038.41
Decals	111,029.00	8,475.00	5,728.43	113,775.57	107,351.10	6,424.47
Personal Property Relief	557,964.29	30,384.27	28,877.00	559,471.56	546,862.23	12,609.33
Public Service	156,479.42	0.00	0.00	156,479.42	156,479.42	0.00
<b>TOTAL</b>	<b>5,054,253.27</b>	<b>65,550.02</b>	<b>70,270.39</b>	<b>5,049,532.90</b>	<b>4,994,258.32</b>	<b>55,274.58</b>
<a href="#">2011 Real Estate Tax Collections</a>		<a href="#">99.12%</a>	<a href="#">2011 Personal Property Tax Relief</a>		<a href="#">97.74%</a>	
<a href="#">2011 Personal Property Tax Collection</a>		<a href="#">99.18%</a>	<a href="#">2011 Public Service Tax Collection</a>		<a href="#">100.00%</a>	

## RECAP OF 2012 TAXES

TYPE OF TAX	BAL. FWD. (A)	SUPPLEMENTS (B)	ABATEMENTS (C)	ADJUSTED LEVY (Cols. A+B-C) (D)	COLLECTIONS TO DATE (E)	BALANCE DUE (F)
Real Estate	3,019,463.59	0.00	1,029.15	3,018,434.44	2,896,997.25	121,437.19
Personal Property	1,224,318.90	68,794.39	29,934.76	1,263,178.53	1,225,473.00	37,705.53
Decals	104,243.00	9,600.50	3,612.50	110,231.00	91,111.80	19,119.20
Personal Property Relief	560,183.75	63,406.00	39,491.00	584,098.75	528,934.92	55,163.83
Public Service	173,064.34	0.00	0.00	173,064.34	173,064.34	0.00
<b>TOTAL</b>	<b>5,081,273.58</b>	<b>141,800.89</b>	<b>74,067.41</b>	<b>5,149,007.06</b>	<b>4,915,581.13</b>	<b>233,425.75</b>
<a href="#">2012 Real Estate Tax Collections</a>		<a href="#">95.97%</a>	<a href="#">2012 Personal Property Tax Relief</a>		<a href="#">90.56%</a>	
<a href="#">2012 Personal Property Tax Collections</a>		<a href="#">97.01%</a>	<a href="#">2012 Public Service Tax Collection</a>		<a href="#">100.00%</a>	
<a href="#">2012 License Fee Collections</a>		<a href="#">82.66%</a>				

Jan-13

## RECAP OF 2007 TAXES

TYPE OF TAX	BAL. FWD.	SUPPLEMENTS	ABATEMENTS	ADJUSTED LEVY	COLLECTIONS	BALANCE DUE
	(A)	(B)	(C)	(Cols. A+B-C) (D)	TO DATE (E)	
Real Estate	2,673,531.26	29,166.22	14,468.19	2,688,229.29	2,683,797.66	4,431.63
Personal Property	1,270,481.69	232,305.66	109,391.44	1,393,395.94	1,389,263.18	4,132.73
Decals	444,139.00	30,539.61	8,576.33	466,102.28	463,228.60	2,873.68
Personal Property Relief	549,911.50	5,471.39	137,247.89	418,135.00	411,934.36	6,200.64
Public Service	140,577.17	4,462.35	0.00	145,039.52	145,039.52	0.00
<b>TOTAL</b>	<b>5,078,640.62</b>	<b>301,945.23</b>	<b>269,683.85</b>	<b>5,110,902.00</b>	<b>5,093,263.32</b>	<b>17,638.68</b>
<a href="#">2007 Real Estate Tax Collections</a>		<a href="#">99.83%</a>	<a href="#">2007 Personal Property Tax Relief</a>		<a href="#">99.38%</a>	
<a href="#">2007 Personal Property Tax Collections</a>		<a href="#">99.70%</a>	<a href="#">2007 Public Service Tax Collection</a>		<a href="#">100.00%</a>	

## RECAP OF 2008 TAXES

TYPE OF TAX	BAL. FWD.	SUPPLEMENTS	ABATEMENTS	ADJUSTED LEVY	COLLECTIONS	BALANCE DUE
	(A)	(B)	(C)	(Cols. A+B-C) (D)	TO DATE (E)	
Real Estate	2,703,731.80	15,916.97	11,236.65	2,708,412.12	2,701,571.75	6,840.37
Personal Property	1,288,745.41	42,594.01	82,647.30	1,248,692.12	1,241,995.47	6,696.65
Decals	110,269.50	9,823.17	6,545.00	113,547.67	109,036.70	4,510.97
Personal Property Relief	548,290.97	39,726.80	28,914.65	559,103.12	548,521.61	10,581.51
Public Service	149,011.30	5,341.13	5,341.13	149,011.30	149,011.30	0.00
<b>TOTAL</b>	<b>4,800,048.98</b>	<b>113,402.08</b>	<b>134,684.73</b>	<b>4,778,766.33</b>	<b>4,750,136.83</b>	<b>28,629.50</b>
<a href="#">2008 Real Estate Tax Collections</a>		<a href="#">99.75%</a>	<a href="#">2008 Personal Property Tax Relief</a>		<a href="#">98.11%</a>	
<a href="#">2008 Personal Property Tax Collection</a>		<a href="#">99.47%</a>	<a href="#">2008 Public Service Tax Collection</a>		<a href="#">100.00%</a>	

## RECAP OF 2009 TAXES

TYPE OF TAX	BAL. FWD.	SUPPLEMENTS	ABATEMENTS	ADJUSTED LEVY	COLLECTIONS	BALANCE DUE
	(A)	(B)	(C)	(Cols. A+B-C) (D)	TO DATE (E)	
Real Estate	2,942,633.61	3,808.18	6,400.94	2,940,040.85	2,928,464.90	11,575.95
Personal Property	1,214,926.66	219,196.50	219,483.52	1,214,639.64	1,209,428.34	5,211.30
Decals	110,991.50	6,951.00	7,526.50	110,416.00	105,737.97	4,678.03
Personal Property Relief	524,152.89	38,891.54	17,349.89	545,694.54	537,000.06	8,694.48
Public Service	121,797.85	0.00	0.00	121,797.85	121,797.85	0.00
<b>TOTAL</b>	<b>4,914,502.51</b>	<b>268,847.22</b>	<b>250,760.85</b>	<b>4,932,588.88</b>	<b>4,902,429.12</b>	<b>30,159.76</b>
<a href="#">2009 Real Estate Tax Collections</a>		<a href="#">99.60%</a>	<a href="#">2009 Personal Property Tax Relief</a>		<a href="#">98.41%</a>	
<a href="#">2009 Personal Property Tax Collection</a>		<a href="#">99.57%</a>	<a href="#">2009 Public Service Tax Collection</a>		<a href="#">100.00%</a>	

REAL ESTATE TAXES

Tax Year	Balance July 1	Supplements Added	Abatements	Bankruptcy Charge-Offs	Credit Card Collections	Collected to This Month	Collected This Month	Balance
2006	\$4,778.82	\$0.00	\$0.00	\$0.00	\$0.00	\$815.89	\$24.07	\$3,938.86
2005	\$2,874.35	\$0.00	\$0.00	\$0.00	\$0.00	\$56.29	\$24.07	\$2,793.99
2004	\$1,552.93	\$0.00	\$0.00	\$0.00	\$0.00	\$48.14	\$24.07	\$1,480.72
2003	\$1,301.16	\$0.00	\$0.00	\$0.00	\$0.00	\$52.08	\$23.52	\$1,225.56
2002	\$815.64	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$23.52	\$792.12
2001	\$668.89	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$23.52	\$645.37
2000	\$378.84	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$23.52	\$355.32
1991-1999	\$2,183.52	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,183.52
<b>TOTAL</b>	<b>\$14,554.15</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$972.40</b>	<b>\$166.29</b>	<b>\$13,415.46</b>

PERSONAL PROPERTY TAX

Tax Year	Balance July 1	Supplements Tx Relief	Abatements	Bankruptcy Charge-Offs	Credit Card Collections	Collected To This Month	Collected This Month	Balance
2006 Net Tax	\$4,268.98	\$0.00	\$0.00	\$0.00	\$0.00	\$18.68	\$0.00	\$4,250.30
2005 Net Tax	\$5,828.49	\$0.00	\$0.00	\$0.00	\$0.00	\$11.67	\$12.01	\$5,804.81
2004 Net Tax	\$2,144.97	\$0.00	\$0.00	\$0.00	\$0.00	\$73.87	\$19.34	\$2,051.76
2002-2003	\$6,116.99	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$6,116.99
<b>TOTAL</b>	<b>\$18,359.43</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$104.22</b>	<b>\$31.35</b>	<b>\$18,223.86</b>

<b>Grand Total of All Delinquent</b>	<b>\$32,913.58</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,076.62</b>	<b>\$197.64</b>	<b>\$31,639.32</b>
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# **2012 PPTRA ALLOTMENT - COMPARISON**

TOTAL ALLOTMENT FROM STATE - \$570,316.00

**TOTAL PPTRA ASSESSED - 63.00%** **\$560,183.75**

**COLLECTIONS THRU PAID BILLS**

Jun-12	\$77,473.15
Jul-12	\$213,837.12
Aug-12	\$143,904.62
Sep-12	\$30,290.88
Oct-12	\$23,006.71
Nov-12	\$30,330.93
Dec-12	\$1,602.21
Jan-13	\$8,489.30

**ABATEMENTS** **-\$39,491.00**

**SUPPLEMENTS** **\$63,406.00**

**TOTAL REMAINING FROM UNPAID BILLS** **\$55,163.83**

**1st Payment from State** **\$145,727.85** **07/31/12**

**2nd Payment from State** **\$169,836.72** **08/15/12**

**Final Payment from State** **\$254,755.09** **11/15/12**

## **Local Sales & Use Tax Collection Comparison**

### **Local Sales & Use Tax**

Month	2010 Calendar Year Collected	2011 Calendar Year Collected	2012 Calendar Year Collected	2013 Calendar Year Collected
January	\$123,188.30	\$110,239.00	\$127,062.93	\$108,278.56
February	\$124,584.85	\$125,876.99	\$126,296.95	
March	\$98,553.01	\$104,593.90	\$102,337.33	
April	\$101,965.72	\$119,737.24	\$137,369.57	
May	\$116,312.04	\$123,865.11	\$135,414.13	
June	\$113,585.83	\$131,026.53	\$110,435.22	
July	\$117,703.51	\$180,490.56	\$116,536.54	
August	\$126,634.72	\$53,547.37	\$117,795.21	
September	\$124,733.84	\$119,307.80	\$125,411.89	
October	\$121,693.93	\$123,419.00	\$111,125.40	
November	\$121,716.50	\$119,256.67	\$106,691.83	
December	\$101,874.52	\$117,432.90	\$102,684.77	
<b>Yearly Total</b>	<b>\$1,392,546.77</b>	<b>\$1,428,793.07</b>	<b>\$1,419,161.77</b>	<b>\$108,278.56</b>

## **State Sales & Use Tax Collection Comparison**

### **State Sales & Use Tax**

Month	2010 Calendar Year Collected	2011 Calendar Year Collected	2012 Calendar Year Collected	2013 Calendar Year Collected
January	\$81,853.28	\$76,745.66	\$81,464.16	\$80,957.08
February	\$84,478.90	\$92,440.02	\$91,897.24	
March	\$65,632.54	\$63,957.82	\$72,512.86	
April	\$57,976.52	\$69,216.00	\$70,609.86	
May	\$77,024.82	\$78,000.40	\$85,665.32	
June	\$80,105.98	\$85,721.72	\$85,637.98	
July	\$68,470.08	\$72,832.12	\$78,791.66	
August	\$86,929.30	\$84,321.66	\$89,692.72	
September	\$73,798.74	\$74,027.06	\$80,905.18	
October	\$70,426.24	\$78,763.86	\$83,390.34	
November	\$77,002.46	\$77,775.18	\$82,935.18	
December	\$76,745.66	\$77,868.98	\$77,980.08	
<b>Yearly Total</b>	<b>\$900,444.52</b>	<b>\$931,670.48</b>	<b>\$981,482.58</b>	<b>\$80,957.08</b>

Monthly Comparison of  
Collected Utility Fund Revenue & Completed Service Orders  
FY12-13

	July	August	September	October	November	December
Water	90,099.63	101,686.13	113,727.66	103,298.73	96,655.33	79,586.73
Sewer	98,186.35	105,530.11	114,139.91	106,162.32	100,614.53	81,855.54
Meter Charge	4,442.98	4,539.38	4,562.68	4,431.23	4,598.89	4,211.38
Water Taps	0.00	3,000.00	0.00	0.00	3,000.00	0.00
Sewer Taps	0.00	4,000.00	0.00	0.00	4,000.00	0.00
Sale of Materials	0.00	57.00	42.25	0.00	30.00	23.50
Penalties	5,178.78	5,241.93	5,660.54	4,340.84	4,853.99	6,265.23
Cut on/off Fees	4,320.00	2,610.00	4,350.00	3,420.00	6,990.00	2,220.00
Water Sales-Bulk Water	367.23	646.70	11.79	0.00	0.00	23.23
Sewer Services	535.01	15,603.87	0.00	0.00	40,627.13	13,336.43
Miscellaneous	0.00	1,000.00	50.00	0.00	0.00	0.00

Total Revenue For the Month	203,129.98	243,915.12	242,544.83	221,653.12	261,369.87	187,522.04
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	January	February	March	April	May	June	YTD Category Tot
Water	100,683.82						685,738.03
Sewer	106,319.93						712,808.69
Meter Charge	4,585.45						31,371.99
Water Taps	0.00						6,000.00
Sewer Taps	0.00						8,000.00
Sale of Materials	0.00						152.75
Penalties	3,945.14						35,486.45
Cut on/off Fees	5,056.17						28,966.17
Water Sales-Bulk Water	0.00						1,048.95
Sewer Services	136.63						70,239.07
Miscellaneous	0.00						1,050.00

Total Revenue for the Month	220,727.14	0.00	0.00	0.00	0.00	0.00
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	July	August	September	October	November	December
Service Orders						
Ttl Off/On Requests	59	60	54	47	39	42
Ttl Leak Inquiries	15	17	23	31	41	53

Ttl Service Orders For the Month	74	77	77	78	80	95
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	January	February	March	April	May	June	YTD Order Totals
Service Orders							
Ttl Off/On Requests	62						363
Ttl Leak Inquiries	54						234

Ttl Service Orders For the Month	116	0	0	0	0	0
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YTD Revenue Total All Depts.	1,580,862.10	YTD Service Order	597
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**REPORT OF CUT OFFS TO UTILITY ACCOUNTS SINCE  
EXTENSION OF PAYMENTS TO NEXT MONTH**

**JULY 06    STARTED CHANGE-DID NOT CUT WATER OFF THIS MONTH**

<b>AUGUST</b>	<b>24</b>
<b>SEPTEMBER</b>	<b>55</b>
<b>OCTOBER</b>	<b>45</b>
<b>NOVEMBER</b>	<b>27</b>
<b>DECEMBER</b>	<b>77</b>

	<b>2007</b>	<b>2008</b>	<b>2009</b>	<b>2010</b>			
<b>JANUARY</b>	<b>58</b>	<b>JANUARY</b>	<b>45</b>	<b>JANUARY</b>	<b>62</b>	<b>JANUARY</b>	<b>103</b>
<b>FEBRUARY</b>	<b>32</b>	<b>FEBRUARY</b>	<b>63</b>	<b>FEBRUARY</b>	<b>56</b>	<b>FEBRUARY</b>	<b>44</b>
<b>MARCH</b>	<b>35</b>	<b>MARCH</b>	<b>71</b>	<b>MARCH</b>	<b>74</b>	<b>MARCH</b>	<b>46</b>
<b>APRIL</b>	<b>49</b>	<b>APRIL</b>	<b>44</b>	<b>APRIL</b>	<b>28</b>	<b>APRIL</b>	<b>63</b>
<b>MAY</b>	<b>63</b>	<b>MAY</b>	<b>71</b>	<b>May</b>	<b>56</b>	<b>MAY</b>	<b>86</b>
<b>JUNE</b>	<b>66</b>	<b>JUNE</b>	<b>82</b>	<b>June</b>	<b>86</b>	<b>JUNE</b>	<b>58</b>
<b>JULY</b>	<b>76</b>	<b>JULY</b>	<b>67</b>	<b>JULY</b>	<b>53</b>	<b>JULY</b>	<b>74</b>
<b>AUGUST</b>	<b>67</b>	<b>AUGUST</b>	<b>86</b>	<b>AUGUST</b>	<b>90</b>	<b>AUGUST</b>	<b>78</b>
<b>SEPTEMBER</b>	<b>75</b>	<b>SEPTEMBER</b>	<b>94</b>	<b>SEPT</b>	<b>49</b>	<b>SEPTEMBER</b>	<b>66</b>
<b>OCTOBER</b>	<b>93</b>	<b>OCTOBER</b>	<b>43</b>	<b>OCTOBER</b>	<b>72</b>	<b>OCTOBER</b>	<b>86</b>
<b>NOVEMBER</b>	<b>51</b>	<b>NOVEMBER</b>	<b>39</b>	<b>NOVEMBER</b>	<b>46</b>	<b>NOVEMBER</b>	<b>54</b>
<b>DECEMBER</b>	<b>71</b>	<b>DECEMBER</b>	<b>71</b>	<b>DECEMBER</b>	<b>130</b>	<b>DECEMBER</b>	<b>44</b>

	<b>2011</b>	<b>2012</b>	<b>2013</b>		
<b>JANUARY</b>	<b>86</b>	<b>JANUARY</b>	<b>68</b>	<b>JANUARY</b>	<b>80</b>
<b>FEBRUARY</b>	<b>30</b>	<b>FEBRUARY</b>	<b>45</b>		
<b>MARCH</b>	<b>31</b>	<b>MARCH</b>	<b>48</b>		
<b>APRIL</b>	<b>48</b>	<b>APRIL</b>	<b>70</b>		
<b>MAY</b>	<b>83</b>	<b>MAY</b>	<b>43</b>		
<b>JUNE</b>	<b>281</b>	<b>JUNE</b>	<b>79</b>		
<b>JULY</b>	<b>130</b>	<b>JULY</b>	<b>80</b>		
<b>AUGUST</b>	<b>85</b>	<b>AUGUST</b>	<b>75</b>		
<b>SEPTEMBER</b>	<b>83</b>	<b>SEPTEMBER</b>	<b>63</b>		
<b>OCTOBER</b>	<b>66</b>	<b>OCTOBER</b>	<b>68</b>		
<b>NOVEMBER</b>	<b>86</b>	<b>NOVEMBER</b>	<b>90</b>		
<b>DECEMBER</b>	<b>61</b>	<b>DECEMBER</b>	<b>53</b>		

## UNCOLLECTED UTILITY BILLS

BEGINNING BALANCE JULY 2006	54043.62	54043.62
BALANCE ADDED AFTER 2 MONTHS EXT	31012.65	85056.27
BALANCES ADDED FOR 2009	10028.85	95085.12
COLLECTIONS 2009	-4577.96	90507.16
BALANCES ADDED FOR 2010	56074.78	146601.94
COLLECTIONS 2010	-21349.82	125252.12
BALANCES ADDED FOR 2011	43729.33	168981.45
COLLECTIONS 2011	-30063.76	138917.69
BALANCES ADDED 2012	30144.85	169062.54
COLLECTIONS 2012	-26675.91	142386.43
BALANCES ADDED JAN 2013	2325.78	144712.21
COLLECTIONS JAN 2013	-2947.67	141764.54





Commissioner of the Revenue  
P. O. Box 956  
Emporia, Virginia 23847  
TELEPHONE (434) 634-5405

February 11, 2013

JOYCE E. PRINCE  
COMMISSIONER

LISA D. COUNCIL  
DEPUTY COMMISSIONER

The Honorable Mayor  
City Council Members  
City Manager

Dear Members of Council:

During the month of January a total of \$8,159.32 was processed for City Business License.

Transient tax totaled \$74,810.04 for the month of December and processed during January.

Meal tax processed during the month of January totaled \$128,634.03 with an additional \$485.94 for prior years.

The usual comparison of meal and transient tax processed during January to the same time period last year is as follows:

	<u>December 2011</u>	<u>December 2012</u>
Meal Tax	\$ 136,941.44	\$ 128,634.03
Transient Tax	\$ 70,161.80	\$ 74,810.04

Respectfully,

Joyce E. Prince



**CITY OF EMPORIA**

DEPARTMENT OF INSPECTIONS

**January- 2013  
Code Enforcement Monthly Report**

**Notices Issued**

**Resolved**

**Inoperable Vehicles - 2**

**1- By Owner**

**Weeds / Grass - 3**

**3- By Owner  
0- By City Contractor**

**Property Maintenance - 2**

**10- By Owner**

**Zoning - 0**

**0- By Owner**

**Cases Turned Over To City Attorney – 0**

**Total Notices Issued – 7**

**Invoiced Notices- 0**

**Weeds / Grass – 0  
Inoperable Vehicle- 0  
Demolition- 0**

**Total- Weeds/ Grass- 0  
Inoperable Vehicles- 0  
Demolition- 0  
Total Amount- 0**

**Signature :**

A handwritten signature in black ink, appearing to be "John A. [unclear]", written over a horizontal line.

**Supervisor :**

A handwritten signature in black ink, appearing to be "John A. [unclear]", written over a horizontal line.

**Emporia Police Department Statistics**  
**Arrests by Race**

**January 2013**

	<b>Black</b>	<b>%</b>	<b>White</b>	<b>%</b>	<b>Other</b>	<b>%</b>
<b>Criminal Arrests</b>	<b>46</b>	<b>84%</b>	<b>9</b>	<b>16%</b>	<b>0</b>	<b>0%</b>
<b>Selective Tickets</b>	<b>385</b>	<b>38%</b>	<b>515</b>	<b>51%</b>	<b>101</b>	<b>10%</b>
<b>Regular Tickets</b>	<b>38</b>	<b>61%</b>	<b>19</b>	<b>31%</b>	<b>5</b>	<b>8%</b>

IBR Offense Counts 1/1/2013-1/31/2013 Emporia Police Department

2	120-Robbery
1	13A-Aggravated Assault
7	13B-Simple Assault
9	220-Burglary/Breaking & Entering
5	23C-Shoplifting
2	23D-Theft From Building
6	23F-Theft From Motor Vehicle
1	23G-Theft of Motor Vehicle Parts or Accessories
5	23H-All Other Larceny
2	240-Motor Vehicle Theft
1	250-Counterfeiting/Forgery
1	26A-False Pretenses/Swindle/Confidence Game
12	290-Destruction/Damage/Vandalism of Property
8	35A-Drug/Narcotic Violations
1	520-Weapon Law Violations
1	90B-Curfew/Loitering/Vagrancy
1	90C-Disorderly Conduct
1	90D-Driving Under the Influence
5	90E-Drunkenness
1	90I-Runaway
3	90J-Trespass of Real Property
1	90X-Conspire to commit Group 'A' Offense
40	90Z-All Other Offenses
	40           Unclassified 90Z

---

116	Total Offenses Reported
102	Total Incidents Reported

## **CONSENT SEARCHES**

There were no consent searches conducted during the month of January 2013.

**Noise complaints**  
**January 2013**

Loud Music from House – 4 no summons

## **Schools**

### **January 2013**

- R. Turner completed an on-line Law Enforcement in service course January 1.
- S. Allen attended an Instructor Defensive Tactics class at Crater January 7-11 and 14-18.
- G. Garnes attended an Instructor Defensive Tactics class at Crater January 4 and 7-10.
- W. Richards attended Intox Recert in Blackstone January 22.
- J. Romano attended a DMV Grant class in Kenbridge January 22.
- J. Wright and F. Totino attended Intox Recert in Blackstone January 23.
- J. Baird attended Child Safety Seat Training in New Kent January 28.

# **Criminal Arrestees**

**January 2013**

**Resident – 38**

**Non-resident - 17**

Emporia Animal Control Monthly Report

January 2013

Dogs

On Hand 3  
 Stray 5  
 Seized -0-  
 Bite Cases -0-  
 Surrendered by Owner 2  
 Transferred In -0-  
 Others 1  
 Claimed by Owner -0-  
 Adopted 4  
 Transferred Out 3  
 Died in Facility -0-  
 Euthanized 1  
 Remain 2  
Wildlife  
 Wild or Fowl 4  
 DOA 3  
 Relocate 1  
 On-Hand -0-  
 Euthanize -0-

Cats

On Hand 2  
 Stray -0-  
 Seized -0-  
 Bite Cases -0-  
 Surrendered by Owner -0-  
 Transferred In -0-  
 Others 1  
 Claimed by Owner -0-  
 Adopted 1  
 Transferred Out -0-  
 Died in Facility -0-  
 Euthanized -0-  
 Remain 1

General

Calls Answered 78  
 Hours \_\_\_\_\_  
 Mileage \_\_\_\_\_  
 Verbal Warning 1  
 Summons Issued -0-  
 Court Cases -0-

Remarks \_\_\_\_\_

Prepared by: Quay L. Perry





## City of Emporia Sheriff's Office

201 South Main Street  
P. O. Box 511  
Emporia, VA 23847  
Phone: (434) 634-4671



February 5, 2013

From the Office of:

**Sheriff Sam C. Brown**

**The Honorable Mayor  
City Manager  
Honorable Members of City Council**

Dear Members of City Council:

The Emporia Sheriff's Office spent approximately 252 hours in General District and Juvenile & Domestic Relations Court in **January, 2013**. We served a total of **380** civil papers. These are broken down as follows:

Change in Payee	5
Detention Order	7
Debt	9
Detinue	16
Garnishments	14
Misdemeanor Warrants	27
Notice of Lien	1
Notice	1
Payroll Deduction	1
Protective Order	5
Show Cause	16
Subpoena duces tecum	1
Support Order	4
Summons	258
Transportation	12
Unlawful Detainer	3

We did not collect any Sheriff Fees for the month of **January, 2013**. We had **12 transports** for the month.

Sincerely,

  
Sam C. Brown, Sheriff

## **Detailed Selected Statistics & Management Activity**

Created by: JEREMY SCOTT (VA)

### **Report Parameters:**

**Report Period:** From 01/01/2013 to 01/31/2013

**State:** VA

**Version:** All

**Status:** All

**Released:** All

### **Report Filters:**

**NOTE:** Report Filter Groups are applied to the report SQL as "AND" conditions (i.e. Group 1 AND Group2 and Group 3 etc...)

**Report FDIDs\*:** 59500

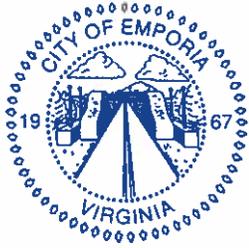
\*Data from deactivated fire depts within the list was not included in the report.

## Detailed Selected Statistics & Management Activity

Selected Coded Field: Basic: Incident Type

Report Period: From 01/01/2013 to 01/31/2013

CODE	DESCRIPTOR	FREQUENCY	FREQ. PERCENT	EXPs	AVG # SUPPR PERS	AVG # EMS PERS	AVG # OTHER PERS	AVG # SUPPR APPR	AVG # EMS APPR	AVG # OTHER APPR	AVERAGE # MAN HOURS	TOTAL MAN HOURS	AVERAGE RESPONSE TIME (min)
111	Building fires	4	16.67 %	0	19.50	0.00	1.25	4.75	0.00	1.00	33.44	133.75	10.00
131	Passenger vehicle fire	1	4.17 %	0	12.00	0.00	0.00	3.00	0.00	0.00	8.60	8.60	14.00
153	Construction or demolition landfill fire	1	4.17 %	0	20.00	0.00	1.00	5.00	0.00	1.00	44.80	44.80	14.00
154	Dumpster or other outside trash receptacle fire	1	4.17 %	0	3.00	0.00	1.00	1.00	0.00	1.00	1.73	1.73	12.00
321	EMS call, excluding vehicle accident with injury	1	4.17 %	0	8.00	0.00	2.00	2.00	0.00	1.00	6.67	6.67	13.00
322	Vehicle accident with injuries	5	20.83 %	0	10.60	0.00	1.00	2.60	0.00	1.00	7.01	35.03	8.20
324	Motor vehicle accident with no injuries	5	20.83 %	0	7.80	0.00	1.40	1.80	0.00	1.20	4.84	24.22	4.80
531	Smoke or odor removal	1	4.17 %	0	18.00	0.00	1.00	4.00	0.00	1.00	7.92	7.92	8.00
571	Cover assignment, standby, moveup	0	0.00 %	0									
611	Dispatched & canceled en route	4	16.67 %	0	7.75	0.00	0.75	2.00	0.00	0.75	1.78	7.12	7.00
652	Steam, vapor, fog or dust thought to be smoke	1	4.17 %	0	11.00	0.00	2.00	4.00	0.00	2.00	5.42	5.42	5.00
<b>Totals</b>		<b>24</b>	<b>100.00 %</b>	<b>0</b>	<b>11.38</b>	<b>0.00</b>	<b>1.12</b>	<b>2.83</b>	<b>0.00</b>	<b>1.00</b>	<b>11.47</b>	<b>275.25</b>	<b>8.43</b>
<b>Mutual Aid Given Incidents</b>		<b>1</b>											



# **CITY OF EMPORIA**

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## **Memorandum**

February 15, 2013

**TO:** The Honorable Mayor and City Council  
**FROM:** Brian S. Thrower, City Manager *BST*  
**SUBJECT:** Department of Environmental Quality Grant Funds – Appropriation Ordinance  
**ITEM #:** 13-05

We have received notification that the City of Emporia has been awarded a grant from the Department of Environmental Quality in the amount of \$7,216 for our Litter Prevention and Recycling Program. You will need to appropriate these funds into the current operating budget in order for the City to utilize this award.

### **Recommendation**

I recommend that you adopt the attached appropriation ordinance.

### **Attachment**

Ordinance

Ordinance No. \_\_\_\_\_

**Ordinance**

An Ordinance To Appropriate The Sum Of \$7,216.00 In Grant Funds From The Department Of Environmental Quality For Litter Prevention And Recycling

**BE IT ORDAINED** by the Council of the City of Emporia, Virginia as follows:

1. That the sum of \$7,216.00 in grant funds from the Department of Environmental Quality be, and the same hereby is, appropriated into the City's Operating Budget for Fiscal Year 2012-2013.
2. Said appropriation shall be reflected in the 2012-2013 Operating Budget as the sum of \$7,216.00 appropriated to General Fund Revenues and the sum of \$7,216.00 appropriated to General Fund Expenditures, Account Number 42300-5880 Recycling.
3. The City Manager is hereby authorized to do all things necessary to implement this ordinance.
4. This ordinance shall be in effect on and after its adoption.

Adopted: February 19, 2013

City of Emporia, Virginia

By \_\_\_\_\_  
Mary L. Person  
Mayor

Attest:

Form Approved:

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
City Attorney



# **CITY OF EMPORIA**

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## **Memorandum**

February 15, 2013

**TO:** The Honorable Mayor and City Council  
**FROM:** Brian S. Thrower, City Manager *BST*  
**SUBJECT:** Fire Program Funds – Appropriation Ordinance  
**ITEM #:** 13-06

As you know, the City annually receives grant funds from the Virginia Department of Fire Programs through Greensville County for the Emporia Volunteer Fire Department. We did not include this grant in our current operating budget, due to the fact that we were unsure of the amount we would receive. The City has received \$2,192 from Greensville County for the prior fiscal year. Therefore, you will need to appropriate the sum of \$2,192 into the FY13 operating budget so that the Emporia Volunteer Fire Department can utilize these grant funds.

### **Recommendation**

I recommend that you adopt the attached appropriation ordinance.

### **Attachment**

Ordinance

Ordinance No. \_\_\_\_\_

**Ordinance**

An Ordinance To Appropriate The Sum Of  
\$2,192.00 In Grant Funds From The Virginia  
Department of Fire Programs Which Was Received  
From The County of Greensville For Fire Programs

**BE IT ORDAINED** by the Council of the City of Emporia, Virginia as follows:

1. That the sum of \$2,192.00 in grant funds from the Virginia Department of Fire Programs which was received from the County of Greensville be, and the same hereby is, appropriated into the City's Operating Budget for Fiscal Year 2012-2013.
2. Said appropriation shall be reflected in the 2012-2013 Operating Budget as the sum of \$2,192.00 appropriated to General Fund Expenditures, Account Number 32100-6020 Fire Program Funds Purchases.
3. The City Manager is hereby authorized to do all things necessary to implement this grant and appropriation.
4. This ordinance shall be in effect on and after its adoption.

Adopted: February 19, 2013

City of Emporia, Virginia

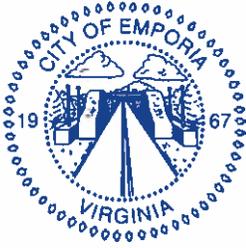
By \_\_\_\_\_  
Mary L. Person  
Mayor

Attest:

Form Approved:

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
City Attorney



# **CITY OF EMPORIA**

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## **Memorandum**

February 15, 2013

**TO:** The Honorable Mayor and City Council  
**FROM:** Brian S. Thrower, City Manager *BST*  
**SUBJECT:** City Council Retreat – Request to Approve Dates  
**ITEM #:** 13-07

The City Clerk has contacted you regarding available dates to hold your annual retreat. The dates of Friday, March 29<sup>th</sup> and Saturday, March 30<sup>th</sup> appear to be the dates everyone is available. The VPI Extension Office is also available for use that weekend.

I will be putting the agenda together over the next month. Please let me know if you would like specific items included for discussion.

### **Recommendation**

I recommend you approve holding your retreat on the dates of March 29<sup>th</sup> and March 30<sup>th</sup> at the VPI Extension Office.



# **CITY OF EMPORIA**

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## **MEMORANDUM**

**TO:** Honorable Mayor and City Council Members  
**FROM:** Brian S. Thrower, City Manager  
**DATE:** February 15, 2013  
**SUBJECT:** Water and Sewer Tap Fees – Councilwoman Doris T. White  
**ITEM:** 13-08

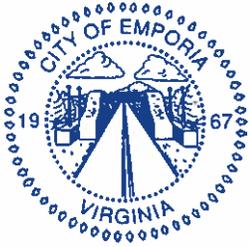
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Councilwoman Doris T. White requested that this item be placed on the Agenda.

### **Recommendation**

### **Attachment(s)**

*BST/tsw*



# CITY OF EMPORIA

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## MEMORANDUM

February 15, 2013

**TO:** The Honorable Mayor and City Council

**FROM:** Brian S. Thrower, City Manager

**SUBJECT:** Boards and Commissions – Various Term Expirations

**ITEM:** 13-09

The City of Emporia has several members on its Boards and Commissions whose terms will expire soon. As such, they are as follows:

***Planning Commission*** – On January 6, 2013 Nancy Squire's (4) four year term on the Planning Commission expired. Mrs. Squire has indicated that she does wish to be considered for reappointment.

***Emporia Redevelopment & Housing Authority*** - On January 6, 2013 William Stainback's (4) four year term on the Emporia Redevelopment & Housing Authority expired. Mr. Stainback has indicated that he does not wish to be considered for reappointment.

***Industrial Development Authority*** – Effective, February 28, 2013, the four (4) year terms of Mr. Vincent Lowery and Mrs. Gloria Robinson will expire on the City's Industrial Development Authority Board. Both individuals have indicated that they do wish to be considered for reappointment.

***Board of Zoning Appeals*** - On February 28, 2013 the 5-year term of Mr. Doug Jessee, Jr. and Mr. R. W. Little, Jr. on the City's Board of Zoning Appeals will expire. Mr. Jessee has stated that he does wish to be considered for reappointment and Mr. Little has stated that he does not wish to be considered for reappointment. All nominations for the City's Board of Zoning Appeals must be provided to Greensville County Circuit Court for consideration and official appointment.

**Recommendation**

This information is provided to City Council for consideration.

**Attachment:**

*Current Planning Commission Roster*

*Emporia Redevelopment & Housing Authority*

*Industrial Development Authority*

*Current Board of Zoning Appeals Roster*

*BST/tsw*

# BOARD OF ZONING APPEALS - CIRCUIT COURT APPOINTED

*(Continued)...*

Joseph Carey  
6502 East Atlantic Street  
Emporia, Virginia 23847  
(H) 434/634-4803

02/28/2017

R. W. Little, Jr.  
105 Goodwyn Street  
Emporia, Virginia 23847  
(H) 434/634-2590

02/28/2013

Marva J. Dunn  
272 Astrio Street  
Emporia, Virginia 23847  
(H) 434/348-3122

02/28/2014

# BOARD OF ZONING APPEALS - CIRCUIT COURT APPOINTED

**Term of Office: 5 Years**

*(Council Recommendation - 30 days Notice)*

Cora Hines  
212 Lowground Road  
Emporia, Virginia 23847  
(H) 434/634-3718

02/28/2014

Doug Jessee, Jr.  
1501 Sunset Lane  
Emporia, Virginia 23847  
(H) 434/634-5090

Chairman

02/28/2013

# EMPORIA REDEVELOPMENT & HOUSING AUTHORITY

## **Term of Office: 4 Years**

Veronica Leach – Chair 03/01/2014  
419 West End Blvd.  
Emporia, Virginia 23847  
(H) 434/348-3155

Edward V. Lankford, IV 03/01/2014  
104 Beech Tree Lane  
Emporia, Virginia 23847  
(H) 434/348-7254  
(W) 434/634-6131

Mark Mitchell 03/01/2015  
417 Tillar Street  
Emporia, Virginia 23847  
(H) 434/634-2222

David J. Thomas 03/01/2013  
625 Tillar Avenue  
Emporia, Virginia 23847  
(H) 434/634-4930

# EMPORIA REDEVELOPMENT & HOUSING AUTHORITY

*(Continued)*

Marva J. Dunn – Vice-Chair 03/01/2016  
272 Astrio Street  
Emporia, Virginia 23847  
(H) 434/348-3122

William Stainback 01/06/2013  
502 Meherrin Street  
Emporia, Virginia 23847  
(H) 434/634-3347

Carolyn S. Carey – City Council Member 08/19/2016  
6510 East Atlantic Street  
Emporia, Virginia 23847  
(H) 434/634-4803

# INDUSTRIAL DEVELOPMENT AUTHORITY

**Term of Office: 4 Years**

William S. Newsome  
503 Jefferson Street  
Emporia, Virginia 23847  
(H) 434/634-3641  
(W) 434/634-5141  
02/28/2014

J. Reid Wrenn  
426 Laurel Street  
Emporia, Virginia 23847  
(H) 434/634-3186  
02/28/2015

Vincent Lowery  
622 Clay Street  
Emporia, Virginia 23847  
(H) 434/634-9956  
02/28/2013

Gloria Robinson  
801 Peachtree Street  
Emporia, Virginia 23847  
(H) 434/348-7367  
02/28/2013

Ruth W. Tillar  
703 Peachtree Street  
Emporia, Virginia 23847  
(H) 434/634-2677  
Secretary  
02/28/2016

Roland E. Weaver  
613 Peachtree Street  
Emporia, Virginia 23847  
(H) 434/634-4078  
02/28/2016

David Bland  
510 Peachtree Street  
Emporia, Virginia 23847  
(H) 434/634-9744  
02/28/2016

C. Butler Barrett  
522 Peachtree Street  
Emporia, Virginia 23847  
(H) 434/634-5038  
(W) 434/634-2167  
Attorney

# PLANNING COMMISSION

**Term of Office: 4 Years**

Woodrow L. Bryant, Jr. 604 South Oak Hill Drive Emporia, Virginia 23847 (H) 434/634-4791	06/30/2014
William S. Newsome 503 Jefferson Street Emporia, Virginia 23847 (H) 434/634-3641 (W) 434/634-5141	06/30/2013
James Ewing 221 East York Drive Emporia, Virginia 23847 (H) 434/634-1080	06/30/2016
William C. Slate, Jr. 1501 Walnut Drive Emporia, Virginia 23847 (H) 434/634-5075 (W) 434/634-3045	06/30/2016
Chris Thompson 1400 Wiggins Road Emporia, Virginia 23847 (H) 434/634-9407 (C) 434/594-6394 (W) 434/634-3217 ext 3044	06/30/2015
James Saunders 304 Battery Avenue Emporia, Virginia 23847 (H) 434/348-4030	06/30/2014
Richard Short 205 Tall Oaks Drive Emporia, Virginia 23847 (H) 434/634-5369	06/30/2013
Edward V. Lankford, IV 104 Beech Tree Lane Emporia, Virginia (H) 434/348-7254 (W) 434/634-6131	06/30/2015

Nancy B. Squire	01/06/2013
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Emporia, Virginia 23847