



# **CITY OF EMPORIA**

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**AGENDA  
EMPORIA CITY COUNCIL  
Regular Meeting  
TUESDAY, JULY 19, 2016 - 6:30 P.M.**

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**OPENING PRAYER**

**ROLL CALL**

**APPROVAL OF MINUTES**

June 21, 2016 ~ Public Hearing and Regular Meeting

**APPROVAL OF BILLS**

**REPORTS**

Financial and Tax Reports  
Commissioner of the Revenue Report  
Permit and Inspection Report  
Police Report  
Sheriff Report  
City Attorney Report

**APPROVAL OF AGENDA**

**AWARDS AND RECOGNITIONS**

Andrew Connell - Police Officer  
Corey Phipps - Street Maintenance Worker

**UNFINISHED BUSINESS**

16-34. Boards and Commission - Various Term Expirations

**NEW BUSINESS**

16-36. Police Station and City Hall Architectural and Engineering Evaluation - Request to Prepare Construction Plan and Seek Bids

16-37. Citizens United to Preserve the Training School (CUPTS) - Request by Council Member Harris

16-38. Architectural Compatibility Review - 137 E. Atlantic Street



# **CITY OF EMPORIA**

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**AGENDA  
EMPORIA CITY COUNCIL  
*Regular Meeting*  
TUESDAY, JULY 19, 2016 - 6:30 P.M.**

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16-39. VPI Extension Office – Introduction of Interns

**PUBLIC COMMENT**

**CLOSED SESSION**

Closed Meeting pursuant to Virginia Code § 2.2 3711 (A) (3) A matter involving the acquisition of real property for public purposes because discussion in an open session would adversely affect our bargaining position and (A) (7) Legal matter requiring the advice of counsel and briefings by staff pertaining to City/County contractual issues.

## PUBLIC HEARING

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### **1. Conditional Use Permit Request – 334 S. Main Street**

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Emporia's City Council held a Public Hearing on Tuesday, June 21, 2016, at 6:30 p.m. in the Council Chambers of the Municipal Building, located at 201 South Main Street, Emporia, Virginia. Mayor Mary L. Person presided over the session.

The following City Council members were present:

Councilman F. Woodrow Harris  
Councilman James E. Ewing, III  
Councilwoman Carolyn S. Carey  
Councilwoman L. Dale Temple  
Councilwoman Carol Mercer  
Councilwoman Doris T. White  
Councilwoman Deborah D. Lynch

Others present:

Mary L. Person, Mayor  
C. Butler Barrett, City Attorney  
Brian S. Thrower, City Manager  
Tessie S. Wilkins, City Clerk  
W. S. Harris, Jr., Treasurer  
Joyce E. Prince, Commissioner of the Revenue  
Ken Ryals, Emergency Service Coordinator  
Sheila Cutrell, Finance Director  
Royal Jones, Public Works Director  
Todd Anderson, Captain

Absent: Dr. Edwin C. Daley, Assistant City Manager

### **1. Conditional Use Permit Request – 334 S. Main Street**

Mr. Thrower stated that Andrew Oseghale had submitted a conditional use permit application to operate a nightclub at 334 S. Main Street (Anderson's Pharmacy Building). He also stated that the parcel was identified as City Tax Map Number 182-10-0-F and is zoned DT Downtown District. He further stated that the requested use was allowed in the DT Downtown District with a conditional use permit.

Mr. Thrower stated that in Sec. 90-80 (a) of the City's zoning code, "The DT downtown district is hereby recognized as an integral part of the city's unique character and the goal of this section is to promote the conservation and preservation of the city's downtown areas, and to encourage retail, general commercial business establishments and other appropriate mixed uses to which the public requires direct and frequent access and is characterized by constant heavy traffic and by noises of congestion. This DT downtown district includes such uses as retail stores, banks, offices, restaurants and taverns located in the central area of the city."

Mr. Thrower stated that according to the application, Mr. Oseghale was proposing to be open until the early morning hours on weekends and plans to provide a “live DJ, stand-up comedy, karaoke and talent.” He also stated that per the City’s zoning code, a “nightclub” is defined as “an establishment for evening entertainment, generally open until the early morning hours that serves liquor and usually food and offers patrons music, comedy acts, a floor show, or dancing.”

Mr. Thrower reported that after reviewing the purpose and intent of the DT Downtown District, the Police Chief and himself recommend that Andrew Oseghale be granted a conditional use permit to operate a nightclub at 334 S. Main Street for twelve months with an expiration date of June 21, 2017. He also reported that Mr. Oseghale would need to re-apply for a conditional use permit next year, if he so desires. He further stated that this would allow the City time to determine whether any adverse impacts have resulted from the operations. He stated that the Police Chief and his self also recommended the following conditions be attached to the issuance of the conditional use permit:

- 1) Establishment shall close no later than 2:00 a.m. daily;
- 2) Establishment shall comply with the City’s noise ordinance;
- 3) Establishment shall prepare and maintain a security plan to address security and safety concerns, for both public and private functions, acceptable to the Police Chief. The security plan shall be approved by the Police Chief prior the issuance of a Certificate of Occupancy by the City. At a minimum, the plan includes the following:
  - a. Requirement of adequate exterior lighting at all entrances to and exits from the building;
  - b. Requirement of adequate exterior lighting in all parking lot areas under the establishment’s control;
  - c. Requirement of adequate number of acceptable security personnel who will monitor and control the behavior of customers inside and outside of the building, including the parking lot area;
  - d. Requirement of confirming the security personnel shall regularly monitor the outside of the building and parking lot area to ensure the areas are free of people loitering or causing disturbance and are cleared of patrons and their vehicles one-half hour after closing;
  - e. Requirement to identify the establishment’s designated contact person for all safety and security management and shall provide the telephone numbers where the contact person may be reached 24 hours a day, seven days a week;
  - f. Requirement that a manager will be on duty during business hours and will be responsible for monitoring and controlling the behavior of patrons;
  - g. Requirement to install video cameras to record the activities of patrons on the premises. There shall also be at least one camera placed to focus on each of the following areas:
    - i. In all areas where alcoholic beverages will be served;
    - ii. At all entrances to and exits from the building;
    - iii. Dance floor/open space areas;
    - iv. Parking lot areas;

The camera storage capacity shall be for at least one week (seven calendar days). The system must continuously record, store, be capable of playing back images, and be fully functional at all times. Any recordings of criminal activity shall be provided to the Emporia Police Department or any other law enforcement agency within 24 hours of the initial request.

Mr. Thrower stated that should any of the aforementioned conditions not be met, City Council, at its own direction or by recommendation of staff, may revoke the permit at any time. He also stated that City Council may also revoke the permit if it is determined that police calls for service become frequent and/or a public safety hazard.

Mr. Thrower reported that at its June 14, 2016 meeting, the Planning Commission recommended (5-2) that Council grant the conditional use permit with the previously referenced conditions. He also reported that the Planning Commission also recommended that Council includes the condition of keeping the alleyway located behind the building clear of any vehicles for emergency services purposes.

Mayor Person asked if there was anyone present who wished to speak regarding this matter.

With there being no comments to come before City Council, Mayor Person declared the public hearing closed.

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Mary L. Person, Mayor

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Tessie S. Wilkins, CMC  
City Clerk

**MINUTES  
EMPORIA CITY COUNCIL  
CITY OF EMPORIA MUNICIPAL BUILDING  
June 21, 2016**

*Note to Reader: Although the printed agenda document for this City Council meeting is not part of these minutes, the agenda document provides background information on the items discussed by City Council during the meeting. A copy of the agenda document for this meeting may be obtained by contacting the Office of the City Clerk.*

Emporia City Council held a regular meeting on Tuesday, June 21, 2016 at 6:30 p.m. in the Council Chambers of the Municipal Building, located at 201 South Main Street, Emporia, Virginia. Mayor Mary L. Person presided over the meeting with Pastor John Kinsey offering the invocation.

Pastor John Kinsey invited Council to Faith Baptist Church's Annual God and Country Service Day, on Sunday, July 10, 2016 at 10:30 a.m.

**ROLL CALL**

The following City Council members were present:

Councilman F. Woodrow Harris  
Councilman James E. Ewing, III  
Councilwoman Carolyn S. Carey  
Councilwoman L. Dale Temple  
Councilwoman Carol Mercer  
Councilwoman Doris T. White  
Councilwoman Deborah D. Lynch

Others present:

Mary L. Person, Mayor  
C. Butler Barrett, City Attorney  
Brian S. Thrower, City Manager  
Tessie S. Wilkins, City Clerk  
W. S. Harris, Jr., Treasurer  
Joyce E. Prince, Commissioner of the Revenue  
Ken Ryals, Emergency Service Coordinator  
Sheila Cutrell, Finance Director  
Royal Jones, Public Works Director  
Todd Anderson, Captain

Absent: Dr. Edwin C. Daley, Assistant City Manager

**MINUTES APPROVAL**

Councilwoman White moved to approve the minutes from the Tuesday, May 17, 2016 Regular meeting and Wednesday, April 13, 2016 Budget Work Session meeting minutes as presented, seconded by Councilwoman Temple, which passed as follows:

Councilman F. Woodrow Harris	aye
Councilman James E. Ewing	aye
Councilwoman Carolyn S. Carey	aye
Councilwoman Carol Mercer	aye
Councilwoman L. Dale Temple	aye
Councilwoman Doris T. White	aye
Councilwoman Deborah D. Lynch	aye

### **APPROVAL OF BILLS**

A listing of the June 21, 2016 bills was presented to City Council members.

General Fund	\$	890,660.25
Utility Fund	\$	118,577.37

Councilwoman Carey moved to approve the June 21, 2016 bills as presented, seconded by Councilwoman Temple, which passed as follows:

Councilman F. Woodrow Harris	aye
Councilman James E. Ewing	aye
Councilwoman Carolyn S. Carey	aye
Councilwoman Carol Mercer	aye
Councilwoman L. Dale Temple	aye
Councilwoman Doris T. White	aye
Councilwoman Deborah D. Lynch	aye

### **FINANCIAL AND TAX REPORTS**

Honorable W. S. Harris, Jr., City Treasurer provided his report to City Council members. There were no questions regarding his report.

### **COMMISSIONER OF THE REVENUE REPORT**

Honorable Joyce E. Prince, Commissioner of the Revenue provided her report to City Council members. There were no questions regarding her report.

### **PERMIT AND INSPECTION REPORT**

Randy C. Pearce, Building/Fire Official provided his report to City Council members. There were no questions concerning his report.

### **POLICE REPORT**

Ricky Pinksaw, Chief of Police provided his report to City Council members. There were no questions concerning his report.

## **CITY SHERIFF REPORT**

Sam C. Brown, Sheriff provided his report to City Council members. There were no questions concerning his report.

## **CITY ATTORNEY REPORT**

C. Butler Barrett, City Attorney had no matters to report to City Council members.

## **AGENDA APPROVAL**

Councilwoman Temple moved to approve the agenda as presented, seconded by Councilwoman Mercer, which passed as follows:

Councilman F. Woodrow Harris	aye
Councilman James E. Ewing	aye
Councilwoman Carolyn S. Carey	aye
Councilwoman Carol Mercer	aye
Councilwoman L. Dale Temple	aye
Councilwoman Doris T. White	aye
Councilwoman Deborah D. Lynch	aye

## **AWARDS AND RECOGNITIONS**

There were no awards and recognitions.

## **NEW BUSINESS**

### ***16-28. Conditional Use Permit Request – 334 S. Main Street***

Mr. Thrower stated that this item was the subject of the public hearing previously held.

Councilman Ewing made a motion to approve the conditional use permit to operate a nightclub at 334 S. Main Street for twelve months with an expiration day of June 21, 2017 with the aforementioned conditions, seconded by Councilman Ewing, which passed as follows:

Councilman F. Woodrow Harris	aye
Councilman James E. Ewing	aye
Councilwoman Carolyn S. Carey	aye
Councilwoman Carol Mercer	aye
Councilwoman L. Dale Temple	aye
Councilwoman Doris T. White	aye
Councilwoman Deborah D. Lynch	aye

### ***16-29. FY15 Audit – Presentation by Creedle, Jones, & Alga, PC***

Mayor Person welcomed Scott Thompson of Creedle, Jones and Alga, PC.

Mr. Thompson opened by thanking City Council for allowing Creedle, Jones and Alga, PC to work with the City and looks forward to serving the City and its residents in the future. He stated that he would also like to thank the offices of the Treasurer and Commissioner of the Revenue along with Mr. Thrower and Ms. Cutrell for their cooperation and assistance during the audit.

Mr. Thompson reported that the City complied with all general accepted accounting principles. He also reported that there were no instances of noncompliance or material weakness in the financial reporting.

He reported that the overall position of the City had Total Assets and Deferred Outflows of Resources of \$49,704,249.00 exceeding Total Liabilities and Deferred Inflows of Resources of \$29,287,330.00 leaving a Total Net Position of the City of \$20,416,919.00. He also reported that of this amount \$9,292,225.00 was invested in capital asset's net of related debt. He further reported that this represented a decrease in Net Position over last year of \$2,202,868.00 due primarily to a prior period of adjustment of \$2,339,876.00 to record pension liabilities pursuant to *GASB 68 – Accounting*.

Councilwoman Lynch made a motion to accept the FY15 audit by Creedle, Jones and Alga as presented, seconded by Councilwoman Mercer which passed as follows:

Councilman F. Woodrow Harris	aye
Councilman James E. Ewing	aye
Councilwoman Deborah D. Lynch	aye
Councilwoman Doris T. White	aye
Councilwoman Carol Mercer	aye
Councilwoman L. Dale Temple	aye
Councilwoman Carolyn S. Carey	aye

#### ***16-30. Education Sales Tax – Appropriation Ordinance***

Mr. Thrower reported that the City received an additional \$2,163.24 in sales tax revenue dedicated for education purpose from the Commonwealth of Virginia during the current fiscal year. He also reported that those funds were paid to Greensville County and are used for the school system. He further reported that in order for the City to remit these funds Council would need to appropriate the additional funds into the current operating budget via ordinance.

Councilwoman Temple made a motion to adopt **Ordinance No. 16-11** to appropriate the sum of \$2,163.24 in additional Sale Tax Revenue from the Commonwealth of Virginia for Education, seconded by Councilwoman Carey, which passed as follows:

Councilman F. Woodrow Harris	aye
Councilman James E. Ewing	aye
Councilwoman Carolyn S. Carey	aye
Councilwoman Carol Mercer	aye
Councilwoman L. Dale Temple	aye
Councilwoman Doris T. White	aye
Councilwoman Deborah D. Lynch	aye

#### ***16-31. Owner Contribution – Belfield Business District Project***

Mr. Thrower stated that the City received a monetary contribution from a business owner to be expended for repairs made to a business in the Belfield Business District Project area. He also stated that the cost of needed repairs to this business exceeds the amount allowed by the Department of Housing and Community Development. He further stated that any costs which exceed the allowable amount must be paid for by the owner. He reported that in order for the City to utilize the funds to pay the contractor for the repairs, Council must appropriate the funds into the FY16 operating budget.

Councilman Harris made a motion to adopt **Ordinance No. 16-12** to appropriate the sum of \$2,450.00 in owner contribution funds for the Belfield Business District Project, seconded by Councilwoman Mercer, which passed as follows:

Councilman F. Woodrow Harris	aye
Councilman James E. Ewing	aye
Councilwoman Carolyn S. Carey	aye
Councilwoman Carol Mercer	aye
Councilwoman L. Dale Temple	aye
Councilwoman Doris T. White	aye
Councilwoman Deborah D. Lynch	aye

***16-32. Four-For-Life Funds – Appropriation Ordinance***

Mr. Thrower reported that the City receives Four-For-Life funds from the Virginia Department of Health on an annual basis. He also reported that the City would receive \$4,602 in Four-For-Life funds this year. He further reported that the funds were given to the Greensville Volunteer Rescue Squad for training purposes or for the purchase of equipment or supplies in accordance with the Code of Virginia § 46.2-694.

Councilwoman Temple made a motion to adopt **Ordinance No. 16-13** to appropriate the sum of \$4,602.00 in Four-For-Life funds from the Virginia Department of Health, seconded by Councilman Ewing, which passed as follows:

Councilman F. Woodrow Harris	aye
Councilman James E. Ewing	aye
Councilwoman Carolyn S. Carey	aye
Councilwoman Carol Mercer	aye
Councilwoman L. Dale Temple	aye
Councilwoman Doris T. White	aye
Councilwoman Deborah D. Lynch	aye

***16-33. Retirement Health Insurance Incentives – Request for Direction***

Mr. Thrower stated that at the May 17, 2016 meeting, Council requested staff to study the issue of health insurance incentives for per-65 retirees. He also stated that since that time staff conducted a survey of localities throughout Virginia. He further stated that the survey indicated that most local governments do not offer retirement incentives. He reported that of those that do, health insurance is the most common benefit offered.

Mr. Thrower stated that Sheila Cutrell, finance Director, is in attendance to present the findings of the survey and options for consideration.

He recommended that the City begin offering insurance coverage to pre-65 retirees at the retiree's expense, as required by Local Choice. He stated that any marginal savings that may be realized will be offset by the loss of knowledge and skills possessed by key senior workers.

Mrs. Cutrell stated that businesses and governments had used incentives to encourage senior employees to retire in an effort to reduce payroll expenses. She also stated that the programs had frequently failed because the incentives paid have cost more than the savings unless the position is eliminated.

Mrs. Cutrell reported that the surveys conducted through the VML Insurance Programs, and the Virginia Institute of Government indicate that most local governments in Virginia do not offer retirement incentives. She also reported that health insurance was the most common benefit offered by those local governments which do offer retirement incentives.

Mrs. Cutrell stated that most local governments do not provide retirement incentives, but if they do, it is usually the participation of retiree expense in the group insurance program. He also stated that this was an incentive because retirees cannot normally purchase insurance cheaper than the group policy, and this increases the group rate due to higher claims.

Mrs. Cutrell reported that the Emporia's current policy participated in the Virginia Local Choice Program for:

- Full-time employees
- Retirees participating in the Medicare Supplement Program at the retiree's expense
- COBRA benefits are offered for 18 months at retiree expense
- At various times in the past, City Council has offered to pay the equivalent of single employee coverage (96%). The last time this was offered was in FY2011. In order to qualify, the employee had to have 40 years of service with the City.

Mrs. Cutrell stated that the Virginia Local Choice Program required the City to offer insurance coverage to pre-65 retirees. She also stated that the City would begin offering this coverage.

Mrs. Cutrell stated that a small number of localities surveyed contributes to the cost of retiree insurance beyond allowing retirees to participate in the group plan. She also stated that a typical program required: full retirement from VRS, a minimum of 15 years of service with the locality, a contribution of \$10 per month for each year of locality service and many of the participating localities cap the monthly payment between \$200 and \$ 350.

It was the consensus of Council for the City to begin offering insurance coverage to pre-65 retirees at the retiree's expense, as required by Local Choice.

#### ***16-34. Boards and Commission – Various Term Expirations***

Mr. Thrower stated that on June 30, 2016 Mrs. Sherry Saunders' three-year term on the District 19 Community Services Board would expire. He also stated that Mrs. Saunders had indicated that she does wish to be considered for reappointment.

Councilman Ewing moved to approve that Sherry Saunders be reappointed to the District 19 Community Services Boards to serve an additional three-year term, seconded by Councilwoman Temple, which passed as follows:

Councilman F. Woodrow Harris	aye
Councilman James E. Ewing	aye
Councilwoman Carolyn S. Carey	aye
Councilwoman Carol Mercer	aye
Councilwoman L. Dale Temple	aye
Councilwoman Doris T. White	aye
Councilwoman Deborah D. Lynch	aye

Mr. Thrower stated that on June 30, 2016 Mr. William C. Slate's four-year term on the Planning Commission will expire. He also stated that Mr. Slate had indicated that he does wish to be considered for appointment.

Councilman Ewing moved to approve that William C. Slate be reappointed to the Planning Commission to serve an additional four-year term, seconded by Councilwoman Temple, which passed as follows:

Councilman F. Woodrow Harris	aye
Councilman James E. Ewing	aye
Councilwoman Carolyn S. Carey	aye
Councilwoman Carol Mercer	aye
Councilwoman L. Dale Temple	aye
Councilwoman Doris T. White	aye
Councilwoman Deborah D. Lynch	aye

Mr. Thrower stated that on July 1, 2016 Ms. Linda Stainback's four-year term on the Southside Virginia Education Center Board of Directors will expire. He also stated that Ms. Stainback had indicated that she does not wish to be considered for appointment.

Mayor Person asked if anyone wished to make a nomination concerning the Southside Virginia Education Center Board of Directors.

Mayor Person stated that with no nominations at this time, this item would be carried over to the July 19, 2016, Council meeting.

#### ***16-35. 2016 Fourth of July Fireworks Display - Resolution***

Mr. Thrower stated that the City Administration had received a request from the Emporia-Greensville Chamber of Commerce to host the Fourth of July Fireworks Display. He also stated that the Emporia's Code of Ordinances requires City Council's approval to permit such display by adoption of a resolution.

He recommended that Council adopt the resolution.

Councilman Harris made a motion to adopt **Resolution No. 16-05** authorizing the use and display of Fireworks by the Emporia-Greenville Chamber of Commerce, seconded by Councilman Ewing, which passed as follows:

Councilman F. Woodrow Harris	aye
Councilman James E. Ewing	aye
Councilwoman Carolyn S. Carey	aye
Councilwoman Carol Mercer	aye
Councilwoman L. Dale Temple	aye
Councilwoman Doris T. White	aye
Councilwoman Deborah D. Lynch	aye

## **PUBLIC COMMENT**

Mayor Person asked if anyone wished to bring a matter before City Council members adhering to the three-minute time limitation.

*Mrs. Cheryl Easter, 401 Wolfe Street*, addressed Council stating that she is being harassed by different peoples and businesses in the City of Emporia while being a customer.

With there being no further comments to come before City Council, Mayor Person closed the public comment portion of the meeting.

### **\*\*\*CLOSED SESSION\*\*\***

Councilman Ewing moved that Closed Session be entered for the purpose of discussing Virginia Code Sections § 2.2 3711 (A) (3) **A matter involving the acquisition of real property for public purposes because discussion in an open session would adversely affect our bargaining position and (A) (7) Legal matter requiring the advice of counsel and briefings by staff pertaining to City/County contractual issues**, seconded by Councilwoman Temple, which passed as follows:

Councilman F. Woodrow Harris	aye
Councilman James E. Ewing	aye
Councilwoman Carolyn S. Carey	aye
Councilwoman Carol Mercer	aye
Councilwoman L. Dale Temple	aye
Councilwoman Doris T. White	aye
Councilwoman Deborah D. Lynch	aye

### **\*\*\*Regular Session\*\*\***

Councilwoman Mercer moved that the meeting be returned to Regular Session. Councilwoman Temple seconded the motion, which passed as follows:

Councilman F. Woodrow Harris	aye
Councilman James E. Ewing	aye
Councilwoman Carol Mercer	aye
Councilwoman L. Dale Temple	aye

Councilwoman Doris T. White            aye  
Councilwoman Deborah D. Lynch        aye

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**CERTIFICATION**

Councilwoman Mercer moved to certify the following:

1. only public business matters are lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act were discussed in the Closed Session to which this certification applies, and
2. only such public business matter as were identified in the motion by which the Closed Session was convened were heard, discussed, or considered by City Council.

Councilman Harris made the motion to approve the resolution recognizing the Greenville County Fire Department as an instrumentality of the City effective upon the execution for the agreements(s) between both Greenville County and the Fire Department, Councilwoman White seconded the motion, which passed as follows:

Councilman F. Woodrow Harris            aye  
Councilman James E. Ewing                aye  
Councilwoman Deborah D. Lynch        aye  
Councilwoman Doris T. White            aye  
Councilwoman Carol Mercer               aye  
Councilwoman L. Dale Temple            aye

**ADJOURNMENT**

With no further business to come before City Council, Mayor Person adjourned the meeting.

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Mary L. Person, Mayor

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Tessie S. Wilkins, CMC  
City Clerk

# Review of Bills

## July 19, 2016

### GENERAL FUND

#### LEGISLATIVE

Bank of America	494.09
Emporia-Greenville Chamber	20.00
Greens./Emporia Dept. of Soc. Serv.	474.06
Harris, F. Woodrow	49.95
Lynch, Deborah D.	450.00
Mercer, Carol	75.00
Person, Mary L.	450.00
Treasurer of Virginia - VITA	2.95
Verizon	22.20
White, Doris T.	225.00
Xerox Corporation	85.89

#### EXECUTIVE

Alere eScreen	283.00
Bank of America	697.09
Daily Herald	529.00
Emporia-Greenville Chamber	20.00
Greens./Emporia Dept. of Soc. Serv.	810.88
Independent Messenger	869.20
Pitney Bowes	3,062.97
Terryberry	2,053.11
Tidewater Publications	602.00
Treasurer of Virginia - VITA	7.89
U S Postal Service	298.00
Verizon	294.54
Womack Publishing Company, Inc.	57.20
Xerox Corporation	87.36

#### LAW

Barrett Law Office, PC	4,703.72
Troutman Sanders, LLP	41.50

#### REGISTRAR

Ashley Wall	46.64
Dell Marketing LP	231.39
Election Systems & Software	341.78
Hampton Inn Richmond	201.68
Poll Workers	4,038.00
Treasurer of Virginia - VITA	0.47
Verizon	22.20
Xerox Corporation	34.27

#### NON-DEPARTMENTAL

Angela Wilson, Superintendent	500.00
Emporia-Greens. Local Law Library	196.00
Greenville Volunteer Rescue Squad	4,602.00
Treasurer Virginia Tech	7,530.92
Village View Foundation	3,800.00

#### VJCCA/FAMILY VIOLENCE PREVENTION

Best Western Emporia	314.04
BI, Inc.	99.75
Caroline J. Gatten	217.50
Days Inn Emporia	139.56
Family Violence/Sexual Assault Unit	4,875.53
Ginger Wrenn	153.50
Marva Dunn	696.98
Sadler Brothers Oil Company, Inc.	38.67
Schewel Furniture Co., Inc.	2,359.90
Treasurer of Virginia - VITA	4.66
U S Postal Service	600.00
Verizon	138.31
Verizon Wireless	159.21

#### VICTIM WITNESS

Deborah Williams	39.53
Dell Marketing LP	1,440.79
Hillbilly LLC - The UPS Store	2,996.75
Quill Corporation	405.04

#### SHARED SERVICES

Greenville County	98,099.50
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#### FINANCE

Bank of America	302.97
Lincoln Financial Group	1,410.00
Sheila J. Cutrell	15.10
Treasurer of Virginia - VITA	2.14
Treasurer of Virginia - VRS	37,780.38
Verizon	66.35
Xerox Corporation	132.18

#### TREASURER

Treasurer of Virginia - VITA	3.43
U S Postal Service	215.00
Verizon	171.04
W. S. Harris, Jr.	335.12
Xerox Corporation	3.19

#### COMMISSIONER OF REVENUE/ASSESSOR

Board of Equalization	150.00
C. W. Warthen	427.15
Dell Marketing LP	1,166.00
Quill Corporation	742.66
Treasurer of Virginia - VITA	2.79
U S Postal Service	170.00
Verizon	93.05
Xerox Corporation	6.50

## Review of Bills July 19, 2016

### EMERGENCY SERVICES

North American Rescue	3,599.92
S & W Service Center, Inc.	16.00
Sadler Brothers Oil Company, Inc.	46.35
Treasurer of Virginia - VITA	0.07
Verizon	44.40
Verizon Wireless	49.92
Xerox Corporation	6.21

### COURTS

Connie Louise Edwards, P.C.	90.00
Jerome Parker	428.32
Law Ofcs. Of Barbara G. Mason, Inc.	122.88
Randall Page, PC	120.00
Southside Regional Jail	103,166.40
The Law Ofc. Of W. Wm. Robinson, III	240.00
Treasurer of Virginia - VITA	5.81
Verizon	100.19

### COURT SERVICES UNIT

Jean Cobb	44.46
Sadler Brothers Oil Company, Inc.	115.00
Treasurer of Virginia - VITA	29.69
Verizon	287.78
Verizon Wireless	382.38

### FIRE

Amerizon Wireless	3,493.90
Bank of America	4,491.07
C. W. Williams & Co., LLC	1,247.94
City of Emporia Utility Fund	744.44
Dominion Virginia Power	1,571.71
Fire-X Corporation	149.00
Houchins Pest Control Service	18.50
Mecklenburg Electric Cooperative	24.48
Morris Refrigeration Company, Inc.	140.56
Municipal Emergency Services	1,623.41
Ogburn Sign Company LLC	250.20
Parker Oil Company, Inc.	970.80
Rawlings Brothers Garage & Towing	571.06
River City Motor Company	4,195.00
Sadler Brothers Oil Company, Inc.	130.06
Treasurer of Virginia - VITA	1.87
Verizon	120.96
Verizon Wireless	30.44
William L. Whitman	850.00

### DEBT SERVICE

BB&T Governmental Finance	9,479.92
Carter Bank & Trust	3,457.00
First Citizens Bank	5,858.08
The Bank of Hampton Roads	3,665.43
USDA Rural Development	4,607.00

### DEVELOPMENT SERVICES

B & B Consultants, Inc.	400.00
Bank of America	266.26
CJMW Architecture	2,781.51
Community Planning Partners, Inc.	3,000.68
Emporia EDA	4,054.92
Emporia Redev. & Housing Authority	1,329.41
Greensville County	1,983.00
Independent Messenger	1,563.60
Jeff B. Robinson & Associates, LLPC	640.00
Link's Electrical Service LLC	686.50
M & B Construction	14,440.00
Pearce, Randy	10.00
Progress-Index	111.99
S. L. Hill Construction, Inc.	9,025.00
S. Walker Construction, Inc.	8,468.20
Sadler Brothers Oil Company, Inc.	225.40
Summit Design & Engineering	12,300.00
Topping Enterprises, Inc.	3,599.37
Treasurer of Virginia - VITA	12.93
Verizon	92.80
Verizon Wireless	110.80
Wilbert Anderson	500.00
WorldView Solutions	2,000.00
Xerox Corporation	314.07

### POLICE

Bank of America	4,229.87
CDW Government, Inc.	2,176.45
Cobb Technologies, Inc.	130.53
Computer Networking Services	472.50
Emporia Clinic Corporation	195.00
Gaston Security, Inc.	245.00
Sadler Brothers Oil Company, Inc.	4,031.96
Super Circuits	3,230.08
Treasurer of Virginia - VITA	70.96
Verizon	1,545.29
Verizon Wireless	1,479.96
Xerox Corporation	10.96

### ANIMAL CONTROL

Bank of America	149.50
Sadler Brothers Oil Company, Inc.	84.03
Verizon Wireless	119.84

## Review of Bills July 19, 2016

### SHERIFF

Bank of America	416.76
Quill Corporation	470.88
Sadler Brothers Oil Company, Inc.	245.22
Treasurer of Virginia - VITA	1.84
Verizon	113.85
Verizon Wireless	91.32

### GROUNDS MAINTENANCE

APF FBO Virginia Staffing	6,167.04
Bank of America	756.98
Buck Woods Mulch, LLC	256.00
Cintas Corporation	120.46
Sadler Brothers Oil Company, Inc.	88.17
William Gaskins	50.00

### FACILITIES

Bank of America	1,505.97
Baxter Bailey & Associates	5,404.57
Cintas Corporation	679.04
City of Emporia Utility Fund	67.96
Dell Marketing LP	1,439.24
Dominion Virginia Power	5,753.93
Fidelity Power Systems	721.73
Floor Plans LLC	290.70
Houchins Pest Control Service	175.75
Jerry's Professional Carpet Cleaning	105.30
Link's Electrical Service LLC	1,036.00
Mecklenburg Electric Cooperative	677.85
Morris Refrigeration Company, Inc.	1,110.60
National Business Furniture	3,281.95
Plan 5 Paint & Decorating Center, Inc.	5,647.64
R & C Electric Service, Inc.	427.35
South Hill Auto Glass	165.39
Stumps-B-Gone Lawncare	425.00
T. W. Williams	162.00
Telpage, Inc.	494.90

### PUBLIC WORKS

ARC3 Gases	31.45
Bank of America	10,108.21
Cintas Corporation	1,304.74
Commercial Ready Mix	1,791.00
Dominion Virginia Power	7,515.18
Fuel Freedom Card	2,370.66
Greensville County Landfill	18,619.32
Hicks Tree Service LLC	1,600.00
Independent Messenger	127.20
J D Sauer Corporation	4,249.43
Mecklenburg Electric Cooperative	2,249.64
Michael Williams	60.00

### PUBLIC WORKS - Continued

Mid-Atlantic Waste Systems	2,614.09
Redwine International, Inc.	2,833.99
Rightmyer Machine Rentals	463.96
Sadler Brothers Oil Company, Inc.	1,599.69
Safety-Kleen	268.26
Southside Regional Jail	1,840.80
Treasurer of Virginia - VITA	5.09
Verizon	244.45
Verizon Wireless	202.12
Jeff B. Robinson & Associates LLPC	1,260.00

### TOTAL GENERAL FUND

\$536,673.87

### UTILITY FUND

Bank of America	11,631.33
Biological Monitoring, Inc.	600.00
Brenntag Mid-South, Inc.	7,465.64
Brunswick Landfill	1,716.66
Cintas Corporation	1,653.34
Comcast Communications	124.90
Consolidated Pipe & Supply Co., Inc.	1,670.00
Delbridge, Tom	115.67
Dewberry Engineers, Inc.	6,750.00
Dominion Virginia Power	22,681.80
Evoqua, LLC	1,520.00
Farm and Lawn Service	5,807.20
Fuel Freedom Card	306.41
Lincoln Financial Group	307.48
Mecklenburg Electric Cooperative	16,847.93
Norfolk Bearings & Supply	1,347.24
Plum Creek Timberlands, L.P.	60.00
R & C Electric Service, Inc.	60.00
Sadler Brothers Oil Company, Inc.	756.90
The Perkinson Company, Inc.	2,302.00
Total Products Company	168.45
Treasurer of Virginia - DGS	55.50
Treasurer of Virginia - DPOR	200.00
Treasurer of Virginia - VITA	7.58
Treasurer of Virginia - VRS	9,186.86
U S Postal Service	718.90
United Parcel Service	80.05
Univar USA, Inc.	8,412.60
USDA Rural Development	35,829.00
Verizon	792.59
Verizon Wireless	332.32
VUPS	37.42
Water Guard, Inc.	7,400.49

### TOTAL UTILITY FUND

\$146,946.26

**CITY OF EMPORIA  
CITY COUNCIL MEETING  
July 19, 2016  
AGENDA MEMORANDUM**

**SUBJECT: FINANCIAL STATEMENT  
COLLECTIONS 2015-2016  
COLLECTIONS 2012-2014  
COLLECTIONS 2009-2011  
DELINQUENT TAX SUMMARY-ALL YEARS  
2015 PPTRA ALLOTMENT-COMPARISON  
SALES & USE TAX COMPARISON  
MONTHLY UTILITY DEPT. COMPARISON  
CUT OFFS FOR UTILITY CUSTOMERS  
UNCOLLECTED UTILITY BILLS  
UPDATED BOOT AND SETOFF DEBT COLLECTIONS  
DELINQUENT LISTING FOR NEWSPAPER 2015 TAXES**

**W. S. HARRIS, JR., TREASURER**

# Financial Statement

June 30, 2016

## CHECKING / DAILY INVESTMENT

General Fund

Utility Fund

1,798,367.70

870,687.77

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## CERTIFICATES OF DEPOSIT / INVESTMENTS

FIRST COMMUNITY BANK	\$1,151,367.78	MMF @ .05%	NA	GF
CARTER BANK & TRUST	\$1,533,010.73	12 Mos @ .90%	1/11/2017	GF
CARTER BANK & TRUST	\$1,025,559.77	12 Mos @ .90%	2/3/2017	GF
CARTER BANK & TRUST	\$1,025,559.77	12 Mos @ .90%	2/3/2017	GF
CARTER BANK & TRUST	\$787,476.45	12 Mos @ .90%	2/8/2017	GF
CARTER BANK & TRUST	\$1,017,666.22	12 Mos @ .90%	2/8/2017	GF
CARTER BANK & TRUST	\$1,017,666.22	12 Mos @ .90%	2/8/2017	GF
FIRST COMMUNITY BANK	\$605,580.20	MMF @ .05%	NA	UT
CARTER BANK & TRUST	\$511,003.57	12 Mos @ 1.00%	1/11/2017	UT
CARTER BANK & TRUST	\$512,524.96	12 Mos @ .90%	2/3/2017	UT

Jun-16

## RECAP OF 2016 TAXES

TYPE OF TAX	BAL. FWD.	SUPPLEMENTS	ABATEMENTS	ADJUSTED LEVY	COLLECTIONS	BALANCE DUE
	(A)			(C)	(Cols. A+B-C)	
Real Estate	0.00	0.00	0.00	0.00	0.00	0.00
Personal Property	1,539,275.96	0.00	8,480.26	1,530,795.70	515,267.78	1,015,527.92
Decals	107,277.50	0.00	1,013.00	106,264.50	10,717.00	95,547.50
Personal Property Relief	572,561.18	0.00	6,774.15	565,787.03	76,814.28	488,972.75
Public Service	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL</b>	<b>2,219,114.64</b>	<b>0.00</b>	<b>16,267.41</b>	<b>2,202,847.23</b>	<b>602,799.06</b>	<b>1,600,048.17</b>
<a href="#">2015 Real Estate Tax Collections</a>		<a href="#">0.00%</a>	<a href="#">2015 Personal Property Tax Relief</a>		<a href="#">13.57%</a>	
<a href="#">2015 Personal Property Tax Collections</a>		<a href="#">33.66%</a>	<a href="#">2015 Public Service Tax Collection</a>		<a href="#">0.00%</a>	

## RECAP OF 2015 TAXES

TYPE OF TAX	BAL. FWD.	SUPPLEMENTS	ABATEMENTS	ADJUSTED LEVY	COLLECTIONS	BALANCE DUE
	(A)			(C)	(Cols. A+B-C)	
Real Estate	3,238,125.78	1,618.20	1,640.74	3,238,103.24	3,153,515.70	84,587.54
Personal Property	1,448,229.94	81,328.68	34,936.13	1,494,622.49	1,469,380.50	25,241.99
Decals	105,828.50	11,304.00	1,856.00	115,276.35	106,407.52	8,868.98
Personal Property Relief	557,649.30	45,749.16	19,957.89	583,440.57	560,988.64	22,451.93
Public Service	192,695.51	0.00	0.00	192,695.51	192,695.51	0.00
<b>TOTAL</b>	<b>5,542,529.03</b>	<b>140,000.04</b>	<b>58,390.76</b>	<b>5,624,138.31</b>	<b>5,482,987.87</b>	<b>141,150.44</b>
<a href="#">2015 Real Estate Tax Collections</a>		<a href="#">97.68%</a>	<a href="#">2015 Personal Property Tax Relief</a>		<a href="#">96.15%</a>	
<a href="#">2015 Personal Property Tax Collections</a>		<a href="#">98.31%</a>	<a href="#">2015 Public Service Tax Collection</a>		<a href="#">100.00%</a>	

Jun-16

**RECAP OF 2014 TAXES**

<b>TYPE OF TAX</b>	<b>BAL. FWD. (A)</b>	<b>SUPPLEMENTS (B)</b>	<b>ABATEMENTS (C)</b>	<b>ADJUSTED LEVY (Cols. A+B-C) (D)</b>	<b>COLLECTIONS TO DATE (E)</b>	<b>BALANCE DUE (F)</b>
Real Estate	3,115,570.28	2,882.31	7,701.25	3,110,751.34	3,079,569.34	31,182.00
Personal Property	1,296,854.59	60,820.78	30,516.17	1,327,159.20	1,317,134.38	10,024.82
Decals	106,527.00	6,275.00	2,725.21	110,076.79	105,457.19	4,619.60
Personal Property Relief	553,560.55	31,441.05	10,459.13	574,542.47	561,082.83	13,459.64
Public Service	188,396.69	0.00	0.00	188,396.69	188,396.69	0.00
<b>TOTAL</b>	<b>5,260,909.11</b>	<b>101,419.14</b>	<b>51,401.78</b>	<b>5,310,926.49</b>	<b>5,251,640.43</b>	<b>59,286.06</b>
<a href="#">2014 Real Estate Tax Collections</a>		<a href="#">98.99%</a>	<a href="#">2014 Personal Property Tax Relief</a>		<a href="#">97.66%</a>	
<a href="#">2014 Personal Property Tax Collections</a>		<a href="#">99.24%</a>	<a href="#">2014 Public Service Tax Collection</a>		<a href="#">100.00%</a>	

**RECAP OF 2013 TAXES**

<b>TYPE OF TAX</b>	<b>BAL. FWD. (A)</b>	<b>SUPPLEMENTS (B)</b>	<b>ABATEMENTS (C)</b>	<b>ADJUSTED LEVY (Cols. A+B-C) (D)</b>	<b>COLLECTIONS TO DATE (E)</b>	<b>BALANCE DUE (F)</b>
Real Estate	3,098,844.15	3,059.50	4,211.40	3,097,692.25	3,088,288.51	9,423.74
Personal Property	1,269,263.24	22,706.50	25,516.29	1,266,451.45	1,258,059.69	8,391.76
Decals	106,186.00	1,982.50	2,850.87	105,319.63	100,616.98	4,702.65
Personal Property Relief	561,632.25	10,214.96	24,056.99	547,790.22	535,607.80	12,182.42
Public Service	200,213.60	0.00	0.00	200,213.60	200,213.60	0.00
<b>TOTAL</b>	<b>5,236,141.24</b>	<b>37,963.46</b>	<b>56,637.55</b>	<b>5,217,467.15</b>	<b>5,182,768.58</b>	<b>34,700.57</b>
<a href="#">2013 Real Estate Tax Collections</a>		<a href="#">99.70%</a>	<a href="#">2013 Personal Property Tax Relief</a>		<a href="#">97.77%</a>	
<a href="#">2013 Personal Property Tax Collections</a>		<a href="#">99.34%</a>	<a href="#">2013 Public Service Tax Collection</a>		<a href="#">100.00%</a>	

**RECAP OF 2012 TAXES**

<b>TYPE OF TAX</b>	<b>BAL. FWD. (A)</b>	<b>SUPPLEMENTS (B)</b>	<b>ABATEMENTS (C)</b>	<b>ADJUSTED LEVY (Cols. A+B-C) (D)</b>	<b>COLLECTIONS TO DATE (E)</b>	<b>BALANCE DUE (F)</b>
Real Estate	3,019,463.59	1,020.90	3,404.63	3,017,079.86	3,012,609.64	4,470.22
Personal Property	1,224,318.90	68,794.39	33,027.82	1,260,085.47	1,254,079.44	6,006.03
Decals	104,243.00	9,600.50	4,270.00	109,573.50	104,988.27	4,587.23
Personal Property Relief	560,183.75	63,406.00	42,933.85	580,655.90	570,403.38	10,252.52
Public Service	173,064.34	0.00	0.00	173,064.34	173,064.34	0.00
<b>TOTAL</b>	<b>5,081,273.58</b>	<b>142,821.79</b>	<b>83,636.30</b>	<b>5,140,459.07</b>	<b>5,115,143.07</b>	<b>25,316.00</b>
<a href="#">2012 Real Estate Tax Collections</a>		<a href="#">99.85%</a>	<a href="#">2012 Personal Property Tax Relief</a>		<a href="#">98.23%</a>	
<a href="#">2012 Personal Property Tax Collections</a>		<a href="#">99.52%</a>	<a href="#">2012 Public Service Tax Collection</a>		<a href="#">100.00%</a>	

Jun-16

**RECAP OF 2009 TAXES**

<b>TYPE OF TAX</b>	<b>BAL. FWD. (A)</b>	<b>SUPPLEMENTS (B)</b>	<b>ABATEMENTS (C)</b>	<b>ADJUSTED LEVY (Cols. A+B-C) (D)</b>	<b>COLLECTIONS TO DATE (E)</b>	<b>BALANCE DUE (F)</b>
Real Estate	2,942,833.61	3,808.18	6,400.94	2,940,040.85	2,939,095.58	945.27
Personal Property	1,214,926.66	219,679.72	219,483.52	1,215,122.86	1,211,106.99	4,015.87
Decals	110,991.50	7,026.00	7,526.50	110,491.00	106,694.44	3,796.56
Personal Property Relief	524,152.89	38,891.54	17,349.89	545,694.54	539,203.13	6,491.41
Public Service	121,797.85	0.00	0.00	121,797.85	121,797.85	0.00
<b>TOTAL</b>	<b>4,914,502.51</b>	<b>269,405.44</b>	<b>250,760.85</b>	<b>4,933,147.10</b>	<b>4,917,897.99</b>	<b>15,249.11</b>
<a href="#">2009 Real Estate Tax Collections</a>		<a href="#">99.97%</a>	<a href="#">2009 Personal Property Tax Relief</a>		<a href="#">98.81%</a>	
<a href="#">2009 Personal Property Tax Collection</a>		<a href="#">99.67%</a>	<a href="#">2009 Public Service Tax Collection</a>		<a href="#">100.00%</a>	

**RECAP OF 2010 TAXES**

<b>TYPE OF TAX</b>	<b>BAL. FWD. (A)</b>	<b>SUPPLEMENTS (B)</b>	<b>ABATEMENTS (C)</b>	<b>ADJUSTED LEVY (Cols. A+B-C) (D)</b>	<b>COLLECTIONS TO DATE (E)</b>	<b>BALANCE DUE (F)</b>
Real Estate	2,976,993.81	0.00	3,696.75	2,973,297.06	2,972,200.32	1,096.74
Personal Property	1,141,435.34	99,940.97	57,127.23	1,184,249.08	1,177,607.75	6,441.33
Decals	107,658.50	9,563.00	5,519.15	111,702.35	108,926.21	2,776.14
Personal Property Relief	578,916.57	34,959.61	29,395.11	584,481.07	578,035.40	6,445.67
Public Service	165,731.98	0.00	8,167.59	157,564.39	157,564.39	0.00
<b>TOTAL</b>	<b>4,970,736.20</b>	<b>144,463.58</b>	<b>103,905.83</b>	<b>5,011,293.95</b>	<b>4,994,534.07</b>	<b>16,759.88</b>
<a href="#">2010 Real Estate Tax Collections</a>		<a href="#">99.96%</a>	<a href="#">2010 Personal Property Tax Relief</a>		<a href="#">98.60%</a>	
<a href="#">2010 Personal Property Tax Collections</a>		<a href="#">99.45%</a>	<a href="#">2010 Public Service Tax Collection</a>		<a href="#">100.00%</a>	

**RECAP OF 2011 TAXES**

<b>TYPE OF TAX</b>	<b>BAL. FWD. (A)</b>	<b>SUPPLEMENTS (B)</b>	<b>ABATEMENTS (C)</b>	<b>ADJUSTED LEVY (Cols. A+B-C) (D)</b>	<b>COLLECTIONS TO DATE (E)</b>	<b>BALANCE DUE (F)</b>
Real Estate	2,984,406.93	0.00	3,831.30	2,980,575.63	2,979,142.45	1,433.18
Personal Property	1,244,373.63	26,690.75	33,766.02	1,237,298.36	1,233,921.42	3,376.91
Decals	111,029.00	8,475.00	6,009.93	113,494.07	109,972.21	3,521.86
Personal Property Relief	557,964.29	30,384.27	29,957.25	558,391.31	552,704.58	5,686.73
Public Service	156,479.42	0.00	0.00	156,479.42	156,479.42	0.00
<b>TOTAL</b>	<b>5,054,253.27</b>	<b>65,550.02</b>	<b>73,564.50</b>	<b>5,046,238.79</b>	<b>5,032,220.08</b>	<b>14,018.71</b>
<a href="#">2011 Real Estate Tax Collections</a>		<a href="#">99.95%</a>	<a href="#">2011 Personal Property Tax Relief</a>		<a href="#">98.98%</a>	
<a href="#">2011 Personal Property Tax Collection</a>		<a href="#">99.73%</a>	<a href="#">2011 Public Service Tax Collection</a>		<a href="#">100.00%</a>	

DELINQUENT TAX SUMMARY - FY 2015-2016

June-16

REAL ESTATE TAXES

Tax Year	Balance July 1	Supplements Added	Abatements	Bankruptcy Charge-Offs	Credit Card Collections	Collected To This Month	Collected This Month	Balance
2008	\$2,970.20	\$0.00	\$0.00	\$0.00	\$0.00	\$2,091.67	\$0.00	\$878.53
2007	\$2,057.83	\$0.00	\$92.96	\$0.00	\$0.00	\$1,094.20	\$0.00	\$870.67
2006	\$1,749.32	\$0.00	\$92.96	\$0.00	\$0.00	\$679.45	\$0.00	\$976.91
2005	\$1,583.14	\$0.00	\$0.00	\$0.00	\$0.00	\$553.11	\$0.00	\$1,030.03
2004	\$978.57	\$0.00	\$0.00	\$0.00	\$0.00	\$142.76	\$0.00	\$835.81
2003	\$749.28	\$0.00	\$0.00	\$0.00	\$0.00	\$80.64	\$0.00	\$668.64
2002	\$315.84	\$0.00	\$0.00	\$0.00	\$0.00	\$80.64	\$0.00	\$235.20
1994-2001	\$791.26	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$791.26
<b>TOTAL</b>	<b>\$11,195.44</b>	<b>\$0.00</b>	<b>\$185.92</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$4,722.47</b>	<b>\$0.00</b>	<b>\$6,287.05</b>

PERSONAL PROPERTY TAX

Tax Year	Balance July 1	Supplements Tx Relief	Abatements	Bankruptcy Charge-Offs	Credit Card Collections	Collected To This Month	Collected This Month	Balance
2008 Net Tax	\$5,830.16	\$0.00	\$0.00	\$0.00	\$0.00	\$261.50	\$0.00	\$5,568.66
2007 Net Tax	\$3,955.82	\$0.00	\$0.00	\$0.00	\$0.00	\$146.60	\$0.00	\$3,809.22
2006 Net Tax	\$4,244.94	\$0.00	\$0.00	\$0.00	\$0.00	\$26.18	\$0.00	\$4,218.76
2002-2005	\$13,469.45	\$0.00	\$0.00	\$0.00	\$0.00	\$451.14	\$484.62	\$12,533.69
<b>TOTAL</b>	<b>\$27,500.37</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$885.42</b>	<b>\$484.62</b>	<b>\$26,130.33</b>

<b>Grand Total of All Delinquent</b>	<b>\$38,695.81</b>	<b>\$0.00</b>	<b>\$185.92</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$5,607.89</b>	<b>\$484.62</b>	<b>\$32,417.38</b>
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# **2015 PPTRA ALLOTMENT - COMPARISON**

**TOTAL ALLOTMENT FROM STATE - \$570,316.00**

**TOTAL PPTRA ASSESSED - 60.00%** **\$557,649.30**

**COLLECTIONS THRU PAID BILLS**

Jun-15	\$89,054.67
Jul-15	\$176,504.32
Aug-15	\$128,544.49
Sep-15	\$32,932.97
Oct-15	\$29,330.34
Nov-15	\$20,337.76
Dec-15	\$22,207.66
Jan-16	\$12,402.56
Feb-16	\$23,982.05
Mar-16	\$12,980.68
Apr-16	\$4,192.06
May-16	\$2,883.19
Jun-16	\$5,635.89

**ABATEMENTS** **-\$19,957.89**

**SUPPLEMENTS** **\$45,749.16**

**TOTAL REMAINING FROM UNPAID BILLS** **\$22,451.93**

**1st Payment** **7/31/2015** **\$145,727.85**

**2nd Payment** **8/14/2015** **\$169,836.72**

**Final Payment** **11/13/2015** **\$254,755.09**

## Local Sales & Use Tax Collection Comparison

### Local Sales & Use Tax

Month	2016 Calendar Year Collected	2017 Calendar Year Collected	2018 Calendar Year Collected	2019 Calendar Year Collected
January	\$133,745.40			
February	\$149,871.34			
March	\$121,808.39			
April	\$136,362.25			
May	\$139,427.20			
June	\$123,342.12			
July				
August				
September				
October				
November				
December				
<b>Yearly Total</b>	<b>\$804,556.70</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

## State Sales & Use Tax Collection Comparison

### State Sales & Use Tax

Month	2016 Calendar Year Collected	2017 Calendar Year Collected	2018 Calendar Year Collected	2019 Calendar Year Collected
January	\$93,087.44			
February	\$112,545.02			
March	\$78,624.88			
April	\$86,687.30			
May	\$98,803.94			
June	\$98,367.66			
July				
August				
September				
October				
November				
December				
<b>Yearly Total</b>	<b>\$568,116.24</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

Monthly Comparison of  
Collected Utility Fund Revenue & Completed Service Orders  
FY 2015 - 2016

	July	August	September	October	November	December
Water	148,901.72	137,265.39	146,414.91	155,974.27	109,387.77	103,786.06
Sewer	110,291.28	116,429.63	116,136.31	125,710.42	101,982.09	97,134.50
Meter Charge	4,368.88	4,275.49	4,384.38	4,477.57	4,297.75	4,247.93
Water Taps	0.00	0.00	0.00	0.00	3,000.00	3,000.00
Sewer Taps	0.00	0.00	0.00	0.00	4,000.00	4,000.00
Sale of Materials	0.00	0.00	0.00	0.00	0.00	0.00
Penalties	8,176.75	7,685.00	8,104.23	9,104.00	7,629.71	8,219.89
Cut on/off Fees	1,650.00	2,161.00	2,340.00	1,981.00	2,280.00	1,862.00
Water Sales-Bulk Water	0.00	61.39	0.00	0.00	0.00	0.00
Sewer Services	595.75	300.21	271.50	0.00	0.00	497.45
Miscellaneous	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total Revenue For the Month</b>	<b>273,984.38</b>	<b>268,178.11</b>	<b>277,651.33</b>	<b>297,247.26</b>	<b>232,577.32</b>	<b>222,747.83</b>

	January	February	March	April	May	June	YTD Category Tot
Water	141,101.32	152,980.43	137,934.60	116,234.11	125,651.51	140,696.34	1,616,328.43
Sewer	110,190.55	125,401.36	117,404.26	98,405.66	115,661.54	107,290.88	1,342,038.48
Meter Charge	4,386.65	4,635.04	4,518.81	4,266.12	4,370.26	4,281.72	52,510.60
Water Taps	0.00	0.00	0.00	0.00	0.00	0.00	6,000.00
Sewer Taps	0.00	0.00	0.00	0.00	0.00	0.00	8,000.00
Sale of Materials	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Penalties	8,658.51	10,325.98	8,435.85	7,314.59	7,462.08	7,982.88	99,099.47
Cut on/off Fees	1,955.04	3,120.00	2,256.96	1,711.00	2,186.04	2,192.00	25,695.04
Water Sales-Bulk Water	0.00	0.00	0.00	0.00	218.00	86.82	366.21
Sewer Services	262.80	248.33	0.00	749.49	0.00	493.12	3,418.65
Miscellaneous	0.00	0.00	0.00	218.00	0.00	0.00	218.00
<b>Total Revenue for the Month</b>	<b>266,554.87</b>	<b>296,711.14</b>	<b>270,550.48</b>	<b>228,898.97</b>	<b>255,549.43</b>	<b>263,023.76</b>	

	July	August	September	October	November	December
<b>Service Orders</b>						
Ttl Off/On Requests	71	94	102	89	71	109
Ttl Leak Inquiries	57	87	90	57	48	57
<b>Ttl Service Orders For the Month</b>	<b>128</b>	<b>181</b>	<b>192</b>	<b>146</b>	<b>119</b>	<b>166</b>

	January	February	March	April	May	June	YTD Order Totals
<b>Service Orders</b>							
Ttl Off/On Requests	106	111	92	81	112	91	1,129
Ttl Leak Inquiries	46	74	52	47	68	39	722
<b>Ttl Service Orders For the Month</b>	<b>152</b>	<b>185</b>	<b>144</b>	<b>128</b>	<b>180</b>	<b>130</b>	

YTD Revenue Total All Depts. **3,153,674.88**      YTD Service Order **1,851**

**REPORT OF CUT OFFS TO UTILITY ACCOUNTS SINCE  
EXTENSION OF PAYMENTS TO NEXT MONTH**

**JULY 06    STARTED CHANGE-DID NOT CUT WATER OFF THIS MONTH**

<b>AUGUST</b>	<b>24</b>
<b>SEPTEMBER</b>	<b>55</b>
<b>OCTOBER</b>	<b>45</b>
<b>NOVEMBER</b>	<b>27</b>
<b>DECEMBER</b>	<b>77</b>

	<b>2007</b>	<b>2008</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>
<b>JANUARY</b>	<b>58</b>	<b>45</b>	<b>62</b>	<b>103</b>	<b>86</b>	<b>68</b>	<b>80</b>
<b>FEBRUARY</b>	<b>32</b>	<b>63</b>	<b>56</b>	<b>44</b>	<b>30</b>	<b>45</b>	<b>68</b>
<b>MARCH</b>	<b>35</b>	<b>71</b>	<b>74</b>	<b>46</b>	<b>31</b>	<b>48</b>	<b>58</b>
<b>APRIL</b>	<b>49</b>	<b>44</b>	<b>28</b>	<b>63</b>	<b>48</b>	<b>70</b>	<b>92</b>
<b>MAY</b>	<b>63</b>	<b>71</b>	<b>56</b>	<b>86</b>	<b>83</b>	<b>43</b>	<b>64</b>
<b>JUNE</b>	<b>66</b>	<b>82</b>	<b>86</b>	<b>58</b>	<b>281</b>	<b>79</b>	<b>83</b>
<b>JULY</b>	<b>76</b>	<b>67</b>	<b>53</b>	<b>74</b>	<b>130</b>	<b>80</b>	<b>88</b>
<b>AUGUST</b>	<b>67</b>	<b>86</b>	<b>90</b>	<b>78</b>	<b>85</b>	<b>75</b>	<b>57</b>
<b>SEPTEMBER</b>	<b>75</b>	<b>94</b>	<b>49</b>	<b>66</b>	<b>83</b>	<b>63</b>	<b>0</b> started changed(180 door hangers)
<b>OCTOBER</b>	<b>93</b>	<b>43</b>	<b>72</b>	<b>86</b>	<b>66</b>	<b>68</b>	<b>16</b> (39 door hangers)
<b>NOVEMBER</b>	<b>51</b>	<b>39</b>	<b>46</b>	<b>54</b>	<b>86</b>	<b>90</b>	<b>31</b> (48 door hangers)
<b>DECEMBER</b>	<b>71</b>	<b>71</b>	<b>130</b>	<b>44</b>	<b>61</b>	<b>53</b>	<b>55</b> (149 door hangers)

	<b>2014</b>	<b>2015</b>	<b>2016</b>
<b>JANUARY</b>	<b>68</b> (114 door hangers)	<b>JANUARY</b>	<b>69</b> (85 door hangers) <b>January</b> 82(100 door hangers)
<b>FEBRUARY</b>	<b>27</b> (33 door hangers)	<b>FEBRUARY</b>	<b>21</b> (53 door hangers) <b>February</b> 61(80 door hangers)
<b>MARCH</b>	<b>42</b> (48 door hangers)	<b>MARCH</b>	<b>40</b> (63 door hangers) <b>March</b> 70(84 door hangers)
<b>APRIL</b>	<b>31</b> (32 door hangers)	<b>APRIL</b>	<b>46</b> (75 door hangers) <b>APRIL</b> 54(113 door hangers)
<b>MAY</b>	<b>36</b> (42 door hangers)	<b>MAY</b>	<b>64</b> (100 door hangers) <b>MAY</b> 46(97 door hangers)
<b>JUNE</b>	<b>35</b> (38 door hangers)	<b>JUNE</b>	<b>29</b> (91 door hangers) <b>JUNE</b> 35(127 door hangers)
<b>JULY</b>	<b>51</b> (56 door hangers)	<b>JULY</b>	<b>35</b> (90 door hangers)
<b>AUGUST</b>	<b>19</b> (63 door hangers)	<b>AUGUST</b>	<b>51</b> (95 door hangers)
<b>SEPTEMBER</b>	<b>44</b> (64 door hangers)	<b>SEPTEMBER</b>	<b>26</b> (98 door hangers)
<b>OCTOBER</b>	<b>62</b> (66 door hangers)	<b>OCTOBER</b>	<b>24</b> (99 door hangers)
<b>NOVEMBER</b>	<b>28</b> (84 door hangers)	<b>NOVEMBER</b>	<b>16</b> (86 door hangers)
<b>DECEMBER</b>	<b>60</b> (79 door hangers)	<b>DECEMBER</b>	<b>36</b> (106 door hangers)

## UNCOLLECTED UTILITY BILLS

BEGINNING BALANCE JULY 2006	54043.62	54043.62
BALANCE ADDED AFTER 2 MONTHS EXT	31012.65	85056.27
BALANCES ADDED FOR 2009	10028.85	95085.12
COLLECTIONS 2009	-4577.96	90507.16
BALANCES ADDED FOR 2010	56074.78	146601.94
COLLECTIONS 2010	-21349.82	125252.12
BALANCES ADDED FOR 2011	43729.33	168981.45
COLLECTIONS 2011	-30063.76	138917.69
BALANCES ADDED FOR 2012	30144.85	169062.54
COLLECTIONS 2012	-26675.91	142386.43
BALANCES ADDED FOR 2013	39039.11	181425.54
COLLECTIONS 2013	-23560.98	157864.56
BALANCES ADDED FOR 2014	66977.11	224841.67
COLLECTIONS FOR 2014	-29925.79	194915.88
BALANCES ADDED FOR 2015	80419.98	275335.86
COLLECTIONS 2015	-61305.55	214030.31
BALANCES ADDED FOR JAN 2016	16765.59	230795.90
COLLECTIONS FOR JAN 2016	-6649.76	224146.14
BALANCES ADDED FOR FEB 2016	4830.87	228977.01
COLLECTIONS FOR FEB 2016	-5773.41	223203.60
BALANCES ADDED FOR MARCH 2016	2624.94	220578.66
COLLECTIONS FOR MARCH 2016	-5650.73	214927.93
BALANCES ADDED FOR APRIL 2016	1736.74	216664.67
COLLECTIONS FOR APRIL 2016	-8729.41	207935.26
BALANCES ADDED FOR MAY 2016	2950.12	210885.38
COLLECTIONS FOR MAY 2016	-8704.22	202181.16
BALANCES ADDED FOR JUNE 2016	2287.43	204468.59
COLLECTIONS FOR JUNE 2016	-5193.89	199274.70

## **BOOT COLLECTIONS**

**STARTING DATE 01/25/2012**

**GOOD THRU 06/30/2016**

**AMOUNT COLLECTED FOR CITY \$124,781.99**

**RE TAX \$53,938.40**

**PP TAX \$56,751.18**

**UTILITY \$7,916.94**

**OTHER (DEMO/WEED) \$6,175.47**

**AMOUNT COLLECTED FOR VAC \$55,654.37**

**TOTAL \$180,436.36**

## **SET-OFF DEBT COLLECTIONS**

**MONEY COLLECTED ON VIRGINIA STATE TAX REFUNDS**

**January-February-March-April-May-June 2106**

**P P TAX \$18,976.21**

**R E TAX \$794.08**

**UTILITY BILLS \$9,920.90**

**TOTAL \$29,691.19**



W. S. HARRIS, JR.  
Treasurer

## City of Emporia

OFFICE OF THE TREASURER  
MUNICIPAL BUILDING - S. MAIN STREET  
PHONE 634-2349  
EMPORIA, VIRGINIA 23847

July 1, 2016

Honorable Mayor  
Members of City Council  
City of Emporia, Virginia

Ladies and Gentlemen:

Section 58.1-3924 of the Code of Virginia requires that the City Treasurer shall submit to Council a list of all delinquent taxes as of the close of business on June 30 of the year following the tax assessment year. The Code further states that the governing body shall cause the list to be published for one (1) week in a local newspaper.

I respectfully request Council to instruct the Treasurer to have published the attached list as allowed by law.

Respectfully,

W. S. Harris, Jr.  
Treasurer  
City of Emporia

ATTACHMENT

WSH,Jr./kat

CITY OF EMPORIA

In conformity with Section 58.1-3924 of the Code of Virginia and authorized by the governing body of the CITY OF EMPORIA, the following is a list of all taxes for 2015, Real and Personal remaining unpaid.

LOCAL LEVIES INCLUDE PEN., INT., ADM., AND ADV. FEES TO JULY 1, 2016.

DEPT	NAME	DUE
PP2015	ABUNDIO MACARIO MOLOHUA	\$ 77.64
PP2015	ADAMS DISHEKA LANAE	\$ 146.08
PP2015	ADDISON ANDREW E.	\$ 112.46
PP2015	AL AMERI NABIL NORMAN ABDO	\$ 187.52
PP2015	ALEXANDER KATHERINE SUSANN	\$ 67.75
PP2015	ALLEN CHARLES BERNARD	\$ 314.80
PP2015	ALLEN CURTIS RAY	\$ 225.14
PP2015	ANDERSON LAKITA KEUNDA	\$ 114.37
PP2015	ARIAS EMILIO HERNANDEZ	\$ 51.22
PP2015	ARRINGTON ANTONIO MARQUETTE	\$ 220.20
PP2015	ASBELL SHARON RENEE	\$ 55.12
PP2015	ASHLEY AARON PETER	\$ 27.35
PP2015	BAILEY ALEX LEE	\$ 34.63
PP2015	BARNES SONIA P	\$ 77.14
PP2015	BAUTISTA BAMACA EDILMA	\$ 82.72
PP2015	BAUTISTA GONZALEZ JOSE FRANCI	\$ 98.65
PP2015	BEEBE JUSTIN ROBERT	\$ 36.25
PP2015	BELOTI JR TRUESDALE ALONZO	\$ 25.00
PP2015	BESS MELODY LYNETTE	\$ 248.16
PP2015	BLACKWELL ALEXANDER HAMILTON	\$ 14.37
PP2015	BOLIVAR ROSA MALDONADO	\$ 149.65
PP2015	BONNER LAURA ANN	\$ 39.42
PP2015	BOONE DAMERON RASHAUD	\$ 109.24
PP2015	BRADDY SR CURTIS RAY	\$ 50.02
PP2015	BRAGGS ROBERT EUGENE	\$ 965.37
PP2015	BRANTLEY FREDERICK JAMES & ALICE	\$ 180.91
PP2015	BREWER WAYNE FITZGERALD	\$ 12.50
PP2015	BROADNAX JR ANTHONY NAPOLEAN	\$ 48.60
PP2015	BROWN BESSIE MAE	\$ 131.08
PP2015	BROWN ELIZABETH ANN	\$ 63.02
PP2015	BROWN JARNICE MONIQUE	\$ 87.85
PP2015	BROWN PAULUS ALEXANDER	\$ 25.00
PP2015	BULLOCK VELTER	\$ 146.68
PP2015	BURNSIDE NIKKITA RONIQUA	\$ 92.50
PP2015	BUTTS-HENRY TINEKA SHANTA	\$ 124.24
PP2015	BYNUM TOKAH JOYMIC	\$ 129.73
PP2015	CAIN JR GEORGE LEE	\$ 99.35
PP2015	CALLIS TARCYNE YVETTE	\$ 50.02
PP2015	CANTERO MEJIA ANTONIO	\$ 222.94
PP2015	CARPENTER FLORENCE CYNTHIA	\$ 283.58

PP2015	CASTRO GONZALO CONTRERAS	\$	26.99
PP2015	CHEATHAM DOMINQUE NICOLE	\$	8.99
PP2015	CLAIBORNE BRIAN D.	\$	92.65
PP2015	COINMACH CORP.	\$	603.97
PP2015	COLEMAN JR DONALD RAY	\$	76.25
PP2015	COLEMAN LASHONDA MONIQUE	\$	161.10
PP2015	COLEMAN PATRICK ANDREL	\$	50.02
PP2015	CONTRERAS AMADEO HERNANDEZ	\$	50.02
PP2015	CONWELL HOWARD LOUIS	\$	293.60
PP2015	COOKE SHENDA SHOWTREL	\$	71.63
PP2015	COOPER SHIRLEY TURNER	\$	101.13
PP2015	CORTES-CORTES ABRAHAM	\$	85.40
PP2015	CRAWLEY ANTONIO	\$	105.76
PP2015	CRAWLEY CARLOS	\$	35.01
PP2015	CRAWLEY MELISSA ANN	\$	81.24
PP2015	CRAWLEY SHAWNTAE DUPREE	\$	81.84
PP2015	CRUMPLER NIJAH NICOLE	\$	82.44
PP2015	CRUMPLER NIKETTA ANNETTE	\$	50.02
PP2015	CRUMPLER SHAROD NIGER	\$	29.14
PP2015	CRUMPLER TYNASIA AVONNA	\$	49.49
PP2015	CUEVAS DUNIA	\$	30.00
PP2015	DANIEL CLEOPATRA MOODY	\$	103.60
PP2015	DAVIS ASHLEY NICOLE	\$	25.00
PP2015	DAVIS DORALENE	\$	50.02
PP2015	DAVIS FRED STEWART	\$	35.01
PP2015	DAVIS JAMES LEAMON	\$	191.72
PP2015	DAVIS MARY E	\$	147.88
PP2015	DAVIS RICKY LEE	\$	35.01
PP2015	DAVIS TRACI BUNCH	\$	24.21
PP2015	DE LA CRUZ JESUS PATINO	\$	49.10
PP2015	DELOATCH WILLIAM DELANO	\$	158.27
PP2015	DENNIS JR WILLIE LEVI	\$	125.67
PP2015	DOYLE ALEXANDER	\$	50.02
PP2015	DOYLE JOYACE ANN	\$	114.26
PP2015	DRAKE DAQUAN AKEEM	\$	86.04
PP2015	DRUMGOOLE JERRY THOMAS	\$	114.86
PP2015	DUCK LARON SHANTE	\$	27.77
PP2015	DUPREE NAZIEL	\$	25.00
PP2015	ELDER ANTONIO ALPHONSO	\$	106.61
PP2015	ELLIS LERON GARDELL	\$	184.51
PP2015	EVANS JR CALVIN LORENZA	\$	12.50
PP2015	FAJARDO ISABEL MARQUEZ	\$	148.58
PP2015	FARIZ QUINTERO JOSE	\$	50.02
PP2015	FERGUSON MAURICE DONTAE	\$	67.21
PP2015	FIELDS GLORIA MAXINE	\$	63.73
PP2015	FIGUEROA ANGEL LUIS	\$	113.66
PP2015	FINNELL MONTERIO DEMETRIC	\$	43.33

PP2015	FLOYD PATRICIA JUSTICE	\$	28.10
PP2015	FORD YOLANDA DANETTE	\$	1,074.04
PP2015	FOSTER GEORGE JR	\$	55.20
PP2015	GARCIA LOPEZ ILCIA	\$	116.07
PP2015	GARCIAS ADDIAS GOMEZ	\$	50.02
PP2015	GAVIN STEPHEN JEROME	\$	116.37
PP2015	GEORGE LAMONT VINCENT	\$	111.26
PP2015	GERARD KEVIN BRIAN	\$	110.86
PP2015	GIBSON HELEN POOLE	\$	50.02
PP2015	GILLESPIE MEGAN GRIZZARD	\$	61.50
PP2015	GILLUS LEWIS	\$	26.00
PP2015	GILLUS PORTIA OCTAVIA YVONNE	\$	50.23
PP2015	GOMEZ ERNESTO GARCIA	\$	218.73
PP2015	GOMEZ EZEQUIEL ARIAS	\$	50.02
PP2015	GOODRICH KEVIN RAHEEM	\$	29.29
PP2015	GOODWYN DAVONTE ONEIL	\$	25.00
PP2015	GREGORY NYASHIA NICOLE	\$	62.54
PP2015	GURKIN LOIS ANNE	\$	168.30
PP2015	GUTTERREZ MARIANO HERNANDEZ	\$	120.27
PP2015	HARDING RONNIE	\$	81.24
PP2015	HARRIS EDDIE MCCOY	\$	50.02
PP2015	HARRIS MARK ANTONIO	\$	93.25
PP2015	HARRIS SHIRLEY ANN	\$	104.06
PP2015	HARRIS VIRGINIA ANN	\$	16.75
PP2015	HARRISON EMMA PERSON	\$	50.02
PP2015	HARRISON JR WILLIAM JUNIOR	\$	65.84
PP2015	HARRISON MARIA MARESHA MORRAE	\$	84.84
PP2015	HAWKINS TINA L	\$	27.10
PP2015	HAWTHORNE APRIL CORTRELE	\$	195.19
PP2015	HAZEL ALEXSANDRA DUOBRAY	\$	99.47
PP2015	HICKMAN DELORES	\$	122.67
PP2015	HICKS DE'JON LYNWOOD	\$	57.33
PP2015	HICKS JESSIE JAMES	\$	5.92
PP2015	HICKS SHEREE EBONY	\$	105.26
PP2015	HILEMAN SHAWNNA	\$	25.00
PP2015	HILL KEVIN DWIGHT	\$	35.01
PP2015	HINOJOSA-RODRIGUEZ ISMAEL	\$	70.43
PP2015	HODO DISHAWN SHAMAL	\$	77.21
PP2015	HODO WILLIAM CARLOS	\$	85.44
PP2015	HOLMES BETTIE ELIZABETH	\$	97.45
PP2015	HOPE JOHN HAROLD	\$	107.66
PP2015	HOPSON JR LARRY KENNETH	\$	344.00
PP2015	HOUSE SHARON	\$	50.02
PP2015	HOWARD GREGORY	\$	50.02
PP2015	IBARRA ALARCON TEODARO	\$	105.81
PP2015	IGLESIAS ANGEL LUIS	\$	153.08
PP2015	IVEY CHARLETHA MILES	\$	90.40

PP2015	JBW ENTERPRISES	\$	317.58
PP2015	JACKSON JR THOMAS JEFFERSON	\$	140.08
PP2015	JARRETT COREY ANTWAN	\$	135.98
PP2015	JENKINS JULIA ANN	\$	31.03
PP2015	JIMENEZ NICANOR	\$	111.26
PP2015	JOHNSON WANDA MAE	\$	4.13
PP2015	JOHNSON WYNEA MARIE	\$	121.28
PP2015	JONES BRITTANY LASHAWN	\$	93.85
PP2015	JONES CHRISTOPHER NICHOLAS	\$	266.17
PP2015	JONES CLEVELAND DURELL	\$	147.29
PP2015	JONES GRADY	\$	41.01
PP2015	JONES JAMES EDWARD	\$	54.92
PP2015	JONES JONI LAFRANCES	\$	92.65
PP2015	JONES ROY LEE	\$	48.00
PP2015	JONES TERRY M	\$	343.02
PP2015	JONES WILLIE HERMAN	\$	107.06
PP2015	KEE JR FLOYD LONNIE	\$	124.47
PP2015	KEE KENISHA CHERELLE	\$	230.86
PP2015	KEE LAVONDA TIERA	\$	369.62
PP2015	KOCH JEFFREY ROBERT	\$	80.04
PP2015	LAGUNES ROSA	\$	108.86
PP2015	LAMBERT-HINES RACHEEME LANELLE	\$	153.81
PP2015	LANE JASON WASHINGTON	\$	96.81
PP2015	LANE LULA JUNE	\$	64.22
PP2015	LANKFORD CAROLYN CATO	\$	98.05
PP2015	LATHAM CLARENCE EARL	\$	66.70
PP2015	LAZCANO-LOPEZ GRACIELA	\$	80.04
PP2015	LEACH JR ROBERT EDWIN	\$	170.70
PP2015	LEE CHRISTIAN BRCK	\$	86.50
PP2015	LEWIS CATAYNA	\$	127.47
PP2015	LEWIS YAMESIA CHANTE	\$	139.94
PP2015	LINDER SUSAN GRIGG	\$	106.25
PP2015	LONG ANGELLA GABRIELLE	\$	247.07
PP2015	LONG III PROMISE	\$	50.02
PP2015	LONG TAMIKA CARMELA	\$	202.25
PP2015	LOPEZ GRACIELA L	\$	64.25
PP2015	LOPEZ OSCAR RENE PUAC	\$	182.37
PP2015	LOPEZ ROSALBINA PEREZ	\$	152.69
PP2015	LOPEZ SALES CESAR ENRIQUI	\$	120.27
PP2015	LUCAS SPARKLE CARMILLA	\$	78.84
PP2015	LUNDY DEVONTE LAMAR	\$	28.80
PP2015	LUNDY JR WALTER LAMONT	\$	112.85
PP2015	LYNCH VONITA AVENT	\$	120.27
PP2015	MACQUARIE EQUIPMENT FINANCE LLC	\$	30.51
PP2015	MARTIN PORSHA TASHEE	\$	83.04
PP2015	MASON HERBERT WILLIAM	\$	71.47
PP2015	MCCAFFITY STEVIE LEA	\$	66.80

PP2015	MCDUFFIE CHRISTINE VIRGINIA	\$	185.11
PP2015	MCKINNEY SAMUEL JAY	\$	175.42
PP2015	MCKINNON MARGARET LOUISE	\$	63.83
PP2015	MENDOZA-VALDOUVINOS PABLO	\$	345.68
PP2015	MILLER CASSANDRA LYNNE	\$	26.41
PP2015	MONROE-BEY TABITHA	\$	95.83
PP2015	MONTGOMERY ARTHUR HAYES	\$	99.95
PP2015	MOODY LOUISE PEARSON	\$	50.02
PP2015	MOODY SIDNEY LEWIS	\$	102.26
PP2015	MOODY TRACY MICHELLE	\$	82.44
PP2015	MOORE DANNY LEE	\$	38.67
PP2015	MOORE KENDRA LEIGH	\$	50.50
PP2015	MOORE NEHEMIAH JAMES	\$	35.01
PP2015	MORENO KIMBER LEE	\$	221.86
PP2015	MORGAN SAMANTHA MONIQUE	\$	31.99
PP2015	MOSELEY LYNN J	\$	25.00
PP2015	MOSES CLARENCE JUNIOUS	\$	50.02
PP2015	MOSLEY SCOTTIE LEON	\$	104.06
PP2015	MOSS JEANNIE MARIE	\$	86.04
PP2015	MUZAK LLC	\$	305.73
PP2015	MYERS STEVEN JOYCE	\$	33.15
PP2015	NARANJOS SILVAN JSOE DEL CARMEN	\$	50.02
PP2015	NORWOOD CORDIA LYNN	\$	36.17
PP2015	ORIOLO MORALES AURELIO	\$	120.87
PP2015	ORTEGA MANUEL	\$	296.79
PP2015	PABLO CRUZ JOSE VIANEY	\$	89.33
PP2015	PAIR MARCUS DWAYNE	\$	88.45
PP2015	PAIR MONQUILL DONTAE	\$	50.02
PP2015	PARKER DONELLA EVONNE	\$	51.38
PP2015	PARKER JEROME LOUIS	\$	949.14
PP2015	PARKER KENNETH	\$	37.50
PP2015	PARKER TAJI HASIN	\$	81.24
PP2015	PARKS JOELLEN	\$	23.64
PP2015	PEEPLES SADIE MAE	\$	25.00
PP2015	PEGRAM LARRY DARNELL	\$	50.02
PP2015	PEREZ LOPEZ LISABETH	\$	29.17
PP2015	PEREZ ORITZ FELICIANO GONZALO	\$	96.64
PP2015	PEREZ VELASQUEZ RAFAEL	\$	116.67
PP2015	PERZ VELASQUEZ RUMALDO	\$	194.37
PP2015	PERKINS JERRY ARKEE	\$	50.02
PP2015	PERRY WENDY CHRISTINA	\$	141.19
PP2015	PERSON ADOLPHUS GLENN	\$	14.86
PP2015	PHILLIPS JUDY GAYLE	\$	59.48
PP2015	PITT GEORGE WASHINGTON	\$	35.01
PP2015	PITT TYVON AHKIM	\$	12.50
PP2015	PONTON ERNEIST HARRIS	\$	74.53
PP2015	POWELL LEROY	\$	131.38

PP2015	POWELL MARIEL ANN	\$	240.12
PP2015	POWELL MICHELLE JOLINDA	\$	25.00
PP2015	PRICE TERRANCE DAVON	\$	181.51
PP2015	PRIMM WAYNE EMERSON	\$	215.90
PP2015	PRINCE 3RD GEORGE	\$	93.85
PP2015	PUEBLO VIEJO INC	\$	406.37
PP2015	RAMIREZ AQUILAR ONIEL	\$	75.63
PP2015	RAMIREZ JUAN MEDRANO	\$	77.04
PP2015	RAMSEY DANIEL FITZHUGH	\$	50.02
PP2015	RAWLINGS PRINCESSS CALLIE ELSIE	\$	65.36
PP2015	REASE CORDELIA	\$	32.67
PP2015	REESE CALVIN	\$	101.66
PP2015	ROBERTS DEANNA	\$	50.02
PP2015	ROBINSON KIMBERLY SHAMARA	\$	59.53
PP2015	ROBINSON TAMMIE JO	\$	50.02
PP2015	ROGERS CORNELL	\$	65.50
PP2015	ROPER WAKKI KAELIF DAVID	\$	50.02
PP2015	ROSE BRIANNE JENA	\$	12.97
PP2015	RUIZ EDGARDO E	\$	153.27
PP2015	SALAZAR LEON RENE DEJESUS	\$	119.67
PP2015	SANCHEZ MARTINEZ EDITH	\$	179.11
PP2015	SARVIS INC	\$	698.29
PP2015	SEABORN DASHAWN M	\$	31.17
PP2015	SEABORN PRISCILLA L	\$	75.12
PP2015	SEWARD JENNIFER MARIE	\$	197.30
PP2015	SIMMONS LARITA EVETTA	\$	52.50
PP2015	SIMON CRAIG ANTIONE	\$	87.85
PP2015	SLEDGE ALEXIS CHANA	\$	31.83
PP2015	SLOAN JUYITA JONES	\$	145.19
PP2015	SMITH DOROTHY MAE	\$	107.66
PP2015	SMITH FELICIA MICHELLE	\$	272.38
PP2015	SMITH STEFFANY ROBINSON	\$	128.07
PP2015	SQUIRE EARL THOMAS	\$	117.57
PP2015	SQUIRE SHIRLEY	\$	45.08
PP2015	STEPHENS ELTON JAMES	\$	291.39
PP2015	STOKES JR MILLIS TREMAINE	\$	130.04
PP2015	SYKES SHIRLEY	\$	45.08
PP2015	TAPER WHITNEY MONEA	\$	123.27
PP2015	TEMONEY TERESA	\$	119.37
PP2015	THOMAS ROBERT HAYES	\$	247.56
PP2015	THOMPSON CORNELIUS BERNARD	\$	374.84
PP2015	THOMPSON LYDIA	\$	90.99
PP2015	THOMPSON TARA	\$	50.02
PP2015	THREAT FLOYD	\$	50.02
PP2015	TILLERY TIMOTHY ORLANDO	\$	415.67
PP2015	TRISVAN WADEISHA MICHELLE	\$	50.02
PP2015	TRUSTY MARY GRAY	\$	50.02

PP2015	TURNER -PETTAWAY MICHAEL	\$	25.00
PP2015	TYLER CLINTON JR	\$	14.82
PP2015	UNDERWOOD SHAWANDA LAKEACE	\$	225.34
PP2015	VALADEZ ELIZONDO JUAN J	\$	40.25
PP2015	VAUGHAN ANGELA DENISE	\$	50.02
PP2015	VAUGHAN JR LARRY D.	\$	79.44
PP2015	VIANA VELAZQUEZ WALTER ISAAC	\$	50.02
PP2015	VILLEGAS RUBEN	\$	78.55
PP2015	WALKER SHARNICE BONEY	\$	22.46
PP2015	WALL JR HENRY EUGENE	\$	27.21
PP2015	WALL LINWOOD DEAN	\$	131.08
PP2015	WASHINGTON FAYE MORGAN	\$	32.00
PP2015	WEBB ESTHER MARIE	\$	6.50
PP2015	WELLS JR ROBERT AUBRY	\$	77.04
PP2015	WHITE INIKKI	\$	98.65
PP2015	WHITE NATIKA	\$	40.50
PP2015	WHITSON TITUS DONITA TAYLOR	\$	29.08
PP2015	WILLIAMS CHRISTOPHER F	\$	28.82
PP2015	WILLIAMS LASHAWN TANEACE	\$	8.18
PP2015	WILSON CYNTHIA ADAMS	\$	72.67
PP2015	WOODARD REBECCA ANN	\$	120.27
PP2015	WRIGHT ALANA ROSE	\$	84.24
PP2015	WRIGHT BESSIE ANN	\$	105.96
PP2015	WRIGHT SHEILA LAVERNE	\$	71.03
PP2015	WYATT DAVID	\$	112.03
PP2015	WYATT KEITH ELLIOTT	\$	50.02
PP2015	WYCHE GLORIA JEAN	\$	38.81
RE2015	AL CLARY & SONS CONSTRUCTION	\$	21.01
RE2015	ALAMAWI ALI AND JACQUELINE	\$	883.26
RE2015	ALLEN ROBERT AND MARY	\$	491.14
RE2015	ANDREWS MARK AND SHELIA	\$	260.69
RE2015	ANDREWS SHELIA	\$	443.26
RE2015	APPLEWHITE CARLTON R AND	\$	1,139.04
RE2015	ARTIS MATTIE	\$	27.99
RE2015	ATKINS LINDA J	\$	74.90
RE2015	BAILEY FAMILY TRUST	\$	107.85
RE2015	BAILEY ROBERT L II	\$	73.66
RE2015	BAILEY ROBERT L II AND RODWELL	\$	1,002.28
RE2015	BAILEY'S INVESTMENTS GROUP	\$	861.52
RE2015	BANNISTER J C A B BATTE ET ALS	\$	94.87
RE2015	BARFIELD MC ESTATE	\$	153.83
RE2015	BARNES LUCINDA HARRISON	\$	46.95
RE2015	BRADDY CURTIS R SR LIFE RIGHT	\$	979.32
RE2015	BRITT IDA P AND OTHERS	\$	70.91
RE2015	BROWN WILLIAM L	\$	970.33
RE2015	BRYANT LEOTIS	\$	1,488.43

RE2015	BULLOCK RENEE D	\$	645.27
RE2015	CAIN HENRY ESTATE	\$	42.96
RE2015	CEDINE MARY C	\$	27.99
RE2015	CHAPMAN DAVID O	\$	2,312.08
RE2015	CLARK SHAFFER L & KAREN D	\$	73.91
RE2015	CONCORDE E CORP	\$	230.17
RE2015	COPELAND FAYE L LIFE ESTATE	\$	974.63
RE2015	CRAWFORD MAURI	\$	239.65
RE2015	CROSS JOSEPH	\$	115.83
RE2015	DANIEL HERBERT ESTATE	\$	32.98
RE2015	DAVIS SAM AND OTHERS	\$	77.90
RE2015	DEBERRY JOSEPH C	\$	526.08
RE2015	DELBRIDGE CHARLES LEE III	\$	353.42
RE2015	DOSWELL JAMIL REGINALD	\$	203.68
RE2015	DOYLE JOYACE A	\$	275.55
RE2015	DREWRY YASHI' DENESHA ET ALS	\$	100.86
RE2015	EDWARDS THOMAS	\$	234.18
RE2015	EDWARDS THOMAS JR	\$	175.68
RE2015	EMPORIA REAL INVESTMENTS LLC	\$	9,852.76
RE2015	FINNELL SAMUEL	\$	136.80
RE2015	FISHER HATTIE	\$	531.10
RE2015	FORD JAKARI CATRON	\$	717.63
RE2015	GARNER MARGARET M	\$	404.33
RE2015	GIBBS ANNIE L ESTATE	\$	80.89
RE2015	GILLUS BERNICE	\$	23.99
RE2015	GILLUS ELETHA MARINA	\$	614.96
RE2015	GIVENS JAMES HENRY ESTATE	\$	24.99
RE2015	GREEN ANTHONY	\$	385.36
RE2015	GREEN ANTHONY G	\$	101.86
RE2015	GREEN NATHAN W OR NANCY	\$	1,056.18
RE2015	GRIZZARD PARTNERSHIP LLC	\$	12,542.88
RE2015	HALL FLORENCE M	\$	167.87
RE2015	HARDING JAMES LIFE RIGHT	\$	628.74
RE2015	HARDNETT JOHNNIE	\$	50.95
RE2015	HARDY LEAH	\$	236.14
RE2015	HARRELL MARTIN FRANCIS JR	\$	540.09
RE2015	HARRIS RONALD D	\$	453.27
RE2015	HARRISON IVA V	\$	574.03
RE2015	HAWTHORNE LISA Y	\$	45.15
RE2015	HAYES FRANZINE W	\$	35.97
RE2015	HICKSFORD LLC	\$	1,600.26
RE2015	HILL JEFFERSON WADE	\$	446.25
RE2015	HOBBS FRANCES K	\$	750.76
RE2015	HOBBS GARFIELD	\$	196.69
RE2015	HOKE HARRY F JR	\$	58.93
RE2015	HOLY TRINITY CHURCH OF EMPORIA	\$	99.86
RE2015	HORTON LINDA FOWLER	\$	609.97

RE2015	HOUSE MILDRED M	\$	117.02
RE2015	HUNTER IDA M	\$	553.30
RE2015	HURDLE PAUL BARNABUS	\$	24.99
RE2015	JACKSON MELVIN	\$	77.44
RE2015	JACKSON MICHAEL	\$	393.40
RE2015	JARRATT J B ESTATE	\$	160.75
RE2015	JOHNSON ELNORA	\$	509.14
RE2015	JOHNSON JAMES EDWARD JR	\$	426.29
RE2015	JOHNSON JOYCE A	\$	635.92
RE2015	JOHNSON RUSSELL ESTATE	\$	26.99
RE2015	JOHNSTON LIDIE T HEIRS	\$	172.73
RE2015	JONES GRACE W AND OTHERS	\$	807.62
RE2015	JONES JOHN W ESTATE	\$	27.99
RE2015	JONES ROBERT ESTATE	\$	71.91
RE2015	JONES WILLIAM B JR AND VIVIAN C	\$	546.08
RE2015	JOYNER WILLIE D JR	\$	1,289.77
RE2015	KEE MARTHA	\$	45.95
RE2015	KELLEY WAVERLY K OR SARAH L	\$	1,165.99
RE2015	LANE EVELYN E	\$	301.67
RE2015	LANKFORD CAROLYN CATO	\$	1,175.01
RE2015	LEE RICHARD	\$	24.99
RE2015	LEWIS PETER ESTATE	\$	77.90
RE2015	LIPSCOMB RONALD L	\$	483.01
RE2015	LOCKE ELMO	\$	21.01
RE2015	LUNDY ANIAS	\$	36.97
RE2015	LYNCH JOSEPH	\$	75.90
RE2015	MACLIN KATHERINE T ESTATE	\$	29.98
RE2015	MASON GLORIA VAUGHAN	\$	351.42
RE2015	MASON MARY OR JACQUELINE BIRCH	\$	82.89
RE2015	MASON PATTIE PHIPPS	\$	29.98
RE2015	MAYBERRY CALVIN NORWOD JR	\$	1,075.15
RE2015	MCCLENNY RONNIE	\$	492.17
RE2015	MCCOY ISHMEAL	\$	1,435.53
RE2015	MCDUFFIE NAKOMIS G	\$	69.94
RE2015	MITCHELL JERRY N JR	\$	93.87
RE2015	MOBLEY EVELYN L	\$	348.76
RE2015	MONTGOMERY ARTHUR AND OTHERS	\$	406.32
RE2015	MOODY CHRISTOPHER	\$	515.13
RE2015	MOORE CHRISTINA BELLE	\$	711.41
RE2015	MOORE HANNAH RUTH C	\$	73.91
RE2015	MOORE VIRGINIA L	\$	591.00
RE2015	MOSELEY TROY L	\$	843.56
RE2015	MOSES FRANCES B	\$	552.07
RE2015	MYCHEL JAMES ESTATE	\$	26.99
RE2015	PATTERSON LAS ERIC AND OTHERS	\$	643.91
RE2015	PEEBLES JOHN ESTATE	\$	112.87
RE2015	PERSON DILLWYN T	\$	589.00

RE2015	PERSON JOSEPHINE	\$	120.26
RE2015	PERSON WARNER	\$	75.90
RE2015	PICKETT LORINE	\$	92.10
RE2015	PITT JOSEPH R	\$	263.57
RE2015	PKR CONVELESCENT CTR	\$	64.92
RE2015	POTTS TIFFANY T EDWIN T AND ALVIN C	\$	49.95
RE2015	POWELL EVERETTE AND ARLENE	\$	649.90
RE2015	POWELL SPEARMAN	\$	302.49
RE2015	PRUETT WILLIAM R	\$	757.71
RE2015	REDEEMED HOUSING CORP	\$	1,417.82
RE2015	REESE FLOSSIE ESTATE	\$	25.99
RE2015	RICHARDSON WILBERT	\$	372.38
RE2015	ROBERTS MARY J	\$	95.87
RE2015	SABO BETTY G	\$	626.97
RE2015	SANFORD ANGELA	\$	771.68
RE2015	SEABORN DAVID III	\$	188.70
RE2015	SEXTON JAMES W	\$	74.90
RE2015	SHANKO GEORGE JR	\$	536.10
RE2015	SMALL PEARLINE	\$	527.69
RE2015	SMITH DOROTHY M	\$	651.89
RE2015	SMITH HARVEY M	\$	140.79
RE2015	SPELLER KENNETH L	\$	2,411.39
RE2015	SPELLER VIRGINIA	\$	52.97
RE2015	SPENCER BROS INC	\$	214.66
RE2015	STOKES JUNIUS AND VIOLA	\$	35.97
RE2015	STUKES JOYCE AND DAVID	\$	512.14
RE2015	SUMUKH LLC	\$	6,378.85
RE2015	SYKES KAY SANDRA JOYNER	\$	79.64
RE2015	SYKES WILLIAM	\$	24.99
RE2015	TAYLOR EMMA	\$	29.98
RE2015	TAYLOR VIRGINIA AND OTHERS	\$	544.48
RE2015	TAYLOR WILMA	\$	502.14
RE2015	TEMPLE AUBREY N JR	\$	962.44
RE2015	TILLAR JAMES RUSSELL	\$	152.29
RE2015	TURNER JOHN	\$	38.97
RE2015	TURNER JOHN L AND DIANA G	\$	539.09
RE2015	TURNER MARY	\$	425.29
RE2015	TURNER NELL E	\$	42.96
RE2015	VAUGHAN ANGELA D	\$	451.77
RE2015	VAUGHAN JANE E	\$	552.07
RE2015	VAUGHAN MARY	\$	506.15
RE2015	VIRGINIA DYEING CORP	\$	2,055.11
RE2015	WALKER JUNIUS ALIWEE OR WINFIELD	\$	521.92
RE2015	WEAVER VICTORIA W	\$	2,098.39
RE2015	WELLS MICHAEL	\$	1,436.87
RE2015	WELLS MICHAEL OR ELIZABETH	\$	825.44
RE2015	WELLS STEPHEN A	\$	232.05

RE2015	WHITE JAMES R JR	\$	720.77
RE2015	WILKINS WILLIAM ROY JR	\$	363.59
RE2015	WILLIAMS CLIFTON D AND LENA	\$	45.95
RE2015	WILSON JOYCE C	\$	58.93

# City of Emporia



Commissioner of the Revenue

P. O. Box 956

Emporia, Virginia 23847

TELEPHONE (434) 634-5405

JOYCE E. PRINCE  
COMMISSIONER

LISA D. COUNCIL  
DEPUTY COMMISSIONER

July 6, 2016

The Honorable Mayor  
City Council Members  
City Manager

Dear Members of Council:

During the month of June a total of \$12,652.52 was processed for City Business Licenses.

Transient tax totaled \$107,033.35 for the month of May and processed during June.

Meal tax processed during the month of May totaled \$174,241.85 with an additional \$1,421.47 for prior months.

The usual comparison of meal and transient tax processed during the same time period last year is as follows:

	<u>May 2015</u>	<u>May 2016</u>
Meal Tax	\$159,193.65	\$174,241.85
Transient Tax	\$114,253.85	\$107,033.35

Respectfully,

Joyce E. Prince



**CITY OF EMPORIA**

DEPARTMENT OF INSPECTIONS

**June 2016  
Code Enforcement Monthly Report**

**Notices Issued**

**Resolved**

**Inoperable Vehicles - 0**

**4 - By Owner**

**Weeds / Grass - 8**

**7- By Owner  
11- By City Contractor**

**Property Maintenance - 1**

**10- By Owner**

**Zoning - 0**

**0- By Owner**

**Cases Turned Over To City Attorney -- 4**

**Total Notices Issued -- 9**

**Invoiced Notices- 11 (9) Re-cuts**

**Weeds / Grass --11  
Inoperable Vehicle- 0  
Demolition- 0**

**Total- Weeds / Grass- 11  
Inoperable Vehicles- 0  
Demolition- 0**

**Weeds & Grass- \$ 2,479.86  
Inoperable Vehicle- 0  
Demolition- 0**

**Total- \$3,112.40**

Signature :

7/8/16

Supervisor :

7/8/16

# City of Emporia Sheriff's Office

401-D South Main Street  
P. O. Box 511  
Emporia, VA 23847  
Phone: (434) 634-4671

July 11, 2016



From the Office of:

## Sheriff Sam C. Brown

The Honorable Mayor  
City Manager  
Honorable Members of City Council

Dear Members of City Council:

The Emporia Sheriff's Office spent approximately 137 hours in General District and Juvenile & Domestic Relations Court in June 2016. We served a total of 301 civil papers. These are broken down as follows:

<i>Arrest Warrant</i>	1
<i>Detention Order</i>	1
<i>Debt</i>	3
<i>Detinue</i>	3
<i>Garnishment</i>	21
<i>Interrogatories</i>	2
<i>Misdemeanor Warrant</i>	18
<i>Notice</i>	4
<i>Protective Order</i>	1
<i>Subpoena Duces Tecum</i>	2
<i>Show Cause</i>	17
<i>Support Order</i>	5
<i>Summons</i>	201
<i>Transportation</i>	11
<i>Unlawful Detainer</i>	5
<i>Writ of Possession</i>	6

We collected \$12 Sheriff Fees for the month of June 2016. We had 11 transports for the month.

Sincerely,

A handwritten signature in black ink, appearing to read "Sam C. Brown".

Sam C. Brown, Sheriff  
City of Emporia

**Emporia Police Department Statistics  
Arrests by Race**

**June 2016**

	<b>Black</b>	<b>%</b>	<b>White</b>	<b>%</b>	<b>Other</b>	<b>%</b>
<b>Criminal Arrests</b>	<b>37</b>	<b>93%</b>	<b>3</b>	<b>8%</b>	<b>0</b>	<b>0%</b>
<b>Selective Tickets</b>	<b>311</b>	<b>39%</b>	<b>397</b>	<b>50%</b>	<b>86</b>	<b>11%</b>
<b>Regular Tickets</b>	<b>21</b>	<b>60%</b>	<b>8</b>	<b>23%</b>	<b>6</b>	<b>17%</b>

## **Criminal Arrestees**

**June 2016**

Resident – 25

Non-resident - 15

IBR Offense Counts 6/1/2016-6/30/2016 Emporia Police Department

3	13A-Aggravated Assault
21	13B-Simple Assault
3	13C-Intimidation
6	220-Burglary/Breaking & Entering
5	23C-Shoplifting
1	23D-Theft From Building
2	23F-Theft From Motor Vehicle
5	23H-All Other Larceny
1	250-Counterfeiting/Forgery
2	26B-Credit Card/Automatic Teller Machine Fraud
1	280-Stolen Property Offenses
7	290-Destruction/Damage/Vandalism of Property
5	35A-Drug/Narcotic Violations
2	520-Weapon Law Violations
3	90D-Driving Under the Influence
2	90E-Drunkeness
2	90F-Family Offenses, Nonviolent
1	90I-Runaway
3	90J-Trespass of Real Property
16	90Z-All Other Offenses
	16           Unclassified 90Z

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91	Total Offenses Reported
92	Total Incidents Reported

## **CONSENT SEARCHES**

There were no consent searches conducted in June 2016.

## Schools

June 2016

D. Shidell attended Firearms Instructor Recert. at Crater June 1-2.

D. Jarratt attended Taser Instructor Recert. in Chesterfield June 9.

J. Romano attended Changing Times in Roanoke June 13-17.

R. Harris attended CIT at Crater June 13-17.

W. Richards and G. Garnes instructed Defensive Tactics at Crater June 27-June 30.

# Emporia Animal Control Monthly Report

June 2016

Dogs

On Hand 1

Stray 14

Seized 0

Bite Cases 1

Surrendered by Owner 1

Transferred In 0

Born in Facility 0

DOA 2

Claimed by Owner 2

Adopted 11

Transferred Out 6

Died in Facility 1

Euthanized 0

Remain 3

Wildlife

Wild or Fowl 3

DOA 1

Relocate 1

On-Hand 0

Euthanize 1

Cats

On Hand 0

Stray 11

Seized 0

Bite Cases 0

Surrendered by Owner 6

Transferred In 0

Born in Facility 0

DOA 0

Claimed by Owner 0

Adopted 9

Transferred Out 4

Died in Facility 2

Euthanized 2

Remain 0

General

Calls Answered 112

Hours           

Mileage           

Verbal Warning 3

Summons Issued 0

Court Cases 0

Remarks \_\_\_\_\_

Prepared by: Joy Turner Hard ACo

SELECTIVE REPORT

2014-2015	HOURS	SUMMONS COLLECTED*		2015-2016	HOURS	SUMMONS COLLECTED*	
JULY	530	1036	84,235.96	JULY	577	1146	73,744.52
AUGUST	635	1373	114,215.60	AUGUST	485	958	90,077.88
SEPTEMBER	507	976	89,330.57	SEPTEMBER	477	913	81,675.50
OCTOBER	684	1373	99,069.42	OCTOBER	391	767	77,102.16
NOVEMBER	556	1113	107,202.91	NOVEMBER	397	766	69,811.65
DECEMBER	547	1066	92,593.30	DECEMBER	228	419	58,569.71
JANUARY	503	986	82,373.78	JANUARY	231	427	54,610.18
FEBRUARY	405	791	119,876.58	FEBRUARY	378	766	49,274.57
MARCH	521	1037	82,363.33	MARCH	594	1171	59,210.72
APRIL	655	1272	74,165.17	APRIL	402	746	59,508.47
MAY	521	1050	105,062.60	MAY	306	626	59,978.47
JUNE	519	1029	75,670.75	JUNE	396	794	59,470.21
TOTAL	6583	13102	1,126,159.97	TOTAL	4862	9499	793,034.04

\*corrected figure

**\*\*\*The ticket numbers reflect overtime (selective enforcement) tickets for each month. Tickets written during regular duty are not included with these numbers.**



# CITY OF EMPORIA

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## MEMORANDUM

June 17, 2016

**TO:** The Honorable Mayor and City Council  
**FROM:** Brian S. Thrower, City Manager  
**SUBJECT:** Boards and Commission – Various Term Expirations  
**ITEM:** 16-34

The City of Emporia has several members on its Boards and Commissions whose terms will expire soon. As such, they are as follows:

*District 19 Community Services Board* - On June 30, 2016 Mrs. Sherry Saunders' three (3) year term on the District 19 Community Services Board will expire. Mrs. Saunders has indicated that she does wish to be considered for reappointment.

*Planning Commission* - On June 30, 2016 Mr. William C. Slate's four (4) year term on the Planning Commission will expire. Mr. Slate has indicated that he does wish to be considered for reappointment.

*Southside Virginia Education Center Board of Directors* - On July 1, 2016 Ms. Linda Stainback's four (4) year term on the Southside Virginia Education Center Board of Directors will expire. Ms. Stainback has indicated that she does not wish to be considered for reappointment.

**Recommendation:**

This information is provided to City Council for consideration.

**Attachment:**

*Bylaws*  
*Current Roster*

*BST/tsw*

SOUTHSIDE VIRGINIA EDUCATION CENTER  
BOARD OF DIRECTORS

**Term of Office: 4 Years**

*Board Created in 2006. Appointments/Change should be sent to Natalie Slate, Deputy County Administrator, County of Greensville, 1781 Greensville County Circle, Emporia, Virginia 23847*

Linda Stainback  
502 Meherrin Street  
Emporia, Virginia 23847  
(H) 434/634-3347

Business/Industry

07/01/2016

Peggy Jones  
321 Oak Hill Drive  
Emporia, Virginia 23847  
(H) 434/634-2639

Business/Industry

07/01/2019

L. Dale Temple  
615 Temple Avenue  
Emporia, Virginia 23847  
(C) 434/634-2804

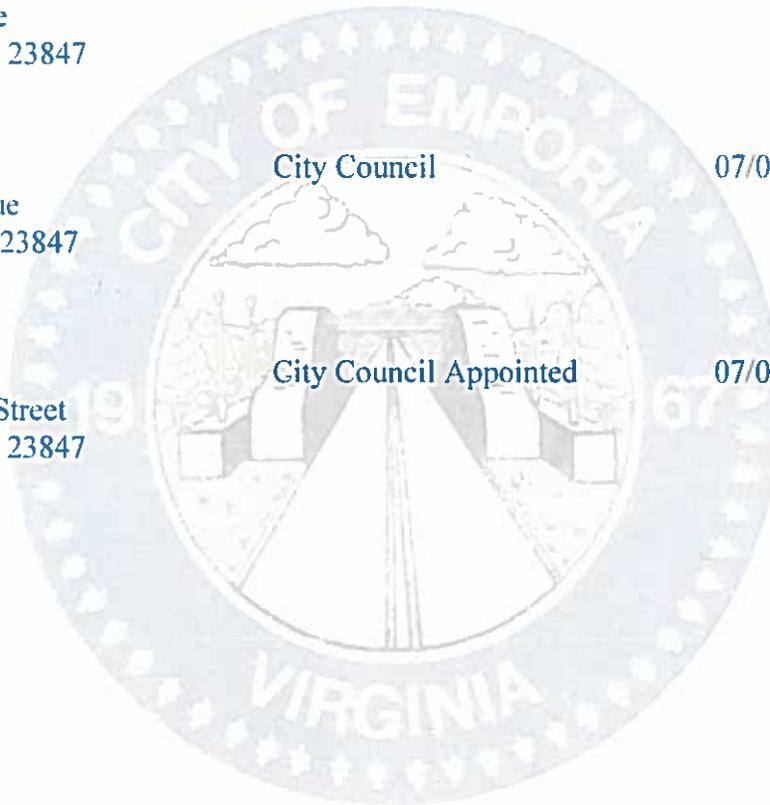
City Council

07/01/2019

Mary L. Person  
304 South Turner Street  
Emporia, Virginia 23847  
(H) 434/634-0380  
(W) 434/949-7820

City Council Appointed

07/01/2017



**AMENDED AND RESTATED BYLAWS OF  
SOUTHSIDE VIRGINIA EDUCATION CENTER**

**ARTICLE I - NAME**

The name of the corporation is Southside Virginia Education Center, and it is chartered under the laws of the Commonwealth of Virginia. The principal business office of the corporation shall be located at 1750 East Atlantic Street, Emporia, Virginia 23847, located in Greensville County, Virginia (“Greensville”).

**ARTICLE II - CORPORATE SEAL**

The corporation is not required to have a seal. Should the secretary of the corporation determine that a seal is desirable, the corporate seal of the corporation shall be circular and shall have the name of the corporation inscribed thereon, within and around the circumference. In the center shall be the word “SEAL.”

**ARTICLE III - FISCAL YEAR**

The fiscal year of the corporation shall be determined by the Board of Directors in its discretion, but in the absence of any such determination it shall be the calendar year. Greensville will be the fiscal agent of the corporation.

**ARTICLE IV - DIRECTORS**

Section 1. Duties - All powers of the corporation shall be exercised by or under the authority of, and the business and affairs of the corporation shall be managed under the direction of, the Board of Directors.

Section 2. Qualification and Number – The Board of Directors shall consist of sixteen (16) individuals, who shall be appointed as hereinafter provided. Two (2) Directors shall currently be employed by Southside Virginia Community College, and shall be appointed by the President of Southside Virginia Community College. One of these two Directors shall be the Dean of Offcampus Instruction for Southside Virginia Community College. The other Director

shall be an administrator of Southside Virginia Community College and may be its President. One (1) Director shall currently be employed with the Virginia Employment Commission, and shall be appointed by the Manager of the local office of the Virginia Employment Commission for the region in which Greenville is located. One (1) Director shall be the person serving as the Regional Adult Education Program Planner for the Virginia Department of Education's Southside Programs for Adult and Continuing Education (SPACE). One (1) Director shall be a member of the Board of Supervisors of Greenville County, Virginia (the "Greenville Board of Supervisors") or an employee of Greenville, who shall be appointed by the Greenville Board of Supervisors. \*One (1) Director shall be a member of the City Council for the City of Emporia, Virginia (the "Emporia City Council") or an employee of the City of Emporia, Virginia ("Emporia"), who shall be appointed by the Mayor of Emporia with the advice and consent of the Emporia City Council. One (1) Director shall be a member of the Board of Supervisors of Sussex County, Virginia (the "Sussex Board of Supervisors") or an employee of Sussex County, Virginia ("Sussex"), who shall be appointed by the Sussex Board of Supervisors. One (1) Director shall be a member of the Board of Supervisors of Brunswick County, Virginia (the "Brunswick Board of Supervisors") or an employee of Brunswick County, Virginia ("Brunswick"), who shall be appointed by the Brunswick Board of Supervisors. Three (3) Directors shall be representatives of separate businesses or industries located in Greenville, Emporia, Sussex or Brunswick and shall be appointed by the Greenville Board of Supervisors. Three (3) Directors shall be representatives of separate businesses or industries located in Greenville, Emporia, Sussex or Brunswick and shall be appointed by the Mayor of Emporia with the advice and consent of the Emporia City Council. One (1) Director shall be an individual appointed by the School Board of Greenville County, Virginia. One (1) Director shall currently be employed by Longwood University, and shall be appointed by the President of Longwood University. No individual shall be named or elected as a Director without his or her prior consent. At the time a Director no longer meets the qualification requirements outlined above, such Director shall automatically vacate his or her position as a Director.

Section 3. Appointment of Directors - The initial Board of Directors shall be appointed as follows: three (3) Directors for a one-year term, including the representative of the Virginia Employment Commission, the Director of the Virginia Department of Education's SPACE

program, and the Dean of Offcampus Instruction for Southside Virginia Community College; four (4) Directors for a two-year term, including the other Southside Virginia Community College Administrator appointed by its president, two business and industry representatives appointed by the Mayor of Emporia and one business and industry representative appointed by the Greensville Board of Supervisors; three (3) Directors for a three-year term, including one business and industry representative appointed by the Mayor of Emporia and two business and industry representatives appointed by the Greensville Board of Supervisors; and four (4) Directors for a four-year term, including the Director who is either a member of the Greensville Board of Supervisors or an employee of Greensville and is appointed by the Greensville Board of Supervisors, the Director who is either a member of the Emporia City Council or an employee of Emporia and is appointed by the Mayor of Emporia, the Director who is either a member of the Sussex Board of Supervisors or an employee of Sussex and is appointed by the Sussex Board of Supervisors, and the Director who is either a member of the Brunswick Board of Supervisors or an employee of Brunswick and is appointed by the Brunswick Board of Supervisors. The members of the Board of Directors shall thereafter serve staggered four-year terms with no more than four (4) Directors' terms expiring in one year, with any Director serving on the Board of Directors, nevertheless, being removable at any time from the Board by the person, entity or body that appointed that Director, as noted in Article IV, Section 2 of these Bylaws. There is no limit to the number of terms a Director can serve. Appointments to the succeeding four-year terms will be made as noted in Article IV, Section 2, of these Bylaws.

Section 4. Vacancies - If a vacancy occurs on the Board of Directors, it shall be filled in the manner and by the entity noted for that seat of the Board of Directors in Article IV, Section 2 of these Bylaws, and the individual appointed shall serve for the remainder of the unexpired term.

Section 5. Compensation - The members of the Board of Directors of the corporation shall receive no compensation for their services as such but may be reimbursed for all expenses incurred by Directors on behalf of the corporation.

## ARTICLE V - DIRECTORS MEETINGS

Section 1. Meetings - Regular meetings of the Board of Directors shall be held as the board shall fix at the first meeting held after July 1 of each year, with that meeting being designated the Annual Meeting for the purpose of electing officers and conducting other business as may properly come before such meeting. Special meetings of the Board of Directors may be called by the Chairman of the Board of Directors or by any four Directors.

Any or all Directors may participate in a regular or special meeting, or conduct the meeting through the use of, any means of communication permitted by law. A Director participating in the meeting by any such permitted means of communication is deemed to be present in person at the meeting.

Section 2. Action Without Meeting - Action required or permitted to be taken at a Board of Directors meeting may be taken without a meeting, when permitted by the laws of the Commonwealth of Virginia, if the action is taken by all members of the Board of Directors. The action shall be evidenced by one or more written consents stating the action taken and signed by each Director and included in the minutes or filed with the corporate records reflecting the action taken. Action taken is effective when the last Director signs the consent unless the consent specifies a different effective date, in which event the action taken is effective as of the date specified therein provided the consent states the date of execution by each Director. A consent so signed has the effect of a meeting vote and may be described as such in any document.

Section 3. Notice - Regular meetings of the Board of Directors shall be held upon notice of the date, time and place of the meeting, which shall be mailed to each Director at least three days, or telecopied at least two days, prior to the date of the meeting.

Special meetings of the Board of Directors shall be held upon notice of the date, time, place and purpose or purposes of the meeting being given at least 24 hours before the time fixed for the meeting.

Section 4. Waiver of Notice - A Director may waive any required notice before or after the date and time stated in the notice, and such waiver shall be the equivalent to the giving

of such notice. The waiver shall be in writing, signed by the Director entitled to the notice, and filed with the minutes or corporate records.

A Director's attendance at or participation in a meeting waives any required notice to him or her of the meeting unless the Director at the beginning of the meeting or promptly upon his or her arrival objects to holding the meeting or transacting business at the meeting and does not thereafter vote for or assent to action taken at the meeting.

Section 5. Quorum and Voting - A quorum of the Board of Directors consists of one-third (1/3) of the Directors. If a quorum is present when a vote is taken, the affirmative vote of a majority of the Directors present is the act of the Board of Directors.

Section 6. Attendance – If a member of the Board of Directors misses more than three (3) consecutive meetings without providing a justification for his continued absence to the Chairman of the Board of Directors, the Board may declare that seat on the Board vacant, which shall then be filled, as provided in Article IV, Section 4 of these Bylaws.

Section 7. Committees - The Board of Directors may create one or more committees and appoint members of the Board of Directors to serve on them. Any such committee may exercise all corporate authority delegated to it by the Board of Directors except as limited by law.

## ARTICLE VI - OFFICERS

Section 1. Required Officers - The corporation shall have a President and Chief Executive Officer, a Vice President, a Secretary, and a Treasurer, each of whom shall be elected by the Board of Directors. If the President elected by the Board of Directors is a member of the Board of Directors, he shall also be Chairman of the Board of Directors. If the President is not a member of the Board of Directors, then the Board of Directors shall elect one of its members as Chairman of the Board of Directors. If there is a vacancy in the Chairmanship of the Board of Directors and the President is not a member of the Board of Directors, the Board of Directors shall meet as soon as reasonably possible and elect a new Chairman. The Board of Directors may elect such other officers with such duties and responsibilities as it may deem proper. The

Secretary shall have responsibility for preparing and maintaining custody of minutes of the Board of Directors meetings and for authenticating records of the corporation. The same individual may simultaneously hold more than one office.

Section 2. Removal - The Board of Directors may remove any officer at any time with or without cause.

Section 3. Bonds - The Board of Directors may require that any or all officers, agents, and employees of the corporation give bond to the corporation, with sufficient sureties, conditioned on the faithful performance of the duties of their respective offices or positions, and that they comply with such other conditions as from time to time may be required by the Board of Directors.

#### ARTICLE VII - AMENDMENTS

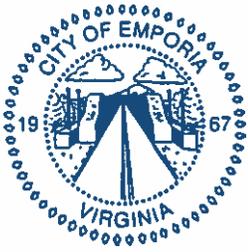
Section 1. Amendment of Bylaws by Directors - These bylaws may be amended by the Board of Directors, except as otherwise provided by law.

Section 2. Legislative Amendment - In the event that any portion of these bylaws is subsequently rendered invalid by an act of the General Assembly of Virginia, those portions hereof which are not affected by such legislation shall remain in full force and effect until and unless altered or repealed in accordance with the terms hereof.

#### ARTICLE VIII - EFFECTIVE DATE

These bylaws shall become effective upon their adoption at a meeting of the Board of Directors called for such purpose.

*Effective:* \_\_\_\_\_, 2012



# CITY OF EMPORIA

## Memorandum

July 15, 2016

**TO:** The Honorable Mayor and City Council

**FROM:** Brian S. Thrower, City Manager *BST*

**SUBJECT:** Police Station and City Hall Architectural and Engineering Evaluation – Request to Prepare Construction Plans and Seek Bids

**ITEM #:** 16-36

Baxter Bailey, representing Baxter Bailey & Associates, is in attendance to provide you with an overview of the Police Station and City Hall Architectural and Engineering Evaluation. The total estimated cost of building a new Police Station (option C) and a new City Hall (option C1) is approximately \$6,752,000. The Police Station is estimated to cost \$2,252,000. City Hall is estimated to cost \$4,500,000.

The majority of the annual debt service needed to finance the construction of these buildings is already included in your approved FY17 Operating Budget and Capital Improvement Plan. Staff anticipates utilizing USDA Rural Development to finance the improvements, should the City move forward. Rural Development offers a 40-year term. The current interest rate is 2.75%. Interest only payments can be made for two years during the construction period.

### Recommendation

I recommend you authorize me to prepare construction drawings for a new Police Station (option C) and City Hall (option C1) and to seek construction bids for both buildings. Should you authorize moving forward, I anticipate having bids back for your consideration in spring/summer of 2017. Construction of both buildings is estimated to take 18-24 months.

### Attachments

Architectural & Engineering Evaluation – Cover Page  
Architectural & Engineering Evaluation – Table of Contents  
Architectural & Engineering Evaluation – Observations/Recommendations (Summary)  
Architectural & Engineering Evaluation - Project Budget – City Hall (Option C1)  
Architectural & Engineering Evaluation - Project Budget – Police Department (Option C)  
Architectural & Engineering Evaluation - Cost Matrix  
Architectural & Engineering Evaluation – Cost Comparison

# Architectural & Engineering Evaluation / 2016

For



## Emporia City Hall & Police Station

201 South Main Street  
Emporia, Virginia 23847

### Owner:

**EMPORIA CITY COUNCIL**

Honorable Mary Person – Mayor - At Large  
Honorable Carolyn Carey – District 1, President of Council  
Honorable F. Woodrow Harris – District 4  
Honorable Doris T. White – District 5  
Honorable Deborah Dunlow Lynch – District 7  
Honorable L. Dale Temple – District 6  
Honorable Carol Mercer – District 2  
Honorable James E. Ewing, III – District 3

### Coordinated by:

Mr. Brian Thrower – City Manager  
Dr. Ed Daley – Assistant City Manager

### Architects:

Baxter Bailey & Associates  
11 East Franklin Street  
Richmond, Virginia 23219

### Structural/Civil Engineers:

Jeff Robinson & Associates  
Post Office, Box 66  
Emporia, Virginia 23847

### Mechanical/Electrical Engineers:

Simmons, Rockecharlie & Prince  
8416 Glazebrook Avenue  
Richmond, Virginia 23228

March 2016

## Contents

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Task 1. Space Needs Analysis  
City Hall  
Police Station

Task 2. Facilities Assessment  
City Hall  
Police Station

Task 3. Concept Studies  
City Hall  
Option A  
Option B  
Option C  
Option D

Police Station  
Option A  
Option B  
Option C

Cost Comparison / Summary

Cost Matrix

Observations / Recommendations

## Observations / Recommendations

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**City Hall** – As the Space Needs/Task 1 Outlines, the Emporia City Hall houses its administration functions in some 10,871 sf presently, and needs to grow to 13,334 sf, for a growth factor of 23% in designated work spaces, all in order to maintain an efficient level of service to the public. While the staff has been conservative in their request, they collectively see the need for improved/enlarged administrative space and storage. The facility which was built in 1975/1976 remains a comfortable and well maintained facility, but one that can no longer meet its current and future needs.

Deficiencies will only increase with time, thus planing/preparing for a timely enlargement/enhancement of these facilities will prove to be a good long term strategy for the city.

As we look at the options provided in our Concept Studies and Budget / Task 3, there are several that address additions and renovations, and several that speak to new construction on a new site. Of the options for renovations/additions; all three would require extensive renovations to the existing building with difficult and complicated additions to either the east or west side of the building. Each approach, in turn, raises questions of utility relocation (at great expense) on the east or flood plane proximity on the east. Both approaches will affect the original appearance of the building, and either solution will leave the primary parking lot on a lower grade, limiting ADA accessibility if major site modifications are not undertaken. Also, the relative costs for the three options does not contrast favorably, with the projected cost of any new construction on a new site.

Of the options that address new construction on a new site; we find that the City has a nearly ideal site for a governmental structure, namely a new City Hall, on that the parcel which is directly across the street from the existing City Hall, known as the old Elementary School site. This site is on higher ground with only a small portion within the flood plane. This is now City owned property.

The basic concept for new construction at this site has four variations. Using Option C/1 – the new structure would have approximately 14,000 sf of required administrative space, as well as a full basement and attic space for storage, mechanical, and growth, for a total of approximately 25,000 sf. For Option C/2 – the building would be limited to the 14,000 sf of required administrative space. Both options C/1 and C/2 would permit the old Elementary School Auditorium to remain for possible future development and rehabilitation.

A third Option C/3 is similar to option C/1 with 14,000 sf of required space and to the added advantage of a basement and attic; however this option shows the old auditorium removed, and parking added on the south portion of the site. The final Option C/4 is similar to C/2, limiting the new construction to 14,000 sf and without the advantage of a basement or attic. This option also shows the old auditorium removed in the same manner.

In general terms, the options for renovations runs between \$1,900,000 to \$2,000,000; while the options for new construction on a new site run in the general range of \$3,400,000 to \$4,500,000. If the City were to renovate, they would have as their end product, a single structure of approximately 15,000 sf to 16,000 sf; all at the current site. If the City were to build new, they would have an all new City Hall of 14,000 sf or 25,000 sf, depending on approach, as well as an existing structure of 10,000 sf, available for repurposing.

Considering all factors laid out in this report; our team suggests Option C/1 as the best long-term solution, and value, for the City and citizens. In taking Option C/1, the City would have an all new City Hall on east Main Street, thereby enhancing the main downtown/courthouse district; maintaining and promoting their existing City Hall for reassignment; and, building a new City Hall that would serve long-term growth needs, well into the future; at the same time, they could maintain the option to restore and rehabilitate the old school auditorium. We recommend Option C/1 as our first choice.

Budget - \$4,499,666

**Police Station** – In the same context the Emporia Police Station is currently housed in some 8,115 sf with a determined need of 10,970 sf, indicating a growth factor of 35%. While here too staff has been conservative in their requests. The present facility, in addition to being too small, is handicapped with various deficiencies throughout.

The site is constrained with limited parking and poor vehicular circulation that raises safety issues; the second floor is not accessible from an ADA standpoint; the first floor and site have similar limitations; circulation and general layout within the building is poor, with all these factors affecting day to day operations. Simply stated, the Police Station is in significant need of upgrade and enhancement, in order to maintain its effective operations and sprit-de-corps.

Thus the enhancement of the Police Station has been approached from two vantage points, those being Option A – Renovations / Additions to the existing, coupled with the need for additional land acquisitions; or the prospect of building an all new facility (Option B and Option C) on City owned parcel known as the Belfield/Chamber Site. Option B and Option C are essentially the same, except that there are two variations having to do with site configuration, and location of the new building.

From the onset our team has not been in support of Option A – Renovations/Additions because of the need to expand the site; and the subsequent demolition of tax paying private property. The availability of property, and unknown land cost, is a major concern. When coupled with the difficulties of renovation of the existing first floor and the decommissioning of the second floor, all this collides to make for a very low ranking of this approach. The cost projection for Option A at \$1,960,000 compares with option B at \$2,100,000 and Option C at \$2,250,000 very competitively. Option A would provide a less than desirable solution and is at/near the cost of any new facility.

Both Options B and C, propose building a new facility on the City owned parcel; the only difference between them is the configuration of the site and the placement of the building along Atlantic Street. By selecting Option C, the site is greatly enhanced by the inclusion/purchase of the “Habitat” site which puts the full front orientation of the building directly on to Atlantic Street, rather than Reese Street.

In supporting Option C, the City would have an all new state-of-the-arts Police Station on a east/west primary traffic corridor. This approach would use existing City owned land; enhance the adjacent general business district; leave a surplus lot for resale or future use; and it would do so at an overall cost competitive with the renovation costs anticipated for Option A.

The Design Team supports Option C as the best long-term investment for the City and tax payers.

Budget - \$2,251,681

## CITY HALL PROJECT BUDGET/ PRE-DESIGN

**Option C/1**— A two-story City Hall building of 7,000 sf first floor; 7,000 sf second floor; 7,000 sf basement; and 4,000 sf attic totaling 25,000 sf. The structure will be sprinklered and have an elevator to all levels. This will be a steel frame structure above concrete foundations/basement with masonry walls, brick exterior and a standing seam roof, state-of-the-arts energy efficient throughout.

### Construction Costs:

#### Sitework

Use: 14,000 sf @ \$ 16.00 = \$ 224,000

#### Construction

First Floor - Use: 7,000 sf @ \$170.52 = 1,193,640

Second Floor - Use: 7,000 sf @ \$170.52 = 1,193,640

Basement - Use: 7,000 sf @ \$ 84.80 = 593,600

Attic - Use: 4,000 sf @ \$ 90.72 = 362,880

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**SUBTOTAL / CONSTRUCTION / 25,000 sf** **\$3,567,760+/-**

**CONSTRUCTION COST / AVERAGE: \$142.71 psf**

### Other Costs:

#### Land

N/A

Architectural / Engineering / Survey (9% Factor) 321,098

Construction Interest (6% Factor/6 mo) 107,032

Equipment (Phone/Data/Security) 40,000

Legal 5,000

Clerk-of-Works 20,000

Environmental 7,000

Landscaping 75,000

Construction Contingency (10% Factor/RD) 356,776

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**SUBTOTAL / OTHER COSTS: \$ 931,906+/-**

**OTHER COSTS AVERAGE: \$ 37.28 psf**

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**TOTAL PROJECT COST \$4,499,666+/-**

**TOTAL PROJECT / AVERAGE \$179.99 psf**

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**SUGGESTED BUDGET: \$4,525,000 +/-**

**POLICE STATION**  
**PROJECT BUDGET/ PRE-DESIGN**  
**Option C - New Construction**

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Area: 10,920 sf

**Construction Costs:**

Sitework

Use: 10,920 sf @ \$16.00 = \$ 174,720

Construction

Use: 10,920 sf @ \$135.00 = 1,474,200

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**SUBTOTAL / CONSTRUCTION** \$1,648,920+/-

**CONSTRUCTION COST / AVERAGE:** \$151.00 psf

**Other Costs:**

Land (Placeholder/Unknown)		\$ 150,000
Architectural / Engineering / Survey	(9% Factor)	148,402
Construction Interest	(6% Factor/6 months)	49,467
Equipment/Phone/Data/Survey		30,000
Furnishings		20,000
Police Equipment		N/A
Legal		5,000
Clerk-of-Works		10,000
Environmental		5,000
Landscaping		20,000
Construction Contingency	(10% Factor/RD)	164,892

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**SUBTOTAL / OTHER COSTS:** \$ 602,761+/-

**OTHER COSTS / AVERAGE :** \$ 55.20 psf

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**TOTAL PROJECT COST** \$2,251,681+/-

**TOTAL PROJECT / AVERAGE :** \$206.20 psf

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**SUGGESTED BUDGET:** \$2,266,000 +/-

**COST MATRIX**

COMBINED TOTAL MATRIX		POLICE STATION		
		OPTION A	OPTION B	OPTION C
CITY HALL	OPTION A	POLICE \$1,957,989.00 <b>\$3,940,593.00</b> CITY HALL \$1,982,604.00	POLICE \$2,101,681.00 <b>\$4,084,285.00</b> CITY HALL \$1,982,604.00	POLICE \$2,251,681.00 <b>\$4,234,285.00</b> CITY HALL \$1,982,604.00
	OPTION B/1	POLICE \$1,957,989.00 <b>\$4,129,823.00</b> CITY HALL \$2,171,834.00	POLICE \$2,101,681.00 <b>\$4,273,515.00</b> CITY HALL \$2,171,834.00	POLICE \$2,251,681.00 <b>\$4,423,515.00</b> CITY HALL \$2,171,834.00
	OPTION B/2	POLICE \$1,857,989.00 <b>\$3,854,095.00</b> CITY HALL \$1,896,106.00	POLICE \$2,101,681.00 <b>\$3,997,787.00</b> CITY HALL \$1,896,106.00	POLICE \$2,251,681.00 <b>\$4,147,787.00</b> CITY HALL \$1,896,106.00
	OPTION C/1	POLICE \$1,957,989.00 <b>\$6,457,655.00</b> CITY HALL \$4,499,666.00	POLICE \$2,101,681.00 <b>\$6,601,347.00</b> CITY HALL \$4,499,666.00	POLICE \$2,251,681.00 <b>\$6,751,347.00</b> CITY HALL \$4,499,666.00
	OPTION C/2	POLICE \$1,957,989.00 <b>\$5,291,750.00</b> CITY HALL \$3,333,761.00	POLICE \$2,101,681.00 <b>\$5,435,442.00</b> CITY HALL \$3,333,761.00	POLICE \$2,251,681.00 <b>\$5,585,442.00</b> CITY HALL \$3,333,761.00
	OPTION D/1	POLICE \$1,957,989.00 <b>\$6,589,415.00</b> CITY HALL \$4,631,426.00	POLICE \$2,101,681.00 <b>\$6,733,107.00</b> CITY HALL \$4,631,426.00	POLICE \$2,251,681.00 <b>\$6,883,107.00</b> CITY HALL \$4,631,426.00
	OPTION D/2	POLICE \$1,957,989.00 <b>\$5,451,790.00</b> CITY HALL \$3,493,801.00	POLICE \$2,101,681.00 <b>\$5,595,482.00</b> CITY HALL \$3,493,801.00	POLICE \$2,251,681.00 <b>\$5,745,482.00</b> CITY HALL \$3,493,801.00

CONCEPT STUDIES / TASK III

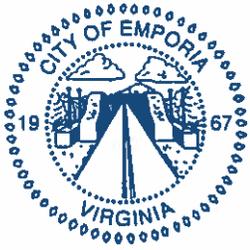
**COST COMPARISON / SUMMARY**

**CITY HALL**

	DESCRIPTION		SQUARE FT.		COST
• <b>OPTION A</b>	EXISTING BUILDING / RENOVATIONS AND ADDITIONS / WEST ELEVATIONS / SOUTH ENTRY / NO BASEMENT	→	15,220 S.F.	=	\$1,982,604.00
• <b>OPTION B/1</b>	EXISTING BUILDING / RENOVATIONS AND ADDITIONS / EAST ELEVATIONS / SOUTH ENTRY / WITH BASEMENT	→	17,855 S.F.	=	\$2,171,834.00
• <b>OPTION B/2</b>	EXISTING BUILDING / RENOVATIONS AND ADDITIONS / EAST ELEVATIONS / SOUTH ENTRY / NO BASEMENT	→	14,995 S.F.	=	\$1,896,106.00
• <b>OPTION C/1</b>	NEW CONSTRUCTION / F.F. @ 7,000 / S.F. @ 7,000 / BASEMENT @ 7,000 / ATTIC @ 4,000 * AUDITORIUM REMAINS AND MAY BE CONNECTED IN THE FUTURE	→	25,000 S.F.	=	\$4,489,886.00
• <b>OPTION C/2</b>	NEW CONSTRUCTION / F.F. @ 7,000 / S.F. @ 7,000 * AUDITORIUM REMAINS AND MAY BE CONNECTED IN THE FUTURE	→	14,000 S.F.	=	\$3,333,761.00
• <b>OPTION D/1</b>	NEW CONSTRUCTION / F.F. @ 7,000 / S.F. @ 7,000 / BASEMENT @ 7,000 / ATTIC @ 4,000 * AUDITORIUM REMOVED AND PARKING ADDED	→	25,000 S.F.	=	\$4,631,426.00
• <b>OPTION D/2</b>	NEW CONSTRUCTION / F.F. @ 7,000 / S.F. @ 7,000 * AUDITORIUM REMOVED AND PARKING ADDED	→	14,000 S.F.	=	\$3,493,891.00

**POLICE STATION**

• <b>OPTION A</b>	EXISTING BUILDING / RENOVATIONS AND ADDITIONS / SOUTH ELEVATIONS / LAND ACQUISITION REQUIRED	→	10,970 S.F.	=	\$1,957,989.00
• <b>OPTION B</b>	NEW CONSTRUCTION / BELFIELD/CHAMBER SITE / NO ADDITIONAL LAND ACQUISITION REQUIRED	→	10,970 S.F.	=	\$2,101,681.00
• <b>OPTION C</b>	NEW CONSTRUCTION / BELFIELD/CHAMBER SITE / LAND ACQUISITION PROPOSED	→	10,970 S.F.	=	\$2,251,561.00



# CITY OF EMPORIA

## Memorandum

July 15, 2016

**TO:** The Honorable Mayor and City Council

**FROM:** Brian S. Thrower, City Manager *BST*

**SUBJECT:** Citizens United to Preserve the Training School (CUPTS) – Request by Council Member Harris

**ITEM #:** 16-37

A representative from the CUPTS is in attendance to update you on the progress of this initiative.



# CITY OF EMPORIA

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## Memorandum

July 15, 2016

**TO:** The Honorable Mayor and City Council

**FROM:** Brian S. Thrower, City Manager *BST*

**SUBJECT:** Architectural Compatibility Review – 137 E. Atlantic Street

**ITEM #:** 16-38

Acres of Virginia, Inc. (applicant), on behalf of Alleghany East Conference Corporation Seventh Day Adventists (property owner), seeks architectural compatibility review approval to construct a 4,100 square foot church on the vacant lot located at 137 E. Atlantic Street (corner of E. Atlantic and Halifax Streets). According to the plans, the church will have a brick veneer façade with a metal roof.

Section 90-80 (k) of the City's Zoning Code requires the Planning Commission to review the proposal for architectural compatibility and forward its recommendation to City Council. City Council is vested with final decision making authority.

### Recommendation

I recommend you approve this request. At its July 12, 2016 meeting the Planning Commission also voted (6 to 0) to recommend approval of this request.

### Attachments

Application  
Building and Site Plans Prepared by Acres of Virginia, Inc.  
Zoning and Aerial Maps  
Photos of Lot  
Sec. 90-80 (k) Dt Downtown District – Architectural Compatibility



**City of Emporia**  
**Zoning Compliance**  
 201 South Main Street  
 Emporia, VA 23847  
 (434) 634-6315(O) (434) 634-0003 (F)

Permit Number 16-000248  
 Date 7/7/16  
 Tax Map # 143-4-0-6A  
 Zoning District DT  
 Enterprise Zone Yes  No

**APPLICATION FOR A ZONING COMPLIANCE PERMIT**

Zoning permits are granted on the basis of specific applications or plans, and shall authorize only the construction, arrangement or use set forth by such approved applications or plans. Any construction, arrangement or use not in compliance with that which is specifically authorized by approval of this application shall be considered a zoning violation.

If you have any questions regarding the zoning ordinance or processes, please contact the Zoning Administrator at 434-634-3332.

**Application Type:**

- Zoning Compliance       Zoning compliance for existing building  
 Home occupation       Plat Review  
 Subdivision review       Site plan review  
 Erosion and sediment control plan review

**Description of Request:** Construction of new church sanctuary

**Applicant/Agent Information :**

Is the applicant:  Property Owner (If property owner skip to next section)  Contract Purchaser  Other: Agent

**Agent(s):** Acres of Virginia, Inc./Agent

**Phone #** 434-528-4674

**Address:** 404 Clay Street  
Lynchburg, VA 24504

**Email Address:** serca2@aol.com or acresoffice2@gmail.com

**Property Owner Information:**

Alleghany East Conference Corporation

**Property Owner (s):** Seventh Day Adventists

**Phone #** 434-528-4674

**Address:** P. O. Box 266  
Pine Forge, PA 19548

**Property owners mailing address (If this is different from that listed in the Assessor's Office)**

Bread of Life Seventh Day Adventist

600 East Atlantic Avenue, Emporia, VA 23847

**Subject Parcel Information**

Property Tax Parcel Number: 143-4-6, 6A, 6B & 143-3-11/14

Property Information Owner: Allegheny East Conference Corporation Seventh Day Adventists

Street Address of Property 501-503 Halifax Street

Existing Use of Property church

Is the property located in a flood plain?  Yes  No If so, at what elevation? \_\_\_\_\_

Building Height(s) with Proposed Change 21'

Number of Dwelling Units/Density Calculations n/a

Number of Parking Spaces or Loading Berths 25

Site Plan, Plot Plan or Reports Required by Zoning Ordinance Attached?  Yes  No

Zoning District:  R-1  R-2  R-3  C-1  C-2  I-1  I-2  DT  Other

List any deed restrictions, restrictive covenants, or other considerations involving the property. *(if none, state "none")*  
none

*This zoning application is accompanied by 2 copies of site plan/plot plan drawn to scale, showing the following:*

- the actual dimensions of the parcel of land to be built upon;
- survey plat attached;
- the size, square footage, dimensions and location of existing buildings on the lot;
- the size, square footage, dimensions and location of proposed building(s) or alterations with required setbacks annotated;
- off-street parking to be provided;
- and such other information as may be deemed necessary by the zoning administrator;

**Applicant(s) Remarks:**  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Application Fee:** An application fee per the City of Emporia fee schedule (Sec.90-14 & Sec. 66-8) of the Emporia City Code must be paid upon submission of this application. All fees due the City must be paid before any action is taken. The fees are non-refundable.

In making this application, the Applicant requests that the City of Emporia approve the location, modifications, or construction of the above proposed special use on the property described above.

Property Owner Signature \_\_\_\_\_ Date \_\_\_\_\_

Agent Signature Thomas C. Bruns, CEO Date \_\_\_\_\_

# ALLEGHANY EAST CONFERENCE CORPORATION OF SEVENTH-DAY ADVENTISTS

## CITY OF EMPORIA, VIRGINIA

### DRAWING LIST

- A 1 COVER SHEET
- A 2 FRONT & REAR ELEVATIONS
- A 3 RIGHT & LEFT SIDE ELEVATIONS
- A 4 FLOOR PLAN
- A 5 BUILDING SECTIONS
- A 6 SEATING PLAN
- A 7 LIFE, HEALTH & SAFETY PLAN

**PLANNING**

PLANS PREPARED BY: ALLEGHANY EAST CONFERENCE  
CORPORATION OF SEVENTH-DAY ADVENTISTS  
1000 W. 10TH ST.  
EMPORIA, VA 24501  
PHONE: 434-632-2000

PREPARED FOR: ALLEGHANY EAST CONFERENCE  
CORPORATION OF SEVENTH-DAY ADVENTISTS  
1000 W. 10TH ST.  
EMPORIA, VA 24501  
PHONE: 434-632-2000

OTHER DRAWINGS: ALL DRAWINGS TO BE SUBMITTED TO THE  
CITY ENGINEER OF EMPORIA, VIRGINIA

PLANS FOR: 1000 W. 10TH ST.

TYPE OF CONSTRUCTION: TYPE 1-B

CARRYING LOAD: 100

NO. OF STORIES: 1

NO. OF BAYS: 4

NO. OF PILES: 16

ALL TO BE FINISHED TO MEET THE REQUIREMENTS OF THE  
LATEST EDITIONS OF THE VIRGINIA BUILDING CODE

NO. OF BEAMS: 16

NO. OF JOISTS: 16

NO. OF WALLS: 16

NO. OF FLOORS: 1

NO. OF ROOFS: 1

**CONTRACTOR**

1. OWNER: CITY OF EMPORIA, VIRGINIA  
1000 W. 10TH ST.  
EMPORIA, VA 24501  
PHONE: 434-632-2000

2. ARCHITECT: CITY OF EMPORIA, VIRGINIA  
1000 W. 10TH ST.  
EMPORIA, VA 24501  
PHONE: 434-632-2000

3. ELECTRICAL: W. J. BROWN, JR.  
1000 W. 10TH ST.  
EMPORIA, VA 24501  
PHONE: 434-632-2000

4. MECHANICAL: W. J. BROWN, JR.  
1000 W. 10TH ST.  
EMPORIA, VA 24501  
PHONE: 434-632-2000

5. CITY ENGINEER: CITY OF EMPORIA, VIRGINIA  
1000 W. 10TH ST.  
EMPORIA, VA 24501  
PHONE: 434-632-2000

6. CONTRACTOR: ALLEGHANY EAST CONFERENCE  
CORPORATION OF SEVENTH-DAY ADVENTISTS  
1000 W. 10TH ST.  
EMPORIA, VA 24501  
PHONE: 434-632-2000

7. OWNER: ALLEGHANY EAST CONFERENCE  
CORPORATION OF SEVENTH-DAY ADVENTISTS  
1000 W. 10TH ST.  
EMPORIA, VA 24501  
PHONE: 434-632-2000

**ACRES OF VIRGINIA, INC.**

1000 W. 10TH ST.  
EMPORIA, VA 24501  
PHONE: 434-632-2000

**COVER SHEET**

NO. OF SHEETS: 7  
SHEET NO.: A-1

DATE: 10/1/00

SCALE: AS SHOWN

PROJECT: ALLEGHANY EAST CONFERENCE  
CORPORATION OF SEVENTH-DAY ADVENTISTS  
1000 W. 10TH ST.  
EMPORIA, VA 24501  
PHONE: 434-632-2000

DRAWN BY: J. BROWN, JR.

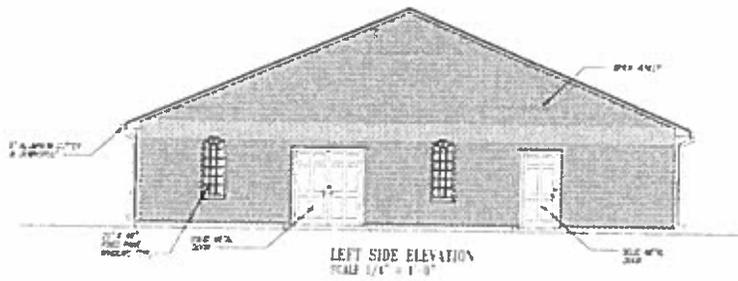
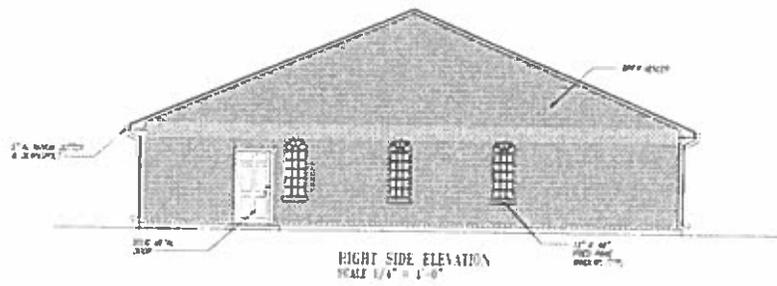
CHECKED BY: J. BROWN, JR.

APPROVED BY: J. BROWN, JR.

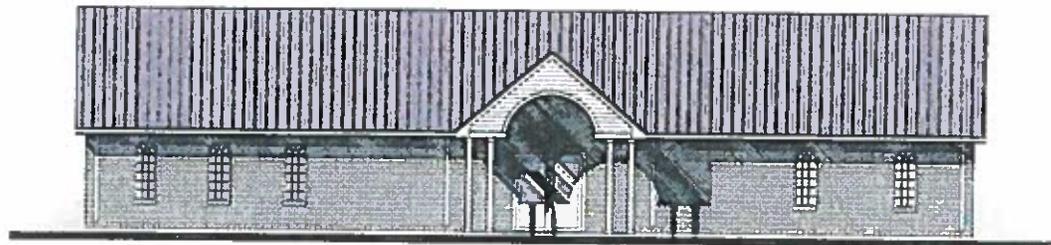
DATE: 10/1/00



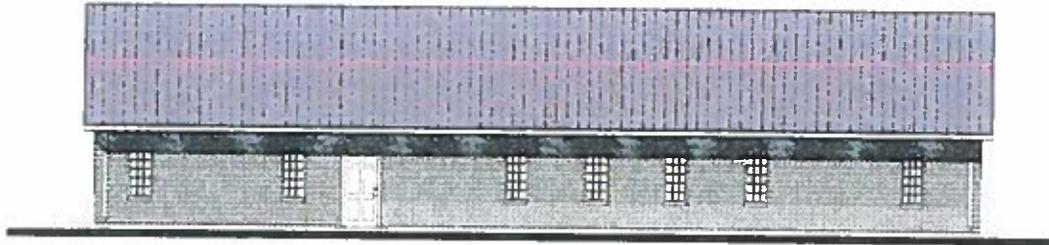




<p>ACRES OF VIRGINIA, INC.          1000 W. 10th St., Suite 100          Norfolk, VA 23502          Phone: (757) 622-1111          Fax: (757) 622-1112</p>	<p>DATE: 02/14/14          DRAWN BY: J. H. HARRIS          CHECKED BY: J. H. HARRIS          SCALE: 1/4" = 1'-0"          SHEET NO. 1 OF 1</p>	<p>STATE OF VIRGINIA          PLANNING BOARD          1000 W. 10th St., Suite 100          Norfolk, VA 23502          Phone: (757) 622-1111          Fax: (757) 622-1112</p>
--	--	--



FRONT ELEVATION  
SCALE 1/4" = 1'-0"



REAR ELEVATION  
SCALE 1/4" = 1'-0"

<p>NO. 1007-10          ALLEGANIAN EAST COASTS          ARCHITECTURAL OFFICE          1715-1717 BROADWAY          NEW YORK 1, N. Y.</p>	<p>DATE          DRAWN BY          CHECKED BY          APPROVED BY</p>
<p>ACRES OF VIRGINIA, INC.          1000 BROADWAY          NEW YORK 1, N. Y.</p>	<p>NO. 1007-10          1/4" = 1'-0"</p>
<p>FRONT &amp; REAR          ELEVATIONS</p>	<p>DATE          1/25/34</p>
<p>R-1</p>	<p>1/25/34</p>



RIGHT SIDE ELEVATION  
SCALE 1/4" = 1'-0"

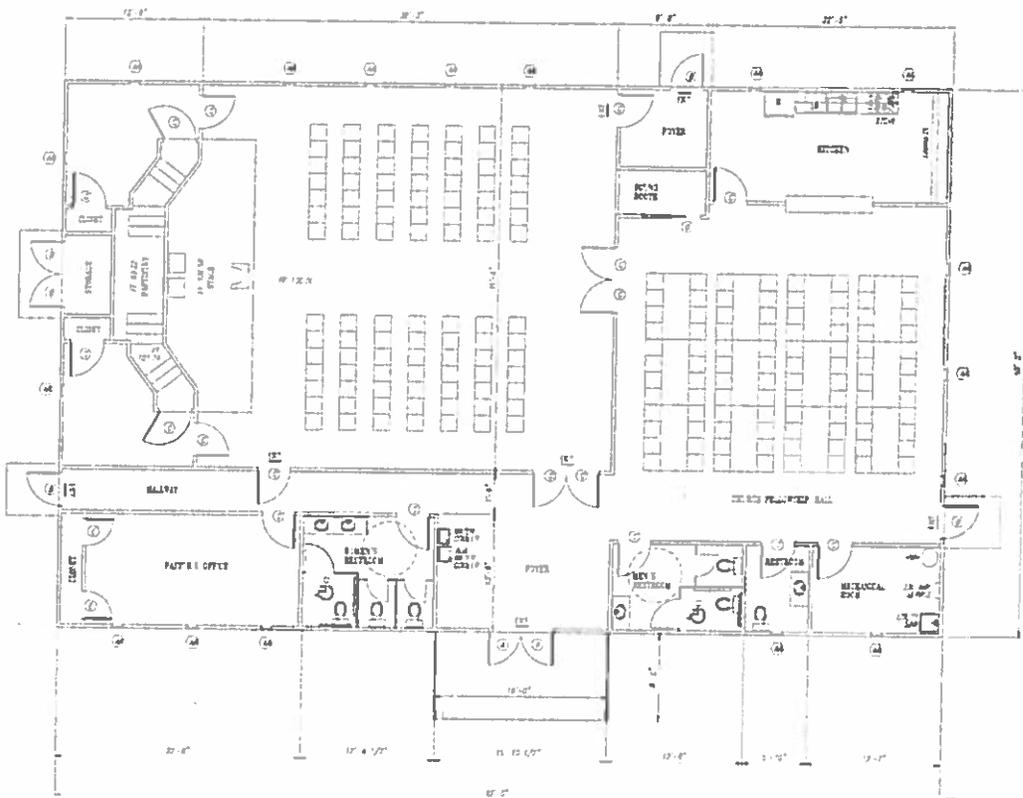


LEFT SIDE ELEVATION  
SCALE 1/4" = 1'-0"

<p>PROPERTY OF ALLEGANY EAST COAST STEEL INDUSTRIES 1111 ALLEGANY AVENUE ALLEGANY, WEST VIRGINIA</p>	<p>RIGHT &amp; LEFT SIDE ELEVATIONS</p>	<p>DATE: 10/14/54 BY: J. H. HARRIS CHECKED BY: J. H. HARRIS SCALE: 1/4" = 1'-0"</p>	<p>ACRES OF VIRGINIA, INC. 1111 ALLEGANY AVENUE ALLEGANY, WEST VIRGINIA</p>	<p>NO. 1000 SHEET NO. 1 DATE: 10/14/54 BY: J. H. HARRIS</p>
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DOOR SCHEDULE		
NO.	STYLE	QTY
1	6" PINE ALUMINUM CLAD WITH GLASS WITH STAINLESS SPRING	10 @ 6.9
2	12" PINE ALUMINUM WITH GLASS	10 @ 6.9
3	12" PINE ALUMINUM COMPOSITE GLASS	10 @ 6.9
4	12" PINE ALUMINUM POLYESTER GLASS	2 @ 6.9
5	12" PINE ALUMINUM COMPOSITE GLASS	2 @ 6.9

WINDOW SCHEDULE		
NO.	STYLE	QTY
1	6" PINE ALUMINUM WITH GLASS	10 @ 6.9

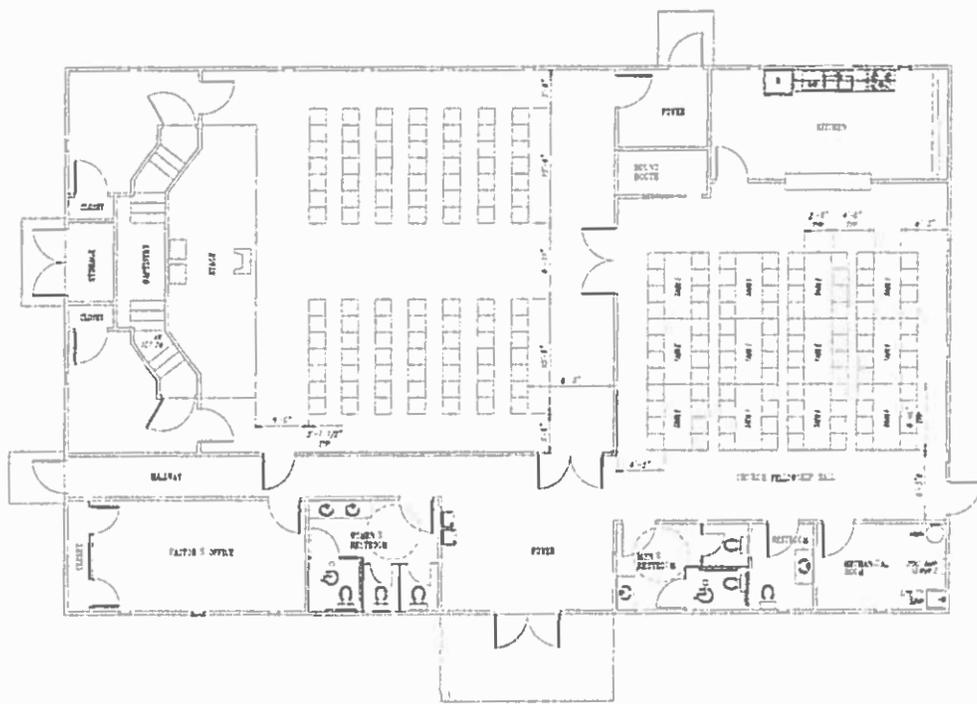


FLOOR PLAN  
SCALE 1/8" = 1'-0"



PROJECT NO. 1964-1 DATE 11-1-64 DRAWN BY J. H. HARRIS CHECKED BY J. H. HARRIS IN CHARGE J. H. HARRIS ARCHITECT 1117 S. 11TH ST. RICHMOND, VA.	<b>ACRES OF VIRGINIA, INC.</b> A CORPORATION OF THE STATE OF VIRGINIA 1117 S. 11TH ST. RICHMOND, VA.	NO. 1 11-1-64
		NO. 2 11-1-64
TITLE <b>FLOOR PLAN</b>		NO. 3 11-1-64
SHEET NO. 2-4		NO. 4 11-1-64

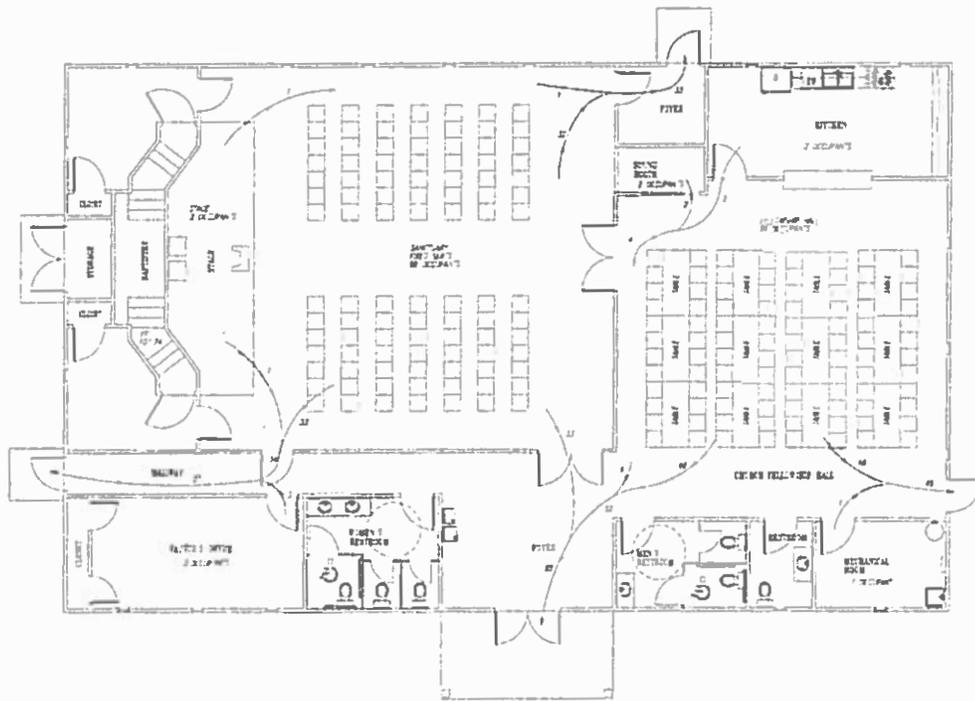




SEATING PLAN  
SCALE 1/4" = 1'-0"



<p>IN PART OF  <b>COLLEGE EAST CONGRASS</b>          1700 EAST 17TH AVENUE          DENVER, CO 80202</p>		<p>PROJECT NO. 11778          DATE 10/15/19</p>	
<p>FOR ARCHITECT  <b>ACRES OF VIRGINIA, INC.</b>          1000 COMMONWEALTH AVENUE          SUITE 100          ARLINGTON, VA 22202</p>		<p>NO. 11778          DATE 10/15/19</p>	
<p>PROJECT TITLE  <b>SEATING PLAN</b></p>		<p>NO. 11778          DATE 10/15/19</p>	
<p>DATE          10/15/19</p>		<p>SCALE          1/4" = 1'-0"</p>	
<p>PROJECT NO.          11778</p>		<p>DATE          10/15/19</p>	



H.E.E. HEALTH AND SAFETY PLAN  
SCALE 1/8" = 1'-0"



<p>DATE: 10/14/84          DRAWN BY: [Name]          CHECKED BY: [Name]</p>	<p><b>ACRES OF VIRGINIA, INC.</b>          1400 EAST AVENUE, SUITE 200, CHARLOTTE, NC 28203          (704) 375-1000          FAX (704) 375-1001</p>
<p>SCALE: 1/8" = 1'-0"          SHEET NO.: 10/14/84          PROJECT NO.: [Number]</p>	<p><b>H.E.E. HEALTH &amp; SAFETY PLAN</b></p>
<p>AS PART OF          CLEANING AND MAINTENANCE          PROJECTS IN THE LABORATORY          AT THE ACRES OF VIRGINIA, INC.          1400 EAST AVENUE, SUITE 200, CHARLOTTE, NC 28203</p>	<p>D-4147-2          A-7</p>

# Allegheny East Conference Corporation of Seventh Day Adventists (Bread Of Life)



LOCATION MAP

**NOTICE TO CONTRACTOR**

1. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS FROM THE CITY OF PITTSBURGH AND THE STATE OF PENNSYLVANIA.

2. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY UTILITIES INFORMATION FROM THE CITY OF PITTSBURGH AND THE STATE OF PENNSYLVANIA.

3. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY SURVEYING INFORMATION FROM THE CITY OF PITTSBURGH AND THE STATE OF PENNSYLVANIA.

4. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY ENGINEERING INFORMATION FROM THE CITY OF PITTSBURGH AND THE STATE OF PENNSYLVANIA.

5. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY ARCHITECTURAL INFORMATION FROM THE CITY OF PITTSBURGH AND THE STATE OF PENNSYLVANIA.

6. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY LANDSCAPE INFORMATION FROM THE CITY OF PITTSBURGH AND THE STATE OF PENNSYLVANIA.

7. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY GRADING INFORMATION FROM THE CITY OF PITTSBURGH AND THE STATE OF PENNSYLVANIA.

8. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY EROSION AND SEDIMENTATION CONTROL INFORMATION FROM THE CITY OF PITTSBURGH AND THE STATE OF PENNSYLVANIA.

9. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY UTILITY INFORMATION FROM THE CITY OF PITTSBURGH AND THE STATE OF PENNSYLVANIA.

10. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY BOUNDARY INFORMATION FROM THE CITY OF PITTSBURGH AND THE STATE OF PENNSYLVANIA.

CIVIL PLAN LEGEND		SHEET
COVER SHEET	CIVIL	1
SITE UTILITIES & LANDSCAPE PLAN	CIVIL	2
LANDSCAPE SPECIFICATIONS	CIVIL	3
GRADING, UTILITY & EROSION AND SEDIMENTATION CONTROL PLAN	CIVIL	4
S & S DETAIL SHEET	CIVIL	5
BOUNDARY SHEET	CIVIL	6

- CONTACT INFORMATION**
- 1. OWNER  
CITY OF PITTSBURGH  
1000 MARKET AVENUE  
PITTSBURGH, PA 15222-1000  
PHONE: 412-326-3111
  - 2. ARCHITECT  
CITY OF PITTSBURGH  
1000 MARKET AVENUE  
PITTSBURGH, PA 15222-1000  
PHONE: 412-326-3111
  - 3. ENGINEER  
ARCHITECTURAL ENGINEERING  
CORPORATION  
1000 MARKET AVENUE  
PITTSBURGH, PA 15222-1000  
PHONE: 412-326-3111
  - 4. CONTRACTOR  
1000 MARKET AVENUE  
PITTSBURGH, PA 15222-1000  
PHONE: 412-326-3111
  - 5. CITY ENGINEER  
CITY OF PITTSBURGH  
1000 MARKET AVENUE  
PITTSBURGH, PA 15222-1000  
PHONE: 412-326-3111
  - 6. CITY INSPECTOR  
CITY OF PITTSBURGH  
1000 MARKET AVENUE  
PITTSBURGH, PA 15222-1000  
PHONE: 412-326-3111
  - 7. NOTES  
A. ALLEGHENY EAST CONFERENCE CORPORATION  
B. 1000 MARKET AVENUE  
C. 1000 MARKET AVENUE  
D. 1000 MARKET AVENUE  
E. 1000 MARKET AVENUE
  - 8. CITY CONTRACTOR  
1000 MARKET AVENUE  
PITTSBURGH, PA 15222-1000  
PHONE: 412-326-3111
  - 9. ARCHITECT/ENGINEER  
1000 MARKET AVENUE  
PITTSBURGH, PA 15222-1000  
PHONE: 412-326-3111

**ACRES OF VIRGINIA, INC.**  
1000 MARKET AVENUE  
PITTSBURGH, PA 15222-1000  
PHONE: 412-326-3111



**CITY OF PITTSBURGH**  
1000 MARKET AVENUE  
PITTSBURGH, PA 15222-1000  
PHONE: 412-326-3111

**COVER**

**Allegheny East Conference Corporation of Seventh Day Adventists (Bread Of Life)**  
1000 MARKET AVENUE  
PITTSBURGH, PA 15222-1000  
PHONE: 412-326-3111

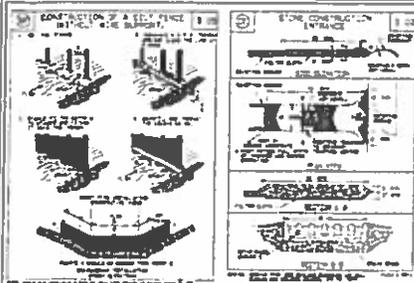


**CITY OF PITTSBURGH**  
1000 MARKET AVENUE  
PITTSBURGH, PA 15222-1000  
PHONE: 412-326-3111









**TABLE 1**

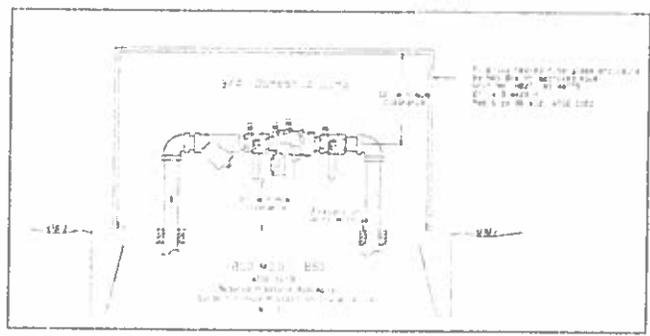
NO.	DESCRIPTION	QUANTITY	UNIT	PRICE	TOTAL
1	4x4 Posts	100	EA	1.50	150.00
2	2x4 Rails	200	EA	1.00	200.00
3	1/2" Galvanized Steel Wire	1000	FT	0.10	100.00
4	Concrete	100	CU YD	1.00	100.00
5	Gravel	100	CU YD	0.50	50.00
6	Paint	100	GA	0.20	20.00
7	Hardware	100	EA	0.10	10.00
8	Other	100	EA	0.10	10.00
<b>TOTAL</b>					<b>640.00</b>

**TABLE 2**

NO.	DESCRIPTION	QUANTITY	UNIT	PRICE	TOTAL
1	4x4 Posts	100	EA	1.50	150.00
2	2x4 Rails	200	EA	1.00	200.00
3	1/2" Galvanized Steel Wire	1000	FT	0.10	100.00
4	Concrete	100	CU YD	1.00	100.00
5	Gravel	100	CU YD	0.50	50.00
6	Paint	100	GA	0.20	20.00
7	Hardware	100	EA	0.10	10.00
8	Other	100	EA	0.10	10.00
<b>TOTAL</b>					<b>640.00</b>

**NOTES**

1. All materials to be furnished by contractor.
2. All work to be done in accordance with specifications.
3. All work to be done in accordance with drawings.
4. All work to be done in accordance with contract.
5. All work to be done in accordance with laws and regulations.
6. All work to be done in accordance with good practice.
7. All work to be done in accordance with safety.
8. All work to be done in accordance with quality.
9. All work to be done in accordance with time.
10. All work to be done in accordance with cost.



**TABLE 3**

NO.	DESCRIPTION	QUANTITY	UNIT	PRICE	TOTAL
1	4x4 Posts	100	EA	1.50	150.00
2	2x4 Rails	200	EA	1.00	200.00
3	1/2" Galvanized Steel Wire	1000	FT	0.10	100.00
4	Concrete	100	CU YD	1.00	100.00
5	Gravel	100	CU YD	0.50	50.00
6	Paint	100	GA	0.20	20.00
7	Hardware	100	EA	0.10	10.00
8	Other	100	EA	0.10	10.00
<b>TOTAL</b>					<b>640.00</b>

**GENERAL NOTES**

1. All materials to be furnished by contractor.
2. All work to be done in accordance with specifications.
3. All work to be done in accordance with drawings.
4. All work to be done in accordance with contract.
5. All work to be done in accordance with laws and regulations.
6. All work to be done in accordance with good practice.
7. All work to be done in accordance with safety.
8. All work to be done in accordance with quality.
9. All work to be done in accordance with time.
10. All work to be done in accordance with cost.

**AGREEMENT**

I, the undersigned, hereby agree to the terms and conditions of the contract and to the specifications and drawings attached hereto.

**ACCEPTED AND AGREED:**

Contractor: \_\_\_\_\_

Owner: \_\_\_\_\_

**AGREES OF VIRGINIA, INC.**

1000 W. BROAD ST. SUITE 1000  
 RICHMOND, VA 23220  
 (804) 781-1111

**WELLS FARGO BANK, N.A.**

100 W. BROAD ST. SUITE 1000  
 RICHMOND, VA 23220  
 (804) 781-1111

**WELLS FARGO BANK, N.A.**

100 W. BROAD ST. SUITE 1000  
 RICHMOND, VA 23220  
 (804) 781-1111

**WELLS FARGO BANK, N.A.**

100 W. BROAD ST. SUITE 1000  
 RICHMOND, VA 23220  
 (804) 781-1111



**Legend**

-  City Boundary
-  Parcels
-  Site Addresses
-  Road Centerlines
- Zoning**
-  DT DOWNTOWN
-  C-1 GENERAL COMMERCIAL
-  C-2 AUTO COMMERCIAL
-  I-1 INDUSTRIAL
-  I-2 INDUSTRIAL
-  R-1 SINGLE FAMILY
-  R-2 SINGLE FAMILY
-  R-3 MULTI-FAMILY
-  Streams and Rivers
-  Water Bodies



Feet

0 50 100 150 200  
1/2.257 / 1"=188 Feet

**Title:**

**Date: 7/8/2016**

*DISCLAIMER: This drawing is neither a legally recorded map nor a survey and is not intended to be used as such. The information displayed is a compilation of records information, and data obtained from various sources, and Emporia is not responsible for its accuracy or how current it may be.*

Vacant Lot  
Proposed Church

**Legend**

- City Boundary
- Parcels
- Site Addresses
- Road Centerlines
- Streams and Rivers
- Water Bodies

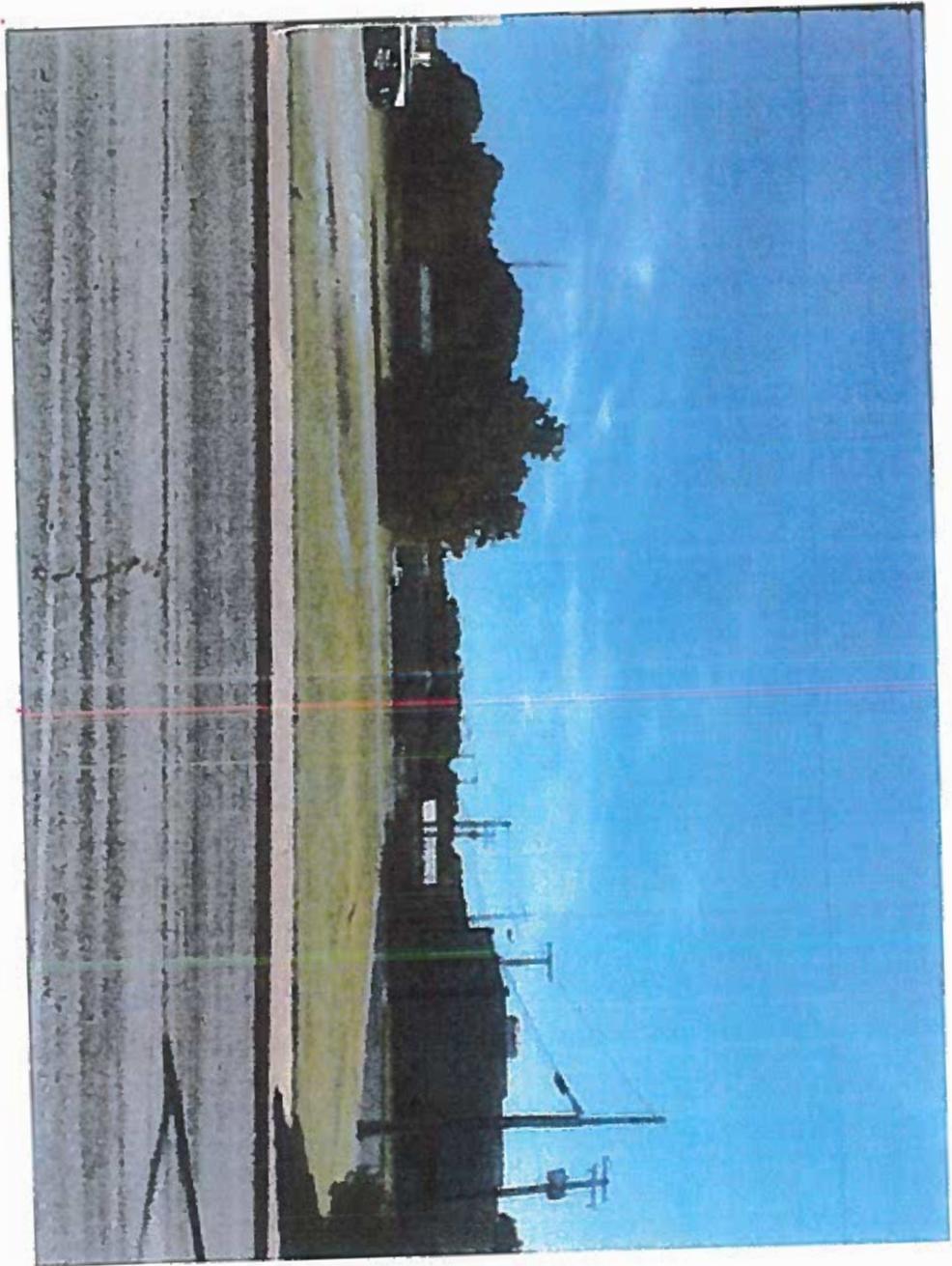


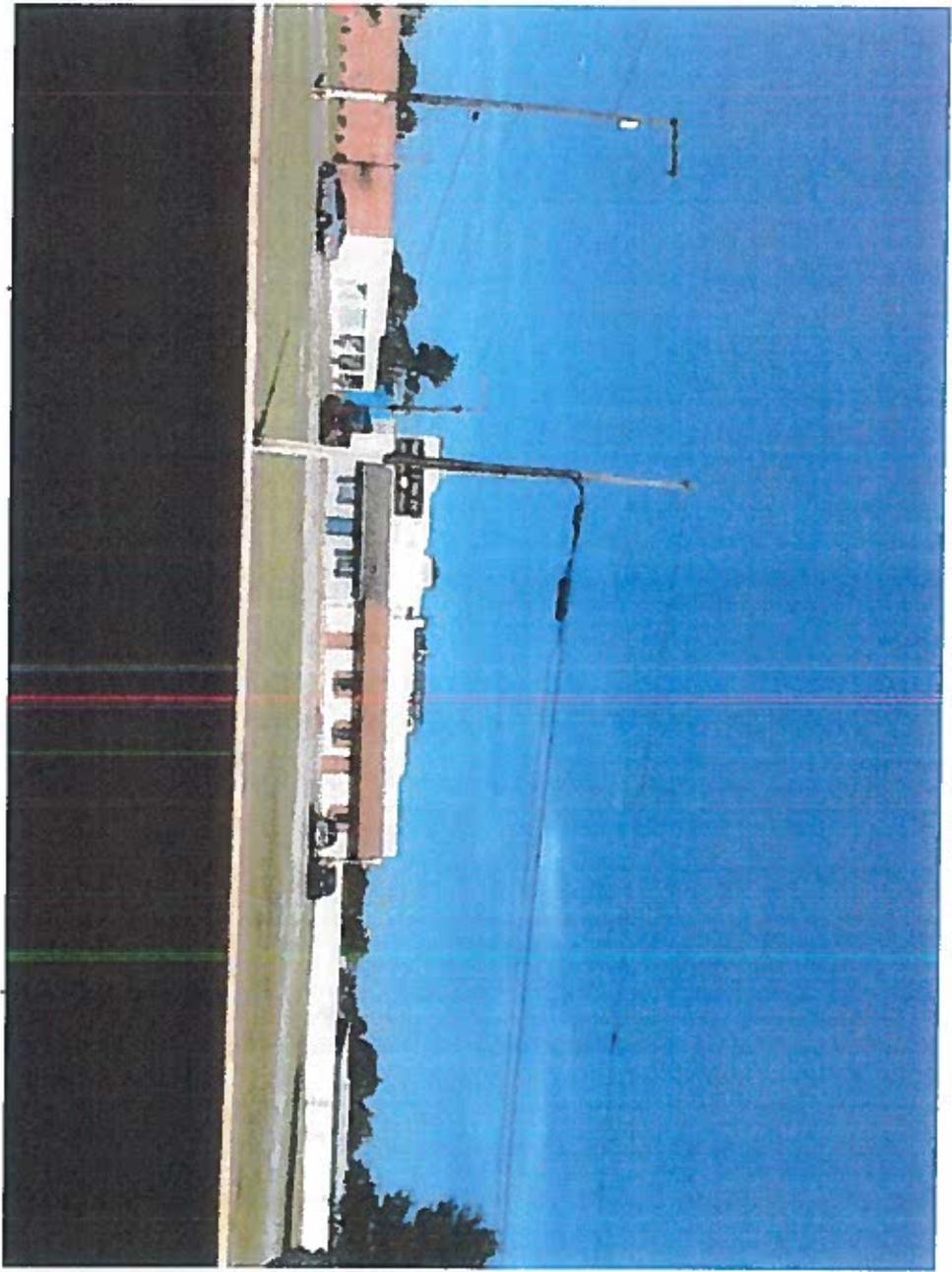
**Title:** \_\_\_\_\_ **Date:** 7/8/2016

DISCLAIMER: This drawing is neither a legally recorded map nor a survey and is not intended to be used as such. The information displayed is a compilation of records, information, and data obtained from various sources, and Emporia is not responsible for its accuracy or how current it may be.

Vacant lot  
Proposed Church







**Sec. 90-80. - DT downtown district.**

(a) Purpose and intent. The DT downtown district is hereby recognized as an integral part of the city's unique character and the goal of this section is to promote the conservation and preservation of the city's downtown areas, and to encourage retail, general commercial business establishment and other appropriate mixed uses to which the public requires direct and frequent access and is characterized by constant heavy traffic and by noises of congestion. This DT downtown district includes such uses as retail stores, banks, offices, restaurants and taverns located in the central area of the city.

(b) Uses permitted. Permitted uses in a DT district shall be as follows:

Art galleries and studios.

Assembly halls.

Automotive sales and service with the screening of impound/storage areas with conditional use permit.

Bakeries.

Banks and financial institutions.

Banquet facility.

Barber and beauty shops.

Bed and breakfast and tourist homes.

Billiard parlors and pool rooms.

Bookstores.

Bowling alleys.

Business offices and display rooms.

Child care centers.

**Churches.**

Clubs and lodges.

Convenience stores.

Delicatessen.

Department stores.

Drugstores.

Dry goods or notion stores.

Flower, gift, record and tobacco shops.

Furniture stores.

Grocery stores.

Hardware stores.

Hotels/motels.

Household appliance stores.

Jewelry stores.

Laundromats and dry cleaners.

Libraries.

Machinery sales and service with conditional use permit.

Magazine and news stands.

Newspaper printing establishments.

Nightclubs with condition use permit.

Pet service and supply establishments.

Photographer.

Post office.

Printing establishments.

Professional and public offices.

Recreation centers.

Repair, sale and service of bicycles, locks, lawn mowers and other small engines or appliances.

Radio and telecommunication stations with conditional use permit.

Residential uses, single and multi-family, above ground level floors.

Residential use, apartment, on the ground level floor with conditional use permit provided the dwelling is located at the rear of the structure and is occupied by the current property owner(s) or business owner(s) of a business operating in the structure. Furthermore, the residential area should not be visible from the commercial space and shall not occupy more than 50 percent of total ground floor area as shown in a floor plan provided to the city for review.

Restaurants, excluding drive-in or curbside types.

Shoe repair shops.

Tailors.

Taxicab establishments.

Theaters.

Variety stores.

Wearing apparel stores.

Wine and beer shops.

- (c) Height regulations. Buildings in a DT downtown district may not be erected more than 45 feet in height without prior approval of the city planning commission.
- (d) Area regulations. None.
- (e) Lot coverage. Lot coverage in a DT downtown district may be up to 100 percent if yard and other regulations are met.
- (f) Setback regulations. Building or structure in a DT downtown district may have a zero setback; however such building or structure shall be placed such that the front is generally "in-line" with other existing buildings.
- (g) Width regulations. Width regulations in a DT downtown district are not applicable.
- (h) Yard regulations. For permitted uses in a DT downtown district, the minimum side or rear yard adjoining or adjacent to a residential district shall be 25 feet.
- (i) Parking. Due to the centralized nature of the DT downtown district, parking shall be provided as is practically possible to conform with the requirements of article V of this chapter and shall be subject to subsection (k) of this section.
- (j) Signs. The following signs shall be permitted in a DT downtown district and shall conform to all other applicable requirements of article V of this chapter. All permitted signs shall be subject to

subsection (k) of this section.

- (1) All signs permitted in R districts.
- (2) Business signs not to exceed a total area of two square feet for each foot of frontage of the business provided they are attached to the building and not projecting more than four feet therefrom and shall not extend above the roofline. For buildings with more than one business, the total area allowed may be divided among those businesses.
- (3) One freestanding or monolithic business sign not to exceed 50 square feet in area and no higher than six feet tall, for each lot with a lot frontage of 75 feet or more, provided such signs do not create a visual obstruction or safety hazard. In the case of shopping or business centers where more than one business resides within a single building, each business may have an additional ten square feet of sign area, so long as it is located on the same pole or poles of the freestanding or monolithic sign, but in no case shall such sign extend over the street right-of-way line. Freestanding signs shall not be permitted on lots where the building has a setback of 25 feet or less.

(k) **Architectural compatibility.**

- (1) All buildings and structures shall be constructed, erected, and altered to blend with the general character of the DT downtown district. To facilitate this requirement, the zoning administrator shall submit all plans and specifications involving the construction or erection of new buildings and structures and major alterations to existing buildings and structures to the planning commission for review. For the purposes of this section, major alteration means any physical modification to a structure that involves a major portion of the structure or has a substantial visual impact on the structure or surroundings. Major alterations include, but are not limited to, changes in building massing, cladding the exterior walls in a new material, and extensive replacement of windows and doors with a new or unoriginal design in a structure.

The planning commission shall make architectural compatibility recommendations to city council. Final decision making authority shall be vested in city council. This review shall in no way require the use of specific materials.

- (2) Minor alterations shall be subject to review and approval by the zoning administrator. For the purposes of this section, minor alteration means any physical modification to a structure that is limited in scope or has a minor visual impact in relation to the total design of the project. Minor alterations include, but are not limited to, awnings, landscaping, lighting, roofing, paint colors, and signage.
- (3) Plans approved by the Department of Historic Resources pertaining to the Belfield Business

District Revitalization Project shall be approved administratively by the zoning administrator.

- (4) In order to ensure that buildings proposed for removal will not substantially impact or take away from the general character of the DT downtown district, the proposed demolition of any building or structure is subject to the same review and approval as outlined in subsection (k)(1) above.
- (5) The City of Emporia shall be exempt from the review and approval procedure as outlined in subsection (k)(1) and (2) above provided any erection or alteration done by the city is consistent with the general character of the DT downtown district.

(Ord. No. 03-50, § 2, 11-18-03; Ord. No. 04-48, § 1, 12-7-04; Ord. No. 05-26, § 1, 6-21-05; Ord. No. 06-41, 3-6-07; Ord. No. 07-03, 9-18-07; Ord. No. 09-27, 6-2-09; Ord. No. 10-8, 1-19-10; Ord. No. 12-03, 2-21-12; Ord. No. 15-09, 3-3-15)



# CITY OF EMPORIA

## Memorandum

July 15, 2016

**TO:** The Honorable Mayor and City Council  
**FROM:** Brian S. Thrower, City Manager *BST*  
**SUBJECT:** VPI Extension Office – Introduction of Interns  
**ITEM #:** 16-39

Drexel Pierce and Nikki Norton with the Extension Office are in attendance to introduce you to their interns.