

CITY OF EMPORIA

AGENDA
EMPORIA CITY COUNCIL
Regular Meeting
TUESDAY, February 4, 2014 - 6:30 P.M.

OPENING PRAYER

ROLL CALL

APPROVAL OF MINUTES

January 21, 2014 ~ Public Hearing and Regular Minutes

APPROVAL OF AGENDA

NEW BUSINESS

- 14-05. Black History Month - Proclamation
- 14-06. MAMaC Regional Industrial Facility Authority Funding Request
- 14-07. Industrial Development Authority - Request for Appointments
- 14-08. OAG Grant - Appropriation Ordinance

PUBLIC COMMENT

CLOSED SESSION

Closed Meeting pursuant to Virginia Code § 2.2 3711(A) (5) Discussion concerning a prospective business or industry where no previous announcement has been made and (A) (7) Legal matter requiring the advice of counsel pertaining to Social Services Funding

PUBLIC HEARING

1. Conditional Use Permit Request – Lowe’s Home Centers, Inc.

Emporia’s City Council held a Public Hearing on Tuesday, January 21, 2014, at 6:30 p.m. in the Council Chambers of the Municipal Building, located at 201 South Main Street, Emporia, Virginia. Mayor Mary L. Person presided over the session.

The following City Council members were present:

Councilman F. Woodrow Harris
Councilman James E. Ewing, III
Councilwoman Carolyn S. Carey
Councilwoman Doris T. White
Councilwoman L. Dale Temple
Councilwoman Carol Mercer

Others present:

Mary L. Person, Mayor
C. Butler Barrett, City Attorney
Dr. Edwin C. Daley, Projects Administrator
Tessie S. Wilkins, City Clerk
W. S. Harris, Jr., Treasurer
Joyce E. Prince, Commissioner of the Revenue
Don Wyatt, Chief of Police

Absent:

Councilwoman Deborah D. Lynch
Brian S. Thrower, City Manager

1. Conditional Use Permit Request – Lowe’s Home Centers, Inc.

Mr. Daley reported that Lowe’s Home Centers, Inc. had applied for a Conditional Use Permit to use its existing building located at 113 E. Cloverleaf Drive as a “temporary satellite storage facility” for its Regional Distribution Center in Roanoke Rapid, NC. He stated that according to the applicant, “only the interior and the enclosed fenced area are being proposed to be used with there being no outside storage. He also stated that there would be an average of approximately thirty trucks per day after the initial two-week start-up period is completed. He further stated that the semi-trailers would be contained to the loading dock area and would not be parked on the site for extended periods of time. He stated that it was estimated that the facility would have approximately ten employees, and their personal vehicles would be parked in the front parking area.”

Mr. Daley stated that this property was zoned C-2 Commercial District and is identified as City Tax Map Number 120-A-0-L Sec. 90-77 (b) of the City’s Zoning Code allows “Warehouses and distribution centers, with a conditional use permit” as permitted use in the C-2 Zoning District.

Mayor Person asked if there was anyone present who wished to speak regarding this matter.

With there being no comments to come before City Council, Mayor Person declared the public hearing closed.

Mary L. Person, Mayor

Tessie S. Wilkins, City Clerk

**MINUTES
EMPORIA CITY COUNCIL
CITY OF EMPORIA MUNICIPAL BUILDING
January 21, 2014**

Note to Reader: Although the printed agenda document for this City Council meeting is not part of these minutes, the agenda document provides background information on the items discussed by City Council during the meeting. A copy of the agenda document for this meeting may be obtained by contacting the Office of the City Clerk.

Emporia City Council held a regular meeting on Tuesday, January 21, 2014 at 6:30 p.m. in the Council Chambers of the Municipal Building, located at 201 South Main Street, Emporia, Virginia. Mayor Mary L. Person presided over the meeting with Carolyn Carey, Council Member offering the invocation.

ROLL CALL

The following City Council members were present:

Councilman F. Woodrow Harris
Councilman James E. Ewing, III
Councilwoman Carolyn S. Carey
Councilwoman Doris T. White
Councilwoman L. Dale Temple
Councilwoman Carol Mercer

Others present:

Mary L. Person, Mayor
C. Butler Barrett, City Attorney
Dr. Edwin C. Daley, Projects Administrator
Tessie S. Wilkins, City Clerk
W. S. Harris, Jr., Treasurer
Joyce E. Prince, Commissioner of the Revenue
Don Wyatt, Chief of Police

Absent:

Councilwoman Deborah D. Lynch
Brian S. Thrower, City Manager

MINUTES APPROVAL

Councilwoman Temple moved to approve the minutes from the Tuesday, December 17, 2013, City Council Regular meeting and Public Hearing minutes as presented, seconded by Councilwoman Carey, which passed as follows:

Councilman F. Woodrow Harris	aye
Councilman James E. Ewing	aye
Councilwoman Carolyn S. Carey	aye
Councilwoman Doris T. White	aye

Councilwoman Carol Mercer aye
Councilwoman L. Dale Temple aye

APPROVAL OF BILLS

A listing of the January 21, 2014 bills was presented to City Council members.

General Fund	\$	958,850.87
Utility Fund	\$	136,888.15

Councilwoman Temple moved to approve the January 21, 2014 bills as presented, seconded by Councilwoman Carey, which passed as follows:

Councilman F. Woodrow Harris aye
Councilman James E. Ewing aye
Councilwoman Doris T. White aye
Councilwoman Carol Mercer aye
Councilwoman Carolyn S. Carey aye
Councilwoman L. Dale Temple aye

FINANCIAL AND TAX REPORTS

Honorable W. S. Harris, Jr., City Treasurer provided his report to City Council members. There were no questions regarding his report.

COMMISSIONER OF THE REVENUE REPORT

Honorable Joyce E. Prince, Commissioner of the Revenue provided her report to City Council members. There were no questions regarding her report.

PERMIT AND INSPECTION REPORT

Randy C. Pearce, Building/Fire Official provided his report to City Council members. There were no questions concerning his report.

POLICE REPORT

Don Wyatt, Chief of Police provided his report to City Council members. There were no questions concerning his report.

CITY SHERIFF REPORT

Sam C. Brown, Sheriff provided his report to City Council members. There were no questions concerning his report.

CITY ATTORNEY REPORT

C. Butler Barrett, City Attorney had no matters to report to City Council members.

AGENDA APPROVAL

Councilwoman Temple moved to approve the agenda as presented, seconded by Councilwoman Mercer, which passed as follows:

Councilman F. Woodrow Harris	aye
Councilman James E. Ewing	aye
Councilwoman Carolyn S. Carey	aye
Councilwoman Doris T. White	aye
Councilwoman Carol Mercer	aye
Councilwoman L. Dale Temple	aye

NEW BUSINESS

14-01. Conditional Use Permit Request – Lowe’s Home Centers, Inc.

Mr. Daley stated that this property was zoned C-2 Commercial District and is identified as City Tax Map Number 120-A-0-L. Sec. 90-77 (b) of the City’s Zoning Code allows “Warehouses and distribution centers, with a conditional use permit” as a permitted use in the C-2 Zoning District.

He recommended that Council approve this request given the fact that the proposed use will not burden City services, will not require new infrastructure improvements, will not negatively impact adjacent property owners, nor generate a volume of truck traffic that is incompatible with the surrounding land uses and zoning classifications. He reported that the Planning Commission unanimously recommended approval of this request at its January 14, 2014 meeting.

Councilman Harris made a motion to approve the Conditional Use Permit Request for Lowe’s Home Center, Inc., seconded by Councilwoman Temple, which passed as follows:

Councilman F. Woodrow Harris	aye
Councilman James E. Ewing	aye
Councilwoman Doris T. White	aye
Councilwoman Carolyn Carey	aye
Councilwoman Carol Mercer	aye
Councilwoman L. Dale Temple	aye

14-02. City of Emporia Fire Program Funds – Appropriation Ordinance

Mr. Daley reported that the City of Emporia has received \$18,000.00 from the Virginia Department of Fire Programs. He stated that in order for the Emporia Volunteer Fire Department to utilize these grant funds, Council would need to appropriate the sum of \$18,000.00 into the FY14 operating budget.

Councilman Ewing made a motion to approve **Ordinance No. 14-01** to appropriate the sum of \$18,000.00 in Grant Funds from the Virginia Department of Fire Programs, seconded by Councilwoman Carey, which passed as follows:

Councilman F. Woodrow Harris	aye
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Councilman James E. Ewing	aye
Councilwoman Carolyn S. Carey	aye
Councilwoman Doris T. White	aye
Councilwoman Carol Mercer	aye
Councilwoman L. Dale Temple	aye

14-03. Greenville County Fire Program Funds – Appropriation Ordinance

Mr. Daley reported that the City had received \$31,220.50 from Greenville County to be used for Emporia Volunteer Fire Department operations. He stated that the FY13 and FY14 funding was provided to Greenville County from the Virginia Department of Fire Programs. He also stated that in order for the Emporia Volunteer Fire Department to utilize those grant funds, Council would need to appropriate the sum of \$31,220.50 into the FY14 operating budget.

Councilwoman Temple made a motion to approve **Ordinance No. 14-02** to appropriate the sum of \$31,220.50 in Grant Funds from the Virginia Department of Fire Programs which was received from the County of Greenville for Fire Programs, seconded by Councilwoman Temple, which passed as follows:

Councilman F. Woodrow Harris	aye
Councilman James E. Ewing	aye
Councilwoman Carolyn S. Carey	aye
Councilwoman Doris T. White	aye
Councilwoman Carol Mercer	aye
Councilwoman L. Dale Temple	aye

14-04. Through Truck Traffic – Options for Review

Mr. Daley stated that Council Member Harris initially requested that this issue be included on the December 3, 2013 meeting agenda for discussion. He also stated that at Council meeting held on December 17, 2013, Council directed administration to explore options regarding this issue. He further stated that those options were as follows:

Option 1 – Maintain the status quo and continue to enforce the existing ordinance as written. Many other cities have similar ordinances prohibiting through truck traffic or restricting truck traffic to certain streets.

Option 2 – Allow through truck traffic on City streets. No permit or fees required.

Option 3 – Allow through truck traffic on City streets. Require through trucks (trucking companies) to obtain permits from the City prior to use of City streets. Permits to be issued and fees paid on an individual (per through truck trip) basis.

Option 4 – Allow through truck traffic on City streets. Require through trucks (trucking companies) to obtain a monthly or annual permit from the City prior to use of City streets. Permit fees to be based on the number of anticipated, monthly or annual through truck trips. Reconcile anticipated versus the actual number of trips at the end of the month or year. Reimbursement or additional payment required.

Option 5 – Allow through truck traffic on City streets. No requirement of through trucks (trucking companies) obtaining a permit from the City prior to use of City streets. Require through trucks to pay a monthly or annual fee based on the actual number of through truck trips made the previous month or year.

Option 6 – Allow through truck traffic on City streets. Require through trucks (trucking companies) to obtain a monthly or annual permit from the City prior to use of City streets. Permit fee to be based on the number of trucks that will be traveling on City street that month or year.

Mr. Daley reported that the Administration recommended Option 1 for several reasons, including:

1. Maintaining the existing City Code prohibiting through truck traffic serves to reduce unnecessary traffic congestion and damage to City streets. Allowing additional truck traffic will increase the potential for traffic accidents and need for additional street maintenance funding. Moreover, emergency vehicle response may also be hampered due to increased traffic congestion caused by tractor trailers.
2. Trucks are already allowed to utilize I-95 and US 58 within the prescribed weigh limits. The trucking companies requesting this allowance are seeking to maximize profit by carrying extra weight at the expense of the City, i.e. traffic congestion and street damage.
3. There is very little economic interest to the City in allowing through truck traffic given the fact that the trucks are not directly engaged in commerce with other businesses and industries, i.e. picking up and delivering loads.
4. Designing, implementing, and enforcing any of the aforementioned permitting and fee based systems will be very difficult and time consuming.

Mr. Daley stated that if Council agreed with the Administration status quo (Option 1) no action is needed. He also stated that if Council wished to pursue Options 2 through 6 or another option not listed, he requested that Council specify such formal action, authorize a public hearing on the matter, and provide input on permit fee charges.

Councilman Harris proposed a seventh option to amend Section 74-13 of the code to add an item (D) which will state exempted from this ordinance are loaded log or chip trucks traveling on Main Street in the City through December 31, 2015.

Councilman Harris made a motion to authorize a public hearing to amend Section 74-13 of the City Code to add item (D) which will state exempted from this ordinance are loaded log or chip trucks traveling on Main Street in the City through December 31, 2015, seconded by Councilwoman Carey, which passed as follows:

Councilman F. Woodrow Harris	aye
Councilman James E. Ewing	aye
Councilwoman Carolyn S. Carey	aye
Councilwoman Doris T. White	aye
Councilwoman Carol Mercer	aye
Councilwoman L. Dale Temple	aye

PUBLIC COMMENT

Mayor Person asked if anyone wished to bring a matter before City Council members adhering to the three minute time limitation.

Mr. C. K. Greene, 4356 Planters Rd, addressed Council stating that the through truck traffic ordinance was a great concern to him because it effected his chipping and logging business.

With there being no comments to come before City Council, Mayor Person closed the public comment portion of the meeting.

*****CLOSED SESSION*****

Councilwoman Temple moved that Closed Session be entered for the purpose of discussing Virginia Code Sections § 2.2 3711 (A) (5) Discussion concerning a prospective business or industry where no previous announcement has been made and (A) (7) Legal matter requiring the advice of counsel pertaining to Social Services funding, seconded by Councilwoman Carey, which passed as follows:

Councilman F. Woodrow Harris	aye
Councilman James E. Ewing	aye
Councilwoman Carolyn S. Carey	aye
Councilwoman Doris T. White	aye
Councilwoman Carol Mercer	aye
Councilwoman L. Dale Temple	aye

*****Regular Session*****

Councilwoman White moved that the meeting be returned to Regular Session. Councilwoman Temple seconded the motion, which passed as follows:

Councilman F. Woodrow Harris	aye
Councilman James E. Ewing	aye
Councilwoman Carolyn S. Carey	aye
Councilwoman Doris T. White	aye
Councilwoman Carol Mercer	aye
Councilwoman L. Dale Temple	aye

CERTIFICATION

Councilwoman White moved to certify the following:

1. only public business matters are lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act were discussed in the Closed Session to which this certification applies, and

2. only such public business matter as were identified in the motion by which the Closed Session was convened were heard, discussed, or considered by City Council.

Councilwoman Temple seconded the motion, which passed as follows:

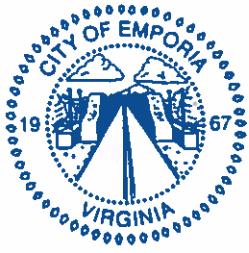
Councilman F. Woodrow Harris	aye
Councilman James E. Ewing	aye
Councilwoman Carolyn S. Carey	aye
Councilwoman Doris T. White	aye
Councilwoman Carol Mercer	aye
Councilwoman L. Dale Temple	aye

ADJOURNMENT

With no further business to come before City Council, Mayor Person adjourned the meeting.

Mary L. Person, Mayor

Tessie S. Wilkins, City Clerk



CITY OF EMPORIA

Memorandum

January 31, 2014

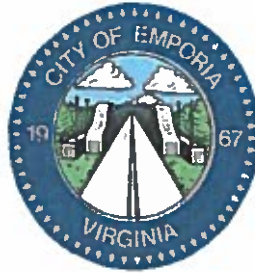
TO: Honorable Mayor and City Council Members
FROM: Brian S. Thrower, City Manager
SUBJECT: Black History Month – Proclamation
ITEM: 14-05

Attached is a proclamation in reference to Black History Month for your review and consideration.

Attachment

Proclamation

BST/tsw



Proclamation
Black History Month

Whereas, February is recognized nationally as Black History Month and Dr. Carter B. Woodson, a distinguished African American author, editor, publisher and historian, is acclaimed “Father of Black History Month”. Dr. Woodson believed that African Americans should know their past in order to participate in the affairs of the country; and

Whereas, Black History Month acknowledges both past and present African and African-American icons whose courage, sacrifices, and relentless efforts have sought to improve the quality of life for all in the name of justice, honor and freedom; and

Whereas, such noted African-American icons as Ida B. Wells, the renowned writer, teacher, women’s suffragist and anti-lynching crusader; and Rosa Parks, whose famous decision to remain in her seat symbolized the spirit of the Civil Rights Movement, have made imperative contributions to our society; and notable local African Americans as Joseph C. Bond, a mortician, was the first African American to serve on Emporia City Council and a founder of the local NAACP branch; Dr. Willie Joyner, a physician and entrepreneur, owned a medical building, a movie theatre, and rental properties; Dr. Joseph Macklin, a pharmacist, was the first African American druggist to manage his own business; Charles Harris, a mechanic, was the first African American to own and operate a service station; Edward Westwood Wyatt, an advocate for improved school conditions for African Americans and a zealous educator, legacy lives on as the first African American High School (E.W. Wyatt High School) was named in his honor; Charlie Stephen Thomas, a businessman and a founder of the local NAACP branch, operated a grocery store across from Greensville County Training School to provide snacks for the students, since there were no cafeterias at that time; Etta Reavis, a homemaker, provided hot meals and shelter for local teachers at R.R. Moton Elementary School; Elizabeth R. Allison, Reverend and Mrs. Willie Curley, Sr., Annie Green, and Helen Kindred provided shelter and meals for the teachers on the North side of town; George C. Williams, a local farmer, purchased a bus to transport students and teachers to school that resided in the county; and

Whereas, the Honorable Mary L. Person was elected as the first African American female to serve on Emporia City Council, made history again when she was elected on November 6, 2012, as the first African American and first female to serve as Mayor for the City of Emporia; and

Whereas, it is essential to learn from the many lessons of history from world renowned leaders as well as the contributions of local African Americans to continue the pursuit of our Founding Fathers’ vision of liberty, justice and equality for all; and

Now, Therefore, I, Mary L. Person, by virtue of the authority vested in me as Mayor of the City of Emporia, Virginia do hereby proclaim February 2014 as Black History Month in the City of Emporia.

Done this 4th day of February in the year 2014.

Mary L. Person, Mayor

Tessie S. Wilkins, City Clerk



Memorandum

January 31, 2014

TO: The Honorable Mayor and City Council
FROM: Brian S. Thrower, City Manager *BST*
SUBJECT: MAMaC Regional Industrial Facility Authority Funding Request
ITEM #: 14-06

As you are aware, the City of Emporia, Greensville County, and Mecklenburg County have formed the Mid-Atlantic Advanced Manufacturing Center Regional Industrial Facility Authority (MAMaC RIFA). The purpose of the MAMaC RIFA is to develop the Mega Site property located in Greensville County.

At its January 16, 2014 meeting, the MAMaC RIFA requested that each locality approve an extra \$7,000 in the current fiscal year to pay for the services of Troutman Sanders Strategies through June 30, 2014. Troutman Sanders' monthly fee is \$4,000. According to the proposal and Greensville County staff, Troutman Sanders proposes to continue assisting the MAMaC RIFA with securing Tobacco Commission and other grant funding and assisting with any other opportunities that may lead to a potential developer.

Recommendation

I recommend you do not fund the request for two reasons. First, this is a request from an external organization that is outside of the budget process. The current year budget request from the MAMaC RIFA was \$27,550. The recommended and approved FY14 funding amount was \$3,000. The City has already contributed its budgeted amount this fiscal year. Second, per the MAMaC RIFA agreement, the City will not receive any tax revenue from this development. At this point, the City's only commitments to the project include the costs associated with upgrading the water treatment plant and minimal administrative expenses. Should you agree with my recommendation, no action is needed. Should you wish to approve the request, you will need to adopt the attached appropriation ordinance.

Attachments

Troutman Sanders proposal
FY14 Budget
Appropriation Ordinance

TROUTMAN SANDERS STRATEGIES

Troutman Sanders Building
1001 Haxall Point
RICHMOND, VIRGINIA 23218
www.troutmansanders.com
TELEPHONE: 804-697-2200
FACSIMILE: 804-697-1339

MAILING ADDRESS
P.O. BOX 1122
RICHMOND, VIRGINIA 23218-1122

Clark H. Lewis
clark.lewis@troutmansanders.com

Direct Dial: 804-697-1474
Direct Fax: 804-698-6011

January 10, 2014

The Regional Industrial Facility Authority
Mid-Atlantic Advanced Manufacturing Center
c/o Ms. Natalie B. Slate
Deputy Administrator
County of Greensville
1781 Greensville County Circle
Emporia, Virginia 23847

RE: Troutman Sanders Strategies

Dear Natalie:

Troutman Sanders Strategies ("TSS") submits its fee proposal to The Regional Industrial Facility Authority ("the Authority") for MAMaC for government relations and issue management work in Virginia for 2014. As detailed below, we will use proven public affairs strategies to disseminate the Authority's message in support of the Mega Site Project ("the Project").

Troutman Sanders Strategies

In order to better serve our clients' needs, Troutman Sanders LLP (the "Law Firm") formed Troutman Sanders Strategies. TSS is staffed by individuals who are attorneys and government relations professionals with a broad array of contacts at the state and local levels. The affiliate is wholly owned by Troutman Sanders LLP, and we believe that the formation of this concentration of government related expertise allows us to better serve and meet your needs.

TROUTMAN SANDERS STRATEGIES

Ms. Natalie B. Slate
January 10, 2014
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The Troutman Sanders Team

Mike Woods and Clark Lewis will work on the project on behalf of the Troutman Sanders Strategies Team.

Clark Lewis – Principal

Clark Lewis is a Principal of Troutman Sanders Strategies and a partner in Troutman Sanders LLP. His practice focuses on state and local government relations, economic development, privatization and public-private partnerships. Clark has spearheaded many procurement projects on behalf of firm clients including forensic laboratories, prisons, higher education, IT consolidation and many other projects for localities throughout Virginia.

Mike Woods – Senior State Manager

Mike Woods has been involved with Virginia politics and legislative affairs for over a decade. Mike formerly served as the political director for the Republican Party of Virginia. He also worked for Morgan Griffith, Majority Leader of the House of Delegates, for two years as his political director. Mike joined the Troutman team in 2004 and has worked on numerous legislative projects including economic development grants and incentives; budget matters; the distribution of electric power and various procurement-related issues. In addition, Mike has worked closely on procurement projects and has substantial experience in the economic development arena. Mike maintains strong personal relationships with legislators in both political parties.

Scope

TSS will provide consulting and government relations services to the Authority to support the development and funding for the Project. The consulting services will primarily be performed before members of the Executive Branch, the legislative members of the Virginia Tobacco Commission and the 2014 Virginia General Assembly.

The scope of services will include the following:

TSS will continue to assist the Authority in its application for funding under the Virginia Tobacco Commission's Mega-Site Grant Program. In doing so, TSS will build upon the past three years of successful applications and will continue to responsibly and appropriately promote the site and the Authority before the Executive Branch, VEDP, Virginia Manufacturing Authority, Virginia Port Authority, regional authorities and individual members and staff of the Virginia Tobacco Commission.

TROUTMAN SANDERS STRATEGIES

Ms. Natalie B. Slate
January 10, 2014
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In addition, TSS will continue to coordinate with the MAMaC Development Team to promote the site and to obtain their support during the grant process. In doing so, TSS will stress the importance of the final round of payments to the site and the eventual development of the property. Given the potential for change in the Tobacco Commission, the final round of grants likely will be the most difficult application process to date. At a minimum, there will be new Commission members who have no direct knowledge of the importance of the site and the Grant Program itself. In addition, the new Secretary of Commerce and Trade will require some level of updating regarding the grant program and mega-site development opportunities. Finally, there is every possibility that Governor McAuliffe may appoint a new Executive Director to run the Commission and its various economic development programs. **Thus, there may be a need for a two-fold outreach effort of: (1) protecting the Mega-Site Grant Program itself; and (2) ensuring that MAMaC is a participant in it.**

In addition to supporting the Final Mega-Site Grant application, TSS will work with members of the Authority to obtain appropriate funding for the site from additional grant programs, (as needed) such as the Tobacco Commission's TROF program and other programs promulgated by relevant agencies of the Commonwealth. Moreover, TSS will assist the Authority and its individual members in any other grant applications before the Virginia Tobacco Commission. This is provided that all members of the Authority are in agreement with individual requests.

TSS also will assist the Authority in any discreet legislative matters that are currently pending before the 2014 Virginia General Assembly and that may impact the Authority or its individual members. This is provided, however, that all members of the Authority are in agreement with individual requests for legislative representation and/or monitoring services on a particular issue.

Finally, as directed and coordinated by the Authority, TSS will assist with appropriate economic development opportunities that may lead to a potential developer of the site. Again, this is provided that all members of the Authority are in agreement with individual requests.

Compensation

TSS proposes a monthly fee of four thousand dollars (\$4,000), inclusive of all out-of-pocket expenses, such as mileage, telephone, telecopy, reproduction or postage costs, and lobbyist registration fees, for a period of twelve months beginning on February 1, 2014.

We look forward to working with you. On behalf of TSS I want to thank you again for the opportunity to be of service.

TROUTMAN SANDERS STRATEGIES

Ms. Natalie B. Slate
January 10, 2014
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If you have any questions, please do not hesitate to call me.

Very truly yours,

TROUTMAN SANDERS STRATEGIES



By:

Clark H. Lewis
Principal – Virginia

Economic Development	2011-12	2011-12	2012-13	2012-13	2013-14	2013-14	2013-14	2013-14	% Change	Comments
	Final Budget	Actual	Budget	Year-End Projection	Department Request	Manager Recommends	Council Approved	Over 2012-13		
Personal Services										
Salaries and Wages	5,800	6,750	53,575	53,566	54,234	54,234	54,234	54,234	1.2%	
Total	5,800	6,750	53,575	53,566	54,234	54,234	54,234	54,234	1.2%	
Fringe Benefits										
FICA	445	458	4,099	3,339	4,149	4,149	4,149	4,149	1.2%	
VRS and Life Insurance	650	645	7,630	7,629	7,723	7,723	7,723	7,723	1.2%	
Medical Insurance	530	529	6,611	6,610	7,265	7,265	7,265	7,265	9.9%	
Worker's Compensation	0	0	75	82	82	82	82	82	-17.3%	
Total	1,625	1,632	18,415	17,660	19,199	19,199	19,199	19,199	4.3%	
Contractual Services										
Professional Services	0	0	10,000	60	10,000	10,000	10,000	10,000	0.0% (surplus)	
Repairs and Maintenance	0	0	500	110	250	250	250	250	-50.0%	
Maintenance Service Contracts	0	0	0	0	1,600	1,600	1,600	1,600	#DIV/0!	
Printing and Binding	0	1	2,500	1,000	1,500	1,500	1,500	1,500	-40.0% (surplus)	
Advertising	0	0	2,500	1,309	2,000	2,000	2,000	2,000	-20.0% (surplus)	
Marketing & Events - Farmers Market	1,900	1,848	2,500	1,000	2,500	2,500	2,500	2,500	0.0% (includes carryover of \$1,500)	
Total	1,900	1,849	18,000	3,479	17,850	17,850	17,850	17,850	-0.8%	
Communications										
Postage	30	199	1,500	100	500	500	500	500	-66.7%	
Messenger Services	0	0	100	0	100	100	100	100	0.0%	
Telecommunications	1,200	569	1,500	1,000	1,000	1,000	1,000	1,000	-33.3%	
Total	1,230	768	3,100	1,100	1,600	1,600	1,600	1,600	-48.4%	
Travel										
Subsistence and Lodging	0	0	1,000	1,000	2,000	2,000	2,000	2,000	100.0%	
Convention and Education	6,228	625	8,000	3,500	6,000	6,000	6,000	6,000	-25.0%	
Total	6,278	675	9,000	4,500	8,000	8,000	8,000	8,000	-11.1%	
Miscellaneous										
Dues and Memberships	0	0	1,000	300	1,000	1,000	1,000	1,000	0.0%	
Regional Economic Development Study	3,500	525	0	0	0	0	0	0	#DIV/0!	
Virginia's Growth Alliance	6,000	5,402	6,000	5,927	5,927	5,927	5,927	5,927	-1.2%	
Emporia/Greensville IDC	107,000	53,632	0	0	0	0	0	0	#DIV/0!	
Emporia/Greensville Mega Site Project/RFA	4,000	740	3,000	3,000	27,550	3,000	3,000	3,000	0.0%	
Emporia IDA	281,000	84,289	8,000	8,000	33,000	33,000	30,000	30,000	275.0% Business Appreciation Events & H H I G	
Small Business Development Center	0	0	0	0	5,000	2,500	2,500	2,500	#DIV/0!	
Emporia Redevelopment & Housing Authority	0	0	1,881,209	1,411,383	130,000	130,000	130,000	130,000	-93.1% Includes carryover of \$100,000 & F I G	
Total	401,500	144,588	1,899,209	1,428,610	202,477	175,427	172,427	172,427	-90.9%	
Materials and Supplies										
Office Supplies	750	713	2,000	1,500	1,500	1,500	1,500	1,500	-25.0%	
Vehicle and Power Equipment Supplies	200	5	7,500	2,000	2,000	2,000	2,000	2,000	-73.3%	
Total	950	718	9,500	3,500	3,500	3,500	3,500	3,500	-63.2%	

Ordinance No. _____

Ordinance

An Ordinance To Appropriate The Sum Of
\$7,000.00 From The Unappropriated Fund Balance
Of The General Fund For The MAMaC RIFA

BE IT ORDAINED by the Council of the City of Emporia, Virginia as follows:

1. That the sum of \$7,000.00 from the Unappropriated Fund Balance of the General Fund be, and the same hereby is, appropriated into the City's Operating Budget for Fiscal Year 2013-2014.
2. Said appropriation shall be reflected in the 2013-2014 Operating Budget as the sum of \$7,000.00 from the Unappropriated Fund Balance of the General Fund and the sum of \$7,000.00 appropriated to General Fund Expenditures for the MAMaC RIFA, Account Number 81500-5657 Emporia/Greensville Mega Site Project.
3. This ordinance shall be in effect on and after its adoption.

Adopted: February 4, 2014

City of Emporia, Virginia

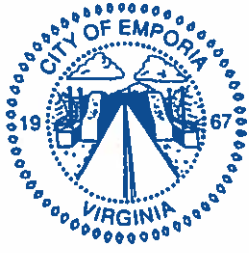
By _____
Mary L. Person
Mayor

Attest:

Form Approved:

City Clerk

City Attorney



CITY OF EMPORIA

Memorandum

January 31, 2014

TO: The Honorable Mayor and City Council
FROM: Brian S. Thrower, City Manager
SUBJECT: Industrial Development Authority – Request for Appointments
ITEM: 14-07

J. Reid Wrenn has submitted his letter of resignation from the Industrial Development Authority Board effective January 31, 2014. His unexpired four (4) year term on the Industrial Development Authority Board has an expiration date of February 28, 2015.

Roland E. Weaver has submitted his letter of resignation from the Industrial Development Authority Board effective December 12, 2013. His unexpired four (4) year term on the Industrial Authority Development Authority Board has an expiration date of February 28, 2016.

As a result, City Council needs to make a nomination(s) to fill the vacant seats.

Recommendation:

This information is provided to City Council for consideration.

Attachment:

Current Industrial Development Authority Roster

BST/tsw

INDUSTRIAL DEVELOPMENT AUTHORITY

Term of Office: 4 Years

William S. Newsome 02/28/2014
503 Jefferson Street
Emporia, Virginia 23847
(H) 434/634-3641
(W) 434/634-5141

J. Reid Wrenn 02/28/2015
426 Laurel Street
Emporia, Virginia 23847
(H) 434/634-3186

Vincent Lowery 02/28/2017
622 Clay Street
Emporia, Virginia 23847
(H) 434/634-9956

Gloria Robinson 02/28/2017
801 Peachtree Street
Emporia, Virginia 23847
(H) 434/348-7367

Ruth W. Tillar Secretary 02/28/2016
703 Peachtree Street
Emporia, Virginia 23847
(H) 434/634-2677

Roland E. Weaver 02/28/2016
613 Peachtree Street
Emporia, Virginia 23847
(H) 434/634-4078

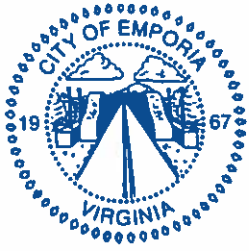
INDUSTRIAL DEVELOPMENT AUTHORITY (Continued)...

David Bland 02/28/2016
510 Peachtree Street

Emporia, Virginia 23847
(H) 434/634-9744

C. Butler Barrett
522 Peachtree Street
Emporia, Virginia 23847
(H) 434/634-5038
(W) 434/634-2167

Attorney



CITY OF EMPORIA

Memorandum

January 31, 2014

TO: The Honorable Mayor and City Council

FROM: Brian S. Thrower, City Manager *BST*

SUBJECT: OAG Grant – Appropriation Ordinance

ITEM #: 14-08

The City of Emporia made application and was awarded a grant of federal asset forfeiture funds in the amount of \$23,488.40 by the Commonwealth of Virginia, Office of the Attorney General. The funds are designated for the purchase of a Harley-Davidson motorcycle to be used for law enforcement activities.

In order for the City to utilize these funds, you will need to appropriate these funds into the City's FY14 operating budget.

Recommendation

I recommend that you adopt this ordinance.

Attachment

Ordinance

Ordinance No. _____

Ordinance

An Ordinance To Appropriate The Sum Of
\$23,488.40 In Federal Asset Forfeiture Grant Funds
From The Commonwealth Of Virginia, Office Of
The Attorney General

BE IT ORDAINED by the Council of the City of Emporia, Virginia as follows:

1. That the sum of \$23,488.40 in Federal Asset Forfeiture Grant funds from the Commonwealth of Virginia, Office Of The Attorney General be, and the same hereby is, appropriated into the City's Operating Budget for Fiscal Year 2013-2014.
2. Said appropriation shall be reflected in the 2013-2014 Operating Budget as the sum of \$23,488.40 in received General Fund Revenues and the sum of \$23,488.40 appropriated to General Fund Expenditures for expenses related to the purchase of a fully equipped Harley-Davidson motorcycle for law enforcement activities, Account Number 31100-8105 Motor Vehicles.
3. The City Manager is hereby authorized to do all things necessary to implement this ordinance.
4. This ordinance shall be in effect on and after its adoption.

Adopted: February 4, 2014

City of Emporia, Virginia

By _____
Mary L. Person
Mayor

Attest:

Form Approved:

City Clerk

City Attorney