



# **CITY OF EMPORIA**

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## **AGENDA EMPORIA CITY COUNCIL Regular Meeting TUESDAY, October 16, 2012- 7:30 P.M.**

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### **OPENING PRAYER**

### **ROLL CALL**

### **APPROVAL OF MINUTES**

October 2, 2012 ~ Regular Meeting

### **APPROVAL OF BILLS**

### **REPORTS**

Financial and Tax Reports  
Commissioner of the Revenue Report  
Permit and Inspection Report  
Police Report  
Sheriff Report  
Fire Report  
City Attorney Report

### **APPROVAL OF AGENDA**

### **NEW BUSINESS**

- 12-85. Crater Youth Care Commission Service Agreement Amendment – Request to Approve Resolution
- 12-86. MAMaC Tobacco Commission Grant Application – Request to Adopt Resolution
- 12-87. City School Board/Greensville County School Board – Term Expirations
- 12-88. FY13 Budget – Request to Hold Review Session
- 12-89. VDOT Revenue Sharing Program Application – Request to Approve Resolution
- 12-90. Southside Regional Medical Center – Presentation by Mike Yungmann, CEO
- 12-91. Airport Commission – Request by Council Member Carolyn Carey

### **PUBLIC COMMENT**

### **CLOSED SESSION**

Closed Meeting pursuant to Virginia Code § 2.2 3711 (A) (7) Legal matters pertaining to Shared Services and Social Services Funding.

**MINUTES**  
**EMPORIA CITY COUNCIL**  
**CITY OF EMPORIA MUNICIPAL BUILDING**  
**October 2, 2012**

*Note to Reader: Although the printed agenda document for this City Council meeting is not part of these minutes, the agenda document provides background information on the items discussed by City Council during the meeting. A copy of the agenda document for this meeting may be obtained by contacting the Office of the City Clerk.*

Emporia City Council held a regular meeting on Tuesday, October 2, 2012, at 7:30 p.m. in the Council Chambers of the Municipal Building, located at 201 South Main Street, Emporia, Virginia. Mayor Samuel W. Adams, III presided over the meeting with James C. Saunders, Council Member offering the invocation.

**ROLL CALL**

The following City Council members were present:

Councilman F. Woodrow Harris  
Councilman James C. Saunders  
Councilwoman Deborah D. Dixon  
Councilwoman L. Dale Temple  
Councilwoman Carolyn S. Carey  
Councilwoman Beverly White  
Councilwoman Doris T. White

Others present: Samuel W. Adams, III, Mayor  
C. Butler Barrett, City Attorney  
Brian S. Thrower, City Manager  
Steven B. Hall, Assistant City Manager  
Lori Jarratt, Executive Secretary

Absent:  
Tessie S. Wilkins, City Clerk

**MINUTES APPROVAL**

Councilwoman Temple moved to approve the minutes from the Tuesday, September 18, 2012 and Thursday, September 20, 2012, City Council Regular and Special Meeting minutes as presented, seconded by Councilwoman D. White, which passed as follows:

Councilman F. Woodrow Harris	aye
Councilman James C. Saunders	aye
Councilwoman Deborah D. Dixon	aye
Councilwoman L. Dale Temple	aye
Councilwoman Carolyn S. Carey	aye

Councilwoman Beverly White	aye
Councilwoman Doris T. White	aye

## **AGENDA APPROVAL**

Councilwoman Temple moved to approve the agenda as presented, seconded by Councilman Saunders, which passed as follows:

Councilman F. Woodrow Harris	aye
Councilman James C. Saunders	aye
Councilwoman Deborah D. Dixon	aye
Councilwoman L. Dale Temple	aye
Councilwoman Carolyn S. Carey	aye
Councilwoman Beverly White	aye
Councilwoman Doris T. White	aye

## **NEW BUSINESS**

### **PUBLIC COMMENT**

Mayor Adams asked if anyone wished to bring a matter before City Council members adhering to the three minute time limitation.

Mayor Adams stated that in early 2011, the Navy issued a request for proposals (RFP) for localities interested in being considered for this project. He also stated at the March 9, 2011, meeting of the City and County Liaison committee this matter was discussed. He reported that the local Airport Commission was then given the authority to submit a response of interest to the request of proposals with the clear understanding that should the Navy; after preliminary evaluations expressed an interest in considering the use of the Emporia Greensville airport certain conditions would be met. He also reported there were both announced and unannounced flyovers and simulation runs to allow the Council, Board of Supervisors, and the public to gauge the noise impact of the program in our community. He further reported that additional discussions will be held to define the scope of activity, the maximum days of use, the duration of use, the number of flights, and etc. of the program. He stated that following these discussions a determination of interest affirmative votes of the County Board of Supervisors and City Council would be necessary for any contract to enter into.

He stated that the Navy has indicated that they do not intend to conduct these test flights in any areas in which they are not welcomed. He stated that the City and County's interest in evaluating such an arrangement stems from the potential multi million dollar savings to the City and County taxpayers that will be used for repaving costs and fire suppression crash truck equipment that could be purchased and paid for by the Navy. He further stated that in the current economic environment dismissal of a cost savings of this magnitude would be irresponsible by the City and County.

He reported that the City and County are now at a point in which the Navy has concluded its environmental review of the areas under consideration. He also reported that it appears that Wallops Island and Emporia Greensville are the two major airports being evaluated. He further reported that the Navy has not yet announced a preference or asked to meet and develop an agreement for use of either airfield. He stated that Wallops Island is closer to the existing naval

base and field and they already have scientific and military applications on site and would require less costly upgrades to render it usable for this purpose. He also stated that this is in a more isolated area, and it appears that this airport was be favorable, but the Navy has not given any indication of this to date.

He stated that the questions and concerns of those residents near the airport are understandable and in many cases are shared by both City and County officials. He also stated that until the City knows that the Navy is interested in pursuing an agreement with Emporia and Greenville for use of the Emporia-Greenville Airport, the City would not begin discussions with the Navy.

**Joey Doyle, 1626 James River Junction**, addressed Council by thanking them for the opportunity to be heard. He stated that he live seven-tenths of a mile away from the airport. He also stated that this is a group of concerned citizens. He further stated that their first concern is the noise. He stated that in September of 2011 the Farm Bureau Board of Directors signed a resolution not to support the touch and go landing project. He stated that they met with the Airport Commission and received vague information when question were asked, and that the noise impact would be minimum. He also stated that at the September meeting with the Navy their report showed that the noise level would be significant. He further stated that a public comment portion should be added to the Airport Commission meeting. He stated that he spoke with Mr. Franklin and Mr. Griggs and asked who does the Airport Commission report to and they told him to no one. He reported that a memorandum dated in 1976 stated that the "Commission shall submit to the joint governing bodies all proposals for rent, lease and sale of the airport property, and the said joint governing bodies shall approve and execute all instruments of lease, rental, acquisition or sale of the said airport property."

**Jessie O'Neary, 1912 Sunnyside Road**, addressed Council with concerns about the Navy touch and go landing project affecting there property value. He also stated that City Council should adopt a resolution in opposition of the Touch and Go.

**Ricky Harrell, 24247 Green Plain Road**, addressed Council with concerns about the Navy touch and go landing project polluting the community and affecting the citizen health.

**Lori Poole, 4431 Southampton Parkway**, addressed Council by stating that the Navy touch and go landing project should not inconvenience the citizen's everyday life.

**Janet Whitehead, 4281 Southampton Parkway**, addressed Council with concerns about the noise and the impact that the Navy touch and go landing project will have on the environment.

**Clint Slate, 103 Beech Tree Lane**, addressed Council with concerns regarding the October 5, 2012 deadline for public comment about this issue. He also stated that he was concerns about the Airport Commission role in this process.

Mayor Adams stated that the October 5, 2012 deadline was for Navy purposes. He also stated that citizens would be able to voice their opinion at the public hearings on this matter. He further stated that the City Council and Board of Supervisors will have the final say on the matter.

*Scott Lifsey, 4955 Little Lowground Road*, addressed Council with concerns about the safety and noise issues associated with the Navy touch and go landing project. He stated that Council and the Board of Supervisor should demand flight demonstrations by a full compliment of aircraft during both day and night time hours so that the public could get the full benefit of navy flight operation impact.

*Christian Rodriguez*, addressed Council with concerns about safety issues and noise associated with this project.

Mayor Adams stated if this issue moves forward citizens would have ample opportunity to weigh in on the issue.

With there being no further comments to come before City Council, Mayor Adams closed the public comment portion of the meeting.

**\*\*\*CLOSED SESSION\*\*\***

Councilman Saunders moved that Closed Session be entered for the purpose of discussing Virginia Code Sections § 2.2 3711 (A) (5) Discussion concerning a prospective business and (A) (7) Legal matters pertaining to the Citizens National Bank Building and Virginia Pork Festival, seconded by Councilwoman Dixon, which passed as follows:

Councilman F. Woodrow Harris	aye
Councilman James C. Saunders	aye
Councilwoman Deborah D. Dixon	aye
Councilwoman L. Dale Temple	aye
Councilwoman Carolyn S. Carey	aye
Councilwoman Beverly White	aye
Councilwoman Doris T. White	aye

**\*\*\*Regular Session\*\*\***

Councilwoman Dixon moved that the meeting be returned to Regular Session. Councilman Saunders seconded the motion, which passed as follows:

Councilman F. Woodrow Harris	aye
Councilman James C. Saunders	aye
Councilwoman Deborah D. Dixon	aye
Councilwoman L. Dale Temple	aye
Councilwoman Carolyn S. Carey	aye
Councilwoman Beverly White	aye
Councilwoman Doris T. White	aye

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**CERTIFICATION**

Councilman Saunders moved to certify the following:

1. only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act were discussed in the Closed Session to which this certification applies, and
2. only such public business matter as were identified in the motion by which the Closed Session was convened were heard, discussed, or considered by City Council.

Councilwoman Dixon seconded the motion, which passed as follows:

Councilman F. Woodrow Harris	aye
Councilman James C. Saunders	aye
Councilwoman Deborah D. Dixon	aye
Councilwoman L. Dale Temple	aye
Councilwoman Carolyn S. Carey	aye
Councilwoman Beverly White	aye
Councilwoman Doris T. White	aye

Councilman Saunders made the motion authorizing staff to advertise and conduct a public hearing on the proposal to issue a general obligation bond to finance the Citizens National Bank Building project at City Council's November 20, 2012 meeting. Furthermore, he made the motion authorizing a joint meeting with the Emporia Redevelopment and Housing Authority at City Council's November 20, 2012 meeting; Councilwoman Carey seconded the motion, which passed as follows:

Councilman F. Woodrow Harris	abstained
Councilman James C. Saunders	aye
Councilwoman Deborah D. Dixon	aye
Councilwoman L. Dale Temple	aye
Councilwoman Carolyn S. Carey	aye
Councilwoman Beverly White	aye
Councilwoman Doris T. White	aye

## **ADJOURNMENT**

With no further business to come before City Council, Mayor Adams adjourned the meeting.

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Samuel W. Adams, III, Mayor

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Tessie S. Wilkins, City Clerk

# Review of Bills October 16, 2012

## GENERAL FUND

### LEGISLATIVE

Beverly White	75.00
Colonial Williamsburg	3,092.60
Doris White	193.77
F. Woodrow Harris	194.47
Hopewell-Prince George Chamber	100.00
Independent Messenger	62.65
Jim Saunders	75.00
Telpage, Inc.	79.90
Tessie S. Wilkins	197.00
Verizon	14.05
Virginia Municipal League	30.00
Xerox Corporation	113.74

### EXECUTIVE

Dell Marketing LP	1,234.80
Emporia-Greenville Chamber	10.00
Hopewell-Prince George Chamber	50.00
Independent Messenger	44.75
Lori Jarratt	354.58
Pembroke Occupational Health	448.00
Pitney Bowes	1,551.99
Telpage, Inc.	84.95
United Parcel Service	5.58
VCE - Greenville/Emporia	10.00
Verizon	248.14
Verizon Wireless	49.62
VML Insurance Programs	40,872.00
Xerox Corporation	113.74

### LAW

Barrett Law Office, PC	583.33
Troutman Sanders LLP	1,203.50

### REGISTRAR

Atlantic Election Services, Inc.	1,840.00
Postmaster	86.00
Verizon	14.05

### SHERIFF

Davis Body Shop, Inc.	1,446.99
Sadler Brothers Oil Company, Inc.	610.01
Verizon	92.95
Verizon Wireless	90.69

### COMMISSIONER OF REVENUE/ASSESSOR

Joyce E. Prince	150.00
Verizon	60.07

### VICTIM WITNESS

Pitney Bowes	359.71
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### VJCCCA/FAMILY VIOLENCE PREVENTION

Marva Dunn	156.50
Regina Gordon	179.00
Sadler Brothers Oil Company, Inc.	122.22
Telpage, Inc.	49.95
Treasurer of Virginia - VITA	8.00
Verizon	87.93
Verizon Wireless	443.05
VML Insurance Programs	483.75

### SHARED SERVICES

County of Greenville	417,387.50
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### FINANCE

Blue Cross/Blue Shield of Virginia	37,853.72
Treasurer of Virginia - VRS	36,734.26
University of Virginia	2,970.00
Verizon	41.90
VML Insurance Programs	28,949.00
Xerox Corporation	113.73

### DEBT SERVICE

BB&T Governmental Finance	5,845.96
The Bank of Southside Virginia	1,129.24
USDA Rural Development	5,000.00

### NON-DEPARTMENTAL

Emporia-Greens. Local Law Library	264.00
Greenville Volunteer Rescue Squad	35,000.00
Meherrin Regional Library	7,711.25

### EMERGENCY SERVICES

Independent Messenger	62.65
Sadler Brothers Oil Company, Inc.	122.78
Verizon	28.10
Verizon Wireless	49.62

### TREASURER

Bright Users Group	25.00
Karen Taylor	52.94
Reliable Office Supplies	63.98
Treasurer of Virginia - VITA	8.98
Verizon	129.59

## Review of Bills October 16, 2012

### COURTS

Andrew E. Weaver	120.00
Crater Youth Care Commission	5,847.00
Law Ofcs. Of Barbara G. Mason, Inc.	120.90
Law Ofcs. Of W. Wm. Robinson, III	240.00
Outten & Whitby, PC	120.00
Sixth District Court Service Unit	2,191.00
Southside Regional Jail	111,503.00
Townsend Law Offices PLLC	120.00
Verizon	83.57

### FIRE

Dominion Virginia Power	1,011.42
Emporia Medical Associates PC	350.00
Parker Oil Company, Inc.	1,672.55
Sadler Brothers Oil Company, Inc.	302.53
Slagle Fire Equipment, Inc.	1,163.59
Telpage, Inc.	39.95
Verizon	112.40
Verizon Wireless	181.38
VML Insurance Programs	3,599.00

### PARKS & RECREATION

Cintas Corporation	4.13
Sadler Brothers Oil Company, Inc.	329.54

### ECONOMIC DEVELOPMENT

Hopewell-Prince George Chamber	50.00
Sadler Brothers Oil Company, Inc.	94.38
Verizon	14.05
Verizon Wireless	49.62
Virginia Hospitality & Travel Assoc.	125.00

### POLICE

Cobb Technologies	183.00
Emporia Medical Associates, PC	875.00
Greenbrier of Virginia	46,576.00
Greene's Service Center	16.00
Meherrin Drug Task Force	1,025.00
Prince Squire Medical Center	175.00
Sadler Brothers Oil Company, Inc.	8,131.74
Telpage, Inc.	59.95
Travis Allen	50.62
United Parcel Service	7.06
Verizon	614.86
Verizon Wireless	667.77

### FACILITIES

Cintas Corporation	28.68
Commonwealth Exterminators, Inc.	220.66
David W. Fladung	93.40
Digitronics	139.00
Dominion Virginia Power	4,190.02
Jerry's Professional Carpet Cleaning	96.00
Mecklenburg Electric Cooperative	801.90
Morris Refrigeration Company, Inc.	1,759.66
R & C Electric, Inc.	1,446.90

### PLANNING AND ZONING

American Housing Specialist	1,325.00
B & B Consultants, Inc.	9,950.00
Center for Transportation Studies	115.00
Cynthia Batts	241.80
Dell Marketing LP	1,288.07
Eastern Virginia Environmental, LLC	450.00
Emporia Inn, LLC	599.97
Emporia-Greensville Chamber	10.00
Harrell Contracting, Inc.	64,025.00
John Walston	606.10
Office Depot	515.00
Patsy A. Brown	177.80
Sadler Brothers Oil Company, Inc.	353.86
Slate Enterprises, Inc.	2,100.00
Stantec Consulting	4,743.00
Steven B. Hall	54.39
The Walston Group, LLC	347.58
Topping Enterprises	712.38
VBCOA	130.00
Verizon	45.77
Verizon Wireless	123.40
Xerox Corporation	113.73

### ANIMAL CONTROL

Animal Hospital of Emporia	72.00
Emporia Medical Associates, PC	175.00
Sadler Brothers Oil Company, Inc.	243.24
Verizon Wireless	30.23

## Review of Bills October 16, 2012

### PUBLIC WORKS

Bradford Gillus	38.51
Cintas Corporation	186.37
Commercial Ready Mix	764.00
Craig Williams	32.00
Dominion Virginia Power	6,654.37
Farm and Lawn Service	8,159.00
Fuel Freedom Card	5,753.12
Greensville County Landfill	19,299.92
Holiday Ice	139.73
Lupton Electric, Inc.	2,148.80
Mecklenburg Electric Cooperative	1,528.39
Sadler Brothers Oil Company, Inc.	3,157.09
Southside Regional Jail	728.20
Telpage, Inc.	39.95
Verizon	248.68
Verizon Wireless	210.79
Waste Equipment Services	204.00

### **TOTAL GENERAL FUND**

**\$971,362.70**

### UTILITY FUND

Blue Cross/Blue Shield of Virginia	8,037.52
Brenntag Southeast, Inc.	352.24
Carter Machinery Company, Inc.	511.52
Cintas Corporation	69.46
Cobb Technologies	78.00
Colonial Scientific, Inc.	2,031.32
Detrick Layton	34.97
Dominion Virginia Power	4,395.91
DSB Systems LLC	167.50
Fire-X Corporation	69.50
Fuel Freedom Card	468.28
Gaston Security, Inc.	239.00
Holiday Ice	15.52
John Fetko, Jr.	50.00
Mecklenburg Electric Cooperative	2,422.64
Miller Supply Company	2,923.50
MSC Equipment, Inc.	2,769.05
Norfolk Bearings & Supply	4,114.98
Postmaster	708.00
Russ Gordon Garage	16.00
Sadler Brothers Oil Company, Inc.	1,974.88
Sash & Door Building Supply	16.19
Seegars Fence Co., Inc.	337.00
Suffolk Solutions	2,749.95
Telpage, Inc.	79.90
Tom Delbridge	286.23
Total Products Company	148.00
Treasurer of Virginia - DEQ	10,464.00
Treasurer of Virginia - DGS	926.00
Treasurer of Virginia - VRS	8,921.21
United Parcel Service	15.56
Univar USA, Inc.	8,054.07
Verizon	718.47
Verizon Wireless	196.37
VML Insurance Programs	20,344.25
VUPS	48.36

### **TOTAL UTILITY FUND**

**\$84,755.35**

**General Fund  
Revenue and Expenditure Report  
September 30, 2012**

**REVENUES**

Description	Budget	Revenues To Date	% Collected
General Property Taxes	\$4,501,329	\$950,050	21.11%
Other Local Taxes	5,490,000	979,005	17.83%
Licenses, Permits & Fees	44,000	9,661	21.96%
Fines & Forfeitures	1,228,913	253,069	20.59%
Use of Money & Property	30,000	4,370	14.57%
Charges for Services	915,800	137,372	15.00%
Miscellaneous Revenue	60,673	20,784	34.26%
Recovered Costs	64,500	16,088	24.94%
State Non-Categorical Aid	608,802	326,509	53.63%
Shared Expenses	288,467	42,645	14.78%
Categorical State Aid	2,667,663	578,445	21.68%
Federal Non-Categorical Aid	2,126,348	33,306	1.57%
Categorical Federal Aid	0	59,946	#DIV/0!
Proceeds from Financing	60,000	0	0.00%
Non-Revenue Receipts	185,421	0	0.00%
Appropriated Fund Balance	<u>588,187</u>	<u>0</u>	<u>0.00%</u>
<b>Total</b>	<b>\$18,860,103</b>	<b>\$3,411,250</b>	<b>18.09%</b>

**General Fund  
Revenue and Expenditure Report  
September 30, 2012**

**EXPENDITURES**

Description	Budget	Expenditures To Date	% Expended
City Council	\$179,022	\$40,692	22.73%
City Manager	293,558	60,342	20.56%
Legal Services	48,870	5,186	10.61%
Commissioner of Revenue	210,610	46,448	22.05%
Assessor	40,009	3,677	9.19%
Treasurer	100,377	22,506	22.42%
Finance Department	200,766	46,723	23.27%
Registrar	81,780	15,469	18.92%
Courts	2,445,642	655,001	26.78%
Sheriff	240,240	53,375	22.22%
Police Department	2,984,526	693,111	23.22%
Fire Department	353,707	39,292	11.11%
Emergency Services	54,841	20,381	37.16%
Facilities Management	209,735	37,334	17.80%
Public Works	2,297,865	426,562	18.56%
Health & Social Services	486,297	137,859	28.35%
Education	4,261,208	1,431,634	33.60%
Library	92,535	30,845	33.33%
Community Development/Planning	2,922,129	248,223	8.49%
Economic Development	307,090	17,857	5.81%
Airport	60,000	30,000	50.00%
Parks and Recreation	109,549	54,774	50.00%
Extension Service	17,438	1,403	8.05%
Civic & Community Organizations	92,520	22,565	24.39%
Non-Departmental	<u>769,789</u>	<u>369,053</u>	<u>47.94%</u>
<b>Total</b>	<b>\$18,860,103</b>	<b>\$4,510,312</b>	<b>23.91%</b>

**Utility Fund  
Revenue and Expenditure Report  
September 30, 2012**

**REVENUES**

Description	Budget	Revenues To Date	% Collected
Water Sales	\$1,485,000	\$323,409	21.78%
Sewer Service	1,284,000	374,597	29.17%
Water Taps	10,000	3,000	30.00%
Sewer Taps	10,000	4,000	40.00%
Cut-on/Cut-off Fees	62,000	14,940	24.10%
Meter Charges	55,000	13,938	25.34%
Sales, Labor & Materials	500	792	158.40%
Penalties	65,000	17,190	26.45%
Interest Earned	3,500	1,006	28.74%
Miscellaneous	1,500	670	44.67%
Proceeds from Financing	10,837,000	0	0.00%
Appropriated Fund Balance	100,000	0	0.00%
Grants	<u>621,654</u>	<u>0</u>	<u>0.00%</u>
<b>Total</b>	<b>\$14,535,154</b>	<b>\$753,542</b>	<b>5.18%</b>

**EXPENDITURES**

Description	Budget	Expenditures To Date	% Expended
Administration and Billing	\$501,660	\$72,014	14.36%
Water Distribution	314,634	97,837	31.10%
Water Treatment Plant	1,087,876	114,043	10.48%
Sewage Collection	180,300	13,308	7.38%
Wastewater Treatment Plant	675,334	129,247	19.14%
Non-Departmental	<u>11,775,350</u>	<u>126,640</u>	<u>1.08%</u>
<b>Total</b>	<b>\$14,535,154</b>	<b>\$553,089</b>	<b>3.81%</b>

**CITY OF EMPORIA  
CITY COUNCIL MEETING  
October 16, 2012  
AGENDA MEMORANDUM**

**SUBJECT: FINANCIAL STATEMENT  
COLLECTIONS 2010-2012  
COLLECTIONS 2007-2009  
DELINQUENT TAX SUMMARY-ALL YEARS  
2012 PPTRA ALLOTMENT-COMPARISON  
SALES & USE TAX COMPARISON  
MONTHLY UTILITY DEPT. COMPARISON  
CUT OFFS FOR UTILITY CUSTOMERS  
UNCOLLECTED UTILITY BILLS  
BOOT COLLECTIONS**

**W. S. HARRIS, JR., TREASURER**

# Financial Statement

September 30, 2012

## CHECKING / DAILY INVESTMENT

General Fund

Utility Fund

393,021.63

510,979.79

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## CERTIFICATES OF DEPOSIT / INVESTMENTS

FIRST COMMUNITY BANK	\$384,235.98	MMF @ .10%	NA	General Fund
FIRST COMMUNITY BANK	\$1,500,000.00	12 Mos @ .45%	1/6/2013	General Fund
CARTER BANK & TRUST	\$1,003,986.02	6 Mos @ .45%	1/10/2013	General Fund
CARTER BANK & TRUST	\$1,003,986.02	6 Mos @ .45%	1/10/2013	General Fund
CARTER BANK & TRUST	\$213,590.73	12 Mos @ 1.05%	2/3/2013	General Fund
CARTER BANK & TRUST	\$517,121.13	12 Mos @ 1.05%	2/3/2013	General Fund
CARTER BANK & TRUST	\$517,121.13	12 Mos @ 1.05%	2/3/2013	General Fund
CARTER BANK & TRUST	\$517,121.13	12 Mos @ 1.05%	2/3/2013	General Fund
FIRST COMMUNITY BANK	\$504,240.72	MMF @ .10%	NA	UTILITY FUND
FIRST COMMUNITY BANK	\$500,000.00	12 Mos @ .45%	1/6/2013	UTILITY FUND
CARTER BANK & TRUST	\$501,743.45	6 Mos @ .45%	1/10/2013	UTILITY FUND

Sep-12

## RECAP OF 2010 TAXES

TYPE OF TAX	BAL. FWD.	SUPPLEMENTS	ABATEMENTS	ADJUSTED LEVY	COLLECTIONS	BALANCE DUE
	(A)			(B)	(C)	
Real Estate	2,976,993.81	0.00	3,324.20	2,973,669.61	2,950,876.34	22,793.27
Personal Property	1,141,435.34	99,940.97	55,984.84	1,185,391.47	1,166,872.04	18,519.43
Decals	107,658.50	9,563.00	5,294.15	111,927.35	108,081.57	3,845.78
Personal Property Relief	578,916.57	34,959.61	27,737.21	586,138.97	577,178.83	8,960.14
Public Service	165,731.98	0.00	8,167.59	157,564.39	157,564.39	0.00
<b>TOTAL</b>	<b>4,970,736.20</b>	<b>144,463.58</b>	<b>100,507.99</b>	<b>5,014,691.79</b>	<b>4,960,573.17</b>	<b>54,118.62</b>
<a href="#">2010 Real Estate Tax Collections</a>		<a href="#">99.23%</a>	<a href="#">2010 Personal Property Tax Relief</a>		<a href="#">98.47%</a>	
<a href="#">2010 Personal Property Tax Collections</a>		<a href="#">96.44%</a>	<a href="#">2010 Public Service Tax Collection</a>		<a href="#">100.00%</a>	

## RECAP OF 2011 TAXES

TYPE OF TAX	BAL. FWD.	SUPPLEMENTS	ABATEMENTS	ADJUSTED LEVY	COLLECTIONS	BALANCE DUE
	(A)			(B)	(C)	
Real Estate	2,984,406.93	0.00	3,000.24	2,981,406.69	2,943,916.08	37,490.61
Personal Property	1,244,373.63	26,890.75	32,656.82	1,238,407.56	1,226,986.52	11,421.04
Decals	111,029.00	8,475.00	5,728.43	113,775.57	106,425.98	7,349.59
Personal Property Relief	557,964.29	30,384.27	28,863.55	559,485.01	544,122.10	15,362.91
Public Service	156,479.42	0.00	0.00	156,479.42	156,479.42	0.00
<b>TOTAL</b>	<b>5,054,253.27</b>	<b>65,550.02</b>	<b>70,249.04</b>	<b>5,049,554.25</b>	<b>4,977,930.10</b>	<b>71,624.15</b>
<a href="#">2011 Real Estate Tax Collections</a>		<a href="#">98.74%</a>	<a href="#">2011 Personal Property Tax Relief</a>		<a href="#">97.25%</a>	
<a href="#">2011 Personal Property Tax Collection</a>		<a href="#">99.07%</a>	<a href="#">2011 Public Service Tax Collection</a>		<a href="#">100.00%</a>	

## RECAP OF 2012 TAXES

TYPE OF TAX	BAL. FWD.	SUPPLEMENTS	ABATEMENTS	ADJUSTED LEVY	COLLECTIONS	BALANCE DUE
	(A)			(B)	(C)	
Real Estate	3,019,463.59	0.00	541.94	3,018,921.65	190,780.03	2,828,141.62
Personal Property	1,224,318.90	54,970.93	25,383.57	1,253,906.26	1,183,979.98	69,926.28
Decals	104,243.00	3,600.00	2,962.50	104,880.50	75,982.17	28,898.33
Personal Property Relief	560,183.75	44,435.87	33,660.85	570,958.77	465,505.77	105,453.00
Public Service	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL</b>	<b>1,888,745.65</b>	<b>103,006.80</b>	<b>62,548.86</b>	<b>4,948,667.18</b>	<b>1,916,247.95</b>	<b>3,032,419.23</b>
<a href="#">2012 Real Estate Tax Collections</a>		<a href="#">6.00%</a>	<a href="#">2012 Personal Property Tax Relief</a>		<a href="#">81.53%</a>	
<a href="#">2012 Personal Property Tax Collections</a>		<a href="#">94.42%</a>	<a href="#">2012 Public Service Tax Collection</a>		<a href="#">0.00%</a>	
<a href="#">2012 License Fee Collections</a>		<a href="#">72.45%</a>				

Sep-12

## RECAP OF 2007 TAXES

TYPE OF TAX	BAL. FWD. (A)	SUPPLEMENTS (B)	ABATEMENTS (C)	ADJUSTED LEVY (Cols. A+B-C) (D)	COLLECTIONS TO DATE (E)	BALANCE DUE (F)
Real Estate	2,673,531.26	29,166.22	14,468.19	2,688,229.29	2,683,631.34	4,597.95
Personal Property	1,270,481.69	232,305.66	109,391.44	1,393,395.94	1,389,263.18	4,132.73
Decals	444,139.00	30,539.61	8,576.33	466,102.28	463,228.60	2,873.68
Personal Property Relief	549,911.50	5,471.39	137,247.89	418,135.00	411,934.36	6,200.64
Public Service	140,577.17	4,462.35	0.00	145,039.52	145,039.52	0.00
<b>TOTAL</b>	<b>5,078,640.62</b>	<b>301,945.23</b>	<b>269,683.85</b>	<b>5,110,902.00</b>	<b>5,093,097.00</b>	<b>17,805.00</b>

[2007 Real Estate Tax Collections](#)

99.83%

[2007 Personal Property Tax Relief](#)

99.38%

[2007 Personal Property Tax Collections](#)

99.70%

[2007 Public Service Tax Collection](#)

100.00%

## RECAP OF 2008 TAXES

TYPE OF TAX	BAL. FWD. (A)	SUPPLEMENTS (B)	ABATEMENTS (C)	ADJUSTED LEVY (Cols. A+B-C) (D)	COLLECTIONS TO DATE (E)	BALANCE DUE (F)
Real Estate	2,703,731.80	15,916.97	11,236.65	2,708,412.12	2,701,212.04	7,200.08
Personal Property	1,288,745.41	42,594.01	82,647.30	1,248,692.12	1,241,976.73	6,715.39
Decals	110,269.50	9,823.17	6,545.00	113,547.67	108,968.43	4,579.24
Personal Property Relief	548,290.97	39,726.80	28,914.65	559,103.12	548,350.24	10,752.88
Public Service	149,011.30	5,341.13	5,341.13	149,011.30	149,011.30	0.00
<b>TOTAL</b>	<b>4,800,048.98</b>	<b>113,402.08</b>	<b>134,684.73</b>	<b>4,778,766.33</b>	<b>4,749,518.74</b>	<b>29,247.59</b>

[2008 Real Estate Tax Collections](#)

99.73%

[2008 Personal Property Tax Relief](#)

98.08%

[2008 Personal Property Tax Collection](#)

99.46%

[2008 Public Service Tax Collection](#)

100.00%

## RECAP OF 2009 TAXES

TYPE OF TAX	BAL. FWD. (A)	SUPPLEMENTS (B)	ABATEMENTS (C)	ADJUSTED LEVY (Cols. A+B-C) (D)	COLLECTIONS TO DATE (E)	BALANCE DUE (F)
Real Estate	2,942,633.61	3,808.18	6,400.94	2,940,040.85	2,925,625.14	14,415.71
Personal Property	1,214,926.66	219,196.50	219,483.52	1,214,639.64	1,209,428.34	5,211.30
Decals	110,991.50	6,951.00	7,526.50	110,416.00	105,737.97	4,678.03
Personal Property Relief	524,152.89	38,891.54	17,349.89	545,694.54	537,000.06	8,694.48
Public Service	121,797.85	0.00	0.00	121,797.85	121,797.85	0.00
<b>TOTAL</b>	<b>4,914,502.51</b>	<b>268,847.22</b>	<b>250,760.85</b>	<b>4,932,588.88</b>	<b>4,899,589.36</b>	<b>32,999.52</b>

[2009 Real Estate Tax Collections](#)

99.51%

[2009 Personal Property Tax Relief](#)

98.41%

[2009 Personal Property Tax Collection](#)

99.57%

[2009 Public Service Tax Collection](#)

100.00%

DELINQUENT TAX SUMMARY - FY 2012-2013

September-12

REAL ESTATE TAXES

Tax Year	Balance July 1	Supplements Added	Abatements	Bankruptcy Charge-Offs	Credit Card Collections	Collected to This Month	Collected This Month	Balance
2006	\$4,778.82	\$0.00	\$0.00	\$0.00	\$0.00	\$815.89	\$0.00	\$3,962.93
2005	\$2,874.35	\$0.00	\$0.00	\$0.00	\$0.00	\$48.14	\$8.15	\$2,818.06
2004	\$1,552.93	\$0.00	\$0.00	\$0.00	\$0.00	\$48.14	\$0.00	\$1,504.79
2003	\$1,301.16	\$0.00	\$0.00	\$0.00	\$0.00	\$52.08	\$0.00	\$1,249.08
2002	\$815.64	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$815.64
2001	\$668.89	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$668.89
2000	\$378.84	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$378.84
1991-1999	\$2,183.52	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,183.52
<b>TOTAL</b>	<b>\$14,554.15</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$964.25</b>	<b>\$8.15</b>	<b>\$13,581.75</b>

PERSONAL PROPERTY TAX

Tax Year	Balance July 1	Supplements Tx Relief	Abatements	Bankruptcy Charge-Offs	Credit Card Collections	Collected To This Month	Collected This Month	Balance
2006 Net Tax	\$4,268.98	\$0.00	\$0.00	\$0.00	\$0.00	\$18.68	\$0.00	\$4,250.30
2005 Net Tax	\$5,828.49	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,828.49
2004 Net Tax	\$2,144.97	\$0.00	\$0.00	\$0.00	\$0.00	\$73.87	\$15.43	\$2,055.67
2002-2003	\$6,116.99	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$6,116.99
<b>TOTAL</b>	<b>\$18,359.43</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$92.55</b>	<b>\$15.43</b>	<b>\$18,251.45</b>

<b>Grand Total of All Delinquent</b>	<b>\$32,913.58</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,056.80</b>	<b>\$23.58</b>	<b>\$31,833.20</b>
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# **2012 PPTRA ALLOTMENT - COMPARISON**

**TOTAL ALLOTMENT FROM STATE - \$570,316.00**

**TOTAL PPTRA ASSESSED - 63.00%** **\$560,183.75**

**COLLECTIONS THRU PAID BILLS**

<b>Jun-12</b>	<b>\$77,473.15</b>
<b>Jul-12</b>	<b>\$213,837.12</b>
<b>Aug-12</b>	<b>\$143,904.62</b>
<b>Sep-12</b>	<b>\$30,290.88</b>

**ABATEMENTS** **- \$33,660.85**

**SUPPLEMENTS** **\$44,435.87**

**TOTAL REMAINING FROM UNPAID BILLS** **\$105,453.00**

**1st Payment from State** **\$145,727.85** **07/31/12**

**2nd Payment from State** **\$169,836.72** **08/15/12**

## Local Sales & Use Tax Collection Comparison

### Local Sales & Use Tax

Month	2010 Calendar Year Collected	2011 Calendar Year Collected	2012 Calendar Year Collected	2013 Calendar Year Collected
January	\$123,188.30	\$110,239.00	\$127,062.93	
February	\$124,584.85	\$125,876.99	\$126,296.95	
March	\$98,553.01	\$104,593.90	\$102,337.33	
April	\$101,965.72	\$119,737.24	\$137,369.57	
May	\$116,312.04	\$123,865.11	\$135,414.13	
June	\$113,585.83	\$131,026.53	\$110,435.22	
July	\$117,703.51	\$180,490.56	\$116,536.54	
August	\$126,634.72	\$53,547.37	\$117,795.21	
September	\$124,733.84	\$119,307.80	\$125,411.89	
October	\$121,693.93	\$123,419.00		
November	\$121,716.50	\$119,256.67		
December	\$101,874.52	\$117,432.90		
<b>Yearly Total</b>	<b>\$1,392,546.77</b>	<b>\$1,428,793.07</b>	<b>\$1,098,659.77</b>	<b>\$0.00</b>

## State Sales & Use Tax Collection Comparison

### State Sales & Use Tax

Month	2010 Calendar Year Collected	2011 Calendar Year Collected	2012 Calendar Year Collected	2013 Calendar Year Collected
January	\$81,853.28	\$76,745.66	\$81,464.16	
February	\$84,478.90	\$92,440.02	\$91,897.24	
March	\$65,632.54	\$63,957.82	\$72,512.86	
April	\$57,976.52	\$69,216.00	\$70,609.86	
May	\$77,024.82	\$78,000.40	\$85,665.32	
June	\$80,105.98	\$85,721.72	\$85,637.98	
July	\$68,470.08	\$72,832.12	\$78,791.66	
August	\$86,929.30	\$84,321.66	\$89,692.72	
September	\$73,798.74	\$74,027.06	\$80,905.18	
October	\$70,426.24	\$78,763.86		
November	\$77,002.46	\$77,775.18		
December	\$76,745.66	\$77,868.98		
<b>Yearly Total</b>	<b>\$900,444.52</b>	<b>\$931,670.48</b>	<b>\$737,176.98</b>	<b>\$0.00</b>

**Monthly Comparison of  
Collected Utility Fund Revenue & Completed Service Orders**

FY12-13

	July	August	September	October	November	December
Water	90,099.63	101,686.13	113,727.66			
Sewer	98,186.35	105,530.11	114,139.91			
Meter Charge	4,442.98	4,539.38	4,562.68			
Water Taps	0.00	3,000.00	0.00			
Sewer Taps	0.00	4,000.00	0.00			
Sale of Materials	0.00	57.00	42.25			
Penalties	5,178.78	5,241.93	5,660.54			
Cut on/off Fees	4,320.00	2,610.00	4,350.00			
Water Sales-Bulk Water	367.23	646.70	11.79			
Sewer Services	535.01	15,603.87	0.00			
Miscellaneous	0.00	1,000.00	50.00			
<b>Total Revenue For the Month</b>	<b>203,129.98</b>	<b>243,915.12</b>	<b>242,544.83</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

	January	February	March	April	May	June	YTD Category Ttl
Water							305,513.42
Sewer							317,856.37
Meter Charge							13,545.04
Water Taps							3,000.00
Sewer Taps							4,000.00
Sale of Materials							99.25
Penalties							16,081.25
Cut on/off Fees							11,280.00
Water Sales-Bulk Water							1,025.72
Sewer Services							16,138.88
Miscellaneous							1,050.00
<b>Total Revenue for the Month</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	

	July	August	September	October	November	December
<b>Service Orders</b>						
Ttl Off/On Requests	59	60	54			
Ttl Leak Inquiries	15	17	23			
<b>Ttl Service Orders For the Month</b>	<b>74</b>	<b>77</b>	<b>77</b>	<b>0</b>	<b>0</b>	<b>0</b>

	January	February	March	April	May	June	YTD Order Totals
<b>Service Orders</b>							
Ttl Off/On Requests							173
Ttl Leak Inquiries							55
<b>Ttl Service Orders For the Month</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	

YTD Revenue Total All Depts. **689,589.93**      YTD Service Order **228**

**REPORT OF CUT OFFS TO UTILITY ACCOUNTS SINCE  
EXTENSION OF PAYMENTS TO NEXT MONTH**

**JULY 06    STARTED CHANGE-DID NOT CUT WATER OFF THIS MONTH**

**AUGUST            24  
SEPTEMBER       55  
OCTOBER          45  
NOVEMBER        27  
DECEMBER        77**

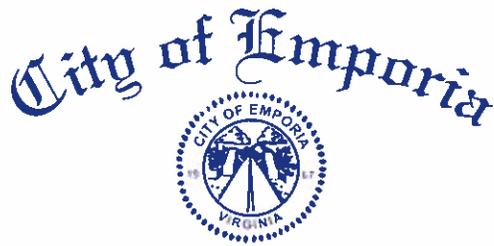
<b>2007</b>		<b>2008</b>		<b>2009</b>		<b>2010</b>	
<b>JANUARY</b>	<b>58</b>	<b>JANUARY</b>	<b>45</b>	<b>JANUARY</b>	<b>62</b>	<b>JANUARY</b>	<b>103</b>
<b>FEBRUARY</b>	<b>32</b>	<b>FEBRUARY</b>	<b>63</b>	<b>FEBRUARY</b>	<b>56</b>	<b>FEBRUARY</b>	<b>44</b>
<b>MARCH</b>	<b>35</b>	<b>MARCH</b>	<b>71</b>	<b>MARCH</b>	<b>74</b>	<b>MARCH</b>	<b>46</b>
<b>APRIL</b>	<b>49</b>	<b>APRIL</b>	<b>44</b>	<b>APRIL</b>	<b>28</b>	<b>APRIL</b>	<b>63</b>
<b>MAY</b>	<b>63</b>	<b>MAY</b>	<b>71</b>	<b>May</b>	<b>56</b>	<b>MAY</b>	<b>86</b>
<b>JUNE</b>	<b>66</b>	<b>JUNE</b>	<b>82</b>	<b>June</b>	<b>86</b>	<b>JUNE</b>	<b>58</b>
<b>JULY</b>	<b>76</b>	<b>JULY</b>	<b>67</b>	<b>JULY</b>	<b>53</b>	<b>JULY</b>	<b>74</b>
<b>AUGUST</b>	<b>67</b>	<b>AUGUST</b>	<b>86</b>	<b>AUGUST</b>	<b>90</b>	<b>AUGUST</b>	<b>78</b>
<b>SEPTEMBER</b>	<b>75</b>	<b>SEPTEMBER</b>	<b>94</b>	<b>SEPT</b>	<b>49</b>	<b>SEPTEMBER</b>	<b>66</b>
<b>OCTOBER</b>	<b>93</b>	<b>OCTOBER</b>	<b>43</b>	<b>OCTOBER</b>	<b>72</b>	<b>OCTOBER</b>	<b>86</b>
<b>NOVEMBER</b>	<b>51</b>	<b>NOVEMBER</b>	<b>39</b>	<b>NOVEMBER</b>	<b>46</b>	<b>NOVEMBER</b>	<b>54</b>
<b>DECEMBER</b>	<b>71</b>	<b>DECEMBER</b>	<b>71</b>	<b>DECEMBER</b>	<b>130</b>	<b>DECEMBER</b>	<b>44</b>

<b>2011</b>		<b>2012</b>	
<b>JANUARY</b>	<b>86</b>	<b>JANUARY</b>	<b>68</b>
<b>FEBRUARY</b>	<b>30</b>	<b>FEBRUARY</b>	<b>45</b>
<b>MARCH</b>	<b>31</b>	<b>MARCH</b>	<b>48</b>
<b>APRIL</b>	<b>48</b>	<b>APRIL</b>	<b>70</b>
<b>MAY</b>	<b>83</b>	<b>MAY</b>	<b>43</b>
<b>JUNE</b>	<b>281</b>	<b>JUNE</b>	<b>79</b>
<b>JULY</b>	<b>130</b>	<b>JULY</b>	<b>80</b>
<b>AUGUST</b>	<b>85</b>	<b>AUGUST</b>	<b>75</b>
<b>SEPTEMBER</b>	<b>83</b>	<b>SEPTEMBER</b>	<b>63</b>
<b>OCTOBER</b>	<b>66</b>	<b>OCTOBER</b>	
<b>NOVEMBER</b>	<b>86</b>	<b>NOVEMBER</b>	
<b>DECEMBER</b>	<b>61</b>	<b>DECEMBER</b>	

### UNCOLLECTED UTILITY BILLS

BEGINNING BALANCE JULY 2006	54043.62	54043.62
BALANCE ADDED AFTER 2 MONTHS EXT	31012.65	85056.27
BALANCES ADDED FOR 2009	10028.85	95085.12
COLLECTIONS 2009	-4577.96	90507.16
BALANCES ADDED FOR 2010	56074.78	146601.94
COLLECTIONS 2010	-21349.82	125252.12
BALANCES ADDED FOR 2011	43729.33	168981.45
COLLECTIONS 2011	-30063.76	138917.69
BALANCES ADDED JAN. 2012	3654.19	142571.88
COLLECTIONS JAN. 2012	-899.57	141672.31
BALANCES ADDED FEB 2012	1744.45	143417.06
COLLECTIONS FEB. 2012	-5820.42	137596.64
BALANCES ADDED MAR. 2012	1306.93	138903.57
COLLECTIONS MAR. 2012	-1411.41	137492.16
BALANCES ADDED APRIL 2012	1861.07	139353.23
COLLECTIONS APRIL 2012	-2583.37	136769.86
BALANCES ADDED MAY 2012	1819.82	138589.68
COLLECTIONS MAY 2012	-1846.15	136743.53
BALANCES ADDED JUNE 2012	2046.65	138790.18
COLLECTIONS JUNE 2012	-2410.73	136379.45
BALANCES ADDED JULY 2012	1567.99	137947.44
COLLECTIONS JULY 2012	-1688.30	136259.14
BALANCES ADDED AUGUST 2012	2905.09	139164.23
COLLECTIONS AUGUST 2012	-901.35	138262.88
BALANCES ADDED FOR SEPTEMBER 2012	2364.19	140627.07
COLLECTIONS SEPTEMBER 2012	-3061.59	137565.48





Commissioner of the Revenue  
P. O. Box 956  
Emporia, Virginia 23847  
TELEPHONE (434) 634-5405

October 11, 2012

JOYCE E. PRINCE  
COMMISSIONER

LISA D. COUNCIL  
DEPUTY COMMISSIONER

The Honorable Mayor  
City Council  
City Manager

Dear Members of Council:

During the month of September a total of \$2,911.89 was processed for City Business License.

Transient tax totaled \$100,799.80 for the month of August and processed during September.

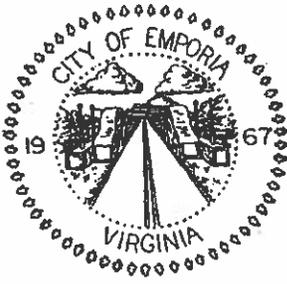
Meal tax processed during the month of September totaled \$145,237.18.

The usual comparison of meal and transient tax processed during September to the same time period last year is as follows:

	<u>August 2011</u>	<u>August 2012</u>
Meal Tax	\$ 149,144.99	\$ 145,237.18
Transient Tax	\$ 99,096.33	\$ 100,799.80

Respectfully,

Joyce E. Prince



# CITY OF EMPORIA

DEPARTMENT OF INSPECTIONS

## **September - 2012 Code Enforcement Monthly Report**

**Notices Issued**

**Resolved**

**Inoperable Vehicles - 5**

**0- By Owner**

**Weeds / Grass - 6**

**5- By Owner  
8- By City Contractor**

**Property Maintenance - 1**

**2- By Owner**

**Zoning - 0**

**0- By Owner**

**Cases Turned Over To City Attorney – 5**

**Total Notices Issued – 12**

**Invoiced Notices- 8**

**Weeds / Grass – 8  
Inoperable Vehicle- 0  
Demolition- 0**

**Total- Weeds/ Grass- \$1,128.79  
Inoperable Vehicles- 0  
Demolition- 0  
Total Amount- \$1,128.79**

**Signature :**

**Supervisor :**

**Emporia Police Department  
Arrests by Race**

**September 2012**

	<b>Black</b>	<b>%</b>	<b>White</b>	<b>%</b>	<b>Other</b>	<b>%</b>
<b>Criminal Arrests</b>	<b>41</b>	<b>79%</b>	<b>10</b>	<b>19%</b>	<b>1</b>	<b>2%</b>
<b>Selective Tickets</b>	<b>346</b>	<b>42%</b>	<b>394</b>	<b>47%</b>	<b>92</b>	<b>11%</b>
<b>Regular Tickets</b>	<b>29</b>	<b>67%</b>	<b>11</b>	<b>26%</b>	<b>3</b>	<b>7%</b>

IBR Offense Counts 9/1/2012-9/30/2012 Emporia Police Department

1	13A-Aggravated Assault
7	13B-Simple Assault
1	13C-Intimidation
7	220-Burglary/Breaking & Entering
2	23C-Shoplifting
4	23D-Theft From Building
5	23F-Theft From Motor Vehicle
1	23G-Theft of Motor Vehicle Parts or Accessories
8	23H-All Other Larceny
1	240-Motor Vehicle Theft
1	250-Counterfeiting/Forgery
1	26B-Credit Card/Automatic Teller Machine Fraud
1	280-Stolen Property Offenses
11	290-Destruction/Damage/Vandalism of Property
4	35A-Drug/Narcotic Violations
1	36B-Statutory Rape
1	520-Weapon Law Violations
3	90D-Driving Under the Influence
5	90E-Drunkenness
1	90F-Family Offenses, Nonviolent
2	90J-Trespass of Real Property
28	90Z-All Other Offenses
	28           Unclassified 90Z

---

96	Total Offenses Reported
91	Total Incidents Reported

**CONSENT SEARCHES**

<b>DATE</b>	<b>RACE</b>	<b>REASON</b>	<b>RESULTS</b>	<b>ARREST</b>
<b>9/11/12</b>	<b>b/m</b>	<b>Traffic stop</b>	<b>Marijuana/crack</b>	<b>yes</b>

## **Criminal Arrestees**

**September 2012**

Resident – 31

Non-resident - 21

## **Schools**

### **September 2012**

W. King and J. Baird attended a Clandestine Drug Awareness class on September 6.

R. Turner attended a General Instructor Development school September 10-19.

## **Noise complaints September 2012**

<b>Loud Music from Vehicle – 5</b>	<b>no summons</b>
<b>Loud Music from Residence –4</b>	<b>no summons</b>

# Emporia Animal Control Monthly Report

September 2012

## Dogs

On Hand	<u>5</u>
Stray	<u>14</u>
Seized	<u>-0-</u>
Bite Cases	<u>-0-</u>
Surrendered by Owner	<u>-0-</u>
Transferred In	<u>-0-</u>
Others	<u>1</u>
Claimed by Owner	<u>6</u>
Adopted	<u>5</u>
Transferred Out	<u>3</u>
Died in Facility	<u>-0-</u>
Euthanized	<u>-0-</u>
Remain	<u>5</u>

## Wildlife

Wild or Fowl	<u>2</u>
DOA	<u>1</u>
Relocate	<u>-</u>
On-Hand	<u>-</u>
Euthanize	<u>1</u>

## Cats

On Hand	<u>7</u>
Stray	<u>7</u>
Seized	<u>-0-</u>
Bite Cases	<u>-0-</u>
Surrendered by Owner	<u>-0-</u>
Transferred In	<u>-0-</u>
Others	<u>3</u>
Claimed by Owner	<u>-0-</u>
Adopted	<u>6</u>
Transferred Out	<u>-0-</u>
Died in Facility	<u>2</u>
Euthanized	<u>1</u>
Remain	<u>5</u>

## General

Calls Answered	<u>155</u>
Hours	<u>          </u>
Mileage	<u>          </u>
Verbal Warning	<u>8</u>
Summons Issued	<u>-0-</u>
Court Cases	<u>-0-</u>

Remarks \_\_\_\_\_

Prepared by: 





## City of Emporia Sheriff's Office

201 South Main Street  
P. O. Box 511  
Emporia, VA 23847  
Phone: (434) 634-4671



October 1, 2012

From the Office of:

**Sheriff Sam C. Brown**

**The Honorable Mayor  
City Manager  
Honorable Members of City Council**

Dear Members of City Council:

The Emporia Sheriff's Office spent approximately **245** hours in General District and Juvenile & Domestic Relations Court in **September, 2012**. We served a total of **308** civil papers. These are broken down as follows:

Change in Payee	1
DNA Testing	1
Detention Order	10
Debt	17
Detinue	7
Garnishments	7
Misdemeanor Warrants	25
Notice of Lien	4
Notice	2
Protective Order	6
Show Cause	17
Support Order	6
Summons	178
Transportation	17
Unlawful Detainer	9
Writ of Possession	1

We collected **\$12.00** Sheriff Fees for the month of **September, 2012**. We had **17 transports** for the month.

Sincerely,

A handwritten signature in cursive script that reads "Sam C. Brown".

Sam C. Brown, Sheriff

## Detailed Selected Statistics & Management Activity

Created by: JEREMY SCOTT (VA)

### Report Parameters:

**Report Period:** From 09/01/2012 to 09/30/2012

**State:** VA

**Version:** All

**Status:** All

**Released:** All

### Report Filters:

**NOTE:** Report Filter Groups are applied to the report SQL as "AND" conditions (i.e. Group 1 AND Group2 and Group 3 etc...)

**Report FDIDs\*:** 59500

\*Data from deactivated fire depts within the list was not included in the report.

## Detailed Selected Statistics & Management Activity

**Selected Coded Field:** Basic: Incident Type

**Report Period:** From 09/01/2012 to 09/30/2012

CODE	DESCRIPTOR	FREQUENCY	FREQ. PERCENT	EXPs	AVG # SUPPR PERS	AVG # EMS PERS	AVG # OTHER PERS	AVG # SUPPR APPR	AVG # EMS APPR	AVG # OTHER APPR	AVERAGE # MAN HOURS	TOTAL MAN HOURS	AVERAGE RESPONSE TIME (min)
138	Off-road vehicle or heavy equipment fire	1	7.14 %	0	9.00	0.00	0.00	3.00	0.00	0.00	5.85	5.85	10.00
322	Vehicle accident with injuries	3	21.43 %	0	8.00	0.00	0.33	1.67	0.00	0.33	2.92	8.75	9.00
324	Motor vehicle accident with no injuries	5	35.71 %	0	15.00	0.00	0.80	3.00	0.00	0.80	7.43	37.17	10.60
531	Smoke or odor removal	2	14.29 %	0	10.00	0.00	0.50	2.50	0.00	0.50	4.58	9.15	12.50
611	Dispatched & canceled en route	3	21.43 %	0	2.67	0.00	0.67	0.67	0.00	0.67	0.30	0.90	
<b>Totals</b>		14	100.00 %	0	9.71	0.00	0.57	2.14	0.00	0.57	4.42	61.82	10.45
<b>Mutual Aid Given Incidents</b>		0											



# **CITY OF EMPORIA**

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## **Memorandum**

October 12, 2012

**TO:** The Honorable Mayor and City Council

**FROM:** Brian S. Thrower, City Manager *BST*

**SUBJECT:** Crater Youth Care Commission Service Agreement Amendment – Request to Approve Resolution

**ITEM #:** 12-85

The Crater Youth Care Commission (CYCC) is requesting that each participating locality approve an amendment to the CYCC Service Agreement pertaining to the definition of “quorum.” The proposed amendment states, “A majority of Commission members, or alternates present and voting in the place of absent members, shall constitute a quorum of the Commission for the transaction of business.”

The reason behind the proposed amendment stems from the fact that Dinwiddie County has been granted another seat on the Commission due to its population growing over 25,000. This brings the membership count to a total of 10 seats. The current agreement states “Five members or alternatives present and voting in place of absent members shall constitute a quorum of the commission for the transaction of business.” The fact that the Commission is now comprised of 10 members renders the current language inadequate since five it is no longer a majority of the members.

### **Recommendation**

I recommend that you adopt the attached resolution.

### **Attachments**

Resolution  
E-mails from CYCC Staff and Legal Counsel  
Second Amendment to CYCC Service Agreement

**RESOLUTION APPROVING THE SECOND AMENDMENT TO THE CRATER YOUTH CARE COMMISSION SERVICE AGREEMENT**

**WHEREAS**, Section 2.1 of the Crater Youth Care Commission (“Commission”) Service Agreement provides that Each Member Jurisdiction shall have one primary representative on the Commission, who shall be the chief administrative officer of the Member Jurisdictions and that each Member Jurisdiction whose population exceeds 25,000 (according to the most current estimate as published from time to time by the Weldon Cooper Center for Public Service of the University of Virginia or its successor in that function) shall have an additional member, appointed by the governing body of the Member Jurisdiction; and

**WHEREAS**, the Section 2.2 of the Service Agreement provides that “Five members or alternates present and voting in place of absent members shall constitute a quorum of the commission for the transaction of business”; and

**WHEREAS**, according to the 2011 Weldon Cooper population estimates, the population of Dinwiddie County is 28,018, making it the third Member Jurisdiction in addition to Petersburg (32,948) and Prince George County (35,828) to have a population greater than 25,000, therefore requiring an additional Commission member for a total of ten members, which renders a quorum of five, as provided by Section 2.2 of the Service Agreement, inadequate since it is no longer the majority of the members; and

**WHEREAS**, the Commission has requested that the Member Jurisdictions amend the Service Agreement so that a majority of members or alternates present and voting in place of absent members shall constitute a quorum of the Commission for the transaction of business.

**NOW, THEREFORE, BE IT RESOVLED**, by the City Council/Board of Supervisors that the Council/Board approves the following amendment to the Crater Youth Care Commission Service Agreement:

1. The definition of “Quorum” is amended as follows:

**Section 2.2. Quorum.** A majority of Commission members, or alternates present and voting in the place of absent members, shall constitute a quorum of the Commission for the transaction of business. All actions of the Commission may be approved by a simple majority of those present and voting, unless this Agreement specifies a stricter requirement.

**BE IT FURTHER RESOLVED**, that the City Manager/County Administrator is hereby directed to execute such agreement as may be required to effect this amendment.

Adopted: October 16, 2012

City of Emporia, Virginia

By \_\_\_\_\_  
Samuel W. Adams, III, Mayor

Attest:

Form Approved:

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Tessie S. Wilkins, City Clerk

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C. Butler Barrett, City Attorney

## Brian Thrower

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**From:** Scott, Jack (CSA) [Jack.Scott@cyc.virginia.gov]  
**Sent:** Friday, September 21, 2012 11:37 AM  
**To:** Scanlon, Joann (CSA)  
**Subject:** FW: Amendment Service Agreement  
**Attachments:** CYCC Agreement 2nd Amendment Member Resolution 2012.doc; CYCC Agreement 2nd Amendment September 2012.doc

*Joann...forward this email to all of our Commission Members!*

*thanks*

---

**From:** Jeff Gore [<mailto:jeff@heftywiley.com>]  
**Sent:** Tuesday, September 18, 2012 3:05 PM  
**To:** Scott, Jack (CSA)  
**Cc:** 'Ed Daley'  
**Subject:** Amendment Service Agreement

Jack,

Please see that attached proposed amendment to the Service Agreement, which will make the quorum consistent with the total membership.

Also attached is a draft resolution for the member jurisdictions to adopt approving the amendment.

Let me know if you have any questions. Thanks,

Jeff

Jeffrey S. Gore  
Hefty & Wiley, P.C.  
1001 E. Broad St., Ste. 230  
Richmond, VA 23219  
804.780.3143 (office)  
804.212.9473 (mobile)  
[jeff@heftywiley.com](mailto:jeff@heftywiley.com)

**SECOND AMENDMENT TO CRATER YOUTH CARE COMMISSION  
SERVICE AGREEMENT**

**THIS SECOND AMENDMENT** to the Crater Youth Care Commission Service Agreement dated July 1, 2002 (the "Service Agreement") is entered into by and among the CRATER YOUTH CARE COMMISSION (the "Commission"), the CITIES OF EMPORIA, HOPEWELL AND PETERSBURG and the COUNTIES OF DINWIDDIE, PRINCE GEORGE, SUSSEX AND SURRY (collectively the "Member Jurisdictions"), each of which is a political subdivision of the Commonwealth of Virginia.

**WHEREAS**, the Commission was created as the Crater Juvenile Detention Home Commission in 1972 by resolutions of the governing bodies of the Member Jurisdictions, for the purpose of owning, maintaining and operating a regional facility for the secure detention of juvenile offenders; and

**WHEREAS**, the Member Jurisdictions adopted the current version of the Service Agreement dated July 1, 2002; and

**WHEREAS**, the Member Jurisdictions previously adopted the First Amendment to the Service Agreement in 2009 in order to change the method of calculation of the usage based portion of the formula which determines the cost to each Member Jurisdiction to operate the Commission from a year usage formula to one based on the usage during the prior three calendar years of operation, in order to eliminate major variances in one Member Jurisdiction's usage charge due to a significant increase in juveniles committed to the Commission during any one year; and

**WHEREAS**, Section 2.1 of the Service Agreement provides that Each Member Jurisdiction shall have one primary representative on the Commission, who shall be the chief administrative officer of the Member Jurisdictions and that each Member Jurisdiction whose population exceeds 25,000 (according to the most current estimate as published from time to time by the Weldon Cooper Center for Public Service of the University of Virginia or its successor in that function) shall have an additional member, appointed by the governing body of the Member Jurisdiction; and

**WHEREAS**, the Section 2.2 of the Service Agreement provides that "Five members or alternates present and voting in place of absent members shall constitute a quorum of the commission for the transaction of business"; and

**WHEREAS**, according to the 2011 Weldon Cooper population estimates, the population of Dinwiddie County is 28,018, making it the third Member Jurisdiction in addition to Petersburg (32,948) and Prince George County (35,828) to have a population greater than 25,000, therefore requiring an additional Commission member for a total of ten, which renders a quorum of five, as provided by Section 2.2 of the Service Agreement, inadequate since it is no longer a majority of the members; and

**WHEREAS**, the Commission requests that the Member Jurisdictions amend the Service Agreement so that a majority of members or alternates present and voting in place of absent members shall constitute a quorum of the Commission for the transaction of business.

**NOW THEREFORE, IT IS AGREED** by the Commission and the Member Jurisdictions that the Service Agreement be amended as follows:

1. The definition of "Quorum" is amended as follows:

**Section 2.2. Quorum.** A majority of Commission members, or alternates present and voting in the place of absent members, shall constitute a quorum of the Commission for the transaction of business. All actions of the Commission may be approved by a simple majority of those present and voting, unless this Agreement specifies a stricter requirement.

**IN WITNESS WHEREOF**, the parties have caused this Amendment to be executed by their duly authorized officers and pursuant to the approval of the respective governing bodies, and it shall become effective as of the date of the last approval of the parties.

**COUNTY OF DINWIDDIE**

By: \_\_\_\_\_ Date: \_\_\_\_\_  
County Administrator

**CITY OF EMPORIA**

By: \_\_\_\_\_ Date: \_\_\_\_\_  
City Manager

**CITY OF HOPEWELL**

By: \_\_\_\_\_ Date: \_\_\_\_\_  
City Manager

**CITY OF PETERSBURG**

By: \_\_\_\_\_  
City Manager

Date: \_\_\_\_\_

**COUNTY OF PRINCE GEORGE**

By: \_\_\_\_\_  
County Administrator

Date: \_\_\_\_\_

**COUNTY OF SUSSEX**

By: \_\_\_\_\_  
County Administrator

Date: \_\_\_\_\_

**COUNTY OF SURRY**

By: \_\_\_\_\_  
County Administrator

Date: \_\_\_\_\_



# **CITY OF EMPORIA**

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## **Memorandum**

October 12, 2012

**TO:** The Honorable Mayor and City Council

**FROM:** Brian S. Thrower, City Manager *BST*

**SUBJECT:** MAMaC Tobacco Commission Grant Application– Request to Adopt Resolution

**ITEM #:** 12-86

As you are aware, the City of Emporia, Greensville County, and Mecklenburg County have formed the Mid-Atlantic Advanced Manufacturing Center (MAMaC) Regional Industrial Facility Authority (RIFA), with the primary purpose of developing the MAMaC site. The participating localities plan on submitting a joint grant application to the Tobacco Commission in the near future to complete property acquisition and proceed with site readiness activities.

The attached resolution states that Emporia City Council supports the development of the MAMaC as a regional economic development opportunity, agrees to be a co-applicant in the upcoming Tobacco Commission grant application, and supports the Regional Industrial Facility Authority (RIFA) commitment of \$111,100 to further clear and mulch the site. The RIFA commitment of \$111,100 will be borne entirely by the respective counties. Emporia's commitment to the project continues to be the Water Treatment Plant and Distribution System upgrade.

### **Recommendation**

I recommend you approve the attached resolution supporting the Tobacco Commission grant application.

### **Attachment**

Resolution

**Resolution**

**WHEREAS**, the Mid-Atlantic Advanced Manufacturing Center (MAMaC) is located at Interstate 95, Exit 13 in Greensville County approximately three miles north of the City of Emporia along the CSX mainline rail;

**WHEREAS**, McCallum Sweeney certified the MAMaC site on January 28, 2008 and the Mega Site remains as the only mega site certified by McCallum Sweeney in the Commonwealth of Virginia as of this date; and

**WHEREAS**, the development of a mega site in Southside Virginia will have a transformational impact on the economic conditions of the City of Emporia through the creation of new jobs, higher wages and increased business activity within the region; and

**WHEREAS**, new marketing opportunities will be created for industrial and commercial sites within the City of Emporia and the region for new businesses and industries wanting to locate near the mega site, increasing investment and job creation in the region; and

**WHEREAS**, the City Council has created a Regional Industrial Facilities Authority with the Counties of Greensville and Mecklenburg for the development of MAMaC.

**NOW, THEREFORE, BE IT RESOLVED** that the Emporia City Council recognizes the transformational benefits of the development of MAMaC to the citizens of the City of Emporia and Southside Virginia.

**BE IT FURTHER RESOLVED**, that the Emporia City Council supports the development of Mid-Atlantic Advanced Manufacturing Center as a regional economic development opportunity and agrees to be a co-applicant in the efforts to secure grant funds from the Virginia Tobacco Commission to purchase and develop the MAMaC site.

**BE IT FURTHER RESOLVED**, the Emporia City Council supports the RIFA commitment of \$111,000 to further clear and mulch the project area.

Adopted: October 16, 2012

City of Emporia, Virginia

By \_\_\_\_\_  
Samuel W. Adams, III, Mayor

Attest:

Form Approved:

\_\_\_\_\_  
Tessie S. Wilkins, City Clerk

\_\_\_\_\_  
C. Butler Barrett, City Attorney



# **CITY OF EMPORIA**

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## **MEMORANDUM**

October 12, 2012

**TO:** The Honorable Mayor and City Council

**FROM:** Brian S. Thrower, City Manager

**SUBJECT:** City School Board/Greensville County School Board – Term Expirations

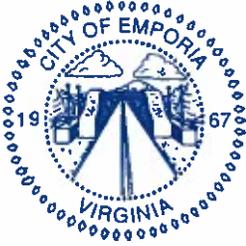
**ITEM:** 12-87

On December 31, 2012 Ms. Janey Bush's (4) four year terms on the Greensville County and City School Boards will expire. A notice will be published in the local newspaper indicating that a public hearing will be conducted on December 4, 2012 concerning the matter. Ms. Bush has indicated that she does wish to be considered for reappointment.

### **Recommendation**

This is for your information only. No action is required at this time. You will be requested to appoint an individual to this term on December 18, 2012.

*BST/tsw*



# **CITY OF EMPORIA**

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## **Memorandum**

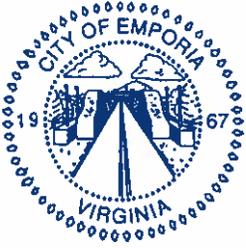
October 12, 2012

**TO:** The Honorable Mayor and City Council  
**FROM:** Brian S. Thrower, City Manager *BST*  
**SUBJECT:** FY13 Budget – Request to Hold Review Session  
**ITEM #:** 12-88

As has been done in previous years, I would like to hold a budget review session before your regularly scheduled meeting on Tuesday, November 20<sup>th</sup> at 6:30 p.m. to review FY13 revenue and expenditure figures.

### **Recommendation**

I recommend you approve holding the session on this date and time.



# CITY OF EMPORIA

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## Memorandum

October 12, 2012

**TO:** Honorable Mayor and City Council

**FROM:** Steven B. Hall, Assistant City Manager *SH*

**SUBJECT:** VDOT Revenue Sharing Program Application – Request to Approve Resolution

**ITEM #:** 12-89

The FY13-18 VDOT Six Year Improvement Program (SYIP) contains three active projects for the City of Emporia; I-95 Bridge Replacement, Halifax Street Bridge improvement and East Atlantic Street Reconstruction.

The VDOT Revenue Sharing Program is a 50/50 matching program with the goal of completing and fully funding SYIP projects. These are given top priority for funding.

As it currently stands, the City will need to provide \$455,800 of local funds to fully fund the East Atlantic project. This figure is based on the difference between the current estimate of \$683,422 and the current available VDOT funding of \$227,622. Under the Revenue Sharing Program, the City may apply for up to \$227,900 in funding (1/2 of City's portion) to go toward completion of the project. It is worth noting any leftover funds from the Halifax Street Bridge project (estimated cost of \$979,000) may lessen the impact to the City and in turn lower the amount of requested funds through the Revenue Sharing Program.

The tentative schedule for UPC 93307 is as follows:

- 50% plan review: 12/3/12
- Environmental Document Submission: 1/18/13
- 90% plan review: 3/3/13
- Public Involvement: N/A – plan to hold a hearing prior to construction
- Advertisement: 7/1/13 (same as prior)
- Construction: 12/31/13 (same as prior, but hoping for construction to commence sooner)

However, in order to proceed, a resolution must first be approved by the local governing body in support of the project.

**Recommendation**

I recommend you approve the attached resolution authorizing submittal of the application for VDOT funds up to \$227,900 for the East Atlantic Street Reconstruction project.

**Attachments**

Resolution

Appendix A – Administrative Agreement for UPC 93307

Executed Project Narrative for UPC 93307 – March 20, 2012

Resolution No. \_\_\_\_\_

**Resolution**

**Application for VDOT Revenue Sharing Program Funding**

**WHEREAS**, the City of Emporia City Council desires to submit an application for an allocation of funds of up to \$227,900 through the Virginia Department of Transportation Fiscal Year 2012-13, Revenue Sharing Program; and,

**WHEREAS**, \$227,900 of these funds are requested to fund the balance of work for UPC 93307, East Atlantic Street Reconstruction, with scope as described in the executed Project Narrative dated March 20, 2012; and,

**NOW, THEREFORE, BE IT RESOLVED**, The City of Emporia City Council hereby supports this application for an allocation of \$227,900 through the Virginia Department of Transportation Fiscal Year 2012-13 Revenue Sharing Program.

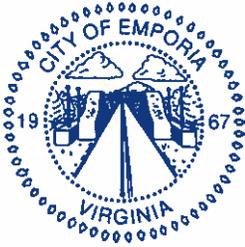
**BE IT FURTHER RESOLVED**, the City of Emporia City Council hereby grants authority for the City Manager to execute project administration agreements for any approved revenue sharing projects.

Adopted: October 16, 2012

City of Emporia, Virginia

By \_\_\_\_\_  
Samuel W. Adams, III  
Mayor

\_\_\_\_\_  
Tessie S. Wilkins  
City Clerk



# **CITY OF EMPORIA**

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## **Memorandum**

October 12, 2012

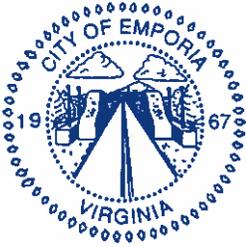
**TO:** The Honorable Mayor and City Council

**FROM:** Brian S. Thrower, City Manager

**SUBJECT:** Southside Regional Medical Center - Presentation by Mike Yungmann, CEO

**ITEM #:** 12-90

Mike Yungman, CEO of Southside Regional Medical Center is in attendance to brief you on the hospital's recent Certificate of Public Need (COPN) application for Open Heart Surgery Services.



# **CITY OF EMPORIA**

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## **Memorandum**

October 12, 2012

**TO:** The Honorable Mayor and City Council

**FROM:** Brian S. Thrower, City Manager

**SUBJECT:** Airport Commission – Request by Council Member Carolyn Carey

**ITEM #:** 12-91

Council Member Carolyn Carey has requested this issue be put on tonight's agenda.