CITY OF EMPORIA

PUBLIC HEARING

1. Zoning Code Amendment – DT – Downtown District Residential Uses
2. Architectural Compatibility Review – 320 South Main Street

AGENDA
EMPORIA CITY COUNCIL
Regular Meeting
TUESDAY, February 21, 2012- 7:30 P.M.

OPENING PRAYER

ROLL CALL

APPROVAL OF MINUTES

February 7, 2012 ~ Regular Meeting

APPROVAL OF BILLS

REPORTS

Financial and Tax Reports
Commissioner of the Revenue Report
Permit and Inspection Report
Police Report
Sheriff Report
Fire Report
City Attorney Report

APPROVAL OF AGENDA

UNFINISHED BUSINESS

12-11. Citizens Advisory Board – 2 Term Expirations

NEW BUSINESS

12-13. Zoning Code Amendment – DT – Downtown District Residential Uses

12-14. Architectural Compatibility Review – 320 South Main Street

12-15. Chamber of Commerce Building – Civic Center Foundation Request

12-16. Conditional Use Permit Review – 608 Brunswick Avenue

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CITY OF EMPORIA

PUBLIC HEARING

1. Zoning Code Amendment – DT – Downtown District Residential Uses
2. Architectural Compatibility Review – 320 South Main Street

AGENDA
EMPORIA CITY COUNCIL
Regular Meeting
TUESDAY, February 21, 2012- 7:30 P.M.

12-17. Greensville County School System – FY13 Budget Request Presentation

12-18. Board of Equalization Nominations

12-19. Emporia Redevelopment & Housing Authority – Term Expiration (Marva J. Dunn)

12-20. Industrial Development Authority – Term Expirations

PUBLIC COMMENT

CLOSED SESSION

Closed Meeting pursuant to Virginia Code § 2.2 3711 (A) (3) Disposition of publicly held real property pertaining to the former Emporia Elementary School.

MINUTES
EMPORIA CITY COUNCIL
CITY OF EMPORIA MUNICIPAL BUILDING
February 7, 2012

Note to Reader: *Although the printed agenda document for this City Council meeting is not part of these minutes, the agenda document provides background information on the items discussed by City Council during the meeting. A copy of the agenda document for this meeting may be obtained by contacting the Office of the City Clerk.*

Emporia City Council held a regular meeting on Tuesday, February 7, 2012 at 7:30 p.m. in the Council Chambers of the Municipal Building, located at 201 South Main Street, Emporia, Virginia. Mayor Samuel W. Adams, III presided over the meeting with Carolyn S. Carey, Council Member offering the invocation.

ROLL CALL

The following City Council members were present:

Councilman F. Woodrow Harris
Councilman James C. Saunders
Councilwoman Deborah D. Dixon
Councilwoman Beverly White
Councilwoman L. Dale Temple
Councilwoman Carolyn S. Carey

Others present:

Samuel W. Adams, III, Mayor
C. Butler Barrett, City Attorney
Brian S. Thrower, City Manager
Steve B. Hall, Assistant City Manager
Tessie S. Wilkins, City Clerk
Don Wyatt, Chief of Police
Royal Jones, Public Works Director

Absent:

Councilwoman Doris T. White

MINUTES APPROVAL

Councilwoman Temple moved to approve the minutes from the Tuesday, January 17, 2012, City Council meeting minutes as presented, seconded by Councilwoman Dixon, which passed as follows:

Councilman F. Woodrow Harris	aye
Councilman James C. Saunders	aye
Councilwoman Deborah D. Dixon	aye

Councilwoman Beverly White	aye
Councilwoman Carolyn S. Carey	aye
Councilwoman Dale Temple	aye

AGENDA APPROVAL

Councilman Saunders moved to approve the agenda as presented, seconded by Councilwoman B. White, which passed as follows:

Councilman F. Woodrow Harris	aye
Councilman James C. Saunders	aye
Councilwoman Deborah D. Dixon	aye
Councilwoman Beverly White	aye
Councilwoman Carolyn S. Carey	aye
Councilwoman Dale Temple	aye

UNFINISHED BUSINESS

12-04. Board of Zoning Appeals – Term Expirations (Marion Jones)

Mayor Adams stated that this item was continued from the January 17, 2012 City Council meeting. He also stated that on February 28, 2012, Mrs. Marion Jones' five year term on the City of Emporia's Board of Zoning Appeals will expire. He further stated that Mrs. Jones has indicated that she does not wish to be considered for reappointment. He stated that City Council will need to make a nomination(s) to fill the vacant seat and submit the result(s) to the Greensville County Circuit Court for consideration and appointment.

Councilwoman Carey moved to nominate Joseph Carey for consideration to serve a 5 years term on the Board of Zoning Appeals.

Councilwoman Temple moved to nominate Randy White for consideration to serve a 5 years term on the Board of Zoning Appeals.

Councilman Harris moved to nominate Randy White and Joseph Carey names for submission to Greensville County Circuit Court for consideration and official approval to serve a five years term on the Board of Zoning Appeals, seconded by Councilwoman Temple, which passed as follows:

Councilman F. Woodrow Harris	aye
Councilman James C. Saunders	aye
Councilwoman Deborah D. Dixon	aye
Councilwoman L. Dale Temple	aye
Councilwoman Carolyn S. Carey	aye
Councilwoman Beverly White	aye

NEW BUSINESS

12-05. Economic Development Position – Request to Approve Position and Appropriation Ordinance

Mr. Thrower stated that the City of Emporia and Greensville County has been studying the functions and effectiveness of the Emporia Greensville Industrial Development Corporation for the past couple of years. He also stated that per the report issued by Springsted, Inc. and Gwaltney & Associates in October 2010, included two major recommendations contained therein included creating a larger regional marketing organization and for both localities to explore hiring their own economic development staff. He further stated that at the 2011 Council Retreat, Council identified both initiatives as economic development priorities in the adopted Emporia City Council Vision and Priorities plan.

Mr. Thrower stated that in terms of the regional marketing organization, the City of Emporia, Greensville County, Brunswick County, Mecklenburg County, Nottoway County, Charlotte County, and Lunenburg County had formed the Commonwealth TransTech Alliance (CTA). He also stated that the CTA is currently advertising for an Executive Director to serve as the regional economic development director.

Mr. Thrower stated that in terms of creating a new City economic development position, City Council must approve any new position not included in the adopted fiscal year budget. He also stated he is requesting that Council approve the creation of an "Economic Development Manager" position to be classified at pay grade 24 with a salary range of $50,145 to $70,854. He further stated that funding in the amount of $49,000 that was recently returned to the City from the Emporia-Greensville Industrial Development Corporation (EGIDC) will be used as seed money to fund the new position the remainder of FY12 and purchase a vehicle, office furniture, and supplies. He stated that he anticipate filling the position by June 1, 2012.

He recommended that Council approve the new Economic Development Manager position at pay grade 24 with a salary range of $50,145 to $70,854. He also recommended that Council approve the ordinance appropriating $49,000 in returned contributions from the EGIDC to be used as seed money to fund the new position the remainder of FY12 and purchase a vehicle, office furniture, and supplies for the new position.

Councilman Saunders made a motion to approve the new Economic Development Manager position at pay grade 24 with a salary range of $50,145.00 to $70, 854.00, and to adopt **Ordinance No. 12-01** to appropriate the sum of $49, 000.00 in returned contributions from the Emporia-Greensville Industrial Development Corporation for the City's Economic Development initiatives, seconded by Councilwoman Temple, which passed as follows, seconded by Councilwoman Temple, which passed as follows:

Councilman F. Woodrow Harris	aye
Councilman James C. Saunders	aye
Councilwoman Deborah D. Dixon	aye
Councilwoman Beverly White	aye
Councilwoman Carolyn S. Carey	aye
Councilwoman Dale Temple	aye

12-06. Cares Scholarship – Request to Approve Appropriation Ordinance

Mr. Thrower stated that the City of Emporia and Greensville County sponsors the senior class at Greensville County High School through the CARES program. He also stated that since FY08 the City of Emporia and Greensville County have been withholding CARES funding with

the anticipation of creating a senior year scholarship program for students seeking to continue their education beyond high school through Southside Virginia Community College (SVCC).

Mr. Thrower stated that from FY08 through FY11, the City of Emporia budgeted $9,480 in CARES funding. He also stated that this approved funding was put back into the City's fund balance for future use. He further stated that the City budgeted another $2,280 in FY12. He stated that the City had budget a total of $11,760 over the past five fiscal years to be used for CARES senior class scholarship funding.

Mr. Thrower stated that a meeting was held with City, County, and Southside Virginia Community College (SVCC) staff on Tuesday, January 31, 2012 to discuss options in moving forward. He also stated that at this time, they anticipate this scholarship being a need-based program to be used for SVCC tuition. He further stated that SVCC will administer the scholarship program on behalf of the City and County. He stated that in the coming months, City, County, SVCC, and Greensville County School System Administration will work together to publicize the program and make scholarship applications available. He also stated that it is anticipated that over $30,000 will be made available for the scholarship program using City, County, and CARES funding.

He recommends that Council approve the ordinance appropriating $9,480.00 in previously budgeted funds from the unappropriated general fund balance to go towards the CARES scholarship program. He stated that the City will include its FY12 allocation of $2,280 for a total allocation of $11,760 to be used towards the scholarship program.

Councilwoman Temple made a motion to adopt **Ordinance No. 12-02** to appropriate the sum of $9,480.00 in previously budgeted funds for the C.A.R.E.S program from the unappropriated fund balance of the General funds, seconded by Councilman Saunders, which passed as follows:

Councilman F. Woodrow Harris	aye
Councilman James C. Saunders	aye
Councilwoman Deborah D. Dixon	aye
Councilwoman Beverly White	aye
Councilwoman Carolyn S. Carey	aye
Councilwoman Dale Temple	aye

12-07. Employee Personnel Manual – Request to Amend Section 3-2 "Promotions" and Section 5-2 "Compensation"

Mr. Thrower stated he is requesting Council to approve the revisions to Section 3-2 "Promotions" and Section 5-2 "Compensation," as following:

Section 3-2 – Promotions – When an employee is promoted to a position in a higher classification or his/her classification has been revised due to the assignment of additional duties or responsibilities, his/her salary shall be increased to the minimum rate of the higher classification or by two steps, whichever is greater.

Section 5-2 – Compensation – When an employee is promoted to a position in a higher classification or his/her classification is revised due to the assignment of additional duties or responsibilities, his/her salary will be adjusted as provided in Chapter III of this policy.

Mr. Thrower stated that the requested revisions serve to clarify those sections and conform to existing policies and practices.

Councilwoman Temple made a motion approve the revisions to Section 3-2 "Promotions" and Section 5-2 "Compensation", seconded by Councilwoman Carey, which passed as follows:

Councilman F. Woodrow Harris	aye
Councilman James C. Saunders	aye
Councilwoman Deborah D. Dixon	aye
Councilwoman Beverly White	aye
Councilwoman Carolyn S. Carey	aye
Councilwoman Dale Temple	aye

12-08. Regional Hazard Mitigation Plan – Request to Adopt

Mr. Hall stated that Ken Ryals and himself have been coordinating with the Crater Planning District Commission (PDC) on the 2011 revision of the Regional Hazard Mitigation Plan. He also stated that the regional plan encompasses all localities in the Richmond Regional and Crater PDC's. He further stated that the Federal Emergency Management Agency (FEMA) has approved the plan subject to the adoption by each locality covered by the plan.

Mr. Hall stated that the section of the plan specific to Emporia contains information related to the top-ten hazards the region faces. He also stated that the Historical event information is provided where applicable. He further stated that the only hazard shown with a "significant" threat is flooding. He stated that "Moderate" threats include wind, winter weather, thunderstorm and drought. He also stated that "Limited" threats include wildfire, earthquake, landslide, sinkholes and mass evacuation.

Mr. Hall stated that the Mitigation actions are summarized in a table by individual implementation strategies and are given a timeframe for completion and priority ranking. He also stated that the maps show land coverage vs. floodplain, critical facilities, annualized flood loss, annualized wind damage loss and wildfire risk areas.

He recommended that Council approve a resolution adopting the Richmond-Crater Regional Hazard Mitigation Plan.

Councilman Harris made a motion to adopt **Resolution No. 12-01** adopting the Richmond-Crater Multi-Regional Hazard Mitigation Plan, seconded by Councilman Saunders, which passed as follows:

Councilman F. Woodrow Harris	aye
Councilman James C. Saunders	aye
Councilwoman Deborah D. Dixon	aye
Councilwoman Beverly White	aye
Councilwoman Carolyn S. Carey	aye
Councilwoman Dale Temple	aye

12-09. Emporia Redevelopment and Housing Authority – Unexpired Term (Mark T. Owen)

Mayor Adams stated that Mark T. Owens currently serves on the Emporia Redevelopment and Housing Authority. He also stated that due to Mr. Owens relocation out of town he is no longer able to complete his four year term on the ERHA. He further stated that his unexpired four year term on the ERHA has an expiration date of January 6, 2013.

Councilman Saunders move to nominate William Stainback to the Emporia Redevelopment and Housing Authority.

Councilman Saunders moved to appoint William Stainback to fill the unexpired term of Mark T. Owen on the Emporia Redevelopment and Housing Authority, seconded by Councilwoman Temple, which passed as follows:

Councilman F. Woodrow Harris	aye
Councilman James C. Saunders	aye
Councilwoman Deborah D. Dixon	aye
Councilwoman Beverly White	aye
Councilwoman Carolyn S. Carey	aye
Councilwoman Dale Temple	aye

12-10. Airport Commission – Term Expirations

Mr. Thrower stated that the following individuals are currently serving four year terms on the City's Airport Commission that will expire on February 28, 2012: Boyce C. Wornom, Charles I. Grigg, Jr., Ted Lee, and Nancy B. Squire. He also stated that all have indicated that they do wish to be considered for reappointment.

Councilman Harris moved to reappointed Boyce C. Wornom, Charles I. Grigg, Jr., Ted Lee, and Nancy B. Squire to serve another four years on the City's Airport Commission, seconded by Councilwoman Temple, which passed as follows:

Councilman F. Woodrow Harris	aye
Councilman James C. Saunders	aye
Councilwoman Deborah D. Dixon	aye
Councilwoman Beverly White	aye
Councilwoman Carolyn S. Carey	aye
Councilwoman Dale Temple	aye

12-11. Citizens Advisory Board – 2 Term Expirations

Mayor Adams stated that the following individuals are currently serving 2-year terms on the City' Citizens Advisory Board that will expire on February 28, 2012: Bill Howell, Vicelle Daniels, Reverend Alex Bailey, Jessie O'Nery, Barry Mayfield, Nathaniel Dupree, and Meade Horne. He also stated that those seven individual have served the maximum length of time and are not eligible to be reappointed.

Mayor Adams stated that each member of City Council should appoint one citizen to this board per by-laws. He also stated that this item be held until the next Council Meeting.

12-12. Black History Month – Proclamation

Mayor Adams stated that Council had the following proclamation before them for adoption:

Proclamation
Black History Month

Whereas, February is recognized nationally as Black History Month and Dr. Carter B. Woodson, a distinguished African American author, editor, publisher and historian, is acclaimed "Father of Black History Month". Dr. Woodson believed that African Americans should know their past in order to participate in the affairs of the country; and

Whereas, Black History Month acknowledges both past and present African and African-American icons whose courage, sacrifices, and relentless efforts have sought to improve the quality of life for all in the name of justice, honor, and freedom; and

Whereas, such noted African-American icons as Ida B. Wells, the renowned writer, teacher, women's suffragist and anti-lynching crusader; and Rosa Parks, whose famous decision to remain in her seat symbolized the spirit of the Civil Rights Movement, have made imperative contributions to our society; and notable local African Americans as Joseph C. Bond, a mortician, was the first African American to serve on Emporia City Council and a founder of the local NAACP branch; Dr. Willie Joyner, a physician and entrepreneur, owned a medical building, a movie theatre, and rental properties; Dr. Joseph Macklin, a pharmacist, was the first African American druggist to manage his own business; Charles Harris, a mechanic, was the first African American to own and operate a service station; Edward Westwood Wyatt, an advocate for improved school conditions for African Americans and a zealous educator, legacy lives on as the first African American High School (E.W. Wyatt High School) was named in his honor; Charlie Stephen Thomas, a businessman and a founder of the local NAACP branch, operated a grocery store across from Greensville County Training School to provide snacks for the students, since there were no cafeterias at that time; Etta Reavis, a homemaker, provided hot meals and shelter for local teachers at R.R. Moton Elementary School; Elizabeth R. Allison, Reverend and Mrs. Willie Curley, Sr., Annie Green, and Helen Kindred provided shelter and meals for the teachers on the North side of town; George C. Williams, a local farmer, purchased a bus to transport students and teachers to school that resided in the county; and

Whereas, it is essential to learn from the many lessons of history from world renowned leaders as well as the contributions of local African Americans to continue the pursuit of our Founding Fathers' vision of liberty, justice and equality for all; and

Now, Therefore, I, Samuel W. Adams, III, by virtue of the authority vested in me as Mayor of the City of Emporia, Virginia do hereby proclaim February 2012 as Black History Month in the City of Emporia.

Councilwoman Temple made a motion to approve the proclamation for Black History Month, seconded by Councilwoman Carey, which passed as follows:

Councilman F. Woodrow Harris	aye
Councilman James C. Saunders	aye
Councilwoman Deborah D. Dixon	aye
Councilwoman Beverly White	aye
Councilwoman Carolyn S. Carey	aye
Councilwoman Dale Temple	aye

PUBLIC COMMENT

Mayor Adams asked if anyone wished to bring a matter before City Council members adhering to the three minute time limitation.

George Pugh, 750 Halifax Street, addressed Council by presenting Brian Thrower, City Manager with a plaque of appreciation for the City's contributions to Emporia-Greensville Habitat for Humanity.

With there being no further comments to come before City Council, Mayor Adams closed the public comment portion of the meeting.

******Closed Session******

Councilwoman Temple moved that Closed Session be entered for the purpose of discussing Virginia Code **§ 2.2 3711 (A) (3) Disposition of publicly held real property pertaining to the former Emporia Elementary School and (A) (7) Legal matters requiring the advice of Counsel regarding an economic development performance and shared services with Greensville County.** Councilman Saunders seconded the motion, which passed as follows:

Councilman F. Woodrow Harris	aye
Councilman James C. Saunders	aye
Councilwoman Carolyn S. Carey	aye
Councilwoman Deborah D. Dixon	aye
Councilwoman L. Dale Temple	aye
Councilwoman Beverly White	aye

******Regular Session******

Councilwoman Dixon moved that the meeting be returned to Regular Session. Councilwoman Temple seconded the motion, which passed as follows:

Councilman F. Woodrow Harris	aye
Councilman James C. Saunders	aye
Councilwoman Carolyn S. Carey	aye
Councilwoman Deborah D. Dixon	aye
Councilwoman L. Dale Temple	aye
Councilwoman Beverly White	aye

CERTIFICATION

Councilwoman Dixon moved to certify the following:

1. only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act were discussed in the Closed Session to which this certification applies, and

2. only such public business matter as were identified in the motion by which the Closed Session was convened were heard, discussed, or considered by City Council.

Councilwoman Temple seconded the motion, which passed as follows:

Councilman F. Woodrow Harris	aye
Councilman James C. Saunders	aye
Councilwoman Carolyn S. Carey	aye
Councilwoman Deborah D. Dixon	aye
Councilwoman L. Dale Temple	aye
Councilwoman Beverly White	aye

Councilman Harris made the motion to approve payment of $58,920.00 to the Emporia Industrial Development Authority to be used to refund the Virginia Tobacco Commission, per the terms of the performance agreement between the City of Emporia, Tobacco Commission, and International Fiberglass, Inc.

Councilwoman Temple seconded the motion, which passed as follows:

Councilman F. Woodrow Harris	aye
Councilman James C. Saunders	aye
Councilwoman Carolyn S. Carey	aye
Councilwoman Deborah D. Dixon	aye
Councilwoman L. Dale Temple	aye
Councilwoman Beverly White	aye

ADJOURNMENT

With no further business to come before City Council, Mayor Adams adjourned the meeting.

_____
Samuel W. Adams, III, Mayor

_____
Tessie S. Wilkins, City Clerk

Review of Bills
February 21, 2012

GENERAL FUND

LEGISLATIVE

Bank of America	189.54
Beverly White	75.00
Creedle, Jones & Alga, P.C.	17,550.00
Milliman, Inc.	1,803.75
Pembrooke Occupational Health	50.00
Picture Perfect	265.00
Telpage, Inc.	79.90
Tessie Wilkins	254.69
Treasurer of Virginia - VITA	4.38
Verizon	14.05
Virginia Municipal League	160.00

EXECUTIVE

Bank of America	1,699.61
Elvin Hicks - Richmond Times	14.00
IPMA-HR	369.00
Pitney Bowes	681.00
Telpage, Inc.	84.95
Treasurer of Virginia - VITA	10.39
United Parcel Service	30.00
Verizon	248.42
Verizon Wireless	39.37
Virginia Municipal League	40.00

LAW

Barrett & Lockerman, PC	2,911.33
University of Virginia	155.00

REGISTRAR

Bank of America	118.64
Treasurer of Virginia - VITA	0.62
Verizon	14.05

COMMISSIONER OF REVENUE/ASSESSOR

Independent Messenger	402.75
NADA Appraisal Guides	80.00
Ogburn Signs & Printing	66.75
P-Pillar, Inc.	615.72
Reliable Office Supplies	594.75
Treasurer of Virginia - VITA	211.79
Verizon	59.72
Willis Property Assessment	3,578.33

TREASURER

Independent Messenger	91.35
Treasurer of Virginia - VITA	203.62
Verizon	129.09

VICTIM WITNESS

Edmonds Printing/Color Images, Inc.	197.00

VJCCCA/FAMILY VIOLENCE PREVENTION

Sadler Brothers Oil Company, Inc.	146.12
Telpage, Inc.	49.95
Treasurer of Virginia - VITA	15.15
Verizon	87.26
Verizon Wireless	122.25

SHARED SERVICES

County of Greensville	416,453.03

FINANCE

Bank of America	264.13
Blue Cross/Blue Shield of Virginia	36,800.38
Government Finance Officers Assoc.	170.00
Treasurer of Virginia - VITA	4.78
Treasurer of Virginia - VRS	38,741.28
Verizon	41.90

DEBT SERVICE

Carter Bank & Trust	4,086.81
SunTrust Bank	14,402.47
The Bank of Southside Virginia	1,129.24
USDA Rural Development	5,000.00

NON-DEPARTMENTAL

Computer Plus Sales & Service	732.00
Emporia-Greens. Airport Commission	30,000.00
Emporia-Greens. Local Law Library	150.00
Emporia-Greens. Recreation Assoc.	25,524.50
Greens.-Emporia Dept. of Soc. Serv.	52,026.75
Greensville-Emporia Health Dept.	15,424.75
Meherrin Regional Library	7,711.25

EMERGENCY SERVICES

Bank of America	688.39
Sadler Brothers Oil Company, Inc.	82.38
Treasurer of Virginia - VITA	2.68
Verizon	28.10
Verizon Wireless	64.94

Review of Bills
February 21, 2012

SHERIFF

Elizabeth Gay	121.54
King's Shoe Shop	80.00
Sadler Brothers Oil Company, Inc.	401.68
Treasurer of Virginia - VITA	5.76
Verizon	92.45
Verizon Wireless	110.35

COURTS

Barrett & Lockerman, PC	241.76
Connie Louise Edwards, P.C.	120.00
Crater Youth Care Commission	11,248.00
Law Ofc. Of W. Wm. Robinson, III	108.00
Southside Regional Jail	71,120.00
Townsend Law Offices	120.00
Treasurer of Virginia - VITA	3.44
Verizon	83.42
Waldrop Law Office PLLC	120.00

FIRE

Amerigas Propane LP	953.83
Bank of America	326.60
Dominion Virginia Power	1,222.22
Emporia Medical Associates, PC	175.00
Mecklenburg Electric Cooperative	252.36
MES-Virginia	487.59
Parker Oil Company, Inc.	1,095.16
Prince Squire Medical Center	525.00
Rawlings Brothers Garage & Towing	1,580.64
Sadler Brothers Oil Company, Inc.	149.30
Slagle Fire Equipment	375.00
Telpage, Inc.	79.90
Treasurer of Virginia - VITA	6.73
Verizon	112.40
Verizon Wireless	177.42

PARKS & RECREATION

Bank of America	698.26
Cintas Corporation	27.90
Sadler Brothers Oil Company, Inc.	108.71

ANIMAL CONTROL

Bank of America	23.95
Sadler Brothers Oil Company, Inc.	210.20
Verizon Wireless	29.57

FACILITIES

Amerigas Propane LP	2,134.71
Bank of America	624.45
Cintas Corporation	177.00
David W. Fladung	726.83
Dominion Virginia Power	2,675.88
Emporia-Greens. Airport Commission	2,400.00
Fidelity Engineering Corporation	152.50
Mecklenburg Electric Cooperative	1,024.39
Spivey's Market	12.57
The Yellow Room, Inc.	12,301.98
Virginia Dept. of Historic Resources	1,500.00

PLANNING AND ZONING

American Housing Specialist	2,742.27
Bank of America	93.22
Community Planning Partners, Inc.	1,898.47
Crater Planning District Commission	2,227.50
Emporia Inn, LLC	999.95
Emporia Storage	200.00
Harrell Contracting, Inc.	68,414.10
Ms. Cynthia Batts	125.00
Sadler Brothers Oil Company, Inc.	223.46
Stantec Consulting Services, Inc.	2,268.00
Treasurer of Virginia - VITA	4.66
VAZO	25.50
VBCOA	70.00
Verizon	45.42
Verizon Wireless	188.52
Virginia Municipal League	40.00
VPMIA	250.00
WorldView Solutions, Inc.	2,000.00

POLICE

Bank of America	4,670.99
CDW Government, Inc.	2,144.58
Cobb Technologies	183.00
Dan's Glass Shop	200.00
Greene's Service Center	64.00
Sadler Brothers Oil Company, Inc.	8,353.04
Telpage, Inc.	59.95
Treasurer of Virginia - VITA	1,080.69
United Parcel Service	12.68
Verizon	1,085.87
Verizon Wireless	457.73

Review of Bills
February 21, 2012

PUBLIC WORKS

Bank of America	7,829.52
Cintas Corporation	930.30
DOLI/Boiler Safety	20.00
Dominion Virginia Power	7,175.67
Fuel Freedom Card	4,547.46
Greensville County Landfill	16,019.50
Independent Messenger	289.27
Machine & Welding Supply Co.	186.50
Mecklenburg Electric Cooperative	1,560.71
Pugh Lubricants	3,266.06
Rawlings Brothers Garage & Towing	700.00
Sadler Brothers Oil Company, Inc.	1,616.07
Southside Regional Jail	892.00
Telpage, Inc.	46.95
Treasurer of Virginia - VITA	8.07
Verizon	247.42
Verizon Wireless	223.06
Virginia Employment Commission	498.34
VMCA	35.00
Western Branch Diesel, Inc.	7,095.32
TOTAL GENERAL FUND	**$952,684.32**

UTILITY FUND

Aquionics, Inc.	5,331.04
Bank of America	7,652.02
Blue Cross/Blue Shield of Virginia	7,659.38
Brenntag Southeast, Inc.	6,682.94
Cintas Corporation	420.04
Cobb Technologies	66.00
Dewberry & Davis, Inc.	106,241.50
DOLI/Boiler Safety	40.00
Dominion Virginia Power	21.03
Fidelity Engineering Corporation	654.00
Fire-X Corporation	64.50
First Citizens Bank	1,339.33
Fuel Freedom Card	702.71
Instrumentation Services, Inc.	2,812.50
James C. Page, Jr.	50.00
Jeff Swenson	50.00
Jones Electric Contractor	1,439.52
Mecklenburg Electric Cooperative	8,677.78
MSC Waterworks	291.00
Parker Oil Company, Inc.	422.46
Pilot Media	973.49
Postmaster	706.00
Pugh Lubricants	816.52
Sadler Brothers Oil Company, Inc.	1,089.59
SunTrust Bank	31,710.81
Telpage, Inc.	79.90
Treasurer of Virginia - VITA	11.58
Treasurer of Virginia - VRS	9,194.83
United Parcel Service	4.84
Univar USA, Inc.	16,426.88
VDH Waterworks Tech. Assist.	1,240.76
Verizon	757.11
Verizon Wireless	229.70
VUPS	37.04
Water Guard, Inc.	704.00
Xelera 2	2,484.00
TOTAL UTILITY FUND	**$217,084.80**

CITY OF EMPORIA
CITY COUNCIL MEETING
February 21, 2012
AGENDA MEMORANDUM

SUBJECT: **FINANCIAL STATEMENT**
COLLECTIONS 2011 PERSONAL PROPERTY TAX
COLLECTIONS 2010 PERSONAL PROPERTY TAX
COLLECTIONS 2009 PERSONAL PROPERTY TAX
RECAP OF 2006-2007-2008 TAX COLLECTIONS
DELINQUENT TAX SUMMARY-ALL YEARS
2011 PPTRA ALLOTMENT-COMPARISON
SALES & USE TAX COMPARISON
MONTHLY UTILITY DEPT. COMPARISON
CUT OFFS FOR UTILITY CUSTOMERS
UNCOLLECTED UTILITY BILLS

W. S. HARRIS, JR., TREASURER

Financial Statement

January 31, 2012

CHECKING / DAILY INVESTMENT	***General Fund***	***Utility Fund***
	369,558.43	294,502.28

CERTIFICATES OF DEPOSIT / INVESTMENTS

CARTER BANK & TRUST	$213,590.73	12 Mos @ 1.05%	2/3/2012	General Fund
CARTER BANK & TRUST	$517,121.13	12 Mos @ 1.05%	2/3/2012	General Fund
CARTER BANK & TRUST	$517,121.13	12 Mos @ 1.05%	2/3/2012	General Fund
CARTER BANK & TRUST	$517,121.13	12 Mos @ 1.05%	2/3/2012	General Fund
FIRST COMMUNITY BANK	$583,881.40	MMF @ .10%	NA	General Fund
FIRST COMMUNITY BANK	$1,500,000.00	12 Mos @ .45%	1/6/2013	General Fund
CARTER BANK & TRUST	$1,000,000.00	6 Mos @ .80%	7/9/2012	General Fund
CARTER BANK & TRUST	$1,000,000.00	6 Mos @ .80%	7/9/2012	General Fund
FIRST COMMUNITY BANK	$503,924.80	MMF @ .10%	NA	UTILITY FUND
FIRST COMMUNITY BANK	$500,000.00	12 Mos @ .45%	1/6/2013	UTILITY FUND
CARTER BANK & TRUST	$500,000.00	6 Mos @ .70%	7/9/2012	UTILITY FUND

Jan-12

RECAP OF 2011 TAXES

TYPE OF TAX	LEVY (A)	SUPPLEMENTS (B)	ABATEMENTS (C)	ADJUSTED LEVY (Cols. A+B-C) (D)	COLLECTIONS TO DATE (E)	BALANCE DUE (F)
Real Estate	2,984,406.93	0.00	901.53	2,983,505.40	2,852,452.07	131,053.33
Personal Property	1,244,373.63	26,690.75	26,929.11	1,244,135.27	1,205,801.70	38,333.57
Decals	111,029.00	8,475.00	4,482.00	115,022.00	95,483.02	19,538.98
Personal Property Relief	557,964.29	30,384.27	25,011.00	563,337.56	508,164.45	55,173.11
Public Service	156,479.42	0.00	0.00	156,479.42	156,479.42	0.00
TOTAL	5,054,253.27	65,550.02	57,323.64	5,062,479.65	4,818,380.66	244,098.99

2011 Real Estate Tax Collections	95.61%	2011 Personal Property Tax Relief	90.21%
2011 Personal Property Tax Collections	96.92%	2011 Public Service Tax Collections	100.00%
2011 License Fee Collections	83.01%		

Jan-12

RECAP OF 2010 TAXES

TYPE OF TAX	LEVY (A)	SUPPLEMENTS (B)	ABATEMENTS (C)	ADJUSTED LEVY (Cols. A+B-C) (D)	COLLECTIONS TO DATE (E)	BALANCE DUE (F)
Real Estate	2,976,993.81	0.00	3,085.25	2,973,908.56	2,914,345.23	59,563.33
Personal Property	1,141,435.34	99,940.97	55,759.44	1,185,616.87	1,164,408.16	21,208.71
Decals	107,658.50	9,563.00	5,244.15	111,977.35	106,515.74	5,461.61
Personal Property Relief	578,916.57	34,959.61	27,170.32	586,705.86	573,039.19	13,666.67
Public Service	165,731.98	0.00	8,167.59	157,564.39	157,564.39	0.00
TOTAL	4,970,736.20	144,463.58	99,426.75	5,015,773.03	4,915,872.71	99,900.32

2010 Real Estate Tax Collections	97.99%	2010 Personal Property Tax Relief	97.67%
2010 Personal Property Tax Collections	98.24%	2010 Public Service Tax Collections	100.00%
2010 License Fee Collections	95.12%		

Jan-12

RECAP OF 2009 TAXES

TYPE OF TAX	LEVY (A)	SUPPLEMENTS (B)	ABATEMENTS (C)	ADJUSTED LEVY (Cols. A+B-C) (D)	COLLECTIONS TO DATE (E)	BALANCE DUE (F)
Real Estate	2,942,633.61	3,808.18	5,736.64	2,940,705.15	2,900,312.00	40,393.15
Personal Property	1,214,926.66	219,196.50	218,151.48	1,215,971.68	1,207,793.34	8,178.34
Decals	110,991.50	6,951.00	7,501.50	110,441.00	104,697.57	5,743.43
Personal Property Relief	524,152.89	38,891.54	16,938.36	546,106.07	534,149.22	11,956.85
Public Service	121,797.85	0.00	0.00	121,797.85	121,797.85	0.00
TOTAL	4,914,502.51	268,847.22	248,327.98	4,935,021.75	4,868,749.98	66,271.77

2009 Real Estate Tax Collections	98.63%	2009 Personal Property Tax Relief	97.81%
2009 Personal Property Tax Collections	99.33%	2009 Public Service Tax Collections	100.00%
2009 License Fee Collections	94.80%		

Jan-12

RECAP OF 2006 TAXES

TYPE OF TAX	BAL. FWD. (A)	SUPPLEMENTS (B)	ABATEMENTS (C)	ADJUSTED LEVY (Cols. A+B-C) (D)	COLLECTIONS TO DATE (E)	BALANCE DUE (F)
Real Estate	2,652,047.54	305,490.03	312,126.53	2,645,411.04	2,640,617.64	4,793.40
Personal Property	1,134,613.32	20,456.22	28,957.80	1,126,111.74	1,121,606.77	4,504.97
Personal Property Relief	536,703.83	10,344.23	33,144.74	513,903.32	508,229.40	5,673.92
Public Service	163,675.14	0.00	0.00	163,675.14	163,675.14	0.00
TOTAL	4,487,039.83	336,290.48	374,229.07	4,449,101.24	4,434,128.95	14,972.29

2006 Real Estate Tax Collections	99.82%	2006 Personal Property Tax Relief	98.89%
2006 Personal Property Tax Collections	99.60%	2006 Public Service Tax Collection	100.00%

RECAP OF 2007 TAXES

TYPE OF TAX	BAL. FWD. (A)	SUPPLEMENTS (B)	ABATEMENTS (C)	ADJUSTED LEVY (Cols. A+B-C) (D)	COLLECTIONS TO DATE (E)	BALANCE DUE (F)
Real Estate	2,673,531.26	29,166.22	14,468.19	2,688,229.29	2,682,424.37	5,804.92
Personal Property	1,270,481.69	232,305.66	109,357.69	1,393,429.66	1,389,140.37	4,289.29
Decals	444,139.00	30,539.61	8,551.33	466,127.28	463,103.60	3,023.68
Personal Property Relief	549,911.50	5,471.39	137,247.89	418,135.00	411,745.50	6,389.50
Public Service	140,577.17	4,462.35	0.00	145,039.52	145,039.52	0.00
TOTAL	5,078,640.62	301,945.23	269,625.10	5,110,960.75	5,091,453.36	19,507.39

2007 Real Estate Tax Collections	99.78%	2007 Personal Property Tax Relief	99.35%
2007 Personal Property Tax Collections	99.69%	2007 Public Service Tax Collection	100.00%

RECAP OF 2008 TAXES

TYPE OF TAX	BAL. FWD. (A)	SUPPLEMENTS (B)	ABATEMENTS (C)	ADJUSTED LEVY (Cols. A+B-C) (D)	COLLECTIONS TO DATE (E)	BALANCE DUE (F)
Real Estate	2,703,731.80	15,916.97	11,236.65	2,708,412.12	2,698,982.93	9,429.19
Personal Property	1,288,745.41	42,594.01	81,758.00	1,249,581.42	1,241,113.83	8,467.54
Decals	110,269.50	9,823.17	6,545.00	113,547.67	108,565.25	4,982.42
Personal Property Relief	548,290.97	39,726.80	28,914.65	559,103.12	547,679.39	11,423.73
Public Service	149,011.30	5,341.13	5,341.13	149,011.30	149,011.30	0.00
TOTAL	5,327,568.48	127,815.81	133,795.43	4,779,655.63	4,745,352.70	34,302.93

2008 Real Estate Tax Collections	99.65%	2008 Personal Property Tax Relief	97.97%
2008 Personal Property Tax Collection	99.32%	2008 Public Service Tax Collection	100.00%

DELINQUENT TAX SUMMARY - FY 2011 January-12

REAL ESTATE TAXES

Tax Year	Balance July 1	Supplements Added	Abatements	Bankruptcy Charge-Offs	Credit Card Collections	Collected to This Month	Collected This Month	Balance
2005	$2,926.70	$0.00	$0.00	$0.00	$0.00	$22.41	$0.00	$2,904.29
2004	$1,876.63	$0.00	$0.00	$0.00	$0.00	$273.24	$0.00	$1,603.39
2003	$1,301.16	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$1,301.16
2002	$815.64	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$815.64
2001	$668.89	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$668.89
2000	$378.84	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$378.84
1999	$339.36	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$339.36
1990-1998	$1,880.16	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$1,880.16
TOTAL	$10,187.38	$0.00	$0.00	$0.00	$0.00	$295.65	$0.00	$9,891.73

PERSONAL PROPERTY TAX

Tax Year	Balance July 1	Supplements Tx Relief	Abatements	Bankruptcy Charge-Offs	Credit Card Collections	Collected To This Month	Collected This Month	Balance
2005 Net Tax	$5,828.49	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$5,828.49
2004 Net Tax	$3,310.83	$0.00	$847.49	$0.00	$0.00	$192.23	$15.46	$2,258.65
2003 Net Tax	$1,931.12	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$1,931.12
2001-2002	$7,550.29	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$7,550.29
TOTAL	$18,620.73	$0.00	$847.49	$0.00	$0.00	$192.23	$15.46	$17,565.55

Grand Total of All Delinquent	$28,808.11	$0.00	$847.49	$0.00	$0.00	$457.88	$15.46	$27,457.28

2011 PPTRA ALLOTMENT - COMPARISON

TOTAL ALLOTMENT FROM STATE - $570,316.00

TOTAL PPTRA ASSESSED - 64.20%		**$557,964.29**
COLLECTIONS THRU PAID BILLS		
	Jun-11	**$6,948.96**
	Jul-11	**$265,894.87**
	Aug-11	**$138,063.20**
	Sep-11	**$33,955.72**
	Oct-11	**$28,356.57**
	Nov-11	**$21,408.83**
	Dec-11	**$5,497.32**
	Jan-12	**$8,038.98**
ABATEMENTS		**-$25,011.00**
SUPPLEMENTS		**$30,384.27**
TOTAL REMAINING FROM UNPAID BILLS		**$55,173.11**

1st Payment from State reimbursement 11-16-11 **$254,755.09**

Local Sales & Use Tax Collection Comparison

Local Sales & Use Tax

Month	2009 Calendar Year Collected	2010 Calendar Year Collected	2011 Calendar Year Collected	2012 Calendar Year Collected
January	$222,023.19	$123,188.30	$110,239.00	$127,062.93
February	$120,262.05	$124,584.85	$125,876.99	
March	$27,070.18	$98,553.01	$104,593.90	
April	$108,805.81	$101,965.72	$119,737.24	
May	$115,612.61	$116,312.04	$123,865.11	
June	$121,520.22	$113,585.83	$131,026.53	
July	$116,966.74	$117,703.51	$180,490.56	
August	$137,055.01	$126,634.72	$53,547.37	
September	$131,781.62	$124,733.84	$119,307.80	
October	$101,421.65	$121,693.93	$123,419.00	
November	$117,703.71	$121,716.50	$119,256.67	
December	$107,049.70	$101,874.52	$117,432.90	
Yearly Total	$1,427,272.49	$1,392,546.77	$1,428,793.07	$127,062.93

Extra $100,00.00 + received in January 09 resulted from an audit done by the State-they later discovered from a second audit that the money was sent to us in error resulting in the March amt. being decreased (per Shelia Cutrell).

State Sales & Use Tax Collection Comparison

State Sales & Use Tax

Month	2009 Calendar Year Collected	2010 Calendar Year Collected	2011 Calendar Year Collected	2012 Calendar Year Collected
January	$60,388.48	$81,853.28	$76,745.66	$81,464.16
February	$96,141.34	$84,478.90	$92,440.02	
March	$60,623.06	$65,632.54	$63,957.82	
April	$63,942.66	$57,976.52	$69,216.00	
May	$67,312.68	$77,024.82	$78,000.40	
June	$74,749.30	$80,105.98	$85,721.72	
July	$66,031.70	$68,470.08	$72,832.12	
August	$79,638.12	$86,929.30	$84,321.66	
September	$72,947.54	$73,798.74	$74,027.06	
October	$72,034.28	$70,426.24	$78,763.86	
November	$73,144.32	$77,002.46	$77,775.18	
December	$64,788.72	$76,745.66	$77,868.98	
Yearly Total	$851,742.20	$900,444.52	$931,670.48	$81,464.16

REPORT OF CUT OFFS TO UTILITY ACCOUNTS SINCE EXTENSION OF PAYMENTS TO NEXT MONTH

JULY 06 STARTED CHANGE-DID NOT CUT WATER OFF THIS MONTH

AUGUST	24
SEPTEMBER	55
OCTOBER	45
NOVEMBER	27
DECEMBER	77

2007		2009		2011		
JANUARY	58	JANUARY	62	JANUARY	86	
FEBRUARY	32	FEBRUARY	56	FEBRUARY	30	
MARCH	35	MARCH	74	MARCH	31	
APRIL	49	APRIL	28	APRIL	48	
MAY	63	MAY	56	May	83	
JUNE	66	JUNE	86	June	281	started one month
JULY	76	JULY	53	JULY	130	
AUGUST	67	AUGUST	90	AUGUST	85	
SEPTEMBER	75	SEPTEMBER	49	SEPT	83	
OCTOBER	93	OCTOBER	72	OCTOBER	66	
NOVEMBER	51	NOVEMBER	46	NOVEMBER	86	Deadline to catch-up
DECEMBER	71	DECEMBER	130	DECEMBER	61	

2008		2010		2012	
JANUARY	45	JANUARY	103	JANUARY	68
FEBRUARY	63	FEBRUARY	44		
MARCH	71	MARCH	46		
APRIL	44	APRIL	63		
MAY	71	MAY	86		
JUNE	82	JUNE	58		
JULY	67	JULY	74		
AUGUST	86	AUGUST	78		
SEPTEMBER	94	SEPTEMBER	66		
OCTOBER	43	OCTOBER	86		
NOVEMBER	39	NOVEMBER	54		
DECEMBER	71	DECEMBER	44		

Monthly Comparison of
Collected Utility Fund Revenue & Completed Service Orders

FY 11-12

	July	August	September	October	November	December
Water	94,472.67	100,139.82	104,574.50	96,974.51	97,014.01	87,506.41
Sewer	98,093.38	103,733.39	108,334.29	102,098.82	105,445.39	93,136.08
Meter Charge	4,405.82	4,439.85	4,456.56	4,388.01	4,529.28	4,511.58
Water Taps	0.00	0.00	0.00	0.00	0.00	0.00
Sewer Taps	0.00	0.00	7,000.00	0.00	7,000.00	-7,000.00
Sale of Materials	0.00	283.60	175.25	189.25	42.00	42.00
Penalties	8,013.56	5,639.44	5,513.32	5,549.52	5,806.75	5,313.47
Cut on/off Fees	6,750.00	4,980.00	5,310.00	3,090.00	4,080.00	4,620.00
Water Sales-Bulk Water	506.50	185.00	571.76	130.66	191.69	75.18
Sewer Services	120.00	33,103.00	13,214.89	132.88	26,898.99	43,622.61
Miscellaneous	200.00	0.00	0.00	0.00	0.00	0.00
Total Revenue For the Month	212,561.93	252,504.10	249,150.57	212,553.65	251,008.11	231,827.33

	January	February	March	April	May	June	YTD Category Ttl
Water	86,626.83						667,308.75
Sewer	101,873.29						712,714.64
Meter Charge	4,430.22						31,161.32
Water Taps	0.00						0.00
Sewer Taps	0.00						7,000.00
Sale of Materials	121.56						853.66
Penalties	5,291.71						41,127.77
Cut on/off Fees	4,620.00						33,450.00
Water Sales-Bulk Water	0.00						1,660.79
Sewer Services	14,555.11						131,647.48
Miscellaneous	0.00						200.00
Total Revenue for the Month	217,518.72	0.00	0.00	0.00	0.00	0.00	

	July	August	September	October	November	December
Service Orders						
Ttl Off/On Requests	112	121	161	110	87	91
Ttl Leak Inquiries	41	47	43	39	46	52
Ttl Service Orders For the Month	153	168	204	149	133	143

	January	February	March	April	May	June	YTD Order Totals
Service Orders							
Ttl Off/On Requests	61						743
Ttl Leak Inquiries	53						321
Ttl Service Orders For the Month	114	0	0	0	0	0	

YTD Revenue Total All Depts. 1,627,124.41 YTD Service Order 1,064

UNCOLLECTED UTILITY BILLS

BEGINNING BALANCE JULY 2006	54043.62	54043.62
BALANCES ADDED AFTER 2 MONTHS EXTENSION	31012.65	85056.27
BALANCES ADDED FOR 2009	10028.85	95085.12
COLLECTIONS FOR 2009	-4577.96	90507.16
BALANCES ADDED FOR 2010	56074.78	146601.94
COLLECTIONS FOR 2010	-21349.82	125252.12
BALANCES ADDED FOR 2011	43729.33	168981.45
COLLECTIONS FOR 2011	-30063.76	138917.69
BALANCES ADDED FOR JANUARY 2012	3654.19	142571.88
COLLECTIONS FOR JANUARY 2012	-899.57	141672.31

City of Emporia

Commissioner of the Revenue
P. O. Box 956
Emporia, Virginia 23847
TELEPHONE (434) 634-5405

JOYCE E. PRINCE
COMMISSIONER

LISA D. COUNCIL
DEPUTY COMMISSIONER

February 16, 2012

The Honorable Mayor
City Council
City Manager

Dear Members of Council:

During the month of January a total of $24,840.75 was processed for City Business License.

Transient tax totaled $70,161.80 for the month of December and processed during January.

Meal tax processed during the month of January totaled $136,941.44 with an additional $9,003.62 for prior months.

The usual comparison of meal and transient tax processed during December to the same time period last year is as follows:

	December 2010	December 2011
Meal Tax	$ 122,695.62	$ 136,941.44
Transient Tax	$ 67,322.66	$ 70,161.80

Respectfully,

Joyce

Joyce E. Prince

CITY OF EMPORIA

DEPARTMENT OF INSPECTIONS

January - 2012
Code Enforcement Monthly Report

Notices Issued | **Resolved**

Inoperable Vehicles - 3

Weeds / Grass - 1

Property Maintenance - 5 | **7- By Owner**

Zoning - 1

Cases Turned Over To City Attorney – 9

Total Notices Issued – 10

Invoiced Notices- 0

Weeds / Grass – 0
Inoperable Vehicle- 0
Demolition- 0

Total- Weeds/ Grass- 0
Inoperable Vehicles- 0
Demolition- 0

Signature : 1/31/12

Supervisor : 2/1/12

NOTE : Handled all Building Inspections- January 30- February 3, 2012

Emporia Police Department Statistics
Arrests by Race

January 2012

	Black	%	White	%	Other	%
Criminal Arrests	50	82%	8	13%	3	5%
Selective Tickets	329	36%	495	55%	78	9%
Regular Tickets	49	80%	12	20%	0	0%

IBR Offense Counts 1/1/2012-1/31/2012 Emporia Police Department

3	13A-Aggravated Assault
19	13B-Simple Assault
1	13C-Intimidation
8	220-Burglary/Breaking & Entering
2	23C-Shoplifting
2	23D-Theft From Building
2	23F-Theft From Motor Vehicle
10	23H-All Other Larceny
1	240-Motor Vehicle Theft
2	250-Counterfeiting/Forgery
1	26A-False Pretenses/Swindle/Confidence Game
1	26E-Wire Fraud
1	270-Embezzlement
1	280-Stolen Property Offenses
19	290-Destruction/Damage/Vandalism of Property
3	35A-Drug/Narcotic Violations
1	35B-Drug Equipment Violations
1	90B-Curfew/Loitering/Vagrancy
3	90C-Disorderly Conduct
7	90D-Driving Under the Influence
3	90E-Drunkenness
1	90H-Peeping Tom
6	90J-Trespass of Real Property
48	90Z-All Other Offenses
	48 Unclassified 90Z

146	Total Offenses Reported
137	Total Incidents Reported

CONSENT SEARCHES

There were no consent searches conducted during the month of January 2012.

Criminal Arrestees

January 2012

Resident – 43

Non-resident - 18

Noise complaints
January 2012

Loud noise from street crowds – 3	no summons
Loud Music from Vehicle - 3	no summons
Dog Barking – 3	no summons

Schools

January 2012

S. Allen taught a Defensive Tactics course at Crater Academy January 3-6 and January 9-10.

Emporia Animal Control Monthly Report

January 2012

Dogs

On Hand	5
Stray	10
Seized	-0-
Bite Cases	2
Surrendered by Owner	-0-
Transferred In	-0-
Others	-0-
Claimed by Owner	2
Adopted	7
Transferred Out	-0-
Died in Facility	-0-
Euthanized	-0-
Remain	6

Wildlife

Wild or Fowl	3
DOA	2
Relocate	1
On-Hand	-0-
Euthanize	-0-

Cats

On Hand	2
Stray	1
Seized	-0-
Bite Cases	-0-
Surrendered by Owner	-0-
Transferred In	-0-
Others	2
Claimed by Owner	-0-
Adopted	1
Transferred Out	1
Died in Facility	-0-
Euthanized	2
Remain	-0-

General

Calls Answered	149
Hours	
Mileage	
Verbal Warning	-0-
Summons Issued	-0-
Court Cases	-0-

Remarks

Prepared by: [illegible]

2010-2011	HOURS	SUMMONS	COLLECTED*		2011-2012	HOURS	SUMMONS	COLLECTED*
JULY	895	1811	88,394.50		JULY	661	1336	84,206.87
AUGUST	789	1590	97,681.43		AUGUST	780	1538	88,737.21
SEPTEMBER	645	1283	110,330.17		SEPTEMBER	632	1227	104,521.50
OCTOBER	736	1484	122,036.01		OCTOBER	565	1104	106,777.81
NOVEMBER	739	1498	122,691.51		NOVEMBER	599	1159	110,173.30
DECEMBER	445	867	117,706.99		DECEMBER	503	983	78,240.35
JANUARY	463	903	88,370.61		JANUARY	463	902	70,633.18
FEBRUARY	431	844	99,593.03		FEBRUARY			
MARCH	449	899	82,716.03		MARCH			
APRIL	556	1066	77,884.80		APRIL			
MAY	609	1203	78,146.77		MAY			
JUNE	620	1167	78,015.08		JUNE			
TOTAL	7377	14615	1,163,566.93		TOTAL	4203	8249	643,290.22

*****The ticket numbers reflect overtime (selective enforcement) tickets for each month. Tickets written during regular duty are not included with these numbers.**

City of Emporia Sheriff's Office

201 South Main Street
P. O. Box 511
Emporia, VA 23847
Phone: (434) 634-4671

From the Office of:

Sheriff Sam C. Brown

February 7, 2012

The Honorable Mayor
City Manager
Honorable Members of City Council

Dear Members of City Council:

The Emporia Sheriff's Office spent approximately **169** hours in General District and Juvenile & Domestic Relations Court in **January, 2012.** We served a total of **311** civil papers. These are broken down as follows:

Arrest Warrant	**2**
Change in Payee	**1**
Debt	**11**
Detention Order	**4**
Detinue	**5**
Garnishments	**15**
Misdemeanor Warrant	**59**
Notice	**8**
Notice of Lien	**4**
Protective Order	**4**
Show Cause	**16**
Summons	**168**
Subpoena Duces Tecum	**2**
Transportation	**9**
Unlawful Detainer	**1**
Writ of Possession	**2**

We collected **$12.00 Sheriff Fees** for the month of **January, 2012.** We had **9 transports** during the month.

Sincerely,

Sam C Brown

Sam C. Brown, Sheriff

Detailed Selected Statistics & Management Activity

Selected Coded Field: Basic: Incident Type

Report Period: From 01/01/2012 to 01/31/2012

CODE	DESCRIPTOR	FREQUENCY	FREQ. PERCENT	EXPs	AVG # SUPPR PERS	AVG # EMS PERS	AVG # OTHER PERS	AVG # SUPPR APPR	AVG # EMS APPR	AVG # OTHER APPR	AVERAGE # MAN HOURS	TOTAL MAN HOURS	AVERAGE RESPONSE TIME (min)
111	Building fires	1	6.67 %	0	16.00	0.00	1.00	4.00	0.00	1.00	45.33	45.33	13.00
142	Brush, or brush and grass mixture fire	2	13.33 %	0	14.50	0.00	0.50	3.00	0.00	0.50	18.65	37.30	12.00
143	Grass fire	1	6.67 %	0	15.00	0.00	2.00	3.00	0.00	2.00	12.47	12.47	9.00
322	Vehicle accident with injuries	3	20.00 %	0	13.33	0.00	1.00	3.00	0.00	1.00	11.54	34.62	8.33
324	Motor vehicle accident with no injuries	4	26.67 %	0	11.25	0.00	1.00	2.25	0.00	0.75	3.63	14.52	6.75
531	Smoke or odor removal	1	6.67 %	0	12.00	0.00	1.00	3.00	0.00	1.00	5.20	5.20	4.00
611	Dispatched & canceled en route	3	20.00 %	0	0.00	0.00	0.67	0.00	0.00	0.67	0.08	0.25	
	Totals	15	100.00 %	0	10.47	0.00	0.93	2.27	0.00	0.87	9.98	149.68	8.50
	Mutual Aid Given Incidents	0											

CITY OF EMPORIA

MEMORANDUM

TO: Honorable Mayor and City Council Members

FROM: Brian S. Thrower, City Manager

DATE: February 3, 2012

SUBJECT: **Citizens Advisory Board – 2 TERM EXPIRATIONS**

ITEM: 12-11

The following individuals are currently serving 2-year terms on the City's Citizens Advisory Board that will expire on February 28, 2012:

1. **Bill Howell**
2. **Vicelle Daniels**
3. **Reverend Alex Bailey**
4. **Jessie O'Nery**
5. **Barry Mayfield**
6. **Nathaniel Dupree**
7. **Meade Horne**

These seven individuals have served the maximum length of time and are not eligible to be reappointed.

Recommendation

This information is provided to City Council members for consideration.

Attachments

Citizens Advisory Board ~ By-laws

BST/tsw

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CITIZENS ADVISORY BOARD

Term of Office: 2 Years

Bill Howell 02/28/2012
429 South Main Street
Emporia, Virginia
(H) 434/634-3286

Vicelle Daniels 02/28/2012
703 Parham Street
Emporia, Virginia 23847
(H) 434/634-3582

Reverend Alex Bailey 02/28/2012
203 Purdy Road
Emporia, Virginia 23847
(H) 434/336-0224

CITIZENS ADVISORY BOARD (Continued) ....

Jessie O'Nery 02/28/2012
1912 Sunnyside Road
Emporia, Virginia 23847
(H) 434/634-2787

Barry Mayfield 02/28/2012
203 Suiter Street
Emporia, Virginia 23847
(H) 434/348-3669

Nathaniel Dupree 02/28/2012
4826 Davis Street
Emporia, Virginia 23847
(H) 434/634-3688

Meade Horne 02/28/2012
611 Temple Avenue
Emporia, Virginia 23847
(H) 434/634-5300

Stan Allen Nonvoting Member
Emporia Police Department
310 Budd Street

CITIZEN ADVISORY BOARD

I. Purpose

The review board will act as a liaison between the citizens and the Police Department. The Review Board is designed to assure confidence to citizens that their complaint investigation has been conducted in a fair and equitable manner. A well-structured, open, and honest process will instill mutual confidence in the community and the police which is needed to effectively support the mission of law enforcement.

To effectuate a fair and reliable procedure of reviewing complaints against police officers by citizens who are unsatisfied with the findings of the Chief of Police.

II. Composition

Seven persons appointed by City Council (each Council member to appoint one) shall comprise the membership of the Citizen Advisory Board. Nonvoting members shall be the City Attorney and a police officer who is elected by the entire police department.

III. Terms of Office

The term of office shall be two (2) years. Members may be re-appointed to two successive terms.

IV. Meetings

Meetings may be called at any time a complaint is pending. The meetings should be scheduled with a 2 (two) day written notice. Community outreach meetings would occur twice a year.

V. Quorum

Five members of the Board shall constitute a quorum for the transaction of business and reviewing of an appeal.

VI. Chairman and Vice Chairman

The members shall elect a chairman at the first meeting and every two years thereafter. The chairman shall preside over all proceedings of the Board. The members shall elect a vice chairman at the first meeting and every two years thereafter.

VII. Vice Chairman

In the absence of the Chairman, the Vice Chairman shall have all the powers and duties of the Chairman.

VIII. Open Meetings; Procedural Guarantees

Board meetings and document disclosure shall be governed by the Virginia Freedom of Information Act (Virginia Code §§ 2.1-340 through 2.1-346). Where applicable, Board proceedings shall comply with the Virginia Law Enforcement Officers Procedural Guarantees (Virginia Code §§ 2.1-116.1 through 2.1-116.9).

IX. Membership Criteria

Members of the Citizens Advisory Board shall be residents of the City of Emporia. They shall possess a reputation within the community of good character, fairness, a belief in the rule of law and must not be a convicted felon. Board members shall demonstrate a willingness to listen without bias to all evidence presented to them, and make an equitable determination of the case facts in light of sound reason and common sense. No member of the Board shall be so closely associated with any organization or group as to bring his or her objectivity in question. Members of the Board shall keep all information confidential. Members are strongly encouraged to participate in the City's Citizen's Police Academy to familiarize themselves with Police policies and procedures.

X. Appeal Process and Review Procedure

1. Complainant requests an appeal within 3 months the Police Chief's decision in writing on the appropriate form.
2. The Civilian Review Board sends a letter acknowledging receipt of the appeal request.
3. A review date, place and time is arranged, and the complainant is notified in writing by the Citizen Advisory Board.
4. The Chief of Police shall furnish the City Attorney with copies of all records relevant to the investigation in question. The City Attorney shall furnish the Citizens Advisory Board with all or any part of the records not constituting violation of any disclosure rules or laws. Subject to number seven of this appeal process and review procedure, records will be made available at the discretion of the City Attorney.
5. Citizen Advisory Board makes it findings.
6. Citizen Advisory Board writes the Chief of Police to notify him of its findings. If the Citizens Advisory Board disagreed with the initial findings of the Chief of Police, the reasons are stated. A copy of the findings is sent to the City Manager.
7. Individual records of Police Officers not related to the incident in question, will not be accessible.

CITY OF EMPORIA

Memorandum

February 17, 2012

TO: Honorable Mayor and City Council

FROM: Steven B. Hall, Assistant City Manager SH

SUBJECT: Zoning Code Amendment – DT – Downtown District Residential Uses

ITEM #: 12-13

Per your direction at your January 17, 2012 Regular Meeting, this item was presented to the City Planning Commission on February 14 for review and recommendation. This item comes before you this evening for consideration. The issue at hand is amending the zoning code pertaining to residential uses in the DT – Downtown District. Specifically, allowing residential uses on the ground-floor by conditional use and permitting above ground-floor residences by right. Council also raised the idea of allowing specific types of businesses to possess ground-floor residential by right and others by Conditional Use Permit only.

I have completed research regarding ground-floor residential uses in downtown zoning districts. The results of the research yielded no examples of localities differentiating between one business and another regarding a residential use downtown. Furthermore, this does not seem feasible due to the sheer number of business classifications that exist.

I identified what appeared to be the main downtown zoning district for eight localities and reviewed provisions for residential uses. All eight permitted residential in some form or fashion. Three of the eight localities allowed residential uses on the ground floor by right. The City of Salem allows ground floor residential by special exception except for its main downtown thoroughfares. The City of Radford allows residential above or below the ground floor by special use only. The City of Martinsville only allows residential only above the ground floor by right. The City of Charlottesville allows residential only as a part of a larger mixed-use development. The Town of South Hill allows a residential use in an existing building where a business is the primary use.

<u>Potential</u> amendments to the DT – Downtown District of the City of Emporia Zoning Ordinance <u>may include</u> the following:

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- Allowing residential uses above ground floor by right (currently conditional use).
- Allowing residential uses on the ground floor of a business by conditional use only. Any ground-floor residential proposal must be in the rear of a building with an existing business and be occupied by the property owner(s), business owner(s) or employee(s) of the business only. Additionally, the apartment shall not be visible from the commercial space and occupy no more than 50 percent of total ground floor area as shown in a floor plan provided to the City for review. All Building Code provisions for residential living shall also be met.

On February 14, the Planning Commission held a Public Hearing on this item. After a lengthy discussion, the Planning Commissioners had a consensus that strongly opposed amending the code, particularly as it pertains to ground-floor residential. Numerous concerns included deviating from original provisions which have been successful in the DT district, opening a "can of worms" with potential applicants for ground-floor residential, a potential negative impact to existing and future commercial/retail and a potential crime increase.

Recommendation

The Planning Commission voted to recommend not amending the code and leaving the language the way it is currently written. This item is for your direction.

Attachments

Potential Amendments to City Code Section 90-80 (b) – "Uses Permitted."
City Code Section 90-256 – "Procedure" for Amendment
Downtown Residential Zoning Regulations – Eight Localities

Sec. 90-80. DT downtown district.

(b) *Uses permitted.* Permitted uses in a DT district shall be as follows:

Radio and telecommunication stations with conditional use permit.
Residential uses, single and multi-family, ~~on~~ above ground level floors ~~with conditional use permit~~.
Residential use, apartment, on the ground level floor with conditional use permit provided the dwelling is located at the rear of the structure and is occupied by the current property owner(s), business owner(s), or employee(s) of a business operating in the structure. Furthermore, the residential area should not be visible from the commercial space and shall not occupy more than 50% of total ground floor area as shown in a floor plan provided to the City for review.
Restaurants, excluding drive-in or curb-service types.

CHAPTER 90 ZONING

ARTICLE VIII. AMENDMENT*

Sec. 90-256. Procedure.

(a) The city council may, from time to time, on its own motion, on motion from the planning commission, or on petition from property owners, after public notice and hearings, as required by law, and after report by the city planning commission, amend, supplement, or change the district boundaries or regulations in this chapter or subsequently established.

(b) Pursuant to the provisions of section 15.2-2297 of the Code of Virginia, for a rezoning request, the property owner(s) may voluntarily proffer reasonable conditions on the use and development of the property that the owner(s) is seeking to rezone. If the property owner(s) voluntarily elects to submit such proffers, then the property owner(s) shall submit the same in writing to the zoning administrator within the time limits set forth in section 15.2-2297 of the Code of Virginia. If approved by the city council, then such proffered conditions shall be binding on the use and development of the property, and shall continue in full force and effect until a subsequent amendment changes the zoning on the property covered by such conditions.

(c) Every application by a property owner to amend, supplement or change the district boundaries or regulations of this chapter shall be filed in writing with the zoning administrator, on application forms supplied by the zoning administrator, and shall be accompanied by a fee of $300.00 to be paid to the city treasurer, which shall be applied to the cost of advertising and expense incidental to reviewing, publishing, and reporting the facts.

(d) The zoning administrator shall forward any applications for any proposed amendment, supplement or change of district boundaries or regulations to the city manager and city planning commission for recommendation and report and give notice to the affected property owners as prescribed by the Code of Virginia.

(e) In determining what, if any amendments to this chapter are to be adopted, the city council shall give due consideration to the proper relationship of such amendments to the entire zoning plan and ordinance for the city, it being the intent to retain the integrity and validity of the zoning districts described in this chapter, and to avoid any isolated spot zoning changes in the zoning map. Any amendments adopted by the city council may be modified from the form in which they are advertised within the limits necessary to relate properly such amendment or amendments to the zoning plan and ordinance. Final action on such modifications shall be subject to review and report of the planning commission prior to final passage by the city council.

(f) No application for a change of zoning of any lot, parcel or portion thereof, shall be considered by the city council within one year of the final action of the city council upon a prior application concerning any of the same described land. This subsection, however, shall not impair the right of the city council to propose any amendment or change in the boundaries of any of the districts in this chapter on its own motion.

(Code 1972, § 24-55; Ord. No. 03-08, § 1, 3-18-03; Ord. No. 05-32, § 1, 6-28-05)

Locality	Zoning District	Use and Downtown Ground Floor Residential Provisions
City of Franklin	B-2 - Central Commercial Business	**By Right**: One-family detached dwelling units and two-family dwelling units.
City of Salem	DBD - Downtown Business	**Special Exception**: Multi-Family Dwelling*, Single Family Dwelling, Attached*, Single Family Dwelling, Detached *, Townhouse *, Two Family Dwelling * (* - subject to special use and design standards) Attached detached single family and two-family dwellings on the first floor shall be permitted provided that no such units shall have frontage on Main Street, Broad Street, Market Street, Academy Street, Union Street, or College Avenue.
City of Radford	B-3 - Central Business	**Special Use**: Apartments above and/or below the main ground street level.
City of Martinsville	C-2 - Central Business	**By Right**: Independent dwelling units, three (3) or less, located above the ground floor in an existing retail and/or commercial structure which is not being used, or was not originally designed, as a dwelling, provided off street parking requirements for multi-family/apartment buildings in the R-6 District are complied with. Apartments and apartment buildings. New apartment building construction and existing apartments and apartment buildings shall meet RP-1 off street parking requirements. C-2 District dimension requirements as per section XII, L shall apply.
City of Charlottesville	D - Downtown Corridor	**Mixed-use** - Multifamily only as part of a mixed-use development
City of Alexandria	CD - Commercial Downtown	**By Right:** Single-family dwelling; Two-family dwelling; Townhouse dwelling; Multifamily dwelling
Town of South Hill	C-3 - Central Business	**Special Exception**: Dwelling in existing building in conjunction with a business where the business is the principal use
Town of Vinton	CB - Central Business	**By Right**: Dwelling units contained within the same building as nondwelling uses permitted in this district, provided that such dwelling units shall be located above the first floor of the building or to the rear of other permitted uses, and the amount of floor area devoted to dwelling units shall not exceed two times the floor area devoted to other permitted uses.

CITY OF EMPORIA

Memorandum

February 17, 2012

TO: Honorable Mayor and City Council

FROM: Steven B. Hall, Assistant City Manager SH

SUBJECT: Architectural Compatibility Review – 320 South Main Street

ITEM: 12-14

Mr. Reggie Owens and Greensville County seek architectural compatibility review approval for the "Phoenix Building" located at 320 South Main Street. This property is located in the DT - Downtown District and is identified as Tax Map Number 182-A-2-4. The County is proposing to construct a 50'4", three-segment awning at the front building line just above the entrance. The awning will extend 4' off the front of the building. Additionally, the existing balcony is proposed to be demolished.

This is a permitted use in the Downtown District; however, section 90-80(k) (1) requires that the Planning Commission review the proposal for architectural compatibility and forward its recommendation to City Council. Alterations to existing buildings fall under the review requirements.

Section 90-1 defines the term "alteration," as any change in the total floor area, use, adaptability or external appearance of an existing structure.

Recommendation

The Planning Commission offered a recommendation of approval to City Council at its February 14, 2012 Regular Meeting. I recommend you approve this request.

Attachments

Existing Appearance of 320 South Main Street
Awning Detail and Front Elevation
Zoning Compliance Application
City Code Section 90-80 (k) – "*Architectural Compatibility*"

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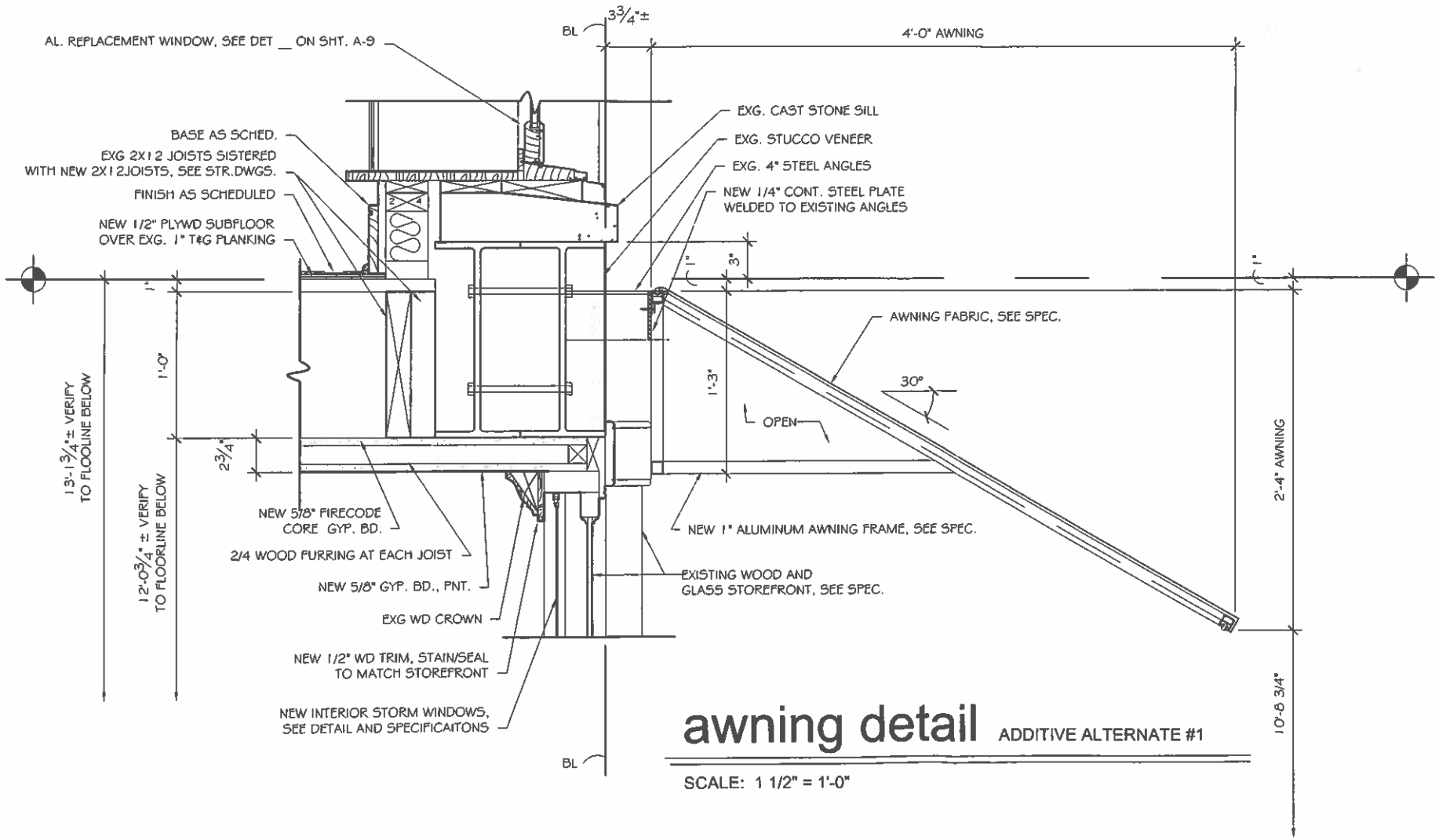
324
PHOENIX BUILDING

PL

BL/ PL

east elevation

SCALE: 1/4" = 1'-0"



awning detail

ADDITIVE ALTERNATE #1

SCALE: 1 1/2" = 1'-0"

AWNING SUBMITTAL


RELOCATE EXISTING SIGN TO CENTER OF BUILDING AS SHOWN
NEW ALUMINUM WINDOW UNITS SEE WINDOW DETAILS ON SHEET A-9
SECURE AND REPAIR EXG. STUCCO COMING AWAY FROM WALL
EXSITNG STUCCO VENEER, PATCH CRACKS AND PAINT, SEE SPECIFICATIONS
NEW FABRIC AND AL. AWNING, SEE DETAIL ON SHEET A-13
D
B
16'-2"+/- AWNING #1
18'-0" +/- AWNING #2
16'-2" +/- AWNING #3
2½"
2'-4" AWNING
10'-8¾"
REWORK EXG. WOOD AND

-Owens-

City of Emporia
Zoning Compliance
201 South Main Street
Emporia, VA 23847
(434) 634-6315(O) (434) 634-0003 (F)

Permit Number 11-417
Date 11-9-2011
Tax Map # 182-A-C-4
Zoning District D1

APPLICATION FOR A ZONING COMPLIANCE PERMIT

Zoning permits are granted on the basis of specific applications or plans, and shall authorize only the construction, arrangement or use set forth by such approved applications or plans. Any construction, arrangement or use not in compliance with that which is specifically authorized by approval of this application shall be considered a zoning violation.

If you have any questions regarding the zoning ordinance or processes, please contact the Zoning Administrator at 434-634-3332.

Application Type:

- [x] Zoning Compliance
- [ ] Zoning compliance for existing building
- [ ] Home occupation
- [ ] Plat Review
- [ ] Subdivision review
- [x] Site plan review
- [ ] Vacation of right of way
- [ ] Erosion and sediment control plan review

Description of Request: to Permission to continue use of the Phoenix Building as a Office Building in the Community Authority

Applicant/Agent Information :

Is the applicant: [x] Property Owner (If property owner skip to next section) [ ] Contract Purchaser [ ] Other: _____

Agent(s): John R Owens in County of Greensville
Phone # 434-348-4205
Address: 1781 Greensville County Circle
Emporia, VA 23847

Property Owner Information:

Property Owner (s): County of Greensville
Phone # (434) 348-4205
Address: 1781 Greensville County Circle
Emporia VA 23847

Property owners mailing address ***(If this is different from that listed in the Assessor's Office)***

_____

_____

Updated July 2011

Subject Parcel Information

Property Tax Parcel Number: _____

Property Information See attached

Street Address of Property 320 S. main st

Existing Use of Property vacant / office

Is the property located in a flood plain? ☐Yes ☑No If so, at what elevation? _____

Building Height(s) with Proposed Change 3 story

Number of Dwelling Units/Density Calculations 1

Number of Parking Spaces or Loading Berths 41

Site Plan, Plot Plan or Reports Required by Zoning Ordinance Attached? ☑Yes ☐No

Zoning District: ☐R-1 ☐R-2 ☐R-3 ☐C-1 ☐C-2 ☐I-1 ☐I-2 ☒DT ☐Other

List any deed restrictions, restrictive covenants, or other considerations involving the property. ***(if none, state "none")***

_____

This zoning application is accompanied by 2 copies of site plan/plot plan drawn to scale, showing the following:

- ☑ the actual dimensions of the parcel of land to be built upon;
- ☐ survey plat attached;
- ☑ the size and location of existing buildings on the lot;
- ☑ the size and location of proposed building(s) or alterations with required setbacks annotated;
- ☑ off-street parking to be provided;
- ☐ and such other information as may be deemed necessary by the zoning administrator:

Applicant(s) Remarks:

_____

_____

_____

Application Fee: An application fee per the City of Emporia fee schedule (**Sec.90-14 & Sec. 66-8**) of the Emporia City Code must be paid upon submission of this application. All fees due the City must be paid before any action is taken. The fees are non-refundable.

In making this application, the Applicant requests that the City of Emporia approve the location, modifications, or construction of the above proposed special use on the property described above.

Property Owner Signature	Date	Agent Signature	Date
			10/24/11

Required information:

In the space below, please provide a sketch with applicable setback information that relates to your request.

For Office Use by the City of Emporia Community Development& Planning

Zoning/Subdivision Code **(90-14 or 66-8): Fee Paid:** ☐ Copy of Receipt attached

Action Taken: use approved, ~~[illegible]~~ bring to PC 12/13/11 & Council 12/20/11 for new deck of balcony & awning

Zoning Administrator — Date: 11/9/11

Planning Commission — Date

City Council — Date

Permit Fees

ZONING COMPLIANCE PERMIT	**$25.00**
ZONING COMPLIANCE FOR EXISTING BUILDING	**$25.00**
HOME OCCUPATION	**$25.00**
PLAT APPROVAL	**$50.00**
SITE PLAN REVIEW	**$200 + 25/acre or portion thereof**
SUBDIVISION REVIEW – UNDER 5 LOTS (1-4)	**$25.00 each**
SUBDIVISION REVIEW – OVER 5 LOTS	**$100 + 40/lot**
VACATION OR RIGHT OF WAY, PLATS, EASEMENTS	**$50.00**
EROSION AND SEDIMENT CONTROL PLAN REVIEW	**Charged to developer - private review**

Sec. 90-80. DT downtown district.

(k) *Architectural compatibility.*

(1) All buildings or structures shall be erected or altered to blend with the general character of the DT downtown district. To facilitate this requirement, the zoning administrator shall submit all plans and specifications necessary to make such a reasonable determination, to the planning commission for review. The planning commission may seek input from surrounding property owners, tenants or other organizations as it may see fit and shall make recommendations regarding the architectural compatibility of the proposed development or alteration of existing buildings to city council. This review shall in no way require the use of specific materials.

(2) Signs and exterior paint colors in the DT downtown district shall be subject to review and approval by the zoning administrator.

(3) In order to ensure that buildings proposed for removal will not substantially impact or take away from the general character of the DT downtown district, the proposed demolition of any building or structure is subject to the same review and approval as outlined in subsection (k)(l) above.

(4) The City of Emporia shall be exempt from the review and approval procedure as outlined in subsection (k) (1) and (2) above provided any erection or alteration done by the city is consistent with the general character of the DT downtown district.

(Ord. No. 03-50, § 2, 11-18-03; Ord. No. 04-48, § 1, 12-7-04; Ord. No. 05-26, § 1, 6-21-05; Ord. No. 06-41, 3-6-07; Ord. No. 07-03, 9-18-07; Ord. No. 09-27, 6-2-09; Ord. No. 10-8, 1-19-10)

Secs. 90-81--90-105. Reserved.

CITY OF EMPORIA

Memorandum

February 17, 2012

TO: Honorable Mayor and City Council

FROM: Steven B. Hall, Assistant City Manager SH

SUBJECT: Chamber of Commerce Building – Civic Center Foundation Request

ITEM: 12-15

The City has received a request Ms. Mary Woodruff of the Emporia-Greensville Civic Center Foundation (CCF) requesting use of the Chamber of Commerce Building as the organization's new office. This request is a result of the pending closing of the South Main Street branch of Gateway Bank, where the CCF's current office is located.

It is my understanding Mr. Ken Ryals has viewed the building and confirmed there is available space. Ms. Woodruff's letter indicated, "I am familiar with the size of the offices and our needs would fit in any of the spaces." I spoke with Ms. Laverne Jolly, Chamber President and Ms. Gail Bass on February 14 and neither see an issue should this request be approved.

Recommendation

This item is for your consideration and direction.

Attachments

Correspondence from Ms. Mary Woodruff, February 6, 2012

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Visit Our Website at: www.ci.emporia.va.us

EMPORIA-GREENSVILLE CIVIC CENTER FOUNDATION
520 South Main Street • P.O Box 268 • Emporia, Virginia 23847

February 6, 2012

Mr. Steve Hall
Assistant City Manager
City of Emporia
P. O. Box 511
Emporia, VA 23847

Dear Mr. Hall:

The Emporia-Greensville Civic Center Foundation is fortunate to have been given office space in the Gateway Bank, South Main Street branch for the last seven years. This contribution has meant a lot to our continued existence and has kept our operational expenses to a minimum. Unfortunately for the Foundation, Gateway will close the South Main Street branch in early March, 2012.

The Foundation needs to find new office space and would like for you to consider allowing us to move into the City owned, Emporia-Greensville Chamber of Commerce Train Depot facility. I am familiar with the size of the offices and our needs would fit in any of the spaces. I am available to discuss our situation with you at your convenience.

Thank you for your consideration of our request.

Very truly yours,

Mary T. Woodruff
President

CITY OF EMPORIA

Memorandum

February 17, 2012

TO: Honorable Mayor and City Council

FROM: Steven B. Hall, Assistant City Manager SH

SUBJECT: Conditional Use Permit Review – 608 Brunswick Avenue

ITEM #: 12-16

At your March 15, 2011 Regular Meeting, Ms. Jacqueline Alamawi was granted a conditional use permit (CUP) to operate a "Licensed Family Day Home" at 608 Brunswick Avenue, also identified as tax map number 160-3-BK C-2.

Your initial approval of the permit including the following conditions:

- A progress review by City Council at six and 18 months, and
- Full compliance with the Building Code and securing all necessary permits prior to opening, and
- Full compliance with Department of Social Service and state requirements for a day care with six through 12 children.

To date the following review meetings have been held:

- September 20, 2011 – six month review, permit continued for 90 days
- December 20, 2011 – 90-day review, permit continued for 30 days
- January 17, 2011 – 30-day review, permit continued for 30 days

On Thursday, January 12, Mr. Bernard Prince obtained permit applications. An alteration and plumbing permit have since been secured by Mr. Prince. It is expected electrical and mechanical permits will also be secured in the immediate future.

Per progress reports from City Staff members Mike Allen and Randy Pearce, Mr. Prince is currently working on-site and progress is being made. Mr. Pearce's report from Wednesday, February 15 indicated Mr. Prince has taken the project to another level and had no current

concerns regarding funding or other issues with the owner. The report is attached for your review.

Recommendation

I recommend you approve the conditional use permit for a period of six months with a progress review at that time.

Attachments

Permits as of February 14, 2012
Randy Pearce Progress Update – February 15, 2012
Mike Allen Progress Update – February 1 and 14, 2012

Steve Hall

From: Darlene Cain <darlene.cain@ci.emporia.va.us>
Sent: Tuesday, February 14, 2012 10:04 AM
To: 'Steve Hall'
Subject: RE: Permits - 608 Brunswick

Permit Type	Contractor
Alteration	Bernard Prince
Plumbing	Bernard Prince

From: Steve Hall [mailto:Shall@ci.emporia.va.us]
Sent: Tuesday, February 14, 2012 9:03 AM
To: Darlene Cain
Subject: Permits - 608 Brunswick

Darlene,

Can you please send me a list of all the permits that have been pulled for this address and the contractor names? Thanks!

Steve

Steven Hall
Assistant City Manager
City of Emporia
201 South Main Street
Emporia, VA 23847
(434) 634-3332

Steve Hall

From: Randy Pearce <r.pearce@ci.emporia.va.us>
Sent: Wednesday, February 15, 2012 11:14 AM
To: 'Steve Hall'
Cc: 'Brian Thrower'
Subject: 608 Brunswick Ave. Project Status

I met with Bernard Prince this morning and visited the site for and inspection to see what progress is being made at this time. Mr. Prince has taken to project to higher level. They have completed stripped inside wall and ceiling surfaces and removed the multiple electrical service and has a service just for construction purposes at this time. He is still working with other sub-contractors on the project. He has met with Mr. Gund to discuss the drawings and plans on the renovations that will continue.

He is at the point now to begin the actual framing and reconstruction in accordance with the plans based on my visit and our discussion of the project. I have ask him to keep me posted and provided him the information I will need from the other sub-contractors to pull the other permits such as electrical, and mechanical. Mr. Prince made no mention of concerns regarding funding at this point, or any issues with the owner. He is planning to move forward immediately.

Randy Pearce

Steve Hall

From: Mike Allen <mike.allen@ci.emporia.va.us>
Sent: Tuesday, February 14, 2012 2:13 PM
To: 'Steve Hall'
Subject: RE: 608 Brunswick - Alamawi

I saw Bernard Prince there a couple days last week, other than that nothing new to add. I believe more windows have been installed.

Mike

From: Steve Hall [mailto:Shall@ci.emporia.va.us]
Sent: Tuesday, February 14, 2012 8:47 AM
To: Randy Pearce; Mike Allen
Subject: 608 Brunswick - Alamawi

Randy/Mike,

Please provide any information you can regarding this property and ongoing activity. Thanks!

Steve

Steven Hall
Assistant City Manager
City of Emporia
201 South Main Street
Emporia, VA 23847
(434) 634-3332

Steve Hall

From: Mike Allen <mike.allen@ci.emporia.va.us>
Sent: Wednesday, February 01, 2012 11:11 AM
To: 'Steve Hall'
Subject: RE: Alamawi - 608 Brunswick

Bernard Prince is currently working up there. Saw him today working. Large dumpster was being removed from property.

Mike

From: Steve Hall [mailto:Shall@ci.emporia.va.us]
Sent: Wednesday, February 01, 2012 10:58 AM
To: 'Darlene Cain'; Mike Allen
Subject: Alamawi - 608 Brunswick

Interesting. This was the one re: the Council Hearing, right?

Has there been any activity on-site?

From: Darlene Cain [mailto:darlene.cain@ci.emporia.va.us]
Sent: Wednesday, February 01, 2012 10:39 AM
To: 'Steve Hall'
Subject: Fw

FYI-

Steve the letter that was sent to Jacqueline Alamawi was returned to us, (unclaimed).

Darlene Cain, Secretary
Community Development & Planning Department
201 South Main Street
Emporia, Virginia 23847
434-634-6315
434-634-0003 Fax

CITY OF EMPORIA

Memorandum

February 17, 2012

TO: The Honorable Mayor and City Council

FROM: Brian S. Thrower, City Manager BST

SUBJECT: Greensville County School System – FY13 Budget Request Presentation

ITEM #: 12-17

Dr. Philip Worrell is in attendance to present the Greensville County School System proposed FY13 budget.

PO BOX 511, 201 SOUTH MAIN ST., EMPORIA, VA 23847 TELEPHONE: (434) 634 3332 FAX: (434) 634 0003
Visit Our Website at: www.ci.emporia.va.us

GREENSVILLE COUNTY PUBLIC SCHOOLS

School Administration Office
105 Ruffin Street
Emporia, Virginia 23847

Philip L. Worrell, Ph.D.
Division Superintendent

Telephone: (434) 634-3748
FAX: (434) 634-3495

To: Dave Whittington, Greensville County Administrator
Brian Thrower, Emporia City Manager

From: Philip L. Worrell, Superintendent

Re: School Board Motion on Paying Future Debt Service

Date: February 14, 2012

The school division has been using money in Contingency Reserve for the last several years to pay debt service for the Wyatt project. This money will be exhausted this year leading to a $250,000 increase from annual appropriations needed for next year. One way of reducing this increase is to place unspent local money identified in the annual audit in the Contingency Reserve. This will allow the County and City to appropriate the money to help with debt service each year.

Following is a resolution passed on February 13, 2012 by the Greensville County School Board requesting that the governing bodies take this action:

> The Greensville County School Board requests that the Greensville County Board of Supervisors and the Emporia City Council transfer any available unspent local school division appropriations identified in the previous year's audit to the category Contingency Reserves. These funds will be used to offset future increases in debt service or for other school division capital/maintenance projects as appropriated by the Board of Supervisors and City Council.

I will include this request in my budget presentation on February 21.

GREENSVILLE COUNTY PUBLIC SCHOOLS

School Administration Office
105 Ruffin Street
Emporia, Virginia 23847

Philip L. Worrell, Ph.D.
Division Superintendent

Telephone: (434) 634-3748
FAX: (434) 634-3495

To: Dave Whittington, Greensville County Administrator
Brian Thrower, Emporia City Manager

From: Philip L. Worrell, Superintendent

Re: School Board Adopted Budget from February 13, 2012

Date: February 14, 2012

Attached are several copies of the budget adopted by the School Board on February 13, 2012. A summary in the front of the budget describes changes for FY 2012-2013.

I have us scheduled to meet with the Greensville County Board of Supervisors on Tuesday February 21, 2012 at 6:00 pm and with Emporia City Council on Tuesday, February 21, 2012 at 7:30 pm. If possible, we would like to know local appropriations no later than the third week in March. Depending on how much money we receive, we may have to make significant cuts in staff. By law, we have to notify teachers by April 15 and our last meeting prior to this date is March 26, 2012.

Greensville County Public Schools

2012 - 2013

Budget

Adopted

February 13, 2012

Greensville County Public Schools

2012 - 2013

Budget

Adopted

February 13, 2012

Greensville County Public Schools Adopted Budget for 2012-2013
Adopted February 13, 2012

Following you will find the budget adopted by the Greensville County School Board for the 2012-2013 school year. The total budget is increasing by approximately $930,000 due mainly to an increase in VRS, Group Life, and RHIC. Other increases are for restoring tutoring to all schools, health insurance (5%), diesel fuel for buses, and bus repairs.

The budget does not allow for any step or cost of living increase for school division employees for the fourth year in a row. Savings from the current budget include $125,000 in salary factored into the FY 2010-2011 Budget and also cover restoring the second assistant principal at Greensville Elementary to full time. The School Board does hope to provide staff with bonuses at the end of FY 2011-2012 primarily from remaining Jobs Bill funds.

State funds are projected to increase by $463,000, which covers approximately 55% of the increased cost for VRS, Group Life, and RHIC. In addition to restoring the $372,000 in local funds cut from the current budget, the School Board is requesting an increase of $331,499 in local funds to match the projected increase in required local effort. The School Board has identified an additional $100,000 in revenue through filing for Medicaid reimbursements for services provided to students.

Greensville County Schools have made significant gains in student achievement over the last several years. Even with the tremendous cuts to school division funds, disadvantaged students in Greensville County Schools continue to excel with 72% of test scores exceeding the state average. Unfortunately, while disadvantaged scores still exceeded the state average last year, we experienced an actual decrease in 18 of the 32 tests. Additional decreases in student achievement can be expected if local funds are not restored to the school division.

Greensville County Public Schools

Proposed 2012 - 2013 Budget

Recapitulation

Receipts

State Funds	16,564,741
Federal Funds	4,054,359
City-County Funds	7,327,663
Other Funds	830,856
Loans/Escrow	237,929
Total Receipts	29,015,548

Expenditures

Instruction	19,372,908
Administration & Health	1,131,696
Pupil Transportation	1,738,077
Operation & Maintenance	2,407,260
School Food Service	1,401,887
Facilities	
Debt Service	2,052,999
Technology	910,721
	29,015,548

Greensville County Public Schools

Proposed 2012 - 2013 Budget

Receipts

	Budgeted 2010-11	Actual 2010-11	Budgeted 2011-12	Proposed 2012-13	Difference	%
State Funds	16,109,725	15,405,140	16,101,278	16,564,741	463,463	2.878%
Federal Funds	6,204,152	4,826,345	4,402,253	4,054,359	-347,894	-7.903%
City-County Funds						
Operations	5,248,020	5,089,946	4,831,009	5,512,593	681,584	14.109%
Facilities/ Debt Service	3,619,904	1,756,392	1,801,392	1,815,070	13,678	0.759%
Total	8,867,924	6,846,338	6,632,401	7,327,663	695,262	10.483%
Other Funds	490,500	810,648	730,856	830,856	100,000	13.683%
Loans/Escrow (Fund 92)	2,015,024	569,123	229,682	237,929	8,247	
Total Receipts	33,687,325	28,457,594	28,096,469	29,015,548	919,078	3.271%

Greensville County Public Schools

Proposed 2012 - 2013 Budget

Expenditures

	Budgeted 2010-11	Actual 2010-11	Budgeted 2011-12	Proposed 2012-13	Difference	%
		Instruction				
Instructional Personnel						
Teachers	9,242,966	9,146,897	8,988,342	8,865,842	-122,500	
Librarians	185,249	190,768	192,449	192,449		
Guidance Counselors	281,496	251,865	271,196	271,196		
Aides	635,497	540,027	564,387	564,387		
Substitutes	222,800	233,071	219,800	219,800		
Supplements	619,342	546,281	575,656	575,656		
Support Personnel						
Supervisors	466,281	344,297	463,062	463,062		
Principals	282,916	306,504	307,216	307,216		
Assistant Principals	295,627	294,920	279,627	298,627	19,000	6.79%
Clerical	507,913	417,340	460,881	460,881		
Fringe Benefits						
FICA	979,748	896,083	947,605	939,634	-7,970	-0.84%
VRS	1,045,931	1,002,114	1,285,212	1,873,733	588,521	45.79%
Health Insurance	1,788,901	1,549,767	1,774,977	1,825,323	50,346	2.84%
Group Life	75,311	30,253	32,129	134,909	102,780	319.90%
Worker's Comp.	67,642	67,696	67,642	67,642		
RHIC	43,928	64,825	68,114	125,540	57,426	84.31%
Other Benefits	37,768	9,955	29,768	29,768		
Other Expenditures						
Purchased Services	1,065,969	858,737	1,112,915	1,112,915		
Leases/Travel/Misc.	149,529	207,232	152,029	190,029	38,000	25.00%
Books & Supplies	887,815	930,895	757,795	751,321	-6,474	-0.85%
Payment - Joint Operations	121,700	237,518	51,700	51,700		
Equipment	51,277	36,473	51,277	51,277		
Total Instruction	19,055,606	18,163,518	18,653,779	19,372,908	719,129	3.86%

Greensville County Public Schools

Proposed 2012 - 2013 Budget

Expenditures

	Budgeted 2010-11	Actual 2010-11	Budgeted 2011-12	Proposed 2012-13	Difference	%
	Administration & Health Services					
Personnel						
Board Members	11,200	10,950	11,200	28,200	17,000	151.79%
Administrators	300,698	303,841	319,028	319,028		
Nurses & Psychologist	195,203	169,374	195,203	195,203		
Clerical	189,105	204,520	187,897	187,897		
Fringe Benefits						
FICA	53,607	50,041	54,925	56,235	1,310	2.39%
VRS	61,309	62,527	79,691	117,255	37,564	47.14%
Health Insurance	91,939	87,533	72,782	74,356	1,574	2.16%
Group Life	4,414	1,991	1,992	8,442	6,450	323.81%
Worker's Comp.	3,523		3,523	3,523		
RHIC	2,575	4,176	4,223	7,856	3,633	86.03%
Other Expenditures						
Purchased Services	78,500	93,781	78,500	78,500		
Leases	8,000	5,930	8,000	8,000		
Travel	14,700	7,313	14,700	14,700		
Memberships	10,000	13,266	10,000	10,000		
Materials & Supplies	22,500	12,077	22,500	22,500		
Equipment						
Total Administration	1,047,273	1,027,320	1,064,164	1,131,696	67,532	6.35%

Greensville County Public Schools

Proposed 2012 - 2013 Budget

Expenditures

	Budgeted 2010-11	Actual 2010-11	Budgeted 2011-12	Proposed 2012-13	Difference	%
		Pupil Transportation				
Personnel						
Supervisors	104,757	94,026	94,257	94,257		
Clerical	16,230	13,498	13,530	13,530		
Trades	84,041	69,961	91,841	91,841		
Operators	640,228	642,611	640,228	590,228	-50,000	-7.81%
Fringe Benefits						
FICA	65,084	59,332	64,669	60,819	-3,850	-5.95%
VRS	92,416	62,614	93,501	108,001	14,500	15.51%
Health Insurance	208,015	212,566	211,135	215,702	4,567	2.16%
Group Life	6,654	1,575	2,338	7,776	5,438	232.60%
Worker's Comp.	20,327		20,327	20,327		
RHIC	271	645	416	773	357	85.86%
Other Expenditures						
Purchased Services	25,000	39,968	25,000	37,023	12,023	48.09%
Leases		7,200				
Travel	3,300	966	3,300	3,300		
Insurance	57,500	18,594	57,500	57,500		
Fuel	236,500	292,401	286,500	336,500	50,000	17.45%
Supplies & Parts	95,000	110,394	95,000	95,000		
Miscellaneous	5,500	67	5,500	5,500		
Vehicles	45,434	279,897				#DIV/0!
Total Transportation	1,706,258	1,906,315	1,705,042	1,738,077	33,035	1.94%

Greensville County Public Schools

Proposed 2012 - 2013 Budget

Expenditures

	Budgeted 2010-11	Actual 2010-11	Budgeted 2011-12	Proposed 2012-13	Difference	%
		Operations & Maintenance				
Personnel						
Supervisors	54,073	52,898	54,073	54,073		
Trades	115,954	116,903	115,954	115,954		
Service	412,606	401,858	92,761	92,761		
Fringe Benefits						
FICA	44,862	41,924	20,235	20,235	0	0.00%
VRS	71,175	51,777	32,331	40,859	8,528	26.38%
Health Insurance	123,790	128,270	62,458	63,809	1,351	2.16%
Group Life	5,124	1,277	808	2,942	2,134	264.09%
Unemployment Ins.	201,904	45,177	51,904	51,904		
Worker's Comp.	11,116		11,116	11,116		
RHIC	203	317	325	605	280	
Other Expenditures						
Purchased Services	408,000	453,731	806,000	806,000		
Utilities	924,350	894,602	879,350	879,350		
Communications	92,500	57,727	92,500	92,500		
Insurance	58,152	66,648	58,152	58,152		
Leases	10,000		10,000	10,000		
Travel	500	15	500	500		
Miscellaneous	500		500	500		
Materials & Supplies	175,000	129,485	95,000	95,000		
Equipment	11,000		11,000	11,000		
Total Maintenance	2,720,809	2,442,609	2,394,967	2,407,260	12,293	0.51%

Greensville County Public Schools

Proposed 2012 - 2013 Budget

Expenditures

	Budgeted 2010-11	Actual 2010-11	Budgeted 2011-12	Proposed 2012-13	Difference	%
		Food Service				
Personnel						
Supervisors	63,740	61,494	63,740	63,740		
Clerical	17,982	14,198	17,982	17,982		
Service	287,388	280,705	287,388	287,388		
Fringe Benefits						
FICA	28,421	26,062	28,422	28,421	-1	0.00%
VRS	46,323	29,020	46,323	56,289	9,966	21.51%
Health Insurance	86,431	86,436	87,727	89,625	1,898	2.16%
Group Life	3,335	746	1,158	4,053	2,895	249.99%
Worker's Comp.	1,656		1,656	1,656		
RHIC	1,946	450	2,455	3,771	1,316	53.62%
Other Expenditures						
Purchased Services	14,000	18,490	14,000	14,000		
Postage	400		400	400		
Communications	3,600	3,519	3,600	3,600		
Leases						
Travel	100		100	100		
Miscellaneous	2,500	699	2,500	2,500		
Materials & Supplies	788,950	602,812	808,362	808,362		
Equipment	20,000	37,372	20,000	20,000		
Total Food Service	1,366,772	1,162,003	1,385,813	1,401,887	16,074	1.16%

Greensville County Public Schools

Proposed 2012 - 2013 Budget

Expenditures

	Budgeted 2010-11	Actual 2010-11	Budgeted 2011-12	Proposed 2012-13	Difference	%
	Facilities - Funds 02 and 92					
Personnel						
Purchased Services	1,600,000	1,597,515				
Capital Outlay						
Total Facilities	1,600,000	1,597,515				

Greensville County Public Schools

Proposed 2012 - 2013 Budget

Expenditures

	Budgeted 2010-11	Actual 2010-11	Budgeted 2011-12	Proposed 2012-13	Difference	%
		Debt Service				
Personnel						
Redemption of Principal	1,276,422	1,316,422	1,340,468	1,375,562	35,094	
Interest	735,982	772,145	723,462	669,937	-53,525	-7.40%
Miscellaneous Charges	7,500	1,500	7,500	7,500		
Total Debt Service	2,019,904	2,090,067	2,071,430	2,052,999	-18,431	-0.89%

Greensville County Public Schools

Proposed 2012 - 2013 Budget

Expenditures

	Budgeted 2010-11	Actual 2010-11	Budgeted 2011-12	Proposed 2012-13	Difference	%
		Technology				
Personnel						
Support Staff	204,126	209,037	214,126	214,126		
Fringe Benefits						
FICA	15,717	14,425	16,488	16,488	0	0.00%
VRS	18,269	18,380	24,304	35,759	11,455	47.13%
Health Insurance	44,404	45,322	45,070	46,045	. 975	2.16%
Group Life	1,316	567	608	2,575	1,967	323.46%
Worker's Comp.						
RHIC	768	1,215	1,288	2,396	1,108	86.01%
Other Benefits						
Other Expenditures						
Purchased Services	30,000	39,941	30,000	30,000		
Telecommunications	37,300	26,567	37,300	37,300		
Supplies	172,033	423,914	172,033	172,033		
Equipment	354,000	35,249	354,000	354,000		
Total Instruction	877,933	814,617	895,217	910,721	15,504	

Greensville County Public Schools

Proposed 2012 - 2013 Budget

Debt Service

Year Ending	QSCB		Literary Funds				VPSA Totals		Debt Service Total		Total Yearly Debt Service
			Series 1992		Series 2009						
	P	I	P	I	P	I	P	I	P	I	
2013	45,000	40,356	100,000	3,000	375,000	127,500	755,562	235,830	1,375,562	669,937	2,045,499
2014	45,000	40,356			375,000	120,000	763,166	195,091	1,460,166	614,488	2,074,654
2015	45,000	40,356			375,000	112,500	771,312	153,954	1,480,312	554,190	2,034,502
2016	45,000	40,356			375,000	105,000	779,893	112,310	1,500,893	492,879	1,993,772
2017	45,000	40,356			375,000	97,500	788,971	70,097	1,522,971	430,494	1,953,465
2018	45,000	40,356			375,000	90,000	798,575	27,359	1,545,575	367,036	1,912,611
2019	45,000	40,356			375,000	82,500	115,000	2,933	876,000	321,344	1,197,344
2020	45,000	40,356			375,000	75,000			775,000	296,554	1,071,554
2021	45,000	40,356			375,000	67,500			790,000	274,109	1,064,109
2022	45,000	40,356			375,000	60,000			805,000	251,032	1,056,032
2023	45,000	40,356			375,000	52,500			822,000	227,323	1,049,323
2024	45,000	40,356			375,000	45,000			839,000	202,899	1,041,899
2025	45,000	40,356			375,000	37,500			856,000	177,759	1,033,759
2026	45,000	40,356			375,000	30,000			875,000	151,904	1,026,904
2027	45,000	40,356			375,000	22,500			894,000	125,248	1,019,248
2028					375,000	15,000			869,000	57,437	926,437
2029					375,000	7,500			889,000	29,139	918,139
Total	675,000	605,340	100,000	3,000	6,375,000	1,147,500	4,772,479	797,574	18,175,479	5,243,772	23,419,251

Year Ending	Suntrust				Virginia Public Authority Bonds					
	Series 2007B				Series A 1997		Series I 1997		Series A 1998	
	P	I			P	I	P	I	P	I
2013	100,000	263,251			375,000	115,500	265,562	82,423	115,000	37,907
2014	277,000	259,041			375,000	94,500	273,166	68,549	115,000	32,042
2015	289,000	247,380			375,000	73,500	281,312	54,133	115,000	26,321
2016	301,000	235,213			375,000	52,500	289,893	39,282	115,000	20,528
2017	314,000	222,541			375,000	31,500	298,971	23,934	115,000	14,663
2018	327,000	209,321			375,000	10,500	308,575	8,062	115,000	8,797
2019	341,000	195,555							115,000	2,933
2020	355,000	181,198								
2021	370,000	166,253								
2022	385,000	150,676								
2023	402,000	134,467								
2024	419,000	117,543								
2025	436,000	99,903								
2026	455,000	81,548								
2027	474,000	62,392								
2028	494,000	42,437								
2029	514,000	21,639								
Total	6,253,000	2,690,358	0	0	2,250,000	378,000	1,717,479	276,383	805,000	143,191

CITY OF EMPORIA

Memorandum

February 17, 2012

TO: The Honorable Mayor and City Council

FROM: Brian S. Thrower, City Manager BST

SUBJECT: Board of Equalization Nominations

ITEM #: 12-18

Judge W. Allan Sharrett has requested Council reconsider its nominations to the Board of Equalization, per his attached letter.

This request is for your consideration.

Attachment

Letter from Judge W. Allan Sharrett

PO BOX 511, 201 SOUTH MAIN ST., EMPORIA, VA 23847 TELEPHONE: (434) 634 3332 FAX: (434) 634 0003
Visit Our Website at: www.ci.emporia.va.us

SIXTH JUDICIAL CIRCUIT

W. ALLAN SHARRETT, JUDGE
GREENSVILLE COUNTY COURTHOUSE
P.O. BOX 631
EMPORIA, VIRGINIA 23847
(434) 348-4222 PHONE
(434) 348-2613 FAX

COMMONWEALTH OF VIRGINIA

CIRCUIT COURT OF CITY OF HOPEWELL
CIRCUIT COURT OF BRUNSWICK COUNTY
CIRCUIT COURT OF GREENSVILLE COUNTY/CITY OF EMPORIA
CIRCUIT COURT OF PRINCE GEORGE COUNTY
CIRCUIT COURT OF SURRY COUNTY
CIRCUIT COURT OF SUSSEX COUNTY

January 30, 2012

Tessie S. Wilkins, City Clerk
City of Emporia
Post Office Box 511
Emporia, VA 23847

Re: Board of Equalization

Dear Ms. Wilkins:

This will acknowledge receipt of and thank you for your letter of January 4, 2012, regarding appointments to the Emporia Board of Equalization.

Prior to acting upon City Council's recommendations, the Court wants to be certain that the appointments conform to the requirements of Virginia Code Section 58.1-3374. Accordingly, please certify that those nominated are 1) residents of the city, and 2) freeholders (or that at least two of them are); that at least one is a real estate professional (I believe Ms. Brockwell is); and that the appointments are "broadly representative of the community."

Should you have any questions, please do not hesitate to contact my office.

Yours truly,

W. Allan Sharrett

WAS/dcd

CITY OF EMPORIA

MEMORANDUM

February 17, 2012

TO: The Honorable Mayor and City Council

FROM: Brian S. Thrower, City Manager

SUBJECT: Emporia Redevelopment & Housing Authority – Term Expiration (Marva J. Dunn)

ITEM: 12-19

On March 1, 2012 Ms. Marva J. Dunn's four (4) year term on the City of Emporia's Redevelopment & Housing Authority Board will expire. Mr. Dunn has indicated that she does wish to be considered for reappointment.

Recommendation:

This information is provided to City Council for consideration.

Attachment:

No attachment

BST/tsw

PO BOX 511, 201 SOUTH MAIN ST., EMPORIA, VA 23847 TELEPHONE: (434) 634 3332 FAX: (434) 634 0003
Visit Our Website at: www.ci.emporia.va.us

CITY OF EMPORIA

Memorandum

February 17, 2012

TO: Honorable Mayor and City Council Members

FROM: Brian S. Thrower, City Manager

SUBJECT: Industrial Development Authority – Term Expirations

ITEM: 12-20

The following individuals are currently serving 4-year terms on the City's Industrial Development Authority board that will expire on February 28, 2012:

1. **Ruth W. Tillar**
2. **Roland E. Weaver**
3. **David Bland**

All have indicated that they do wish to be considered for reappointment.

Recommendation

This information is provided for your consideration.

Attachments

City's current Industrial Development Authority Board roster

BST/tsw

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INDUSTRIAL DEVELOPMENT AUTHORITY

Term of Office: 4 Years

William S. Newsome 503 Jefferson Street Emporia, Virginia 23847 (H) 434/634-3641 (W) 434/634-5141		02/28/2014
J. Reid Wrenn 426 Laurel Street Emporia, Virginia 23847 (H) 434/634-3186		02/28/2015
Vincent Lowery 622 Clay Street Emporia, Virginia 23847 (H) 434/634-9956		02/28/2013
Gloria Robinson 801 Peachtree Street Emporia, Virginia 23847 (H) 434/348-7367		02/28/2013
Ruth W. Tillar 703 Peachtree Street Emporia, Virginia 23847 (H) 434/634-2677	Secretary	02/28/2012
Roland E. Weaver 613 Peachtree Street Emporia, Virginia 23847 (H) 434/634-4078		02/28/2012
David Bland 510 Peachtree Street Emporia, Virginia 23847 (H) 434/634-9744		02/28/2012
C. Butler Barrett 522 Peachtree Street Emporia, Virginia 23847 (H) 434/634-5038 (W) 434/634-2167	Attorney	