

MINUTES
EMPORIA CITY COUNCIL
CITY OF EMPORIA MUNICIPAL BUILDING
June 21, 2011

Note to Reader: Although the printed agenda document for this City Council meeting is not part of these minutes, the agenda document provides background information on the items discussed by City Council during the meeting. A copy of the agenda document for this meeting may be obtained by contacting the Office of the City Clerk.

Emporia City Council held a regular meeting on Tuesday, June 21, 2011, at 7:30 p.m. in the Council Chambers of the Municipal Building, located at 201 South Main Street, Emporia, Virginia. Mayor Samuel W. Adams, III presided over the meeting with Bishop Vincent Lowery offering the invocation.

Mayor Adams read and presented a resolution of appreciation to Edward Bryant. He stated that Mr. Bryant did an excellent job for the City of Emporia.

ROLL CALL

The following City Council members were present:

Councilman F. Woodrow Harris
Councilman James C. Saunders
Councilwoman Doris T. White
Councilwoman Deborah D. Dixon
Councilwoman L. Dale Temple
Councilwoman Carolyn S. Carey
Councilwoman Beverly White

Others present: Samuel W. Adams, III, Mayor
C. Butler Barrett, City Attorney
Brian S. Thrower, City Manger
Steven B. Hall, Assistant City Manager
Tessie S. Wilkins, City Clerk
Don Wyatt, Chief of Police
W. S. Harris, Jr., Treasurer
Joyce E. Prince, Commissioner of the Revenue
Royal Jones, Public Works Director
Sam Brown, City Sheriff

MINUTES APPROVAL

Councilwoman Temple moved to approve the minutes from the Tuesday, June 7, 2011, City Council Regular Meeting and Public Hearing, and also the May 12, 2011 and June 7, 2011 Budget Work Session minutes as presented, seconded by Councilwoman D. White, which passed as follows:

Councilman F. Woodrow Harris aye

Councilman James C. Saunders	aye
Councilwoman Doris T. White	aye
Councilwoman Deborah D. Dixon	aye
Councilwoman L. Dale Temple	aye
Councilwoman Carolyn S. Carey	aye
Councilwoman Beverly White	aye

APPROVAL OF BILLS

A listing of the June 21, 2011 bills was presented to City Council members.

General Fund	\$ 801,460.65
Utility Fund	\$ 114,050.83

Councilman Saunders moved to approve the June 21, 2011 bills as presented, seconded by Councilwoman Temple, which passed as follows:

Councilman F. Woodrow Harris	aye
Councilman James C. Saunders	aye
Councilwoman Doris T. White	aye
Councilwoman Deborah D. Dixon	aye
Councilwoman L. Dale Temple	aye
Councilwoman Carolyn S. Carey	aye
Councilwoman Beverly White	aye

FINANCIAL AND TAX REPORTS

Honorable W. S. Harris, Jr., City Treasurer provided City Council members with highlights of the City's financial position. There were no questions concerning his reports.

COMMISSIONER OF THE REVENUE REPORT

Honorable Joyce E. Prince, Commissioner of the Revenue provided her report to City Council members. There were no questions regarding her report.

PERMIT AND INSPECTION REPORT

Randy C. Pearce, Building/Fire Official provided his report to City Council members. There were no questions concerning his report.

POLICE REPORT

Don Wyatt, Chief of Police provided his report to City Council members. There were no questions concerning his report.

CITY SHERIFF REPORT

Sam C. Brown, Sheriff provided his report to City Council members. There were no questions concerning his report.

CITY ATTORNEY REPORT

C. Butler Barrett, City Attorney had no matters to report to City Council members.

AGENDA APPROVAL

Councilwoman Temple moved to approve the agenda as presented, seconded by Councilwoman B. White, which passed as follows:

Councilman F. Woodrow Harris	aye
Councilman James C. Saunders	aye
Councilwoman Doris T. White	aye
Councilwoman Deborah D. Dixon	aye
Councilwoman L. Dale Temple	aye
Councilwoman Carolyn S. Carey	aye
Councilwoman Beverly White	aye

NEW BUSINESS

11-55. Proposed FY12 General and Utility Fund Budgets – Consideration to Adopt

Mr. Thrower stated that after reviewing and discussing the proposed General Fund budget over the several work sessions, Council FY12 General Fund budget totals an amount of \$18,682,011. He also stated that this increase of \$844,241 over the approved FY11 budget is primarily attributed to the inclusion of new major capital expenditures including the purchase of one new fire truck (\$485,159), two new sanitation trucks (\$500,000), and the increased contributions and loss of budgeted revenue from the Southside Regional Jail (\$105,048). He further stated that the departmental and external organization requests totaled \$19,502,139. He stated that the recommended budget totals \$18,755,211.

Mr. Thrower stated that the new fire truck will be financed through the Rural Development over ten years. He also stated that the City received a \$25,000 grant through the Rural Development to offset a portion of the fire truck cost. He further stated that per the contract between the City of Emporia and Greensville County, this expense will be shared between both localities. He advised that this vehicle was approved by both governing bodies and is in the process of being built. He also advised that the City will start making payments on the truck upon delivery.

Mr. Thrower stated that the budget also includes the purchase of one new automated residential sanitation truck and one new automated commercial sanitation truck. He also stated that both trucks are estimated to cost \$500,000 and will be financed over seven years. He further stated that the current 2004 and 2005 model trucks are in need of replacement due to excessive wear and constant repairs. He stated that these new automated trucks will only require one employee to operate each vehicle, as opposed to the three currently required under the manual system. He also stated that the City currently has three vacant Sanitation Work positions. He further stated that all three of these positions will be eliminated in order to cover a portion of the new vehicle expenses.

Mr. Thrower stated that per his recommendation of structuring sanitation service as a true enterprise fund whereby revenues adequately cover expenses, the City will be increasing

sanitation fees to \$2.75 per month for residential service and \$0.25/cubic yard for commercial service starting in FY12. He also stated that Council has also tentatively agreed to increase those rates again by the same amounts in FY13 to adequately cover the debt service on the new trucks. He further stated that the new rates for FY12 are as follows:

FY12 Sanitation Fees

\$17.75/month (Residential) - \$2.75/month increase

\$4.75/cubic yard (Commercial) - \$0.25/cubic yard increase

Mr. Thrower stated that the City currently runs a deficit of over \$180,000 as it pertains to sanitation service under the current rates and organizational structure. He also stated that the general fund subsidizes this deficit. He further stated that the continued state budget cuts, increasing jail and school expenses, and other community needs that are met within the general fund, it is both his recommendation and a necessity that the City began treating sanitation service as an enterprise fund. He stated that under his proposal to increase fees, eliminate positions, and purchase new automated trucks, this will occur.

Mr. Thrower stated that another significant increase in City expenses is that of the Southside Regional Jail. He also stated that the City of Emporia contributes nearly 60% to the local portion of jail revenues. He further stated that the Greenville County makes up the other 40%. He stated that the City's share of jail expenses will increase by \$55,048 in FY12. He also stated that he did not include a jail refund in his proposed budget, as this money has evaporated in recent years due to loss of jail revenues and devastating state budget cuts. He further stated that the combined effect of increased expense (\$55,048) and loss of budgeted revenue (\$50,000) will negatively impact the City's budget approximately \$105,048 in FY12. He stated that over the last five fiscal years the City's budgeted annual jail contribution has increased from \$576,000 in FY08 to \$934,488 in FY12. He reported that it is an increase of \$357,888 over a five year span. He also reported that this figure does not take the loss of jail refunds into account. He further reported that for example, in FY09 the City realized a \$354,000 jail refund. He stated that the projected FY12 refund is \$0.

Mr. Thrower reported that looking beyond FY12, the budgeting process for FY13 is expected to be much more difficult and painful, primarily for two reasons. He stated that the first being the opening of the new Meherrin Regional Jail Scheduled for FY13; the Southside Regional Jail will lose approximately \$716,000 in revenue from the Brunswick County contract, given the fact that Brunswick County will no longer require Southside Regional Jail bed space. He also stated that the City and Greenville County will primarily have to absorb the loss of this revenue. He further stated that the City's percentage (60%) of this loss of revenue is \$429,600. He stated that means the City of Emporia will need to find an estimated \$429,600 in additional funding for the Southside Regional Jail once the new Meherrin Regional Jail is built. He also stated that for comparative purposes, in order to cover an additional \$429,600, the City would have to raise the real estate tax approximately 12 cents. He further stated that secondly, the continued significant local funding cuts to the school system are unsustainable over the long term, given the Jobs Bill money in FY13, the accumulation of state budget cuts, and continued operating and capital needs.

Mr. Thrower stated that given these two issues at hand, the primary choices for the City in FY13 and beyond includes significantly increasing the real estate tax rate, levying new taxes such as the cigarette tax, and/or severely cutting civic organizations.

Mr. Thrower stated that the highlights of the FY12 General Fund budget include:

Revenues

- No property tax increases.
- Increase in waste collection revenue due to proposed increased sanitation fees. Proposed sanitation fee increase of \$2.75 for residential service and \$0.25 for commercial service. The proposed monthly residential charge beginning in FY12 is \$17.75. The proposed commercial charge beginning in FY12 is \$4.75/cubic yard.
- Projected stabilization of and slight increases in meals tax, lodging tax, sales tax, and selective enforcement revenues.
- Decrease in budgeted jail revenue of \$50,000.
- Transfer of \$197,095 from Utility Fund to General Fund to cover the S. Main Street Enhancement Project local match requirement and to cover a percentage of personnel expenses associated with administration of the Utility Fund and functions.

Expenditures

- 2% bonus for employees. The last general pay increase for City employees was three years ago on December 1, 2008.
- Elimination of 5 vacant General Fund positions including:
 - 3 Sanitation Worker positions – not needed due to the proposed purchase of new residential and commercial trash trucks requiring less personnel staffing
 - 1 previously frozen Police Dispatcher position
 - 1 previously frozen Motor Pool Mechanic Helper position
- Additional 25% of the City Treasurer's salary to be allocated to Utility Fund expenses.
- Conversion of 2 Police Lieutenant Positions into entry level Police Officer positions. Sergeant positions will be given a two step (5%) increase due to assuming supervisory responsibilities. Estimated net savings of approximately \$54,000 by restructuring Police Department.
- Restructuring of the Emergency Services Coordinator position to part-time (previously done in current fiscal year) to save approximately \$18,000 (Emergency Services & Risk Management Budget).
- \$14,050 in new expenditures to cover Police, Fire, and Rescue Squad Line of Duty Act costs. This is another new expense pushed to the localities from state.
- VRS debt service payments of \$100,845 completed and eliminated from budget.
- Replacement of 3 City Council laptops at \$2,400 in order to start an annual replacement cycle.
- Purchase of Emergency Notification System at \$12,500.
- Purchase of 2 new sanitation trucks – 1 residential and 1 commercial. These trucks are automated and only require the driver to operate. Both trucks will be financed over 7 years (PW-Sanitation).
- \$15,000 to cover jail clean-up crew costs (PW-Streets).
- \$12,350 for scanner and air compressor (PW-Motor Pool).
- Outright purchase of 2 new police vehicles at \$60,000.
- Purchase of new Fire Truck at \$485,159 to be financed through Rural Development over 10 years. \$25,000 of this expense is grant funding through Rural Development. Greenville County and City of Emporia will split the cost based on contract.
- Purchase of 1 new ambulance for the Rescue Squad. City and County will split financing costs over three years.
- Greenville County School System to be level funded by the City at \$3,246,879.

- Increased City contribution of \$55,048 to the Southside Regional Jail due to increased state budget cuts and increasing medical expenses.
- \$35,000 for Phase 11 of Farmers Market – engineering and construction of bridge behind Farmers Market over creek to tie into park trail.
- Demolition of Bloom Brothers building and repair of party walls estimated at \$80,000. ERGA has contributed \$25,000 to this project.
- Property acquisition at \$30,000.
- \$8,000 to construct a customer service and reception area in Manager’s office. Construction of this partition wall will facilitate a better customer service experience, as well as provide needed safety for employees.
- \$7,000 to upgrade restrooms in Municipal Building.
- \$135,092 to cover architectural services and a portion of the renovation costs of the Bank Building. These are previously borrowed funds which the City has been paying debt service on for years. Increased electricity and heating costs for Bank Building.
- New EGRA entrance park sign at \$2,000.
- Slight funding increases for the YMCA and Peanut Festival.
- Operating/capital reserve line item of \$33,506 which includes a required reserve for the purchase of the new Fire Truck and previously purchased police vehicles.

Utility Fund Budget

Mr. Thrower stated that FY12 Utility Fund budget stands at \$14,718,575. He also stated that the proposed increase over the FY11 budget is attributed to the inclusion of the Water Treatment Plant and Distribution Line Upgrade Project into the budget. He further stated that the departmental requests for this budget totaled the amount of \$14,838,121. He stated his recommended budget totaled the amount of \$14,718,575.

Mr. Thrower stated that over the next several years, the Water Treatment Plant and Distribution Line Upgrade Project will continue to be a high priority for the City. He also stated that the water rates for properly servicing the debt associated with this project will be phased over three fiscal years commencing in FY12. He further stated that the water rates will need to be increased again in both FY13 and FY14. He stated that the sewer rates will also be increased to keep pace with increasing operating and capital expenses. He also stated that the new water and sewer rates for FY12 are as follows:

FY12 Water Rate Structure

Minimum 2,000 gallons	\$13.74 – 7.5% increase
Next 48,000/1,000	\$4.89 – 11.5% increase
Over 50,000/1,000	\$3.87 – 7.5% increase

FY12 Sewer Rate Structure

Minimum 2,000 gallons	\$17.91 – 2% increase
Next 48,000/1,000	\$5.28 – 4% increase
Over 50,000/1,000	\$5.12 – 2% increase

Revenues

- Increase in water rates.
- Increase in sewer rates.
- Increase in projected penalties due to increase in late fee amount from \$10 to \$15.

Expenditures

- 2% bonus for employees. The last general pay increase for City employees was three years ago on December 1, 2008.
- Additional 25% of the city Treasurer's salary to be allocated to Utility Fund expenses.
- Transfer of \$197,095 from Utility Fund to General Fund to cover the S. Main Street Enhancement Project local match requirement and to cover a percentage of personnel expenses associated with administration of the Utility Fund and functions.
- 1 frozen Water treatment Plant Operator position officially eliminated.
- Replacement of Water Treatment Plant Superintendent's 1996 F-150 Truck at \$25,000.
- Water tank maintenance contract expense of \$42,324.
- Replacement of sewer pump at \$49,000.
- Operating/capital reserve line item of \$81,625 which includes 1/3 of the required reserve amount of \$36,750 for the Water Treatment Plant and Distribution Line Upgrade Project.

He recommended Council adopt the General and Utility Fund budget ordinances.

Councilman Harris stated that preparation and adoption of the City budget is one of the most important function that this Council undertakes. He also stated that in recent years this task has become more challenging with the economic down turn that United State, Virginia, and Emporia has experienced. He further stated that Council's job is being made more difficult due to shifting in costs from the state to localities. He stated that from FY12 that some \$200,000 less will be received by the City of Emporia from the Commonwealth of Virginia for polices, jails, library, constitutional offices, and children services. He also stated that this doesn't include the reduction from the state for school funding.

Councilman Harris stated that over the last four years reduction in the State Funding for shared services has shifted three quarter of a million dollars to the taxpayers of this City. He also stated that the States are not likely to adjust those funding level upward in years to come even if the Economy improve it's only going get worse. He further stated that the City can already see problems ahead at this time even without further State reduction.

Councilman Harris stated that completion of the Brunswick Regional Jail in FY13 will result in an increase jail cost to Emporia of about one-half million dollars.

Councilman Harris stated that he was proud of the work that the City employees do and agreed that they are deserving of a raise or bonus but we would be making the same mistake the school system did by approving one when we have all seen the preview of coming attractions for next year's budget.

Councilman Harris stated that Council is setting the stage for a large tax increase when the incomes of our taxpayers are not increasing. He also stated that the suggestion that Council have no choice but to increase taxes from our constituents is not something that can continue indefinitely. He further stated that whether Council is raising a tax or calling it a fee or a service charge does not matter when you are still reaching into the same pockets for money.

Councilman Harris stated that the funds included in the budget for the two automated garbage trucks needed to be studied more. He also stated that the funds included in the budget

for the engineering, design and construction of a bridge over a creek behind the Farmer’s Market is a difficult expenditure to defend in lean fiscal times.

Councilman Harris stated that he appreciated the work done by staff and Council on the Proposed Budget but it violates the first rule of operation when one find oneself in an hole stop digging. He also stated that we don’t have the luxury of printing our own money, or borrowing from China but someone will still have to pay for what we all know is lying ahead. He further stated that he plans to vote against the FY12 Budget.

Councilman Saunders made a motion to approve the proposed FY11 General and Utility Fund Budgets and **Ordinances 11-11 thru 11-14** as related to the budgets, seconded by Councilwoman Temple which passed as follows:

Councilman F. Woodrow Harris	nay
Councilman James C. Saunders	aye
Councilwoman Doris T. White	aye
Councilwoman Carolyn S. Carey	aye
Councilwoman Deborah D. Dixon	nay
Councilwoman L. Dale Temple	aye
Councilwoman Beverly White	aye

11-56. Open Burning Code Amendment – Request to Advertise for a Public Hearing

Mr. Hall stated that the City of Emporia has recently reviewed its policy concerning open burning in the City limits. He also stated that it stands presently per City Code § 50.7, “Burning woods, brush, and other inflammable material—Generally; bonfires,” fires may be set anytime to “woods, brush, logs, leaves, grass, debris or other inflammable material.” He further stated that in these instances, all precautions should be taken to prevent the spread of any fires to lands not owned by the person conducting the burning.

Mr. Hall stated that based on discussions with the Fire Chief, Fire Official and City Manager, it is in the City’s best interest to repeal the existing Code § 50.7 and enact Code § 38.5, “Open Burning – Prohibited” that will prohibit open burning in the City limits except for a few exceptions. He also stated that the new code section will appear in Chapter 38, “Fire Prevention and Protection.”

Mr. Hall stated that the City of Franklin utilizes similar provisions. He also stated that the revised policy proposed for the City of Emporia will closely mirror Franklin’s with minor modifications. He further stated that a violation of the proposed ordinance shall constitute a Class 3 misdemeanor.

He recommended that City Council authorize advertisement of a Public Hearing on this item to be held at the July 19, 2011 Regular Meeting with consideration of the Code update at that time.

Councilwoman Carey made a motion to authorize advertisement of a Public Hearing for Open Burn Code Amendment at the July 19, 2011 Regular Meeting, seconded by Councilwoman Temple, which passed as follows:

Councilman F. Woodrow Harris	aye
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Councilman James C. Saunders	aye
Councilwoman Doris T. White	aye
Councilwoman Deborah D. Dixon	aye
Councilwoman L. Dale Temple	aye
Councilwoman Carolyn S. Carey	aye
Councilwoman Beverly White	aye

11-57. Menu Board Sign Code Amendment – Request to Advertise for a Public Hearing

Mr. Hall stated that the City is seeking to amend Chapter 90: Zoning of the City of Emporia Code of Ordinances. He also stated that the provisions in question are located in Code § 90-149: Permitted Signs, specifically subsections (c): C-1 Districts and (d): C-2 Districts.

Mr. Hall stated that the Community Development and Planning Director were approached with a proposal by McDonald’s of Emporia to create a second drive-thru lane. He also stated that this lane would provide more efficient and effective service delivery. He further stated that along with the second lane would be a second menu board sign. He stated that the existing code only permits, “One menu board sign not to exceed thirty-two square feet and no higher than eight feet tall.”

Mr. Hall stated that upon receipt of the verbal proposal, he requested that the Building Official research the current square footage of several menu boards in the City. He also stated that he reported that McDonald’s existing menu board is approximately forty square feet, while Wendy’s is approximately forty-five square feet. He further stated that in keeping with industry standards and trends, he feel it is in the City’s best interest to revise these aforementioned code sections to allow one menu board per drive-thru lane at a maximum of forty-eight square feet each.

He recommended that City Council authorize the Assistant City Manager to publicize for and hold a Public Hearing on the zoning code updates at the Planning Commission’s July 12, 2011 Regular Meeting. He recommended that the City Council authorize advertisement of a Public Hearing on this item to be held at your July 19, 2011 Regular Meeting.

Councilman Saunders made a motion to authorize the Assistant City Manager to publicize for and hold a Public Hearing on the zoning code updates at he Planning Commission’s July 12, 2011 Regular Meeting, and to authorize advertisement of a Public Hearing to be held at Council July 19, 2011 Regular Meeting, seconded by Councilwoman B. White, which passed as follows:

Councilman F. Woodrow Harris	aye
Councilman James C. Saunders	aye
Councilwoman Doris T. White	aye
Councilwoman Deborah D. Dixon	aye
Councilwoman L. Dale Temple	aye
Councilwoman Carolyn S. Carey	aye
Councilwoman Beverly White	aye

11-58. Education Sales Tax – Appropriation Ordinance

Mr. Thrower stated that the City will receive additional sales tax revenue for education from the Commonwealth of Virginia during the current fiscal year. He also stated that the City will receive \$36,700.78 more than the budgeted amount for FY11. He further stated that these funds are paid to the County of Greenville for our schools. He stated that in order for the City to remit these funds to the County of Greenville for the schools, City Council will need to appropriate these additional funds into our current operating budget.

He recommended Council to adopt the Ordinance to appropriate the funds.

Councilman Harris made a motion to adopt **Ordinance No. 11-15** appropriating The Sum of \$36,700.78 in Additional Sales Tax Revenue from the Commonwealth of Virginia for Education, seconded by Councilwoman Temple which passed as follows:

Councilman F. Woodrow Harris	aye
Councilman James C. Saunders	aye
Councilwoman Doris T. White	aye
Councilwoman Deborah D. Dixon	aye
Councilwoman L. Dale Temple	aye
Councilwoman Carolyn S. Carey	aye
Councilwoman Beverly White	aye

11-59. Boards and Commissions – Various Term Expirations

Mr. Thrower stated that the City of Emporia has several members on its Boards and Commissions whose terms will expire soon, which were as follows:

Southside Virginia Education Center Board of Directors – On July 1, 2011 Mr. Alton F. Owen, Jr. and Mr. Moe Ghassemi's four (4) year terms on the Southside Virginia Education Center Board of Directors will expire. Both have indicated that they wish to be considered for reappointment.

Social Services Board – On June 30, 2011 Ms. Mary L. Person's (4) four year term on the Social Services Board will expire. Ms. Person has indicated that she does wish to be considered for reappointment.

Southside Community Criminal Justice Board – On June 30, 2011 Mr. Williams S. Newsome, Dr. Philip L. Worrell, and F. Woodrow Harris' (2) two year terms on the Southside Community Criminal Justice Board will expire. All have indicated that they do wish to be considered for reappointment.

Planning Commission – On June 30, 2011 Mr. Edward V. Lankford, IV and Mr. James R. Wyatt's four (4) year terms on the City of Emporia's Planning Commission will expire. Mr. Wyatt has indicated that he does *not* wish to be considered for reappointment. Mr. Lankford, IV has indicated that he does wish to be considered for reappointment.

Councilman Saunders made a motion that the Planning Commission appointment for James R. Wyatt term be delayed until the July 19, 2011 City Council Regular Meeting to provide additional time for consideration, seconded by Councilwoman B. White which passed as follows:

Councilman F. Woodrow Harris	aye
Councilman James C. Saunders	aye
Councilwoman Doris T. White	aye
Councilwoman Carolyn S. Carey	aye
Councilwoman Deborah D. Dixon	aye
Councilwoman L. Dale Temple	aye
Councilwoman Beverly White	aye

Councilman Saunders moved to approve reappointment of all individuals to their respective positions on each board, seconded by Councilwoman B. White, which passed as follows:

Councilman F. Woodrow Harris	aye
Councilman James C. Saunders	aye
Councilwoman Doris T. White	aye
Councilwoman Carolyn S. Carey	aye
Councilwoman Deborah D. Dixon	aye
Councilwoman L. Dale Temple	aye
Councilwoman Beverly White	aye

11-60. 2011 Fourth of July Fireworks Display

Mr. Thrower stated that the City’s Administration has received a request from the Emporia-Greenville Chamber of Commerce to host the Fourth of July Fireworks Display. He also stated that the Emporia’s Code of Ordinances requires City Council’s approval to permit such display by adoption of a resolution.

Councilman Harris moved to approve Resolution No. **11-06** authorizing the display of fireworks as requested, seconded by Councilwoman Temple which passed as follows:

Councilman F. Woodrow Harris	aye
Councilman James C. Saunders	aye
Councilwoman Doris T. White	aye
Councilwoman Deborah D. Dixon	aye
Councilwoman L. Dale Temple	aye
Councilwoman Carolyn S. Carey	aye
Councilwoman Beverly White	aye

PUBLIC COMMENT

Mayor Adams asked if anyone wished to bring a matter before City Council members adhering to the three minute time limitation.

With there being no comments to come before City Council, Mayor Adams closed the public comment portion of the meeting.

ADJOURNMENT

With no further business to come before City Council, Mayor Adams adjourned the meeting.

Samuel W. Adams, III, Mayor

Tessie S. Wilkins, City Clerk