

PUBLIC HEARING

1. Proposed FY16 Operating Budget

The Emporia Redevelopment and Housing Authority held a Public Hearing on Wednesday, April 6, 2016, at 5:30 p.m. in the Council Chambers of the Municipal Building, located at 201 South Main Street, Emporia, Virginia. Chairperson Veronica Leach presided over the hearing.

The following Commissioners were present:

Commissioner Veronica Leach
Commissioner Marva Dunn
Commissioner Carolyn Carey

Commissioner Edward V. Lankford, IV
Commissioner Boyce Adams

1. Proposed FY17 Operating Budget

Chairperson Leach opened the public hearing. She stated that the purpose of the public hearing was to receive comments regarding the proposed FY17 Emporia Redevelopment and Housing Authority operating budget.

Mr. Thrower stated that the recommended the FY17 operating budget totals \$212,354.

Chairperson Leach asked if there was anyone present who wished to speak regarding the proposed FY17 Operating Budget.

With there being no comments to come before the Commissioners, Chairperson Leach declared the public hearing closed.

Marva Dunn, Vice-Chairperson Date

Lori R. Jarratt, Clerk Date

MINUTES
EMPORIA REDEVELOPMENT & HOUSING AUTHORITY
CITY OF EMPORIA MUNICIPAL BUILDING
REGULAR MEETING
APRIL 6, 2016

Note to Reader: Although the printed agenda document for this Redevelopment and Housing Authority meeting is not part of these minutes, the agenda document provides background information on most all of the items discussed by the Board at this meeting. The Clerk of the Redevelopment and Housing Authority maintains the agenda document. One may see a copy of the agenda for this meeting by contacting the Clerk.

The Emporia Redevelopment and Housing Authority held a Regular Meeting on Wednesday, April 6, 2016 at 5:30 p.m. in the Council Chamber of the Municipal Building, 201 South Main Street, Emporia, Virginia. Veronica Leach, Chairperson presided over the meeting.

ROLL CALL

Upon roll call, the following Emporia Redevelopment and Housing Authority members indicated their presence:

Commissioner Veronica Leach ~ <i>left at 5:40PM</i>	Commissioner Edward V. Lankford, IV
Commissioner Marva Dunn	Commissioner Mark Mitchell ~ <i>arrived at 6:05PM</i>
Commissioner Carolyn Carey	Commissioner Boyce Adams

Absent: Commissioner David Thomas

Others present: Brian S. Thrower, City Manager
Lori Jarratt, ERHA Clerk
Sheila Cutrell, Finance Director

APPROVAL OF MINUTES

Commissioner Thomas made a motion to approve the minutes of the January 6, 2016 Regular Meeting, as presented, seconded by Commissioner Carey which passed as follows:

Commissioner Leach	aye
Commissioner Dunn	aye
Commissioner Carey	aye
Commissioner Lankford	aye
Commissioner Adams	aye

APPROVAL OF FINANCIAL REPORT

Ms. Cutrell stated that the financial report detailing revenues and expenditures that occurred during the period of December 31, 2015 and March 30, 2016 had been distributed to the Commissioners.

Commissioner Dunn made a motion to approve the financial report as presented, seconded by Commissioner Adams which passed as follows:

Commissioner Leach	aye
Commissioner Dunn	aye
Commissioner Carey	aye
Commissioner Lankford	aye
Commissioner Adams	aye

APPROVAL OF AGENDA

Commissioner Carey made a motion to approve the agenda as presented, seconded by Commissioner Lankford which passed as follows:

Commissioner Leach	aye
Commissioner Dunn	aye
Commissioner Carey	aye
Commissioner Lankford	aye
Commissioner Adams	aye

NEW BUSINESS

16-03 – Proposed FY17 Operating Budget – Ordinance

Mr. Thrower stated that the draft budget for Fiscal Year 2016-2017 (FY17) had been provided and was open for discussion and consideration.

He recommend the ERHA Commissioners adopt the FY17 budget and ordinance as proposed with any amendments included.

Commissioner Lankford made a adopt the FY17 Budget Ordinance No. 16-01 as presented, seconded by Commissioner Adams which passed as follows:

Commissioner Leach	aye
Commissioner Dunn	aye
Commissioner Carey	aye
Commissioner Lankford	aye
Commissioner Adams	aye

16-04 – Home Repair Program – Request to Execute Contracts

Mr. Thrower advised that at the January 6, 2016 meeting ERHA Commissioners opened up a new home repair grant funding cycle. He also stated that staff received a total of seven (7) funding requests from eligible property owners during the application period. He further stated that the sole bid received was from Sandy L. Hill Construction in the amount of \$21,550. He advised that Mr. Hill's bid covers improvements to three (3) homes. He also advised that Mr. Hill did not bid on four (4) of the properties.

He recommended the Commissioners authorize staff to execute construction contracts with Sandy L. Hill Construction for the following improvements. He stated that the total for all recommended improvements is \$8,800.

212 Zion Boulevard (Lowground Road Area - \$5,000 Maximum Grant)

Ceiling replaced in bedroom	\$ 800
Ceiling replaced in dining room	1,500
Ceiling replaced in second floor bedroom	1,000
Second floor bedroom closet	<u>1,000</u>
Total	\$ 4,300

240 Zion Boulevard (Lowground Road Area- \$5,000 Maximum Grant)

Note: Applicant previously funded \$5,000 in 2011

New Roof	<u>\$ 4,000</u>
Total	\$4,000

212 Lowground Road (City-wide - \$500 Maximum Grant)

Roof repair	<u>\$ 500</u>
Total	\$ 500

Commissioner Carey made a motion to authorize staff to execute contracts on the properties as recommended, seconded by Commissioner Lankford.

The votes were as follows:

Commissioner Dunn	no
Commissioner Carey	aye
Commissioner Lankford	no
Commissioner Adams	no

Note: Due to departure of Commissioner Leach motion failed due to lack of majority.

After a brief discussion, Commissioner Mitchell made a motion to authorize staff to execute contracts on the properties as recommended, seconded by Commissioner Carey which passed as follows:

Commissioner Dunn	no
Commissioner Mitchell	aye
Commissioner Carey	aye
Commissioner Lankford	aye
Commissioner Adams	aye

PUBLIC COMMENT

There was no public comment.

ADJOURNMENT

With no further business to come before the Emporia Redevelopment and Housing Authority, Chairperson Leach adjourned the meeting.

Veronica Leach, Chairperson Date

Lori R. Jarratt, Clerk Date