



CITY OF EMPORIA

AGENDA
EMPORIA CITY COUNCIL
Regular Meeting
TUESDAY, March 18, 2014 - 6:30 P.M.

OPENING PRAYER

ROLL CALL

APPROVAL OF MINUTES

February 18, 2014 ~ Public Hearing and Regular Meeting

APPROVAL OF BILLS

REPORTS

Financial and Tax Reports
Commissioner of the Revenue Report
Permit and Inspection Report
Police Report
Sheriff Report
Fire Report
City Attorney Report

APPROVAL OF AGENDA

UNFINISHED BUSINESS

14-07. Industrial Development Authority – Request for Appointments

NEW BUSINESS

14-12. Emporia Redevelopment and Housing Authority - Term Expirations

14-13. Southside Virginia Education Center Board of Directors - Unexpired Term (Alton F. Owen, Jr.)

14-14. Planning Commission - Unexpired Term (Nancy B. Squire)

14-15. Airport Commission - Unexpired Term (Nancy B. Squire)

14-16. Recreation Advisory Commission - Term Expirations

14-17. Virginia Department of Fire Programs Grant Funds - Appropriation Ordinance

PUBLIC COMMENT
CLOSED SESSION

Closed Meeting pursuant to Virginia Code § 2.2 3711(A) (5) Discussion concerning a prospective business or industry where no previous announcement has been made.

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Visit Our Website at: www.ci.emporia.va.us

PUBLIC HEARING

1. Through Truck Traffic – Consideration of Amendment to City Code Section 74-13

Emporia's City Council held a Public Hearing on Tuesday, February 18, 2014, at 6:30 p.m. in the Council Chambers of the Municipal Building, located at 201 South Main Street, Emporia, Virginia. Mayor Mary L. Person presided over the session.

The following City Council members were present:

Councilman F. Woodrow Harris
Councilman James E. Ewing, III
Councilwoman Deborah D. Lynch
Councilwoman Doris T. White
Councilwoman L. Dale Temple
Councilwoman Carol Mercer

Others present:

Mary L. Person, Mayor
Brian S. Thrower, City Manager
C. Butler Barrett, City Attorney
Tessie S. Wilkins, City Clerk
W. S. Harris, Jr., Treasurer
Joyce E. Prince, Commissioner of the Revenue
Don Wyatt, Chief of Police
Ken Ryals, Emergency Service Coordinator

Absent:

Councilwoman Carolyn S. Carey

1. Through Truck Traffic – Consideration of Amendment to City Code Section 74-13

Mr. Thrower stated that on April 6, 2005, City Council adopted an ordinance prohibiting truck traffic within the City limits. He also stated that exceptions were granted allowing trucks to travel through the City on I-95 and US 58 for the purpose of receiving loads or making deliveries. He further stated that an ordinance was unanimously recommended by the Planning Commission.

Mr. Thrower reported that the purpose and intent of the ordinance was stated as follows: "To restrict commercial vehicles from traveling or passing through the City on certain streets as designated by ordinance of the Council in order to reduce or prevent congestion, hazardous traffic conditions, and protect both public and private property within the boundaries of the City. Operators of commercial vehicles shall be restricted to the exclusive use of streets adopted by ordinance of Council in traveling or passing through the City, except for the purpose of receiving loads or making deliveries."

Mr. Thrower stated that in researching this issue, it appeared Overload Permits issued through the Virginia Department of Motor Vehicles (DMV) are no longer valid on roads within the Federal Highway System, i.e. I-95. He also stated that trucks traveling on I-95 must meet certain weight limits in order to avoid receiving a Virginia Overweight Citation from the State Police. He further stated that the amount of the citation issued through the State Police varies based on the weight of the truck.

Mr. Thrower stated that in order to avoid receiving the Virginia Overweight Citation, some trucks were now attempting to use Route 301, which runs directly through the City. He also stated that the amount of the citation issued by Emporia Police is \$176.00 for traveling through the City without making delivery or receiving a load is generally less than the Virginia Overweight citation issued by State Police.

Mr. Thrower reported that Council member Harris initially requested that this issue be included on the December 3, 2013 Council Meeting agenda for discussion. He also reported that at the December 17, 2013 Council Meeting, Council directed administration to explore options regarding this issue. He further reported that at the January 21, 2014 meeting Council, approved moving forward with a public hearing to consider amending the existing ordinance. He advised that Council member Harris made the motion to add item (D) to the ordinance exempting loaded log or chip trucks traveling on Main Street in the City through December 31, 2015. He also advised the motion was seconded by Council Member Carey and approved 6 to 0.

Mr. Thrower stated that after discussing the issue with the Police Chief, Emergency Services Coordinator, and Public Works Director, he recommends maintaining the existing ordinance for several reasons, including:

1. Maintaining the existing City Code prohibiting through truck traffic serves to reduce unnecessary traffic congestion and damage to City Streets. Allowing additional truck traffic will increase the potential for traffic accidents and need for additional street maintenance funding. Moreover, emergency vehicle response may also be hampered due to increased traffic congestion caused by traction trailers.
2. Trucks are already allowed to utilize I-95 and US 58 within the prescribed weight limits. The trucking companies requesting this allowance are seeking to maximize profit by carrying extra weight at the expense of the City, i.e. traffic congestion and street damage.
3. There is very little economic gain to the City in allowing through truck traffic given the fact that the trucks are not directly engaged in commerce with other businesses and industries, i.e. picking up and delivering loads.
4. Exempting one type of truck load (wood) but not other types of loads from the ordinance may be perceived as inequitable.

Mr. Thrower stated that if Council, agreed with the recommendation of maintaining the existing ordinance, no action is needed. He also stated that if Council wishes to allow loaded log or chip trucks to travel through the City on Main Street through December 31, 2015, Council, will need to adopt an ordinance.

Mr. Bernard Rose, 122 River Road, addressed Council stating that the through truck traffic ordinance was a great concern to him because it affected the logging business.

Mayor Person asked if there was anyone present who wished to speak regarding this matter.

With there being no more comments to come before City Council, Mayor Person declared the public hearing closed.

Mary L. Person, Mayor

Tessie S. Wilkins, City Clerk

MINUTES
EMPORIA CITY COUNCIL
CITY OF EMPORIA MUNICIPAL BUILDING
February 18, 2014

Note to Reader: Although the printed agenda document for this City Council meeting is not part of these minutes, the agenda document provides background information on the items discussed by City Council during the meeting. A copy of the agenda document for this meeting may be obtained by contacting the Office of the City Clerk.

Emporia City Council held a regular meeting on Tuesday, January 21, 2014 at 6:30 p.m. in the Council Chambers of the Municipal Building, located at 201 South Main Street, Emporia, Virginia. Mayor Mary L. Person presided over the meeting with Deacon Cornell Hines offering the invocation.

ROLL CALL

The following City Council members were present:

Councilman F. Woodrow Harris
Councilman James E. Ewing, III
Councilwoman Deborah D. Lynch
Councilwoman Doris T. White
Councilwoman L. Dale Temple
Councilwoman Carol Mercer

Others present:

Mary L. Person, Mayor
C. Butler Barrett, City Attorney
Brian S. Thrower, City Manager
Tessie S. Wilkins, City Clerk
W. S. Harris, Jr., Treasurer
Joyce E. Prince, Commissioner of the Revenue
Don Wyatt, Chief of Police
Ken Ryals, Emergency Service Coordinator

Absent:

Councilwoman Carolyn S. Carey

MINUTES APPROVAL

Councilwoman Temple moved to approve the minutes from the Tuesday, February 4, 2014, City Council Regular meeting minutes as presented, seconded by Councilwoman White, which passed as follows:

Councilman F. Woodrow Harris	aye
Councilman James E. Ewing	aye
Councilwoman Deborah D. Lynch	aye
Councilwoman Doris T. White	aye
Councilwoman Carol Mercer	aye
Councilwoman L. Dale Temple	aye

APPROVAL OF BILLS

A listing of the February 18, 2014 bills was presented to City Council members.

General Fund	\$	1,076,386.15
Utility Fund	\$	107,831.12

Councilwoman Temple moved to approve the February 18, 2014 bills as presented, seconded by Councilwoman Mercer, which passed as follows:

Councilman F. Woodrow Harris	aye
Councilman James E. Ewing	aye
Councilwoman Doris T. White	aye
Councilwoman Carol Mercer	aye
Councilwoman Deborah D. Lynch	aye
Councilwoman L. Dale Temple	aye

FINANCIAL AND TAX REPORTS

Honorable W. S. Harris, Jr., City Treasurer provided his report to City Council members. There were no questions regarding his report.

COMMISSIONER OF THE REVENUE REPORT

Honorable Joyce E. Prince, Commissioner of the Revenue provided her report to City Council members. There were no questions regarding her report.

PERMIT AND INSPECTION REPORT

Randy C. Pearce, Building/Fire Official provided his report to City Council members. There were no questions concerning his report.

POLICE REPORT

Don Wyatt, Chief of Police provided his report to City Council members. There were no questions concerning his report.

CITY SHERIFF REPORT

Sam C. Brown, Sheriff provided his report to City Council members. There were no questions concerning his report.

CITY ATTORNEY REPORT

C. Butler Barrett, City Attorney had no matters to report to City Council members.

AGENDA APPROVAL

Mayor Person reported the deletion of Closed Session pursuant to Virginia Code § 2.2 3711 (A) (7) Legal matter requiring the advice of counsel pertaining to Social Services Funding.

Councilwoman Temple moved to approve the amended agenda as presented, seconded by Councilwoman Lynch, which passed as follows:

Councilman F. Woodrow Harris	aye
Councilman James E. Ewing	aye
Councilwoman Deborah D. Lynch	aye
Councilwoman Doris T. White	aye
Councilwoman Carol Mercer	aye
Councilwoman L. Dale Temple	aye

UNFINISHED BUSINESS

14-07. Industrial Development Authority – Request for Appointments

Mr. Thrower reported that J. Reid Wrenn submitted his letter of resignation from the Industrial Development Authority Board effective January 31, 2014. He stated that the unexpired four-year term on the Industrial Development Authority Board has an expiration date of February 28, 2015.

Mr. Thrower reported that Roland E. Weaver submitted his letter of resignation from the Industrial Development Authority Board effective December 12, 2013. He stated that the unexpired four-year term on the IDA Board has an expiration date of February 28, 2016.

Mr. Thrower stated that City Council would need to make a nomination(s) to fill the vacant seats.

Councilman Ewing nominated David Webb to serve on the Industrial Development Authority Board.

Mayor Person stated that this item be carried over until the March 4, 2014, Council meeting.

NEW BUSINESS

14-09. Through Truck Traffic – Consideration of Amendment to City Code Section 74-13

Mr. Thrower stated that a public hearing was held concerning this item, and it should be deferred because other industries were requesting for their trucks to use the City Street until more information is gathered.

Councilman Harris stated that the inequity that the City was trying to address here arose from Congressional action, and it should be addressed by the end of December 2015. He also stated that this was not a situation where the City is making this a long-term change to the ordinance. He further stated that there is a huge benefit to Southside, Virginia and Northeastern, North Carolina from the economics of logging.

Councilman Harris made a motion to add item (D) to the ordinance exempting loaded log or chip trucks to travel on Main Street in the City of Emporia through December 31, 2015. The motion died for lack of a second.

14-10. Board of Zoning Appeals Expirations – Cora Hines/Marva Dunn

Mr. Thrower reported that the five-year terms of Cora Hines and Marva Dunn on the City's Board of Zoning Appeals will expire on February 28, 2014. He also reported that both individuals indicated that they do wish to be considered for reappointment. He further reported that all nominations for the City's Board of Zoning Appeals must be provided to Greensville County Circuit Court for consideration and official appointment.

Councilman Harris made a motion to submit Cora Hines and Marva Dunn name to Greensville County Circuit Court for consideration and reappointment for the Board of Zoning Appeals, seconded by Councilwoman Carey, which passed as follows:

Councilman F. Woodrow Harris	aye
Councilman James E. Ewing	aye
Councilwoman Deborah D. Lynch	aye
Councilwoman Doris T. White	aye
Councilwoman Carol Mercer	aye
Councilwoman L. Dale Temple	aye

14-11. Citizens Advisory Board – Term Expirations

Mr. Thrower stated that the following individuals are currently serving two-year terms on the City's Citizens Advisory Board that will expire on February 28, 2014: Lloyd Ligon Jr., James Williams, John Kinsey, Joel Claiborne Jr., Jason Slage, Cecelia Allen, and Gale Wyche. He also stated that all had indicated that they do wish to be considered for reappointment.

Councilwoman Temple made a motion to reappoint Lloyd Ligon Jr., James Williams, John Kinsey, Joel Claiborne Jr., Jason Slage, Cecelia Allen, and Gale Wyche to serve a two-year term on the City's Citizens Advisory Board, seconded by Councilwoman White, which passed as follows:

Councilman F. Woodrow Harris	aye
Councilman James E. Ewing	aye
Councilwoman Deborah D. Lynch	aye

Councilwoman Doris T. White	aye
Councilwoman Carol Mercer	aye
Councilwoman L. Dale Temple	aye

PUBLIC COMMENT

Mayor Person asked if anyone wished to bring a matter before City Council members adhering to the three minute time limitation.

Mr. Jim Saunders, 3641 Sand Piper Road, addressed Council with concerns of why the City voted against the request from MAMaC RIFA that each locality approve an extra \$7,000.00 in the current fiscal year to pay for the services of Troutman Sanders Strategies through June 30, 2014.

Mr. Alton Owens, 322 Oak Hill Drive, addressed Council stating that he was disappointed because the item *Through Truck Traffic – Consideration of Amendment to City Code Section 74-13* was not seconded so it could at least be discussed.

Mr. Ken Ryals, Emergency Service Coordinator, addressed Council stating that he was in favor of Council decision for item *Through Truck Traffic – Consideration of Amendment to City Code Section 74-13*.

With there being no further comments to come before City Council, Mayor Person closed the public comment portion of the meeting.

*****CLOSED SESSION*****

Councilwoman Temple moved that Closed Session be entered for the purpose of discussing Virginia Code Sections § 2.2 3711 (A) (5) **Discussion concerning a prospective business or industry where no previous announcement has been made and (A) (7) Legal matter requiring the advice of counsel pertaining to Jail Funding**, seconded by Councilwoman Mercer, which passed as follows:

Councilman F. Woodrow Harris	aye
Councilman James E. Ewing	aye
Councilwoman Deborah D. Lynch	aye
Councilwoman Doris T. White	aye
Councilwoman Carol Mercer	aye
Councilwoman L. Dale Temple	aye

*****Regular Session*****

Councilwoman White moved that the meeting be returned to Regular Session. Councilwoman Temple seconded the motion, which passed as follows:

Councilman F. Woodrow Harris	aye
Councilman James E. Ewing	aye
Councilwoman Deborah D. Lynch	aye
Councilwoman Doris T. White	aye

Councilwoman Carol Mercer aye
Councilwoman L. Dale Temple aye

CERTIFICATION

Councilwoman White moved to certify the following:

1. only public business matters are lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act were discussed in the Closed Session to which this certification applies, and
2. only such public business matter as were identified in the motion by which the Closed Session was convened were heard, discussed, or considered by City Council.

Councilwoman Temple seconded the motion, which passed as follows:

Councilman F. Woodrow Harris aye
Councilman James E. Ewing aye
Councilwoman Deborah D. Lynch aye
Councilwoman Doris T. White aye
Councilwoman Carol Mercer aye
Councilwoman L. Dale Temple aye

ADJOURNMENT

With no further business to come before City Council, Mayor Person adjourned the meeting.

Mary L. Person, Mayor

Tessie S. Wilkins, City Clerk

Review of Bills March 18, 2014

GENERAL FUND

LEGISLATIVE

Harris, F. Woodrow	292.06
Independent Messenger	165.60
Mercer, Carol	30.00
Municipal Code Corporation	816.95
Telpage, Inc.	79.90
Treasurer of Virginia - VITA	3.22
Verizon	19.20
White, Doris T.	75.00
Xerox Corporation	73.69

EXECUTIVE

Brian S. Thrower	29.00
Department of Motor Vehicles	20.00
Emporia-Greensville Health Dept.	134.52
Independent Messenger	51.75
IPMA - HR	390.00
Lakiesha Powell - Richmond Times	14.00
North Carolina League of Municipalities	86.00
Pembroke Occupational Health, Inc.	282.00
Pitney Bowes	1,552.99
Telpage, Inc.	84.95
Treasurer of Virginia - VITA	10.01
Verizon	322.47
Xerox Corporation	73.69

LAW

Barrett Law Office, PC	583.33
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REGISTRAR

Treasurer of Virginia - VITA	5.00
Verizon	19.20

SHERIFF

Emporia CNBB, LP	325.00
Office Max, Inc.	105.99
Sadler Brothers Oil Company, Inc.	570.14
Telpage, Inc.	294.88
Treasurer of Virginia - VITA	7.19
Verizon	212.60
Verizon Wireless	91.08
Virginia Sheriffs' Association	459.00

VICTIM WITNESS

Robert C. Wrenn, Clerk	10.00
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VJCCCA/FAMILY VIOLENCE PREVENTION

Caroline Gatten	577.00
Marva Dunn	108.72
Ogburn Signs & Printing	70.00
Sadler Brothers Oil Company, Inc.	163.45
Telpage, Inc.	49.95
Treasurer of Virginia - VITA	52.97
Verizon	91.19
Walmart	118.06

SHARED SERVICES

County of Greensville	437,956.50
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FINANCE

Anthem Blue Cross/Blue Shield	37,887.56
Treasurer of Virginia - VITA	2.47
Treasurer of Virginia - VRS	38,272.13
Verizon	57.35
Xerox Corporation	73.69

TREASURER

Independent Messenger	186.30
Treasurer of Virginia - VITA	204.73
University of Virginia	140.00
Verizon	155.87

COMMISSIONER OF REVENUE/ASSESSOR

C. W. Warthen Court Resources	335.65
Curtis 1000, Inc.	478.37
Quill Corporation	472.33
Reliable Office Supplies	574.72
Treasurer of Virginia - VITA	206.85
Verizon	81.05
WindoWare, Inc.	2,200.00

DEBT SERVICE

BB&T Governmental Finance	7,553.54
First Citizens Bank	3,927.16
SunTrust Bank	92,456.55
The Bank of Hampton Roads	3,665.43
The Bank of Southside Virginia	1,129.24
USDA Rural Development	5,000.00

Review of Bills March 18, 2014

EMERGENCY SERVICES

Independent Messenger	51.75
Sadler Brothers Oil Company, Inc.	105.41
Treasurer of Virginia - VITA	2.42
Verizon	38.40
Verizon Wireless	49.77

COURTS

Andrew E. Weaver	360.00
Connie Louise Edwards, P.C.	120.00
Crater Youth Care Commission	15,106.00
Law Ofc. Of Barbara G. Mason, Inc.	121.40
Sixth District Court Service Unit	2,191.00
Southside Regional Jail	103,512.00
Townsend Law Office, PLLC	120.00
Treasurer of Virginia - VITA	6.72
Verizon	94.02
Waldrop Law Office, PLLC	120.00
Wyatt C. Hunt	74.54

FIRE

Amerigas Propane LP	1,313.19
City of Emporia - Utility Fund	160.62
Dominion Virginia Power	771.44
Fidelity Engineering Corporation	1,264.18
Houchins Pest Control	18.50
Mecklenburg Electric Cooperative	530.43
Treasurer of Virginia - VITA	6.04
Verizon	153.60
Verizon Wireless	182.16

PARKS & RECREATION

Austin Dixon	415.88
Cintas Corporation	17.32
Sadler Brothers Oil Company, Inc.	303.87

ECONOMIC DEVELOPMENT

Emporia Redev. & Housing Auth.	23,845.89
Sadler Brothers Oil Company, Inc.	39.98
Treasurer of Virginia - VITA	9.52
Verizon	19.20
Verizon Wireless	49.77
Xerox Corporation	73.70

ANIMAL CONTROL

Animal Hospital of Emporia	15.00
Sadler Brothers Oil Company, Inc.	160.01
Verizon Wireless	30.36

NON-DEPARTMENTAL

CAS Severn	6,695.00
Emporia-Greens. Literacy Council, Inc.	2,736.00
Emporia-Greens. Recreation Assoc.	25,524.50
Family YMCA of Emporia-Greenville	20,750.00
Meherrin Regional Library	7,711.25
Treasurer Virginia Tech	5,158.96

PLANNING AND ZONING

Community Planning Partners	3,466.27
Cynthia Batts	241.80
Dewberry Engineers, Inc.	3,216.00
Doretha Taylor	177.80
Ed Daley	661.52
H. G. Reynolds Company, Inc.	22,899.75
Independent Messenger	134.55
John L. Walston	606.10
Joseph Blunt	347.58
Kyle Green	194.52
National Business Furniture	1,014.50
Richmond Times Dispatch	291.00
Sadler Brothers Oil Company, Inc.	311.16
Stantec Consulting Services, Inc.	2,414.63
Treasurer of Virginia - VITA	3.49
VBCOA/VPMIA Joint Conference	250.00
Verizon	760.26
Verizon Wireless	131.83
Wrenn Builders LLC	50.00
Xerox Corporation	73.69

POLICE

Anthony Artis	53.56
Cobb Technologies	356.00
Dustan Jarratt	92.95
Frank Mainwaring	75.47
Glenn Garnes	122.00
Greene's Towing & Recovery LLC	120.00
Mace, Inc.	7,680.00
Sadler Brothers Oil Company, Inc.	7,832.94
Telpage, Inc.	59.95
Treasurer of Virginia - VITA	1,099.61
Verizon	1,646.96
Verizon Wireless	615.90

Review of Bills March 18, 2014

FACILITIES

Amerigas Propane LP	3,819.12
Cintas Corporation	293.12
City of Emporia - Utility Fund	35.06
David W. Fladung	404.14
Dominion Virginia Power	3,018.53
E. R. Johnston	310.00
Gaston Security, Inc.	1,177.50
Houchins Pest Control	138.75
Mecklenburg Electric Cooperative	1,289.36
Morris Refrigeration Company, Inc.	1,216.66
NC Glass Company, Inc.	210.00
Parker Oil Company, Inc.	784.89
R & C Electric Service, Inc.	465.02
SERVPRO of Chesterfield	744.71
The Yellow Room, Inc.	4,036.22
Whitlock Painting	1,300.00
Wrenn Builders, LLC	1,880.00

PUBLIC WORKS

Bakers Waste Equipment	7,681.00
Brunswick Landfill	1,495.00
Cintas Corporation	707.56
DOLI/Boiler Safety	20.00
Dominion Virginia Power	6,870.72
Enviro-Utilities, Inc.	8,700.00
Fuel Freedom Card	5,117.30
Greensville County Landfill	10,334.85
Independent Messenger	294.97
Jeff B. Robinson & Associates, LLPC	11,683.50
Jonathan Temple	50.00
Mecklenburg Electric Cooperative	1,500.99
Sadler Brothers Oil Company, Inc.	2,119.00
Safety-Kleen	247.75
Southside Regional Jail	713.40
Telpage, Inc.	39.95
Treasurer of Virginia - VDOT	395.68
Treasurer of Virginia - VITA	6.95
Verizon	280.74
Verizon Wireless	211.59

TOTAL GENERAL FUND \$998,164.86

UTILITY FUND

Anthem Blue Cross/Blue Shield	8,145.92
Brenntag Mid-South, Inc.	8,319.55
Cintas Corporation	857.10
Clay Ferguson	50.00
Cobb Technologies	90.00
Commonwealth of Virginia - DEQ	37.50
Dewberry Engineers, Inc.	10,839.75
DOLI/Boiler Safety	60.00
Dominion Virginia Power	5,593.59
Electric Motor Shop	11,907.41
Fidelity Engineering Corporation	611.50
Fortiline Waterworks, Inc.	287.00
Fuel Freedom Card	568.03
Hampton Roads Sanitation District	402.84
Independent Messenger	51.75
John Fetko	50.00
Mecklenburg Electric Cooperative	8,436.04
Parker Oil Company, Inc.	88.02
Postmaster	712.30
Ronald Brown	50.00
Russ Gordon's Garage	16.00
Sadler Brothers Oil Company, Inc.	1,372.72
Suffolk Solutions	3,508.72
Telpage, Inc.	79.90
Treasurer of Virginia - DGS	1,279.00
Treasurer of Virginia - VITA	9.77
Treasurer of Virginia - VRS	8,521.55
Verizon	783.72
Verizon Wireless	182.16
VUPS	27.78

TOTAL UTILITY FUND \$72,939.62

**CITY OF EMPORIA
CITY COUNCIL MEETING
March 18, 2014
AGENDA MEMORANDUM**

**SUBJECT: FINANCIAL STATEMENT
COLLECTIONS 2013
COLLECTIONS 2010-2012
COLLECTIONS 2007-2009
DELINQUENT TAX SUMMARY-ALL YEARS
2013 PPTRA ALLOTMENT-COMPARISON
SALES & USE TAX COMPARISON
MONTHLY UTILITY DEPT. COMPARISON
CUT OFFS FOR UTILITY CUSTOMERS
UNCOLLECTED UTILITY BILLS
BOOT COLLECTIONS**

W. S. HARRIS, JR., TREASURER

Financial Statement

February 28, 2014

CHECKING / DAILY INVESTMENT

General Fund

Utility Fund

1,792,134.21

867,494.43

CERTIFICATES OF DEPOSIT / INVESTMENTS

FIRST COMMUNITY BANK	\$384,621.03	MMF @ .07%	NA	GF
CARTER BANK & TRUST	\$750,000.00	12 Mos @ .45%	6/28/2014	GF
CARTER BANK & TRUST	\$1,512,502.96	12 Mos @ .55%	1/7/2015	GF
CARTER BANK & TRUST	\$1,011,304.05	12 Mos @ .60%	1/30/2015	GF
CARTER BANK & TRUST	\$1,011,304.05	12 Mos @ .60%	1/30/2015	GF
CARTER BANK & TRUST	\$776,166.84	12 Mos @ .65%	2/5/2015	GF
CARTER BANK & TRUST	\$506,290.10	12 Mos @ .65%	2/5/2015	GF
CARTER BANK & TRUST	\$506,290.10	12 Mos @ .65%	2/5/2015	GF

FIRST COMMUNITY BANK	\$504,746.03	MMF @ .07%	NA	UT
CARTER BANK & TRUST	\$504,167.66	12 Mos @ .55%	1/7/2015	UT
CARTER BANK & TRUST	\$505,400.65	12 Mos @ .60%	1/30/2015	UT

Feb-14

RECAP OF 2010 TAXES

TYPE OF TAX	BAL. FWD.	SUPPLEMENTS	ABATEMENTS	ADJUSTED LEVY	COLLECTIONS	BALANCE DUE
	(A)	(B)	(C)	(Cols. A+B-C) (D)	TO DATE (E)	
Real Estate	2,976,993.81	0.00	3,324.20	2,973,669.61	2,961,885.01	11,784.60
Personal Property	1,141,435.34	99,940.97	56,127.67	1,185,248.64	1,167,189.58	18,059.06
Decals	107,658.50	9,563.00	5,319.15	111,902.35	108,375.09	3,527.26
Personal Property Relief	578,916.57	34,959.61	29,027.27	584,848.91	576,538.79	8,310.12
Public Service	165,731.98	0.00	8,167.59	157,564.39	157,564.39	0.00
TOTAL	4,970,736.20	144,463.58	101,965.88	5,013,233.90	4,971,552.86	41,681.04
2010 Real Estate Tax Collections		99.60%	2010 Personal Property Tax Relief		98.58%	
2010 Personal Property Tax Collections		98.47%	2010 Public Service Tax Collection		100.00%	

RECAP OF 2011 TAXES

TYPE OF TAX	BAL. FWD.	SUPPLEMENTS	ABATEMENTS	ADJUSTED LEVY	COLLECTIONS	BALANCE DUE
	(A)	(B)	(C)	(Cols. A+B-C) (D)	TO DATE (E)	
Real Estate	2,984,406.93	0.00	3,000.24	2,981,406.69	2,965,882.41	15,524.28
Personal Property	1,244,373.63	26,690.75	33,214.60	1,237,849.78	1,229,848.62	8,001.16
Decals	111,029.00	8,475.00	5,909.93	113,594.07	108,631.53	4,962.54
Personal Property Relief	557,964.29	30,384.27	29,611.31	558,737.25	550,024.77	8,712.48
Public Service	156,479.42	0.00	0.00	156,479.42	156,479.42	0.00
TOTAL	5,054,253.27	65,550.02	71,736.08	5,048,067.21	5,010,866.75	37,200.46
2011 Real Estate Tax Collections		99.48%	2011 Personal Property Tax Relief		98.44%	
2011 Personal Property Tax Collection		99.35%	2011 Public Service Tax Collection		100.00%	

RECAP OF 2012 TAXES

TYPE OF TAX	BAL. FWD.	SUPPLEMENTS	ABATEMENTS	ADJUSTED LEVY	COLLECTIONS	BALANCE DUE
	(A)	(B)	(C)	(Cols. A+B-C) (D)	TO DATE (E)	
Real Estate	3,019,463.59	0.00	1,364.41	3,018,099.18	2,985,287.93	32,811.25
Personal Property	1,224,318.90	68,794.39	32,931.81	1,260,181.48	1,246,365.64	13,815.84
Decals	104,243.00	9,600.50	4,145.00	196,983.50	187,289.72	9,693.78
Personal Property Relief	560,183.75	63,406.00	42,840.26	580,749.49	559,491.56	21,257.93
Public Service	173,064.34	0.00	0.00	173,064.34	173,064.34	0.00
TOTAL	5,081,273.58	141,800.89	81,281.48	5,229,077.99	5,151,499.19	77,578.80
2012 Real Estate Tax Collections		98.91%	2012 Personal Property Tax Relief		96.34%	
2012 Personal Property Tax Collections		98.90%	2012 Public Service Tax Collection		100.00%	
2012 License Fee Collections		95.08%				

Feb-14

RECAP OF 2007 TAXES

TYPE OF TAX	BAL. FWD.	SUPPLEMENTS	ABATEMENTS	ADJUSTED LEVY	COLLECTIONS	BALANCE DUE
	(A)	(B)	(C)	(Cols. A+B-C) (D)	TO DATE (E)	
Real Estate	2,673,531.26	29,166.22	14,468.19	2,688,229.29	2,684,572.88	3,656.41
Personal Property	1,270,481.69	232,305.66	109,391.44	1,393,395.94	1,389,322.41	4,073.53
Decals	444,139.00	30,539.61	8,576.33	466,102.28	463,278.60	2,823.68
Personal Property Relief	549,911.50	5,471.39	137,247.89	418,135.00	412,032.66	6,102.34
Public Service	140,577.17	4,462.35	0.00	145,039.52	145,039.52	0.00
TOTAL	5,078,640.62	301,945.23	269,683.85	5,110,902.00	5,094,246.07	16,655.96
2007 Real Estate Tax Collections		99.86%	2007 Personal Property Tax Relief		99.39%	
2007 Personal Property Tax Collections		99.70%	2007 Public Service Tax Collection		100.00%	

RECAP OF 2008 TAXES

TYPE OF TAX	BAL. FWD.	SUPPLEMENTS	ABATEMENTS	ADJUSTED LEVY	COLLECTIONS	BALANCE DUE
	(A)	(B)	(C)	(Cols. A+B-C) (D)	TO DATE (E)	
Real Estate	2,703,731.80	15,916.97	11,236.65	2,708,412.12	2,703,583.85	4,828.27
Personal Property	1,288,745.41	42,594.01	82,647.30	1,248,692.12	1,242,553.75	6,138.37
Decals	110,269.50	9,823.17	6,545.00	113,547.67	109,362.70	4,184.97
Personal Property Relief	548,290.97	39,726.80	28,914.65	559,103.12	549,304.86	9,798.26
Public Service	149,011.30	5,341.13	5,341.13	149,011.30	149,011.30	0.00
TOTAL	4,800,048.98	113,402.08	134,684.73	4,778,766.33	4,753,816.46	24,949.87
2008 Real Estate Tax Collections		99.82%	2008 Personal Property Tax Relief		98.25%	
2008 Personal Property Tax Collection		99.51%	2008 Public Service Tax Collection		100.00%	

RECAP OF 2009 TAXES

TYPE OF TAX	BAL. FWD.	SUPPLEMENTS	ABATEMENTS	ADJUSTED LEVY	COLLECTIONS	BALANCE DUE
	(A)	(B)	(C)	(Cols. A+B-C) (D)	TO DATE (E)	
Real Estate	2,942,633.61	3,808.18	6,400.94	2,940,040.85	2,931,342.16	8,698.69
Personal Property	1,214,926.66	219,196.50	219,483.52	1,214,639.64	1,209,738.73	4,900.61
Decals	110,991.50	6,951.00	7,526.50	110,416.00	105,967.86	4,448.14
Personal Property Relief	524,152.89	38,891.54	17,349.89	545,694.54	537,557.86	8,136.68
Public Service	121,797.85	0.00	0.00	121,797.85	121,797.85	0.00
TOTAL	4,914,502.51	268,847.22	250,760.85	4,932,588.88	4,906,404.46	26,184.42
2009 Real Estate Tax Collections		99.70%	2009 Personal Property Tax Relief		98.50%	
2009 Personal Property Tax Collection		99.60%	2009 Public Service Tax Collection		100.00%	

DELINQUENT TAX SUMMARY - FY 2013-2014

February-14

REAL ESTATE TAXES

Tax Year	Balance July 1	Supplements Added	Abatements	Bankruptcy Charge-Offs	Credit Card Collections	Collected to This Month	Collected This Month	Balance
2006	\$3,347.90	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,347.90
2005	\$2,406.50	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,406.50
2004	\$1,480.72	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,480.72
2003	\$1,225.56	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,225.56
2002	\$792.12	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$792.12
2001	\$645.37	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$645.37
2000	\$355.32	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$355.32
1991-1999	\$2,183.52	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,183.52
TOTAL	\$12,437.01	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$12,437.01

PERSONAL PROPERTY TAX

Tax Year	Balance July 1	Supplements Tx Relief	Abatements	Bankruptcy Charge-Offs	Credit Card Collections	Collected To This Month	Collected This Month	Balance
2006 Net Tax	\$4,250.30	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,250.30
2005 Net Tax	\$5,793.30	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,793.30
2004 Net Tax	\$2,051.76	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,051.76
2002-2003	\$5,964.81	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$340.62	\$5,624.19
TOTAL	\$18,060.17	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$340.62	\$17,719.55

Grand Total of All Delinquent	\$30,497.18	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$340.62	\$30,156.56
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2013 PPTRA ALLOTMENT - COMPARISON

TOTAL ALLOTMENT FROM STATE - \$570,316.00

TOTAL PPTRA ASSESSED - 62.00% \$561,632.25

COLLECTIONS THRU PAID BILLS

Jun-13	\$169,906.08
Jul-13	\$161,056.98
Aug-13	\$72,201.05
Sep-13	\$723.12
Oct-13	\$5,246.31
Nov-13	\$6,923.92
Dec-13	\$20,165.67
Jan-14	\$2,759.04
Feb-14	\$11,073.99

ABATEMENTS -\$20,142.45

SUPPLEMENTS \$10,214.96

TOTAL REMAINING FROM UNPAID BILLS **\$101,648.66**

1st Payment from State 7/31/2013 145,727.85

2nd Payment from State 8/15/2013 169,836.72

Final Payment from State 11/15/2013 254,755.09

Local Sales & Use Tax Collection Comparison

Local Sales & Use Tax

Month	2011 Calendar Year	2012 Calendar Year	2013 Calendar Year	2014 Calendar Year
	Collected	Collected	Collected	Collected
January	\$110,239.00	\$127,062.93	\$108,278.56	\$114,486.19
February	\$125,876.99	\$126,296.95	\$127,189.75	\$134,859.04
March	\$104,593.90	\$102,337.33	\$99,674.97	
April	\$119,737.24	\$137,369.57	\$104,585.97	
May	\$123,865.11	\$135,414.13	\$119,461.45	
June	\$131,026.53	\$110,435.22	\$117,580.07	
July	\$180,490.56	\$116,536.54	\$107,486.36	
August	\$53,547.37	\$117,795.21	\$117,641.94	
September	\$119,307.80	\$125,411.89	\$118,116.99	
October	\$123,419.00	\$111,125.40	\$105,496.08	
November	\$119,256.67	\$106,691.83	\$100,495.50	
December	\$117,432.90	\$102,684.77	\$105,977.72	
Yearly Total	\$1,428,793.07	\$1,419,161.77	\$1,331,985.36	\$249,345.23

State Sales & Use Tax Collection Comparison

State Sales & Use Tax

Month	2011 Calendar Year	2012 Calendar Year	2013 Calendar Year	2014 Calendar Year
	Collected	Collected	Collected	Collected
January	\$76,745.66	\$81,464.16	\$80,957.08	\$81,625.86
February	\$92,440.02	\$91,897.24	\$95,365.10	\$89,390.50
March	\$63,957.82	\$72,512.86	\$73,527.62	
April	\$69,216.00	\$70,609.86	\$76,942.78	
May	\$78,000.40	\$85,665.32	\$87,608.38	
June	\$85,721.72	\$85,637.98	\$90,121.30	
July	\$72,832.12	\$78,791.66	\$78,471.52	
August	\$84,321.66	\$89,692.72	\$87,181.40	
September	\$74,027.06	\$80,905.18	\$76,334.64	
October	\$78,763.86	\$83,390.34	\$79,978.88	
November	\$77,775.18	\$82,935.18	\$81,448.88	
December	\$77,868.98	\$77,980.08	\$83,144.42	
Yearly Total	\$931,670.48	\$981,482.58	\$991,082.00	\$171,016.36

Monthly Comparison of
Collected Utility Fund Revenue & Completed Service Orders
FY 2013-2014

	July	August	September	October	November	December
Water	113,793.01	122,743.11	123,511.78	118,244.88	123,032.25	118,337.35
Sewer	103,792.22	100,363.03	97,775.80	94,460.97	94,725.62	93,721.11
Meter Charge	4,653.73	4,429.04	4,246.42	4,496.31	4,298.60	4,457.88
Water Taps	0.00	0.00	3,515.58	3,000.00	0.00	4,053.90
Sewer Taps	0.00	0.00	4,000.00	0.00	0.00	0.00
Sale of Materials	0.00	0.00	0.00	0.00	0.00	0.00
Penalties	4,874.93	7,703.25	2,718.96	4,351.84	4,587.52	5,876.00
Cut on/off Fees	5,528.94	3,361.00	2,791.00	2,221.00	2,100.00	2,076.12
Water Sales-Bulk Water	564.48	0.00	35.06	35.06	94.91	50.50
Sewer Services	1,221.39	46,241.40	3,518.86	5,018.15	0.00	151.32
Miscellaneous	1,559.91	0.00	0.00	130.00	0.00	0.00
Total Revenue For the Month	235,988.61	284,840.83	242,113.46	231,958.21	228,838.90	228,724.18

	January	February	March	April	May	June	YTD Category Ttl
Water	106,085.60	127,186.86					952,934.84
Sewer	88,339.49	103,317.33					776,495.57
Meter Charge	4,403.97	4,576.88					35,562.83
Water Taps	0.00	8,530.00					19,099.48
Sewer Taps	0.00	12,100.00					16,100.00
Sale of Materials	0.00	0.00					0.00
Penalties	8,121.10	7,767.40					46,001.00
Cut on/off Fees	2,245.81	2,190.00					22,513.87
Water Sales-Bulk Water	35.06	35.06					850.13
Sewer Services	137.75	148.16					56,437.03
Miscellaneous	0.00	0.50					1,690.41
Total Revenue for the Month	209,368.78	265,852.19	0.00	0.00	0.00	0.00	

	July	August	September	October	November	December
Service Orders						
Ttl Off/On Requests	61	73	80	68	52	61
Ttl Leak Inquiries	54	53	74	71	69	49
Ttl Service Orders For the Month	115	126	154	139	121	110

	January	February	March	April	May	June	YTD Order Totals
Service Orders							
Ttl Off/On Requests	52	47					448
Ttl Leak Inquiries	39	71					480
Ttl Service Orders For the Month	91	118	0	0	0	0	

YTD Revenue Total All Depts. **1,927,685.16** YTD Service Order **928**

**REPORT OF CUT OFFS TO UTILITY ACCOUNTS SINCE
EXTENSION OF PAYMENTS TO NEXT MONTH**

JULY 06 STARTED CHANGE-DID NOT CUT WATER OFF THIS MONTH

**AUGUST 24
SEPTEMBER 55
OCTOBER 45
NOVEMBER 27
DECEMBER 77**

2007		2008		2009		2010	
JANUARY	58	JANUARY	45	JANUARY	62	JANUARY	103
FEBRUARY	32	FEBRUARY	63	FEBRUARY	56	FEBRUARY	44
MARCH	35	MARCH	71	MARCH	74	MARCH	46
APRIL	49	APRIL	44	APRIL	28	APRIL	63
MAY	63	MAY	71	May	56	MAY	86
JUNE	66	JUNE	82	June	86	JUNE	58
JULY	76	JULY	67	JULY	53	JULY	74
AUGUST	67	AUGUST	86	AUGUST	90	AUGUST	78
SEPTEMBER	75	SEPTEMBER	94	SEPT	49	SEPTEMBER	66
OCTOBER	93	OCTOBER	43	OCTOBER	72	OCTOBER	86
NOVEMBER	51	NOVEMBER	39	NOVEMBER	46	NOVEMBER	54
DECEMBER	71	DECEMBER	71	DECEMBER	130	DECEMBER	44

2011		2012		2013			
JANUARY	86	JANUARY	68	JANUARY	80	October	16
FEBRUARY	30	FEBRUARY	45	FEBRUARY	68	(39 DOOR HANGERS)	
MARCH	31	MARCH	48	MARCH	58	Nov.	31
APRIL	48	APRIL	70	APRIL	92	(48 Door Hangers)	
MAY	83	MAY	43	MAY	64	Dec.	55
JUNE	281	JUNE	79	JUNE	83	(149 Door Hangers)	
JULY	130	JULY	80	JULY	88	Jan.	68
AUGUST	85	AUGUST	75	AUGUST	57	(114 Door Hangers)	
SEPTEMBER	83	SEPTEMBER	63	SEPT-CUT OFF DEFRAIDED FOR 1 TIME OCCURANCE			
OCTOBER	66	OCTOBER	68	UNTIL NOV 5TH	180	REMINDER NOTICES PUT ON .	
NOVEMBER	86	NOVEMBER	90	DOORS SEPT. 30TH.		Feb.	27
DECEMBER	61	DECEMBER	53			(33 Door Hangers)	

UNCOLLECTED UTILITY BILLS

BEGINNING BALANCE JULY 2006	54043.62	54043.62
BALANCE ADDED AFTER 2 MONTHS EXT	31012.65	85056.27
BALANCES ADDED FOR 2009	10028.85	95085.12
COLLECTIONS 2009	-4577.96	90507.16
BALANCES ADDED FOR 2010	56074.78	146601.94
COLLECTIONS 2010	-21349.82	125252.12
BALANCES ADDED FOR 2011	43729.33	168981.45
COLLECTIONS 2011	-30063.76	138917.69
BALANCES ADDED FOR 2012	30144.85	169062.54
COLLECTIONS 2012	-26675.91	142386.43
BALANCES ADDED FOR 2013	39039.11	181425.54
COLLECTIONS 2013	-23560.98	157864.56
BALANCES ADDED FOR JANUARY 2014	9571.36	167435.92
COLLECTIONS JANUARY 2014	-2324.92	165111.00
BALANCES ADDED FOR FEBRUARY 2014	4377.22	169488.22
COLLECTIONS FEBRUARY 2014	-3167.73	166320.49

BOOT COLLECTIONS

STARTING DATE 1-25-12

GOOD THRU 2-28-14

AMOUNT COLLECTED FOR CITY **\$88,927.60**

RE TAX \$51,155.94

PP TAX \$24,489.15

UTILITY \$7,107.04

OTHER (DEMO/WEED) \$6,175.47

AMOUNT COLLECTED FOR VAC **\$33,740.70**

TOTAL **\$122,668.30**



Commissioner of the Revenue
P. O. Box 956
Emporia, Virginia 23847
TELEPHONE (434) 634-5405

March 10, 2014

JOYCE E. PRINCE
COMMISSIONER

LISA D. COUNCIL
DEPUTY COMMISSIONER

The Honorable Mayor
City Council Members
City Manager

Dear Members of Council:

During the month of February a total of \$390,969.63 was processed for City Business License.

Transient tax totaled \$83,200.95 for the month of January and processed during February.

Meal tax processed during the month of February totaled \$115,918.58 with an additional \$294.22 for prior months.

The usual comparison of meal and transient tax processed during February to the same time period last year is as follows:

	<u>January 2013</u>	<u>January 2014</u>
Meal Tax	\$ 113,476.03	\$ 115,918.58
Transient Tax	\$ 73,962.79	\$ 83,200.95

Respectfully,


Joyce E. Prince



CITY OF EMPORIA

DEPARTMENT OF INSPECTIONS

February-2014 Code Enforcement Monthly Report

Notices Issued

Resolved

Inoperable Vehicles - 9

4- By Owner

Weeds / Grass - 0

0- By Owner
0- By City Contractor

Property Maintenance - 5

0- By Owner

Zoning - 0

0- By Owner

Cases Turned Over To City Attorney – 2

Total Notices Issued – 14

Invoiced Notices- 0

Weeds / Grass – 0
Inoperable Vehicle- 0
Demolition- 0

Total- Weeds/ Grass- 0
Inoperable Vehicles- 0
Demolition- 0

Total Amount- 0

Signature :

A handwritten signature in cursive script, appearing to read "Mitchell", written over a horizontal line.

Supervisor :

A handwritten signature in cursive script, appearing to read "B.D.", written over a horizontal line.

**Emporia Police Department Statistics
Arrests by Race**

February 2014

	Black	%	White	%	Other	%
Criminal Arrests	36	77%	10	21%	1	2%
Selective Tickets	297	37%	437	54%	76	9%
Regular Tickets	43	68%	17	27%	3	5%

IBR Offense Counts 2/1/2014-2/28/2014 Emporia Police Department

1	120-Robbery
4	13B-Simple Assault
5	220-Burglary/Breaking & Entering
6	23C-Shoplifting
1	23D-Theft From Building
2	23F-Theft From Motor Vehicle
10	23H-All Other Larceny
1	250-Counterfeiting/Forgery
1	26B-Credit Card/Automatic Teller Machine Fraud
9	290-Destruction/Damage/Vandalism of Property
10	35A-Drug/Narcotic Violations
1	520-Weapon Law Violations
3	90B-Curfew/Loitering/Vagrancy
1	90C-Disorderly Conduct
2	90D-Driving Under the Influence
1	90E-Drunkenness
5	90G-Liquor Law Violations
1	90I-Runaway
2	90J-Trespass of Real Property
31	90Z-All Other Offenses
	31 Unclassified 90Z

97	Total Offenses Reported
92	Total Incidents Reported

CONSENT SEARCHES

DATE	RACE	REASON	RESULTS	ARREST
2/10/14	w/f	Traffic stop	Marijuana	Yes

**Noise complaints
February 2014**

Loud Music from Building – 3 no summons

Loud Music from Vehicle – 2 no summons

Criminal Arrestees

February 2014

Resident – 29

Non-resident - 18

Schools

February 2014

F. Mainwaring, A. Artis, G. Games and D. Jarratt attended a Street Survival school in Virginia Beach February 11-12.

K. Blount taught a VCIN Level B Certification class at the police department February 27-28.

Emporia Animal Control Monthly Report

Feb 2014

Dogs

Cats

On Hand 6
Stray 14
Seized ~~0~~
Bite Cases ~~0~~
Surrendered by Owner 1
Transferred In ~~0~~
Born in Facility ~~0~~
DOA ~~0~~
Claimed by Owner 3
Adopted 9
Transferred Out 3
Died in Facility ~~0~~
Euthanized ~~0~~
Remain 6
Wildlife
Wild or Fowl 2
DOA 1
Relocate 1
On-Hand ~~0~~
Euthanize ~~0~~

On Hand 5
Stray 6
Seized ~~0~~
Bite Cases ~~0~~
Surrendered by Owner ~~0~~
Transferred In ~~0~~
Born in Facility ~~0~~
DOA ~~0~~
Claimed by Owner ~~0~~
Adopted 8
Transferred Out ~~0~~
Died in Facility ~~0~~
Euthanized ~~0~~
Remain 3
General
Calls Answered 100
Hours _____
Mileage _____
Verbal Warning 2
Summons Issued ~~0~~
Court Cases ~~0~~

Remarks _____

Prepared by: Joey Linnell

2012-2013	HOURS	SUMMONS COLLECTED*		2013-2014	HOURS	SUMMONS COLLECTED*
JULY	487	947	71,772.88	JULY	848	1569 64,214.57
AUGUST	487	921	68,343.86	AUGUST	707	1331 103,874.51
SEPTEMBER	472	832	90,434.47	SEPTEMBER	739	1310 123,848.35
OCTOBER	435	800	105,342.83	OCTOBER	656	1301 111,725.89
NOVEMBER	752	1385	60,213.90	NOVEMBER	712	1351 123,860.90
DECEMBER	715	1313	97,087.04	DECEMBER	572	1129 88,897.03
JANUARY	559	1001	78,552.79	JANUARY	513	845 54,377.07
FEBRUARY	500	977	119,599.27	FEBRUARY	420	810 124,035.63
MARCH	620	1267	94,481.43	MARCH		
APRIL	705	1413	95,284.70	APRIL		
MAY	897	1730	97,458.66	MAY		
JUNE	716	1381	123,819.81	JUNE		
TOTAL	7345	13967	1,102,391.44	TOTAL	5167	9646 794,833.95

***The ticket numbers reflect overtime (selective enforcement) tickets for each month. Tickets written during regular duty are not included with these numbers.



City of Emporia Sheriff's Office

201 South Main Street
P. O. Box 511
Emporia, VA 23847
Phone: (434) 634-4671



March 7, 2014

From the Office of:

Sheriff Sam C. Brown

The Honorable Mayor
City Manager
Honorable Members of City Council

Dear Members of City Council:

The Emporia Sheriff's Office spent approximately **198** hours in General District and Juvenile & Domestic Relations Court in **February, 2014**. We served a total of **333** civil papers. These are broken down as follows:

<i>Arrest Warrant</i>	2
<i>Capias</i>	2
<i>Change in Payee</i>	1
<i>Detention Order</i>	2
<i>Debt</i>	16
<i>Detinue</i>	3
<i>Garnishments</i>	18
<i>Interrogatories</i>	6
<i>Misdemeanor Warrants</i>	22
<i>Notice</i>	14
<i>Protective Order</i>	11
<i>Show Cause</i>	25
<i>Subpoena duces tecum</i>	2
<i>Summons</i>	196
<i>Transportation</i>	7
<i>Unlawful Detainer</i>	11
<i>Withhold Order</i>	1
<i>Writ of Possession & Fi Fa</i>	1

We collected \$24.00 in Sheriff Fees for the month of **February, 2014**. We had **7** transports for the month.

Sincerely,

A handwritten signature in cursive script that reads "Sam C. Brown".

Sam C. Brown

Detailed Selected Statistics & Management Activity

Selected Coded Field: Basic: Incident Type

Report Period: From 02/01/2014 to 02/28/2014

CODE	DESCRIPTOR	FREQUENCY	FREQ. PERCENT	EXPs	AVG # SUPPR PERS	AVG # EMS PERS	AVG # OTHER PERS	AVG # SUPPR APPR	AVG # EMS APPR	AVG # OTHER APPR	AVERAGE # MAN HOURS	TOTAL MAN HOURS	AVERAGE RESPONSE TIME (min)
111	Building fires	3	25.00 %	0	16.67	0.00	1.33	4.33	0.00	1.33	24.64	73.92	12.00
116	Fuel burner/boiler malfunction, fire confined	1	8.33 %	0	15.00	0.00	1.00	4.00	0.00	1.00	9.33	9.33	4.00
142	Brush, or brush and grass mixture fire	1	8.33 %	0	12.00	0.00	1.00	3.00	0.00	1.00	11.05	11.05	11.00
322	Vehicle accident with injuries	1	8.33 %	0	10.00	0.00	1.00	2.00	0.00	1.00	14.85	14.85	10.00
324	Motor vehicle accident with no injuries	1	8.33 %	0	14.00	0.00	1.00	3.00	0.00	1.00	22.25	22.25	10.00
811	Dispatched & canceled en route	5	41.67 %	0	0.80	0.00	0.20	0.20	0.00	0.20	0.92	4.58	
	Totals	12	100.00 %	0	8.75	0.00	0.75	2.17	0.00	0.75	11.33	135.98	10.14
	Mutual Aid Given Incidents	1											



CITY OF EMPORIA

Memorandum

January 31, 2014

TO: The Honorable Mayor and City Council
FROM: Brian S. Thrower, City Manager
SUBJECT: Industrial Development Authority – Request for Appointments
ITEM: 14-07

J. Reid Wrenn has submitted his letter of resignation from the Industrial Development Authority Board effective January 31, 2014. His unexpired four (4) year term on the Industrial Development Authority Board has an expiration date of February 28, 2015.

Roland E. Weaver has submitted his letter of resignation from the Industrial Development Authority Board effective December 12, 2013. His unexpired four (4) year term on the Industrial Authority Development Authority Board has an expiration date of February 28, 2016.

As a result, City Council needs to make a nomination(s) to fill the vacant seats.

Recommendation:

This information is provided to City Council for consideration.

Attachment:

Current Industrial Development Authority Roster

BST/tsw

INDUSTRIAL DEVELOPMENT AUTHORITY

Term of Office: 4 Years

William S. Newsome 02/28/2014
503 Jefferson Street
Emporia, Virginia 23847
(H) 434/634-3641
(W) 434/634-5141

J. Reid Wrenn 02/28/2015
426 Laurel Street
Emporia, Virginia 23847
(H) 434/634-3186

Vincent Lowery 02/28/2017
622 Clay Street
Emporia, Virginia 23847
(H) 434/634-9956

Gloria Robinson 02/28/2017
801 Peachtree Street
Emporia, Virginia 23847
(H) 434/348-7367

Ruth W. Tillar Secretary 02/28/2016
703 Peachtree Street
Emporia, Virginia 23847
(H) 434/634-2677

Roland E. Weaver 02/28/2016
613 Peachtree Street
Emporia, Virginia 23847
(H) 434/634-4078

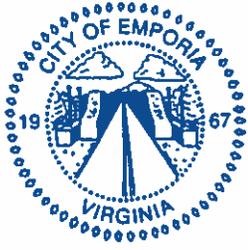
INDUSTRIAL DEVELOPMENT AUTHORITY (Continued)...

David Bland 02/28/2016
510 Peachtree Street

Emporia, Virginia 23847
(H) 434/634-9744

C. Butler Barrett
522 Peachtree Street
Emporia, Virginia 23847
(H) 434/634-5038
(W) 434/634-2167

Attorney



CITY OF EMPORIA

MEMORANDUM

February 28, 2014

TO: The Honorable Mayor and City Council
FROM: Brian S. Thrower, City Manager
SUBJECT: Emporia Redevelopment and Housing Authority – Term Expirations
ITEM: 14-12

On March 1, 2014 Ms. Veronica Leach and Mr. Edward Lankford's (4) year term on the City of Emporia's Redevelopment and Housing Authority will expire. They have both indicated that they do wish to be considered for reappointment.

Recommendation:

This information is provided to City Council for consideration.

Attachment:

No attachment

BST/tsw



CITY OF EMPORIA

Memorandum

March 14, 2014

TO: The Honorable Mayor and City Council

FROM: Brian S. Thrower, City Manager

SUBJECT: Southside Virginia Education Center Board of Directors – Unexpired Term (Alton F. Owen, Jr.)

ITEM: 14-13

Alton F. Owen, Jr., has submitted his letter of resignation from the Southside Virginia Education Center Board of Directors effective February 6, 2014. His unexpired four (4) year term on the Southside Education Center Board of Directors has an expiration date of July 1, 2015. As a result, City Council needs to make a nomination(s) to fill the vacant seat.

Recommendation:

This information is provided to City Council for consideration.

Attachment:

Current Southside Education Center Board of Directors Roster

BST/tsw

SOUTHSIDE VIRGINIA EDUCATION CENTER

BOARD OF DIRECTORS

Board Created in 2006. Appointments/Changes in Appointments should be sent to Natalie Slate, Deputy County Administrator, County of Greensville, 1781 Greensville County Circle, Emporia, Virginia 23847

Linda Stainback
502 Meherrin Street
Emporia, Virginia 23847
(H) 434/634-3347

Business/Industry

07/01/2016

Alton F. Owen, Jr.
Owen Ford
322 Oak Hill Drive
Emporia, Virginia 23847
(W) 434/535-8515

Business/Industry

07/01/2015

Moe Ghassemi
Arby's of Emporia
109 Market Drive
Emporia, Virginia 23847
(C) 434/637-3436

Business/Industry

07/01/2015

Mary L. Person
304 South Turner Street
Emporia, Virginia 23847
(H) 434/634-0380
(W) 434/949-7820

City Council Appointed

07/01/2017



CITY OF EMPORIA

Memorandum

March 14, 2014

TO: The Honorable Mayor and City Council
FROM: Brian S. Thrower, City Manager
SUBJECT: Planning Commission – Unexpired Term (Nancy B. Squire)
ITEM: 14-14

Nancy Squire has submitted her letter of resignation from the Planning Commission effective February 4, 2014. Her unexpired four (4) year term on the Planning Commission has an expiration date of January 6, 2015. As a result, City Council needs to make a nomination(s) to fill the vacant seat.

Recommendation:

This information is provided to City Council for consideration.

Attachment:

Current Planning Commission Roster

BST/tsw

PLANNING COMMISSION

Term of Office: 4 Years

Woodrow L. Bryant, Jr.
604 South Oak Hill Drive
Emporia, Virginia 23847
(H) 434/634-4791

06/30/2014

William S. Newsome
503 Jefferson Street
Emporia, Virginia 23847
(H) 434/634-3641
(W) 434/634-5141

06/30/2017

James Ewing
221 East York Drive
Emporia, Virginia 23847
(H) 434/634-0919

06/30/2016

William C. Slate, Jr.
1501 Walnut Drive
Emporia, Virginia 23847
(H) 434/634-5075
(W) 434/634-3045

06/30/2016

Chris Thompson
1400 Wiggins Road
Emporia, Virginia 23847
(H) 434/634-9407
(C) 434/594-6394
(W) 434/634-3217 ext 3044

06/30/2015

Thomas L. Vaughan
301 E York Drive
Emporia, Virginia 23847
(H) 252/398-2360

06/30/2014

Richard Short
205 Tall Oaks Drive
Emporia, Virginia 23847
(H) 434/634-5369

06/30/2017

Edward V. Lankford, IV
104 Beech Tree Lane
Emporia, Virginia
(H) 434/348-7254
(W) 434/634-6131

06/30/2015

Nancy B. Squire

01/06/2017

Emporia, Virginia 23847
(H) 434/634-5096



CITY OF EMPORIA

Memorandum

March 14, 2014

TO: The Honorable Mayor and City Council
FROM: Brian S. Thrower, City Manager
SUBJECT: Airport Commission – Unexpired Term (Nancy B. Squire)
ITEM: 14-15

Nancy Squire has submitted her letter of resignation from the Airport Commission effective February 4, 2014. Her unexpired four (4) year term on the Airport Commission has an expiration date of February 28, 2016. As a result, City Council needs to make a nomination(s) to fill the vacant seat.

Recommendation:

This information is provided to City Council for consideration.

Attachment:

Nancy B. Squire letter of resignation dated February 4, 2014
Current Airport Commission Roster

BST/tsw

AIRPORT COMMISSION

Term of Office: 4 Years

Boyce C. Wornom
112 State Street
Emporia, Virginia 23847
(H) 434/634-3673
(W) 434/634-3147

Chair

02/28/2016

Charles I. Grigg, Jr.
636 South Main Street
Emporia, Virginia 23847
(H) 434/634-3308

02/28/2016

Ted Lee
602 S. Oak Hill Drive
Emporia, Virginia 23847
(H) 434/634-5034
(W) 434/634-6541

02/28/2016

Rick Franklin
504 Magnolia Drive
Emporia, Virginia 23847
(H) 434/634-2936
(W) 434/634-5575
(W) 434/634-9400

Secretary

AIRPORT COMMISSION (Continued)...

Nancy B. Squire
428 Laurel Street
Emporia, Virginia 23847
(H) 434/634-5096

02/28/2016



CITY OF EMPORIA

MEMORANDUM

March 14, 2014

TO: The Honorable Mayor and City Council
FROM: Brian S. Thrower, City Manager
SUBJECT: Recreation Advisory Commission – Term Expirations
ITEM: 14-16

On April 1, 2014, Edward V. Lankford, IV, Rick Franklin, Deborah Lynch, Clifton Threat and Ms. Doris White's one (1) year term on the Recreation Advisory Commission will expire. Mr. Lankford, Mr. Threat, Mrs. Lynch and Ms. White have indicated that they do wish to be considered for reappointment. Mr. Franklin has stated that he does not wish to be considered for reappointment.

Recommendation:

This information is provided to City Council for consideration.

BST /tsw



CITY OF EMPORIA

Memorandum

March 14, 2014

TO: The Honorable Mayor and City Council

FROM: Brian S. Thrower, City Manager

SUBJECT: Virginia Department of Fire Programs Grant Funds – Appropriation Ordinance

ITEM #: 14-17

The City of Emporia has been awarded a grant from the Virginia Department of Fire Programs in the amount of \$43,350.00 for renovation/repair of the burn building as a prop to assist in training. In order for the City to utilize this award for the renovation/repair work, you will need to appropriate these funds into the current operating budget. In this regard, I am enclosing an ordinance for your consideration.

Recommendation

I recommend that you adopt this ordinance.

Attachment

Ordinance

Ordinance No. _____

Ordinance

An Ordinance To Appropriate The Sum Of \$43,350.00 In Grant Funds From The Virginia Department Of Fire Programs For Renovation Of The Burn Building

BE IT ORDAINED by the Council of the City of Emporia, Virginia as follows:

1. That the sum of \$43,350.00 in grant funds from the Virginia Department of Fire Programs be, and the same hereby is, appropriated into the City's Operating Budget for Fiscal Year 2013-2014.
2. Said appropriation shall be reflected in the Fiscal Year 2013-2014 Operating Budget as the sum of \$43,350.00 appropriated to General Fund Revenues and the sum of \$43,350.00 appropriated to General Fund Expenditures, Account Number 32100-8111 Fire Training Facility.
3. The City Manager is hereby authorized to do all things necessary to implement this ordinance.
4. This ordinance shall be in effect on and after its adoption.

Adopted: March 18, 2014

City of Emporia, Virginia

By _____
Mary L. Person
Mayor

Attest:

Form Approved:

City Clerk

City Attorney