

MINUTES
EMPORIA REDEVELOPMENT & HOUSING AUTHORITY
CITY OF EMPORIA MUNICIPAL BUILDING
SPECIAL MEETING
AUGUST 19, 2013

Note to Reader: Although the printed agenda document for this Redevelopment and Housing Authority meeting is not part of these minutes, the agenda document provides background information on most all of the items discussed by the Board at this meeting. The Clerk of the Redevelopment and Housing Authority maintains the agenda document. One may see a copy of the agenda for this meeting by contacting the Clerk.

The Emporia Redevelopment and Housing Authority held a Special Meeting on Monday, August 19, 2013 5:30 p.m. in the Council Chamber of the Municipal Building, 201 South Main Street, Emporia, Virginia. Veronica Leach, Chairperson presided over the meeting.

ROLL CALL

Upon roll call, the following Emporia Redevelopment and Housing Authority members indicated their presence:

Commissioner Veronica Leach	Commissioner Edward V. Lankford, IV
Commissioner David Thomas	Commissioner Mark Mitchell
Commissioner Carolyn Carey	Commissioner John Belmonte

Absent: Commissioner Marva Dunn

Others present: Brian S. Thrower, City Manager
Lori Jarratt, ERHA Clerk
Sheila Cutrell, Finance Director
Jan Harrell, Economic Development Manager

APPROVAL OF AGENDA

Commissioner Thomas made a motion to approve the agenda as presented, seconded by Commissioner Carey which passed as follows:

Commissioner Veronica Leach	Commissioner Edward V. Lankford, IV
Commissioner David Thomas	Commissioner Mark Mitchell
Commissioner Carolyn Carey	Commissioner John Belmonte

NEW BUSINESS

13-04 – Façade Improvement Grants

Mr. Thrower reported that the City of Emporia and Greensville County were awarded a joint Enterprise Zone designation earlier this year. He also reported that as part of the application process, the City and County proposed several local incentives. He further reported that one of the City's local incentives is the Façade Improvement Grant Program. He stated that Jan Harrell, Enterprise Zone Administrator, was in attendance to give you an overview of the Enterprise Zone Program and Façade Improvement Grant Program.

He recommended the ERHA approve the Enterprise Zone Façade Improvement Grant Program Guidelines and authorize staff to administratively process applications and disbursements.

Ms. Harrell presented the ERHA with a slide show which highlighted the incentives of the Virginia Enterprise Zone Program 2013. This presentation also included information on the Real Property Investment Grant (RPIG), Job Creation Grant, Façade Improvement Grant (FIG), Business Incubation Grant (BIG); Business, Professional, and Occupational License (BPOL) Grant, Machinery and Tools (M&T) Investment Grant, Business Personal Property (BPP) Investment Grant, Real Estate Tax Abatement, Water and Sewer Tap Fee Waiver, Permit Fee Waiver, and Enterprise Zone Loan Pool.

Mr. Thomas stated that the entire program would disburse \$25,000 for one year. He inquired if there was only one person that applied could that individual reapply and receive funding each time he applied? Mrs. Harrell stated that that individual could only receive funding one time.

He also inquired if the funds were not used, would they be carried over to the next fiscal year? Mr. Thrower stated that the City is committed to allocating \$25,000 each year there is an enterprise zone. He also stated that that he anticipated Council removing any remaining funds from the fund balance and rolling into the next fiscal year.

Commissioner Lankford made a motion to approve the Enterprise Zone Façade Improvement Grant Program Guidelines, authorize staff to administratively process applications and disbursements and to adopt Ordinance No. 13-02 to appropriate \$25,000 of grant funds into the FY14 ERHA Adopted Operating Budget seconded by Commissioner Thomas which passed as follows:

Commissioner Veronica Leach	aye	Commissioner Edward V. Lankford, IV	aye
Commissioner David Thomas	aye	Commissioner Mark Mitchell	aye
Commissioner Carolyn Carey	aye	Commissioner John Belmonte	aye

PUBLIC COMMENT

There was no public comment.

ADJOURNMENT

With no further business to come before the Emporia Redevelopment and Housing Authority, Chairperson Leach adjourned the meeting.

Veronica Leach, Chairperson Date

Lori R. Jarratt, Clerk

Date