

MINUTES
EMPORIA CITY COUNCIL
CITY OF EMPORIA MUNICIPAL BUILDING
May 6, 2014

Note to Reader: Although the printed agenda document for this City Council meeting is not part of these minutes, the agenda document provides background information on the items discussed by City Council during the meeting. A copy of the agenda document for this meeting may be obtained by contacting the Office of the City Clerk.

Emporia City Council held a regular meeting on Tuesday, May 6, 2014 at 6:30 p.m. in the Council Chambers of the Municipal Building, located at 201 South Main Street, Emporia, Virginia. Mayor Mary L. Person presided over the meeting with Carolyn Carey, Council Member, offering the invocation.

ROLL CALL

The following City Council members were present:

Councilman F. Woodrow Harris
Councilwoman Doris T. White
Councilwoman Carolyn S. Carey
Councilwoman L. Dale Temple
Councilwoman Deborah D. Lynch
Councilman James E. Ewing, III
Councilwoman Carol Mercer

Others present:

Mary L. Person, Mayor
C. Butler Barrett, City Attorney
Brian S. Thrower, City Manager
Lori R. Jarratt, Executive Secretary
Don Wyatt, Chief

Absent:

Tessie Wilkins, City Clerk

MINUTES APPROVAL

Councilwoman Temple moved to approve the minutes from the Tuesday, April 1, 2014, City Council Regular meeting and Friday April, 11, 2014 and Saturday, April 12, 2014 Retreat as presented, seconded by Councilwoman Mercer, which passed as follows:

Councilman F. Woodrow Harris	aye
Councilwoman Doris T. White	aye
Councilwoman Carolyn S. Carey	aye
Councilwoman L. Dale Temple	aye
Councilwoman Deborah D. Lynch	aye
Councilman James E. Ewing, III	aye
Councilwoman Carol Mercer	aye

APPROVAL OF BILLS

A listing of the April 15, 2014 bills was presented to City Council members.

General Fund	\$	895,005.47
Utility Fund	\$	89,093.31

Councilwoman Temple moved to approve the April 15, 2014 bills as presented, seconded by Councilman Ewing, which passed as follows:

Councilman F. Woodrow Harris	aye
Councilwoman Doris T. White	aye
Councilwoman Carolyn S. Carey	aye
Councilwoman L. Dale Temple	aye
Councilwoman Deborah D. Lynch	aye
Councilman James E. Ewing, III	aye
Councilwoman Carol Mercer	aye

GENERAL AND UTILITY FUND REVENUE AND EXPENDITURE REPORT

The quarterly General and Utility Fund Revenue and Expenditure Report ending March 31, 2014 was provided to City Council members.

There were no questions regarding this report.

FINANCIAL AND TAX REPORTS

Honorable W. S. Harris, Jr., City Treasurer provided his report to City Council members. There were no questions regarding his report.

COMMISSIONER OF THE REVENUE REPORT

Honorable Joyce E. Prince, Commissioner of the Revenue provided her report to City Council members. There were no questions regarding her report.

PERMIT AND INSPECTION REPORT

Randy C. Pearce, Building/Fire Official provided his report to City Council members. There were no questions concerning his report.

POLICE REPORT

Don Wyatt, Chief of Police provided his report to City Council members. There were no questions concerning his report.

CITY SHERIFF REPORT

No report was provided by Sam C. Brown, Sheriff at this meeting.

FIRE REPORT

Due to state reporting system outages, the fire report was not available at this meeting.

CITY ATTORNEY REPORT

C. Butler Barrett, City Attorney had no matters to report to City Council members.

AGENDA APPROVAL

Councilwoman Temple moved to approve the agenda as presented, seconded by Councilwoman Mercer, which passed as follows:

Councilman F. Woodrow Harris	aye
Councilwoman Doris T. White	aye
Councilwoman Carolyn S. Carey	aye
Councilwoman L. Dale Temple	aye
Councilwoman Deborah D. Lynch	aye
Councilman James E. Ewing, III	aye
Councilwoman Carol Mercer	aye

UNFINISHED BUSINESS

14-13. Southside Virginia Education Center Board of Directors – Unexpired Term (Alton F. Owen, Jr.)

Mr. Thrower stated that this item had been carried over from previous regular meetings of City Council. He reported that Alton F. Owen, Jr. submitted his letter of resignation from the Southside Virginia Education Center Board of Directors effective February 6, 2014 and has an expiration date of July 1, 2015.

Councilwoman Temple stated that she had contacted someone to serve on this board but had heard back from the individual.

There were no nominations.

This item was held until the next regular meeting of City Council.

NEW BUSINESS

14-22. VML 2014 Policy Committee – Request for Nominations

Mr. Thrower stated that the Virginia Municipal League is accepting nominations for its 2014 policy committees. He also stated that only members of a council and employees of the local government are eligible to serve on these committees. He further stated that individuals may only serve on one committee. He advised that there were a total of six committees including Community & Economic Development, Environmental Quality, Finance, General Laws, Human Development & Education, and Transportation.

He stated that the following Council Members and staff were currently members of these committees:

Council Member Doris T. White – Environmental Quality
Council Member Deborah D. Lynch –General Laws
Council Member Carolyn S. Carey – Human Development & Education
Council Member Dale Temple – Human Development & Education
Brian Thrower, City Manager – Finance

He recommended Council make nominations to the aforementioned committees.

Councilman Harris made a motion to approve the current Council members and staff to their respective committees with the addition of Mayor Person to General Laws, seconded by Councilman Ewing which passed as follows:

Councilman F. Woodrow Harris	aye
Councilwoman Doris T. White	aye
Councilwoman Carolyn S. Carey	aye
Councilwoman L. Dale Temple	aye
Councilwoman Deborah D. Lynch	aye
Councilman James E. Ewing, III	aye
Councilwoman Carol Mercer	aye

14-23. Crater Regional Building Code Appeals Board – Unexpired Term (William C. Slate, Jr.)

Mr. Thrower stated that on April 30, 2014, Mr. William C. Slate, Jr.'s, five year term on the City of Emporia's Crater Regional Appeals Board expired. He advised that Mr. Slate does wish to be considered for reappointment.

Councilman Harris made a motion to reappoint Mr. William C. Slate, Jr. for another five year term, to the Crater Regional Building Code Appeals Board, with a term expiration date of April 30, 2019, seconded by Councilwoman Carey which passed as follows:

Councilman F. Woodrow Harris	aye
Councilwoman Doris T. White	aye
Councilwoman Carolyn S. Carey	aye
Councilwoman L. Dale Temple	aye
Councilwoman Deborah D. Lynch	aye
Councilman James E. Ewing, III	aye
Councilwoman Carol Mercer	aye

14-24. Industrial Development Authority – Unexpired Term (William S. Newsome)

Mr. Thrower reported that on February 28, 2014 Mr. William S. Newsome's four year term on the City of Emporia's Industrial Development Authority Board expired. He also reported that Mr. Newsome has indicated that he does wish to be considered for reappointment.

Councilman Ewing made a motion to a motion to reappoint Mr. William S. Newsome for another four year term, to the Industrial Development Authority Board, with a term expiration

date of February 28, 2018, seconded by Councilwoman Temple which passed as follows which passed as follows:

Councilman F. Woodrow Harris	aye
Councilwoman Doris T. White	aye
Councilwoman Carolyn S. Carey	aye
Councilwoman L. Dale Temple	aye
Councilwoman Deborah D. Lynch	aye
Councilman James E. Ewing, III	aye
Councilwoman Carol Mercer	aye

14-25. Water and Wastewater Agreement – Request to Adopt Resolution

Mr. Thrower stated that Greenville County Administration has requested Council adopt a resolution which ratifies the execution and delivery of the water and wastewater agreement between the City of Emporia and Greenville County Water and Sewer Authority. He also stated that Council previously authorized the City Manager to execute the agreement at the April 1, 2014 regular meeting. He further stated that he has since executed the agreement and is awaiting receipt of the execution by the GCWSA.

He recommended Council adopt the resolution.

Councilwoman Harris made a motion to approve **Resolution No. 14-01** for the Water and Wastewater Agreement between Greenville County Water and Sewer Authority and the City of Emporia which ratifies the execution and delivery of the agreement, seconded by Councilwoman Mercer which passed as follows:

Councilman F. Woodrow Harris	aye
Councilwoman Doris T. White	aye
Councilwoman Carolyn S. Carey	aye
Councilwoman L. Dale Temple	aye
Councilwoman Deborah D. Lynch	aye
Councilman James E. Ewing, III	aye
Councilwoman Carol Mercer	aye

Councilman Harris commended the City Manager and all the individuals that were involved for their work on the water and wastewater agreement.

Mr. Thrower thanked staff and City Council.

14-26. Strategic Goals, Priorities, and Roles – Request to Adopt

Mr. Thrower stated that at the annual retreat of City Council held in April, Council created their Strategic Goals, Priorities and Roles document. He also stated that staff will use this document as a guide to facilitate the achievement of Council's goals and priorities over the next three years.

He recommended that Council adopt the following Strategic Goals, Priorities and Roles:

EMPORIA CITY COUNCIL STRATEGIC GOALS

Economic Development

Pursue economic development opportunities through collaboration and partnerships to increase and improve employment for our citizens.

Education

Support a culture of educational achievement and lifelong learning in order to develop and sustain a productive workforce ready for 21st century employers.

Cultural and Recreational Opportunities

Develop cultural facilities while supporting our existing recreational providers

City Appeal

Vitalize the overall appearance of the City to create an atmosphere that is attractive and appealing to citizens, businesses, and visitors

EMPORIA CITY COUNCIL 3-YEAR PRIORITIES

Economic Development

Pursue economic development opportunities through collaboration and partnerships to increase and improve employment for our citizens.

1	Identify properties in Emporia that we can develop or enhance to be attractive for potential business and purchase land for future development as appropriate
2	Implement a business recruitment initiative/marketing process that includes written/electronic materials <ul style="list-style-type: none">• Ensure that we know what we are marketing• Consider whether a slogan/brand would be helpful to us• Individualize our marketing strategy as part of the comprehensive regional marketing/ strategic effort• Consider whether we should contract with a firm to do a retail recruitment study
3	Increase Emporia's leadership presence in the collaborative efforts and partnerships in which we are involved (i.e. seek leadership positions, ensure regular attendance)
4	Identify and increase relationships with key players in state/related agencies in order to enhance our economic development presence, including crossing administrations (i.e. Rolls Royce, CCAM, VEDP, Port of Virginia, etc.)
5	Develop and implement a strategy to communicate our economic development successes
6	Continue our strategy to retain our existing businesses

Education

Support a culture of educational achievement and lifelong learning in order to develop and sustain a productive workforce ready for 21st century employers.

7	<p>Develop a strategy to meet regularly with school leaders in order to identify and address educational issues, needs, and solutions and to work together in partnership to further educational achievement</p> <p>Potential discussion areas/needs:</p> <ul style="list-style-type: none"> • Identify ways in which we need to be supportive at the State level • Need for a coordinator to enhance parental involvement in the schools • Develop a work ethics curriculum to be implemented at the 9th grade level • Guidance counselors should track each 8th grader throughout high school • Track GPAs to ensure college readiness • CCAM integration with the schools
8	<p>Develop a strategy by which appointed School Board Members provide the City Council with information regarding educational policies and progress on a regular basis</p>
9	<p>Support efforts of the Virginia Growth Alliance to enhance career/technical education opportunities through regional partnerships</p>

Cultural and Recreational Opportunities

Develop cultural facilities while supporting our existing recreational providers

10	<p>Support our existing recreational facilities (CYC, YMCA, EGRA, Boys and Girls Club)</p>
11	<p>Establish a leadership/partnership role in developing the Civic Center as a cultural venue with multi-use potential for the City</p> <ul style="list-style-type: none"> • Develop attraction to bring people downtown consistent with plan to create “hub” • Need to “drive the train” and realize we may have to spend money to make money

City Appeal

Vitalize the overall appearance of the City to create an atmosphere that is attractive and appealing to citizens, businesses, and visitors

12	<p>Continue to address blighted areas in the City through redevelopment including:</p> <ul style="list-style-type: none"> • West Atlantic • Belfield/Downtown project • South Main Street enhancement project
13	<p>Continue to actively enforce property maintenance codes</p>

EMPORIA CITY COUNCIL ROLES

What are the appropriate roles for the Council, City Manager and Mayor?
Are there any roles that would enhance our progress on Strategic Goals and Priorities?

Council	City Manager	Mayor
<ul style="list-style-type: none"> • Policy • Doing what is right for the community • Communication with each other, with the community, and all concerned • Listening • Provide leadership for the City • Accentuate the positive more than the negative • Be the voice of the citizens • Be positive even if treated negatively • Be an advocate for fiscal appropriateness • Be proactive (i.e. burning issues) • Looking for right business in an entrepreneurial way 	<ul style="list-style-type: none"> • Operations • Communication with the Council • Communication with staff • Leadership skills • Initiative - coming up with ideas to enhance the City and its growth • Keeping abreast of new opportunities for the City such as grants; read a lot and inform the Council • Hiring/firing • Looking for right business in an entrepreneurial way 	<ul style="list-style-type: none"> • Be a figurehead to represent the City • Chief ceremonial officer • Tie-breaker • Run the Council meetings effectively and positively and in a timely way • Looking for right business in an entrepreneurial way

Councilwoman Temple made a motion to approve Council’s Strategic Goals, seconded by Councilwoman Mercer which passed as follows:

Councilman F. Woodrow Harris	aye
Councilwoman Doris T. White	aye
Councilwoman Carolyn S. Carey	aye
Councilwoman L. Dale Temple	aye
Councilwoman Deborah D. Lynch	aye
Councilman James E. Ewing, III	aye
Councilwoman Carol Mercer	aye

14-27. Sexual Assault Program – Appropriation Ordinance

Mr. Thrower stated that the City receives grand funds annually from the Department of Criminal Justice Services for the City’s Sexual Assault Program. He also stated that the City has received notification that the Department of Criminal Justice Services has approved an additional grant award in the amount of \$9,317 for the period ending December 31, 2014. He further stated

that Council would need to appropriate the additional funding into the FY14 budget so that these funds may be utilized for the City's Sexual Assault Program.

He recommended Council adopt the appropriation ordinance.

Councilman Ewing made a motion to adopt **Ordinance No. 14-06** to appropriate \$9,317 in grant funds from the Department of Criminal Justice Services into the FY14 budget for the City's Sexual Assault Program, seconded by Councilwoman Temple which passed as follows:

Councilman F. Woodrow Harris	abstained
Councilwoman Doris T. White	aye
Councilwoman Carolyn S. Carey	aye
Councilwoman L. Dale Temple	aye
Councilwoman Deborah D. Lynch	aye
Councilman James E. Ewing, III	aye
Councilwoman Carol Mercer	aye

14-28. Four-for-Life Funds – Appropriation Ordinance

Mr. Thrower reported that the City receives Four-For-Life funds annually from the Virginia Department of Health. He also reported that the City will receive \$4,452.24 in Four-For-Life Funds this year. He further reported that the funds are given to the Greensville Volunteer Rescue Squad to be used for training or the purchase of equipment or supplies in accordance with the Code of Virginia §46.2-694. He advised that Council would need to appropriate the sum of \$4,452.24 into the FY14 budget so that the City can send these funds to the Greensville Volunteer Rescue Squad.

He recommended Council adopt the appropriation ordinance.

Councilman Harris made a motion to adopt **Ordinance No. 14-07** to appropriate the sum of \$4,452.24 in Four-For-Life funds from the Virginia Department of Health into the FY14 operating budget to be disbursed to the Greensville Volunteer Rescue Squad, seconded by Councilwoman Mercer which passed as follows:

Councilman F. Woodrow Harris	aye
Councilwoman Doris T. White	aye
Councilwoman Carolyn S. Carey	aye
Councilwoman L. Dale Temple	aye
Councilwoman Deborah D. Lynch	aye
Councilman James E. Ewing, III	aye
Councilwoman Carol Mercer	aye

14-29. Presentation by Davenport and Company – Financial Review and Debt Capacity/Affordability Analysis/Potential Refinancing Option

Mayor Person stated that Roland Kooch of Davenport and Company was in attendance to review the City's finances and discuss the potential refinancing of the City's 2008 and 2004B bonds.

She welcomed Mr. Roland Kooch and turned the presentation over to him.

Mr. Roland Kooch of Davenport and Company addressed the Mayor, City Council and staff stating that he appreciated the opportunity to be present as the City's financial advisor with a positive review and potential refinancing opportunity.

He stated that in looking at the City of Emporia's financial review and what has been faced as potentially the worst recession in 2008 there is good, strong, solid financial results. He also stated that this is a testament to the leadership of Council, staff and administrations historic and current decisions that provides the outcome of a solid financial performance.

He stated that the City obtained an initial "A" Credit Rating with its 1995 General Obligation Bond publicly offered issue. He also stated that this rating remained in effect until the 1995 Bonds were refinanced (and paid off) with a Direct Bank Loan in 2004.

He advised that the local sources of revenues increased on average 1.31% due to a combination of real estate tax and other fee increases. He also advised that the City also benefited from increases in State and Federal sources of revenue.

He stated that over the past five years, the City's Unassigned Fund balances (or "Reserves") have increased to their current \$7.0 million level which are essential to the viability of a municipality. He also stated that fund balance in today's economy directly contributes to financial flexibility.

He reported that over the past five years, the Water and Sewer Fund's cash balances (or Reserves") have increased to their current \$1.9 million level. He also reported that the \$1.9 million of cash translates into approximately 251 Days Cash on Hand. He further reported that for a system the size of Emporia's the current level of 251 Days Cash on Hand is considered good.

He reported that in the Commonwealth of Virginia cities are legally restricted to amount of general obligation debt that they can issue which is 10% of the assessed valuation of real estate. He also reported that the city's remaining legal debt margin is approximately \$8.4 million. He further reported that over time this number will continue to increase as debt is paid off.

He stated that the City's 10-year payout ratio of General Fund indebtedness is 56.1% which means that approximately \$2.9 million of the City's debt will be paid off in ten years. He also stated that at the end of year 10, the remaining outstanding debt would be approximately \$2.3 million.

He advised that the City's Tax Supported Debt as a percentage of the Total Assessed Valuation of all City taxable property in the general fund is 1.4% (excluding the guarantee of Southside Regional Jail Authority debt). He advised that this metric is a standard debt ratio that measures a local government's debt capacity versus its tax base. He further advised that the City's ratio is amongst the lowest of the Comparable Virginia City peer group and is below both the "Aa" and "A" rated medians. He recommended considering a Financial Policy Guideline that establishes a not to exceed 3.5% to 4.0% range which is consistent with strong "A/Aa" credits.

He stated that the City's ratio of Tax-Supported Debt Service Expenditures, for the general fund, as a percentage of Total Governmental Expenditures is 3.8% (based on the FY14 Budget). He also stated that this metric is a standard debt ratio that measures a local government's debt payment capacity in terms of its annual operating budget. He recommended considering a Financial Policy Guideline that establishes a not to exceed 10% range which is consistent with strong "A/Aa" credits.

He reported that the General Fund debt per capita is approximately \$901 per person. He also reported that this ratio compares total debt of local government versus population.

He stated that the Water and Sewer fund was a well-managed fund and is covering its debt service. He also stated that as debt service comes online over the next few years, it may need some rate adjustments. He further stated that water and sewer bonds and debt service typically have a lower payout ratio than General Fund type bonds.

He reported that Davenport and Company has identified the following refinancing and/or permanent financing opportunities in the City's existing debt portfolio that take advantage of the current historically low interest rate environment in order to achieve potential cash flow savings and/or reduce future interest rate exposure.

- 1) Potential refinancing of the 2008 General Obligation Bond (the "2008 Bond") for interest rate and cash flow savings.
- 2) Permanent financing of the 2004B General Obligation Bond (the 2004B Bond") in order to term out the bullet maturity due in FY2020.

He stated that at the direction of the City, on April 11, 2014 Davenport and Company distributed a Request for Proposal (RFP) for a Direct Bank Loan Refinancing (the "2014 Refinancing") that incorporates both the 2008 and 2004B Bond. He also stated that on April 29, 2014, Davenport received three proposals on behalf of the City from BB&T, Carter Bank and Trust, SunTrust Bank. He further stated that Davenport viewed Carter Bank and Trust and SunTrust Bank as the top two proposals. He advised that Carter Bank and Trust and SunTrust Bank both provided 20 year fixed rate proposals.

He reviewed the following comparison for Carter Bank and Trust and SunTrust Bank:

Carter Bank and Trust

- *Term of Loan:* 20 years – final maturity of FY 2035 as requested.
- *Interest Rate:* Lowest fixed rate option of 3.15% that would remain fixed to the maturity of the loan in FY 2035.
- *Prepayment Provision:* Pre-payable anytime any time without penalty.
- *Bank Costs:* No additional bank closing costs. Note: the City would still have both Bond Counsel and Financial Advisory costs with the refinancing.

SunTrust Bank

- Term of Loan: 10 years – final maturity of FY 2024, Bank has sole option to extend or put back to the City.
- Interest Rate: Two 10-year interest rate options:
 - Option 1 – 2.86%
 - Option 2 – 2.69%
- Prepayment Provision:
 - Option 1 – Pre-payable anytime no penalty.
 - Option 2 – Pre-payable anytime make whole penalty.
- Bank Costs: \$2,500
- Other: Loan includes yield maintenance provision – if the Federal Corporate Tax rate decreases, the loan rate will increase in order to maintain same yield to the Bank.

He stated that while SunTrust has a lower interest rate he wanted to point out that SunTrust Bank has a yield maintenance provision which is an interest rate protection for the bank. He also stated that should circumstances change with the corporate tax laws that cause the bank to lose the coverable yield, SunTrust has the ability to raise the interest rate.

He stated that Based on the Carter Bank & Trusts Proposal, the City could potentially achieve the following results via a Direct Bank Loan on permanent financing of 2004B bond.

- The estimated interest rate is lower than the existing 3.85% and would potentially be “locked in” through the FY 2033 maturity.
- The fixed rate Carter Bank proposal eliminates future interest rate risk (i.e., there are no further interest rate resets).
- Total Savings approximates \$269,000 over the life of the transaction.
- On a present value basis the Savings translates into 4.06% of the Series 2008 Bonds refunded, which exceeds the Industry Standard benchmark of 3.0% for a transaction to be considered worthwhile.
- Based on market conditions as of April 30, 2014, a potential refinancing through VRA’s pooled loan program would only generate \$163,000 of total savings, which translates into about 2.86% present value savings.

He stated that based on the Carter Bank and Trusts proposal, the City could potentially achieve the following results via a Direct Bank Loan on permanent Financing of 2004B Bond.

- A lower estimated interest rate of 3.15%, which would be “locked in” through maturity and eliminates interest rate risk related to the FY 2020 reset.

- After factoring in upfront incremental costs (1) and prepayment premium, the New Debt Service is projected to remain approximately equal to the \$108,500 existing payments.
- Based on market conditions as of April 30, 2014, a Permanent Financing approach through VRA's pooled loan program is projected to increase the payments by approximately \$4,500 per year due to a higher cost of funds.

He stated that Davenport respectfully recommends that the City implement the 2014 Refinancing with Carter Bank and Trust for the following reasons:

- Lowest 20 year fixed rate that is fixed for the life of the loan (i.e. through FY 2035);
- Eliminates interest rate risk related to the reset provisions in the 2008 and 2004B Bonds;
- A refinancing interest rate of 3.15% that is lower than the 3.85% on the 2008 Bond and 3.64% on the 2004B Bond;
- Provides for a refinancing of the 2008 Bond that generates approximately \$269,000 of total cash flow savings; \$14,000 per year; and a 4% present value savings (note: this exceeds the 3% industry standard benchmark);
- Provides for a permanent financing of the 2004B Bond that maintains average annual debt service at or below existing budget levels (for the 2004B Bond);
- Based on market conditions as of April 30, 2014, the Carter Bank and Trust proposal provides better overall results than a VRA alternative; and
- The Carter Bank and Trust proposal does not have any put conditions the interest rate risk that is imbedded in SunTrust's 10 year put proposal.

Mayor Person thanked Roland Kooch for his attendance and presentation. She also stated that the City's financial state is because of the excellent job done by council and management. Mr. Kooch stated that Davenport would agree with her remarks.

Councilman Harris inquired if the cost that the City would have for bond counsel and financial advisory services for the refinancing were included in the amounts that have been provided. Mr. Kooch advised that both of these amounts are included in the loan figures.

Councilman Harris made a motion to approve **Resolution No. 14-02** authorizing the issuance and sale of a general obligation refunding bond, series 2014, of the City of Emporia, Virginia, and providing for the form, details and payment thereof seconded by Councilman Ewing which passed as follows:

Councilman F. Woodrow Harris	aye
Councilwoman Doris T. White	aye
Councilwoman Carolyn S. Carey	aye
Councilwoman L. Dale Temple	aye

Councilwoman Deborah D. Lynch	aye
Councilman James E. Ewing, III	aye
Councilwoman Carol Mercer	aye

PUBLIC COMMENT

Mayor Person asked if anyone would like to bring a matter before City Council members adhering to the three-minute time limitation.

With there being no comments to come before City Council, Mayor Person closed the public comment portion of the meeting.

ADJOURNMENT

With no further business to come before City Council, Mayor Person adjourned the meeting.

Mary L. Person, Mayor

Lori R. Jarratt, Executive Secretary