



CITY OF EMPORIA

PUBLIC HEARING

- 1. Rezoning Requests – 2590 Reese Street and Sunnyside Road**
- 2. Conditional Use Permit Request – 920 West Atlantic Street**

AGENDA **EMPORIA CITY COUNCIL** *Regular Meeting* **TUESDAY, JULY 15, 2014 - 6:30 P.M.**

OPENING PRAYER

ROLL CALL

APPROVAL OF MINUTES

- May 20, 2014 ~ Budget Work Session
- June 3, 2014 ~ Budget Work Session
- June 17, 2014 ~ Public Hearing and Regular Meeting

APPROVAL OF BILLS

REPORTS

- Financial and Tax Reports
- Commissioner of the Revenue Report
- Permit and Inspection Report
- Police Report
- Sheriff Report
- Fire Report
- City Attorney Report

APPROVAL OF AGENDA

UNFINISHED BUSINESS

- 14-37. Zoning Code Amendment Request – 420-B South Main Street

NEW BUSINESS

- 14-41. Rezoning Requests – 2590 Reese Street and Sunnyside Road
- 14-42. Conditional Use Permit Request – 920 West Atlantic Street



CITY OF EMPORIA

PUBLIC HEARING

- 1. Rezoning Requests – 2590 Reese Street and Sunnyside Road**
- 2. Conditional Use Permit Request – 920 West Atlantic Street**

AGENDA
EMPORIA CITY COUNCIL
Regular Meeting
TUESDAY, JULY 15, 2014 - 6:30 P.M.

- 14-43. Justice Assistance Grant (JAG) – Appropriation Ordinance
- 14-44. Boys & Girls Club – Rental Policy
- 14-45. Drug Seizure Fund – Appropriation Ordinance
- 14-46. Financial Policy Guidelines – Appropriation Ordinance

PUBLIC COMMENT

CLOSED SESSION

**MINUTES
EMPORIA CITY COUNCIL
CITY OF EMPORIA MUNICIPAL BUILDING
BUDGET WORK SESSION
MAY 20, 2014**

Note to Reader: Although the printed agenda document for this City Council meeting is not part of these minutes, the agenda document provides background information on the items discussed by City Council during the meeting. A copy of the agenda document for this meeting may be obtained by contacting the Office of the City Clerk.

The following City Council members were present:

Councilman F. Woodrow Harris	aye
Councilwoman Doris T. White	aye
Councilwoman Carolyn S. Carey	aye
Councilwoman L. Dale Temple	aye
Councilwoman Deborah D. Lynch	aye
Councilwoman Carol Mercer	aye
Councilman James E. Ewing, III	aye

Others present:

Mary L. Person, Mayor
Brian S. Thrower, City Manger
Lori R. Jarratt, Executive Secretary
Sheila Cutrell, Finance Director
Royal Jones, Public Works Director
Don Wyatt, Chief of Police

Absent: Tessie Wilkins, City Clerk

Mayor Person opened the meeting and turned the discussion over to Mr. Thrower.

Review Proposed Changes to FY15 General Fund Budget

Mr. Thrower reviewed changes from the May 14, 2014 Budget Work Session.

Mr. Ryals advised that the rain gauges in South Hill, Virginia do help the predictions in Emporia. He also advised that these gauges were a benefit to the forecasters and the City receives alerts when the river is rising.

Councilman Ewing inquired if the City would still receive alerts if the gauges were not in place. Mr. Ryals advised that he was not certain if the City would still receive alerts but having the gauges was the most cost effective thing to do and also benefits the Water Treatment Plant.

Facilities Management

Mr. Thrower advised that the new lease for the Truck Driver Training School would be July 1, 2014 through June 30, 2016. He also advised that there are not a lot of students enrolled and it could be due to scheduling issues.

Councilman Harris stated that the lease could be approved for one year, July 1, 2014 through June 30, 2015, and not renew after the one year if classes do not make.

Sheriff

Mr. Thrower advised that the Sheriff was requesting the replacement of his 2004 Escape. He also advised that this vehicle had 114,000 miles on it and the engine light comes on, per the Sheriff. He further advised that the Sheriff indicated it could be the oil pump.

Potential Cuts

Mr. Thrower made some suggestions for potential cuts to the FY15 budget.

Potential Savings

Mr. Thrower reviewed some potential savings.

Budget Request – Drainage Issues at 818 Belden Street – Council Member Doris White

Councilwoman White stated that rain has caused the erosion of land and during a heavy rainstorm the rainwater runs down from Cassin and Gowin Streets which overflows the City's man hole causing the yard at 818 Belden Street to flood.

She stated that she was requesting drain pipes be installed to prevent current conditions.

Councilwoman Carey stated that water also rises from Metcalf Creek that runs behind 818 Belden Street.

Councilwoman White stated that if the drain was extended to allow water to flow and not stand in the yard.

Councilman Ewing inquired about an easement. Mr. Jones stated that an easement would have to be obtained.

Mr. Thrower stated that dirt could be added to the back of the lot and install pipe.

Councilman Ewing stated that Ms. White was not asking for a large project. He also stated that Royal could see what could be done to alleviate the problem.

Mr. Thrower stated that Jeff Robinson could be hired to see how to fix the problem.

Review FY15 Utility Fund Budget

Mr. Thrower reviewed the Utility Fund Budget

ADJOURNMENT

With no further business to be presented before City Council members, the budget work session was adjourned.

Mary L. Person, Mayor

Lori R. Jarratt, Executive Secretary

**MINUTES
EMPORIA CITY COUNCIL
CITY OF EMPORIA MUNICIPAL BUILDING
BUDGET WORK SESSION
JUNE 3, 2014**

Note to Reader: Although the printed agenda document for this City Council meeting is not part of these minutes, the agenda document provides background information on the items discussed by City Council during the meeting. A copy of the agenda document for this meeting may be obtained by contacting the Office of the City Clerk.

The following City Council members were present:

Councilman F. Woodrow Harris	aye
Councilwoman Doris T. White	aye
Councilwoman Carolyn S. Carey	aye
Councilwoman L. Dale Temple	aye
Councilwoman Deborah D. Lynch	aye
Councilwoman Carol Mercer	aye
Councilman James E. Ewing, III	aye

Others present:

Mary L. Person, Mayor
Brian S. Thrower, City Manger
Lori R. Jarratt, Executive Secretary
Sheila Cutrell, Finance Director
Royal Jones, Public Works Director
Don Wyatt, Chief of Police

Absent: Tessie Wilkins, City Clerk

Review Proposed Changes to FY15 General Fund Budget

Mr. Thrower reviewed proposed changes to FY15 General Fund Budget

Fire Department Budget Request

Mr. Thrower stated that at a recent fire committee meeting, the Fire Department requested \$200,000 to re-chassis one of the trucks in the City and County FY15 budget.

It was the consensus of Council to look at including this request in the FY16 budget.

Fire Department Purchase – Council Member Harris

Mr. Thrower stated that four sets of turnout gear were purchased without a purchase order. He also stated that Council previously directed him not to approve any expenditures that did not adhere to procurement policies.

Ms. Cutrell advised that a purchase order was done in March of 2013 for 6 suits. She also advised that ten were purchased this year.

Councilman Harris made a motion to approve the purchase of the four additional suits to be paid for out of Fire Department funds, seconded by Councilman Ewing which passed as follows:

Councilman F. Woodrow Harris	aye
Councilwoman Doris T. White	aye
Councilwoman Carolyn S. Carey	aye
Councilwoman L. Dale Temple	aye
Councilwoman Deborah D. Lynch	aye
Councilwoman Carol Mercer	aye
Councilman James E. Ewing, III	aye

Drainage Issue at 818 Belden Street – Council Member Doris White

Mr. Thrower reported that the drainage pipe is on private property and appears to have been put there without an easement. He also suggested installing riprap rock until an easement could be obtained in order to extend the pipe.

Review Proposed FY15 Utility Fund Budget

Mr. Thrower reviewed several options for water and sewer rate changes.

It was the consensus of Council to approve the following proposed water and sewer rate changes:

Proposed Water Rate Changes

Minimum 2,000 gallons	\$18.90 - 7%
Next 48,000/1,000	\$ 8.77 - 11%
Over 50,000/1,000	\$ 5.33 - 7%

Proposed Sewer Rate Changes

Minimum 2,000 gallons	\$20.10 - 10%
Over 50,000/1,000	\$5.74 - 10%
Next 48,000/1,000	\$7.51 - 15%

ADJOURNMENT

With no further business to be presented before City Council members, the budget work session was adjourned.

Mary L. Person, Mayor

Lori R. Jarratt, Executive Secretary

PUBLIC HEARINGS

1. Zoning Code Amendment Request – 920 West Atlantic Street

Emporia's City Council held two Public Hearings on Tuesday, June 17, 2014 at 6:30P.M. in the Council Chambers of the Municipal Building, located at 201 South Main Street, Emporia, Virginia. Mayor Mary Person presided over the public hearing.

The following City Council members were present:

Councilman F. Woodrow Harris	Councilwoman Deborah D. Lynch
Councilwoman Doris T. White	Councilman James E. Ewing, III
Councilwoman Carolyn S. Carey	Councilwoman Carol Mercer
Councilwoman L. Dale Temple	

Others present:

Mary L. Person, Mayor
C. Butler Barrett, City Attorney
Brian S. Thrower, City Manager
Lori R. Jarratt, Executive Secretary
Sheila Cutrell, Finance Director
Ken Ryals, Emergency Service/Risk Management Coordinator
Linwood Pope, Public Utilities Director
Royal Jones, Public Works Director
Don Wyatt, Chief

Absent:

Tessie Wilkins, City Clerk

1. Zoning Code Amendment Request – 920 West Atlantic Street

Mayor Person opened the first public hearing. She stated that the purpose of the public hearing was to receive comments regarding a code amendment request for 920 West Atlantic Street.

Mr. Thrower stated that Elliott Sadler submitted a zoning code amendment application to allow a "recreational vehicle temporary park" on the property located behind the Sadler Travel Plaza at 920 W. Atlantic Street. He also stated that according to the application, Mr. Sadler wishes "to create a temporary trailer court for recreational vehicles to fulfill the need of the Dominion Power project." He further stated that in addition, he intends to provide water and sewer hook-ups for the recreational vehicles that will be located on the property. He advised that according to the site plan, he proposes to have 111 recreational vehicle spaces on the lot. He also advised that this property is zoned C-2 Commercial District and is identified as City Tax Map Number 101-A-0-1.

He reported that Sec. 90-51 of the City's Zoning Code specifically prohibits the proposed use requested within the City. He also reported that it states, "The parking or storage of a single wide manufactured home/mobile home, travel trailer or recreational vehicle in any district except in a manufactured home/mobile home park is hereby prohibited, except that one travel trailer or recreational vehicle may be parked or stored on any lot, provided that no living quarters shall be maintained within such travel trailer or recreational vehicle while such vehicle is parked or stored. He further reported that it is further provided, however, that mobile vehicles may be placed on railroad right-of-way for the purpose of supplying temporary housing for personnel engaged in emergency repair work, subject to the approval of the zoning administrator and the health department, for a period not to exceed 30 days."

He advised that as stated in Sec. 90-77 (a) "C-2 Commercial Districts shall be utilized to accommodate general business areas or for auto or highway-oriented commercial uses, and wholesaling operations which, by nature or space requirements, do not lend themselves to being concentrated within a centralized, C-1 district area."

He stated that according to the City's 2008-2028 Comprehensive Plan Future Land Use Map this property is designated as "General Commercial." He also stated that the Comprehensive Plan describes General Commercial as "areas intended for general commercial development including large retail stores, services, lodging/restaurants, offices, and shopping centers. He further stated that general commercial areas should be located on collector or arterial roads, have sufficient parking, and be adequately served by public utilities and services."

He advised that in reviewing this request, the purpose and intent of the C-2 Commercial District as stated in the Zoning Code, and the City's Comprehensive Plan he did not recommend that Sec. 90-77 (b) be amended to allow "recreational vehicle parks," either in a temporary or permanent capacity.

He stated that first and foremost, Sec. 90-51 already specifically prohibits this use in all zoning districts. He also stated that should this use be listed as a permitted use in the C-2 Commercial District, Sec. 90-51 will also need to be amended. He also stated that, second, in reviewing the purpose and intent of the C-2 Commercial District and Comprehensive Plan documents, he did not believe this is a use that is compatible with the existing and future land use for that area, the abutting residential district, nor the City as a whole. He further stated that, third, in doing research on this matter, the only other city that Administration could find that allows this type of development is the City of Galax. He advised that according to the Galax City Manager, Galax allows "campgrounds" only in specific areas. Permitted campgrounds must meet Virginia Department of Health requirements. He also advised that, fourth, this type of use is more appropriate in a rural county setting away from commercial and residential development. He further advised that, finally, this type of development does not appear to be compatible with City Council's fourth strategic priority of "City Appeal - Vitalize the overall appearance of the City to create an atmosphere that is attractive and appealing to citizens, businesses, and visitors."

He stated that should Council wish to list this as a permitted use, he further recommended this type of use be granted only under the issuance of a conditional use permit to help ensure proper development standards are met and that potential impacts are addressed through

conditions. He also stated that, to be clear, I do not recommend amending the City's Zoning Code to allow this type of use, either by-right nor under issuance of a conditional use permit. He further stated that City staff has also reviewed this request and expressed concerns regarding the proposal. He advised that at its June 10, 2014 meeting the Planning Commission voted (7 to 0 with 1 abstention) to recommend that Council amend the Zoning Code to list recreational vehicle parks as a permitted use with conditional use permit.

Mr. Thrower stated that Council previously received two versions of an ordinance to amend Sections 90-1, 90-51, and 90-77 (b) of the City Code that would allow recreational vehicle parks. He also stated that option 1 lists recreational vehicle parks as a permitted use by-right. He further stated that option 2 lists recreational vehicle parks as a permitted use with conditional use permit. He advised that both versions include a definition of recreational vehicle park in Section 90-1 and amend Section 90-51. Should you approve option 2, Mr. Sadler would need to apply for a conditional use permit to establish a recreational vehicle park on the property. He also advised that at that time, Council could impose conditions pertaining to the development of the recreational vehicle park, should you choose to approve the conditional use permit. He further advised that Mr. Sadler would then have to obtain a permit through the Virginia Department of Health to construct the recreational vehicle park and adhere to its rules and regulations.

Mr. Elliott Sadler addressed Council stating that his request was with the intent of bringing something good to the City of Emporia and the construction of the Dominion Power Plant will bring local revenue to the community.

He advised that he had done extensive research as to what Dominion and Fluor, the largest construction company in the world, do. He also advised that experts are rotated at different time periods during the construction of the power plant. He further advised that these experts come into the area from six to fourteen months at a time while working onsite. He stated that these individuals do not have children that would increase the number of students attending school. He also stated that currently they have 650 individuals on staff. He further stated that that this number would increase to approximately 1,200.

He stated that the individuals that would be accommodating the area gross upwards of \$100,000 annually. He also stated that he had spoken with Chief Wyatt and expressed his intention as to the caliber of people that would be staying in Emporia. He further stated that he would not place anything around the area of the truck stop to question the safety of the individuals that are working in that area.

He advised that currently, employees of Fluor travel from Petersburg, VA., Rocky Mount, NC, and Clarksville, VA. He also advised that these individuals are spending money in other localities. He further advised that in the first six months of construction Fluor has spent \$3M with local businesses, in Brunswick County, which does not include food and beverage. He stated that Fluor has a six year plan and if continue as they have in the first six months; they will spend \$30M in Southside Virginia.

He stated that the City of Emporia has the second largest food tax and the largest transient and occupancy tax in the State of Virginia. He also stated that Emporia would increase their revenue by having these employees living here while they are working.

He advised that he understood some of the concerns as to what a trailer park would look like when entering into the city. He also advised that it was their intention to leave a buffer between Interstate 95 and the trailer park. He also advised the entire 19 acres would not be used.

He stated that once the Dominion project was complete, the park would be closed. He also stated that the Sadler's have invested a lot in the City of Emporia.

He stated that according to the City's Comprehensive Plan, the area of the proposed trailer park should have retail stores and restaurants. He also stated that this was the third time that the Sadler's had been to the City Manager requesting business accommodations. He further stated that these requests included a proposed retail store and restaurant and both were denied. He advised that, according to the Comprehensive Plan, Emporia has 52% of its land that remains vacant or undeveloped. He also advised that the eastern portion of the City and Route 58 being underdeveloped with the western portion of this area is increasingly developing with commercial uses. He reported that the Sadler's had a hand in developing this portion with the truck stop, Quizno's, Five Guys, UPS Store, FoSho, Wendy's, Cracker Barrel and Applebee's. He also reported that the Sadler's would like to continue investing back into the City of Emporia.

He reported that the goals and objectives in the Comprehensive Plan, is to promote the redevelopment and of vacant or underutilized sites within the city while providing the timeline to develop new sites. He also reported that the lot behind the truck stop is vacant and underutilized in his opinion. He further reported that they are open to suggestion and would like to see if this proposed trailer park would work and if it did, something else may come into that area. He advised that under Economic Development of the Comprehensive Plan it states to maintain and expand the City's commercial base and to also capitalize on the City's unique status as a traveler's destination in terms of providing necessary goods and services for overnight guests. He also advised that all of these items mentioned from the Comprehensive Plan could be accomplished and helps the City.

Councilwoman Temple inquired if individuals from Fluor and Dominions had expressed interest in staying in Emporia. Mr. Sadler stated that this is being done in conjunction with Fluor. He also stated that the President of Fluor could not be present at the meeting in order to speak on the caliber of people that would accommodate the trailer park. He further stated that they do not have places that are big enough to support what they have coming into the area. He advised that Fluor, to some extent, has asked for this accommodation.

Mr. John Wagenhoffer addressed Council stating that he was the owner and Yogi Bear Jelly Stone Park. He also stated that he was contacted by Dominion approximately three years ago regarding long-term sites. He further stated that currently he has approximately thirty workers staying in the campground and still has at least six sites available for long-term guests. He advised that he had not been contacted by anyone from Fluor about adding sites which could have been done. He also advised that neither he nor the Virginia Department of Health have

ever heard of a temporary campground. He further advised that the individuals that are currently staying at the campground, with the exception of two supervisors, do not have an income of six figures.

He stated that he is part of Greenville County and the workers that are staying at the campground are spending money within the City.

He advised that this was his opposition to the request. He also advised that the request was to place the trailer park at a truck stop and with the time the truck stop had been there, what would the impact be in the area and had the EPA tested the grounds.

He appreciated Council's consideration in what he had stated.

With their being no further comments to come before City Council, Mayor Person declared the first public hearing closed.

2. Zoning Code Amendment Request – 420-B South Main Street

Mr. Thrower stated that Muata Khalif submitted a zoning code amendment application to allow a "cosmetology and barbering school" at the existing building located at 420-B South Main Street. He also stated that this property is zoned Downtown District and is identified as City Tax Map Number 182-A-25A.

He reported that for the purposes of this application, he considered a "cosmetology and barbering school" as a "trade or vocational school." He also reported that Sec. 90-80 b) does not list "trade or vocational schools" as permitted uses within the Downtown District. However, Sec. 90-77 (b) does list "trade or vocational schools, with conditional use permit" as permitted uses within the C-2 Commercial District. He further reported that in order to allow Mr. Khalif to operate a "cosmetology and barbering school" at the location specified above, you will need to consider whether "trade or vocational schools" should be added as permitted uses within the Downtown District.

He reported that as stated in Sec. 90-80 (a) "the DT Downtown District is hereby recognized as an integral part of the City's unique character and the goal of this section is to promote the conservation and preservation of the City's downtown areas and to encourage retail, general commercial business establishments, and other appropriate mixed uses to which the public requires direct and frequent access and is characterized by constant heavy traffic and by noises of congestion. He advised that the DT Downtown District includes such uses as retail stores, banks, offices, restaurants and taverns located in the central area of the City."

He stated that according to the City's 2008-2028 Comprehensive Plan Future Land Use Map this property is designated as "Downtown/Mixed Use." He also stated that the Comprehensive Plan states the Downtown/Mixed Use designation is intended "to serve as a transition zone between residential areas and more intense commercial uses. He further stated that this designation is intended to control the transition from residential use to office and low-intensity business use. He advised that appropriate uses include, but are not limited to, legal/financial, real estate, personal services, and other types of low-impact business uses. He

stated conventional retail uses are discouraged. He also advised that businesses should generate a low volume of traffic, be controlled in terms of times of operation and be generally non-intrusive to neighboring residences. He further advised that in addition, the Comprehensive Plan Planning Factors Map designates this property as a "Historic Downtown Preservation" area.

He advised that in reviewing this request, the purpose and intent of the Downtown District as stated in the Zoning Code, and the City's Comprehensive Plan he recommended that Sec. 90-80 (b) be amended to allow "trade or vocational schools with conditional use permit" in the Downtown District. He also advised that he believed smaller scale "trade or vocational schools," such as the one proposed in this instance and at this location, are appropriate permitted uses in the Downtown District. Requiring a conditional use permit for these uses will help ensure proper development standards are met and that potential impacts are addressed through conditions. He further advised that at its June 10, 2014 meeting the Planning Commission voted (8 to 0) to recommend that Council amend the Zoning Code to list trade or vocational schools as a permitted use with conditional use permit.

He stated that Council previously received two versions of an ordinance to amend Section 90-80 (b) of the City Code that would allow trade or vocational schools as permitted uses in the Downtown District. He reported that option 1 lists trade or vocational schools as permitted uses by-right. He also reported that option 2 lists trade or vocational schools as permitted uses with conditional use permit. He further reported that should Council approve Option 2, Mr. Khalif would need to apply for a conditional use permit to open a cosmetology and barbering school at the location specified. He stated that at that time, Council could impose conditions pertaining to the operation of the cosmetology and barbering school, should you choose to approve the conditional use permit.

With their being no comments to come before City Council, Mayor Person declared the second public hearing closed.

Mary L. Person, Mayor

Lori R. Jarratt, Executive Secretary

**MINUTES
EMPORIA CITY COUNCIL
CITY OF EMPORIA MUNICIPAL BUILDING
JUNE 17, 2014**

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Emporia City Council held a regular meeting on Tuesday, June 17, 2014 at 6:30 p.m. in the Council Chambers of the Municipal Building, located at 201 South Main Street, Emporia, Virginia. Mayor Mary L. Person presided over the meeting with Pastor Kensey, offering the invocation.

ROLL CALL

The following City Council members were present:

Councilman F. Woodrow Harris
Councilwoman Doris T. White
Councilwoman Carolyn S. Carey
Councilwoman L. Dale Temple
Councilwoman Deborah D. Lynch
Councilman James E. Ewing, III
Councilwoman Carol Mercer

Others present:

Mary L. Person, Mayor
C. Butler Barrett, City Attorney
Brian S. Thrower, City Manager
Lori R. Jarratt, Executive Secretary
Sheila Cutrell, Finance Director
Ken Ryals, Emergency Service/Risk Management Coordinator
Linwood Pope, Public Utilities Director
Royal Jones, Public Works Director
Don Wyatt, Chief

Absent:

Tessie Wilkins, City Clerk

MINUTES APPROVAL

Councilwoman Temple moved to approve the minutes from the Tuesday, June 3, 2014, City Council Public Hearing and Regular meeting as presented, seconded by Councilwoman Mercer, which passed as follows:

Councilman F. Woodrow Harris	aye
Councilwoman Doris T. White	aye
Councilwoman Carolyn S. Carey	aye
Councilwoman L. Dale Temple	aye
Councilwoman Deborah D. Lynch	aye
Councilman James E. Ewing, III	aye
Councilwoman Carol Mercer	aye

APPROVAL OF BILLS

A listing of the June 17, 2014 bills was presented to City Council members.

General Fund	\$	1,295,582.88
Utility Fund	\$	266,894.91

Councilwoman Temple moved to approve the June 17, 2014 bills and reports as presented, seconded by Councilman Ewing, which passed as follows:

Councilman F. Woodrow Harris	aye
Councilwoman Doris T. White	aye
Councilwoman Carolyn S. Carey	aye
Councilwoman L. Dale Temple	aye
Councilwoman Deborah D. Lynch	aye
Councilman James E. Ewing, III	aye
Councilwoman Carol Mercer	aye

FINANCIAL AND TAX REPORTS

Honorable W. S. Harris, Jr., City Treasurer provided his report to City Council members. There were no questions regarding his report.

COMMISSIONER OF THE REVENUE REPORT

Honorable Joyce E. Prince, Commissioner of the Revenue provided her report to City Council members. There were no questions regarding her report.

PERMIT AND INSPECTION REPORT

Randy C. Pearce, Building/Fire Official provided his report to City Council members. There were no questions concerning his report.

POLICE REPORT

Don Wyatt, Chief of Police provided his report to City Council members. There were no questions concerning his report.

CITY SHERIFF REPORT

Sam C. Brown, Sheriff provided his report to City Council members. There were no questions concerning his report.

FIRE REPORT

A report was provided by the Emporia Volunteer Fire Department. There were no questions regarding this report.

CITY ATTORNEY REPORT

C. Butler Barrett, City Attorney had no matters to report to City Council members.

AGENDA APPROVAL

Mayor Person stated that there was one addition to the agenda. *Item 14-40. Meherrin Regional Library Board – Term Expiration (Marva Dunn).*

Councilman Ewing moved to approve the agenda as amended, seconded by Councilwoman Temple, which passed as follows:

Councilman F. Woodrow Harris	aye
Councilwoman Doris T. White	aye
Councilwoman Carolyn S. Carey	aye
Councilwoman L. Dale Temple	aye
Councilwoman Deborah D. Lynch	aye
Councilman James E. Ewing, III	aye
Councilwoman Carol Mercer	aye

UNFINISHED BUSINESS

14-34. Mosquito Control Commission – Board Appointment

Mr. Thrower stated that Doris White's four (4) year term on the Mosquito Control Commission will expire on June 30, 2014.

Councilman Ewing nominated T. Lucas Vaughan.

Councilman Ewing made a motion to appoint T. Lucas Vaughan of 301 East York Drive, Emporia, VA to the Mosquito Control Commission for a term of four years with an expiration date of June 30, 2018, seconded by Councilwoman Temple which passed as follows:

Councilman F. Woodrow Harris	aye
Councilwoman Doris T. White	aye
Councilwoman Carolyn S. Carey	aye
Councilwoman L. Dale Temple	aye

Councilwoman Deborah D. Lynch	aye
Councilman James E. Ewing, III	aye
Councilwoman Carol Mercer	aye

NEW BUSINESS

14-36. Zoning Code Amendment Request – 920 West Atlantic Street

Mr. Thrower stated that this item was the subject of the public hearing previously held.

Councilman Ewing made a motion adopt Ordinance No. 14-08 to amend sections 90-1, 90-51 and 90-77(B) of the Code of Emporia from option two as presented in the Public Hearing, seconded by Councilman Harris.

Councilman Harris stated the key to making this work is through the conditional use permit process with the buffering and high fences. He further stated that there is a residential area immediately behind the truck stop where the developer owns some of the rental property that is actually on that street. He advised that the developer would not do anything to make his properties less likely to be rented. He also advised that this use is consistent with the language that is discussed in the section of the code. He further advised that the aesthetic appeal of a truck stop would not be damaged by a recreational vehicle park.

He advised that there are recreational vehicles that are parked at Wal-Mart on a regular basis and Wal-Mart encourages this because of the money that will be spent in their store. He also advised that many of the advantages expressed during the public hearing are appropriate and positive for the City.

The votes were as follows:

Councilman F. Woodrow Harris	aye
Councilwoman Doris T. White	aye
Councilwoman Carolyn S. Carey	aye
Councilwoman L. Dale Temple	aye
Councilwoman Deborah D. Lynch	aye
Councilman James E. Ewing, III	aye
Councilwoman Carol Mercer	aye

14-37. Zoning Code Amendment Request – 420-B South Main Street

Mayor Person stated that this item was the subject of the public hearing previously held.

Councilman Harris inquired if the developer was present at the Planning Commission. Mr. Thrower advised that Mr. Khalif was present at the Planning Commission Meeting.

Councilman Harris stated that there may be questions that may not have been answered and it may be advantageous to have more details. He also advised that parking was currently an issue, what would be the hours of operation, what are the state certifications that are required and how many students do they anticipate teaching.

Councilman Ewing stated that Mr. Khalif, during the Planning Commission meeting, stated that he was going to be able to handle sixty students in rotating shifts. He also stated that parking was discussed and Mr. Khalif knew it would be an issue based on the lack of space and that the owner of the property had plans to purchase some property in order to extend the parking area.

Councilman Ewing stated that the hours of operation were not discussed. He also stated that Mr. Khalif indicated it would be a staggered school which led him to believe that it would go into the evening hours.

Councilwoman Temple inquired if the business was accredited. Mr. Ewing stated that he was not accredited and according to Mr. Khalif it takes approximately two years to be accredited and they are governed by the Board of Medicine. He also stated that he asked Mr. Khalif what the student receives when they pass the class, whether it is a certification or eligibility to take the board exam, and received an unclear answer.

Councilman Ewing stated that he would support this only through a conditional use permit where stipulations could be placed in order to protect the students as well as the community.

Councilman Harris inquired if there was a shortage of barbers or cosmetologist in the community. Councilman Ewing stated that according to Mr. Khalif, there is a shortage of licensed barbers and cosmetologists in the community.

Mayor Person stated that due to the number of questions for Mr. Khalif, his attendance would be helpful and this item would be held until the next regular meeting of City Council.

14-38. Proposed FY15 General and Utility Fund Budgets

Mr. Thrower reported that after reviewing and discussing the proposed budget over multiple work sessions, your FY15 General Fund budget totals \$19,496,253. He also reported that his recommended budget stands at \$19,520,597. He further reported that departmental and external organization requests totaled \$21,686, 195. He stated that a two cent increase in the real property tax rate is included in the budget to offset the decline in real estate values. He also stated that this will bring the City's real property tax rate to \$0.87 per \$100 valuation, which is still lower than the mean and median for Virginia cities.

He reported that the primary impacts to the City's FY15 budget include a 14.5% health insurance increase (\$65, 177), increase in the City's share of funding for the Greenville County Public School System (\$47,745), and the City's share of debt service for the Commonwealth Attorney's Office (\$37,368). He also reported a 2% COLA increase (\$41,881) effective January

11, 2015 is also included in the budget (includes City Clerk and Manager). He further reported that the \$100,000 loss of leachate acceptance revenue that had been transferred from the Utility Fund to the General Fund has been replaced by a Payment in Lieu of Taxes (\$124, 106) from the Utility Fund.

He advised that in terms of major initiatives, the S. Main Street Enhancement Project, W. Atlantic Neighborhood Improvement Project, and Belfield Downtown Revitalization Project continue to be funded in the proposed budget. He also advised that other projects including Phase II of Farmers Market Trailhead Project, Emporia Industrial Park drainage improvements, improvements to the Emporia Animal Shelter, and the City's share of funding for the E. Atlantic Street Reconstruction Project have not been included in the proposed budget. He further advised that he may be asking Council to consider funding these projects separately over the course of FY15 after plans have been more fully developed and actual bids have been received. He stated that any City funding for these projects will need to be appropriated from Fund Balance.

He stated that in terms of vehicles and major equipment, two Police cruisers (\$66,000), two Public Works pick-up trucks (\$44,796), an asphalt roller (\$18,000), and a pressure washer (\$4,000) are included in the budget. He also stated that these vehicles and equipment will be financed for three years.

Utility Fund Budget

He advised that Council's FY15 Utility Fund budget totals \$15,002,725. He also advised that his proposed FY15 Utility Fund budget stands at \$17,631,869. He further advised that departmental requests totaled \$18,513,368.

The proposed FY15 water rates are as follows:

<u>Current Water Rates</u>		<u>Proposed FY15 Water Rates</u>	
Minimum 2,000 gallons	\$17.66	Minimum 2,000 gallons	\$18.90 - 7%
Next 48,000/1,000	\$ 4.98	Next 48,000/1,000	\$ 8.77 - 11%
Over 50,000/1,000	\$ 7.90	Over 50,000/1,000	\$ 5.33 - 7%

The proposed FY15 sewer rates are as follows:

<u>Current Sewer Rates</u>		<u>Proposed FY15 Sewer Rates</u>	
Minimum 2,000 gallons	\$18.27	Minimum 2,000 gallons	\$20.10 - 10%
Next 48,000/1,000	\$6.53	Next 48,000/1,000	\$7.51 - 15%
Over 50,000/1,000	\$5.22	Over 50,000/1,000	\$5.74 - 10%

He reported that as Council is aware, the Water Treatment Plant Upgrade Project is currently underway. He also reported that construction is expected to be completed by September 2015. He further reported that in terms of new initiatives, the W. Atlantic Sewer Main Replacement Project (\$420,000) and improvements to the Wastewater Treatment Plant (\$1,650,000) are included in the budget. He stated that the aforementioned water and sewer rate increases are required in order to pay the debt service (20 years) on these projects, as well as

cover the 2% COLA increase (\$9,833) effective January 11, 2015, the 14.5% health insurance increase (\$13,623), and the Payment in Lieu of Taxes expenditure (\$124,106) that is shown as revenue in the General Fund budget.

Councilman Harris made a motion to approve Ordinance No. 14-08 to adopt the 2014-2015 Operating Budget and to appropriate the funds for the same, Ordinance No. 14-10 amending City code section 78-261, Ordinance No. 14-11 amending City Code section 78-91, Ordinance No. 14-12 imposing and levying taxes within the City of Emporia, Virginia upon Real Property, and Machinery and Tools for Tax Year 2014, seconded by Councilwoman Temple

Councilman Ewing took a moment to thank the City Manager, Sheila Cutrell, Finance Director, Council Members and Mayor for the work that was done on the FY15 budget and appreciated working with all.

He stated that Council was asked to fund \$30,000 from the Boys and Girls Club and was approved in the FY15 budget. He also stated that in view of the recent tragic shooting and in the interest of public safety, he believed it was appropriate that City Administration and Council review the current policies concerning the renting of the Boys and Girls Club in an attempt to determine if there are any opportunities that can be identified to prevent such a tragedy from occurring in the future.

He requested an amendment to the budget requesting this information be provided to City Administration and Council by the Boys and Girls Club prior to the release of the requested funds.

Mayor Person advised that the issue has been addressed by the Boys and Girls Club and have made adjustments to their policies. Councilman Ewing asked if the adjustments would be shared with Council. Mayor Person advised that she felt that the Boys and Girls Club would not mind sharing their adjustments. She also advised that the accident was not caused by the Boys and Girls Club but someone who was renting the club.

She stated that withholding their funds may be harsh considering the Boys and Girls Club did not have a function of their own.

Councilman Ewing stated that it was his intent that they are responsible for that facility and they are asking Council to provide them funds and didn't think it was too much to ask for them to share the information with Council.

Councilman Harris made a motion to accept the amendment to his motion, requesting this information be provided to City Administration and Council by the Boys and Girls Club prior to the release of the requested funds, seconded by Councilwoman Carey.

Councilman Harris stated that he saw nothing wrong with asking for the information. He also stated that Council was not reducing the allocation but needed the dialog and would be positive for both Council and the Boys and Girls Club.

He stated that he shared the appreciation of staff, Mayor and Council during the budget process. He also stated that Council did extremely well in reducing a recommended seven cent increase down to two cent that was accounting for the drop in assessed real estate within the City. He further stated that the Utility Fund was a more challenging scenario where no one likes to see the increase in water rates.

The votes were as follows:

Councilman F. Woodrow Harris	aye
Councilwoman Doris T. White	aye
Councilwoman Carolyn S. Carey	aye
Councilwoman L. Dale Temple	aye
Councilwoman Deborah D. Lynch	aye
Councilman James E. Ewing, III	aye
Councilwoman Carol Mercer	aye

14-39. 2014 Fourth of July Fireworks Display

Mr. Thrower stated that City Administration received a request from the Emporia-Greenville Chamber of Commerce to host the Fourth of July Fireworks Display. He also stated that Emporia's Code of Ordinances requires City Council's approval to permit such display by adoption of a resolution.

Councilman Harris made a motion to adopt Resolution **No. 14-05** authorizing the use and display of fireworks by the Emporia-Greenville Chamber of Commerce, seconded by Councilman Ewing which passed as follows:

Councilman F. Woodrow Harris	aye
Councilwoman Doris T. White	aye
Councilwoman Carolyn S. Carey	aye
Councilwoman L. Dale Temple	aye
Councilwoman Deborah D. Lynch	aye
Councilman James E. Ewing, III	aye
Councilwoman Carol Mercer	aye

14-40. Meherrin Regional Library Board – Term Expiration (Marva Dunn)

Councilwoman Temple made a motion to reappoint Marva Dunn of 272 Astrio Street, Emporia, Virginia to the Meherrin Regional Library Board for an additional four years with a term expiration date of June 30, 2018, seconded by Councilwoman Lynch which passed as follows:

Councilman F. Woodrow Harris	aye
Councilwoman Doris T. White	aye
Councilwoman Carolyn S. Carey	aye
Councilwoman L. Dale Temple	aye
Councilwoman Deborah D. Lynch	aye
Councilman James E. Ewing, III	aye
Councilwoman Carol Mercer	aye

PUBLIC COMMENT

Mayor Person asked if anyone would like to bring a matter before City Council members adhering to the three-minute time limitation.

Lynnwood Matthews, 766 Courtland Road, Emporia, VA addressed Council stating that St. Paul's college was being considered as an immigration center for children. He also stated that this will affect our community. He further stated that if everyone stands together possibly this would not come to the surrounding area.

Councilman Harris stated that there was an informational meeting regarding this Thursday, June 19th at 6:30PM at the Brunswick Senior High School.

Pastor John Kensie, Faith Baptist Church on Hwy 58, addressed Council thanking them for their service and to invite them to their annual service recognizing officials on Sunday, June 29th.

Thelma Dugger, 207 Lowground Road, addressed Council stating that she has heard mention of the boat launch, which may or may not bring revenue to the City and the upgrade to the animal shelter and the Boys and Girls Club. She also stated that she really hasn't heard what was going to be done for the children and adult/youth to go and enjoy. She further stated that she supported their comments regarding the Boys and Girls Club and felt like the funds allocated to them could actually create something that the children could come to everyday on a regular basis. She advised that the CYC was a wonderful place and possibly it was time to upgrade to give the children something better.

Mayor Person stated that she would ask Ms. Dugger to give Council some suggestions.

Elliott Sadler, addressed Council stated that 111 was a very optimistic number but felt that when the City asked for the total plans, they wanted to make it a maximum. He also stated that they would not start out with that many in the beginning but would build some and increase as needed. He further stated that Fluor is currently at 650 employees and getting ready to increase to 1,150 and time is of the essence with any type of business. He advised that hopefully a portion of the 1,150 employees will come to Emporia.

He advised that according to the City's Comprehensive Plan, a significant amount of the City's revenues is derived from the traveler whether passing through to stop for food or fuel or staying overnight in one of the City's many hotels. He also advised that the Comprehensive Plan also states that one of the ways of accomplishing this to continue marketing for commercial development around I95 and Hwy58.

He stated that he wanted to work with Council. He also stated that he didn't understand why they were receiving pushback, not from Council or the Planning Commission, but from the City.

He advised that they felt that any more than 111 would require being closer to I95 and VDOT and State Police recommends doing different things around the highway not to distract drivers.

He also advised that in talking to Mr. Pope, water and sewer would not be an issue. He also advised that the Sadler family gave the City an easement to come across their property to supply Wal-Mart with water and sewer.

Chief Wyatt, addressed Council stating that the night of the incident at the Boys and Girls Club, it was rented out for a party. He also stated that the incident that occurred that night was inevitable to happen at some point. He further stated that the Boys and Girls Club does a lot of good for the community and he spoke with Stacy Gray, Director, the night of the incident regarding things that could have been done to prevent anything like this in the future. He advised that she also met with him the next week and had personal knowledge that they have taken measures to address any future incidents like this occurring, especially if the facility is rented.

Councilman Ewing stated that there is no disputing that the Boys and Girls Club does good for the community. He also stated that he was trying to identify anything that Council can see to prevent it from happening again.

William C. Slate, III, 103 Beech Tree Lane, Emporia, VA, addressed Council stating that he would like to inquire if Item 14-37 would come back before Council. Mayor Person stated that item would be back on the next agenda.

He also stated that parking is an issue in a portion of South Main Street. He also stated that there are a lot of businesses that should not have opened because of parking. He further stated that the City went through a great deal of expense to revitalize the Bank Building which created the vacancy on South Main. He advised that the prospective tenant had a vision to open a business and shouldn't be doubted. He advised that he hoped Council would allow this business.

ADJOURNMENT

With no further business to come before City Council, Mayor Person adjourned the meeting.

Mary L. Person, Mayor

Lori R. Jarratt, Executive Secretary

Review of Bills

July 15, 2014

GENERAL FUND

LEGISLATIVE

Emporia-Greenville Chamber	50.00
Independent Messenger	207.00
Mercer, Carol	30.00
Temple, Dale	175.25
Treasurer of Virginia - VITA	7.66
Verizon	19.20
White, Doris T.	150.00
Xerox Corporation	89.21

EXECUTIVE

Dell Marketing LP	1,328.92
Independent Messenger	434.70
Kahill's	1,014.96
Pembroke Occupational Health	333.00
Pitney Bowes	1,552.99
Terryberry	2,796.53
Treasurer of Virginia - VITA	15.63
U S Postal Service	278.00
Verizon	282.49
Xerox Corporation	143.64

LAW

Barrett Law Office, PC	2,131.33
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REGISTRAR

Treasurer of Virginia - VITA	0.24
Verizon	19.20

EMERGENCY SERVICES

City of Emporia, Petty Cash	16.00
Dell Marketing LP	1,093.06
Sadler Brothers Oil Company, Inc.	137.37
Treasurer of Virginia - VITA	2.42
Verizon	38.40
Verizon Wireless	49.79
Xerox Corporation	7.95

COURTS

Andrew Weaver	120.00
Crater Youth Care Commission	14,126.00
Southside Regional Jail	48,506.00
The Law Ofc. Of W. Wm. Robinson, III	120.00
Townsend Law Office	120.00
Treasurer of Virginia - VITA	10.21
Verizon	94.02

VICTIM WITNESS

Pitney Bowes	140.37
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VJCCCA/FAMILY VIOLENCE PREVENTION

Behavioral Interventions	292.05
Caroline Gatten	242.50
F. Woodrow Harris	49.00
Marva Dunn	89.51
Postmaster	100.00
Sadler Brothers Oil Company, Inc.	324.37
Treasurer of Virginia - VITA	62.43
Verizon	350.67
Verizon Wireless	447.67

SHARED SERVICES

County of Greenville	44,534.35
Philip Worrell	500.00

FINANCE

Treasurer of Virginia - VITA	2.67
Treasurer of Virginia - VRS	38,841.17
Verizon	57.35
Xerox Corporation	119.92

TREASURER

Treasurer of Virginia - VITA	202.36
Verizon	155.87
Xerox Corporation	9.08

COMMISSIONER OF REVENUE/ASSESSOR

Dell Marketing LP	1,395.02
Sadler Brothers Oil Company, Inc.	31.18
Sandra Buckner	189.00
Treasurer of Virginia - VITA	210.12
U S Postal Service	146.00
Verizon	81.05
Xerox Corporation	0.02

DEBT SERVICE

BB&T Governmental Finance	7,553.54
First Citizens Bank	3,927.16
The Bank of Hampton Roads	3,665.43
USDA Rural Development	5,000.00

NON-DEPARTMENTAL

Emporia-Greens. Local Law Library	216.00
Treasurer of Virginia Tech	5,158.96

Review of Bills July 15, 2014

SHERIFF

Gaston Security, Inc.	445.00
Greene's Service Center	16.00
Sadler Brothers Oil Company, Inc.	635.19
Treasurer of Virginia - VITA	1.95
Verizon	104.68
Verizon Wireless	91.14

FIRE

C. W. Williams & Co.	2,015.26
City Auto Hardware Appliance	1,650.00
Dominion Virginia Power	1,999.54
Emporia Volunteer Fire Department	25,000.00
Fire-X Corporation	106.50
Houchins Pest Control	18.50
Mecklenburg Electric Cooperative	24.81
MES - Virginia	21,255.32
Morris Refrigeration Company, Inc.	140.56
Parker Oil Company, Inc.	249.12
Sadler Brothers Oil Company, Inc.	237.62
Treasurer of Virginia - VITA	6.04
Verizon	153.60

PARKS & RECREATION

Cintas Corporation	44.95
Sadler Brothers Oil Company, Inc.	487.35
VCE - Brunswick County	45.00

ECONOMIC DEVELOPMENT

Emporia IDA	400.00
Emporia Redevelopment & Housing	1,823.87
Independent Messenger	349.05
MarketPlace Signs & Apparel	259.66
Michael Redman	150.00
Sadler Brothers Oil Company, Inc.	37.98
The Bank by Kahill's	1,173.28
Treasurer of Virginia - VITA	21.65
Verizon	19.20
Verizon Wireless	-50.22
Xerox Corporation	89.56

FACILITIES

Cintas Corporation	653.01
Commonwealth Exterminators, Inc.	104.00
David T. Bland	2,400.00
Dominion Virginia Power	5,874.67
Fire-X Corporation	99.89
Houchins Pest Control	175.75
Mecklenburg Electric Cooperative	739.26
Morris Refrigeration Company, Inc.	2,513.60
Wrenn Builders, LLC	432.31

PLANNING AND ZONING

American Housing Specialist	2,343.49
Barrett Law Office, PC	622.67
Community Planning Partners	5,967.65
Dewberry Engineers, Inc.	2,658.00
Dominion Virginia Power	9,841.30
Ed Daley	276.12
H. G. Reynolds Company, Inc.	37,056.41
Independent Messenger	579.60
Kimberly Whitehead	33.48
S. L. Hill Construction, Inc.	14,058.58
Sadler Brothers Oil Company, Inc.	328.65
Stantec Consulting Services, Inc.	9,308.50
Treasurer of Virginia - VITA	7.92
Verizon	234.59
Verizon Wireless	80.80
Wilbert Williams & Sons Bldg. Contr.	2,990.76
William L. Chambliss, Contractor	15,083.63
William L. Whitman	3,187.57
Xerox Corporation	166.99

POLICE

Justin Thomas	331.25
MCI	45.82
Richmond Harley-Davidson	20,550.00
Sadler Brothers Oil Company, Inc.	10,124.26
Stan Allen	30.61
Treasurer of Virginia - VITA	1,091.89
United Parcel Service	18.17
Verizon	758.18
Verizon Wireless	614.92

ANIMAL CONTROL

Sadler Brothers Oil Company, Inc.	221.11
Verizon Wireless	30.38

Review of Bills July 15, 2014

PUBLIC WORKS

Adams Construction	478.82
Best Way, Inc.	8,058.00
Brunswick Landfill	917.92
Cintas Corporation	1,922.56
Curtis Contracting, Inc.	172,000.00
Dominion Virginia Power	6,782.78
Fuel Freedom Card	4,630.26
Greensville County Landfill	16,583.36
Hicks Tree Service	1,000.00
Holiday Ice	103.50
Independent Messenger	139.72
Jason Bicking	50.00
Lincoln Financial Group	90.47
Mecklenburg Electric Cooperative	2,310.87
Norfolk Southern Railway Company	880.00
Paulus Bryant	29.77
Sadler Brothers Oil Company, Inc.	2,504.07
Safety-Kleen Systems, Inc.	248.08
Southside Regional Jail	1,762.00
Spivey Pavement Markings	5,115.00
Telpage, Inc.	144.99
Treasurer of Virginia - VITA	10.63
VCE - Brunswick County	135.00
Verizon	291.40
Verizon Wireless	211.71
Vulcan Construction Materials	1,487.25

TOTAL GENERAL FUND \$628,122.10

UTILITY FUND

Brenntag Mid-South, Inc.	2,081.75
Carter Machinery Company, Inc.	608.99
Cintas Corporation	1,760.95
Dewberry Engineers	73,129.00
Dominion Virginia Power	9,218.93
Environmation, Inc.	2,483.85
Fire-X Corporation	90.39
Fortiline Waterworks	2,780.00
Fuel Freedom Card	624.69
GAP, Inc.	870.00
Holiday Ice	11.50
Instrumentation Services	1,615.00
Larry Carpenter's Septic Tank Service	250.00
Lincoln Financial Group	38.60
Mecklenburg Electric Cooperative	7,115.67
Miller Supply Company, Inc.	375.00
Norfolk Bearings & Supply Company	4,386.20
Parker Oil Company, Inc.	8.43
Plum Creek Timberlands, LP	60.00
Postmaster	741.90
Reliable Office Supplies	816.84
Roanoke Rapids Sanitary District	80.00
Russ Gordon's Garage	16.00
Sadler Brothers Oil Company, Inc.	1,440.11
Suffolk Sales & Service	4,571.25
Suffolk Solutions	6,889.69
Treasurer of Virginia	100.00
Treasurer of Virginia - VITA	10.61
Treasurer of Virginia - VRS	9,597.37
United Parcel Service	59.92
Univar USA, Inc.	1,550.00
Verizon	830.16
Verizon Wireless	240.52
VUPS	33.96

TOTAL UTILITY FUND \$134,487.28

**CITY OF EMPORIA
CITY COUNCIL MEETING
July 15, 2014
AGENDA MEMORANDUM**

**SUBJECT: FINANCIAL STATEMENT
COLLECTIONS 2013-2014
COLLECTIONS 2010-2012
COLLECTIONS 2007-2009
DELINQUENT TAX SUMMARY-ALL YEARS
2014 PPTRA ALLOTMENT-COMPARISON
2013 PPTRA ALLOTMENT-COMPARISON
SALES & USE TAX COMPARISON
MONTHLY UTILITY DEPT. COMPARISON
CUT OFFS FOR UTILITY CUSTOMERS
UNCOLLECTED UTILITY BILLS
BOOT COLLECTIONS
DELINQUENT LISTING FOR LOCAL NEWSPAPER**

W. S. HARRIS, JR., TREASURER

Financial Statement

June 30, 2014

CHECKING / DAILY INVESTMENT

General Fund

Utility Fund

1,594,517.41

542,503.63

CERTIFICATES OF DEPOSIT / INVESTMENTS

FIRST COMMUNITY BANK	\$384,748.34	MMF @ .07%	NA	GF
CARTER BANK & TRUST	\$1,513,848.22	12 Mos @ .55%	1/7/2015	GF
CARTER BANK & TRUST	\$1,012,285.34	12 Mos @ .60%	1/30/2015	GF
CARTER BANK & TRUST	\$1,012,285.34	12 Mos @ .60%	1/30/2015	GF
CARTER BANK & TRUST	\$776,553.95	12 Mos @ .65%	2/5/2015	GF
CARTER BANK & TRUST	\$506,542.61	12 Mos @ .65%	2/5/2015	GF
CARTER BANK & TRUST	\$506,542.61	12 Mos @ .65%	2/5/2015	GF
CARTER BANK & TRUST	\$753,382.56	12 Mos @ .65%	6/30/2015	GF

FIRST COMMUNITY BANK	\$504,913.10	MMF @ .07%	NA	UT
CARTER BANK & TRUST	\$504,616.08	12 Mos @ .55%	1/7/2015	UT
CARTER BANK & TRUST	\$505,891.05	12 Mos @ .60%	1/30/2015	UT

Jun-14

RECAP OF 2013 TAXES

<i>TYPE OF TAX</i>	<i>BAL. FWD. (A)</i>	<i>SUPPLEMENTS (B)</i>	<i>ABATEMENTS (C)</i>	<i>ADJUSTED LEVY (Cols. A+B-C) (D)</i>	<i>COLLECTIONS TO DATE (E)</i>	<i>BALANCE DUE (F)</i>
Real Estate	3,098,844.15	1,579.30	3,177.80	3,097,245.65	3,023,169.63	74,076.02
Personal Property	1,269,263.24	22,655.25	24,686.52	1,267,231.97	1,242,472.97	24,759.00
Decals	106,188.00	1,957.50	2,582.50	105,563.00	93,338.28	12,224.72
Personal Property Relief	561,632.25	10,214.96	23,517.16	548,330.05	513,291.97	35,038.08
Public Service	200,213.60	0.00	0.00	200,213.60	200,213.60	0.00
TOTAL	5,236,141.24	36,407.01	53,963.98	5,218,584.27	5,072,486.45	146,097.82
2013 Real Estate Tax Collections		97.61%	2013 Personal Property Tax Relief		93.61%	
2013 Personal Property Tax Collections		98.05%	2013 Public Service Tax Collection		100.00%	

Jun-14

RECAP OF 2014 TAXES

<i>TYPE OF TAX</i>	<i>BAL. FWD. (A)</i>	<i>SUPPLEMENTS (B)</i>	<i>ABATEMENTS (C)</i>	<i>ADJUSTED LEVY (Cols. A+B-C) (D)</i>	<i>COLLECTIONS TO DATE (E)</i>	<i>BALANCE DUE (F)</i>
Real Estate	0.00	0.00	0.00	0.00	0.00	0.00
Personal Property	1,296,854.59	0.00	5,217.40	1,291,637.19	254,061.50	1,037,575.69
Decals	106,527.00	0.00	181.50	106,345.50	14,534.50	91,811.00
Personal Property Relief	553,560.55	0.00	1,166.54	552,394.01	93,142.84	459,251.17
Public Service	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL	1,956,942.14	0.00	6,565.44	1,950,376.70	361,738.84	1,588,637.86
2013 Real Estate Tax Collections		0.00%	2013 Personal Property Tax Relief		16.86%	
2013 Personal Property Tax Collections		19.67%	2013 Public Service Tax Collection		0.00%	

Jun-14

RECAP OF 2010 TAXES

TYPE OF TAX	BAL. FWD. (A)	SUPPLEMENTS (B)	ABATEMENTS (C)	ADJUSTED LEVY (Cols. A+B-C) (D)	COLLECTIONS TO DATE (E)	BALANCE DUE (F)
Real Estate	2,976,993.81	0.00	3,324.20	2,973,669.61	2,987,601.60	6,068.01
Personal Property	1,141,435.34	99,940.97	56,825.37	1,184,550.94	1,177,307.58	7,243.36
Decals	107,658.50	9,563.00	5,519.15	111,702.35	108,518.70	3,183.65
Personal Property Relief	578,916.57	34,959.61	29,395.11	584,481.07	576,982.58	7,498.49
Public Service	165,731.98	0.00	8,167.59	157,564.39	157,564.39	0.00
TOTAL	4,970,736.20	144,463.58	103,231.42	5,011,968.36	4,987,974.85	23,993.51
2010 Real Estate Tax Collections		99.60%	2010 Personal Property Tax Relief		98.71%	
2010 Personal Property Tax Collections		99.38%	2010 Public Service Tax Collection		100.00%	

RECAP OF 2011 TAXES

TYPE OF TAX	BAL. FWD. (A)	SUPPLEMENTS (B)	ABATEMENTS (C)	ADJUSTED LEVY (Cols. A+B-C) (D)	COLLECTIONS TO DATE (E)	BALANCE DUE (F)
Real Estate	2,984,406.93	0.00	3,000.24	2,981,406.69	2,971,819.35	9,587.34
Personal Property	1,244,373.63	26,690.75	33,638.35	1,237,426.03	1,233,074.95	4,351.08
Decals	111,029.00	8,475.00	6,009.93	113,494.07	108,960.04	4,534.03
Personal Property Relief	557,964.29	30,384.27	29,883.36	558,465.20	550,872.10	7,593.10
Public Service	156,479.42	0.00	0.00	156,479.42	156,479.42	0.00
TOTAL	5,054,253.27	65,550.02	72,531.88	5,047,271.41	5,021,205.86	26,065.55
2011 Real Estate Tax Collections		99.68%	2011 Personal Property Tax Relief		98.64%	
2011 Personal Property Tax Collection		99.65%	2011 Public Service Tax Collection		100.00%	

RECAP OF 2012 TAXES

TYPE OF TAX	BAL. FWD. (A)	SUPPLEMENTS (B)	ABATEMENTS (C)	ADJUSTED LEVY (Cols. A+B-C) (D)	COLLECTIONS TO DATE (E)	BALANCE DUE (F)
Real Estate	3,019,463.59	1,020.90	2,415.91	3,018,069.30	2,996,358.46	21,710.84
Personal Property	1,224,318.90	68,794.39	32,993.06	1,260,120.23	1,250,316.25	9,803.98
Decals	104,243.00	9,600.50	4,170.00	109,673.50	102,788.60	6,884.90
Personal Property Relief	560,183.75	63,406.00	42,878.85	580,710.90	566,088.21	14,624.69
Public Service	173,064.34	0.00	0.00	173,064.34	173,064.34	0.00
TOTAL	5,081,273.58	142,821.79	82,457.10	5,141,638.27	5,088,613.86	53,024.41
2012 Real Estate Tax Collections		99.28%	2012 Personal Property Tax Relief		97.48%	
2012 Personal Property Tax Collections		99.22%	2012 Public Service Tax Collection		100.00%	
2012 License Fee Collections		93.72%				

Jun-14

RECAP OF 2007 TAXES

TYPE OF TAX	BAL. FWD. (A)	SUPPLEMENTS (B)	ABATEMENTS (C)	ADJUSTED LEVY (Cols. A+B-C) (D)	COLLECTIONS TO DATE (E)	BALANCE DUE (F)
Real Estate	2,673,531.26	29,166.22	14,468.19	2,688,229.29	2,686,171.46	2,057.83
Personal Property	1,270,481.69	232,305.66	109,391.44	1,393,395.94	1,389,440.12	3,955.82
Decals	444,139.00	30,539.61	8,576.33	466,102.28	463,364.57	2,737.71
Personal Property Relief	549,911.50	5,471.39	137,247.89	418,135.00	412,228.08	5,906.92
Public Service	140,577.17	4,462.35	0.00	145,039.52	145,039.52	0.00
TOTAL	5,078,640.82	301,945.23	269,683.85	5,110,902.03	5,096,243.75	14,658.28
2007 Real Estate Tax Collections		99.92%	2007 Personal Property Tax Relief		98.59%	
2007 Personal Property Tax Collections		99.72%	2007 Public Service Tax Collection		100.00%	

RECAP OF 2008 TAXES

TYPE OF TAX	BAL. FWD. (A)	SUPPLEMENTS (B)	ABATEMENTS (C)	ADJUSTED LEVY (Cols. A+B-C) (D)	COLLECTIONS TO DATE (E)	BALANCE DUE (F)
Real Estate	2,703,731.80	15,916.97	11,236.65	2,708,412.12	2,705,441.92	2,970.20
Personal Property	1,288,745.41	42,594.01	82,647.30	1,248,692.12	1,242,861.96	5,830.16
Decals	110,269.50	9,823.17	6,545.00	113,547.67	109,512.70	4,034.97
Personal Property Relief	548,290.97	39,726.80	28,914.65	559,103.12	549,704.16	9,398.96
Public Service	149,011.30	5,341.13	5,341.13	149,011.30	149,011.30	0.00
TOTAL	4,800,048.98	113,402.08	134,684.73	4,778,766.33	4,756,532.04	22,234.29
2008 Real Estate Tax Collections		99.89%	2008 Personal Property Tax Relief		98.32%	
2008 Personal Property Tax Collection		99.53%	2008 Public Service Tax Collection		100.00%	

RECAP OF 2009 TAXES

TYPE OF TAX	BAL. FWD. (A)	SUPPLEMENTS (B)	ABATEMENTS (C)	ADJUSTED LEVY (Cols. A+B-C) (D)	COLLECTIONS TO DATE (E)	BALANCE DUE (F)
Real Estate	2,942,633.61	3,808.18	6,400.94	2,940,040.85	2,936,185.72	3,855.13
Personal Property	1,214,926.66	219,679.72	219,483.52	1,215,122.86	1,210,600.20	4,522.66
Decals	110,991.50	7,028.00	7,526.50	110,491.00	108,237.29	4,253.71
Personal Property Relief	524,152.89	38,891.54	17,349.89	545,694.54	538,256.32	7,438.22
Public Service	121,797.85	0.00	0.00	121,797.85	121,797.85	0.00
TOTAL	4,914,502.51	269,405.44	250,760.85	4,933,147.10	4,913,077.38	20,069.72
2009 Real Estate Tax Collections		99.87%	2009 Personal Property Tax Relief		98.64%	
2009 Personal Property Tax Collection		99.63%	2009 Public Service Tax Collection		100.00%	

DELINQUENT TAX SUMMARY - FY 2013-2014

June-14

REAL ESTATE TAXES

Tax Year	Balance July 1	Supplements Added	Abatements	Bankruptcy Charge-Offs	Credit Card Collections	Collected To This Month	Collected This Month	Balance
2006	\$3,347.90	\$0.00	\$0.00	\$0.00	\$0.00	\$346.94	\$1,251.64	\$1,749.32
2005	\$2,406.50	\$0.00	\$0.00	\$0.00	\$0.00	\$321.21	\$502.15	\$1,583.14
2004	\$1,480.72	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$502.15	\$978.57
2003	\$1,225.56	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$476.28	\$749.28
2002	\$792.12	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$476.28	\$315.84
2001	\$645.37	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$290.05	\$355.32
2000	\$355.32	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$355.32
1991-1999	\$2,183.52	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,183.52
TOTAL	\$12,437.01	\$0.00	\$0.00	\$0.00	\$0.00	\$668.15	\$3,498.55	\$8,270.31

PERSONAL PROPERTY TAX

Tax Year	Balance July 1	Supplements Tx Relief	Abatements	Bankruptcy Charge-Offs	Credit Card Collections	Collected To This Month	Collected This Month	Balance
2006 Net Tax	\$4,250.30	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5.36	\$4,244.94
2005 Net Tax	\$5,793.30	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,793.30
2004 Net Tax	\$2,051.76	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,051.76
2002-2003	\$5,964.81	\$0.00	\$0.00	\$0.00	\$0.00	\$340.62	\$0.00	\$5,624.19
TOTAL	\$18,060.17	\$0.00	\$0.00	\$0.00	\$0.00	\$340.62	\$5.36	\$17,719.55

Grand Total of All Delinquent	\$30,497.18	\$0.00	\$0.00	\$0.00	\$0.00	\$1,008.77	\$3,503.91	\$25,984.50
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2014 PPTRA ALLOTMENT - COMPARISON

TOTAL ALLOTMENT FROM STATE - \$570,316.00

TOTAL PPTRA ASSESSED - 60.00%

\$553,560.55

COLLECTIONS THRU PAID BILLS

Jun-14

\$93,142.84

ABATEMENTS

\$1,166.54

SUPPLEMENTS

\$0.00

TOTAL REMAINING FROM UNPAID BILLS

\$459,251.17

1st Payment from State

2nd Payment from State

Final Payment from State

2013 PPTRA ALLOTMENT - COMPARISON

TOTAL ALLOTMENT FROM STATE - \$570,316.00

TOTAL PPTRA ASSESSED - 62.00% **\$561,632.25**

COLLECTIONS THRU PAID BILLS

Jun-13 \$169,906.08

Jul-13 \$161,056.98

Aug-13 \$72,201.05

Sep-13 \$723.12

Oct-13 \$5,246.31

Nov-13 \$6,923.92

Dec-13 \$20,165.67

Jan-14 \$2,759.04

Feb-14 \$11,073.99

Mar-14 \$34,640.84

Apr-14 \$6,397.70

May-14 \$16,385.79

June-14 \$5,811.48

ABATEMENTS -\$23,517.16

SUPPLEMENTS \$10,214.96

TOTAL REMAINING FROM UNPAID BILLS \$35,038.08

1st Payment from State 7/31/2013 145,727.85

2nd Payment from State 8/15/2013 169,836.72

Final Payment from State 11/15/2013 254,755.09

Local Sales & Use Tax Collection Comparison

Local Sales & Use Tax

Month	2011 Calendar Year	2012 Calendar Year	2013 Calendar Year	2014 Calendar Year
	Collected	Collected	Collected	Collected
January	\$110,239.00	\$127,062.93	\$108,278.56	\$114,486.19
February	\$125,876.99	\$126,296.95	\$127,189.75	\$134,859.04
March	\$104,593.90	\$102,337.33	\$99,674.97	\$113,809.08
April	\$119,737.24	\$137,369.57	\$104,585.97	\$109,251.63
May	\$123,865.11	\$135,414.13	\$119,461.45	\$126,207.82
June	\$131,026.53	\$110,435.22	\$117,580.07	\$115,773.26
July	\$180,490.56	\$116,536.54	\$107,486.36	
August	\$53,547.37	\$117,795.21	\$117,641.94	
September	\$119,307.80	\$125,411.89	\$118,116.99	
October	\$123,419.00	\$111,125.40	\$105,496.08	
November	\$119,256.67	\$106,691.83	\$100,495.50	
December	\$117,432.90	\$102,684.77	\$105,977.72	
Yearly Total	\$1,428,793.07	\$1,419,161.77	\$1,331,985.36	\$714,387.02

State Sales & Use Tax Collection Comparison

State Sales & Use Tax

Month	2011 Calendar Year	2012 Calendar Year	2013 Calendar Year	2014 Calendar Year
	Collected	Collected	Collected	Collected
January	\$76,745.66	\$81,464.16	\$80,957.08	\$81,625.86
February	\$92,440.02	\$91,897.24	\$95,365.10	\$89,390.50
March	\$63,957.82	\$72,512.86	\$73,527.62	\$73,783.14
April	\$69,216.00	\$70,609.86	\$76,942.78	\$72,753.54
May	\$78,000.40	\$85,665.32	\$87,608.38	\$82,071.08
June	\$85,721.72	\$85,637.98	\$90,121.30	\$86,973.60
July	\$72,832.12	\$78,791.66	\$78,471.52	
August	\$84,321.66	\$89,692.72	\$87,181.40	
September	\$74,027.06	\$80,905.18	\$76,334.64	
October	\$78,763.86	\$83,390.34	\$79,978.88	
November	\$77,775.18	\$82,935.18	\$81,448.88	
December	\$77,868.98	\$77,980.08	\$83,144.42	
Yearly Total	\$931,670.48	\$981,482.58	\$991,082.00	\$486,597.72

**Monthly Comparison of
Collected Utility Fund Revenue & Completed Service Orders**

FY 2013-2014

	July	August	September	October	November	December
Water	113,793.01	122,743.11	123,511.78	118,244.88	123,032.25	118,337.35
Sewer	103,792.22	100,363.03	97,775.80	94,460.97	94,725.62	93,721.11
Meter Charge	4,653.73	4,429.04	4,246.42	4,496.31	4,298.60	4,457.88
Water Taps	0.00	0.00	3,515.58	3,000.00	0.00	4,053.90
Sewer Taps	0.00	0.00	4,000.00	0.00	0.00	0.00
Sale of Materials	0.00	0.00	0.00	0.00	0.00	0.00
Penalties	4,874.93	7,703.25	2,718.96	4,351.84	4,587.52	5,876.00
Cut on/off Fees	5,528.94	3,361.00	2,791.00	2,221.00	2,100.00	2,076.12
Water Sales-Bulk Water	564.48	0.00	35.06	35.06	94.91	50.50
Sewer Services	1,221.39	46,241.40	3,518.86	5,018.15	0.00	151.32
Miscellaneous	1,559.91	0.00	0.00	130.00	0.00	0.00
Total Revenue For the Month	235,988.61	284,840.83	242,113.46	231,958.21	228,838.90	228,724.18

	January	February	March	April	May	June	YTD Category Tot
Water	106,085.60	127,186.86	126,691.37	116,495.76	114,586.82	118,331.67	1,429,040.46
Sewer	88,339.49	103,317.33	98,618.79	92,979.25	89,604.33	91,454.48	1,149,152.42
Meter Charge	4,403.97	4,576.88	4,475.76	4,424.34	4,540.59	4,488.70	53,492.22
Water Taps	0.00	8,530.00	0.00	0.00	0.00	0.00	19,099.48
Sewer Taps	0.00	12,100.00	0.00	0.00	0.00	0.00	16,100.00
Sale of Materials	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Penalties	8,121.10	7,767.40	6,944.75	5,804.35	6,611.11	6,072.01	71,433.22
Cut on/off Fees	2,245.81	2,190.00	1,710.00	1,811.33	1,730.67	1,890.00	29,655.87
Water Sales-Bulk Water	35.06	35.06	35.06	35.06	35.06	70.12	1,025.43
Sewer Services	137.75	148.16	144.22	0.00	541.37	253.94	57,376.56
Miscellaneous	0.00	0.50	0.00	0.00	0.00	0.00	1,690.41
Total Revenue for the Month	209,368.78	265,852.19	238,619.95	221,550.09	217,649.95	222,560.92	

	July	August	September	October	November	December
Service Orders						
Ttl Off/On Requests	61	73	80	68	52	61
Ttl Leak Inquiries	54	53	74	71	69	49
Ttl Service Orders For the Month	115	126	154	139	121	110

	January	February	March	April	May	June	YTD Order Totals
Service Orders							
Ttl Off/On Requests	52	47	56	62	59	62	687
Ttl Leak Inquiries	39	71	74	51	43	49	697
Ttl Service Orders For the Month	91	118	130	113	102	111	

YTD Revenue Total All Depts. **2,828,066.07** YTD Service Order **1,384**

**REPORT OF CUT OFFS TO UTILITY ACCOUNTS SINCE
EXTENSION OF PAYMENTS TO NEXT MONTH**

JULY 06 STARTED CHANGE-DID NOT CUT WATER OFF THIS MONTH

AUGUST	24
SEPTEMBER	55
OCTOBER	45
NOVEMBER	27
DECEMBER	77

2007		2008		2009		2010	
JANUARY	58	JANUARY	45	JANUARY	62	JANUARY	103
FEBRUARY	32	FEBRUARY	63	FEBRUARY	56	FEBRUARY	44
MARCH	35	MARCH	71	MARCH	74	MARCH	46
APRIL	49	APRIL	44	APRIL	28	APRIL	63
MAY	63	MAY	71	May	56	MAY	86
JUNE	66	JUNE	82	June	86	JUNE	58
JULY	76	JULY	67	JULY	53	JULY	74
AUGUST	67	AUGUST	86	AUGUST	90	AUGUST	78
SEPTEMBER	75	SEPTEMBER	94	SEPT	49	SEPTEMBER	66
OCTOBER	93	OCTOBER	43	OCTOBER	72	OCTOBER	86
NOVEMBER	51	NOVEMBER	39	NOVEMBER	46	NOVEMBER	54
DECEMBER	71	DECEMBER	71	DECEMBER	130	DECEMBER	44

2011		2012		2013		2014	
JANUARY	86	JANUARY	68	JANUARY	80	Jan.	68
FEBRUARY	30	FEBRUARY	45	FEBRUARY	68	(114 Door Hangers)	
MARCH	31	MARCH	48	MARCH	58	Feb.	27
APRIL	48	APRIL	70	APRIL	92	(33 Door Hangers)	
MAY	83	MAY	43	MAY	64	Mar.	42
JUNE	281	JUNE	79	JUNE	83	(48 Door Hangers)	
JULY	130	JULY	80	JULY	88	Apr.	31
AUGUST	85	AUGUST	75	AUGUST	57	(32 Door Hangers)	
SEPTEMBER	83	SEPTEMBER	63	SEPT-CUT OFF DEFRAIDED FOR 1 TIME OCCURANCE			
OCTOBER	66	OCTOBER	68	UNTIL NOV 5TH	180	REMINDER NOTICES PUT ON .	
NOVEMBER	86	NOVEMBER	90	DOORS SEPT. 30TH.		May	36
DECEMBER	61	DECEMBER	53	October	16	(42 Door Hangers)	
				(39 DOOR HANGERS)		June	35
				Nov.	31	(38 Door Hangers)	
				(48 Door Hangers)			
				Dec.	55		
				(149 Door Hangers)			

UNCOLLECTED UTILITY BILLS

BEGINNING BALANCE JULY 2006	54043.62	54043.62
BALANCE ADDED AFTER 2 MONTHS EXT	31012.65	85056.27
BALANCES ADDED FOR 2009	10028.85	95085.12
COLLECTIONS 2009	-4577.96	90507.16
BALANCES ADDED FOR 2010	56074.78	146601.94
COLLECTIONS 2010	-21349.82	125252.12
BALANCES ADDED FOR 2011	43729.33	168981.45
COLLECTIONS 2011	-30063.76	138917.69
BALANCES ADDED FOR 2012	30144.85	169062.54
COLLECTIONS 2012	-26675.91	142386.43
BALANCES ADDED FOR 2013	39039.11	181425.54
COLLECTIONS 2013	-23560.98	157864.56
BALANCES ADDED FOR JANUARY 2014	9571.36	167435.92
COLLECTIONS JANUARY 2014	-2324.92	165111.00
BALANCES ADDED FOR FEBRUARY 2014	4377.22	169488.22
COLLECTIONS FEBRUARY 2014	-3167.73	166320.49
BALANCES ADDED FOR MARCH 2014	5320.02	171640.51
COLLECTIONS MARCH 2014	-603.22	171037.29
BALANCES ADDED FOR APRIL 2014	2322.14	173359.43
COLLECTIONS APRIL 2014	-2571.48	170787.95
BALANCES ADDED MAY 2014	3270.81	174058.76
COLLECTIONS MAY 2014	-3338.98	170719.78
BALANCES ADDED JUNE 2014	2232.54	172952.32
COLLECTIONS JUNE 2014	-441.34	172510.98

BOOT COLLECTIONS

STARTING DATE 1-25-12

GOOD THRU 06-30-14

AMOUNT COLLECTED FOR CITY **\$88,927.60**

RE TAX \$51,155.94

PP TAX \$24,489.15

UTILITY \$7,107.04

OTHER (DEMO/WEED) \$6,175.47

AMOUNT COLLECTED FOR VAC **\$33,740.70**

TOTAL **\$122,668.30**



W. S. HARRIS, JR.
Treasurer

City of Emporia

OFFICE OF THE TREASURER
MUNICIPAL BUILDING - S. MAIN STREET
PHONE 634-2349
EMPORIA, VIRGINIA 23847

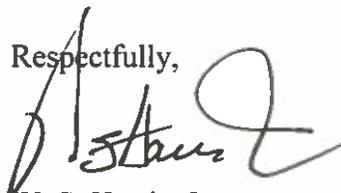
July 1, 2014

Honorable Mayor
Members of City Council
City of Emporia, Virginia

Ladies and Gentlemen:

Section 58.1-3924 of the Code of Virginia requires that the City Treasurer shall submit to Council a list of all delinquent taxes as of the close of business on June 30 of the year following the tax assessment year. The Code further states that the governing body shall cause the list to be published for one (1) week in a local newspaper.

I respectfully request Council to instruct the Treasurer to have published the attached list as allowed by law.

Respectfully,

W. S. Harris, Jr.
Treasurer
City of Emporia

ATTACHMENT

WSH,Jr./kat

CITY OF EMPORIA

In conformity with Section 58.1-3924 of the Code of Virginia and authorized by the governing body of the CITY OF EMPORIA, the following is a list of all taxes for 2013, Real and Personal remaining unpaid.

LOCAL LEVIES INCLUDE PEN., INT., ADM., AND ADV. FEES TO JULY 1, 2014.

DEPT	NAME	DUE
PP2013	ABUNDIO MACARIO MOLOHUA	\$ 200.68
PP2013	ACEVEDO BIBIANA FLORA	\$ 59.25
PP2013	ADAMS CA'MELL	\$ 103.47
PP2013	ADAMS CA'MELL CHIFFON	\$ 50.46
PP2013	ADAMS DISHEKA LANAE	\$ 194.21
PP2013	ADAMS KAREN LEE	\$ 65.00
PP2013	ADKINS FELICIA MARETTA	\$ 96.35
PP2013	ADKINS SHIRLEY BENNETT	\$ 231.77
PP2013	ALBERGOTTIE ALQUANA SYLVIA	\$ 32.68
PP2013	ALCUDIA GEORGINA CANSECO	\$ 217.65
PP2013	ALMAZAN CARRERA ROJER	\$ 84.95
PP2013	AMBROCIO BYRON DELEON	\$ 99.97
PP2013	AMBROCIO HUGO FRANSISCO	\$ 151.27
PP2013	AMBROCIO LUIS R.	\$ 142.25
PP2013	ANDERSON ANNETTE TERESA	\$ 51.77
PP2013	ARCHIE SHANECE DASHAWN	\$ 133.40
PP2013	ARRINGTON ANTONIO MARQUETTE	\$ 51.37
PP2013	AT HOME CARE	\$ 30.94
PP2013	B & L MANAGEMENT T/A AMER CASH CENTER	\$ 58.42
PP2013	BAILEY ALEX LEE	\$ 76.51
PP2013	BAINES CHRISTOPHER & PATRICIA	\$ 249.65
PP2013	BANKS FRANK DONALD MORGAN DIANE P	\$ 214.71
PP2013	BANTA MICHAEL ALLEN	\$ 92.40
PP2013	BARNER ROSLYN WALTON	\$ 208.07
PP2013	BARNES PEARLIE	\$ 271.12
PP2013	BAUTISTA ANTONIO MARTINEZ	\$ 67.73
PP2013	BAUTISTA EDILMA	\$ 50.00
PP2013	BEST ANDREW	\$ 50.00
PP2013	BLACKNALL FORREST FRANEL	\$ 53.67
PP2013	BLAKE JOHNNY	\$ 72.75
PP2013	BONNET RODNEY EUGENE	\$ 148.69
PP2013	BOOKER JR JAMES CARLOS	\$ 58.77
PP2013	BRANDON NAKEISHA NICOLE	\$ 200.50
PP2013	BRANTLEY FREDERICK JAMES & ALICE	\$ 178.34
PP2013	BRANTLEY RUTH MATTHEWS	\$ 50.92
PP2013	BRIDGEFORTH LA KEYSHA MARSHEA	\$ 90.65
PP2013	BROADNAX ANTHONY NAPOLEAN	\$ 46.26
PP2013	BROADNAX CELESTINE & ANTHONY	\$ 66.26
PP2013	BROADNAX ERIC ORLANDO MARILYN	\$ 46.48
PP2013	BROADY RANDALL JERMAINE	\$ 128.89

PP2013	BROWN BESSIE MAE	\$	81.56
PP2013	BROWN SHALOWN SADE	\$	33.81
PP2013	BROWN TANYA A T/A OFF THE TOP	\$	160.09
PP2013	BROWN WALTER SHELTON	\$	78.57
PP2013	BROWNING EVELYN ROBINSON	\$	96.59
PP2013	BRUCE VINCENT EDWIN	\$	122.00
PP2013	BUTLER TAMELA GRIZZARD	\$	91.55
PP2013	BYNUM MARKISHA JUANETTA	\$	105.85
PP2013	CARRENDALVEAR J CRUZ	\$	21.38
PP2013	CARY TASHA KENTA	\$	65.51
PP2013	CASTANON JUAN AMBROCIO	\$	50.00
PP2013	CHADUACHI MOHAMED CHOKRI	\$	51.18
PP2013	CHAPPELL CORINTHIANS	\$	112.02
PP2013	CHATMAN CORA ANN	\$	50.00
PP2013	CHATMAN TAMIKA SIMONE	\$	84.16
PP2013	CLARK WILLIAM HENRY ADAMS KAREN	\$	232.53
PP2013	COFFMAN JONATHAN DAVID	\$	77.35
PP2013	COLEMAN JAMES LYNWOOD	\$	91.04
PP2013	COLLINS JAUNITA VONCEIL	\$	378.73
PP2013	CONCEPCION ACOP-MONTIEL PEREZ JIMENZE	\$	132.40
PP2013	CONNER CLARICE LOUISE	\$	90.65
PP2013	COOPER RAHMUN DELANTE	\$	54.98
PP2013	CRAFT WILLIE THOMAS BROWN ADIA JEAN	\$	259.41
PP2013	CRAWLEY CATHLEEN EVA	\$	75.00
PP2013	CRAWLEY JR EDWARD	\$	89.70
PP2013	CRAWLEY MELISSA ANN	\$	68.75
PP2013	CRAWLEY SHAWNTAE DUPREE EDWARD JR	\$	270.55
PP2013	CRUMPLER NIJAH NICOLE	\$	96.82
PP2013	CRUMPLER NIKETTA ANNETTE	\$	50.00
PP2013	CRUMPLER SHAROD NIGER	\$	50.00
PP2013	DANIELS EDWIN LEE	\$	157.15
PP2013	DAVIS ALFRED LEE	\$	239.80
PP2013	DAVIS HAZEL MARIE	\$	90.49
PP2013	DAVIS JR JESSE LEBRON	\$	50.00
PP2013	DAVIS MARY E	\$	149.84
PP2013	DAVIS PETULA BRIGGS	\$	56.56
PP2013	DAVIS SHARONDA LATOYA	\$	87.32
PP2013	DAVIS TRACI BUNCH	\$	116.12
PP2013	DELATTE EDWARD JOSEPH HAWKINS SHANNON	\$	182.90
PP2013	DELGADO VICTOR M	\$	107.75
PP2013	DELIN-FLORES GUILLERMO	\$	131.02
PP2013	DILLARD TWANDA DIANE	\$	95.40
PP2013	DOYLE ALEXANDER	\$	65.00
PP2013	DOYLE DARIUS KEIVON	\$	59.41
PP2013	DRAPER ALYSSA LEIGH	\$	36.65
PP2013	DRAPER VIRGINIA JOYNER	\$	138.25
PP2013	DREWRY JR WILLIAM & DAVINA	\$	46.39

PP2013	DRUMGOOLE DAMIRACLE	\$	53.13
PP2013	DUNN THOMAS R	\$	136.07
PP2013	DUPREE NAZIEL & CHERYL	\$	31.97
PP2013	EANES KENNETH WAYNE	\$	349.20
PP2013	EARNHARDT PATRICIA POWELL	\$	16.14
PP2013	EASON ANTWAN LAMONT	\$	270.02
PP2013	EASTER NANCY BENNETT	\$	137.43
PP2013	EDWARDS CATHERINE ACREE	\$	174.69
PP2013	EDWARDS JAMES MATHEW	\$	78.85
PP2013	EDWARDS MELISSA DAWN	\$	132.27
PP2013	EDWARDS NORAH BETH	\$	143.37
PP2013	ELLINGTON JAMES LEON	\$	91.60
PP2013	ELLSWORTH DEANIE	\$	104.42
PP2013	EMPORIA JANITORIAL SERVICE INC	\$	160.09
PP2013	EVANS JENNIFER YOLANDA ALLEN ROLAND III	\$	72.58
PP2013	FARIZ QUINTERO JOSE	\$	119.95
PP2013	FERGUSON LAMONT ALTON	\$	49.83
PP2013	FIELDS GLORIA MAXINE	\$	66.26
PP2013	FIELDS JR QUINTON	\$	174.41
PP2013	FIVE STAR FOOD SERVICE INC	\$	103.20
PP2013	FLOOD TASHA LEKITA	\$	91.79
PP2013	FORBES JERRY	\$	56.40
PP2013	FORBES RONALD LEON	\$	132.27
PP2013	FOX CYNTHIA MOSLEY	\$	171.22
PP2013	GAITHER ALETHEIA ELAINE	\$	405.80
PP2013	GAITHER NATHANIEL	\$	63.94
PP2013	GARCIAS ADDIAS GOMEZ	\$	85.90
PP2013	GATLING VICKTORY	\$	307.44
PP2013	GAVIN STEPHEN JEROME	\$	289.44
PP2013	GERALD JR JAMES MAXIC	\$	133.87
PP2013	GIBBS EARL MAYNARD ETHEL MAE	\$	40.19
PP2013	GILLAM ROLAND HENRY	\$	122.14
PP2013	GILLUS ELETHA M T/A UPTOWN BEAUTY	\$	127.78
PP2013	GOLEM ROBIN JARRATT	\$	108.70
PP2013	GOMEZ ERNESTO GARCIA	\$	64.95
PP2013	GOMEZ EZEQUIEL ARIAS	\$	40.21
PP2013	GOODE MARIE DRAKE	\$	55.24
PP2013	GOODWIN DWANE WENDELL	\$	67.53
PP2013	GRANT JR RUSSELL LEE	\$	140.00
PP2013	GREEN JOAN DAVIS	\$	103.00
PP2013	GREEN NANCY POWELL	\$	307.37
PP2013	GRIZZARD CARL EDGAR	\$	96.84
PP2013	GRIZZARD CAROL VELVIN	\$	52.20
PP2013	GUTTERREZ MARIANO HERNANDEZ	\$	109.41
PP2013	GUZMAN MARILUZ	\$	98.20
PP2013	HAMLIN CURTIESHA L.	\$	123.42
PP2013	HARDING JAMES	\$	50.00

PP2013	HARDING RONNIE JEROME	\$	91.36
PP2013	HARRELL APRIL T/A PAWS R US	\$	46.25
PP2013	HARRIS MARK ANTONIO	\$	105.93
PP2013	HARRIS MARY JONES E	\$	65.00
PP2013	HARRISON CATHERINE MELISSA	\$	270.73
PP2013	HARRISON MARIA MARESHA MORRAE	\$	45.00
PP2013	HAWKINS BRITTANY SCHIMONE	\$	94.09
PP2013	HAWTHORNE PAULETTE WASHINGTON	\$	43.57
PP2013	HERNANDEZ EDUARDO LOPEZ	\$	265.09
PP2013	HICKS CATINA RENEE	\$	117.72
PP2013	HICKS SHEREE EBONY	\$	126.75
PP2013	HILL BRENICE BUTTS	\$	103.00
PP2013	HILL MINNIE POWELL	\$	84.14
PP2013	HINES JR WILLIAM JAMES	\$	65.00
PP2013	HODO WILLIAM CARLOS	\$	103.75
PP2013	HOMETOWN CLEANERS	\$	70.00
PP2013	HOPSON ELIZABETH F.	\$	148.12
PP2013	HOUSE SHARON KAY	\$	84.95
PP2013	HUTCHINSON JERON TREMAINE	\$	69.46
PP2013	IBARRA ALARCON TEODARO	\$	166.72
PP2013	IVEY RODNEY ORLANDO	\$	53.55
PP2013	JACKSON JR THOMAS JEFFERSON	\$	140.35
PP2013	JACQUEZ 2ND EUDES	\$	56.08
PP2013	JARRETT JR THOMAS LAYTON	\$	84.67
PP2013	JASSO MARTHA ANN	\$	102.52
PP2013	JENKINS JULIA ANN	\$	101.10
PP2013	JIMENEZ LUIS	\$	125.89
PP2013	JOHNSON AMANDA MONIQUE	\$	190.47
PP2013	JOHNSON JAMARKOUS MENDEL	\$	113.92
PP2013	JOHNSON JOYCE ANN	\$	10.22
PP2013	JOHNSON KEIONA MONIQUE-LEATRICE	\$	137.94
PP2013	JOHNSON LAKISHA FUTRELL	\$	86.48
PP2013	JONES ANTOINE LAMONT	\$	266.57
PP2013	JONES CHRISTOPHER NICHOLAS	\$	114.87
PP2013	JONES EDWARD	\$	50.00
PP2013	JONES GLETIS	\$	52.45
PP2013	JONES JR HENRY	\$	126.75
PP2013	JONES MARY OBIE	\$	153.82
PP2013	JONES PATRICIA DIAN	\$	148.97
PP2013	JONES SABRINA GAYLE	\$	33.45
PP2013	JONES SAMIRA MONIQUE	\$	141.95
PP2013	JONES TALITHA FAYE DELVON JONES	\$	143.85
PP2013	JONES TERESA CROWELL	\$	51.41
PP2013	JONES WILLIE HERMAN	\$	161.18
PP2013	JORDAN SHELIA RENEA	\$	76.56
PP2013	JOYNER ANDREA NICOLE	\$	150.97
PP2013	KEARNS EARL ALEXANDER	\$	75.69

PP2013	KEE JR FLOYD LONNIE	\$	123.00
PP2013	KEE KENISHA CHERELLE	\$	30.10
PP2013	LEE LAVONDA TIERA & KENISHA KEE	\$	130.48
PP2013	KITCHEN JR HERMAN R	\$	181.09
PP2013	LACKEY KEITH HAYDEN	\$	45.00
PP2013	LAYTON RASHARD JAMAR	\$	115.65
PP2013	LAZCANO-LOPEZ GARCIELA	\$	98.82
PP2013	LEACH JR ROBERT EDWIN	\$	177.10
PP2013	LEATHERS MARISSA PALABAY	\$	99.20
PP2013	LEE PATRICIA & JESSIE LEE	\$	238.25
PP2013	LEVY JR VINCENT JASON	\$	95.39
PP2013	LEWIS CASHINA	\$	45.00
PP2013	LEWIS JESSIE LEE	\$	45.00
PP2013	LONG IIL PROMISE	\$	89.70
PP2013	LONGS ANGEL MELINDA	\$	92.71
PP2013	LOPEZ RODOLFO MORALES	\$	366.62
PP2013	LOVE JEROME J	\$	331.29
PP2013	LUCAS SPARKLE CARMILLA	\$	93.97
PP2013	LUNDY JR SAM	\$	50.00
PP2013	LUNDY PORSCHA CARNELLA	\$	75.00
PP2013	LYNCH GLENN DALE	\$	210.35
PP2013	MAJETTE LAWRENCE LAMONT	\$	50.00
PP2013	MANN III LOWERY JOHNNIE EUGENE	\$	101.48
PP2013	MANNING DAPHANE LATASHIA	\$	91.60
PP2013	MASON CLARICE P.	\$	75.00
PP2013	MASON MEGAN NICHELLE	\$	93.50
PP2013	MATTHEWS SHAWN DAWAYNE	\$	84.79
PP2013	MCBETH EDWIN LYNEAL	\$	50.00
PP2013	MCKINNON MARGARET L.	\$	76.50
PP2013	MEREDITH FENICE MAE & FREDDIE	\$	184.55
PP2013	MILERSON LAMONTE CHRISTOPHER	\$	107.67
PP2013	MILES WANDA JEAN	\$	103.57
PP2013	MILLER JR CLAUDE	\$	60.57
PP2013	MITCHELL JEFFREY SHELTON	\$	16.63
PP2013	MITCHELL LAWANDA S.	\$	50.00
PP2013	MOODY SIDNEY LEWIS	\$	122.95
PP2013	MOORE TERRIA SHARON	\$	128.17
PP2013	MOORE WILBERT LEE	\$	88.75
PP2013	MOORE WILLIAM HENRY	\$	69.39
PP2013	MORALES SANTIAGO ESCALANTE	\$	198.95
PP2013	MORENO KIMBER LEE	\$	141.47
PP2013	MORGAN-SAMANTHA MONIQUE	\$	97.72
PP2013	MORRIS DAMONE BERNARD	\$	83.96
PP2013	MORROW TAMEKA DENISE	\$	84.12
PP2013	MOSS JEANNIE	\$	111.49
PP2013	MURRELL SHERRY LOUISE	\$	403.46
PP2013	MWATHA BEATRICE TAYLOR	\$	256.17

PP2013	MYRICK FARRIS DENISE	\$	128.00
PP2013	NARANJOS SILVAN JSOE DEL CARMEN	\$	33.61
PP2013	NEVILLE JOHN SCOTT	\$	237.09
PP2013	NICHOLSON CALVIN	\$	111.07
PP2013	NICHOLSON DEBORAH MAE	\$	132.24
PP2013	NILT INC TRUSTEE VARGAS-ROSAS EDUARDO	\$	359.91
PP2013	NOEMI MEDINA F.	\$	176.96
PP2013	NUNEZ CARRENO ABEL	\$	219.95
PP2013	OBEY JAMES	\$	55.77
PP2013	OBEY PATRICE LAQUISHA	\$	94.29
PP2013	ORIOLE MORALES AURELIO	\$	65.31
PP2013	ORTIZ EUGENIO RAMIRO	\$	91.60
PP2013	PACHECO ALEJANDRO AYALA	\$	94.50
PP2013	PAIR TONY LEE	\$	86.38
PP2013	PARKER CHARLES LEONARD	\$	97.65
PP2013	PARKER DENISE	\$	49.61
PP2013	PATEL PRITESHKUMAR K.	\$	165.70
PP2013	PEEBLES ROLAND LEE	\$	104.83
PP2013	PEEBLES CATINA DONYELL	\$	151.37
PP2013	PEEPLES SADIE MAE	\$	85.42
PP2013	PEGRAM LARRY DARNELL	\$	162.04
PP2013	PEGRAM PHOEBE SHARLOND	\$	220.01
PP2013	PEREZ ORITZ FELICIANO GONZALO	\$	56.16
PP2013	PEREZ VELASQUEZ RAFAEL	\$	87.12
PP2013	PHIPPS TONYA DRAKE	\$	372.85
PP2013	PITT HAZEL	\$	30.69
PP2013	PITT-NICHOLSON LYNNE	\$	156.26
PP2013	POLITTE IRINA	\$	112.20
PP2013	POTTS JEAN ESTER	\$	109.60
PP2013	POWELL ADAMA AMINA	\$	89.70
PP2013	POWELL LEROY	\$	51.45
PP2013	PRICE LAJEAN BENNETT	\$	97.13
PP2013	PRIMIUS CECELIA TYLER	\$	86.85
PP2013	PRINCE LILLIAN ROYAL	\$	115.89
PP2013	PRINCE MONIQUE L.	\$	45.00
PP2013	PRUETT WILLIAM MARVIN	\$	357.60
PP2013	R E PEARSON & SONS FUNERAL HOME	\$	1,680.81
PP2013	RAE HOWARD GAGE	\$	50.00
PP2013	RAMSEY DANIEL FITZHUGH	\$	50.00
PP2013	RAMSEY LAKESHIA DAVID JR.	\$	30.00
PP2013	RAWLINGS RASHEEN ALPHONZO TARIK	\$	134.35
PP2013	RAY BERNADETTE YVONNE	\$	74.59
PP2013	REED CAROLYN BARNETT	\$	75.00
PP2013	REEVES STEVEN JR	\$	82.10
PP2013	RICHARDSON JR VESTER	\$	93.50
PP2013	RICHARDSON III WILBERT	\$	137.02
PP2013	ROBERTS CAROLYN MARIE	\$	135.97

PP2013	ROBINSON LINDA CAROLL	\$	131.80
PP2013	RODRIGUEZ MARTIN CRUZ JIMENEZ	\$	117.91
PP2013	ROPER MICHELLE NICOLE	\$	176.52
PP2013	ROPER WAKKI KAE LIF DAVID	\$	45.00
PP2013	RUE AISHA MELISSA	\$	151.86
PP2013	RUTH DENISE ANDERSON	\$	94.92
PP2013	SALAZAR LEON RENE DEJESUS	\$	96.81
PP2013	SALLIE LYNARD ARTIS	\$	180.42
PP2013	SEABORN PATRICK BERNARD	\$	129.11
PP2013	SEABORNE LAQUISHA NATASHIA	\$	129.60
PP2013	SEABORNE VALERIE HICKS	\$	312.41
PP2013	SELDON ANTOINE TREVOR	\$	58.46
PP2013	SHABBAZZ ABDUL MAALIK FAHEEM	\$	107.88
PP2013	SILVAN CAROLINA REYES	\$	42.53
PP2013	SIMMONS LARITA EVETTA	\$	250.39
PP2013	SIMMONS MARQUITA SHANTA	\$	90.20
PP2013	SLOAN DAVID	\$	24.37
PP2013	SLOAN JACQUELINE DENISE	\$	63.65
PP2013	SMALLS JANINE	\$	98.25
PP2013	SMITH CAMERON PATRICE	\$	50.00
PP2013	SMITH GERALDINE THOMAS	\$	96.60
PP2013	SMITH JR HORACE FENTON	\$	249.01
PP2013	SMITH NATHANIEL	\$	50.00
PP2013	SMITH RAKERIA J.	\$	64.95
PP2013	SMITH SHAMITA LAWUAN	\$	422.13
PP2013	SMITH STEFFANY ROBINSON	\$	153.35
PP2013	SPRUELL SENE CIA	\$	107.64
PP2013	SQUIRE SHIRLEY	\$	59.92
PP2013	SUGARED MEMORIES LLC	\$	152.50
PP2013	SYKES SHIRLEY	\$	59.92
PP2013	TANNER CHARLENE	\$	50.00
PP2013	TANNER JENNIFER E.	\$	65.00
PP2013	TAPER WHITNEY MONEA	\$	83.29
PP2013	TAYLOR DORETHA DAVIS	\$	113.40
PP2013	TEMPLE ADAM DOYLE DANIELLA LUCIANO	\$	34.91
PP2013	TERRY TASHECIA DON YELL	\$	100.62
PP2013	THOMAS VANESSA	\$	50.00
PP2013	THOMSON LYDIA KATRINA	\$	144.32
PP2013	THREAT CLIFTON	\$	54.88
PP2013	THURMAN GREGORY SCOTT	\$	532.50
PP2013	TILLAR NATASHA NICHOLE SPATES	\$	93.50
PP2013	TILLAR RODNEY THOMAS	\$	36.42
PP2013	TILLAR WILLAM T III DD	\$	403.56
PP2013	TILLERY BRENT BERNARD	\$	25.28
PP2013	TORRES GUTIERREZ LUIS RAUL	\$	56.64
PP2013	TRAVEL CENTER ENTERTAINMENT	\$	352.50
PP2013	TRIPLET MELESHA M	\$	87.80

PP2013	TROTTER MYIA ALKEE	\$	167.85
PP2013	TURNER ERICA LATISHA	\$	105.68
PP2013	TURNER MICHAEL TERRELL	\$	95.48
PP2013	TYLER CLINTON & CHRISTINA	\$	103.43
PP2013	TYLER ERICA DENISE	\$	48.01
PP2013	TYLER CLINTON JR	\$	118.83
PP2013	TYLER JR PERRY LAMARK	\$	86.37
PP2013	TYLER WILLIAM OSCAR	\$	120.91
PP2013	UNIFIED MERCANT SERVICES INC POS	\$	45.00
PP2013	VASQUEZ PEREZ DESIDERIO RODRIGO	\$	94.92
PP2013	VAUGHAN ANGELA DENISE	\$	185.40
PP2013	VAUGHAN JR LARRY D.	\$	87.48
PP2013	VAUGHAN PEGGY THORPE	\$	108.10
PP2013	VAUGHAN TRACIE ANN	\$	51.49
PP2013	VAZQUEZ ESPERILLA ENEDINA	\$	50.00
PP2013	VERIZON SOUTH	\$	100.00
PP2013	VIANA VELAZQUEZ WALTER ISAAC	\$	125.39
PP2013	WALKER LEOLA H.	\$	168.36
PP2013	WALTON ANDREW	\$	81.50
PP2013	WALTON DAVID LEE	\$	140.35
PP2013	WALTON DEREK LAVON	\$	197.35
PP2013	WALTON GEORGE C & SARAH	\$	61.50
PP2013	WALTON ROBERT JEROME	\$	142.30
PP2013	WALTON SYRENA LAVERNE	\$	129.12
PP2013	WASHINGTON CIEDRIC MONTE	\$	50.00
PP2013	WASHINGTON FAYE	\$	288.55
PP2013	WATKINS 3RD DAVID & LINDA	\$	517.45
PP2013	WEBB AMANDA RENEE	\$	89.70
PP2013	WEBB SHADONNA L	\$	120.73
PP2013	WHITE CHAKA MASON	\$	190.82
PP2013	WHITE JR JAMES R.	\$	91.60
PP2013	WHITSON CARL E MAYBELL TAYLOR	\$	382.23
PP2013	WHITSON MAYBELL	\$	135.30
PP2013	WHITSON TITUS DONITA TAYLOR	\$	83.52
PP2013	WILKINS LARAY SHAWN	\$	90.10
PP2013	WILLIAMS ANTHONY LAMONT	\$	117.68
PP2013	WILLIAMS CHRISTOPHER F	\$	172.83
PP2013	WILLIAMS-RAMON SHEILA YVETTE	\$	100.22
PP2013	WILLIAMSON EDWARD FAIRBANKS	\$	136.85
PP2013	WILSON JR SANDY BERNARD SYKES ANGELA	\$	112.50
PP2013	WILSON ROXANNE SHANTAE	\$	91.60
PP2013	WOOD BEATRICE BROWN	\$	96.03
PP2013	WOODARD REBECCA ANN	\$	137.71
PP2013	WRIGHT RANDOLPH DAMONT	\$	65.00
PP2013	WYATT KEITH ELLIOTT	\$	65.00
PP2013	WYCHE HERBERT	\$	59.87
PP2013	YOUNG RICHARD WILLIAM	\$	134.51

PP2013	YOUNG SHANITA SHANELL	\$	45.52
PP2013	ZAVALA MIGUEL	\$	307.30
PP2013	1ST CHOICE FOOD SERVICE INC	\$	1,085.55

RE2013	AIRWAVES LLC	\$	1,676.55
RE2013	ALAMAWI ALI AND JACQUELINE	\$	1,113.49
RE2013	ALLEN RHONDA A AND POOLE JIMMY L	\$	385.19
RE2013	ALLEN ROBERT AND MARY H	\$	511.85
RE2013	ANDERSON ALVIN L	\$	198.35
RE2013	ANDERSON BONNIE W.	\$	428.73
RE2013	ARTIS MATTIE	\$	32.92
RE2013	ATKINS LINDA J	\$	79.83
RE2013	B & L MANAGEMENT INC	\$	911.89
RE2013	BAILEY FAMILY TRUST C/O ROBERT BAI	\$	99.22
RE2013	BAILEY GEORGE & CORRINE	\$	599.73
RE2013	BAILEY ROBERT L II & RODWELL A	\$	1,535.82
RE2013	BANNISTER J C A B BATTE ET ALS C/O	\$	99.22
RE2013	BARFIELD M C ESTATE	\$	168.02
RE2013	BARNES LUCINDA HARRISON	\$	53.70
RE2013	BELL THOMAS OR NETTIE	\$	1,061.05
RE2013	BOGDAN ANDREW JR C/O LINDA NEWSOME	\$	432.69
RE2013	BRADDY CURTIS R SR	\$	977.93
RE2013	BRITT IDA P AND OTHERS	\$	75.47
RE2013	BRITTON JOEY FLOYD	\$	612.79
RE2013	BRYANT LEOTIS OR DAISY LEE	\$	1,505.35
RE2013	BURNETTE THELMA J ESTATE	\$	1,050.50
RE2013	CAIN HENRY ESTATE	\$	47.76
RE2013	CAPPS RANDALL K AND CRYSTAL P.	\$	583.10
RE2013	CARTERS 1 STOP INC	\$	2,107.99
RE2013	CEDINE MARY	\$	32.92
RE2013	CHAPMAN DAVID O	\$	2,103.30
RE2013	CHAPMAN DAVID & AUDREY LEE	\$	1,476.66
RE2013	CIVIC PARKING ASSOCIATION OF EMPORIA	\$	683.90
RE2013	CLARK SHAFFER L JR AND KAREN D	\$	78.44
RE2013	CROSS JOSEPH W	\$	129.89
RE2013	D I MORGAN AND SON INC	\$	348.58
RE2013	DANIELS EDWARD LEE	\$	1,478.90
RE2013	DAVIS MARY WILKINS	\$	475.25
RE2013	DAVIS SAM AND OTHERS	\$	86.35
RE2013	DEBERRY JOSEPH C	\$	1,092.72
RE2013	DONALD L NEWSOME CONTR INC	\$	1,428.96
RE2013	DOSWEL JAMIL REGINALD	\$	233.80
RE2013	DOYLE JOYACE	\$	298.11

RE2013	DUPREE LINDA	\$	1,003.96
RE2013	DUPREE RANDOLPH & GLADYS	\$	350.69
RE2013	EDWARDS THOMAS	\$	360.46
RE2013	EDWARDS THOMAS JR	\$	228.91
RE2013	FERGUSON MAMIE L	\$	535.60
RE2013	FORD JAKARI CATRON	\$	1,005.43
RE2013	GARRETT HERMAN ALPHA JR	\$	520.76
RE2013	GIBBS ANNIE L ESTATE	\$	85.37
RE2013	GILLUS ELETHA MARINA	\$	607.84
RE2013	GIVENS JAMES HENRY ESTATE C/O JAME	\$	29.95
RE2013	GRANT RUSSELL AND WILLIE MAE	\$	169.47
RE2013	GRANT RUSSELL L JR AND CRYSTAL P	\$	437.64
RE2013	GRAVES GLORIA H.	\$	100.21
RE2013	GREEN ANTHONY	\$	368.34
RE2013	GREEN NATHAN W OR NANCY P	\$	1,052.14
RE2013	GREENSVILLE OIL CO	\$	54.69
RE2013	GRIZZARD PARTNERSHIP LLC	\$	8,645.60
RE2013	HALL FLORENCE M	\$	34.90
RE2013	HALL FLORENCE M AND WILLIE	\$	157.41
RE2013	HARDING JAMES LIFE RIGHT	\$	617.74
RE2013	HARDNETT JOHNNIE	\$	55.68
RE2013	HARRISON IVA V.	\$	170.06
RE2013	HARRISON MARY	\$	83.39
RE2013	HARVELL MADISON	\$	448.52
RE2013	HARVEY DONALD	\$	587.06
RE2013	HAWTHORNE LISA	\$	633.86
RE2013	HOBBS CHARLES & RUTH	\$	793.22
RE2013	HOBBS FRANCIS K.	\$	831.74
RE2013	HOBBS GARFIELD	\$	163.53
RE2013	HOLY TRINITY CHURCH OF EMPORIA	\$	104.16
RE2013	HOUSE MILDRED M	\$	42.29
RE2013	HUNTER IDA M.	\$	555.39
RE2013	HURDLE PAUL BARNABUS & DOROTHY	\$	29.95
RE2013	J LOCO ENTERPRISES LLC	\$	933.40
RE2013	JARRATT J B ESTATE C/O HATTIE W SMITH	\$	164.53
RE2013	JOHNSON ELNORA	\$	497.02
RE2013	JOHNSON JAMES EDWARD JR	\$	455.45
RE2013	JONES GLADYS AND MILTON JONES	\$	674.14
RE2013	JONES JOHN WESTATE	\$	32.92
RE2013	JONES PAUL E IV & ARLENE	\$	12.69
RE2013	JONES ROBERT ESTATE	\$	83.39
RE2013	JORDAN MELVIN LINCOLN	\$	39.85
RE2013	JORDAN MELVIN OR DOROTHY	\$	232.80
RE2013	JOYNER WILLIE D JR	\$	1,307.44
RE2013	KEE MARTHA C/O DEANA CORBIN	\$	50.73
RE2013	KEEWER SYLVIA FAISON	\$	110.10
RE2013	KELLEY WAVERLEY K & SARAH	\$	1,187.71

RE2013	LANE EVELYN E	\$	289.14
RE2013	LANKFORD CAROLYN CATO (1/2)	\$	1,261.92
RE2013	LEE RICHARD C/O JOYCE THOMAS	\$	39.95
RE2013	LEWIS LUCILLE C/O JESSE LEWIS	\$	183.28
RE2013	LEWIS PETER ESTATE C/O RUTH DUNNE	\$	82.39
RE2013	LEWIS WILLIAM AND CARRIE	\$	27.97
RE2013	LINDER SHAHEED	\$	870.07
RE2013	LIPSCOMB RONALD	\$	539.76
RE2013	LOCKE ELMO	\$	26.01
RE2013	LYNCH JOSEPH C/O R AMAKER	\$	80.41
RE2013	MASON GLORIA VAUGHAN	\$	353.53
RE2013	MASON MARY OR JACQUELINE BIRCH H	\$	87.35
RE2013	MASON PEACORA	\$	395.09
RE2013	MAYES CLEMENTS C AND STEPHANIE	\$	881.78
RE2013	MCBETH QUENTIN	\$	751.32
RE2013	MCCOY ISHMEAL & MARY	\$	740.69
RE2013	MCDOWELL EARL LEE	\$	67.56
RE2013	MCDOWELL PATRICIA	\$	128.43
RE2013	MCDUFFIE NAKOMIS G	\$	79.70
RE2013	MEREDITH FREDDIE & FENICE	\$	405.04
RE2013	MITCHELL JEAN K	\$	409.14
RE2013	MITCHELL JERRY N JR	\$	98.23
RE2013	MOBLEY EVELYN L OR ANNA DAVIS	\$	260.29
RE2013	MOBLEY JACK B.	\$	269.42
RE2013	MONTGOMERY ARTHUR AND OTHERS	\$	422.93
RE2013	MOORE HANNAH RUTH C AND MARY LOUIS	\$	78.44
RE2013	MOORE HAZEL MAE	\$	351.68
RE2013	MOORE VIRGINIA L AND	\$	612.79
RE2013	MURR VERNON F AND FRANCES	\$	563.25
RE2013	MYCHEL JAMES ESTATE	\$	31.93
RE2013	PARKER GRACE MEADE	\$	794.86
RE2013	PATTERSON LAS ERIC AND OTHERS	\$	669.20
RE2013	PEARSON RICHARD EDWARD	\$	2,166.18
RE2013	PEARSON RICHARD EDWARD & RONELL	\$	533.89
RE2013	PEEBLES JOHN ESTATE	\$	126.20
RE2013	PEGASUS AVIATION	\$	1,054.39
RE2013	PERSON ROSE	\$	101.20
RE2013	PERSON WARNER	\$	80.41
RE2013	PICKETT LORINE AND OTHERS	\$	110.37
RE2013	PITT JOSEPH R	\$	258.53
RE2013	PKR CONVELESCENT CTR	\$	69.53
RE2013	POTTS TIFFANY F EDWIN T AND ALVIN C	\$	126.93
RE2013	POWELL JERRY	\$	325.59
RE2013	POWELL SPEARMAN	\$	304.31
RE2013	PRINCE BERNARD	\$	752.84
RE2013	PRUETT WILLIAM	\$	1,825.23
RE2013	REESE FLOSSIE ESTATE C/O G W WILLI	\$	30.94

RE2013	RICHARDSON WILBERT	\$	404.98
RE2013	ROBERTS MARY J	\$	100.21
RE2013	SALEH JAMAL	\$	789.92
RE2013	SANFORD ANGELA L	\$	804.76
RE2013	SMALL PEARLINE P.	\$	623.94
RE2013	SMITH DOROTHY M	\$	663.26
RE2013	SMITH HARVEY M	\$	144.74
RE2013	SPELLER KENNETH	\$	2,452.07
RE2013	STOKES JUNIUS AND VIOLA	\$	40.83
RE2013	STUKES JOYCE AND DAVID SAMUEL & DARNELL	\$	551.37
RE2013	TAYLOR EMMA C/O MARGARET DRAPER	\$	44.90
RE2013	TEMPLE AUBREY N JR	\$	1,495.47
RE2013	THREAT KIMBERLY HARDING	\$	1,388.59
RE2013	TILLAR JAMES RUSSELL	\$	168.74
RE2013	TINDER ROBERT S	\$	102.18
RE2013	TURNER JOHN	\$	47.76
RE2013	TURNER NELL E	\$	47.76
RE2013	VAUGHAN MARY	\$	525.71
RE2013	VAUGHAN PEGGY THORPE	\$	1,113.49
RE2013	VIRGINIA DYEING CORP	\$	2,006.38
RE2013	WATSON JOHN A	\$	292.38
RE2013	WEAVER MARY P	\$	221.92
RE2013	WELLS MICHAEL W	\$	1,129.64
RE2013	WHITSON CARL E	\$	706.34
RE2013	WILLIAMS CLIFTON D & LENA C/O T JOHNSON	\$	50.73
RE2013	WILLIAMS EARL B	\$	45.90

W. S. HARRIS, JR.

City of Emporia



Commissioner of the Revenue

P. O. Box 956

Emporia, Virginia 23847

TELEPHONE (434) 634-5405

July 3, 2014

JOYCE E. PRINCE
COMMISSIONER

LISA D. COUNCIL
DEPUTY COMMISSIONER

The Honorable Mayor
City Council Members
City Manager

Dear Members of Council:

During the month of June a total of \$208.20 was processed for City Business License.

Transient tax totaled \$95,355.36 for the month of May and processed during June.

Meal tax processed during the month of June totaled \$150,913.51.

The usual comparison of meal and transient tax processed during June to the same time period last year is as follows:

	<u>May 2013</u>	<u>May 2014</u>
Meal Tax	\$144,928.75	\$150,913.51
Transient Tax	\$ 82,190.49	\$ 95,355.36

Respectfully,

Joyce E. Prince



CITY OF EMPORIA

DEPARTMENT OF INSPECTIONS

June - 2014 Code Enforcement Monthly Report

Notices Issued

Resolved

Inoperable Vehicles - 4

6- By Owner

Weeds / Grass - 7

13- By Owner

12- By City Contractor

Property Maintenance - 2

3- By Owner

Zoning - 0

0- By Owner

Cases Turned Over To City Attorney – 0

Total Notices Issued – 13

Invoiced Notices- 12 (6-Re cuts & 6 New)

Weeds / Grass – 12

Inoperable Vehicle- 0

Demolition- 0

Total- Weeds/ Grass- \$ 3187.57

Inoperable Vehicles- 0

Demolition- 0

Total Amount- \$ 3187.57

Signature :

A handwritten signature in black ink, appearing to be "Michael", written over a horizontal line.

Supervisor :

A handwritten signature in black ink, appearing to be "Michael", written over a horizontal line.

Emporia Police Department Statistics
Arrests by Race

July 2014

	Black	%	White	%	Other	%
Criminal Arrests	28	78%	7	19%	1	3%
Selective Tickets	497	38%	663	51%	141	11%
Regular Tickets	40	82%	7	14%	2	4%

Schools

June 2014

T. Hawkins attended Safety Seat Installation at New Kent June 3-6.

J. Romano taught a driving course at Crater June 16-19.

W. Richards attended Speed Measurement Instruction at Crater June 23-27.

IBR Offense Counts 6/1/2014-6/30/2014 Emporia Police Department

1	11B-Forcible Sodomy
1	13A-Aggravated Assault
9	13B-Simple Assault
5	220-Burglary/Breaking & Entering
4	23C-Shoplifting
3	23D-Theft From Building
11	23H-All Other Larceny
1	240-Motor Vehicle Theft
1	26A-False Pretenses/Swindle/Confidence Game
1	26B-Credit Card/Automatic Teller Machine Fraud
1	26E-Wire Fraud
11	290-Destruction/Damage/Vandalism of Property
3	35A-Drug/Narcotic Violations
2	90B-Curfew/Loitering/Vagrancy
2	90D-Driving Under the Influence
3	90E-Drunkenness
2	90G-Liquor Law Violations
1	90I-Runaway
3	90J-Trespass of Real Property
38	90Z-All Other Offenses
	38 Unclassified 90Z

103	Total Offenses Reported
100	Total Incidents Reported

Emporia Animal Control Monthly Report

June 2014

Dogs

On Hand	<u>10</u>
Stray	<u>4</u>
Seized	<u>0</u>
Bite Cases	<u>0</u>
Surrendered by Owner	<u>1</u>
Transferred In	<u>0</u>
Born in Facility	<u>5</u>
DOA	<u>0</u>
Claimed by Owner	<u>2</u>
Adopted	<u>13</u>
Transferred Out	<u>1</u>
Died in Facility	<u>0</u>
Euthanized	<u>0</u>
Remain	<u>4</u>
<u>Wildlife</u>	
Wild or Fowl	<u>5</u>
DOA	<u>1</u>
Relocate	<u>3</u>
On-Hand	<u>0</u>
Euthanize	<u>1</u>

Cats

On Hand	<u>2</u>
Stray	<u>9</u>
Seized	<u>0</u>
Bite Cases	<u>0</u>
Surrendered by Owner	<u>0</u>
Transferred In	<u>0</u>
Born in Facility	<u>5</u>
DOA	<u>2</u>
Claimed by Owner	<u>0</u>
Adopted	<u>7</u>
Transferred Out	<u>0</u>
Died in Facility	<u>0</u>
Euthanized	<u>0</u>
Remain	<u>9</u>

General

Calls Answered	<u>152</u>
Hours	<u> </u>
Mileage	<u> </u>
Verbal Warning	<u>2</u>
Summons Issued	<u>0</u>
Court Cases	<u>0</u>

Remarks _____

Prepared by: *Jay Turner*
ACO

Criminal Arrestees

June 2014

Resident – 26

Non-resident - 10

2012-2013	HOURS	SUMMONS COLLECTED*		2013-2014	HOURS	SUMMONS COLLECTED*	
JULY	487	947	71,772.88	JULY	848	1569	64,214.57
AUGUST	487	921	68,343.86	AUGUST	707	1331	103,874.51
SEPTEMBER	472	832	90,434.47	SEPTEMBER	739	1310	123,848.35
OCTOBER	435	800	105,342.83	OCTOBER	656	1301	111,725.89
NOVEMBER	752	1385	60,213.90	NOVEMBER	712	1351	123,860.90
DECEMBER	715	1313	97,087.04	DECEMBER	572	1129	88,897.03
JANUARY	559	1001	78,552.79	JANUARY	513	845	54,377.07
FEBRUARY	500	977	119,599.27	FEBRUARY	420	810	124,035.63
MARCH	620	1267	94,481.43	MARCH	529	1013	90,857.62
APRIL	705	1413	95,284.70	APRIL	583	1100	68,800.98
MAY	897	1730	97,458.66	MAY	699	1383	73,148.82
JUNE	716	1381	123,819.61	JUNE	655	1301	105,132.37
TOTAL	7345	13967	1,102,391.44	TOTAL	7633	14443	1,132,773.74

***The ticket numbers reflect overtime (selective enforcement) tickets for each month. Tickets written during regular duty are not included with these numbers.

CONSENT SEARCHES

There were no consent searches conducted during the month of June 2014.

**Noise complaints
June 2014**

Loud Music from Building – 10 no summons

Loud Music from Vehicle – 1 no summons



City of Emporia Sheriff's Office

201 South Main Street
P. O. Box 511
Emporia, VA 23847
Phone: (434) 634-4671



July 1, 2014

From the Office of:

Sheriff Sam C. Brown

The Honorable Mayor
City Manager
Honorable Members of City Council

Dear Members of City Council:

The Emporia Sheriff's Office spent approximately **166** hours in General District and Juvenile & Domestic Relations Court in **June, 2014**. We served a total of **353** civil papers. These are broken down as follows:

<i>Arrest Warrants</i>	2
<i>Capias</i>	3
<i>Change in Payee</i>	1
<i>Detention Order</i>	4
<i>Debt</i>	12
<i>Detinue</i>	8
<i>Garnishments</i>	16
<i>Interrogatories</i>	2
<i>Misdemeanor Warrants</i>	39
<i>Notice</i>	12
<i>Notice of Lien</i>	2
<i>Protective Orders</i>	13
<i>Show Cause</i>	26
<i>Subpoena Duces Tecum</i>	4
<i>Summons</i>	185
<i>Support Order</i>	2
<i>Transportations</i>	15
<i>Unlawful Detainer</i>	4
<i>Writ of Possession</i>	3

We collected \$12.00 Sheriff Fees for the month of **June, 2014**. We had **15** transports for the month. Sgt. Fannin was on vacation the week of June 12th thru June 20th. Deputy Smith was on vacation the week of June 20th thru June 27th.

Sincerely,

A handwritten signature in cursive script that reads "Sam C. Brown".

Sam C. Brown, Sheriff

Detailed Selected Statistics & Management Activity

Selected Coded Field: Basic: Incident Type

Report Period: From 06/01/2014 to 06/30/2014

CODE	DESCRIPTOR	FREQUENCY	FREQ. PERCENT	EXPs	AVG # SUPPR PERS	AVG # EMS PERS	AVG # OTHER PERS	AVG # SUPPR APPR	AVG # EMS APPR	AVG # OTHER APPR	AVERAGE # MAN HOURS	TOTAL MAN HOURS	AVERAGE RESPONSE TIME (min)
111	Building fires	1	4.76 %	0	11.00	0.00	1.00	3.00	0.00	1.00	4.80	4.80	8.00
131	Passenger vehicle fire	1	4.76 %	0	12.00	0.00	0.00	3.00	0.00	0.00	8.80	8.80	14.00
138	Off-road vehicle or heavy equipment fire	2	9.52 %	0	6.00	0.00	1.00	2.00	0.00	1.00	2.98	5.95	10.50
142	Brush, or brush and grass mixture fire	1	4.76 %	0	15.00	0.00	0.00	3.00	0.00	0.00	23.00	23.00	5.00
152	Garbage dump or sanitary landfill fire	1	4.76 %	0	6.00	0.00	1.00	2.00	0.00	1.00	4.43	4.43	10.00
322	Vehicle accident with injuries	4	19.05 %	0	11.00	0.00	0.75	2.50	0.00	0.75	8.42	33.68	9.75
324	Motor vehicle accident with no injuries	1	4.76 %	0	13.00	0.00	1.00	3.00	0.00	1.00	5.83	5.83	12.00
352	Extrication of victim(s) from vehicle	1	4.76 %	0	10.00	0.00	1.00	3.00	0.00	1.00	44.73	44.73	10.00
531	Smoke or odor removal	1	4.76 %	0	19.00	0.00	1.00	5.00	0.00	1.00	13.00	13.00	10.00
611	Dispatched & canceled en route	4	19.05 %	0	2.00	0.00	0.25	0.50	0.00	0.25	0.28	1.10	
731	Sprinkler activation due to malfunction	1	4.76 %	0	9.00	0.00	1.00	2.00	0.00	1.00	6.83	6.83	6.00
735	Alarm system sounded due to malfunction	2	9.52 %	0	8.00	0.00	1.00	2.00	0.00	1.00	2.98	5.97	7.50
814	Lightning strike (no fire)	1	4.76 %	0	12.00	0.00	1.00	3.00	0.00	1.00	4.55	4.55	4.00
Totals		21	100.00 %	0	8.90	0.00	0.71	2.24	0.00	0.71	7.75	162.68	9.06
Mutual Aid Given Incidents		3											



CITY OF EMPORIA

Memorandum

July 11, 2014

TO: The Honorable Mayor and City Council

FROM: Brian S. Thrower, City Manager *BST*

SUBJECT: Zoning Code Amendment Request – 420-B South Main Street

ITEM #: 14-37

Muata Khalif has withdrawn his zoning code amendment request to permit a “cosmetology and barbering school” in the Downtown District. No further action is needed.



CITY OF EMPORIA

Memorandum

July 11, 2014

TO: The Honorable Mayor and City Council

FROM: Brian S. Thrower, City Manager *BST*

SUBJECT: Rezoning Requests – 2590 Reese Street and Sunnyside Road

ITEM #: 14-41

Alton and Shirley Bryant have submitted an application to rezone 2590 Reese Street to R-2 Residential District. This property is zoned I-1 Industrial District and is identified as City Tax Map Number 85-A-8A. A modular home currently sits on the property and is used for residential purposes. The property is considered non-conforming, per Section 90-12 of the Zoning Code. They have also requested the property identified as City Tax Map Number 85-A-8 be rezoned entirely to R-2 Residential District. This property is currently split zoned R-2 Residential District and I-1 Industrial District.

In researching this matter, it appears that these properties were most likely rezoned I-1 Industrial District in the late 1980s or early 1990s. It also appears that Shirley and Alton Bryant were issued a Certificate of Use and Occupancy by the City on December 22, 2003 allowing them to place a modular home on the Sunnyside Road property identified as Tax Map Number 85-A-8. The modular home they currently occupy was placed on the property identified as Tax Map Number 85-A-8A (2590 Reese Street), which is zoned I-1 Industrial District. Placing the modular home on the 2590 Reese Street property created the current non-conforming use.

As stated above, the property on which the modular home sits is zoned I-1 Industrial District. According to Section 90-78 (a) of the City's Zoning Code "I-1 districts shall be utilized for occupancy by certain industries which do not in any way detract from the utilization of adjacent areas to the district for residential purposes..." The property owners are requesting this property, as well as the Sunnyside Road property which is split zoned, be rezoned to R-2 Residential District.

Per Section 90-72 (a) of the City's Zoning Code "R-2 districts shall be composed of quiet, residential areas plus certain open areas where similar residential development appears likely to occur. The regulations of this R-2 district are designed to stabilize and protect the essential characteristics of the R-2 district, to promote and encourage a suitable environment for family life, and to prohibit all activities of a commercial nature. Development shall be limited to single unit dwellings, providing homes for the residents plus certain additional uses such as schools, parks, churches, and certain public facilities."

According to the City's 2008-2028 Comprehensive Plan Future Land Use Map both of these properties are designated as "Industrial." The Comprehensive Plan describes Industrial as "areas intended for a wide variety of industrial operations, including the production, processing, packaging or treatment of manufactured products and materials. These sites are sufficiently separated from existing population centers and can accommodate heavier types of industrial use. It is the intention of this category to preserve these lands for industrial use only and to exclude new residential or commercial development except for certain appropriate adjuncts to industrial operations. Also includes warehousing, wholesaling, light manufacturing, and processing operations, as well as associated office development and support facilities."

It should also be noted that several of the parcels abutting and adjacent to the properties in question are designated "Medium Density Residential" in the Future Land Use Map. The Comprehensive Plan describes Medium Density Residential "as neighborhoods or areas which allow a greater density and variation of housing types. Permitted uses include one and two-family dwellings, townhouses, small group homes (maximum 8 persons), and other similar living arrangements..."

Recommendation

Section 15.2-2284 of State Code lists the relevant factors to consider in rezoning applications. Every proposed rezoning should be accompanied by an analysis of how the amendment will satisfy one or more of these factors. A locality is not required to consider all nine factors in each zoning decision.

In reviewing these factors the most salient variable involves the existing use and character of the properties, including the abutting and nearby properties. 2590 Reese Street, otherwise known as Tax Map Number 85-A-8A, is currently used for residential purposes and appears to have been for many years. This property serves as the primary residence for Mr. and Mrs. Bryant. Moreover, the Sunnyside Road property, otherwise known as Tax Map Number 85-A-8, is primarily zoned R-2 Residential District. Only a very small portion, which directly abuts the backside of 2590 Reese Street, is zoned I-1 Industrial District. Additionally, the majority of the parcels that are in close proximity to and abut both of these properties are zoned R-2 Residential District and are used for residential purposes.

In terms of the Comprehensive Plan, these two parcels are both designated as "Industrial." However, many of the properties abutting and in close proximity to these parcels are identified as "Medium Density Residential." Thus, deviating from the future land use designations assigned these properties in the Comprehensive Plan is not unreasonable in this instance.

Given the reasons outlined above, I recommend that both the 2590 Reese Street property and Sunnyside Road property be rezoned to R-2 Residential District. These parcels are identified as City Tax Map Numbers 85-A-8A and 85-A-8, respectively. At its July 8, 2014 meeting the Planning Commission also recommended that both the 2590 Reese Street property and Sunnyside Road property be rezoned to R-2 Residential District.

The Planning Commission also recommended that the rezoning application fee of \$450 be waived due the property owners claiming they were never notified of the properties being rezoned in the past. In terms of this recommendation by the Planning Commission, I do not recommend you waive the rezoning application fee of \$450 based on the claim that the property owners were never notified. First, there is no specific evidence that the City failed to send individual notice at the time of the rezonings. Second, per State Code Section 15.2-2204, there is no requirement for a locality to send individual notice to property owners when rezoning more than 25 parcels at one time, except for lots of 11,500 square feet or more. Both of these parcels are larger than 11,500 square feet. However, I am unaware of the specific notice requirements at the time these parcels were most likely rezoned or whether they may have changed since that time. Third, should you wish to waive the rezoning application fee, a more appropriate rationale, in my opinion, is that the modular home was allowed to be placed on the incorrect property in the first place.

Attachments

Application

Zoning and Aerial Maps

Tax Map Sheet 85-A-8A

Tax Map Sheet 85-A-8

Sec. 90-12 Nonconforming Uses

Sec. 90-72 R-2 Residential District

Sec. 90-78 I-1 Industrial District

Comprehensive Plan Future Land Use Map

Comprehensive Plan Industrial Use Designation Description

Comprehensive Plan Medium Density Residential Designation Description

State Code Section 15.2-2284 – Rezoning Considerations

State Code Section 15.2-2204 – Advertisement of Plans, etc.



City of Emporia
 Community Development and Planning
 201 South Main Street
 Emporia, Virginia 23847
 (434) 634-3332 (434) 634-0003 (F)

Permit Number 158-2014
 Date 5-11-2014
 Tax Map # 85-4-8A
 Zoning District I-2
 Enterprise Zone Yes No

LAND USE AMENDMENT APPLICATION
Information must be typed or printed and completed in full.
Attach additional pages where necessary.

Land Use Information:

Application Type: Variance Rezoning Conditional Use Permit
 Special Exception Amendment Appeal
 Telecommunications Tower Co-location on existing tower

Description of Request: TO HAVE PROPERTY ZONING RETURNED TO RESIDENTIAL AS IT WERE WHEN CERTIFICATE OF OCCUPANCY WAS ISSUED 4/2/2004
 Proposed Acreage: 3.22 ACRES

Applicant/Agent Information:

Is the applicant: Property Owner (If property owner skip to next section) Contract Purchaser Other: _____

Agent(s): ALTON & SHIRLEY BRYANT Phone # 434 348 3325
 Address: 2590 REESE ST EMPORIA VA 23847

If you are the agent for the property owner, do you have consent of the owner attached? Yes No

Property Owner Information:

Property Owner (s): ALTON & SHIRLEY BRYANT & Dorothy Tunney^{RS1} Phone # 434 348 3325
 Address: 2590 REESE ST 425 Greys Run Circle
EMPORIA, VA 23847 Balcamp MD 21017

Property owners mailing address (If this is different from that listed in the Assessor's Office)

Subject Parcel Information

Location of Property: Lot #: 8 Block #: 85 (A) WHICH PLAT IS RECORDED IN DEED BOOK

Street Address: Lot 8A Block 85A 2590 REESE ST + 0 Sunnyside Rd 207 AT PAGE 589-591
EMPORIA, VA 23847

General Description of Property:

RESIDENTIAL LOT AND ADJACENT FARMLAND

Current Zoning (circle one)

R-1 R-2 R-3 C-1 C-2 I-1 I-2 DT Other _____

Proposed Zoning (for rezoning request)

R-1 R-2 R-3 C-1 C-2 I-1 I-2 DT Other _____

Existing Use(s) of Property

A. Explain fully the proposed use, type of development, operation program, reason for this request, etc.:

CONTINUE USE AS RESIDENTIAL PROPERTY.
TO MAINTAIN PROPERTY VALUE
TO BE ABLE TO REFINANCE HOME MORTGAGE FOR A BETTER INTEREST RATE
TO BE ABLE TO REBUILD OR RESTORE IF DAMAGED

B. Section(s) of the City Code that pertain to this request

C. State how this request will not be materially detrimental to adjacent property, the surrounding neighborhood or City in general. Include where applicable; information concerning use of public utilities/services, relationship to the comprehensive plan effect of request on public schools, traffic impact, means of access to nearest public road, existing and future area development, etc.

NO EFFECT OR CHANGE TO PROPERTY AS IT HAS BEEN USED IN THIS CAPACITY
FOR MORE THAN 60 YEARS.

D. Has any previous application for a land use amendment been filed in connection with these parcels? List case numbers and explain any existing use permit, special exception, conditional use or variance previously granted on the parcels in question. If this application is to amend an existing special use

permit, special exception, or other applicable amendment, please explain the request (proposed change in structure(s) including all signs).

N/A

E. Proffers and Conditions

List any conditions or proffers currently associated with this property.

If the applicant proffers any conditions (§ 15.2-2297 of the Code of Virginia), they must:

- 1) Have a reasonable relationship to the rezoning
- 2) Not include a cash contribution to the City of Emporia
- 3) Not include mandatory dedication of property
- 4) Not include payment for construction of off-site improvements

Proffers may be amended in writing prior the Planning Commission public hearing.

If this is an application for a **conditional zoning**, the following conditions are voluntarily proffered:

F. Please list any and all restrictive covenants, deed restrictions and other special considerations:

G. If required by the Zoning Administrator, attach a site plan / plot plan / survey plat / building dimensions / densities showing the location(s) of existing and proposed structures to be erected and applicable setback lines and distances including all zoning district requirements.

Notes:

- (1) Special use permits shall be for an indefinite period of time unless the Planning Commission imposes a condition specifying a shorter duration. Such permits shall run with the land unless the City of Emporia imposes a more restrictive condition with regard to the succession to rights in such a permit.
- (2) The City of Emporia may include, as part of the ordinance granting any conditional use permit, suitable regulations and safeguards as it may deem appropriate. Once a special use permit is approved subject to such conditions, they shall be deemed to be a part of the zoning ordinance and may be enforced by the zoning administrator. Conditions attached to a special use permit may only be amended or deleted by subsequent application for the purpose.
- (3) This application for a conditional special use permit must be accompanied by two (2) copies of any required site plans or plot plans.

H. If requesting a variance, explain the unique physical hardship or extraordinary situation (size, shape, topography, etc.) that is justification for the request:

I. Explain how the zoning ordinance prohibits or unreasonable restricts the use of the property.

CURRENT ZONING DOES NOT ALLOW FINANCING OR REBUILDING OF
PROPERTY. NOR DOES CURRENT ZONING ALLOW ANY STRUCTURAL
CHANGES TO PROPERTY.

J. Applicant Remarks

We ARE Requesting That OUR home & property To be changed back To Residential zoning
AS it WAS in 2004 When we got our home With a city permit. We ARE Residents of
This city & state. We would like The same Rights & Privileges AS every Resident WANT
OR HAVE. We Feel That it WAS VERY UNFAIR That OUR home & property WAS changed
To INDUSTRIAL. This HAVE DESTROYED The property VALUE. CON'T ATTACHED

OUR home mortgage company OR Bank will NOT Allow us To
REFINANCE For A better interest RATE, BECAUSE OF This ZONING
AND Restrictions on the property. We got A Residential permit From
the city To put our home here. This property have been Residential
From the Time my PARENTS bought it over sixty years ago AND before THAT.
We have NOT heard OR seen ANY good REASON For it To have been
changed now. We have To pay hundreds OF dollars JUST To ASK For it
To be changed back. VERY UNFAIR. Please Try To understand
how it would be if This WAS done To you. Thank you

Applicants Name ALTON & SHARLES DRYANT
(Typed or printed)

Signature of Applicant Alton Bryant & Charles Bryant

Note: Incomplete application will not be accepted. Any request that requires plans must be accompanied by application at time of submission.



CITY OF EMPORIA

Post Office Box 511
Emporia, Virginia 23847

CERTIFICATE OF USE AND OCCUPANCY

TYPE: PERMANENT

ISSUE DATE: 4/02/2004 NUMBER: 03-000222

PROJECT ADDRESS: 2590 Reese Street

LOT#: 8 BLOCK#: 85 (A) ZONING: R2 SUBDIVISION:

BOCA USE GROUP(S): R3 CONSTRUCTION TYPE: 5B USBC EDITION: 2000

OWNER(S): Alton & Shirley Bryant
ADDRESS: 2590 Reese Street
Emporia, Virginia 23847

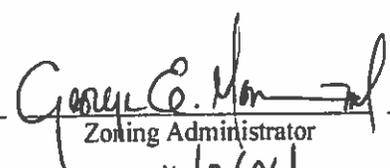
CONTRACTOR: C & K Homes
ADDRESS : 1002 North Main Street
Emporia, Va. 23847

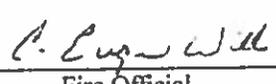
BUILDING PERMIT NUMBER : B-03-000222
FINAL INSPECTION DATE : 4/02/2004

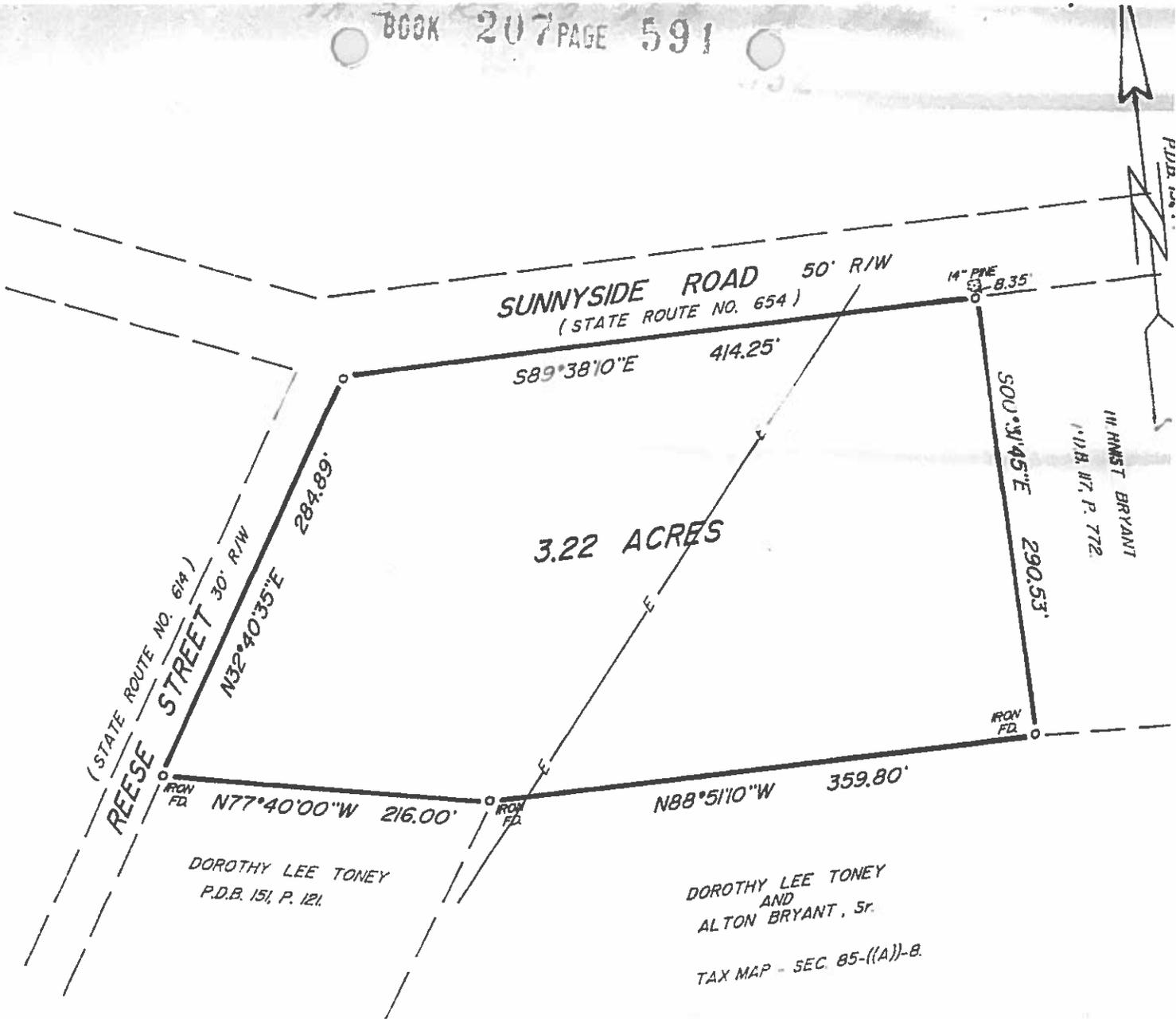
ISSUE DATE: 12/22/2003

AREA	USE	MAXIMUM FLOOR LOAD	OCCUPANT LOAD
1,749	R3	40 PSI	9


Building Official
4/2/04


Zoning Administrator
4/2/04


Fire Official



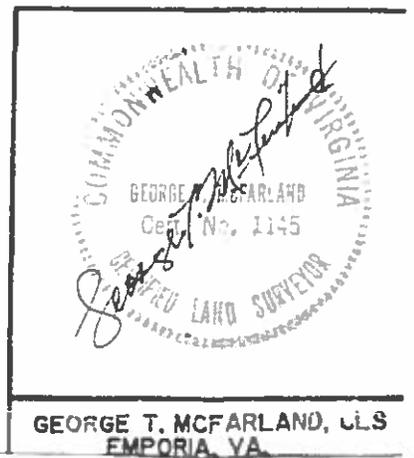
PLAT OF SURVEY FOR
ALTON BRYANT

City of Emporia, Virginia

Legal Ref. : D.B. 152, P. 5.
Plat Ref. : Plat by S. G. Keedwell, CLS
Dated-Dec. 31, 1975.
(not recorded)

July 31, 1992

Scale : 1"=100'



For Office Use by the Community Development Planning and Zoning Department and/or the Planning Commission

Zoning/Subdivision Code (90-14 or 66-8): Fee Paid:

Copy of Receipt attached

Action Taken:

Planner / Zoning Administrator

Date

Planning Commission

Date

City Council

Date

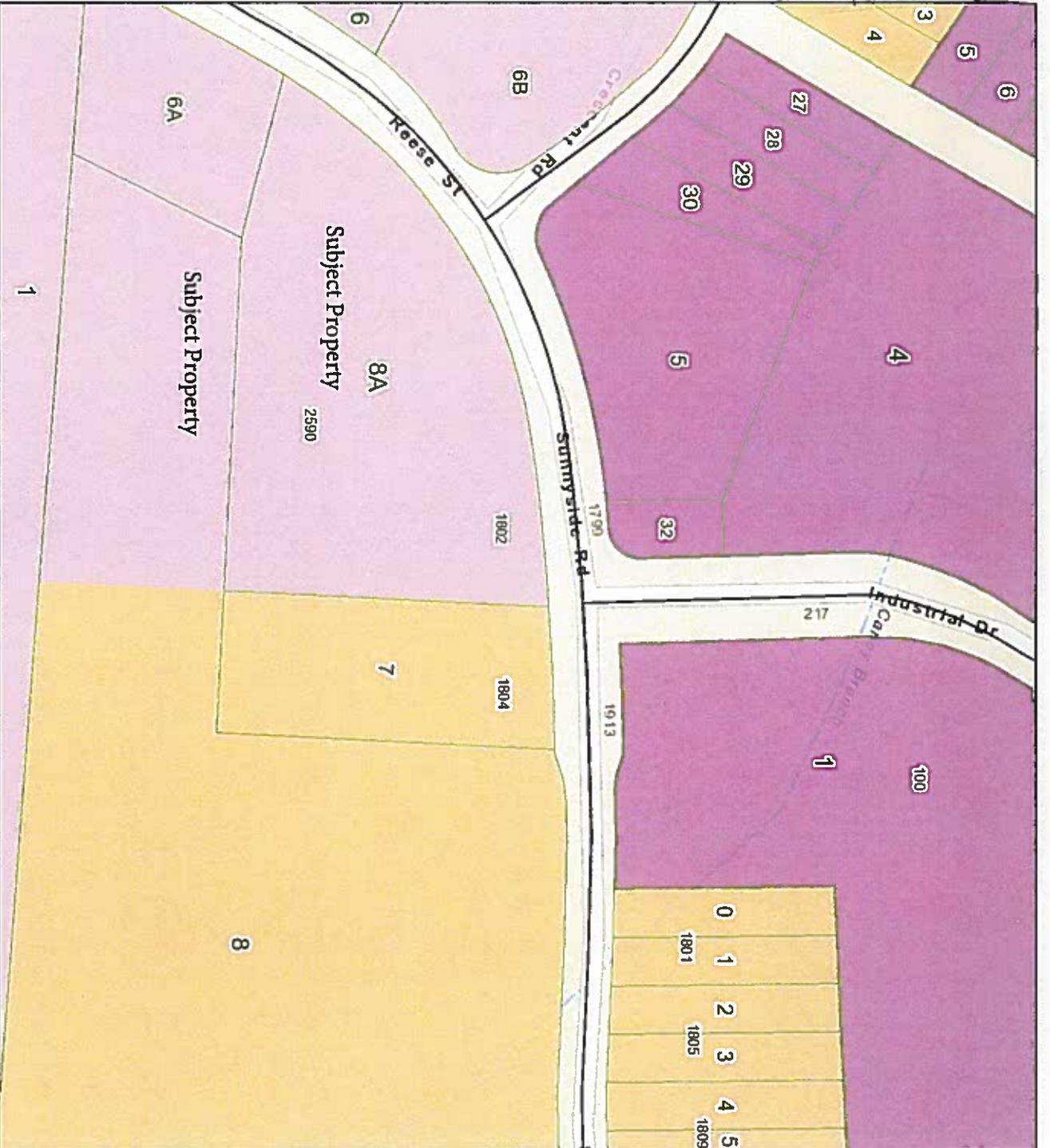
PERMIT FEES

VARIANCE	\$300.00
REZONING	\$400.00 + 50/lot
CONDITIONAL USE PERMIT	\$300.00
TELECOMMUNICATIONS TOWER (CONDITIONAL USE)	\$1,500.00 per plus review by private consultant if deemed necessary for final approval
CO-LOCATION ON EXISTING TOWER (CONDITIONAL USE)	\$300.00 per plus review by private consultant if deemed necessary for final approval
SPECIAL EXCEPTION	\$300.00
AMENDMENT TO CONDITIONAL USE	\$300.00
RENEWAL OF CONDITIONAL USE	\$300.00
REQUEST FOR PRIVATE ROAD- NAME/SIGN	\$100.00
REQUEST TEXT AMENDMENT	\$400.00
APPEAL	\$300.00
AMENDMENT TO PROFFERED REZONING	\$300.00

Legend

- City Boundary
- Parcels
- Site Addresses
- Road Centerlines
- Zoning
- DT DOWNTOWN
- C-1 GENERAL COMMERCIAL
- C-2 AUTO COMMERCIAL
- I-1 INDUSTRIAL
- I-2 INDUSTRIAL
- R-1 SINGLE FAMILY
- R-2 SINGLE FAMILY
- R-3 MULTI-FAMILY
- Streams and Rivers
- Water Bodies

Feet



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 - R-3 MULTI-FAMILY
 - Building Footprints
 - Commercial
 - Residential
 - Outbuilding
 - Greensville County
 - Streams and Rivers
 - Water Bodies

Feet



Title:

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Date: 7/3/2014

- Legend**
- City Boundary
 - Parcels
 - Site Addresses
 - Road Centerlines
 - Building Footprints
 - Commercial
 - Residential
 - Outbuilding
 - Greenville County
 - Streams and Rivers
 - Water Bodies



Feet

0 200 400 600 800
1:9,028 / 1"=752 Feet

Title:

Date: 7/3/2014

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LEGAL DESCRIPTION

Classification	01	Zoning	I-1	District	111	Property Use	RESS	Assessor	RW	Mort Cd
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OWNER	Name	Address	Date	Deed Book	Consid.
Current	BRYANT ALTON SR AND SHIRLEY A	2590 REESE ST EMPORIA VA 23847	3/12/2009	IN09000327	
Prev 1	BRYANT ALTON SR	2590 REESE ST EMPORIA VA 23847	8/22/1994	DB207 P589	
Prev 2				PDB207P591	

ACTIVITY	Vst Date	H	S/D Date	PlatRef	BOE
	10/04/2013	Y			Dte

REMARK LAND MEAS 3.22 AC PER OWNER. OLD DW AND NEW MODULAR ON THIS CARD PER OWNER NEW MODULAR 2004.econ adj due to I-1 Zoning. Could not replace home if burned.

PROPERTY DESCRIPTION

Res'l Y C'cial	MODULAR	Model:	M/H?
Building Characteristics			
Split Level?	Split Foyer?	Central Heat?	Y Cantal Air? Y
Stories 1.00	Rms 6	Bedr. 3	Baths 2.0 F/P. 1 Chim.
Roofing COMP.SH.	Exterior VINYL	Cond.	AVG.
Foundation C/B	Basement NONE		
Flooring CAR/VIN	Interior DRYWALL	Fuel	HTPUMP
Property Factors			
<input checked="" type="checkbox"/> Pub Watr	<input type="checkbox"/> WatrFrn	<input type="checkbox"/> No Road	<input checked="" type="checkbox"/> Paved
<input checked="" type="checkbox"/> Pub Sewr	<input type="checkbox"/> Septic	<input type="checkbox"/> Crb/Gutr	<input type="checkbox"/> Gravel
<input type="checkbox"/> Well	<input type="checkbox"/> UG Utl	<input type="checkbox"/> Sidewlk	<input type="checkbox"/> Dirt
Topo: ROLLING		Soil:	
		Loca:	

BUILDING VALUATION

Item Description	Size	Rate	\$ Value
MODULAR	1792	72.90	130637
WOOD DECK	36	12.00	432
STOOP	160	10.00	1600
CENTRAL AIR	1792	2.00	3584
BATH - FULL	2	3000.00	6000
FIREPLAC-PREFAB	1	1500.00	1500

Grade	D+10	Yr Assessed	2014	Yr Built	2004	Eff Age	2004	Total	143753	Grd	0.85%	Replcmnt:	122190
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SUMMARY OF IMPROVEMENTS

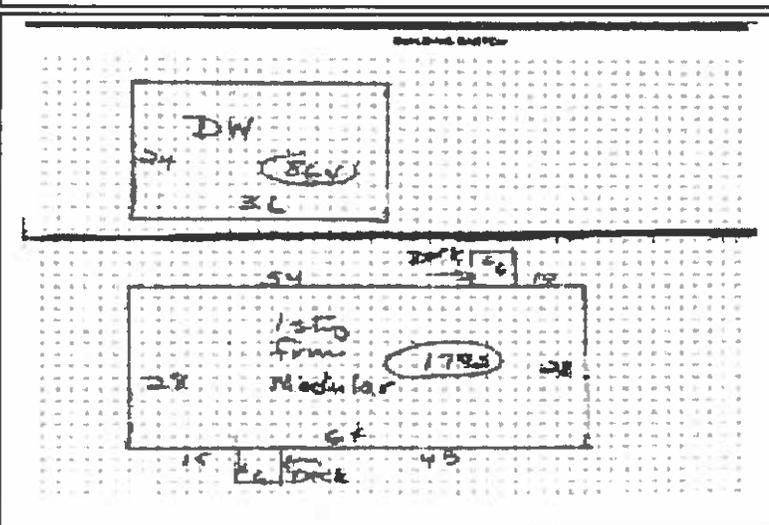
Description	Size	Rate	Grad	Dep	Func	Econ	\$ Value
MODULAR	1792	72.90	D+10	0.070		-0.250	85200
1967 DW	912	41.00		0.750			9300
BATH-FULL	1	3000.00		0.750			800
WOOD DKS	46	12.00		0.750			100
STRG FRM	1	500.00					500
SHEDS	3						

LAND VALUATION

Description	Size	Rate	Adj	\$ Value
SITE(SF)	20000.000	0.55		11000
RESIDUAL (PA)	2.760	5000.00		13800

I: 2013	112100	2014	95900	0.14%	2015	95900	1.00
L:	24800		24800			24800	1.00
MKT:	136900		120700	0.12%		120700	

Land 1:	x
Land 2:	x
Total Size:	20002.760
Value:	24800



Recent Permit History

Prmt #	TaxDate	Value	Ab/Sp Val

Legend

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 - R-3 MULTI-FAMILY
- Building Footprints
- Commercial
- Residential
- Outbuilding
- Greensville County
- Streams and Rivers
- Water Bodies

Feet



Title: 85-A-8A

Date: 7/3/2014

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 - I-2 INDUSTRIAL
 - R-1 SINGLE FAMILY
 - R-2 SINGLE FAMILY
 - R-3 MULTI-FAMILY
 - Streams and Rivers
 - Water Bodies

Feet

0 100 200 300 400

1.4,514 / 1"=376 Feet



Title: 85-A-8

Date: 7/3/2014

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Sec. 90-12. Nonconforming uses; regulations.

No nonconforming building or use shall be enlarged, extended, reconstructed, substituted, or structurally altered, except when required by law or order, unless the use thereof is changed to a use permitted in the district in which located, except as follows:

- (1) Such use may be extended throughout any part of the building which was manifestly arranged or designed for such use on April 4, 1975, provided no structural alterations except those required by law are made therein.
- (2) Any building that is conforming as to use, but is nonconforming as to floor area, lot, yard, road frontage, distance or height requirements, may be enlarged or structurally altered, but not reconstructed or substituted, so that it more nearly complies with these requirements.
- (3) If no structural alterations are made, a nonconforming use of a building may be changed to another nonconforming use of the same or of a more restricted classification, but it shall not thereafter be changed back to a use of a less restricted classification.
- (4) Any nonconforming building or structure which is hereafter damaged to an extent exceeding 50 percent of its then appraised value exclusive of foundations, by fire, flood, explosion, earthquake, war, riot, storm, or so-called act of God, may not be restored, reconstructed or used for any purpose other than one permitted in the district in which it is located. However, if such damage is not more than 50 percent, such building or structure may be restored, reconstructed, and used as before, provided that it be done within two years after the damage occurs, and provided also that the height, yard, court, and other provisions of this chapter are complied with as nearly as possible. Any building that is conforming as to use, but is nonconforming as to floor area, lot, yard, road frontage, distance or height requirements, may be restored, reconstructed and used as before even though damaged to an extent exceeding 50 percent, provided that it is done within two years and that the floor area, lot, yard, road frontage, distance, or height requirements of this chapter are complied with as nearly as possible.
- (5) No building, structure, or premises where a nonconforming use has ceased for two years or more shall again be put to a nonconforming use.
- (6) All nonconforming buildings and uses in any R district which are of a type first permitted in a C or I district or are restricted for such district, may be continued for a period of ten years after April 4, 1975, unless the owner produces satisfactory evidence that the building at that time is less than 40 years old, in which case the use may be continued until the building does become 40 years old, after which (in either case) the use shall be changed to a conforming use or the building shall be removed.

(Code 1972, § 24-10(1)–(5), (7))

Sec. 90-72. R-2 residential district.

- (a) *Purpose and intent.* R-2 districts shall be composed of quiet, residential areas plus certain open areas where similar residential development appears likely to occur. The regulations of this R-2 district are designed to stabilize and protect the essential characteristics of the R-2 district, to promote and encourage a suitable environment for family life, and to prohibit all activities of a commercial nature. Development shall be limited to single unit dwellings, providing homes for the residents plus certain additional uses such as schools, parks, churches, and certain public facilities.
- (b) *Uses permitted.* Uses permitted in an R-2 residential district are as follows:
- (1) All uses permitted in R-1 districts.
 - (2) Libraries and museums.
 - (3) Nonpublic clubs, lodges (except those of which the chief activities are customarily carried on as a business), subject to approval by the planning commission.
 - (4) Bed and breakfast houses with a conditional use permit.
- (c) *Height regulations.* Buildings in an R-2 district may not be erected more than 35 feet in height without prior approval of the city planning commission.
- (d) *Area regulations.* The minimum lot area in an R-2 district for single-family dwellings shall be 6,000 square feet.
- (e) *Lot coverage.* Buildings in an R-2 district, including accessory uses, shall not cover more than 35 percent of the lot area.
- (f) *Setback regulations.* The front setback line in an R-2 district shall be located 25 feet from any street right-of-way.
- (g) *Width regulations:* The minimum lot width at the setback line in an R-2 district shall be 60 feet.
- (h) *Yard regulations.* Yard regulations in an R-2 district shall be as follows:
- (1) *Side.* The minimum total width of the side yards for each main structure shall be 15 feet, with no one side yard being less than five feet.
 - (2) *Rear.* Each main structure shall have a minimum rear yard of 25 feet or more.
- (i) *Parking.* Off-street parking space in an R-2 district shall be provided as specified in this chapter.
- (j) *Signs.* Signs in an R-2 district may be erected as provided in this chapter.

(Code 1972, § 24-24; Ord. No. 99-10, 9-21-99)

Sec. 90-78. I-1 industrial district.

- (a) *Purpose and intent; permit required.* I-1 districts shall be utilized for occupancy by certain industries which do not in any way detract from the utilization of adjacent areas to the district for residential purposes. Before a building permit shall be issued or construction commenced on any permitted use in this district, or a permit issued for a new use, an engineering report including the plans in sufficient detail to describe the operations, processes, and the probable impact shall be submitted to the zoning administrator for study. The administrator may refer the report to the planning commission for its recommendation. Modifications of the report may be required. The administrator shall act on any application received within 20 working days after receiving the application. If formal notice in writing is given to the applicant, the time for action may be extended for a 20-day period. Failure on the part of the administrator to act on

the application within the established time limit shall be deemed to constitute approval of the application.

(b) *Uses permitted.* Permitted uses in an I-1 district are as follows:

Assembly of electrical appliances, electronic instruments and devices, radios and phonographs, also the manufacture of small parts such as coils, condensers, transformers, and crystal holders.

Automobile assembling, painting, upholstering, repairing, rebuilding, reconditioning, body and fender work, truck repairing or overhauling, tire retreading or recapping or battery manufacture.

Blacksmith shop, welding or machine shop excluding punch presses exceeding 40-tons rated capacity and drop hammers.

Building material sales yards, plumbing supplies storage and millwork manufacturing.

Boat building.

Cabinet, furniture and upholstery shops.

Coal and wood yards, lumber yards, feed and seed stores.

Contractor's equipment storage yard or plant or rental of equipment commonly used by contractors.

Corporate offices and operation centers.

Hi-tech, electronics, communication and other service industries.

Laboratories, pharmaceutical and/or medical.

Manufacture, compounding, assembling or treatment of articles of merchandise from the following previously prepared materials: bone, cellophane, canvas, cloth, cork, feathers, felt, fiber, fur, glass, hair, horn, leather, paper, plastic, precious or semiprecious metals or stones, shell, straw, textiles, tobacco, wood, yarn and paint.

Manufacture, compounding, processing, packaging or treatment of such products as bakery goods, candy, cosmetics, dairy products, drugs, perfumes, pharmaceuticals, perfumed toilet soap, toiletries, and food products.

Manufacture of musical instruments, toys, novelties and rubber and metal stamps.

Manufacture of pottery and figurines or other similar ceramic products, using only previously pulverized clay.

Mini-storage facilities.

Monumental stone works.

Public utility generating, booster or relay stations, transformer substations, transmission lines and towers, other facilities for the provision and maintenance of public utilities, including railroads and facilities, and water and sewerage installations.

Telecommunications towers and co-location on an existing telecommunication tower with conditional use permit.

Veterinary or dog or cat hospitals, kennels.

Warehouse, distribution centers.

Wholesale businesses, storage warehouses.

(c) *Height regulations.* Buildings in an I-1 district may not be erected more than 35 feet in height without prior approval of the city planning commission.

(d) *Area regulations.* The maximum lot area for permitted uses in an I-1 district shall be ten acres. For permitted uses utilizing individual sewage disposal systems, the required area for any such use shall be approved by the health official.

(e)

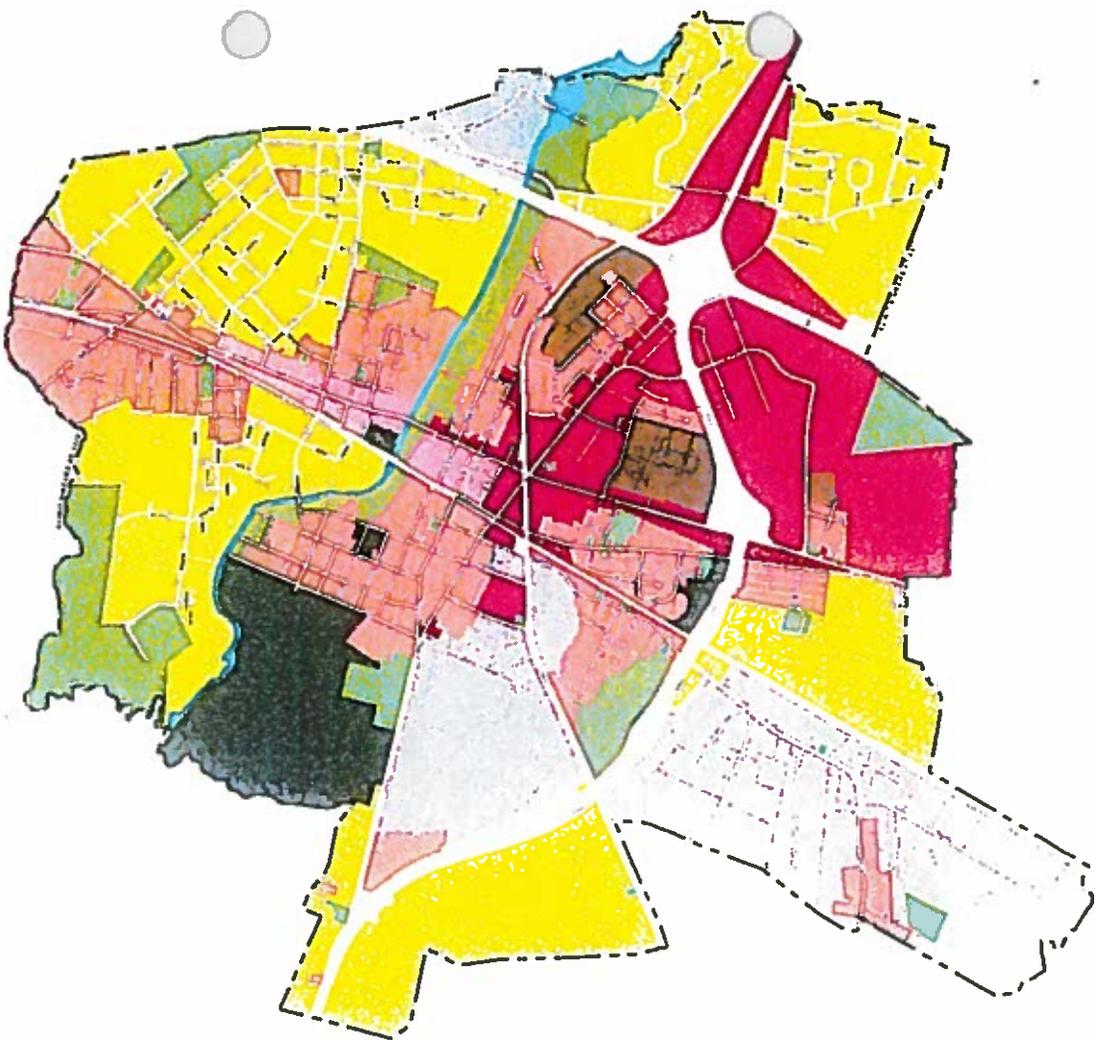
Lot coverage. Buildings or groups of buildings with their accessory buildings in an I-1 district may cover up to 50 percent of the area of the lot.

- (f) *Setback regulations.* The front setback line in an I-1 district shall be located 25 feet or more from any street right-of-way.
- (g) *Width regulations.* Width regulations in an I-1 district are not applicable.
- (h) *Yard regulations.* For permitted uses in an I-1 district, the minimum side yard and rear yard adjoining or adjacent to a residential district shall be 50 feet.
- (i) *Parking.* Off-street parking space in an I-1 district shall be provided as specified in article V of this chapter.
- (j) *Signs.* Signs in an I-1 district may be erected as provided in article V of this chapter.
- (k) *Development standards for I-1 industrial districts.* Development standards for an I-1 district are as follows:
 - (1) *Compatibility with nearby properties.* Any development within the I-1 district shall be designed to promote harmonious relationships with surrounding adjacent and nearby properties, developed and undeveloped, and to this end may employ such design techniques as may be appropriate to a particular case, including location of permitted elements, orientation, spacing and setback of buildings, maintenance of natural vegetation, location of access points, size and location of signs, open spaces, and parking areas, grading, landscaping and servicing.
 - (2) *Similar uses permitted.* Other manufacturing uses which, in the opinion of the administrator, are of the same general character as those permitted uses listed above shall be permitted in an I-1 district. All uses shall be conducted so as not to produce hazardous, objectionable or offensive conditions at property line boundaries by reason of odor, dust, smoke, cinders, fumes, noise, vibration, heat, glare, wastes, fire or explosion.
 - (3) *Storage of materials.* If the administrator finds that the outside storage of raw or in process materials, supplies, finished or semifinished products manufactured on the premises would impede the use of or have a severely adverse impact on adjacent property, then the administrator may require such materials to be partially or fully screened from view from the adjoining property. Acceptable screening materials include, but are not limited to, a solid masonry wall, a uniformly painted solid board fence, or an evergreen hedge.
 - (4) *Landscaping.* Landscaping may be required within any established or required front setback area. Such landscaping shall be of durable materials and shall not impose excessive maintenance requirements on the property owner or owners, nor impede the use of the premises or safe flow of vehicle traffic.
 - (5) *Buffer.* Sufficient area shall be provided in an I-1 district to adequately screen permitted uses from adjacent residential districts and commercial districts if the administrator finds that the permitted use negatively impacts such adjacent uses.
 - (6) *Operating hours.* More restrictive operating hours may be required in an I-1 district if the administrator finds that the permitted use generates such noise that it is disturbing the peace and quiet of adjacent neighborhoods.

(Code 1972, § 24-29; Ord. No. 99-10, 9-21-99; Ord. No. 03-20, § 1, 5-20-03; Ord. No. 09-26, 6-2-09)

FUTURE LAND USE

COMPREHENSIVE PLAN STUDY
CITY OF EMPORIA, VIRGINIA



- LEGEND**
- Residential
 - FUTURE RESIDENTIAL
 - EXISTING RESIDENTIAL
 - OFFICE/INFORMATION
 - COMMERCIAL
 - INDUSTRIAL
 - PUBLIC & OPEN SPACE
 - PARKS & RECREATION
 - COMMERCIAL
 - INDUSTRIAL
 - PUBLIC & OPEN SPACE
 - PARKS & RECREATION

CITY OF EMPORIA, VIRGINIA
 PLANNING DEPARTMENT
 100 WEST MAIN STREET
 EMPORIA, VIRGINIA 22424
 (540) 853-2200
 WWW.EMPORIAVA.GOV

approaches. In the near term, this could include continued emphasis on serving convenience needs of adjoining neighborhoods and thru-traffic, while also exploring new business opportunities and venues. Possible new approaches could include infill office development, home occupations, and specialty service and retail development suited for such a thoroughfare.

INDUSTRIAL USES

Industrial uses are a catalyst for other types of development. The Future Land Use Plan establishes a single use for industrial development:

1. Industrial

Areas intended for a wide variety of industrial operations, including the production, processing, packaging or treatment of manufactured products and materials. These sites are sufficiently separated from existing population centers and can accommodate heavier types of industrial use. It is the intention of this category to preserve these lands for industrial use only and to exclude new residential or commercial development except for certain appropriate adjuncts to industrial operations. Also includes warehousing, wholesaling, light manufacturing, and processing operations, as well as associated office development and support facilities.

Designated Areas of Industrial Use

Over the next twenty years, industrial growth will continue to play an important role in shaping Emporia's future. This will be particularly true of the City's surrounding environs, where larger, more favorable sites for industry are generally located. Although Emporia enjoys a diverse economy, growth prospects for the surrounding area will hinge on the community's ability to retain and attract industry.

General industrial development is centered in two primary locations: off East Atlantic Street between Davis Street at the terminus of Reese Street along Industrial Drive. Since the surrounding properties are currently vacant, any growth in the industrial sector would most likely occur there. These vacant properties include areas between East Atlantic Street and Davis Street as well as any properties located north of Route 58 between Reese Street and the City boundary. It is recommended that a dialogue be initiated between the City and the Greensville County Industrial Development Corporation (IDC) to discuss areas of mutual interest and possible interaction. This increased interaction would strengthen the area's industrial base and foster growth throughout the City and Greensville County. This, in turn, would strengthen the employment and tax base of the City and County.

PUBLIC AND OPEN SPACE USES

Public and open space uses are classified into the following three (3) categories:

1. **Low-Density Residential (1-5 du/acre)**
Neighborhoods or areas intended for detached, single-family development only. A maximum density of four (4) dwelling units per acre is generally permitted. Within this category, the zoning ordinance should specify density requirements associated with the availability of public utilities. Higher density types of residential use are not encouraged.

2. **Medium-Density Residential (up to 8 u/acre)**
Neighborhoods or areas which allow a greater density and variation of housing types. Permitted uses include one and two-family dwellings, townhouses, small group homes (maximum 8 persons), and other similar living arrangements. A maximum of eight dwelling units per acre is generally permitted. Public water and sewer must be available to serve medium density areas.

3. **High-Density Residential (up to 20 du/acre)**
Areas set aside for high-density residential uses, including apartment buildings, assisted-living facilities (elderly/nursing homes) and other large-scale forms of group housing or multi-family development. This use permits the development of multi-family housing up to twenty units per acre.

Designated Areas of Residential Use

The general extent and location of the three residential districts are indicated on the Future Land Use Map. The primary goal of the Land Use Plan is to maintain existing patterns of residential development throughout the City of Emporia while protecting its older neighborhoods and historic districts. A

second strategy is to concentrate residential development in compact growth areas where the infrastructure is already in place. This will help minimize costs for public services and preserve valuable open space.

Low-Density Residential Use

Low-density residential use is designated for established single-family areas, as well as nearby vacant areas where similar development is expected to occur. Existing low-density areas are generally situated on larger lots (over ¼ acre) within several distinct neighborhoods. In order to maintain stable homeownership and property values, these low-density areas should be restricted solely to detached, single-family development.

Within the corporate limits, opportunities for new large-lot development are confined primarily to existing subdivisions as well as vacant areas around the southern and northeastern areas of the City. However, several of these areas have slopes in excess of 15% and the development cost to build houses on the land would be expensive as would public infrastructure. The City should also ensure that existing built-up areas are adequately served before major service extensions are approved for subdivisions at the City's borders.

Medium-Density Residential Use

The Plan designates medium-density residential use in some of the older neighborhoods. Smaller lot sizes in these areas generally prevail, as well as a pedestrian-oriented environment. The older neighborhoods contain a diverse housing stock and

[prev](#) | [next](#)

§ 15.2-2284. Matters to be considered in drawing and applying zoning ordinances and districts.

Zoning ordinances and districts shall be drawn and applied with reasonable consideration for the existing use and character of property, the comprehensive plan, the suitability of property for various uses, the trends of growth or change, the current and future requirements of the community as to land for various purposes as determined by population and economic studies and other studies, the transportation requirements of the community, the requirements for airports, housing, schools, parks, playgrounds, recreation areas and other public services, the conservation of natural resources, the preservation of flood plains, the protection of life and property from impounding structure failures, the preservation of agricultural and forestal land, the conservation of properties and their values and the encouragement of the most appropriate use of land throughout the locality.

(Code 1950, §§ 15-821, 15-968.4; 1962, c. 407, § 15.1-490; 1966, c. 344; 1974, c. 526; 1978, c. 279; 1981, c. 418; 1983, c. 530; 1989, cc. 447, 449; 1997, c. [587](#); 2008, c. [491](#).)

[prev](#) | [next](#) | [new search](#) | [table of contents](#) | [home](#)

[prev](#) | [next](#)

§ 15.2-2204. Advertisement of plans, ordinances, etc.; joint public hearings; written notice of certain amendments.

A. Plans or ordinances, or amendments thereof, recommended or adopted under the powers conferred by this chapter need not be advertised in full, but may be advertised by reference. Every such advertisement shall contain a descriptive summary of the proposed action and a reference to the place or places within the locality where copies of the proposed plans, ordinances or amendments may be examined.

The local planning commission shall not recommend nor the governing body adopt any plan, ordinance or amendment thereof until notice of intention to do so has been published once a week for two successive weeks in some newspaper published or having general circulation in the locality; however, the notice for both the local planning commission and the governing body may be published concurrently. The notice shall specify the time and place of hearing at which persons affected may appear and present their views, not less than five days nor more than 21 days after the second advertisement appears in such newspaper. The local planning commission and governing body may hold a joint public hearing after public notice as set forth hereinabove. If a joint hearing is held, then public notice as set forth above need be given only by the governing body. The term "two successive weeks" as used in this paragraph shall mean that such notice shall be published at least twice in such newspaper with not less than six days elapsing between the first and second publication. After enactment of any plan, ordinance or amendment, further publication thereof shall not be required.

B. When a proposed amendment of the zoning ordinance involves a change in the zoning map classification of 25 or fewer parcels of land, then, in addition to the advertising as required by subsection A, written notice shall be given by the local planning commission, or its representative, at least five days before the hearing to the owner or owners, their agent or the occupant, of each parcel involved; to the owners, their agent or the occupant, of all abutting property and property immediately across the street or road from the property affected, including those parcels which lie in other localities of the Commonwealth; and, if any portion of the affected property is within a planned unit development, then to such incorporated property owner's associations within the planned unit development that have members owning property located within 2,000 feet of the affected property as may be required by the commission or its agent. However, when a proposed amendment to the zoning ordinance involves a tract of land not less than 500 acres owned by the Commonwealth or by the federal government, and when the proposed change affects only a portion of the larger tract, notice need be given only to the owners of those properties that are adjacent to the affected area of the larger tract. Notice sent by registered or certified mail to the last known address of such owner as shown on the current real estate tax assessment books or current real estate tax assessment records shall be deemed adequate compliance with this requirement. If the hearing is continued, notice shall be remailed. Costs of any notice required under this chapter shall be taxed to the applicant.

When a proposed amendment of the zoning ordinance involves a change in the zoning map classification of more than 25 parcels of land, or a change to the applicable zoning ordinance text regulations that decreases the allowed dwelling unit density of any parcel of land, then, in addition to the advertising as required by subsection A, written notice shall be given by the local planning commission, or its representative, at least five days before the hearing to the owner, owners, or their agent of each parcel of land involved, provided, however, that written notice of such changes to zoning ordinance text regulations shall not have to be mailed to the owner, owners, or their agent of lots shown on a subdivision plat approved and recorded pursuant to the provisions of Article 6 (§ 15.2-2240 et seq.) where such lots are less than 11,500 square feet. One notice sent by first class mail to the last known address of such owner as shown on the current real estate tax assessment books or current real estate tax assessment records shall be deemed adequate compliance with this requirement, provided that a representative of the local commission shall make affidavit that such mailings have been made and file such affidavit with the papers in the case. Nothing in this subsection shall be construed as to invalidate any subsequently adopted amendment or ordinance because of the inadvertent failure by the representative of the local commission to give written notice to the owner, owners or their agent of any parcel involved.

The governing body may provide that, in the case of a condominium or a cooperative, the written notice may be mailed to the unit owners' association or proprietary lessees' association, respectively, in lieu of each individual unit owner.

Whenever the notices required hereby are sent by an agency, department or division of the local governing body, or their representative, such notices may be sent by first class mail; however, a representative of such agency, department or division shall make affidavit that such mailings have been made and file such affidavit with the papers in the case.

A party's actual notice of, or active participation in, the proceedings for which the written notice provided by this section is required shall waive the right of that party to challenge the validity of the proceeding due to failure of the party to receive the written notice required by this section.

C. When a proposed comprehensive plan or amendment thereto; a proposed change in zoning map classification; or an application for special exception for a change in use or to increase by greater than 50 percent of the bulk or height of an existing or proposed building, but not including renewals of previously approved special exceptions, involves any parcel of land located within one-half mile of a boundary of an adjoining locality of the Commonwealth, then, in addition to the advertising and written notification as required by this section, written notice shall also be given by the local commission, or its representative, at least 10 days before the hearing to the chief administrative officer, or his designee, of such adjoining locality.

D. When (i) a proposed comprehensive plan or amendment thereto, (ii) a proposed change in zoning map classification, or (iii) an application for special exception for a change in use involves any parcel of land located within 3,000 feet of a boundary of a military base, military installation, military airport, excluding armories operated by the Virginia National Guard, or licensed public-use airport then, in addition to the advertising and written notification as required by this section, written notice shall also be given by the local commission, or its representative, at least 30 days before the hearing to the commander of the military base, military installation, military airport, or owner of such public-use airport, and the notice shall advise the military commander or owner of such public-use airport of the opportunity to submit comments or recommendations.

E. The adoption or amendment prior to July 1, 1996, of any plan or ordinance under the authority of prior acts shall not be declared invalid by reason of a failure to advertise or give notice as may be required by such act or by this chapter, provided a public hearing was conducted by the governing body prior to such adoption or amendment. Every action contesting a decision of a locality based on a failure to advertise or give notice as may be required by this chapter shall be filed within 30 days of such decision with the circuit court having jurisdiction of the land affected by the decision. However, any litigation pending prior to July 1, 1996, shall not be affected by the 1996 amendment to this section.

F. Notwithstanding any contrary provision of law, general or special, the City of Richmond may cause such notice to be published in any newspaper of general circulation in the city.

G. When a proposed comprehensive plan or amendment of an existing plan designates or alters previously designated corridors or routes for electric transmission lines of 150 kilovolts or more, written notice shall also be given by the local planning commission, or its representative, at least 10 days before the hearing to each electric utility with a certificated service territory that includes all or any part of such designated electric transmission corridors or routes.

H. When any applicant requesting a written order, requirement, decision, or determination from the zoning administrator, other administrative officer, or a board of zoning appeals that is subject to the appeal provisions contained in § [15.2-2311](#) or [15.2-2314](#), is not the owner or the agent of the owner of the real property subject to the written order, requirement, decision or determination, written notice shall be given to the owner of the property within 10 days of the receipt of such request. Such written notice shall be given by the zoning administrator or other administrative officer or, at the direction of the administrator or officer, the requesting applicant shall be required to give the owner such notice and to provide satisfactory evidence to the zoning administrator or other administrative officer that the notice has been given. Written notice mailed to the owner at the last known address of the owner as shown on the current real estate tax assessment books or current real estate tax assessment records shall satisfy the notice requirements of this subsection.

This subsection shall not apply to inquiries from the governing body, planning commission, or employees of the locality made in the normal course of business.

(Code 1950, § 15-961.4; 1962, c. 407, § 15.1-431; 1964, c. 632; 1968, cc. 354, 714; 1973, cc. 117, 334; 1974, cc. 100, 570; 1975, c. 641; 1976, c. 642; 1977, c. 65; 1982, c. 291; 1990, c. 61; 1992, cc. 353, 757; 1993, cc. 128, 734; 1994, c. [774](#); 1995, c. [178](#); 1996, cc. [613](#), [667](#); 1997, c. [587](#); 2001, c. [406](#); 2002, c. [634](#); 2004, cc. [539](#), [799](#); 2005, c. [514](#); 2007, cc. [761](#), [813](#); 2011, c. [457](#); 2012, c. [548](#); 2013, cc. [149](#), [213](#).)

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CITY OF EMPORIA

Memorandum

July 11, 2014

TO: The Honorable Mayor and City Council

FROM: Brian S. Thrower, City Manager *BST*

SUBJECT: Conditional Use Permit Request – 920 West Atlantic Street

ITEM #: 14-42

Elliott Sadler has submitted a conditional use permit application to allow a “temporary recreational vehicle park” on the property located behind the Sadler Travel Plaza at 920 W. Atlantic Street. According to the application, Mr. Sadler wishes to create a recreational vehicle park “to add support to the needs of the Dominion Power Plant construction.” In addition, he intends to provide water and sewer hook-ups for the recreational vehicles that will be located on the property. According to the attached site plan, he proposes to have 111 recreational vehicle spaces on the lot. This property is zoned C-2 Commercial District and is identified as City Tax Map Number 101-A-0-1.

As you are aware, at your June 17, 2014 meeting you approved adding “recreational vehicle parks” as a permitted use “with conditional use permit” in the C-2 Commercial District. Per City Zoning Code a “recreational vehicle park” is defined as “any lot or parcel of land upon which two or more sites are located, established, or maintained for occupancy by recreational vehicles for a fee as temporary living quarters. Temporary shall mean a period not to exceed 365 days of continuous occupancy of a recreational vehicle on a site within a recreational vehicle park.” A “recreational vehicle” is defined as “a vehicle which is self-propelled or towed, can be operated independently of utility connections and is designed to be used principally as temporary living quarters for travel, recreation, or vacation purposes.” As stated in Sec. 90-77 (a) “C-2 Commercial Districts shall be utilized to accommodate general business areas or for auto or highway-oriented commercial uses, and wholesaling operations which, by nature or space requirements, do not lend themselves to being concentrated within a centralized, C-1 district area.”

According to the City’s 2008-2028 Comprehensive Plan Future Land Use Map this property is designated as “General Commercial.” The Comprehensive Plan describes General Commercial as “areas intended for general commercial development including large retail stores, services, lodging/restaurants, offices, and shopping centers. General Commercial areas should be located on collector or arterial roads, have sufficient parking, and be adequately served by public utilities and services.”

Recommendation

Per Section 15.2-2286 (A) (3) of Virginia State Code, localities may issue conditional use permits and impose "suitable regulations and safeguards," otherwise known as conditions, as it deems appropriate. Should you grant the applicant a conditional use permit, City staff and I recommend the following conditions:

- 1) Applicant must obtain a permit issued by the Virginia Department of Health to construct and operate a campground.
- 2) Applicant must submit a site plan in accordance with the City's Zoning Code. Per Section 90-107 of the City's Zoning Code, a site plan is required for any development granted a conditional use permit.
- 3) Minimum dimensions for each recreational vehicle space shall be 35' (width) X 65' (length). This should allow for proper spacing between recreational vehicles (see Attached recreational vehicle size information).
- 4) Dimensions of each recreational vehicle space shall be clearly marked.
- 5) Each recreational vehicle space shall be identified by number.
- 6) No accessory structures, i.e. decks, porches, sheds, swimming pools, etc. shall be erected on any of the recreational vehicle spaces.
- 7) Private access roads must have a minimum width of 20' with sufficient turning radius for emergency vehicle access.
- 8) Recreational vehicles must have a minimum front setback of 10' from each private access road.
- 9) Private access roads must be graveled.
- 10) Each recreational vehicle space shall front on a private access road.
- 11) Each private access road shall be provided with sufficient streetlighting. A streetlight shall be placed at each beginning/ending point of every private access road. An average of one streetlight shall also be placed on each private access road every 300'.
- 12) Screening shall be provided around the entire recreational vehicle park, except at ingress and egress points, via a 6' high solid fence or wall. City Zoning Code Sections 90-52 and 90-52.1 require that screening be provided on the side and rear of properties devoted to a business use when such side or rear area is adjacent to an improved public street or adjacent to or across from an alley from residential districts. Fences and walls shall not exceed 6' in height.

In summary, I do not recommend you issue a conditional use permit for this proposed use. However, should you approve granting the conditional use permit, I recommend the aforementioned conditions be attached to the permit. In addition, Mr. Sadler will be charged all applicable fees pertaining to this development, including the water and sewer multiunit development fees referenced in City Code Sections 78-72 and 78-188, unless you elect to waive these charges. At its meeting on July 8, 2014 the Planning Commission recommended that you grant the conditional use permit subject to obtaining a permit through the Virginia Department of Health and adhering to City and State Code requirements.

Attachments

Application

Site Plan

Zoning and Aerial Maps

Tax Map Sheet

Comprehensive Plan Future Land Use Map

Comprehensive Plan General Commercial Use Designation Description

Virginia State Code 15.2-2286 (A) (3)

City Zoning Code Chapter 90. Article IV. Site Plan

City Zoning Codes Sec. 90-52 Screening and 90-52.1 Fences, Walls, and Hedges

Recreational Vehicle Size Information

Virginia Department of Health Rules and Regulations Governing Campgrounds

City Code Sec. 78-72. Charges, Application, and Payment for Water Taps

City Code Sec. 78-188. Charges, Application, and Payment for Sewer Taps



City of Emporia
 Community Development and Planning
 201 South Main Street
 Emporia, Virginia 23847
 (434) 634-3332 (434) 634-0003 (F)

Permit Number 14-0000155
 Date 6/19/2014
 Tax Map # 101A-0-1
 Zoning District C2
 Enterprise Zone Yes No

LAND USE AMENDMENT APPLICATION
Information must be typed or printed and completed in full.
Attach additional pages where necessary.

Land Use Information:

Application Type: Variance Rezoning Conditional Use Permit
 Special Exception Amendment Appeal
 Telecommunications Tower Co-location on existing tower

Description of Request: TEMPORARY RV PARK

Proposed Acreage: 19 acres

Applicant/Agent Information:

Is the applicant: Property Owner (if property owner skip to next section) Contract Purchaser Other: _____

Agent(s): _____ Phone # _____

Address: _____

If you are the agent for the property owner, do you have consent of the owner attached? Yes No

Property Owner Information:

Property Owner (s): ELLIOTT SASLER

Phone # 434-594-8536

Address: 5225 DRY DREAMS ROAD
EMPORIA, VA 23847

Property owners mailing address (if this is different from that listed in the Assessor's Office)

Subject Parcel Information

Location of Property: 95 and 58 crossing, behind truck stop

Street Address: _____

General Description of Property: undeveloped open land

Current Zoning (circle one)

R-1 R-2 R-3 C-1 C-2 I-1 I-2 DT Other _____

Proposed Zoning (for rezoning request)

R-1 R-2 R-3 C-1 C-2 I-1 I-2 DT Other _____

Existing Use(s) of Property

A. Explain fully the proposed use, type of development, operation program, reason for this request, etc.:

RV Park to add support to the needs of the Dominion Power Plant Construction

B. Section(s) of the City Code that pertain to this request

C1 & C2

C. State how this request will not be materially detrimental to adjacent property, the surrounding neighborhood or City in general. Include where applicable; information concerning use of public utilities/services, relationship to the comprehensive plan effect of request on public schools, traffic impact, means of access to nearest public road, existing and future area development, etc.

nothing detrimental on bringing in extra Tax Dollars to City
no effect on school, will bring life to undeveloped land
to help and future business

D. Has any previous application for a land use amendment been filed in connection with these parcels? List case numbers and explain any existing use permit, special exception, conditional use or variance previously granted on the parcels in question. If this application is to amend an existing special use

permit, special exception, or other applicable amendment, please explain the request (proposed change in structure(s) including all signs).

Yes, this is 2nd application

E. Proffers and Conditions

List any conditions or proffers currently associated with this property.

If the applicant proffers any conditions (§ 15.2-2297 of the Code of Virginia), they must:

- 1) Have a reasonable relationship to the rezoning
- 2) Not include a cash contribution to the City of Emporia
- 3) Not include mandatory dedication of property
- 4) Not include payment for construction of off-site improvements

Proffers may be amended in writing prior the Planning Commission public hearing.

If this is an application for a **conditional zoning**, the following conditions are voluntarily proffered:

F. Please list any and all restrictive covenants, deed restrictions and other special considerations:

G. If required by the Zoning Administrator, attach a site plan / plot plan / survey plat / building dimensions / densities showing the location(s) of existing and proposed structures to be erected and applicable setback lines and distances including all zoning district requirements.

Notes:

- (1) Special use permits shall be for an indefinite period of time unless the Planning Commission imposes a condition specifying a shorter duration. Such permits shall run with the land unless the City of Emporia imposes a more restrictive condition with regard to the succession to rights in such a permit.
- (2) The City of Emporia may include, as part of the ordinance granting any conditional use permit, suitable regulations and safeguards as it may deem appropriate. Once a special use permit is approved subject to such conditions, they shall be deemed to be a part of the zoning ordinance and may be enforced by the zoning administrator. Conditions attached to a special use permit may only be amended or deleted by subsequent application for the purpose.
- (3) This application for a conditional special use permit must be accompanied by two (2) copies of any required site plans or plot plans.

H. If requesting a variance, explain the unique physical hardship or extraordinary situation (size, shape, topography, etc.) that is justification for the request:

I. Explain how the zoning ordinance prohibits or unreasonable restricts the use of the property.

not listed in Commercial list of options

J. Applicant Remarks

PER Your Comprehensive Plan, City has lack of state designated Local Enterprise Zone, which makes it difficult to attract commercial ventures... that makes this situation so important for local businesses to invest in your local city...

Checklist:

- ✓ The required fee must accompany this application. A fee schedule is attached for your convenience Checks must be made payable to: "Treasurer, City of Emporia".
- ✓ Enclosed with the application, a copy of the appropriate city tax map with the property marked and, if available, a surveyed plat of the entire parcel.
- ✓ Enclose with this application any required plans or plats (plans must be folded).
- ✓ Enclose with this application any additional information to assist with review and determination.

I/We hereby certify that to the best of my/our knowledge all the above statements and the statements contained in any exhibits transmitted are true and that the adjacent property owners listed herewith are the owners of record as of the date of the application:

Date: _____

Applicants Name ELLIOTT W. SADLER
(Typed or printed)

Signature of Applicant 

Note: Incomplete application will not be accepted. Any request that requires plans must be accompanied by application at time of submission.

For Office Use by the Community Development Planning and Zoning Department and/or the Planning Commission

Zoning/Subdivision Code (90-14 or 66-8): Fee Paid:

Copy of Receipt attached

Action Taken:

PERMIT FEES

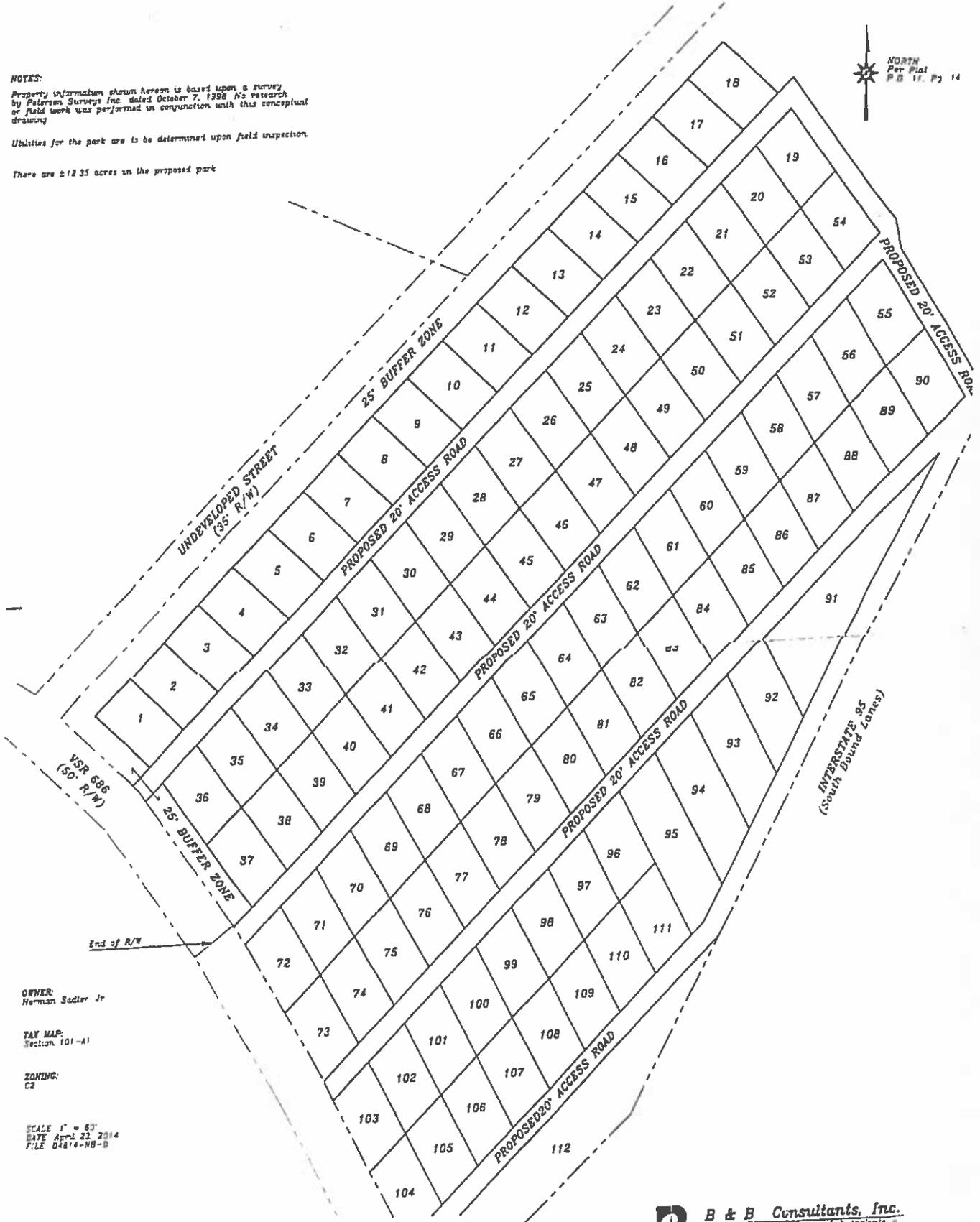
VARIANCE	\$300.00
REZONING	\$400.00 + 50/lot
CONDITIONAL USE PERMIT	\$300.00
TELECOMMUNICATIONS TOWER (CONDITIONAL USE)	\$1,500.00 per plus review by private consultant if deemed necessary for final approval
CO-LOCATION ON EXISTING TOWER (CONDITIONAL USE)	\$300.00 per plus review by private consultant if deemed necessary for final approval
SPECIAL EXCEPTION	\$300.00
AMENDMENT TO CONDITIONAL USE	\$300.00
RENEWAL OF CONDITIONAL USE	\$300.00
REQUEST FOR PRIVATE ROAD- NAME/SIGN	\$100.00
REQUEST TEXT AMENDMENT	\$400.00
APPEAL	\$300.00
AMENDMENT TO PROFFERED REZONING	\$300.00

NOTES:

Property information shown herein is based upon a survey by Peterson Surveys Inc. dated October 7, 1998. No research or field work was performed in conjunction with this conceptual drawing.

Utilities for the park are to be determined upon field inspection.

There are ±12.35 acres in the proposed park.



OWNER:
Herman Sadler Jr

TAX MAP:
Section 101-A1

ZONING:
C2

SCALE 1" = 60'
DATE April 23, 2014
FILE 04314-NB-D

CONCEPTUAL DRAWING OF A PROPOSED TRAVEL TRAILER PARK
Located in THE CITY OF EMPORIA, VIRGINIA

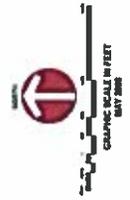
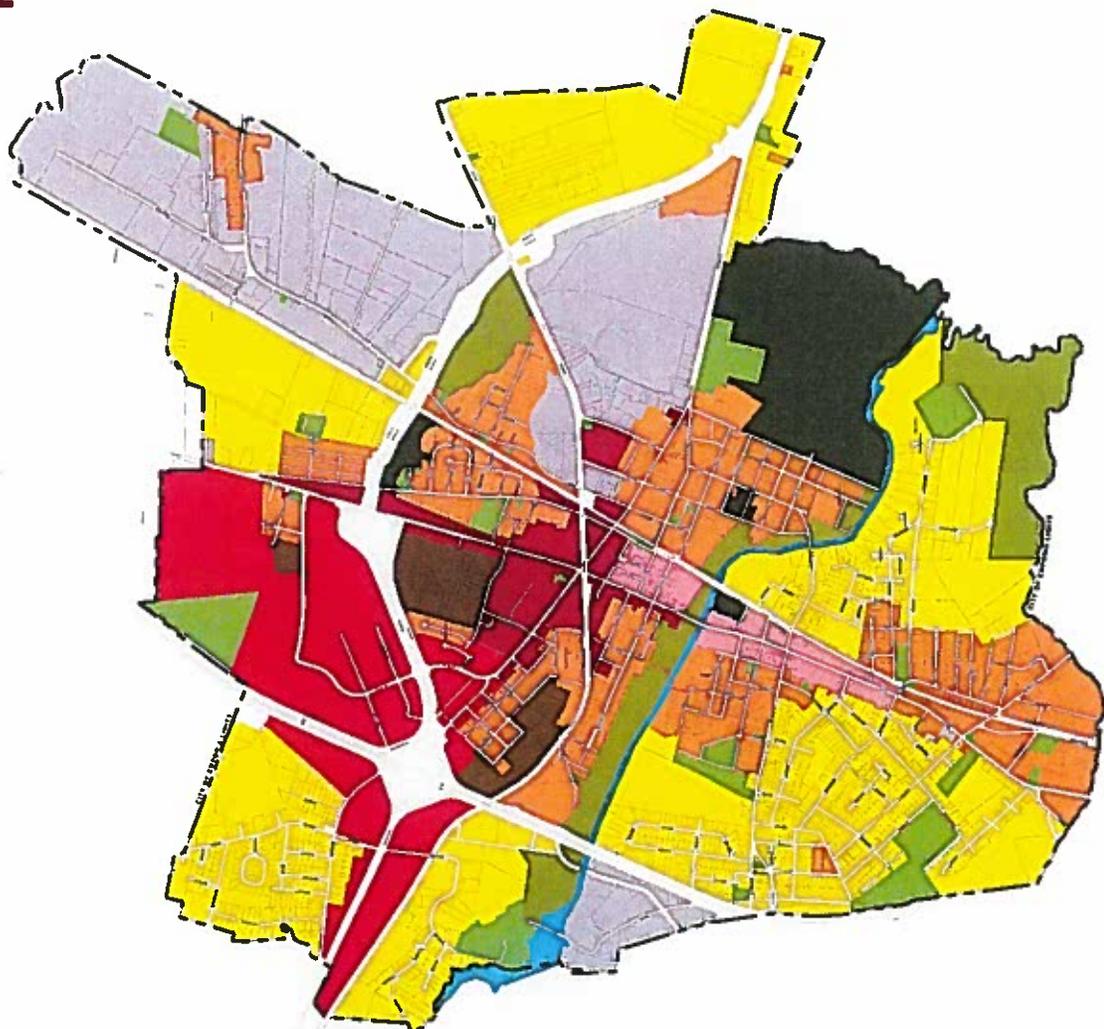
B & B Consultants, Inc.
Engineers - Surveyors - Lab Analysts
Plant Operators - Environmental Services
Chase City & Smith Hill, Virginia



FUTURE LAND USE

COMPREHENSIVE PLAN STUDY
CITY OF EMPORIA, VIRGINIA

- LEGEND**
- Residential
 - LOW DENSITY
 - MEDIUM DENSITY
 - HIGH DENSITY
 - Commercial
 - GENERAL COMMERCIAL
 - RETAIL & SERVICE
 - DOWNTOWN / MIXED-USE
 - Industrial
 - Public & Open Space
 - COMMUNITY FACILITIES
 - CONSERVATION / OPEN SPACE
 - PARKS & RECREATION



R. W. FORD & ASSOCIATES, INC.
City of Emporia, Virginia
Professional Engineer

include homes of modest size as well as larger homes. Some of these older neighborhoods are in transition and experiencing a slight to moderate decline. Potential impacts on the surrounding neighborhoods should be carefully weighed before medium-density residential uses are approved.

High-Density Residential Use

The plan directs high-density residential uses to established multi-family areas in and around the City. As a general rule, apartments and other large-scale group housing are best sited on arterial roads near major commercial centers. In these locations, high-volume circulation needs can be met without disrupting lower-density neighborhoods.

In an effort to keep these areas active, vacant and underutilized dwellings should be conditionally considered for conversion to other uses such as small offices, group homes, and similar mixed-use development. However, potential impacts on the surrounding neighborhood should be carefully considered before such conversions are approved.

COMMERCIAL USES

The Land Use Plan establishes three (3) principal types of commercial designations for the City of Emporia. A detailed description of each designation is found below.

I. General Commercial

Areas intended for general commercial development including large retail stores, services, lodging/restaurants, offices, and shopping centers. General Commercial areas should be located on

collector or arterial roads, have sufficient parking, and be adequately served by public utilities and services.

2. Downtown/Mixed-use

A mixed-use category to serve as a transition zone between residential areas and more intense commercial uses. This designation is intended to control the transition from residential use to office and low-intensity business use. Appropriate uses include, but are not limited to, legal/financial, real estate, personal services, and other types of low-impact business uses. Conventional retail uses are discouraged. Businesses should generate a low volume of traffic, be controlled in terms of times of operation and be generally non-intrusive to neighboring residences.

3. Retail/Service Commercial

The purpose of this category is to provide for an appropriate dynamic variety of uses adjacent to the downtown for commercial, financial, professional, governmental, and cultural activities. This category is intended to promote an attractive, convenient, and relatively compact arrangement of uses and buildings with a strong pedestrian orientation. Signage and outdoor storage should be adequately controlled to promote an attractive and stable urban environment.

Designated Areas of Commercial Use

The general extent of areas designated for commercial use is indicated on the Future Land Use Map. The patterns of commercial uses within Emporia are well established, with three basic types occurring:

[prev](#) | [next](#)

§ 15.2-2286. Permitted provisions in zoning ordinances; amendments; applicant to pay delinquent taxes; penalties.

A. A zoning ordinance may include, among other things, reasonable regulations and provisions as to any or all of the following matters:

1. For variances or special exceptions, as defined in § [15.2-2201](#), to the general regulations in any district.

2. For the temporary application of the ordinance to any property coming into the territorial jurisdiction of the governing body by annexation or otherwise, subsequent to the adoption of the zoning ordinance, and pending the orderly amendment of the ordinance.

~~3. For the granting of special exceptions under suitable regulations and safeguards~~; notwithstanding any other provisions of this article, the governing body of any locality may reserve unto itself the right to issue such special exceptions. Conditions imposed in connection with residential special use permits, wherein the applicant proposes affordable housing, shall be consistent with the objective of providing affordable housing. When imposing conditions on residential projects specifying materials and methods of construction or specific design features, the approving body shall consider the impact of the conditions upon the affordability of housing.

The governing body or the board of zoning appeals of the City of Norfolk may impose a condition upon any special exception relating to retail alcoholic beverage control licensees which provides that such special exception will automatically expire upon a change of ownership of the property, a change in possession, a change in the operation or management of a facility or upon the passage of a specific period of time.

The governing body of the City of Richmond may impose a condition upon any special use permit issued after July 1, 2000, relating to retail alcoholic beverage licensees which provides that such special use permit shall be subject to an automatic review by the governing body upon a change in possession, a change in the owner of the business, or a transfer of majority control of the business entity. Upon review by the governing body, it may either amend or revoke the special use permit after notice and a public hearing as required by § [15.2-2206](#).

4. For the administration and enforcement of the ordinance including the appointment or designation of a zoning administrator who may also hold another office in the locality. The zoning administrator shall have all necessary authority on behalf of the governing body to administer and enforce the zoning ordinance. His authority shall include (i) ordering in writing the remedying of any condition found in violation of the ordinance; (ii) insuring compliance with the ordinance, bringing legal action, including injunction, abatement, or other appropriate action or proceeding subject to appeal pursuant to § [15.2-2311](#); and (iii) in specific cases, making findings of fact and, with concurrence of the attorney for the governing body, conclusions of law regarding determinations of rights accruing under § [15.2-2307](#) or subsection C of § [15.2-2311](#).

Whenever the zoning administrator has reasonable cause to believe that any person has engaged in or is engaging in any violation of a zoning ordinance that limits occupancy in a residential dwelling unit, which is subject to a civil penalty that may be imposed in accordance with the provisions of § [15.2-2209](#), and the zoning administrator, after a good faith effort to obtain the data or information necessary to determine whether a violation has occurred, has been unable to obtain such information, he may request that the attorney for the locality petition the judge of the general district court for his jurisdiction for a subpoena duces tecum against any such person refusing to produce such data or information. The judge of the court, upon good cause shown, may cause the subpoena to be issued. Any person failing to comply with such subpoena shall be subject to punishment for contempt by the court issuing the subpoena. Any person so subpoenaed may apply to the judge who issued the subpoena to quash it.

Notwithstanding the provisions of § [15.2-2311](#), a zoning ordinance may prescribe an appeal period of less than 30 days, but not less than 10 days, for a notice of violation involving temporary or seasonal commercial uses, parking of commercial trucks in residential zoning districts, maximum occupancy limitations of a residential dwelling unit, or similar short-term, recurring violations.

Where provided by ordinance, the zoning administrator may be authorized to grant a modification from any provision contained in the zoning ordinance with respect to physical requirements on a lot or parcel of land, including but not limited to size, height, location or features of or related to any building, structure, or improvements, if the administrator finds in writing that: (i) the strict application of the ordinance would produce undue hardship; (ii) such hardship is not shared generally by other properties in the same zoning district and the same vicinity; and (iii) the authorization of the modification will not be of substantial detriment to adjacent property and the character of the zoning district will not be changed by the granting of the modification. Prior to the granting of a modification, the zoning administrator shall give, or require the applicant to give, all adjoining property owners written notice of the request for modification, and an opportunity to respond to the request within 21 days of the date of the notice. The zoning administrator shall make a decision on the application for modification and issue a written decision with a copy provided to the applicant and any adjoining landowner who responded in writing to the notice sent pursuant to this paragraph. The decision of the zoning administrator shall constitute a decision within the purview of § 15.2-2311, and may be appealed to the board of zoning appeals as provided by that section. Decisions of the board of zoning appeals may be appealed to the circuit court as provided by § 15.2-2314.

The zoning administrator shall respond within 90 days of a request for a decision or determination on zoning matters within the scope of his authority unless the requester has agreed to a longer period.

5. For the imposition of penalties upon conviction of any violation of the zoning ordinance. Any such violation shall be a misdemeanor punishable by a fine of not less than \$10 nor more than \$1,000. If the violation is uncorrected at the time of the conviction, the court shall order the violator to abate or remedy the violation in compliance with the zoning ordinance, within a time period established by the court. Failure to remove or abate a zoning violation within the specified time period shall constitute a separate misdemeanor offense punishable by a fine of not less than \$10 nor more than \$1,000, and any such failure during any succeeding 10-day period shall constitute a separate misdemeanor offense for each 10-day period punishable by a fine of not less than \$100 nor more than \$1,500.

However, any conviction resulting from a violation of provisions regulating the number of unrelated persons in single-family residential dwellings shall be punishable by a fine of up to \$2,000. Failure to abate the violation within the specified time period shall be punishable by a fine of up to \$5,000, and any such failure during any succeeding 10-day period shall constitute a separate misdemeanor offense for each 10-day period punishable by a fine of up to \$7,500. However, no such fine shall accrue against an owner or managing agent of a single-family residential dwelling unit during the pendency of any legal action commenced by such owner or managing agent of such dwelling unit against a tenant to eliminate an overcrowding condition in accordance with Chapter 13 or Chapter 13.2 of Title 55, as applicable. A conviction resulting from a violation of provisions regulating the number of unrelated persons in single-family residential dwellings shall not be punishable by a jail term.

6. For the collection of fees to cover the cost of making inspections, issuing permits, advertising of notices and other expenses incident to the administration of a zoning ordinance or to the filing or processing of any appeal or amendment thereto.

7. For the amendment of the regulations or district maps from time to time, or for their repeal. Whenever the public necessity, convenience, general welfare, or good zoning practice requires, the governing body may by ordinance amend, supplement, or change the regulations, district boundaries, or classifications of property. Any such amendment may be initiated (i) by resolution of the governing body; (ii) by motion of the local planning commission; or (iii) by petition of the owner, contract purchaser with the owner's written consent, or the owner's agent therefor, of the property which is the subject of the proposed zoning map amendment, addressed to the governing body or the local planning commission, who shall forward such petition to the governing body; however, the ordinance may provide for the consideration of proposed amendments only at specified intervals of time, and may further provide that substantially the same petition will not be reconsidered within a specific period, not exceeding one year. Any such resolution or motion by such governing body or commission proposing the rezoning shall state the above public purposes therefor.

In any county having adopted such zoning ordinance, all motions, resolutions or petitions for amendment to the zoning ordinance, and/or map shall be acted upon and a decision made within such reasonable time as may be necessary which shall not exceed 12 months unless the applicant requests or consents to action beyond such period or unless the applicant withdraws his motion, resolution or petition for amendment to the zoning ordinance or map,

or both. In the event of and upon such withdrawal, processing of the motion, resolution or petition shall cease without further action as otherwise would be required by this subdivision.

8. For the submission and approval of a plan of development prior to the issuance of building permits to assure compliance with regulations contained in such zoning ordinance.

9. For areas and districts designated for mixed use developments or planned unit developments as defined in § 15.2-2201.

10. For the administration of incentive zoning as defined in § 15.2-2201.

11. For provisions allowing the locality to enter into a voluntary agreement with a landowner that would result in the downzoning of the landowner's undeveloped or underdeveloped property in exchange for a tax credit equal to the amount of excess real estate taxes that the landowner has paid due to the higher zoning classification. The locality may establish reasonable guidelines for determining the amount of excess real estate tax collected and the method and duration for applying the tax credit. For purposes of this section, "downzoning" means a zoning action by a locality that results in a reduction in a formerly permitted land use intensity or density.

12. Provisions for requiring and considering Phase I environmental site assessments based on the anticipated use of the property proposed for the subdivision or development that meet generally accepted national standards for such assessments, such as those developed by the American Society for Testing and Materials, and Phase II environmental site assessments, that also meet accepted national standards, such as, but not limited to, those developed by the American Society for Testing and Materials, if the locality deems such to be reasonably necessary, based on findings in the Phase I assessment, and in accordance with regulations of the United States Environmental Protection Agency and the American Society for Testing and Materials. A reasonable fee may be charged for the review of such environmental assessments. Such fees shall not exceed an amount commensurate with the services rendered, taking into consideration the time, skill, and administrative expense involved in such review.

13. Provisions for requiring disclosure and remediation of contamination and other adverse environmental conditions of the property prior to approval of subdivision and development plans.

14. For the enforcement of provisions of the zoning ordinance that regulate the number of persons permitted to occupy a single-family residential dwelling unit, provided such enforcement is in compliance with applicable local, state and federal fair housing laws.

15. For the issuance of inspection warrants by a magistrate or court of competent jurisdiction. The zoning administrator or his agent may make an affidavit under oath before a magistrate or court of competent jurisdiction and, if such affidavit establishes probable cause that a zoning ordinance violation has occurred, request that the magistrate or court grant the zoning administrator or his agent an inspection warrant to enable the zoning administrator or his agent to enter the subject dwelling for the purpose of determining whether violations of the zoning ordinance exist. After issuing a warrant under this section, the magistrate or judge shall file the affidavit in the manner prescribed by § 19.2-54. After executing the warrant, the zoning administrator or his agents shall return the warrant to the clerk of the circuit court of the city or county wherein the inspection was made. The zoning administrator or his agent shall make a reasonable effort to obtain consent from the owner or tenant of the subject dwelling prior to seeking the issuance of an inspection warrant under this section.

B. Prior to the initiation of an application by the owner of the subject property, the owner's agent, or any entity in which the owner holds an ownership interest greater than 50 percent, for a special exception, special use permit, variance, rezoning or other land disturbing permit, including building permits and erosion and sediment control permits, or prior to the issuance of final approval, the authorizing body may require the applicant to produce satisfactory evidence that any delinquent real estate taxes, nuisance charges, stormwater management utility fees, and any other charges that constitute a lien on the subject property, that are owed to the locality and have been properly assessed against the subject property, have been paid.

(Code 1950, § 15-968.5; 1962, c. 407, § 15.1-491; 1964, c. 564; 1966, c. 455; 1968, cc. 543, 595; 1973, c. 286; 1974, c. 547; 1975, cc. 99, 575, 579, 582, 641; 1976, cc. 71, 409, 470, 683; 1977, c. 177; 1978, c. 543; 1979, c. 182; 1982, c. 44; 1983, c. 392; 1984, c. 238; 1987, c. 8; 1988, cc. 481, 856; 1989, cc. 359, 384; 1990, cc. 672, 868; 1992,

c. 380; 1993, c. 672; 1994, c. [802](#); 1995, cc. [351](#), [475](#), [584](#), [603](#); 1996, c. [451](#); 1997, cc. [529](#), [543](#), [587](#); 1998, c. [385](#); 1999, c. [792](#); 2000, cc. [764](#), [817](#); 2001, c. [240](#); 2002, cc. [547](#), [703](#); 2005, cc. [625](#), [677](#); 2006, cc. [304](#), [514](#), [533](#), [903](#); 2007, cc. [821](#), [937](#); 2008, cc. [297](#), [317](#), [343](#), [581](#), [593](#), [720](#), [777](#); 2009, c. [721](#); 2012, cc. [304](#), [318](#); 2014, c. [354](#).)

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ARTICLE IV. SITE PLAN

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Sec. 90-106. Purpose of article.

The purpose of this article is to promote orderly development in the city, and to ensure that such activities are developed in a manner harmonious with surrounding properties, and in the interest of the general public welfare. More specifically, the site plan shall be used to review the project's compatibility with its environment; to review the ability of the project's traffic circulation system to provide for the convenient and safe internal and external movement of vehicles and pedestrians; to review the quantity, quality, utility and type of the project's required community facilities; and to review the location and adequacy of the project's provision for drainage and utilities.

(Code 1972, § 24-31)

Sec. 90-107. Circumstances under which required.

For the following uses, a site plan shall be submitted to and approved by the zoning administrator:

- (1) Multiple-family dwellings;
- (2) Townhouses;
- (3) Churches, schools, hospitals, nursing homes and public buildings, parks and playgrounds;
- (4) Business and industrial buildings and developments;
- (5) Planned unit developments;

- (6) Manufactured housing parks; and
- (7) Any land use or development for which a conditional use or special exception is required.

(Code 1972, § 24-31.1)

Sec. 90-108. Waiver of article requirements.

Any requirement of this article may be waived by the zoning administrator where the waiver is not adverse to the purpose of this article and the applicant establishes that in his specific case an undue hardship would result from a strict enforcement of this article, or that the requirement is unreasonable. The zoning administrator shall permit such waiver only after a written request by the developer and making a determination that the waiver will not be adverse. The request and determination shall become a part of the site plan record.

(Code 1972, § 24-31.2)

Sec. 90-109. Specifications.

Every site plan shall be prepared in accordance with the following specifications:

- (1) The scale shall not be less than 100 feet to one inch.
- (2) All site plans shall be 24-inch by 36-inch sheets.
- (3) If the site plan is prepared on more than one sheet, match lines shall clearly indicate where the several sheets join.
- (4) Horizontal dimensions shall be in feet and decimals of feet to the closest 1/100 of a foot.

(Code 1972, § 24-31.3)

Sec. 90-110. Contents.

The site plan, or any portion thereof, involving engineering, urban planning, landscape architecture, architecture or land surveying shall be prepared by a qualified person. Final site plans shall be certified by an architect, landscape architect, engineer, or land surveyor, licensed to practice by the commonwealth within the limits of their respective licenses. The site plan shall include, but not be limited to, the following:

- (1) The proposed title of the project and the name of the engineer, architect, landscape architect, surveyor, and developer; and a signature panel for the zoning administrator's approval.
- (2) The northpoint, scale, data, vicinity map, and numbers of sheets.
- (3) Existing zoning and zoning district boundaries on the property in question and on immediately surrounding properties.
- (4) The present use of all contiguous or abutting property.
- (5) The boundaries of the property involved by bearings and distances.
- (6) All existing property lines, existing streets, buildings, watercourses, waterways, or lakes and other existing physical features in or adjoining the project.
- (7) Topography of the project area with contour intervals of two feet or less.
- (8) The location and sizes of sanitary and/or storm sewers, gas lines, water mains, culverts, and other underground structures, all overhead utilities and their supporting

poles in or affecting the project, including existing and proposed facilities and easements for these facilities.

- (9) The location, dimensions, and character of construction of proposed streets, alleys, driveways, sidewalks, and the location, type, and size of ingress and egress to the site.
- (10) The location of all existing and proposed off-street parking and loading spaces, indicating types of surfacing, size, angle of stalls, width of aisles, and the number of parking spaces.
- (11) Proposed locations of solid waste refuse storage and pickup facilities.
- (12) The location, height, type, and material of all existing and proposed fences, walls, screen planting, and landscaping details of all buildings and grounds.
- (13) Provisions for the adequate disposition of surface water indicating location, sizes, types, and grades of ditches, catchbasins, and pipes and connection to an existing drainage system.
- (14) Provisions for the adequate control of erosion and sedimentation, in accordance with chapter 34, article IV.
- (15) Proposed finished grading by contour supplemented, where necessary, by spot elevations.
- (16) 100-year floodplain limit studies, as required by the zoning administrator.
- (17) The location, character, size, height, and orientation of proposed signs.
- (18) The location and dimensions of proposed recreation, open space, and required amenities and improvements.
- (19) A landscaping plan in accordance with section 90-121
- (20) Any necessary notes required by the zoning administrator to explain the purpose of specific items on the plan.
- (21) The zoning administrator may request additional information other than what has previously been stated, such as economic and/or environmental impact reviews on public services and facilities, where deemed necessary, to protect the health, safety and general welfare of the citizens of the city.

(Code 1972, § 24-31.4, Ord. No. 09-28, 6-2-09)

Sec. 90-111. Procedures; authority for review and approval.

Site plans may be approved administratively by the zoning administrator, after first distributing the plan to the various city departments for written comments.

(Code 1972, § 24-31.5)

Sec. 90-112. Preapplication conference.

All applicants are encouraged to request a preapplication review conference. The purpose of the conference is to discuss the basic site plan, off-street parking, signs, and other city ordinance requirements, utilities, and drainage, and to consider preliminary features of the proposed development as they relate to this article.

(Code 1972, § 24-31.5.1)

Sec. 90-113. Review and approval of final site plan.

Sufficient copies, as required by the zoning administrator, of the final plan shall be submitted to the zoning administrator. The zoning administrator shall have up to 45 days to circulate the plan to the relevant departments, boards, and/or commissions for written comments, and to notify the applicant of the action taken, which may be approved, approved subject to conditions, or disapproved.

(Code 1972, § 24-31.5.2)

Sec. 90-114. Appeal.

An applicant may appeal, in writing, the decision of the zoning administrator within ten days to the board of zoning appeals, in accordance with article VII.

(Code 1972, § 24-31.5.3)

Sec. 90-115. Review by approving authorities.

All site plans which are properly submitted, as provided in this article, shall be reviewed and recommended for approval by:

- (1) The zoning administrator or his agents relative to:
 - a. Compliance with the requirements of this chapter, including setbacks, side yards and rear yards, height of building, lot area and lot coverage, fencing and screening.
 - b. Location, design and adequacy of automobile parking as to number of spaces, square footage per space, including movement lanes, and total area.
 - c. Location and design of vehicular entrances and exits in relation to streets giving access to the site, and in relation to pedestrian traffic.
 - d. Adequate provision for traffic circulation and control within the site and providing access to adjoining property.
 - e. Adequacy of drainage and erosion measures.
 - f. The provisions of the Uniform Statewide Building Code.
 - g. The preservation of the natural environment and the provision of noise buffering. The administrator may refuse to approve any site plan which proposes unnecessary destruction of trees and other natural features. The zoning administrator may require assurance that the developer has made reasonable effort in light of the proposed development to preserve, replenish and protect trees of eight-inch diameter or larger at the DBH (diameter, breast high), ornamental trees of any size; trees within required setbacks or along boundaries unless necessary to remove for access, grading, circulation, utilities or drainage; streams in their natural condition.
- (2) The director of community services or his agents, relative to:
 - a. Adequacy of water supply and sanitary sewer facilities.
 - b. Compliance with applicable established design criteria, construction standards and specifications for all required public improvements.
- (3) Fire marshal or his agents, relative to fire protection and compliance with the provisions of the city fire code.
- (4) Chief of police and safety officer for police protection and city safety codes.
- (5) State department of transportation resident engineer relative to highway matters.

(Code 1972, § 24-31.6)

Sec. 90-116. Fees required.

The site plan shall be accompanied by a check payable to the city treasurer evidencing the payment of site plan fees, as prescribed in the fee schedule as approved by city council.

(Code 1972, § 24-31.7; Ord. No. 99-10, 9-21-99; Ord. No. 99-10, 9-21-99)

Sec. 90-117. Termination or extension.

An approved site plan shall expire and become null and void if no building permit has been obtained for the site in 12 months after the final approval. The zoning administrator may grant a one-year extension upon written request of the applicant.

(Code 1972, § 24-31.8)

Sec. 90-118. Minor or major adjustments in approved site plan.

After a site plan has been approved by the zoning administrator, minor adjustments of the site plan, which comply with the spirit of this article and other provisions of this chapter, with the intent of the approving bodies in their approval of site plans, and with the general purpose of the comprehensive plan for development of the area, may be approved by the zoning administrator with concurrence of the reviewing authorities concerned. Deviation from an approved site plan without the written approval of the zoning administrator shall void the plan and the zoning administrator shall require the applicant to submit a new site plan for consideration. Any major revision of an approved site plan may be made and submitted in the same manner as originally approved.

(Code 1972, § 24-31.9)

Sec. 90-119. Prerequisite to issuance of permits.

No building permit shall be issued to construct, erect, or alter any building or structure, or any permit or authorization granted to improve or develop land subject to the provisions of this article, unless a site plan has been submitted and approved.

(Code 1972, § 24-31.10)

Sec. 90-120. Compliance with approved site plan.

- (a) Inspections shall be made during the installation of off-site and onsite improvements by the zoning administrator or his designated agents in their areas of responsibility, to ensure compliance with the approved site plan.
- (b) The owner or developer shall provide adequate supervision at the site during installation of improvements required by the site plan and shall make one set of approved plans available at the site at all times that work is being performed.

(Code 1972, § 24-31.11)

Sec. 90-121. Landscaping requirements.

- (a) *General regulations.*
 - (1)

Any part or portion of a site that is not used for buildings, other structures, loading, parking spaces and aisles, sidewalks and designated storage areas, shall be planted and maintained with landscaping. Maximum advantage shall be taken of existing trees and shrubs in landscaping.

- (2) All landscaped planting areas shall be planted with grass seed, sod, or other ground cover and shall be maintained and kept clean of all debris, rubbish, weeds, and tall grass, provided, however, that if such land is naturally wooded, it may continue in its natural state.
 - (3) Unless otherwise specified, landscaped planting areas may be part of the required front, side, and rear yards.
 - (4) Except for single-family and two-family dwellings, any part or portion of a site which is not used for loading and parking spaces, aisles, sidewalks, and designated storage areas shall be landscaped according to an overall plan prepared and approved as part of the development plan, or shall be left in its natural state. A replacement program for non-surviving plant material should be included.
- (b) *Landscaping plans.*
- (1) Landscaping shall be installed and maintained in accordance with a landscape plan approved by the zoning administrator. The landscape plan shall depict all proposed plantings which relate to, complement, screen or accentuate buildings, roads, parking areas, sidewalks, walkways, sitting areas, service or maintenance structures, courtyards and other site features.
 - a. The landscaping plan shall be coordinated with the site plan and shall show the location, type, size, height and other characteristics of the proposed landscaping.
 - b. The plan shall be accompanied by or shall include information regarding the continued maintenance of plantings indicating that all plantings will be replaced, if damaged, diseased or dead, in locations shown on the approved plan.
- (c) *Specific requirements.* In addition to complying with the provisions above, each new building or alteration or expansion erected after the effective date of this article, shall provide specific landscaping components as noted below (where feasible):

Zoning District Or Use	Minimum Landscaping Components
Commercial and Industrial	One tree or two shrubs shall be placed in the ground or in planters for every 20 feet of building width in front of the principal building. Landscaped strip not less than six feet wide at front and at one side of the primary building.
Downtown	One tree or two shrubs placed in ground or in planters every 15 feet at the front and at one side of principal building. Landscaped strip with grass or other ground cover, not less than four feet wide at front and at one side of building.
Apartment buildings and nonresidential buildings in residential districts	Same as Downtown.

(Ord. No. 09-28, 6-2-09)

Secs. 90-122—90-145. Reserved.

Sec. 90-52. Screening.

- (a) Screening shall be provided on the side and rear of properties devoted to a business use when such side or rear area is adjacent to an improved public street or adjacent to or across an alley from residential districts. Such screening shall be placed so as to screen such side or rear area from any such street. Fencing and screening of side areas shall not be placed any closer to the street than the primary building. The rear area of a property shall be the area behind the rear or back line of a building extended to the sidelines of the lot on which said building sits. If there is no building on a lot devoted to business use, then all screening and fencing shall not be closer to any street than the side, front or rear set back lines or existing building line, whichever is more restrictive, required by zoning ordinances of the city.
- (b) Such screening shall consist of a continuous visual buffer of a minimum height of six feet. The buffer shall be a compact evergreen hedge or other foliage having the same effect as a compact evergreen hedge or shall be a combined fence or wall with shrubbery on the side toward residential property. Such hedge foliage, fence or wall shall be constructed so as to screen one hundred per cent of the business activity at the time of planting and/or installation. No such buffer shall be located as to interfere with traffic visibility required for reasons of safety.
- (c) If the administrator finds that the outside storage of bulky waste, supplies, finished or semifinished products, potential public safety hazards or other unsightly materials would impede the use of or have an adverse impact on an adjacent property, then the administrator may require such materials to be partially or fully screened from view from the adjoining property. Acceptable screening materials include, but are not limited to: a solid masonry wall, a uniformly painted solid board fence, an evergreen hedge, fencing with slats, or other similar screening mechanism as approved by the administrator.

(Ord. No. 98-16, 12-15-98, Ord. No. 09-23, 6-2-09)

Sec. 90-52.1. Fences, walls, hedges.

The height of fences, walls, and/or hedges shall be determined by the zoning district. All fences, walls, or hedges shall be regulated as follows:

Residential Districts	
Front Yard	Rear Yard
Four feet maximum height	Six feet maximum height

Barbed wire is prohibited within residential zoning districts. Rear yards are determined by the existing residential structure. All fences higher than four feet shall be located behind the front building wall/line. In case of corner lots, because there are two front yards and two side yards, a fence higher than four feet shall not be placed any closer to the right-of-way line than the front building line/wall.

Commercial districts: six feet maximum (no barbed wire, except under special provisions).

Industrial districts: eight feet or higher, not including barbed wire.

(Ord. No. 99-10, 9-21-99)



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The Class A Motorhome is the largest and most luxurious of the motorized RVs. Built on a specially designed chassis, the Class A is well equipped for short trips or long vacations, and is also well suited for full-timing.

Class A Motorhome at a Glance

Length:

- » Normal Range: 21' to 40'
- » Top-End Luxury Coaches: up to 45'
- » Average Length: 32' to 40'

some up to 45'

Width:

- » Standard: 96"
- » Wide-Bodies: 100" to 102"
- » Widths do not include slide-outs

- Sleeps:
 - » 2 comfortably in a rear double or queen bed
 - » Up to 8 people, depending on the model and floorplan
- Engine:
 - » Front gasoline
 - » Rear diesel (diesel pusher)
 - » Front diesel (diesel puller - not very common)
- Price:
 - » Range: \$50,000 to \$750,000 +
 - » Average price range: \$80,000 to \$150,000

If you're looking for the ultimate in comfort while on the road, then the Class A Motorhome is for you. It has all the amenities of home in a self-contained unit. With features like a big refrigerator, oven/microwave, TV/VCR (2 in most units), satellite dish, bath facilities, bigger batteries, large water and holding tanks, generous propane supply, on-board generator and ample living space, the livability of a larger Class A is exceptional. These features also make these units especially good for "dry" camping, where hookups are not available.

Slide-outs are common on most newer units, expanding the coach by as much as 3 feet. Most units come with at least one slide-out to enlarge the living and/or kitchen area. Some come with a second slide-out for the bedroom area, and a couple even include a third slide in the main area.

On the road in a Class A is incredibly comfortable. The Class A provides a smooth and stable ride and is easy to drive. Passengers enjoy the ride as well, as they are able to eat, watch TV, play games or even take a nap. Use of the bathroom is also available.

Because of its size, a Class A is impractical and inconvenient to use for local transportation once set up at camp. That's why it is common to see a smaller vehicle, referred to as a "toad", being pulled or "towed" behind them.

There is no doubt that a Class A Motorhome is tops in luxury and convenience. But be sure you also consider some disadvantages, such as the initial price, on-going maintenance and it's size, if you want to travel those narrow, winding roads.

All in all, if the price works within your budget, a Class A Motorhome, for many RVers, is the ultimate in RVing.

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Type: Class A Motorhome

AVG Length: 25' to 40'

Typical Setup: Class A Motor homes are typically fully self contained. This means they have on board storage tanks for both fresh water and waste water. They also typically have large propane supplies, and also onboard generators. This makes these units great for extended stays at locations with no hookups.



Type: Class B Motorhome

AVG Length: 17' to 19'

Typical Setup: Class B Motor homes are street van with a raised roof. This class is the smallest class of motor home. Some of the newer models are self contained but typically they have a small galley with a potable toilet.



Type: Class C Motorhome

AVG Length: 20' to 30'

Typical Setup: Class C Motor homes are constructed on cutaway van chassis. They retain the front of the vans cab with both front doors. They typically offer all the amenities of a Class A, but most drivers find the Class B easier to maneuver.



Type: 5th Wheel Trailer

AVG Length: 32' to 45'

Typical Setup: 5th Wheels are some of the most desirable RV's. They offer all the amenities of typical RVs such as full kitchen, bathroom, master

bedrooms, and some of the bigger models come with built in washer and dryers. Higher end models can have up to 3 slide outs making them the choice for most full time RVers. The only draw back is a 1 ton truck is required to pull the unit.

Type: Travel Trailer

AVG Length: 10' to 36'

Typical Setup: Travel trailers come in a variety of lengths. Some of the smaller models can be great for weekend campers due to the fact they can be pulled by a light truck and offer all the amenities of the bigger models. Some of the larger models offer a full galley, and bathroom. The size of the living quarters is governed by the overall length of the trailer. These trailers can sleep anywhere from 2 to 10 people depending on the size.



Type: Tent Trailer

AVG Length: 11'

Typical Setup: These models are great for beginners because of their lightweight. They are easily towed by mid-size cars or minivans. They typically have two double beds and the dining area converts in to a bed. They have a small 3 burners stove and an ice box, some models do have a refrigerator.



Type: Truck Campers

AVG Length: 8' to 11.5'

Typical Setup:



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12 VAC 5-450-10 - Definitions

For the purpose of this chapter, the following terms shall have the meanings respectively indicated unless another meaning is clearly intended or required by the context.

Approved - means a procedure of operation or construction which is in accordance with the standards established by the Virginia Department of Health, or which is acceptable to the Health Commissioner based on his determination as to the conformance with appropriate standards and good public health practice.

Campgrounds - means and includes, but is not limited to tourist camps, travel trailer camps, recreation camps, family campgrounds, camping resorts, camping communities or any other area, place, parcel or tract of land, by whatever name called, on which three or more campsites are occupied or intended for occupancy, or facilities are established or maintained, wholly or in part, for the accommodation of camping units for periods of overnight or longer, whether the use of the campsites and/or facilities is granted gratuitously, by a rental fee, by lease, by conditional sale or by covenants, restrictions and easements. This definition is not intended to include summer camps, and migrant labor camps as defined in §§ 35.1-16 and 32.1-203 of the Code of Virginia, construction camps, permanent mobile home parks, or storage areas for unoccupied camping units, or property upon which the individual owner may choose to camp and not be prohibited or encumbered by covenants, restrictions and conditions from providing his sanitary facilities within his property lines.

Camping unit - means and includes tents, tent trailers, travel trailers, camping trailers, pick up campers, motor homes or any other device or vehicular type structure as may be developed marketed and used by the camping trade for use as temporary living quarters or shelter during periods of recreation, vacation, leisure time, or travel.

Campsite - means and includes any plot of ground within a campground used or intended for the exclusive occupation by a camping unit or units under the control of a camper.

Emergency - means a condition that in the exercise of the sound discretion of the Health Commissioner is found deleterious to the public health, safety and welfare and requires immediate action.

Health Commissioner - means the chief executive officer of the State Board of Health or his authorized agent.

Independent camping unit - means a unit which contains a water-flushed toilet, lavatory and shower as an integral part of the structure, and which requires an on-site sewer connection due to the absence of a waste holding tank on the unit.

Non-self-contained camping unit - means a unit, which is dependent upon a service building for toilet and lavatory facilities.

Outdoor bathing facilities - means lakes, ponds, rivers, tidal waters, impoundments, beaches, streams or other places, whether natural or man-made, in which an area is held out for swimming or bathing purposes.

Overflow area - means a plot of ground in or adjacent to the campground set apart for accommodating those campers for whom no designated sites are available in the general geographical area, and which is subject to certain restrictions as to size, length of stay, temporary facilities, etc.

Overnight - means the occupation of a camping unit as a temporary habitation between the hours of 7 p.m. and 7 a.m., or major portion thereof.

Permit - means a written permit issued by the Health Commissioner authorizing a designated person to operate a specific camping place.

Person - means and include any individual or group of individuals, partnership, firm, private or public association or corporation, state, county, city, town, or anyone who by covenant, restriction or agreement has care, control, custody or management of property or parts thereof, or any combination of the above or other legal entity.

Primitive camps - means camps which are characterized by the absence of what is generally understood as modern conveniences such as water-flushed toilets, showers and electrical connections. A campground shall be classified as a primitive camp when half or more of the required number of toilet seats are nonflush type.

Self-contained camping unit - means a unit, which contains a water-flushed toilet, lavatory, shower and kitchen sink, all of which are connected, as an integral part of the structure, to water storage and sewage holding tanks located within the unit.

Service building - means a structure housing toilet, showers or lavatories.

Sewage - means the human excrement from service buildings, sanitary stations, camping units or other places together with such kitchen, laundry or shower wastes as may be present.

Swimming pool - means any swimming, wading or spray pool, including all appurtenant equipment, structures and facilities provided for the use of the campers.

12 VAC 5-450-20 - Local requirements

In addition to the requirements of this chapter, all applicable local ordinances, including plumbing, building, electrical and zoning ordinances shall also apply in the construction, maintenance and operation of all campgrounds.

12 VAC 5-450-30 - Approval of plans required

1.) In order to insure the provision of adequate, properly designed sanitation facilities at campgrounds, any person planning construction, major alteration or extensive addition to any campground shall, prior to the initiation of any such construction, submit to the Health Commissioner, through the local health department in the county in which the proposed project is located, complete plans or statements which show the following:

- a.) The proposed method and location of sewage disposal system.
- b.) The proposed sources and location of the water supply.
- c.) The number, location and dimensions of all campsites.
- d.) The number, description and location of proposed sanitary facilities such as toilets, dump stations, sewer lines, etc.
- e.) Name and address of applicant.
- f.) Location, boundaries and dimensions of the proposed project.
- g.) Such other pertinent information as the Health Commissioner may deem necessary.

2.) When, upon review of the plans, the Health Commissioner is satisfied that the proposed plans, if executed, will meet the requirements of this regulation and other pertinent laws and regulations designed to protect the public health, written approval shall be issued.

3.) When upon review of the plans, the Health Commissioner determines that the proposed plans preclude a safe, sanitary operation, the plans shall be disapproved and the applicant shall be notified of any deficiency in the plans that constitute the basis for disapproval.

4.) No person shall begin construction, major alteration or addition to a campground until written approval has been granted by the Health Commissioner.

5.) If construction is not begun within one year from the date of the approval of the plans, such approval shall be considered null and void.

6.) All construction, reconstruction or alteration shall be done in accordance with and limited to work covered by the plans and recorded changes, which have been approved by the Health Commissioner.

7.) Any person whose plans have been disapproved may request and shall be granted a hearing on the matter under the procedure provided by 12 VAC 5-450-60.

12 VAC 5-450-40 - Permits

1.) No person or persons, directly or indirectly shall conduct, control, manage, operate, or maintain a campground or offer campsites for occupancy within the Commonwealth without first making application for and receiving a valid permit from the Health Commissioner for the operation of said camp.

2.) Any campground for which a permit was not issued during the previous year shall file an application for a permit with the local health department in writing on a form and in a manner prescribed by the Health Commissioner at least 30 days before such camp is to be opened.

3.) If, after receipt of an application to operate a campground, the Health Commissioner finds that the campground is not in compliance with the provisions of this regulation, he shall notify the applicant in writing citing the noncomplying items that constitute his reason for denying the permit.

4.) A permit may be revoked by the Health Commissioner, or his authorized agent, if he finds that the camp for which the permit was issued is operated, maintained, or occupied in violation of this chapter, or any law, ordinance or regulation applicable to such establishments, or in violation of the conditions stated in the permit.

5.) The permit shall be conspicuously posted in the office of the camp or on the premises if no office is available.

6.) The permit shall not be transferable and shall expire on December 31 of each year, unless stated otherwise in special permits such as temporary permits that may be granted by the Health Commissioner to allow a reasonable time to conform to the requirements of this chapter, or to correct existing violations.

12 VAC 5-450-50 - Inspection of camping places

- 1.) The Health Commissioner is hereby authorized and directed to make such inspections as are necessary to determine satisfactory compliance with this chapter.
- 2.) It shall be the duty of the operator or occupant(s) of a campground to give the Health Commissioner free access to such premises at reasonable times for the purpose of inspection.
- 3.) A register shall be kept indicating name and address of the camper, the date of the campsite occupancy, and the number of the campsite occupied. Such register shall be made available to the Health Commissioner, upon request, during his inspection of the campground.

12 VAC 5-450-60 - Enforcement, notices, and hearings

- 1.) Whenever the Health Commissioner finds violations of this chapter, an inspection report shall be filled out and left with the person in charge of the campground. Such inspection report shall be legible, contain written notation of the violation and remedial action to be taken to effect compliance with this chapter.
- 2.) If, after a reasonable time has elapsed for the correction of noted items, the violation is found to continue to exist, a formal notice shall be issued which;
 - (i) includes a written statement of the reasons for its issuance;
 - (ii) sets forth a time for the performance of the corrections;
 - (iii) is served upon the operator or his agent; Provided: that such notice shall be deemed to have been properly served upon such operator or agent when a copy has been sent by certified mail to his last known address; or when he has been served with such notice by any other method authorized or required by the laws of this Commonwealth;
 - (iv) contains an outline of remedial action which, if taken will effect compliance with the provisions of this chapter;
 - (v) informs the person to whom the notice is directed of his right to a hearing and of his responsibility to request the hearing and to whom the request should be made.
- 3.) Periods of time allowed to elapse between notation of the violation on the inspection report and issuance of a formal notice, and time allowed in formal notice for performance of correction shall depend upon the nature and seriousness of the violation, but shall generally not exceed 30 days.
- 4.) Whenever the Health Commissioner finds that an emergency exists which requires immediate action to protect the public health, he may, without notice or hearing, issue an order rectifying the existence of such an emergency and requiring that such action be taken as he may deem necessary to meet the emergency including the suspension of the permit. Notwithstanding any other provisions of this chapter, such order shall be effective immediately. Any person to whom such an order is directed shall comply therewith immediately, by upon petition to the Health Commissioner, shall be afforded a hearing as soon as possible.
- 5.) Any person affected by any notice which has been issued in connection with the enforcement of any provision of this chapter may request and shall be granted a hearing in accordance with the provisions of Title 9, Chapter 1.1:1 of the Administrative Process Act.
- 6.) If a request for a hearing is not made within 10 days after the receipt of a formal notice of violation of this chapter, or correction of the violation has not taken place within the prescribed time, the permit may be revoked and the continued operation of the campground shall be considered unlawful.
- 7.) Nothing in this chapter shall be construed as preventing the Health Commissioner from making efforts to obtain voluntary compliance through warning, conference or any other appropriate means.

12 VAC 5-450-70 - Location

- 1.) Each campground shall be located on ground which has good surface drainage and which is free of natural and man-made hazards such as mine pits, shafts and quarries. Camps shall not be located on ground which is in or adjacent to swamps, marshes, landfills or abandoned landfills, or breeding places for insects or rodents of public health importance unless adequate, approved safeguards or preventive measures are taken.
- 2.) The density of campsites in a campground shall not exceed an average of 20 campsites per acre inclusive of service roads, toilet buildings, recreational areas, etc.
- 3.) Each campsite (including parking space) shall provide a minimum of 1600 square feet of space and shall not be less than 25 feet at its narrowest point.
- 4.) Each campsite shall be identified by number and section. Camping units within a campground shall be required to locate within the designated campsites.

12 VAC 5-450-80 - Water supplies

- 1.) The water supply, storage reservoirs and distribution system shall be approved by the Health Commissioner.

- 2.) An adequate supply of safe, sanitary, potable water capable of supplying a total capacity of at least 50 gallons per campsite per day if privies are used, and at least 100 gallons per campsite per day if water-flushed toilets are used, shall be provided at one or more easily accessible locations within the camping area. Adequate water storage facilities shall be provided to meet the demands for water during periods of peak use by the campers.
- 3.) All water storage reservoirs shall be covered, watertight and constructed of impervious material. Overflows and vents of such reservoirs shall be effectively screened. Manholes shall be constructed with over-lapping covers so as to prevent the entrance of contaminating material. Reservoir overflow pipes shall discharge through an acceptable air gap.
- 4.) All cross connections, between approved and nonapproved water supply systems are prohibited, and the supply shall be protected against the hazards of backflow or back siphonage.
- 5.) Drinking fountains and water coolers, if provided, shall be of an approved type. Common drinking cups, glasses, or vessels are prohibited.
- 6.) Unsafe wells or springs in the camp area shall be eliminated or made inaccessible.
- 7.) All ice provided shall be from an approved source. All ice shall be handled and stored in such a manner as to prevent contamination. Ice-making machines shall be of approved construction.
- 8.) Portable water tanks or watering stations shall not be approved, except in emergencies, and then such tanks, stations and dispensing shall be approved by the Health Commissioner.
- 9.) The area surrounding a pump or hydrant used for a water supply shall be maintained in a properly drained and sanitary condition, to prevent the accumulation of standing water or the creation of muddy conditions.
- 10.) The connection for potable water piped to individual campsites shall be so installed that it will not be damaged by the parking of camping vehicles.
- 11.) If installed above the ground; the riser shall terminate at least four inches above the ground surface. If installed in a pit, the riser shall terminate at least 12 inches above the floor of the pit, and the pit shall be drained to prevent it from containing standing water. The drain for the pit shall not be connected to a sanitary sewerage system.
- 12.) If a water connection and a sewer connection are provided at individual campsites, the two connections shall be separated by a minimum horizontal distance of five feet.
- 13.) Adequate provisions shall be made to prevent the freezing of service lines, valves and riser pipes.

12 VAC 5-450-90 - Sewage disposal

- 1.) Every campground shall be provided with an approved method of collection, conveying and disposing of all sewage and liquid wastes.
- 2.) Privies shall be an acceptable method of sewage disposal when the location, design, construction, and quantity have been approved by the Health Commissioner provided their use is not prohibited or restricted by local requirements.
- 3.) All methods or systems of collecting and disposing of sewage and liquid wastes, whether temporary or permanent shall be subject to the approval of the Health Commissioner.
- 4.) It shall be unlawful to discharge sewage, sink waste water, shower waste water, or other putrescible wastes in such a manner as to enter the ground surface or subsurface, or a body of water except following a treatment device or process approved prior to construction by the Health Commissioner.
- 5.) A sanitary or dump station for the disposal of sewage and other liquid wastes from self-contained camping units shall be provided which complies with the following requirements:
 - a.) Campgrounds having less than 200 campsites shall provide a minimum of one sanitary station.
 - b.) Campgrounds having more than 200 campsites shall provide an additional sanitary station for each additional 200 campsites or major fraction thereof, provided that campsites equipped with sewer connections shall not be included in the total.
 - c.) Where two or more sanitary stations are required they shall be so located as to facilitate the simultaneous discharge of sewage wastes from different units.
 - d.) Each sanitary station shall be so located and designed as to be easily accessible and facilitate ingress and egress for camping vehicles.
- 6.) The sanitary station shall consist of the following:
 - a.) A four-inch sewer pipe trapped below the frost line connected to an approved sewage disposal system.
 - b.) The sewer pipe, at the inlet, shall be surrounded by a reinforced, concrete apron sloped to drain to the sewer pipe.

c.) The minimum dimensions of the concrete apron shall be 36 inches wide, 60 inches long and four inches thick. The sewer pipe shall be located such that the major portion of the apron will project under the camping unit when it is discharging.

d.) The inlet of the sewer pipe shall be provided with a suitable fly-tight cover.

e.) The sanitary station shall be provided with a water outlet to permit wash down of the immediate area after each use and so arranged as to prevent a cross-connection or back siphonage.

f.) Each water outlet used for such purposes shall display a sign stating, in effect, "Notice: Unsafe Water Outlet-This water for wash-down purposes only."

7.) Individual sewer connections for camping vehicles, if provided, shall be installed in accordance with the following provisions:

a.) The individual sewer (equivalent to the building sewer for a permanent building), shall be at least four inches in diameter, shall be trapped below the frost line, and shall be laid at depths sufficient to provide adequate protection against physical injury.

b.) The sewer inlet shall consist of four inch riser extending, at a minimum four inches above the surface of the surrounding ground to accommodate a hose connection from the camping vehicle, or so designed as to divert surface drainage away from the riser. The riser shall be imbedded firmly in the ground and be protected against heaving and shifting.

c.) The sewer riser shall be equipped with a standard ferrule and close nipple provided with a tight cap or expanding sewer plug. The screw cap or sewer plug shall be fastened by a durable chain to prevent removal while the sewer riser is in use. When the sewer riser is not in use, it shall be capped or plugged.

d.) The sewer hose between the camping vehicle drain and the sewer riser shall be watertight, and shall be of flexible, noncollapsible, corrosion and weather-resistant material of suitable diameter to fit the camping vehicle drain. Its lower end shall be secured into the open sewer riser with a gasket of rubber or other suitable material. All joints shall be effected so as to prevent the leakage of sewage, odor or prevent the entrance of rodents.

12 VAC 5-450-100 - Service buildings

1.) Each campground shall be provided with one or more service buildings, which contain an adequate number of toilet and sanitary facilities. The minimum ratio of sanitary facilities to the number of campsites shall be provided according to the following schedule:

Number Sites	Toilets		Urinals	Lavatories		Showers*		Other Fixtures
	Male	Female	Male	Male	Female	Male	Female	
0-15	1	1	0	1	1	1	1	1 slop drain
16-30	2	2	0	2	2	1	1	See Subsection F of this section
31-45	2	3	1	3	3	1	1	
46-60	3	4	1	3	3	2	2	
61-75	4	5	1	4	4	2	2	
76-90	4	6	2	4	4	2	2	
91-105	5	7	2	4	4	3	3	
106-120	6	8	2	5	5	3	3	
121-135	6	9	3	5	5	3	3	
136-150	7	10	3	5	5	4	4	

- * The providing of showers in the service building(s) is optional on the part of the campground owner, but when they are provided the schedule will apply.
- 2.) For campgrounds having more than 150 campsites located, in the opinion of the Health Commissioner, contiguously to the service building or buildings required by the schedule in subsection A, there shall be provided one toilet seat and one lavatory for each sex for each additional 30 campsites, and one additional shower for each additional 40 campsites and one additional men's urinal for each 100 campsites. When a section or sections of a campground are found to be inconiguous, the Health Commissioner may apply the schedule in subsection A above in determining the adequacy of the fixtures for such section. Whenever the number of campsites fall in between the numbers listed above, the larger number of required fixtures shall apply when a major fraction of the difference in the two numbers is attained.
- 3.) Primitive camps shall be exempted from the provisions for lavatories and showers. If, however, any showers are provided at a campground designated as a primitive camp, the schedule in subsections A and B shall apply.
- 4.) Where urinal troughs are used, two feet of urinal trough shall constitute one urinal.
- 5.) Exemptions. Any person desiring to furnish temporary facilities for accommodating a travel trailer rally, or other group of camping units assembled for the purpose of traveling together, shall make application for such activity to the Health Commissioner through the local health department having jurisdiction, 15 days in advance of the intended date of use. The requirements for a service building may be waived by the Health Commissioner on the determination that public health will not be endangered; but the location of the site, the facilities which must be provided, and the method of conducting such rally shall be acceptable to the Health Commissioner before a special permit shall be issued specifying the location of the site, the period of operation not to exceed seven days, and any conditions of issuance.
- 6.) A slop sink or suitable drain shall be provided within 500 feet of all campsites for the disposal of liquid wastes unless a sanitary station is accessible for this purpose. Adequate provision shall be made by the operator of a campground to assure that the slop sink or other suitable drain, if necessary, is kept in a sanitary condition and is used for the purpose for which it was intended such as the disposal of dish water and wash water.
- 7.) Lavatories shall be provided adjacent to the toilet fixtures.
- 8.) When a campground is operated in connection with a resort or other business establishment, the total number of sanitary facilities shall be in excess of those required by the aforementioned schedules and shall be based on the total number of persons using such facilities.
- 9.) Service buildings shall be located no farther than 500 feet from any campsite served by such building, nor closer than 30 feet to any campsite. When two or more service buildings exist, the ratio of fixtures as specified in subsections A and B shall be in approximate relation to the number of campsites located within a 500-foot radius of each building.
- 10.) All service buildings and the commodes, urinals, lavatories, shower and other appurtenances located therein shall be maintained in a state of good repair and shall be kept in a clean and sanitary condition at all times.
- 11.) All doors to the exterior from service buildings shall be self-closing.
- 12.) Toilet rooms, shower rooms and other areas receiving heavy camper use shall not be used for miscellaneous storage during operation of the camp.
- 13.) Toilet tissue shall be provided at each privy or toilet seat.
- 14.) Shower compartments, whether individual type with partitions or group type without partitions, shall have not less than 1,024 square inches in floor area and, if rectangular, square or triangular in plan, shall be not less than 30 inches in shortest dimension.
- 15.) In a campground where there is a combination of campsites, part of which are provided with a water connection and a sewer outlet, the minimum number of fixtures as required in subsections A and B above may be adjusted by the Health Commissioner based on individual conditions provided any request for an adjustment complies with 12 VAC 5-450-190.

12 VAC 5-450-110 - Structural requirements for service buildings

- 1.) All portions of the structure shall be properly protected from damage by ordinary use and by decay and corrosion. Exterior portions shall be of such material and be so constructed and protected as to prevent entrance or penetration of moisture and weather.
- 2.) Effective ventilation of all service buildings shall be provided to prevent condensation, moisture and odors.
- 3.) Interior of service buildings shall be finished in a light color and provided with adequate natural or artificial illumination, or both.
- 4.) The floors of toilet and shower rooms shall be sloped to a properly trapped floor drain connected to the sewerage system.

- 5.) Partitions between flush toilets in the same room shall be raised a minimum of eight inches from the floor to permit easy cleaning.
- 6.) The interior finish of such buildings shall be of moisture resistant and easily cleanable material, which will withstand frequent washing and cleaning. Special attention shall be given wall finishes immediately around lavatories, urinals, and commodes and in showers to insure a surface in these heavily used areas, which will withstand commercial use.
- 7.) The floors shall be constructed of material impervious to water and be of easily cleanable material. Duck boards or walkways made of wood or other absorptive material shall not be permitted.
- 8.) All windows and openings to the outside from areas containing commodes and urinals shall be provided with fly-proof screening material of at least 16 mesh per inch.
- 9.) Water closets and bathing facilities shall not be located in the same compartment.
- 10.) Permanent service buildings shall be provided with an artificial light at the entrance to the building to facilitate its use at night: Provided, that primitive camps with privies may be exempted from this requirement.
- 11.) Service buildings shall have appropriate signs to denote its use such as "Men's Toilet," "Women's Toilet," "Showers," etc.
- 12.) Showers shall be equipped with a drain or drains, which will prevent the shower water from running across floors that, are used for other purposes.
- 13.) All fixtures shall be of durable material, which will be capable of withstanding the heavy usage which public facilities receive.

12 VAC 5-450-120 - Garbage and refuse disposal

- 1.) All garbage and refuse shall be stored in durable, watertight, rodent-proof, fly-proof containers with tight-fitting covers. All containers shall be maintained in a state of good repair, and shall be kept clean.
- 2.) Collection and disposal of garbage and refuse shall be in an approved manner, and of such frequency as to prevent a nuisance or health hazard to campers or adjacent areas.
- 3.) An adequate number of containers shall be provided for the depositing of garbage and refuse.
- 4.) Containers for garbage and refuse shall be supported in such a manner as to minimize tipping or spillage and the area around such containers shall be kept clean.

12 VAC 5-450-130 - Insect, rodent and weed control

- 1.) Camping places shall be kept free from cans, jars, buckets, old tires and other articles which may hold water and provide temporary breeding places for mosquitoes. Mosquito control measures and supplemental larvicidal measures shall be undertaken by the owner when the need is indicated.
- 2.) Fly breeding shall be controlled by eliminating the insanitary practices, which provide breeding, places. The area surrounding the garbage cans shall not be permitted to become littered with garbage nor saturated with waste liquid from garbage.
- 3.) The growth of weeds, grass, poison ivy or other noxious plants shall be controlled as a safety measure and as a means toward the elimination of ticks and chiggers. Pesticidal measures shall be applied, if necessary provided the pesticide and its use is in accordance with the rules promulgated by the Pesticide Control Board.
- 4.) The campsite and the premises shall be maintained in a clean and orderly manner.

12 VAC 5-450-140 - Swimming pools and outdoor bathing facilities

The construction, modification, maintenance, operation and use of any swimming pool at a campground, if provided, shall be subject to the State Board of Health regulations adopted under §§ 35.1-17 of the Code of Virginia.

12 VAC 5-450-150 - Safety

- 1.) The electrical installation and electrical hook-up provided travel trailers, and other similar units shall be in accordance with the provisions of local electrical ordinances, or if no such ordinance exists, in accordance with the provisions of the National Electrical Code, applicable at the time of installation.
- 2.) Adequate precautions shall be exercised by the operator to prevent the outbreak of fires. If open fires are permitted, there shall be a definite area provided within the bounds of each campsite for the building of fires by the camper, with a cleared area surrounding the firesite to aid in fire control.
- 3.) Adequate precautions shall be taken by the operator in the storage and handling of gasoline, gas cylinders or other explosive materials, in accordance with local, state and national safety standards.
- 4.) The operator shall make adequate provisions for the use and control of mini-bikes, trail bikes and other similar vehicles within the confines of the camping area to prevent accidents to small children and campers.

5.) Broken bottles, glass and other sharp objects shall not be allowed to create a hazard to children or others.

12 VAC 5-450-160 - Storage and handling of liquified petroleum gases

Filling plants may be located in the campground provided that the entire operation, including the storage container, is located not less than 50 feet from the nearest campsite; important buildings, or group of buildings, or line of adjoining property which may be built upon, and not less than 25 feet from any public street or highway. Such filling plant and storage containers shall be enclosed by man-proof fencing or otherwise protected from tampering or physical damage. The access to the enclosed area shall be kept locked when unattended.

12 VAC 5-450-170 - Control of animals and pets

1.) Every pet permitted in a campground shall be maintained under control at all times and not be permitted to create a public health problem. Dogs shall be kept on leash at all times. Dung shall be removed immediately and be buried in a location, which will not interfere with the site for camping purposes.

2.) Any kennels, pens or other facilities provided for such pets shall be maintained in a sanitary condition at all times.

12 VAC 5-450-180 - Overflow areas

1.) It shall be unlawful for any person operating a campground to exceed the design capacity of the campground as stated on the health permit by the use of certain unequipped areas as an overflow area for campers, camping clubs or rallies unless and until the overflow area and its proposed use have been approved by the Health Commissioner in writing as to the specific location of the overflow area, number and location of sanitary facilities, size and number of campsites and such other factors as may be deemed necessary to prevent overcrowding and the accompanying insanitary conditions.

2.) The length of stay of any camping unit permitted to use an area specifically designated and approved as an overflow area shall be limited to a 12 hour period.

12 VAC 5-450-190 - Waiver

1.) One or more of the provisions in the above regulation may be waived in whole or in part when, in the opinion of the Health Commissioner, there are factors or circumstances which render compliance with such provision(s) unnecessary; provided, that such provision(s) shall be specifically exempt in writing by the Health Commissioner.

2.) It shall be the duty of the campground operator to file a written request for such waiver in which the reasons for noncompliance of a certain provision(s) are stated fully. If data, test or other adequate information is necessary to the rendering of a decision by the Health Commissioner, it shall be the responsibility of the applicant to provide such evidence.

12 VAC 5-450-200 - Penalties

Any person who violates any provision of this chapter shall, upon conviction, be punished by a fine of not less than \$10 nor more than \$100; and each day's failure of compliance with any provision shall constitute a separate violation.

12 VAC 5-450-210 - Constitutionality

If any provision of any section of this chapter is declared unconstitutional, or the application thereof to any person or circumstance is held invalid, the validity and constitutionality of the remainder of such regulations shall not be affected thereby.

12 VAC 5-450-220 - [Reserved Section]

12 VAC 5-450-230 - Exemptions

Whenever it is found that existing facilities provided at a campground prior to the effective date of this chapter such as the size of campsites and design of structures are in noncompliance, and that the required changes would work an undue hardship on the operator and not materially affect the public health or safety, such major items shall be exempted from this chapter. Other nonconforming items at existing campgrounds such as dump station requirements and number of sanitary facilities may continue in use for a reasonable period of time not to exceed two years from the effective date, provided that a diligent effort is made by the owner to effect compliance. All new campgrounds, sections added to existing campgrounds and additions and extensions within existing campgrounds shall be subject to the provisions of this chapter.

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Sec. 78-72. Charges, application, and payment for water taps.

Charges, application, and payment for water taps are as follows:

- (1) Charge for three-fourths of an inch water taps shall be \$3,000.00.
- (2) Charges for water taps exceeding three-fourths of an inch shall be \$3,000.00 plus the difference in materials cost.
- (3) For connecting a multiunit residential or commercial development, there shall be, in addition to any tap charges otherwise required in this Code, a fee of \$1,000.00 for each unit within the multiunit development. All facilities constructed or installed on private property for the purpose of serving the development itself shall be maintained by the owner or developer and shall be subject to use regulations as provided elsewhere in this Code.
- (4) There shall be a 100 percent surcharge for all customers who reside outside of the corporate limits of the city.
- (5) Water tap requests shall be included on building permit application forms. After receipt of the building permit application, the director of public utilities will determine the size of the water tap. Water tap charges, including multiunit development connection fees, will be paid for by the owner or agent at the time of building permit issuance. The owner or agent shall be charged the multiunit development connection fees associated with those units to be developed under the current building permit application. Should a building permit be required due to the expiration of an existing permit or addition of units within the same development, the owner or agent will be responsible for paying the current multiunit development connection fees as established by council. After all water tap charges have been paid and a building permit has been issued, the department of public utilities will make the requested water tap. Only authorized city employees shall make water taps.

(Code 1972, § 23-34; Ord. No. 97-5, 6-17-97; Ord. No. 06-17, 6-20-06; Ord. No. 06-55, 6-19-07; Ord. No. 08-18, 7-1-08; Ord. No. 09-40, 6-16-09; Ord. No. 09-55, 9-1-09)

Sec. 78-73. Circumstances by which water connections are required.

Every person owning a house and lot in the city abutting or adjoining a street or alley along which there runs a city water main shall connect such water main with his house, provided he can make the water connection within 300 feet. No person shall be required to cross the private property of any other person to make such connection.

(Code 1972, § 23-35)

Sec. 78-74. Reserved.

Editor's note—

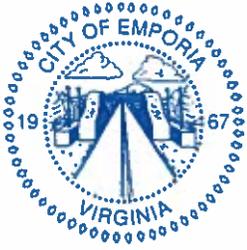
Ord. No. 09-55, adopted Sept. 1, 2009, deleted § 78-74. Former § 78-74 pertained to application for connection; connection method, and derived from Code 1972, § 23-36.

Sec. 78-188. Charges, application, and payment for sewer taps.

Charges, application, and payment for sewer taps are as follows:

- (1) Charges for four-inch sewer taps shall be \$4,000.00.
- (2) Charges for sewer taps exceeding four inches shall be \$4,000.00 plus the difference in materials costs.
- (3) For connecting a multiunit residential or commercial development, there shall be, in addition to any tap charges otherwise required in this Code, a fee of \$2,000.00 for each unit within the multiunit development. All facilities constructed or installed on private property for the purpose of serving the development itself shall be maintained by the owner or developer and shall be subject to use regulations as provided elsewhere in this Code.
- (4) There shall be a 100 percent surcharge for all customers who reside outside of the corporate limits of the city.
- (5) Sewer tap requests shall be included on building permit application forms. After receipt of the building permit application, the director of public utilities will determine the size of the sewer tap. Sewer tap charges, including multiunit development connection fees, will be paid for by the owner or agent at the time of building permit issuance. The owner or agent shall be charged the multiunit development connection fees associated with those units to be developed under the current building permit application. Should a building permit be required due to the expiration of an existing permit or addition of units within the same development, the owner or agent will be responsible for paying the current multiunit development connection fees as established by city council. After all sewer tap charges have been paid and a building permit has been issued, the department of public utilities will make the requested sewer tap. Only authorized city employees shall make sewer taps.

(Code 1972, § 17-23; Ord. No. 97-6, 6-17-97; Ord. No. 06-18, 6-20-06; Ord. No. 06-57, 6-19-07; Ord. No. 08-19, 7-1-08; Ord. No. 09-41, 6-16-09; Ord. No. 09-55, 9-1-09)



CITY OF EMPORIA

Memorandum

July 11, 2014

TO: The Honorable Mayor and City Council
FROM: Brian S. Thrower, City Manager *BST*
SUBJECT: Justice Assistance Grant (JAG) – Appropriation Ordinance
ITEM #: 14-43

The City of Emporia was awarded an Edward Byrne Memorial Justice Assistance Grant (JAG) from the United States Department of Justice. This \$8,460 grant will be used in conjunction with \$1,860 in matching funds from the adopted FY15 budget to purchase and install two in-car camera systems in new patrol vehicles.

In order to utilize this award you will need to appropriate these grant funds into the City's FY15 operating budget. The Department of Justice will reimburse the City's General Revenue Account for \$8,460.

Recommendation

I recommend that you adopt this ordinance.

Attachment

Ordinance

Ordinance No. _____

Ordinance

An Ordinance To Appropriate The Sum Of \$8,460
in DOJ Justice Assistance Grant (JAG) Funds

BE IT ORDAINED by the Council of the City of Emporia, Virginia as follows:

- 1. That the sum of \$8,460 in Justice Assistance Grant funds from the Department of Justice be, and the same hereby is, appropriated into the City's Operating Budget for Fiscal Year 2014-2015.
- 2. Said appropriation shall be reflected in the 2014-2015 Operating Budget as the sum of \$8,460 in anticipated General Fund Revenues and the sum of \$8,460 appropriated to General Fund Expenditures for two In-Car Camera Systems, Account Number 31100-8103 Communications Equipment.
- 3. The City Manager is hereby authorized to do all things necessary to implement this ordinance.
- 4. This ordinance shall be in effect on and after its adoption.

Adopted: July 15, 2014

City of Emporia, Virginia

By _____
Mary L. Person
Mayor

Attest:

Form Approved:

City Clerk

City Attorney



CITY OF EMPORIA

Memorandum

July 11, 2014

TO: The Honorable Mayor and City Council

FROM: Brian S. Thrower, City Manager *BST*

SUBJECT: Boys & Girls Club – Rental Policy

ITEM #: 14-44

At your June 17, 2014 meeting you requested information from the Boys & Girls Club pertaining to its rental policies and procedures in light of a recent incident at the facility. At that time you also stipulated that FY15 funds be withheld from the Club until you could review its policies and procedures, as well as review actions the Club is taking to address future incidents.

Stacy Gray, Executive Director of the Boys & Girls Club, is in attendance to answer any questions you may have.

Recommendation

I recommend you approve releasing FY15 funds, should you feel satisfied with the steps the Boys & Girls Club is taking to address future incidents at the facility.

Attachment

Rental Application and Policy

3 July 2014



BOYS & GIRLS CLUB
Emporia-Greenville

The Mission

Is to enable all young people, especially those who need us the most, to realize their full potential as productive, caring and responsible citizens

Dear City Council Member,

Enclosed is a copy of the Boys & Girls Club rental application and procedural changes adopted at our June 24th Board of Directors Meeting.

I look forward to addressing any questions or concerns that you may have at the July 15 City Council meeting. As stated in the application, the Club's sole purpose in allowing outside entities use of the facilities is to bring in revenue to support the daily operations of the Club.

The afterschool and summer programs operate for 230 days annually with paid staff. The Club employs as many as 20 staff members during our summer peak operating season. Our enrollment as of July 1st for the 2014 year is 278 kids.

We continue to welcome the support of the City Council and will do what is necessary to ensure the citizens of Emporia that the mission of the Club is our top priority and focus. To ensure that all young people, especially those who need us the most, is provided a positive place with caring adults to enable them to become productive, caring, and responsible citizens.

Sincerely yours,

Stacy Gray
Executive Director

Board of Directors

Rev. Clifton Threat
Mrs. Peggy Malone
Mr. Chuck Rullman
Dr. Debbie Rullman
Ms. Eletha Gillus
Honorable Del. Roslyn Tyler
Mr. Brian Thrower
Mr. Moe Ghassemi
Dr. Al Roberts
Capt. Alvin Pair, Jr.
Honorable Mayor Mary
Person
Minister Jerry Powell
Ms. Debra Davis
Ms. Marcie Morgan
Mrs. Lucretia Pegram
Mrs. Darlene Cain

Board of Trustees

Mrs. Rhonda Jones
Gilliam, Esquire
Dr. Theopolis Gilliam
Mr. & Mrs. John Jones
Mr. & Mrs. David Whittington
Mr. Chris Johnson
Mrs. Martha Dodd-Slippy
Sheriff Sam Brown
Chief & Mrs. B. Richardson
Dr. Angela Wilson
Dr. Phil Worrell
Ms. Barbara Mason Esquire
Mr. Ronnell Pearson
Dr. & Mrs. Harold Neal
Dr. Fitzgerald Marcellin
Dr. Delores Flowers
Dr. Adolph Flowers
Mr. George Seif

The Vision

We believe that Boys and Girls Clubs are the gateway to opportunity for youth and that our programs should be within the reach of every child that enters regardless of their economic condition. Our program will be at the lowest cost to kids.

Changes to Rental Procedures adopted at the June 24, 2014 Boys & Girls Club Board of Directors Meeting.

CHANGE	JUSTIFICATION
Increase the age of anyone allowed to rent the facilities from 21 to 25years	Attract a more mature and responsible renter
Collect proof of business or nonprofit state license	Verification that the organization or business is legal
State in writing on application that Club staff will close any event that does not adhere to the rental application requirements	Strengthen the authority of the Club staff with the renting party
End all rental events at 12:00am	Decrease the appeal to persons looking to rent the facilities for a night club type event
Give written notice to the City Police of all rental events	Improve communication and support from the Police Department



***Building Supervisor may shut event down if it varies from the approved application.

APPLICATION FOR RENTAL

Application Date _____

Name of Individual (All individuals must be 25 years or older) or Organization requesting use of Facility:

Address: _____

Email: _____ Phone: _____

Date(s) Needed: _____

Facility to be rented: _____ Armory Great Hall _____ WP Community Center

Hours facility will be used for event: _____ am/pm to _____ am/pm (All rentals must end at 12:00 a.m.)

Purpose/Type of Event: _____

Type of Advertising for event: _____ Social media _____ Invitation _____ Pre-Sale tickets _____ Flyers
_____ Radio/TV _____ Newspaper (Please attach copy of advertisement)

Estimate number of participants: _____

Decorations to be used: _____ (Please do not use tape, nails, and staples, on walls or tables)

Will alcohol be served? _____ (Please follow the attached instructions to obtain an ABC license permit)

Will the individual or person representing the group/organization or business agree to follow all regulations as stated accept all responsibility for supervision of the above activities, and reimburse the Boys & Girls Club of Emporia/Greenville for any damages incurred while using the facility. () YES () NO

I, the undersigned have read and understand the rental policies attached. I will adhere to the policies and security deposit conditions throughout my event. Signature of this form, page 4 liability statement, and payment of \$100 deposit will ensure your arrangements.

Signature of Person Assuming Responsibility and making application:

Renter

BGC Executive Director

Picture ID received

Non-Profit organization Tax ID & certification

_____ weekday	_____ weekend	_____ extra days
Total amount owed \$ _____		
Deposit	Paid \$ _____	Date _____
Rental Fee	Paid \$ _____	Date _____
Additional Time Paid	\$ _____	Date _____
Additional Days Paid	\$ _____	Date _____
Security	Paid \$ _____	Date _____

RENTAL USE POLICY

INDOOR SPACES

GENERAL INFORMATION:

Thank you for your interest in renting the Boys & Girls Club of Emporia/Greenville, "The Positive Place for Kids." Renting with gives you a great place to hold your special event and provides funds for kids to continue to have afterschool and summer programs in our community. We strive to make the use of our facilities a positive experience for you.

The Board of Directors of the Boys & Girls Club of Emporia/Greenville makes the gym of the Armory Teen Center and the community room at the Washington Park Recreation Center available for use by the community for functions as a source of providing operating revenue to sustain our mission of making a positive impact in the lives of kids. These facilities may be used by non-profit community organizations, government agencies, businesses, and individuals. By requesting use of these facilities responsible parties are agreeing to abide by the usage policies set forth in these guidelines. **The Boys & Girls Club of Emporia/Greenville reserves the right to deny use of its facilities for reasons deemed sufficient by the rental committee.**

Facility uses are allowed on weekends and at times the facility is not in operation for youth programs. Your application has to be approved by our Board of Directors. This may take up to two weeks.

TYPES OF EVENTS

The Boys & Girls Club facilities are available for a variety of events, including, birthday parties, receptions, reunions, meetings, workshops and seminars. Activities shall not be discriminatory or abusive of others by reasons of age sex, religious beliefs, national origin, or Handicap.

Users are required to conform to the Code of Virginia with respect to all event activities including the Virginia Health Department and Alcohol Beverage Control permits. **It is the renter's responsibility to acquire any permits necessary for their event. Permits are to be posted at the front entrance.**

No alcohol is allowed on the premises without proper banquet license issued by the Virginia Department of Alcohol Beverage Control. **This includes BYOB events.**

An application can be obtained from VA ABC office 2901 Hermitage Road, P. O. Box 27491, Richmond, VA 23261. You may contact them at www.abc.virginia.gov or 804-213-4620.

Events held for minors are required to end at the official curfew set by the City of Emporia (10pm) The parent or legal guardian must be present at all times. No alcohol will be allowed during events held for minors (i.e. middle & high school graduation events, youth birthday parties).

DECORATIONS:

Drapery and material decorations must be made of anti-flammable materials. No open flames are allowed. Candles should be battery operated or contained in enclosed holder. Each event is allowed two hours prior to the event for decoration at no additional charge. **Decorating for weddings & receptions will be charged the cost of the custodial services for time needed after the 2 free hours given. This cost is determined by the amount of time needed. The custodial fee is \$18 per hour.**

All decorations, additional tables & chairs and personal items are to be removed the same day of the event unless the Executive Director has given approval for other arrangements.

***Dimmer lights must remain on. Your event will be monitored by our security cameras; all participants are subject to security search/ metal detection search.**

TYPES OF FACILITIES AND RESOURCES AVAILABLE

Armory Great Hall- (105 School Street, Emporia, VA) The Gym is a 6500 square feet open room with performance stage. The facility is equipped with tables and chairs for banquet seating and theater style events. There is a catering kitchen easily accessible to the Gym.

Rental of the facility includes the following:

- Round tables 60 inches diameter each—seats 6 to 8 each
- 8ft rectangular tables —seats 8 to 10 each
- 6ft rectangular tables -seats 6 to 8 each
- 300 chairs
- 40 gallon trash cans with bags
- Use of kitchen facilities
- Set-up and break-down

Clean up (individuals are responsible for removing all decorations and additional equipment that is brought in)

Community Room- (750 Dry Bread Road, Emporia, VA) This is a new facility with a large open room of 1550 square feet. The facility is equipped with tables and chairs. The room has a large screen TV. There is an easily accessible full kitchen.

Rental of the facility includes the following:

- 6ft Rectangular tables-- seats 6 to 8 each
- square café tables (seats 4 each)
- 100 chairs
- 40 gallon trash cans with bags
- Set-up and break-down
- Use of kitchen facilities

Clean up (individuals are responsible for removing all decorations and additional equipment that is brought in)

ARMORY GREAT HALL (299 occupant capacity)	WPCC COMMUNITY ROOM (65 occupant capacity)
\$100 Advance Deposit	\$100 Advance Deposit
\$400 building (Sunday-Saturday) For multi-day events each additional day is \$100 **time needed beyond 8 hours will be at the rate of \$50 per hour.	\$250 (Sunday –Saturday Rentals for up to 8 hours) For multi-day events each additional day is \$100 **time needed beyond 8 hours will be at the rate of \$50 per hour.
\$25 per hour security fee for events requiring these services	\$25 per hour security fee for events requiring these services

Added time:

Rental events that extend beyond 8 hours will assess additional hourly costs.

Armory Gym Number of added hours _____ X \$50= _____

WPCC-Community Room Number of added hours _____ X \$50= _____

Multi-Day events (Either site)

Additional days are \$100 per day

Number of day _____ X \$100= _____

SCHEDULE YOUR EVENT:

Contact Information for Executive Director:

Armory Teen Center
105 School Street
PO Box 972
Emporia, VA 23847

Call: (434) 336-1443

Please make checks payable to Boys & Girls Club of Emporia/Greenville and send to the above address.

CANCELLATION BY RENTER

If the renter cancels the event with less than 30 days' notice, deposit will not be refunded.

LIABILITY

Renting individuals and organizations are responsible for the conduct of their guests while in the Boys & Girls Club managed facilities. Users must agree to assume full responsibility for liability, injury or damage to persons or property to the extent caused by the negligence or willful misconduct of the user and its guests. A statement of insurance may be required prior to use. Neither the Club nor the property owner (Greenville County) accepts any liability for loss or damage of users' personal property except to the extent such loss was caused by the Club's negligence.

_____ Signature of Renter

REFRESHMENTS AND OTHER SERVICES

Food and refreshments may be served in the facilities. The renting individual or group is responsible for cleanup, placement of trash in containers, and for the cost of the repair of any damaged or soiled furniture, floors, or walls. The renting individual or group is also responsible for the cleanup of any outdoor areas that are utilized. The Club will not assume responsibility for any aspect of food and refreshments service.

PARKING

Ample parking is available around the facilities. Handicap entrances and spaces are clearly marked and should be utilized only by vehicles bearing official handicapped driver designation.

SECURITY

The facility user is responsible for the cost of security needs of events. The Club will provide security personnel for \$25 per hour. Any outside security must be approved by the Executive Director. All outside security must be certified and trained security.

THIRD PARTY RENTAL

Rental individuals or groups may not book the Armory Great Hall or WPCC Community Room for purposes of renting to another party. No third party rentals are allowed. Any individual or group in violation of this policy will result in loss of rental privileges for all parties involved.

RENTER RESPONSIBILITY

The undersigned renter shall be at least **25 years of age** and shall be legally responsible for compliance with all articles of this rental request, and any damages, which may occur to the rented facilities property as a result of the usage covered by this rental request form. **The undersigned renter shall be present at all times during the reservation period.**

ALCOHOL

Renter may provide alcohol in the Armory Great Hall or WPCC Community Room in strict compliance with all the laws of the State of Virginia. No person under the age of 21 can consume alcohol under any circumstances. All persons must be able to prove their age if asked by building security or custodian. All guests must keep alcoholic beverages in and around the facilities. **No guest may wander in to the grounds, classrooms areas/or parking lot with alcoholic beverages.** Any person may be removed for public intoxication or inappropriate behavior at any time and at the sole discretion of the City Police or Sheriff's Department.

DRUGS AND OBSCENITIES

Absolutely no drugs of any kind are allowed in the Armory Great Hall or WPCC Community Room or on the grounds. Renter is responsible for the overall behavior of all guests during the reservation period. Any obscenities, lewd, obscene, or disruptive behavior will not be tolerated. Any use of drugs or obscenities may result in the person(s) and or entire function being asked to leave the premises either by the security, building supervisor, or police. **No refunds shall be given.**

TICKETS

No tickets selling, admission charges or donation to attend an event without prior approval from the Boys & Girls Club Board of Directors.

PYROTECHNICS, OPEN FLAMES, TENTS, AND AIR SUPPORT STRUCTURES.

All pyrotechnics displays and open flames (excluding tabletop candles) indoors and outdoors will require permits and approval by the Greenville County Fire Official. Tents and air supported structures with an occupant load of greater than 50 persons or with an area greater than 900 square feet will require a permit from Greenville County Building Inspections Department.

REQUIRED EXISTS AND EGRESS

All marked exit doors and corridors shall remain clear and free of obstructions during the entire rental period.

MAINTENANCE ISSUES

If an issue arises with the facility immediately alert the building supervisor.

SECURITY DEPOSIT CONDITIONS

Thank you for renting with us. Please do us the courtesy of leaving the facilities the way you found it. This includes the following:

CLEAN UP: Renter is responsible for removing decorations and trash. The Club provides garbage cans and bags. All

Cleaning supplies can be found in the kitchen area (broom, dust pan, mop & bucket) along with trash bags. Renter must complete the following clean up:

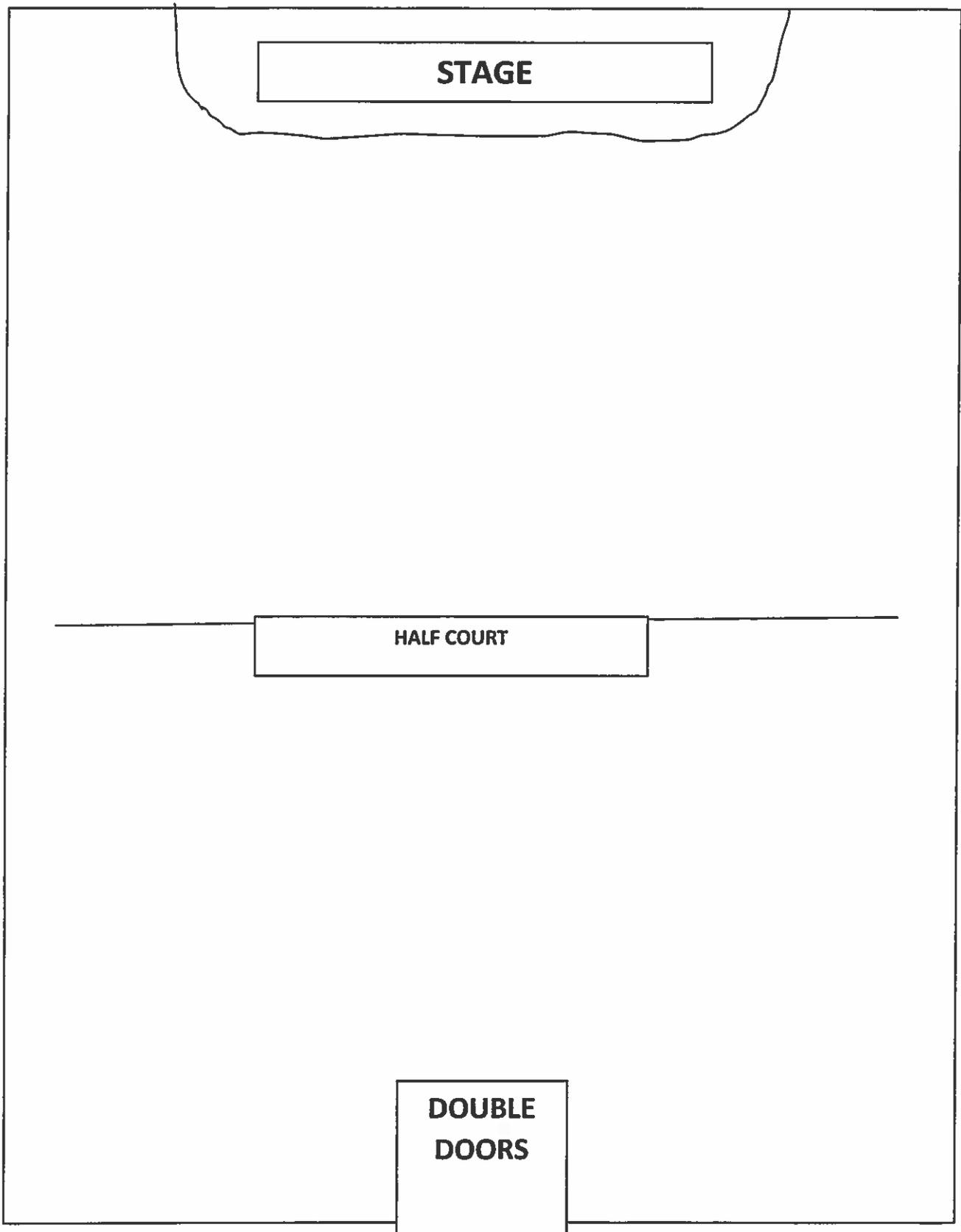
- ✓ Clean off all tables and wipe up any spills
- ✓ Mop kitchen floor (if used or has spills)
- ✓ Carefully take down Decorations
- ✓ Kitchen must be cleaned of your supplies and floor mopped
- ✓ All food and drinks must be removed from refrigerators and freezers.
- ✓ Sinks should be cleaned, counters and stovetop wiped
- ✓ Dispose of all trash items in the outside dumpster provided

Check/clean restrooms. (Pick up all paper, empty all trash receptacles, and flush all toilets)

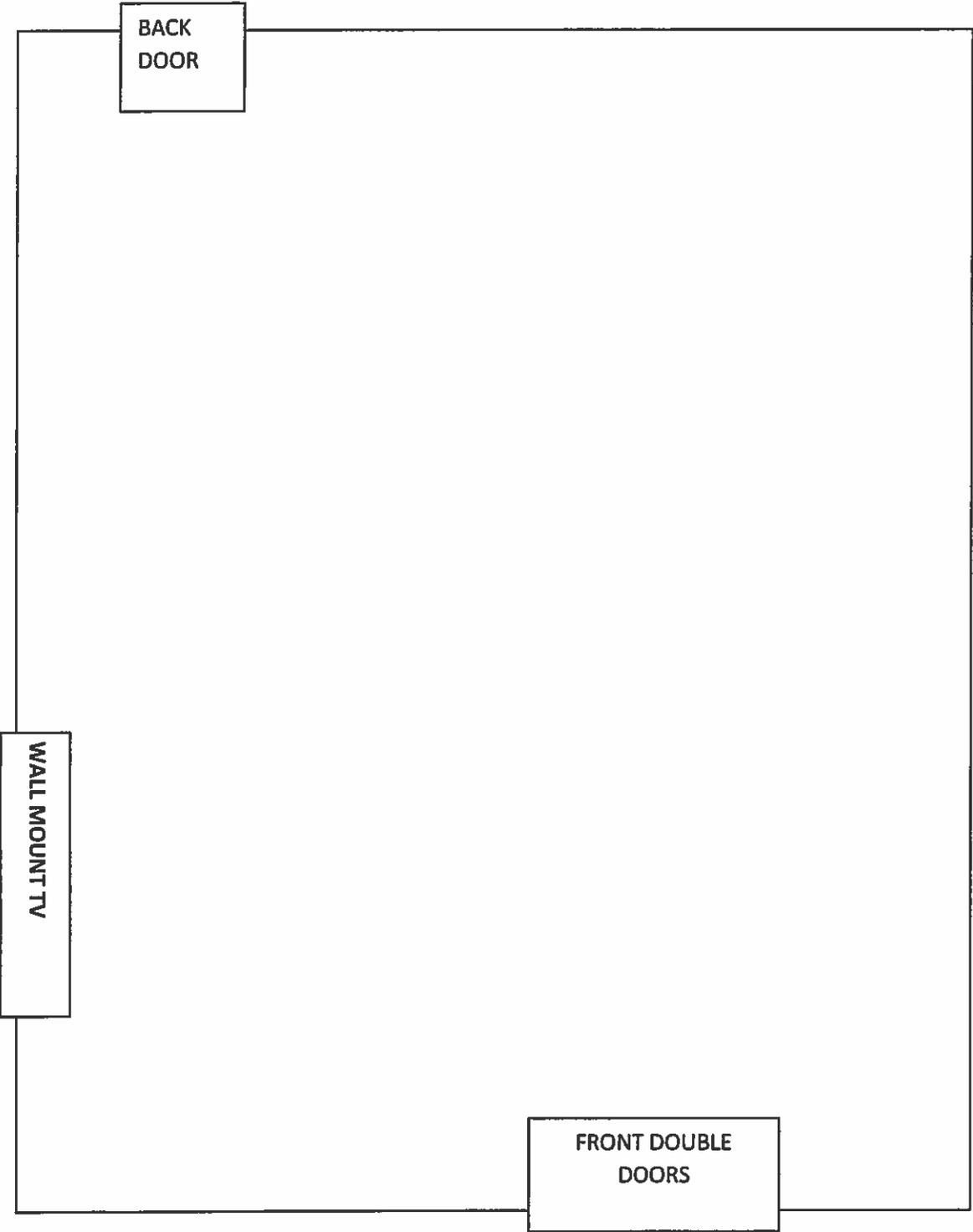
- ✓ Check/pick-up the ground around the parking lots where guest may have dropped debris
- ✓ Leave the grounds in the condition the renter found them

Please be aware if the building is not cleaned to the standards above you will forfeit your security deposit. The building supervisor will provide supplies and will assist with some clean up. They are responsible for maintaining supplies, ensuring renting individuals follow procedures, opening and securing the facilities. The supervisor will ensure that the building occupancy is maintained.

ARMORY GREAT HALL...SET UP DIAGRAM



WASHINGTON PARK COMMUNITY ROOM SET UP DIAGRAM





CITY OF EMPORIA

Memorandum

July 11, 2014

TO: The Honorable Mayor and City Council
FROM: Brian S. Thrower, City Manager *BST*
SUBJECT: Drug Seizure Fund - Appropriation Ordinance
ITEM #: 14-45

The City of Emporia Police Department seizes money, by court order, determined to have been used in drug transactions. Before spending these funds, they must first be appropriated into the General Fund Operating Budget for the current year.

The Police Department wishes to use \$35,000 in seized funds for the purchase of an unmarked equipped patrol vehicle. An ordinance is required to appropriate and expend these funds.

Recommendation

I recommend that you adopt the attached appropriation ordinance.

Attachment

Ordinance

Ordinance No. _____

Ordinance

An Ordinance To Appropriate The Sum Of \$35,000
in Drug Seizure Funds

BE IT ORDAINED by the Council of the City of Emporia, Virginia as follows:

1. That the sum of \$35,000 in funds seized through the Asset Forfeiture statutes be, and the same hereby is, appropriated into the City's Operating Budget for Fiscal Year 2014-2015.
2. Said appropriation shall be reflected in the 2014-2015 Operating Budget as the sum of \$35,000 in General Fund Revenues and the sum of \$35,000 appropriated to General Fund Expenditures for expenses related to the drug enforcement activities, Account Number 31100-5871 Drug Seizure A/C Expenditures.
3. The City Manager is hereby authorized to do all things necessary to implement this ordinance.
4. This ordinance shall be in effect on and after its adoption.

Adopted: July 15, 2014

City of Emporia, Virginia

By _____
Mary L. Person
Mayor

Attest:

Form Approved:

City Clerk

City Attorney



CITY OF EMPORIA

Memorandum

July 11, 2014

TO: The Honorable Mayor and City Council
FROM: Brian S. Thrower, City Manager *BST*
SUBJECT: Financial Policy Guidelines – Appropriation Ordinance
ITEM #: 14-46

As you are aware, Davenport & Company currently serves as the City's Financial Advisor. At your May 6, 2014 meeting Roland Kooch, Davenport & Company Senior Vice President, presented an overview of City finances. During that presentation he discussed the possibility of developing and implementing Financial Policy Guidelines that could be used in keeping with "Best Practices" of well managed local governments. These guidelines would also assist the current and future City Council(s) in keeping the City in the best possible financial condition.

Davenport & Company is proposing the following Scope of Services which would include a presentation and draft policies:

- Peer group comparative analysis that will incorporate industry standard benchmarks and comparative benchmarks based on Virginia peer localities and national averages;
- Summary of Rating Agency criteria, which serves as the basis for credit ratings, as well as, the debt and reserve Financial Policy Guidelines to be considered. Davenport & Company will also include its evaluation of the City's metrics based on the Moody's and Standard & Poor's analytical models for ratings;
- Analysis of Emporia's existing and projected debt and fund balance (reserve) ratios for both the General and Water/Sewer Funds;
- Comparison of Financial Policy Guidelines of similar cities and counties in Virginia; and
- Written draft policies for Council to consider.

Davenport & Company anticipates completing this project within 45-60 days. The proposed not to exceed cost is \$13,000 (excluding direct out pocket expenses such as meals, travel, etc.).

Recommendation

The funding for this project was not included in the FY15 budget. As such, I am requesting you adopt the attached appropriation ordinance in order to move forward with this project.

Attachments

Ordinance
Letter from Roland M. Kooch, Jr.

Ordinance No. _____

Ordinance

An Ordinance To Appropriate The Sum Of
\$13,000.00 From The Unappropriated Fund
Balance Of The General Fund For Financial
Advisory Services

BE IT ORDAINED by the Council of the City of Emporia, Virginia as follows:

1. That the sum of \$13,000.00 from the Unappropriated Fund Balance of the General Fund be, and the same hereby is, appropriated into the City's Operating Budget for Fiscal Year 2014-2015 for Financial Advisory Services related to Financial Policy Guidelines Implementation.
2. Said appropriation shall be reflected in the 2014-2015 Operating Budget as the sum of \$13,000.00 from the Unappropriated Fund Balance of the General Fund and the sum of \$13,000.00 appropriated to General Fund Expenditures for Financial Advisory Services to Account Number 12420-3130 Professional Services.
3. The City Manager is hereby authorized to do all things necessary to implement this ordinance.
4. This ordinance shall be in effect on and after its adoption.

Adopted: July 15, 2014

City of Emporia, Virginia

By _____
Mary L. Person
Mayor

Attest:

Form Approved:

City Clerk

City Attorney

July 9, 2014

Brian Thrower, City Manager
City Manager's Office
Municipal Building
201 South Main Street
Emporia, VA 23847

RE: Proposal to Provide Financial Advisory Services Related to Financial Policy Guidelines Implementation

Dear Brian:

As a follow up to our conversation yesterday, we are pleased to provide a proposal to provide Financial Advisory Services Related to the implementation of Financial Policy Guidelines. As presented in our 2014 Financial Review that Davenport delivered to City Council on May 6, 2014, the implementation of Financial Policy Guidelines by City Council could be considered in keeping with 'Best Practices' of well managed local governments like Emporia. In addition, the Financial Policy Guidelines would provide guidance which will assist the current, as well as, future City Council(s) to keep the City in the best possible fiscal condition.

Proposed Scope of Services

We have outlined below the proposed Scope of Services to be provided in the implementation of Financial Policy Guidelines and the City would be provided with a final deliverable (e.g. Presentation and Draft Policies) that would include the following:

- A. Peer group comparative analysis that will incorporate industry standard benchmarks and comparative benchmarks based on Virginia peer localities and national averages;
- B. Summary of Rating Agency criteria, which serves as the basis for credit ratings, as well as, the debt and reserve Financial Policy Guidelines to be considered. We will also include our evaluation of the City's metrics based on the Moody's and Standard & Poor's analytical models for ratings;
- C. Analysis of Emporia's existing and projected debt and fund balance (reserve) ratios for both the General and Water/Sewer Funds;
- D. Comparison of Financial Policy guidelines of similar cities and counties in Virginia; and
- E. Written draft policies for City Council to consider.

Timing

Davenport anticipates that the above Scope of Services could be accomplished within a 45 to 60 day time frame after the City provides notice to proceed.

DAVENPORT & COMPANY

Brian Thrower, City Manager

July 9, 2014

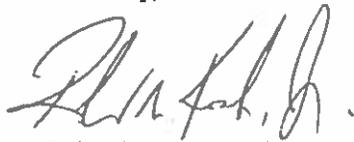
Proposed Compensation

Davenport shall provide the above Proposed Scope of Services based on hourly rates in our contract dated January 15, 2014. We will attend all meetings necessary to complete/deliver our final work product to City Council and initially estimate that our work product will include at least three meetings with City staff and City Council. Our Proposed Compensation will be capped at a not-to-exceed maximum of \$12,500 plus expenses. Administrative expense shall be billed at 4% of the fee amount, subject to a not to exceed maximum of \$500. Direct out-of-pocket expenses (i.e. travel, meals) shall be billed at cost.

Should you have any questions about this proposal please do not hesitate to contact me or David Rose.

Sincerely,

Accepted by:



Roland M. Kooch, Jr.

Senior Vice President
Public Finance Department

Title

cc: Sheila Cutrell, Finance Director
David Rose, Davenport & Company LLC