

MINUTES
EMPORIA REDEVELOPMENT & HOUSING AUTHORITY
CITY OF EMPORIA MUNICIPAL BUILDING
REGULAR MEETING
JULY 18, 2012

Note to Reader: Although the printed agenda document for this Redevelopment and Housing Authority meeting is not part of these minutes, the agenda document provides background information on most all of the items discussed by the Board at this meeting. The Clerk of the Redevelopment and Housing Authority maintains the agenda document. One may see a copy of the agenda for this meeting by contacting the Clerk.

The Emporia Redevelopment and Housing Authority held a Regular Meeting on Tuesday, July 18, 2012 at 6:30 p.m. in the Council Chamber of the Municipal Building, 201 South Main Street, Emporia, Virginia. Veronica Leach, Chairperson presided over the meeting.

ROLL CALL

Upon roll call, the following Emporia Redevelopment and Housing Authority members indicated their presence:

Commissioner Veronica Leach	Commissioner Carolyn Carey – <i>In at 5:37PM</i>
Commissioner Dave Thomas	Commissioner Edward V. Lankford, IV
Commissioner Marva Dunn	

Absent: Commissioner Carolyn Carey
Commissioner Mark Mitchell
Commissioner William Stainback

Others present: Steven B. Hall, Assistant City Manager
Lori Jarratt, ERHA Clerk
Sheila Cutrell, Finance Director

APPROVAL OF AGENDA

Commissioner Carey made a motion to approve the agenda as presented, seconded by Commissioner Thomas which passed as follows:

Commissioner Veronica Leach	Commissioner Mark Mitchell
Commissioner Dave Thomas	Commissioner William Stainback
Commissioner Carolyn Carey	

MINUTES APPROVAL

Commissioner Lankford made a motion to approve the minutes of the April 3, 2012 Regular meeting and the April 3, 2012 Joint Closed Session Meeting with City Council as presented, seconded by Commissioner Dunn which passed as follows:

Commissioner Veronica Leach
Commissioner Dave Thomas
Commissioner Marva Dunn

Commissioner Edward V. Lankford, IV

FINANCIAL REPORT

Ms. Cutrell stated that the Certificate of Deposit was renewed with Carter Bank and Trust for six months at an interest rate at 1.10%. She also stated that the new maturity date is October 31, 2012.

NEW BUSINESS

12-06 – CYC Request

Mr. Hall reported that on May 28, 2012, he received a \$2,000 “donation” request from Ms. Thelma Atkins-Riley, President of the Community Youth Center, Ltd. He also reported that the target date for opening of the Center was June 20, 2012, but to his knowledge the opening has not occurred. He further reported that the letter indicates “support from several businesses and individuals who have made significant contributions” was received, but no specifics were provided regarding the exact contributions made.

He stated that four items were identified that still needed attention:

1. Completion of the roof
2. Completion of two bathrooms
3. Training of lifeguards
4. Pool insurance

He advised that in discussing this matter with City Building Official Randy Pearce, building permits are active for the property. He also advised that fire repairs and roofing has been completed. He further advised that two bathrooms have been finished. He stated that Mr. Pearce also estimated 80% of electrical and 90% of plumbing has been completed. He also stated that Detainee crews have been working on the property all summer. He further stated that Mr. Pearce suspects the property will be ready to reopen within 2-3 weeks.

He stated that the adopted FY13 budget did not include this line item and that this item was for the Commissioner’s direction.

He stated that Mr. Boyce Green was present to discuss the funding request.

Mr. Green addressed the board stating that a lot of work and money had been put into the property in order to get the building up to City code and ready for opening. He also stated that there had been fund raisers as well as several businesses had donated funds in order to offset some of the costs of repairs to the building.

He advised that the pool was anticipated to open on Friday, July 20, 2012.

Ms. Carey inquired of Ms. Cutrell the available funds of the Housing Authority. Ms. Cutrell advised that the available funds that could be used for this request would be funds from the checking account or the certificate of deposit. She also advised that taking funds from the certificate of

deposit would incur a penalty. She further advised that funds from the Program Income Plans could be used for housing only.

Mr. Green advised that chemicals for the pool are expensive. He also stated that he had a pool company that comes to the CYC and provides chairs, lifeguards, pool management and cleans the pool. He further stated that the company usually comes to the CYC three times a week and usually charges \$125 for each visit.

Mr. Hall inquired if the CYC would continue with fund raisers. Mr. Green advised that they would have fund raisers for the pool and hopefully make proceeds from people using the pool. He also advised that funds from the pool would allow them to, one day, open the building in order to provide activities for the children.

Ms. Dunn stated that she has been working with the committee. She also stated that the board that was being put together was working on a strategic plan that would include a capital campaign in order to continue renovations to the building. She further stated that it was the goal of the board to complete the concession stand by the end of the year but no later than mid-2013. She advised that Phase I was to complete the pool.

Mr. Lankford inquired if the CYC had requested funds from any other source. Mr. Green stated that he had not requested funds from the City or County but did intend to request funds from both. Mr. Green also stated that the County has waived landfill fees and the City put water taps in place.

Ms. Leech inquired if Mr. Green's request was for \$2,000. Mr. Green advised that he was requesting \$2,000.

Ms. Dunn stated that the pool at the CYC was the only public pool in both the City and County.

She stated that if the \$2,000 was given to the CYC it would only leave \$1,240.10 in the checking account. She inquired as to what was paid for out of the checking account. Ms. Cutrell advised that the main expense paid from the checking account was insurance. Ms. Dunn inquired if the payments from Ms. Person were deposited into the checking account. Ms. Cutrell advised that Ms. Person's payments are deposited into the checking account.

Mr. Thomas stated that this project would not fall under housing but would possibly fall under redevelopment. He inquired about justification of providing funding to the CYC and not to other organizations in the community.

Mr. Hall advised that the justification that he would recommend would be that this could be a redevelopment project however, this use is not currently open, it had been a viable organization in the past and the board is reorganizing and other community organizations that provide activities for children are already open.

Ms. Dunn made a motion to give the CYC \$1,500 for expenses seconded by Ms. Carey.

Ms. Leach amended the motion to give the CYC \$1,500 and provide receipts of expenditures seconded by Mr. Lankford which passed as follows:

Commissioner Veronica Leach
Commissioner Dave Thomas
Commissioner Marva Dunn

Commissioner Carolyn Carey
Commissioner Edward V. Lankford, IV

PUBLIC COMMENT

There was no public comment.

ADJOURNMENT

With no further business to come before the Emporia Redevelopment and Housing Authority, Chairperson Leach adjourned the meeting.

Veronica Leach, Chairperson Date

Lori R. Jarratt, Clerk Date