

MINUTES
EMPORIA CITY COUNCIL
CITY OF EMPORIA MUNICIPAL BUILDING
BUDGET WORK SESSION
May 14, 2013

Note to Reader: Although the printed agenda document for this City Council meeting is not part of these minutes, the agenda document provides background information on the items discussed by City Council during the meeting. A copy of the agenda document for this meeting may be obtained by contacting the Office of the City Clerk.

The following City Council members were present:

Councilman F. Woodrow Harris
Councilman James E. Ewing
Councilwoman Doris T. White
Councilwoman Deborah D. Lynch
Councilwoman L. Dale Temple
Councilwoman Carol Mercer

Others present:

Mary L. Person, Mayor
Brian S. Thrower, City Manager
Tessie S. Wilkins, City Clerk
Sheila Cutrell, Finance Director
Royal Jones, Public Works Director
Linwood Pope, Director of Utilities
Don Wyatt, Chief of Police

Absent: Councilwoman Carolyn S. Carey

NEW BUSINESS

Mr. Thrower opened the meeting by identifying the purpose as to continue reviewing the General and Utility Fund budget.

He provided Council with an updated General and Utility Fund budget with the following recommended budget deficit reductions.

Revenues - GF

Waste Collection line increase	\$ 6,000
VDEM Grant line add.....	\$ 55,860
Proceeds from Capital Lease line decrease	\$ 58,500
Proceeds from Loan line decrease	\$560,100
Appropriated Fund Balance line increase.....	\$560,100
Appropriated Fund Balance line increase.....	\$ 68,972

Expenditures - GF

Police – Communications Equipment line decrease.....	\$ 25,000
Fire – Motor Vehicle Insurance line decrease.....	\$ 3,490
Fire – General Liability and Sickness line decrease.....	\$ 84
Fire – Uniforms and Wearing Apparel line increase.....	\$ 8,520
Emergency Services – add VDEM Grant line.....	\$ 55,860
Emergency Services – VDEM Grant Match line decrease.....	\$ 12,060
Courts – Commonwealth Attorney line increase.....	\$ 55,452
The Improvement Association Headstart line decrease.....	\$ 831
Economic Development – Emporia IDA line decrease.....	\$ 3,000
YMCA of Emporia – Greensville line decrease.....	\$ 5,500
Boys and Girls Club – Operational line increase.....	\$ 1,500
Community Youth Center, Ltd line increase.....	\$ 3,000
Non-Departmental- General Liability Insurance line increase.....	\$ 3,622
Non-Departmental – 2013 Lease Purchase Agreement line decrease.....	\$ 6,307
Non-Departmental – 2013 Loan line decrease.....	\$ 35,646

Councilman Harris proposed that the following adjustments be made to the budget:

Expenditures – GF

City Council - Due and Memberships Line decrease.....	\$ 6,300
City Manager – Professional Services decrease.....	\$ 11,500
Courts – School Resource Officers line decrease.....	\$ 20,000
Street Maintenance – Machinery & Equipment line decrease.....	\$ 58,500
Community Development – Demolition & Removal line decrease.....	\$ 100,000
Non-Departmental – COLA line - defer to 1/12/14 decrease.....	\$ 6,973

Expenditures – UF

Non-Departmental – COLA line - defer to 1/12/14 decrease.....	\$ 1,695
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It was the consensus of City Council to approve the following budget changes:

Expenditures – GF

City Council - Due and Memberships Line decrease.....	\$ 6,300
City Manager – Professional Services decrease.....	\$ 11,500
Courts – School Resource Officers line decrease.....	\$ 20,000
Street Maintenance – Machinery & Equipment line decrease.....	\$ 58,500
Community Development – Demolition & Removal line decrease.....	\$ 100,000
Non-Departmental – COLA line - defer to 1/12/14 decrease.....	\$ 6,973

Expenditures – UF

Non-Departmental – COLA line - defer to 1/12/14 decrease.....	\$ 1,695
Non-Departmental – Operating/Capital Reserve line increase.....	\$ 1,695

*****CLOSED SESSION*****

Councilwoman Temple moved that Closed Session be entered for the purpose of discussing Virginia Code Sections § 2.2 3711 (A) (1) **a personnel matter involving the job assignments and salary or compensation of a specific employee**, seconded by Councilwoman Mercer, which passed as follows:

Councilman F. Woodrow Harris	aye
Councilman James E. Ewing	aye
Councilwoman Doris T. White	aye
Councilwoman Deborah D. Lynch	aye
Councilwoman Carol Mercer	aye
Councilwoman L. Dale Temple	aye

*****Regular Session*****

Councilwoman Lynch moved that the meeting be returned to Regular Session. Councilwoman Temple seconded the motion, which passed as follows:

Councilman F. Woodrow Harris	aye
Councilman James E. Ewing	aye
Councilwoman Doris T. White	aye
Councilwoman Deborah D. Lynch	aye
Councilwoman Carol Mercer	aye
Councilwoman L. Dale Temple	aye

CERTIFICATION

Councilwoman Lynch moved to certify the following:

1. only public business matters are lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act were discussed in the Closed Session to which this certification applies, and
2. only such public business matter as were identified in the motion by which the Closed Session was convened were heard, discussed, or considered by City Council.

Councilwoman Temple seconded the motion, which passed as follows:

Councilman F. Woodrow Harris	aye
Councilman James E. Ewing	aye
Councilwoman Doris T. White	aye
Councilwoman Deborah D. Lynch	aye
Councilwoman Carol Mercer	aye
Councilwoman L. Dale Temple	aye

ADJOURNMENT

With no further business to be presented before City Council members, the budget work session was adjourned.

Mary L. Person, Mayor

Tessie S. Wilkins, City Clerk