



April 8, 2016

**Cover Sheet  
Invitation to Bid  
Contractor Services – Asphalt Overlay**

The City of Emporia, Virginia intends to enter into a contract with a qualified contractor for the overlay of existing pavement. The City will accept sealed bids for services until **4:00 P.M., Friday, April 29, 2016**; the City shall not accept any bids after this date/time for any reason. You must submit your bid in a sealed envelope clearly marked on the outside "*Bid for Asphalt Overlay.*" The required bid bond must be included with your bid.

If you hand deliver your proposal, then please use the following street address:

City Manager's Office  
Municipal Building  
201 South Main Street  
Emporia, Virginia 23847

If you mail your proposal, then please use the following address:

City Manager's Office  
Post Office Box 511  
Emporia, Virginia 23847

You must return this page with your bid with the following information:

Name and Address of Proposer:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Date: \_\_\_\_\_

By: \_\_\_\_\_

*(Signature)*

Printed Name: \_\_\_\_\_

Email: \_\_\_\_\_  
\_\_\_\_\_

Title: \_\_\_\_\_

Telephone#: \_\_\_\_\_

Total Bid Amount: \_\_\_\_\_

## **PROJECT: ASPHALT OVERLAY**

### Description of Work:

The Project includes: asphalt milling and overlay of SM 9.5A or equivalent surface asphalt on the City streets listed below. Work is to be done in accordance with VDOT Road and Bridge Standards. Work is to be completed no later than 30 days after the contract is awarded.

#### Baker Street:

- From Main Street to Halifax Street
- Mill street 1 ½ inch and overlay with 1½ inch of asphalt
- Size of street is approximately (27 ft. x 755 ft.)

#### Budd Street:

- From Valley Street to Baker Street
- Mill street 1 ½ inch and overlay with 1½ inch of asphalt
- Size of street is approximately (27 ft. x 505 ft.)

#### Valley Street:

- From North Main Street to Halifax Street
- Mill street 1 ½ inch and overlay with 1½ inch of asphalt
- Size of street is approximately (28 ft. x 730 ft.)

#### Green Street:

- From Valley Street to Baker Street
- Mill street 1 ½ inch and overlay with 1½ inch of asphalt
- Size of street is approximately (23 ft. x 475 ft.)

#### Halifax Street:

- From Norfolk & Southern R/R track to Virginia Avenue
- Mill street 1 ½ inch and overlay with 1½ inch of asphalt
- Size of street is approximately (45 ft. x 1750 ft.)

#### Atlantic Street:

- From Main Street to CXS R/R track
- Mill street 1 ½ inch and overlay with 1½ inch of asphalt
- Size of street is approximately (36 ft. x 780 ft.)

#### Virginia Avenue:

- From Main Street to Halifax Street
- Mill street 1 ½ inch and overlay with 1½ inch of asphalt
- Size of street is approximately (28 ft. x 742 ft.)

All adjustments for fuel prices shall be factored in the proposal. The City will not pay any VDOT FUEL ADJUSTMENTS to the quote submitted in your proposal. The City of Emporia reserves the right to accept or reject any and all bids or any part thereof.

**Bid Bond Requirements:**

Bidders shall submit a bid bond equal to 5% of the bid amount with their proposal. Bidders may submit a certified check, cash escrow, personal bond, property bond, or bank letter of credit equal to 5% of the bid amount, in lieu of a bid bond.

**Payment and Performance Bond Requirements:**

If awarded the contract, the contractor shall submit both a payment bond and a performance bond equal to the sum of the contract amount. The contractor may submit certified checks, cash escrows, personal bonds, property bonds, or bank letters of credit equal to the sum of the contract amount, in lieu of the payment and performance bonds.

For additional information, you may contact Royal Jones, Director of Public Works at (434) 634-4500.