



CITY OF EMPORIA

AGENDA
EMPORIA CITY COUNCIL
Regular Meeting
TUESDAY, October 18, 2016 - 6:30 P.M.

OPENING PRAYER

ROLL CALL

APPROVAL OF MINUTES

September 06, 2016 ~ Regular Meeting
September 20, 2016 ~ Regular Meeting

APPROVAL OF BILLS

REPORTS

Financial and Tax Reports
Commissioner of the Revenue Report
Permit and Inspection Report
Police Report
Sheriff Report
City Attorney Report

APPROVAL OF AGENDA

AWARDS AND RECOGNITIONS

NEW BUSINESS

- 16-61. East Atlantic Street Neighborhood Improvement Project - Request to Adopt Resolution Authorizing Submittal of VDEM Grant Application
- 16-62. East Atlantic Street Neighborhood Improvement Project - Request to Adopt Resolution Authorizing Submittal of VDOT Grant Application
- 16-63. Joint Economic Development Authority - Request to Appoint Members
- 16-64. Greensville County Public Schools - Request to Participate in Focus Group to Discuss Future of School Construction
- 16-65. Fire Program Funds - Appropriation Ordinance



CITY OF EMPORIA

AGENDA
EMPORIA CITY COUNCIL
Regular Meeting
TUESDAY, October 18, 2016 - 6:30 P.M.

16-66. Department of Environmental Quality Grant Funds - Appropriation Ordinance

16-67. City School Board/Greensville County School Board - Term Expirations

PUBLIC COMMENT

CLOSED SESSION

Closed Meeting pursuant to Virginia Code § 2.2 3711 (A) (7) Legal matter requiring the advice of counsel and briefings by staff pertaining to City/County contractual issues.

**MINUTES
EMPORIA CITY COUNCIL
CITY OF EMPORIA MUNICIPAL BUILDING
SEPTEMBER 6, 2016**

Note to Reader: Although the printed agenda document for this City Council meeting is not part of these minutes, the agenda document provides background information on the items discussed by City Council during the meeting. A copy of the agenda document for this meeting may be obtained by contacting the Office of the City Clerk.

Emporia City Council held a regular meeting on Tuesday, September 6, 2016 at 6:30 p.m. in the Council Chambers of the Municipal Building, located at 201 South Main Street, Emporia, Virginia. Mayor Mary L. Person presided over the meeting with Bishop Vincent Lowery offering the invocation.

ROLL CALL

The following City Council members were present:

Councilman F. Woodrow Harris
Councilman James E. Ewing, III
Councilwoman Carolyn S. Carey
Councilwoman L. Dale Temple
Councilwoman Carol Mercer
Councilwoman Doris T. White
Councilwoman Deborah D. Lynch

Others present:

Mary L. Person, Mayor
C. Butler Barrett, City Attorney
Brian S. Thrower, City Manager
Dr. Edwin C. Daley, Assistant City Manager
Tessie S. Wilkins, City Clerk
Linwood Pope, Director of Utilities
Ricky Pinksaw, Chief of Police
Tom Delbridge, Water Treatment Plant

Absent:

MINUTES APPROVAL

Councilwoman Temple moved to approve the minutes from the Tuesday, August 16, 2016 Regular meeting as presented, seconded by Councilwoman Carey, which passed as follows:

Councilman F. Woodrow Harris	aye
Councilwoman Carolyn S. Carey	aye
Councilwoman Carol Mercer	aye
Councilwoman L. Dale Temple	aye
Councilwoman Doris T. White	aye

Councilwoman Deborah D. Lynch aye
Councilman James E. Ewing, III aye

AGENDA APPROVAL

Councilwoman Temple moved to approve the agenda as presented, seconded by Councilwoman White, which passed as follows:

Councilman F. Woodrow Harris aye
Councilman James E. Ewing aye
Councilwoman Carolyn S. Carey aye
Councilwoman Carol Mercer aye
Councilwoman L. Dale Temple aye
Councilwoman Doris T. White aye
Councilwoman Deborah D. Lynch aye

AWARDS AND RECOGNITIONS

Mayor Person recognized and welcomed Joseph Day – Police Officer to the City of Emporia.

Mayor Person stated that the City was awarded a million-dollar CDBG grant through DHCD for the E. Atlantic Street Neighborhood Improvement Project.

UNFINISHED BUSINESS

16-55. Water Discoloration

Mr. Thrower stated that as Council requested at the August 23, 2016, meeting City staff was in attendance to update Council on the water discoloration issues the City has been experiencing recently.

Mr. Pope stated that the following items have been done:

- The automatic flushing device has been ordered.
- Public notice was given to the Independent messenger to publish about the discoloration of the water.
- Southern Corrosion has been notified to come inspect the tanks for discoloration or debris.
- The utility crew will continue to flush hydrants citywide.

Mr. Delbridge stated that the test results from water samples showed that the water is safe. He also stated that sample test contaminant level was .15 milligrams per liter, well below the 10.15 per liter that is deemed unsafe. He further stated that the City level is actually down from May when it was .21, which is extremely good news.

Mr. Ewing inquired if there were any more complaints about the water since the last meeting August 23, 2016.

Mr. Pope stated that there has not been any complaints or water main breaks since the last meeting.

NEW BUSINESS

16-56. BZA Item 16-01 – Zoning Appeal – Request by Mayor Person and Council Member Harris

Mr. Harris stated that Mr. Shell submitted a zoning compliance permit application to place a garage in the front and side yard of his property. He also stated that at the August 23, 2016, meeting BZA denied the request 3 to 1 according to the City Code requirement. He further stated that he was making a motion to authorize the City Manager to research the code and to propose amendment changes to the City's Zoning Code pertaining to "accessory structures to allow them to be placed in side yards.

Councilman Harris made a motion to authorize the City Manager to make the propose amendment changes to the City's Zoning Code pertaining to "accessory structures to allow them to be placed in side yards, seconded by Councilman Ewing, which passed as follows:

Councilman F. Woodrow Harris	aye
Councilman James E. Ewing	aye
Councilwoman Carolyn S. Carey	aye
Councilwoman Carol Mercer	aye
Councilwoman L. Dale Temple	aye
Councilwoman Doris T. White	aye
Councilwoman Deborah D. Lynch	aye

PUBLIC COMMENT

PUBLIC COMMENT

Mayor Person asked if anyone wished to bring a matter before City Council members adhering to the three-minute time limitation.

Mr. James Given, 607 Edgewood Lane, Emporia, VA, addressed Council stating that he did have issues over the weekend with his water, but he did not call because he was tired of calling. He also stated that the big threat in the United States drinking water today is rust. He further stated that he believes that is where the City is at now.

With there being no further comments to come before City Council, Mayor Person closed the public comment portion of the meeting.

Councilman Ewing stated that since Mr. Given was still having a problem with his water then something needs to be done to fix his situation.

Mr. Pope stated that the next step was to replace the main line in that area.

Councilman Ewing made a motion for the utility crew to replace the main line, seconded by Councilman Harris, which passed as follows:

Councilman F. Woodrow Harris	aye
Councilman James E. Ewing	aye
Councilwoman Carolyn S. Carey	aye
Councilwoman Carol Mercer	aye
Councilwoman L. Dale Temple	aye
Councilwoman Doris T. White	aye
Councilwoman Deborah D. Lynch	aye

With there being further comments to come before City Council, Mayor Person closed the public comment portion of the meeting.

ADJOURNMENT

With no further business to come before City Council, Mayor Person adjourned the meeting.

Mary L. Person, Mayor

Tessie S. Wilkins, CMC
City Clerk

**MINUTES
EMPORIA CITY COUNCIL
CITY OF EMPORIA MUNICIPAL BUILDING
September 20, 2016**

Note to Reader: Although the printed agenda document for this City Council meeting is not part of these minutes, the agenda document provides background information on the items discussed by City Council during the meeting. A copy of the agenda document for this meeting may be obtained by contacting the Office of the City Clerk.

Emporia City Council held a regular meeting on Tuesday, September 20, 2016 at 6:30 p.m. in the Council Chambers of the Municipal Building, located at 201 South Main Street, Emporia, Virginia. Mayor Mary L. Person presided over the meeting with Carolyn Carey, Council Member offering the invocation.

ROLL CALL

The following City Council members were present:

Councilman F. Woodrow Harris
Councilwoman Carolyn S. Carey
Councilwoman L. Dale Temple
Councilwoman Carol Mercer
Councilwoman Doris T. White
Councilwoman Deborah D. Lynch

Others present:

Mary L. Person, Mayor
C. Butler Barrett, City Attorney
Brian S. Thrower, City Manager
Dr. Edwin C. Daley, Assistant City Manager
Tessie S. Wilkins, City Clerk
W. S. Harris, Jr., Treasurer
Joyce E. Prince, Commissioner of the Revenue
Ken Ryals, Emergency Service Coordinator
Linwood Pope, Director of Utilities
Todd Anderson, Major

Absent:

Councilman James E. Ewing, III

MINUTES APPROVAL

Councilwoman Temple moved to approve the minutes from the Tuesday, August 23, 2016, Special meeting minutes as presented, seconded by Councilwoman Mercer, which passed as follows:

Councilman F. Woodrow Harris	aye
Councilwoman Carolyn S. Carey	aye
Councilwoman Carol Mercer	aye
Councilwoman L. Dale Temple	aye
Councilwoman Doris T. White	aye
Councilwoman Deborah D. Lynch	aye

APPROVAL OF BILLS

A listing of the September 20, 2016 bills was presented to City Council members.

General Fund	\$	1,383,761.07
Utility Fund	\$	139,738.82

Councilwoman Mercer moved to approve the September 20, 2016 bills as presented, seconded by Councilwoman Carey, which passed as follows:

Councilman F. Woodrow Harris	aye
Councilwoman Carolyn S. Carey	aye
Councilwoman Carol Mercer	aye
Councilwoman L. Dale Temple	aye
Councilwoman Doris T. White	aye
Councilwoman Deborah D. Lynch	aye

FINANCIAL AND TAX REPORTS

Honorable W. S. Harris, Jr., City Treasurer provided his report to City Council members. There were no questions regarding his report.

COMMISSIONER OF THE REVENUE REPORT

Honorable Joyce E. Prince, Commissioner of the Revenue provided her report to City Council members. There were no questions regarding her report.

PERMIT AND INSPECTION REPORT

Randy C. Pearce, Building/Fire Official provided his report to City Council members. There were no questions concerning his report.

POLICE REPORT

Ricky Pinksaw, Chief of Police provided his report to City Council members. There were no questions concerning his report.

CITY SHERIFF REPORT

Sam C. Brown, Sheriff provided his report to City Council members. There were no questions concerning his report.

CITY ATTORNEY REPORT

C. Butler Barrett, City Attorney had no matters to report to City Council members.

AGENDA APPROVAL

Councilwoman Temple moved to approve the agenda as presented, seconded by Councilwoman Carey, which passed as follows:

AWARDS AND RECOGNITIONS

Mayor Person welcomed and recognized the City of Emporia new employees: Virginia Wrenn – Community Services Worker, Ryland Turner – Street Maintenance Worker and Joyce Nieto – Assistant Registrar.

NEW BUSINESS

16-57. Zoning Code Amendments – Request to Conduct a Public Hearing

Mr. Thrower stated that at the September 6, 2016 meeting, Council proposed amendment changes to the City’s Zoning Code pertaining to “accessory structures.” He also stated that the proposed amendments would allow accessory structures to be placed in side yards. He further stated that currently the structures were only allowed in rear yards.

Mr. Thrower stated that the amendments pertained to ‘nonconforming structures and uses.’ He also stated that the amendments allowed nonconformist structures to be rebuilt even if it is totally damaged or destroyed by accidental fire, natural disaster or other acts of God, or any other accidental means as long as the structure is not enlarged or altered in any way, which increases its nonconforming characteristic. He further stated that the structures must be rebuilt within two years of the occurrence and must adhere to current Building Code and Floodplain regulations. He reported that the City’s current Zoning Code does not allow nonconforming structures to be rebuilt if damaged to an extent exceeding 50 percent of its appraised value. He also reported that the amendments bring the City’s Code into compliance with State Code.

He recommended that Council authorize conducting a public hearing at the October 20, 2016 meeting regarding the amendments and sending the amendments to the Planning Commission for review and recommendation.

Councilman Harris made a motion to authorize a public hearing at the October 20, 2016 meeting and sending the amendments to the Planning Commission, seconded by Councilwoman Temple, which passed as follows:

Councilman F. Woodrow Harris	aye
Councilwoman Carolyn S. Carey	aye
Councilwoman Carol Mercer	aye
Councilwoman L. Dale Temple	aye
Councilwoman Doris T. White	aye
Councilwoman Deborah D. Lynch	aye

16-58. Sexual Assault Program – Appropriation Ordinance

Mr. Thrower reported that the City receives grant funds from the Department of Criminal-Justice Services (DCJS) for the Sexual Assault Program on an annual basis. He also reported that at the end of June, the City had \$3,159.08 remaining from a special grant for calendar year 2016. He further reported that Council needed to appropriate the remaining funds into the FY17 Operating Budget so that those grant funds may be utilized for the Sexual Assault Program.

Councilwoman Temple made a motion to adopt **Ordinance No. 16-26** appropriating the sum of \$3,159.08 in Grant Funds from the Department of Criminal-Justice Services for the Sexual Assault Program, seconded by Councilwoman Carey, which passed as follows:

Councilman F. Woodrow Harris	abstained
Councilwoman Carolyn S. Carey	aye
Councilwoman Carol Mercer	aye
Councilwoman L. Dale Temple	aye
Councilwoman Doris T. White	aye
Councilwoman Deborah D. Lynch	aye

16-59. Virginia Peanut Festival Fireworks Resolution

Mr. Thrower stated that in accordance with Article III. Firework; Section 38-68. Use and Discharge of the City of Emporia's Code of Ordinances, a resolution was requested for authorization for the use of fireworks by the Virginia Peanut Festival Committee as part of the 2016 Peanut Festival celebration.

Councilman Harris made a motion to adopt **Resolution No. 16-09** authorizing the use of and display of Fireworks by the Virginia Peanut Festival Committee, seconded by Councilwoman Mercer, which passed as follows:

Councilman F. Woodrow Harris	aye
Councilwoman Carolyn S. Carey	aye
Councilwoman Carol Mercer	aye
Councilwoman L. Dale Temple	aye
Councilwoman Doris T. White	aye
Councilwoman Deborah D. Lynch	aye

16-60. Highway Safety Commission Term Expirations – James Ewing/Jean Cobb

Mr. Thrower stated that on September 30, 2016, the three-year terms of Mr. James Ewing and Ms. Jean Cobb on the City's Highway Safety Commission will expire. He also stated that both individuals indicated that they do wish to be considered for reappointment.

Councilman Harris made a motion to reappoint James Ewing and Jean Cobb to serve another three-year term on the City's Highway Safety Commission, seconded by Councilwoman Temple, which passed as follows:

Councilman F. Woodrow Harris	aye
Councilwoman Carolyn S. Carey	aye

Councilwoman Carol Mercer	aye
Councilwoman L. Dale Temple	aye
Councilwoman Doris T. White	aye
Councilwoman Deborah D. Lynch	aye

PUBLIC COMMENT

Mayor Person asked if anyone wished to bring a matter before City Council members adhering to the three-minute time limitation.

With there being no comments to come before City Council, Mayor Person closed the public comment portion of the meeting.

*****CLOSED SESSION*****

Councilwoman White moved that Closed Session be entered for the purpose of discussing Virginia Code Sections § 2.2 3711 (A) (7) Legal matter requiring the advice of Counsel and briefings by staff pertaining to City/County contractual issues, seconded by Councilwoman Mercer, which passed as follows:

Councilman F. Woodrow Harris	aye
Councilwoman Carolyn S. Carey	aye
Councilwoman Carol Mercer	aye
Councilwoman L. Dale Temple	aye
Councilwoman Doris T. White	aye
Councilwoman Deborah D. Lynch	aye

*****Regular Session*****

Councilwoman Mercer moved that the meeting be returned to Regular Session. Councilwoman Carey seconded the motion, which passed as follows:

Councilman F. Woodrow Harris	aye
Councilwoman Carolyn S. Carey	aye
Councilwoman Carol Mercer	aye
Councilwoman L. Dale Temple	aye
Councilwoman Doris T. White	aye
Councilwoman Deborah D. Lynch	aye

CERTIFICATION

Councilwoman Mercer moved to certify the following:

1. only public business matters are lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act were discussed in the Closed Session to which this certification applies, and

2. only such public business matter as were identified in the motion by which the Closed Session was convened were heard, discussed, or considered by City Council.

Councilwoman Carey seconded the motion, which passed as follows:

Councilman F. Woodrow Harris	aye
Councilwoman Carolyn S. Carey	aye
Councilwoman Carol Mercer	aye
Councilwoman L. Dale Temple	aye
Councilwoman Doris T. White	aye
Councilwoman Deborah D. Lynch	aye

ADJOURNMENT

With no further business to come before City Council, Mayor Person adjourned the meeting.

Mary L. Person, Mayor

Tessie S. Wilkins, CMC
City Clerk

Review of Bills

October 18, 2016

GENERAL FUND

LEGISLATIVE

Bank of America	373.54
Emporia-Greenville Chamber	80.00
Harris, F. Woodrow	49.95
Mercer, Carol	75.00
Picture Perfect	209.68
Telpage, Inc.	79.90
Tessie S. Wilkins	153.00
Treasurer of Virginia - VITA	4.14
Verizon	21.70
VML Insurance Programs	8.00
Xerox Corporation	77.60

EXECUTIVE

Alere eScreen	233.00
American Society for Public Admin.	160.00
Bank of America	908.83
Corkcicle	4,662.90
Department of Motor Vehicles	30.00
NC League of Municipalities	47.50
Northwestern Mutual	2,376.75
Pitney Bowes	2,041.98
Telpage, Inc.	149.95
Treasurer of Virginia - VITA	6.66
Verizon	291.54
VML Insurance Programs	35,268.50
Xerox Corporation	123.88

LAW

Barrett Law Office, PC	2,120.00
LGA of Virginia, Inc.	300.00
The Mottley Law Firm PLC	5,018.44

REGISTRAR

Ashley Wall	193.32
Bank of America	5.34
Treasurer of Virginia - VITA	2.83
U S Postal Service	102.00
Verizon	21.70
VML Insurance Programs	11.00
Xerox Corporation	9.54

EMERGENCY SERVICES

Sadler Brothers Oil Company, Inc.	34.35
Verizon	43.40
Verizon Wireless	49.95
VML Insurance Programs	118.15
Xerox Corporation	0.15

VJCCCA/FAMILY VIOLENCE PREVENTION

Bank of America	159.26
Behavioral Interventions	259.60
Marva Dunn	583.60
Sadler Brothers Oil Company, Inc.	38.40
Telpage, Inc.	69.95
Treasurer of Virginia - VITA	1.63
Verizon	144.43
Verizon Wireless	575.89
VML Insurance Programs	865.00

VICTIM WITNESS

VML Insurance Programs	107.00
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SHARED SERVICES

Greenville County	460,081.14
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FINANCE

Anthem Blue Cross/Blue Shield	43,744.00
Bank of America	-11.56
Lincoln Financial Group	1,849.75
Sheila J. Cutrell	19.96
Sun Bay Enterprises, Inc.	687.00
Treasurer of Virginia - VITA	1.24
Treasurer of Virginia - VRS	37,179.65
Verizon	64.85
VML Insurance Programs	39.00
Xerox Corporation	77.49

TREASURER

BMS Direct	1,261.75
M & W Printers, Inc.	400.56
Treasurer of Virginia - VITA	3.27
University of Virginia	285.00
Verizon	168.60
VML Insurance Programs	15.00
Xerox Corporation	0.44

COMMISSIONER OF THE REVENUE/ASSESSOR

Commissioners of the Revenue Assoc.	260.00
Lisa Council	210.89
National Appraisal Guides	100.00
Prince, Joyce E.	130.74
Treasurer of Virginia - VITA	2.33
Verizon	91.05
VML Insurance Programs	43.00
Xerox Corporation	-3.74

Review of Bills October 18, 2016

COURT SERVICES UNIT

Independent Messenger	37.00
Sadler Brothers Oil Company, Inc.	128.99
Treasurer of Virginia - VITA	15.63
Verizon	274.16

COURTS

Andrew E. Weaver	480.00
Crater Youth Care Commission	9,138.00
Randall Page, PC	240.00
Southside Regional Jail	103,166.40
Treasurer of Virginia - VITA	5.96
Verizon	99.25

SHERIFF

Brown, Sam C.	1,034.00
Emporia CNBB, LP	325.00
Matthew Bender & Co., Inc.	69.08
Sadler Brothers Oil Company, Inc.	275.02
Telpage, Inc.	39.99
Treasurer of Virginia - VITA	2.56
Verizon	112.41
Verizon Wireless	106.37
VML Insurance Programs	1,437.45

FIRE

Dominion Virginia Power	903.30
Treasurer of Virginia - VITA	0.18
VML Insurance Programs	388.50

GROUNDS MAINTENANCE

APF FBO Virginia Staffing	6,348.08
Bank of America	1,252.05
Cintas Corporation	140.49
Sadler Brothers Oil Company, Inc.	200.46
VML Insurance Programs	658.00

FACILITIES

Bank of America	2,054.20
Baxter Bailey & Associates	6,716.64
Cintas Corporation	747.19
City of Emporia Utility Fund	33.98
David W. Fladung	312.28
Dominion Virginia Power	3,894.94
Houchins Pest Control Service	175.75
Link's Electrical Service, LLC	700.00
Mecklenburg Electric Cooperative	959.87
Morris Refrigeration Company, Inc.	1,196.66
R & C Electric Service, Inc.	371.92
Rocky Top Lock & Safe	47.79
Slate & Spivey Building Contractors	70,000.00
VML Insurance Programs	125.00
Waste Industries LLC	130.65

NON-DEPARTMENTAL

Emporia-Greens. Local Law Library	452.00
Greensville Volunteer Rescue Squad	528.75
Meherrin Regional Library	7,912.42
Meherrin River Arts Council	10,000.00
The Virginia Peanut Festival	3,500.00
VML Insurance Programs	3,953.25

DEBT SERVICE

BB&T Governmental Finance	9,671.72
Carter Bank & Trust	3,457.00
First Citizens Bank	5,858.08
The Bank of Southside Virginia	2,258.48
USDA Rural Development	4,607.00
Xenith Bank	3,665.43

DEVELOPMENT SERVICES

Bank of America	1,573.40
Community Planning Partners, Inc.	3,852.04
Emporia EDA	250.00
Emporia Redev. & Housing Authority	9,435.00
Glerin Business Resources, Inc.	125.00
M & B Construction	23,512.50
Richmond Times Dispatch	94.40
S. L. Hill Construction, Inc.	475.00
Sadler Brothers Oil Company, Inc.	149.71
Stantec Consulting Services, Inc.	1,786.95
Topping Enterprises, Inc.	3,472.14
Treasurer of Virginia - VITA	4.19
Verizon	90.80
Verizon Wireless	110.87
Virginia Carolina Paving	58,736.00
VML Insurance Programs	327.00
Worldview Solutions, Inc.	2,000.00
Xerox Corporation	235.54

POLICE

Bank of America	7,309.66
CDW Government, Inc.	2,027.81
Cobb Technologies	177.11
Computer Networking Services	210.00
Emporia Medical Associates, PC	585.00
Great Wolf Lodge Williamsburg	504.50
John Romano	253.28
Midlothian Business Forms	2,089.31
Sadler Brothers Oil Company, Inc.	4,212.83
Telpage, Inc.	59.95
Treasurer of Virginia	20.00
Treasurer of Virginia - VITA	68.75
Troy Hawkins	50.00
Verizon	860.01
Verizon Wireless	1,682.85
VML Insurance Programs	13,881.90
Xerox Corporation	2.76

Review of Bills October 18, 2016

ANIMAL CONTROL

Bank of America	190.00
Lewis Turner	276.60
Sadler Brothers Oil Company, Inc.	85.53
Verizon Wireless	119.90
VML Insurance Programs	558.00

PUBLIC WORKS

Bank of America	12,073.43
Cintas Corporation	1,711.11
Commercial Ready Mix	302.00
Dominion Virginia Power	7,445.78
Eddie Goodrich	34.19
Fuel Freedom Card	2,343.84
Greensville County Landfill	19,266.50
Jasper Engines & Transmissions	1,902.00
Mecklenburg Electric Cooperative	1,506.99
Rightmyer Machine Rentals	1,757.98
Sadler Brothers Oil Company, Inc.	1,950.42
Safety-Kleen	269.22
Southside Regional Jail	167.20
Telpage, Inc.	59.95
Treasurer of Virginia - VITA	3.18
Verizon	242.27
Verizon Wireless	202.24
VML Insurance Programs	9,488.00
Willie Gray	41.70
Xerox Corporation	0.02

TOTAL GENERAL FUND

\$1,077,403.98

UTILITY FUND

Anthem Blue Cross/Blue Shield	11,395.00
Bank of America	7,804.97
BB&T Governmental Finance	59.38
BMS Direct	1,032.89
Brunswick Landfill	1,718.13
Cintas Corporation	1,792.85
Cobb Technologies	261.85
Comcast Communications	124.90
Dewberry Engineers, Inc.	1,598.00
Dominion Virginia Power	9,895.87
Edmunds Waste Removal, Inc.	1,650.00
English Construction Company, Inc.	46,160.50
Enviromation, Inc.	2,533.45
Fortiline Waterworks, Inc.	2,109.19
Fuel Freedom Card	297.29
Gaston Security, Inc.	535.50
John W. Fetko, Jr.	50.00
Lincoln Financial Group	337.18
M & W Printers, Inc.	1,226.56
Mecklenburg Electric Cooperative	8,792.32
Office Depot	10.98
Parker Oil Company, Inc.	1,488.32
Ronald K. Brown	50.00
Sadler Brothers Oil Company, Inc.	796.40
Suffolk Sales & Service	3,750.24
Telpage, Inc.	79.90
The Charles Machine Works, Inc.	3,923.54
Total Products Company	118.40
Treasurer of Virginia - DEQ	7,949.00
Treasurer of Virginia - VITA	6.67
Treasurer of Virginia - VRS	8,813.23
U S Postal Service	718.90
United Parcel Service	22.07
Univar USA, Inc.	1,966.00
USDA Rural Development	35,829.00
Verizon	979.56
Verizon Wireless	428.73
VML Insurance Programs	16,380.25
VUPS	51.97
Water Guard, Inc.	3,018.60
Xerox Corporation	0.02

TOTAL UTILITY FUND

\$185,757.61

**General Fund
Revenue and Expenditure Report
September 30, 2016**

REVENUES

Description	Budget	Revenues To Date	% Collected
General Property Taxes	\$4,649,204	\$979,079	21.06%
Other Local Taxes	6,687,500	1,162,149	17.38%
Licenses, Permits & Fees	17,600	6,118	34.76%
Fines & Forfeitures	1,213,000	174,912	14.42%
Use of Money & Property	50,000	1,057	2.11%
Charges for Services	889,351	145,031	16.31%
Miscellaneous Revenue	57,677	28,250	48.98%
Recovered Costs	240,016	25,077	10.45%
State Non-Categorical Aid	619,819	334,141	53.91%
Shared Expenses	306,288	45,709	14.92%
Categorical State Aid	3,249,211	702,036	21.61%
Federal Non-Categorical Aid	313,529	60,016	19.14%
Proceeds from Financing	5,252,000	0	0.00%
Appropriated Fund Balance	<u>746,780</u>	<u>0</u>	<u>0.00%</u>
Total	\$24,291,975	\$3,663,575	15.08%

EXPENDITURES

Description	Budget	Expenditures To Date	% Expended
City Council	\$189,296	\$39,228	20.72%
City Manager	334,813	80,719	24.11%
Legal Services	44,700	10,163	22.74%
Commissioner of Revenue	271,419	52,256	19.25%
Treasurer	115,103	26,124	22.70%
Finance Department	228,227	48,932	21.44%
Registrar	106,240	16,677	15.70%
Courts	3,076,762	759,832	24.70%
Sheriff	283,524	57,894	20.42%
Police Department	3,401,002	694,375	20.42%
Fire Services	195,683	120,175	61.41%
Emergency Services	79,297	12,414	15.66%
Facilities Management	5,526,367	190,152	3.44%
Public Works	2,478,903	442,947	17.87%
Health & Social Services	480,237	304,790	63.47%
Education	4,600,570	1,538,094	33.43%
Library	94,949	31,650	33.33%
Development Services	1,236,746	249,103	20.14%
Airport	62,350	32,350	51.88%
Parks and Recreation	110,750	34,375	31.04%
Arts and Culture	13,500	13,500	100.00%
Extension Service	30,299	3,267	10.78%
Civic & Community Organizations	9,115	3,515	38.56%
Non-Departmental	<u>1,322,123</u>	<u>336,917</u>	<u>25.48%</u>
Total	\$24,291,975	\$5,099,449	20.99%

**Utility Fund
Revenue and Expenditure Report
September 30, 2016**

REVENUES

Description	Budget	Revenues To Date	% Collected
Water Sales	\$1,670,000	\$469,145	28.09%
Sewer Service	1,405,000	366,019	26.05%
Water Taps	0	3,000	#DIV/0!
Sewer Taps	0	4,000	#DIV/0!
Cut-on/Cut-off Fees	42,000	11,283	26.86%
Meter Charges	54,000	13,957	25.85%
Sales, Labor & Materials	0	180	#DIV/0!
Penalties	110,000	30,495	27.72%
Interest Earned	8,400	87	1.04%
Miscellaneous	500	9,630	1926.00%
Proceeds from Financing	56,000	46,424	82.90%
Appropriated Fund Balance	<u>1,461,361</u>	<u>0</u>	<u>0.00%</u>
Total	\$4,807,261	\$954,220	19.85%

EXPENDITURES

Description	Budget	Expenditures To Date	% Expended
Administration and Billing	\$510,478	\$79,503	15.57%
Water Distribution	313,715	114,929	36.63%
Water Treatment Plant	596,829	130,116	21.80%
Sewage Collection	147,200	8,039	5.46%
Wastewater Treatment Plant	664,036	152,800	23.01%
Non-Departmental	<u>2,575,003</u>	<u>567,351</u>	<u>22.03%</u>
Total	\$4,807,261	\$1,052,738	21.90%

**CITY OF EMPORIA
CITY COUNCIL MEETING
October 18, 2016
AGENDA MEMORANDUM**

**SUBJECT: FINANCIAL STATEMENT
COLLECTIONS 2015-2016
COLLECTIONS 2012-2014
COLLECTIONS 2009-2011
DELINQUENT TAX SUMMARY-ALL YEARS
2016 PPTRA ALLOTMENT-COMPARISON
SALES & USE TAX COMPARISON
MONTHLY UTILITY DEPT. COMPARISON
CUT OFFS FOR UTILITY CUSTOMERS
UNCOLLECTED UTILITY BILLS
UPDATED BOOT AND SETOFF DEBT COLLECTIONS**

W. S. HARRIS, JR., TREASURER

Financial Statement

September 30, 2016

CHECKING / DAILY INVESTMENT

General Fund

Utility Fund

1,754,355.48

762,353.82

CERTIFICATES OF DEPOSIT / INVESTMENTS

FIRST COMMUNITY BANK	\$1,151,496.19	MMF @ .05%	NA	GF
CARTER BANK & TRUST	\$1,533,010.73	12 Mos @ .90%	1/11/2017	GF
CARTER BANK & TRUST	\$1,025,559.77	12 Mos @ .90%	2/3/2017	GF
CARTER BANK & TRUST	\$1,025,559.77	12 Mos @ .90%	2/3/2017	GF
CARTER BANK & TRUST	\$787,476.45	12 Mos @ .90%	2/8/2017	GF
CARTER BANK & TRUST	\$1,017,666.22	12 Mos @ .90%	2/8/2017	GF
CARTER BANK & TRUST	\$1,017,666.22	12 Mos @ .90%	2/8/2017	GF
FIRST COMMUNITY BANK	\$605,661.67	MMF @ .05%	NA	UT
CARTER BANK & TRUST	\$511,003.57	12 Mos @ 1.00%	1/11/2017	UT
CARTER BANK & TRUST	\$512,524.96	12 Mos @ .90%	2/3/2017	UT

Sep-16

RECAP OF 2016 TAXES

TYPE OF TAX	BAL. FWD.	SUPPLEMENTS	ABATEMENTS	ADJUSTED LEVY	COLLECTIONS	BALANCE DUE
	(A)	(B)	(C)	(Cols. A+B-C) (D)	TO DATE (E)	
Real Estate	3,258,370.22	0.00	0.00	3,258,370.22	449,810.75	2,808,559.47
Personal Property	1,539,275.96	37,096.53	29,438.89	1,546,933.60	1,421,340.30	125,593.30
Decals	107,277.50	4,688.50	2,295.00	109,671.00	77,382.76	32,288.24
Personal Property Relief	572,561.18	32,791.67	17,510.15	587,842.72	449,872.28	137,970.42
Public Service	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL	5,477,484.86	74,576.70	49,244.04	5,502,817.52	2,398,406.09	3,104,411.43
<u>2015 Real Estate Tax Collections</u>		<u>13.80%</u>	<u>2015 Personal Property Tax Relief</u>		<u>76.53%</u>	
<u>2015 Personal Property Tax Collections</u>		<u>91.88%</u>	<u>2015 Public Service Tax Collection</u>		<u>0.00%</u>	

RECAP OF 2015 TAXES

TYPE OF TAX	BAL. FWD.	SUPPLEMENTS	ABATEMENTS	ADJUSTED LEVY	COLLECTIONS	BALANCE DUE
	(A)	(B)	(C)	(Cols. A+B-C) (D)	TO DATE (E)	
Real Estate	3,238,125.78	1,618.20	1,663.41	3,238,080.57	3,170,350.20	67,730.37
Personal Property	1,448,229.94	81,328.68	34,936.13	1,494,622.49	1,483,067.28	11,555.21
Decals	105,828.50	11,304.00	1,856.00	115,276.35	108,818.38	6,457.97
Personal Property Relief	557,649.30	45,749.16	19,957.89	583,440.57	568,764.65	14,675.92
Public Service	192,695.51	0.00	0.00	192,695.51	192,695.51	0.00
TOTAL	5,542,529.03	140,000.04	58,413.43	5,624,115.49	5,523,696.02	100,419.47
<u>2015 Real Estate Tax Collections</u>		<u>97.91%</u>	<u>2015 Personal Property Tax Relief</u>		<u>97.48%</u>	
<u>2015 Personal Property Tax Collections</u>		<u>99.23%</u>	<u>2015 Public Service Tax Collection</u>		<u>100.00%</u>	

Sep-16

RECAP OF 2014 TAXES

TYPE OF TAX	BAL. FWD.	SUPPLEMENTS	ABATEMENTS	ADJUSTED LEVY	COLLECTIONS	BALANCE DUE
	(A)	(B)	(C)	(Cols. A+B-C) (D)	TO DATE (E)	
Real Estate	3,115,570.28	2,882.31	7,703.86	3,110,748.76	3,090,944.73	19,804.03
Personal Property	1,296,854.59	60,820.78	30,516.17	1,327,159.20	1,318,127.28	9,031.92
Decals	106,527.00	6,275.00	2,725.21	110,076.79	105,844.89	4,232.10
Personal Property Relief	553,560.55	31,441.05	10,459.13	574,542.47	562,603.01	11,939.46
Public Service	188,396.69	0.00	0.00	188,396.69	188,396.69	0.00
TOTAL	5,260,909.11	101,419.14	51,404.37	5,310,923.91	5,265,916.40	45,007.51
2014 Real Estate Tax Collections		99.36%	2014 Personal Property Tax Relief		97.92%	
2014 Personal Property Tax Collections		99.32%	2014 Public Service Tax Collection		100.00%	

RECAP OF 2013 TAXES

TYPE OF TAX	BAL. FWD.	SUPPLEMENTS	ABATEMENTS	ADJUSTED LEVY	COLLECTIONS	BALANCE DUE
	(A)	(B)	(C)	(Cols. A+B-C) (D)	TO DATE (E)	
Real Estate	3,098,844.15	3,059.50	4,211.40	3,097,692.25	3,089,785.58	7,906.67
Personal Property	1,269,263.24	22,706.50	25,518.29	1,266,451.45	1,258,183.14	8,268.31
Decals	106,188.00	1,982.50	2,850.87	105,319.63	100,760.02	4,559.61
Personal Property Relief	561,832.25	10,214.96	24,058.99	547,990.22	535,809.25	11,980.97
Public Service	200,213.60	0.00	0.00	200,213.60	200,213.60	0.00
TOTAL	5,236,141.24	37,963.46	56,637.55	5,217,487.14	5,184,751.59	32,715.55
2013 Real Estate Tax Collections		99.74%	2013 Personal Property Tax Relief		97.81%	
2013 Personal Property Tax Collections		99.35%	2013 Public Service Tax Collection		100.00%	

RECAP OF 2012 TAXES

TYPE OF TAX	BAL. FWD.	SUPPLEMENTS	ABATEMENTS	ADJUSTED LEVY	COLLECTIONS	BALANCE DUE
	(A)	(B)	(C)	(Cols. A+B-C) (D)	TO DATE (E)	
Real Estate	3,019,463.59	1,020.90	3,404.63	3,017,079.86	3,013,108.93	3,970.93
Personal Property	1,224,318.90	68,794.39	33,027.82	1,260,085.47	1,254,078.44	6,006.03
Decals	104,243.00	9,600.50	4,270.00	109,573.50	105,011.27	4,562.23
Personal Property Relief	560,183.75	63,408.00	42,933.85	580,655.90	570,403.38	10,252.52
Public Service	173,064.34	0.00	0.00	173,064.34	173,064.34	0.00
TOTAL	5,081,273.58	142,821.79	83,636.30	5,140,459.07	5,115,667.36	24,791.71
2012 Real Estate Tax Collections		99.87%	2012 Personal Property Tax Relief		98.23%	
2012 Personal Property Tax Collections		99.52%	2012 Public Service Tax Collection		100.00%	

Sep-16

RECAP OF 2009 TAXES

TYPE OF TAX	BAL. FWD. (A)	SUPPLEMENTS (B)	ABATEMENTS (C)	ADJUSTED LEVY (Cols. A+B-C) (D)	COLLECTIONS TO DATE (E)	BALANCE DUE (F)
Real Estate	2,942,633.61	3,808.18	6,400.94	2,940,040.85	2,939,098.01	942.84
Personal Property	1,214,926.66	219,879.72	219,483.52	1,215,122.86	1,211,143.74	3,979.12
Decals	110,991.50	7,026.00	7,526.50	110,491.00	106,719.44	3,771.56
Personal Property Relief	524,152.89	38,891.54	17,349.89	545,694.54	539,268.46	6,426.08
Public Service	121,797.85	0.00	0.00	121,797.85	121,797.85	0.00
TOTAL	4,914,502.51	269,405.44	250,760.85	4,933,147.10	4,918,027.50	15,119.60
2009 Real Estate Tax Collections		99.97%	2009 Personal Property Tax Relief		98.82%	
2009 Personal Property Tax Collection		99.67%	2009 Public Service Tax Collection		100.00%	

RECAP OF 2010 TAXES

TYPE OF TAX	BAL. FWD. (A)	SUPPLEMENTS (B)	ABATEMENTS (C)	ADJUSTED LEVY (Cols. A+B-C) (D)	COLLECTIONS TO DATE (E)	BALANCE DUE (F)
Real Estate	2,976,993.81	0.00	3,696.75	2,973,297.06	2,972,202.75	1,094.31
Personal Property	1,141,435.34	99,940.97	57,127.23	1,184,249.08	1,177,854.94	6,394.14
Decals	107,658.50	9,563.00	5,519.15	111,702.35	108,951.21	2,751.14
Personal Property Relief	578,916.57	34,959.61	29,395.11	584,481.07	578,215.78	6,265.29
Public Service	165,731.98	0.00	8,167.59	157,564.39	157,564.39	0.00
TOTAL	4,970,736.20	144,463.58	103,905.83	5,011,293.95	4,994,789.07	16,504.88
2010 Real Estate Tax Collections		99.96%	2010 Personal Property Tax Relief		98.92%	
2010 Personal Property Tax Collections		99.46%	2010 Public Service Tax Collection		100.00%	

RECAP OF 2011 TAXES

TYPE OF TAX	BAL. FWD. (A)	SUPPLEMENTS (B)	ABATEMENTS (C)	ADJUSTED LEVY (Cols. A+B-C) (D)	COLLECTIONS TO DATE (E)	BALANCE DUE (F)
Real Estate	2,984,406.93	0.00	3,831.30	2,980,575.63	2,979,227.23	1,348.40
Personal Property	1,244,373.63	26,690.75	33,766.02	1,237,298.36	1,234,022.59	3,275.77
Decals	111,029.00	8,475.00	6,009.93	113,494.07	110,144.07	3,350.00
Personal Property Relief	557,964.29	30,384.27	29,957.25	558,391.31	553,028.01	5,363.30
Public Service	156,479.42	0.00	0.00	156,479.42	156,479.42	0.00
TOTAL	5,054,253.27	65,550.02	73,564.50	5,046,238.79	5,032,901.32	13,337.47
2011 Real Estate Tax Collections		99.95%	2011 Personal Property Tax Relief		99.03%	
2011 Personal Property Tax Collection		99.73%	2011 Public Service Tax Collection		100.00%	

DELINQUENT TAX SUMMARY - FY 2016-2017

September-16

REAL ESTATE TAXES

Tax Year	Balance	Supplements	Abatements	Bankruptcy	Credit	Collected To This Month	Collected This Month	Balance
	July 1	Added		Charge-Offs	Card Collections			
2008	\$2,970.20	\$0.00	\$0.00	\$0.00	\$0.00	\$2,093.98	\$0.00	\$876.22
2007	\$2,057.83	\$0.00	\$92.96	\$0.00	\$0.00	\$1,096.69	\$0.00	\$868.18
2006	\$1,749.32	\$0.00	\$92.96	\$0.00	\$0.00	\$681.94	\$0.00	\$974.42
2005	\$1,583.14	\$0.00	\$0.00	\$0.00	\$0.00	\$555.40	\$0.00	\$1,027.74
2004	\$978.57	\$0.00	\$0.00	\$0.00	\$0.00	\$142.76	\$0.00	\$835.81
2003	\$749.28	\$0.00	\$0.00	\$0.00	\$0.00	\$80.64	\$0.00	\$668.64
2002	\$315.84	\$0.00	\$0.00	\$0.00	\$0.00	\$80.64	\$0.00	\$235.20
1994-2001	\$791.26	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$791.26
TOTAL	\$11,195.44	\$0.00	\$185.92	\$0.00	\$0.00	\$4,732.05	\$0.00	\$6,277.47

PERSONAL PROPERTY TAX

Tax Year	Balance	Supplements	Abatements	Bankruptcy	Credit	Collected To This Month	Collected This Month	Balance
	July 1	Tx Relief		Charge-Offs	Card Collections			
2008 Net Tax	\$5,830.16	\$0.00	\$0.00	\$0.00	\$0.00	\$395.35	\$0.00	\$5,434.81
2007 Net Tax	\$3,955.82	\$0.00	\$0.00	\$0.00	\$0.00	\$146.60	\$0.00	\$3,809.22
2006 Net Tax	\$4,244.94	\$0.00	\$0.00	\$0.00	\$0.00	\$26.18	\$0.00	\$4,218.76
2002-2005	\$13,469.45	\$0.00	\$0.00	\$0.00	\$0.00	\$935.76	\$0.00	\$12,533.69
TOTAL	\$27,500.37	\$0.00	\$0.00	\$0.00	\$0.00	\$1,503.89	\$0.00	\$25,996.48

Grand Total of All Delinquent	\$38,695.81	\$0.00	\$185.92	\$0.00	\$0.00	\$6,235.94	\$0.00	\$32,273.95
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2016 PPTRA ALLOTMENT - COMPARISON

TOTAL ALLOTMENT FROM STATE - \$570,316.00

TOTAL PPTRA ASSESSED - 60.00% **\$572,561.18**

COLLECTIONS THRU PAID BILLS

Jul-16	\$273,464.95
Aug-16	\$135,763.23
Sep-16	\$40,644.10

ABATEMENTS **-\$17,510.15**

SUPPLEMENTS **\$32,791.67**

TOTAL REMAINING FROM UNPAID BILLS **\$137,970.42**

1st Payment 7/29/2016 **\$145,727.85**

2nd Payment 8/15/2016 **\$169,836.72**

Local Sales & Use Tax Collection Comparison

Local Sales & Use Tax

Month	2016 Calendar Year Collected	2017 Calendar Year Collected	2018 Calendar Year Collected	2019 Calendar Year Collected
January	\$133,745.40			
February	\$149,871.34			
March	\$121,808.39			
April	\$136,362.25			
May	\$139,427.20			
June	\$123,342.12			
July	\$117,264.78			
August	\$134,429.63			
September	\$140,558.10			
October				
November				
December				
Yearly Total	\$1,196,809.21	\$0.00	\$0.00	\$0.00

State Sales & Use Tax Collection Comparison

State Sales & Use Tax

Month	2016 Calendar Year Collected	2017 Calendar Year Collected	2018 Calendar Year Collected	2019 Calendar Year Collected
January	\$93,087.44			
February	\$112,545.02			
March	\$78,624.88			
April	\$86,687.30			
May	\$98,803.94			
June	\$98,367.66			
July	\$90,999.52			
August	\$58,158.78			
September	\$90,052.32			
October				
November				
December				
Yearly Total	\$807,326.86	\$0.00	\$0.00	\$0.00

**Monthly Comparison of
Collected Utility Fund Revenue & Completed Service Orders
FY 2016-2017**

	July	August	September	October	November	December
Water	130,204.47	144,543.39	154,060.80			
Sewer	102,477.64	112,773.36	117,852.30			
Meter Charge	4,261.21	4,305.66	4,355.16			
Water Taps	0.00	0.00	3,000.00			
Sewer Taps	0.00	0.00	4,000.00			
Sale of Materials	0.00	0.00	0.00			
Penalties	8,591.41	7,485.23	9,131.19			
Cut on/off Fees	1,951.00	2,041.00	2,551.00			
Water Sales-Bulk Water	0.00	0.00	0.00			
Sewer Services	0.00	258.40	499.67			
Miscellaneous	0.00	0.00	0.00			
Total Revenue For the Month	247,485.73	271,407.04	295,450.12	0.00	0.00	0.00

	January	February	March	April	May	June	YTD Category Ttl
Water							428,808.66
Sewer							333,103.30
Meter Charge							12,922.03
Water Taps							3,000.00
Sewer Taps							4,000.00
Sale of Materials							0.00
Penalties							25,207.83
Cut on/off Fees							6,543.00
Water Sales-Bulk Water							0.00
Sewer Services							758.07
Miscellaneous							0.00
Total Revenue for the Month	0.00	0.00	0.00	0.00	0.00	0.00	

	July	August	September	October	November	December
Service Orders						
Ttl Off/On Requests	82	74	92			
Ttl Leak Inquiries	58	42	55			
Ttl Service Orders For the Month	140	116	147	0	0	0

	January	February	March	April	May	June	YTD Order Totals
Service Orders							
Ttl Off/On Requests							248
Ttl Leak Inquiries							155
Ttl Service Orders For the Month	0	0	0	0	0	0	

YTD Revenue Total All Depts. **814,342.89** YTD Service Order **403**

**REPORT OF CUT OFFS TO UTILITY ACCOUNTS SINCE
EXTENSION OF PAYMENTS TO NEXT MONTH**

JULY 06 STARTED CHANGE-DID NOT CUT WATER OFF THIS MONTH

AUGUST	24
SEPTEMBER	55
OCTOBER	45
NOVEMBER	27
DECEMBER	77

	2007	2008	2009	2010	2011	2012	2013	
JANUARY	58	45	62	103	86	68	80	
FEBRUARY	32	63	56	44	30	45	68	
MARCH	35	71	74	46	31	48	58	
APRIL	49	44	28	63	48	70	92	
MAY	63	71	56	86	83	43	64	
JUNE	66	82	86	58	281	79	83	
JULY	76	67	53	74	130	80	88	
AUGUST	67	86	90	78	85	75	57	
SEPTEMBER	75	94	49	66	83	63	0	started changed(180 door hangers)
OCTOBER	93	43	72	86	66	68	16	(39 door hangers)
NOVEMBER	51	39	46	54	86	90	31	(48 door hangers)
DECEMBER	71	71	130	44	61	53	55	(149 door hangers)
	2014			2015			2016	
JANUARY	68	(114 door hangers)		JANUARY	69	(85 door hangers)	January	82 (100 door hangers)
FEBRUARY	27	(33 door hangers)		FEBRUARY	21	(53 door hangers)	February	61 (80 door hangers)
MARCH	42	(48 door hangers)		MARCH	40	(63 door hangers)	March	70 (84 door hangers)
APRIL	31	(32 door hangers)		APRIL	46	(75 door hangers)	APRIL	54 (113 door hangers)
MAY	36	(42 door hangers)		MAY	64	(100 door hangers)	MAY	46 (97 door hangers)
JUNE	35	(38 door hangers)		JUNE	29	(91 door hangers)	JUNE	35 (127 door hangers)
JULY	51	(56 door hangers)		JULY	35	(90 door hangers)	JULY	43 (124 door hangers)
AUGUST	19	(63 door hangers)		AUGUST	51	(95 door hangers)	AUG	37 (104 door hangers)
SEPTEMBER	44	(64 door hangers)		SEPTEMBER	26	(98 door hangers)	SEPT	35 (129 door hangers)
OCTOBER	62	(66 door hangers)		OCTOBER	24	(99 door hangers)		
NOVEMBER	28	(84 door hangers)		NOVEMBER	16	(86 door hangers)		
DECEMBER	60	(79 door hangers)		DECEMBER	36	(106 door hangers)		

UNCOLLECTED UTILITY BILLS

BEGINNING BALANCE JULY 2006	54043.62	54043.62
BALANCE ADDED AFTER 2 MONTHS EXT	31012.65	85056.27
BALANCES ADDED FOR 2009	10028.85	95085.12
COLLECTIONS 2009	-4577.96	90507.16
BALANCES ADDED FOR 2010	56074.78	146601.94
COLLECTIONS 2010	-21349.82	125252.12
BALANCES ADDED FOR 2011	43729.33	168981.45
COLLECTIONS 2011	-30063.76	138917.69
BALANCES ADDED FOR 2012	30144.85	169062.54
COLLECTIONS 2012	-26675.91	142386.43
BALANCES ADDED FOR 2013	39039.11	181425.54
COLLECTIONS 2013	-23560.98	157864.56
BALANCES ADDED FOR 2014	66977.11	224841.67
COLLECTIONS FOR 2014	-29925.79	194915.88
BALANCES ADDED FOR 2015	80419.98	275335.86
COLLECTIONS 2015	-61305.55	214030.31
BALANCES ADDED FOR JAN 2016	16765.59	230795.90
COLLECTIONS FOR JAN 2016	-6649.76	224146.14
BALANCES ADDED FOR FEB 2016	4830.87	228977.01
COLLECTIONS FOR FEB 2016	-5773.41	223203.60
BALANCES ADDED FOR MARCH 2016	2624.94	220578.66
COLLECTIONS FOR MARCH 2016	-5650.73	214927.93
BALANCES ADDED FOR APRIL 2016	1736.74	216664.67
COLLECTIONS FOR APRIL 2016	-8729.41	207935.26
BALANCES ADDED FOR MAY 2016	2950.12	210885.38
COLLECTIONS FOR MAY 2016	-8704.22	202181.16
BALANCES ADDED FOR JUNE 2016	2287.43	204468.59
COLLECTIONS FOR JUNE 2016	-5193.89	199274.70
BALANCES ADDED FOR JULY 2016	6623.16	205897.86
COLLECTIONS FOR JULY 2016	-3870.36	202027.50
BALANCES ADDED FOR AUG 2016	8601.65	210639.15
COLLECTIONS FOR AUG 2016	-4685.73	205943.42
BALANCES ADDED FOR SEPT 2016	12159.93	218103.35
COLLECTIONS FOR SEPT 2016	-3435.11	214668.24

BOOT COLLECTIONS

STARTING DATE 01/25/2012

GOOD THRU 09/30/2016

AMOUNT COLLECTED FOR CITY \$126,839.23

RE TAX \$53,938.40

PP TAX \$58,808.42

UTILITY \$7,916.94

OTHER (DEMO/WEED) \$6,175.47

AMOUNT COLLECTED FOR VAC \$56,199.37

TOTAL \$183,038.60

SET-OFF DEBT COLLECTIONS

MONEY COLLECTED ON VIRGINIA STATE TAX REFUNDS

January-February-March-April-May-June-Jul-Aug 2016

P P TAX \$19,476.21

R E TAX \$794.08

UTILITY BILLS \$9,920.90

TOTAL \$30,191.19

City of Emporia



Commissioner of the Revenue

P. O. Box 956

Emporia, Virginia 23847

TELEPHONE (434) 634-5405

JOYCE E. PRINCE
COMMISSIONER

LISA D. COUNCIL
DEPUTY COMMISSIONER

October 7, 2016

The Honorable Mayor
City Council Members
City Manager

Dear Members of Council:

During the month of September a total of \$513.00 was processed for City Business Licenses.

Transient tax totaled \$120,601.32 for the month of August and processed during September.

Meal tax processed during the month of September totaled \$171,292.89.

The usual comparison of meal and transient tax processed during the same time period last year is as follows:

	<u>August 2015</u>	<u>August 2016</u>
Meal Tax	\$195,822.98	\$171,292.89
Transient Tax	\$123,874.97	\$120,601.32

Respectfully,

Joyce E. Prince



CITY OF EMPORIA

DEPARTMENT OF INSPECTIONS

**September 2016
Code Enforcement Monthly Report**

Notices Issued

Resolved

Inoperable Vehicles - 0

4- By Owner

Weeds / Grass - 8

5- By Owner

9- By City Contractor

Property Maintenance - 1

1- By Owner

Zoning - 0

0- By Owner

Cases Turned Over To City Attorney – 0

Total Notices Issued – 9

Invoiced Notices- 9- Weeds & Grass

Weeds / Grass –9

Inoperable Vehicle- 0

Demolition- 0

Total- Weeds / Grass- 9

Inoperable Vehicles- 0

Demolition- 0

Weeds & Grass- \$ 2,127.91

Inoperable Vehicle- 0

Demolition- 0

Total- \$2,127.91

Signature :

Supervisor :

**Emporia Police Department
Arrests by Race**

September 2016

	Black	%	White	%	Other	%
Criminal Arrests	35	74%	10	21%	2	4%
Selective Tickets	199	38%	277	53%	49	9%
Regular Tickets	33	73%	9	20%	3	7%

Criminal Arrestees

September 2016

Resident – 29

Non-resident - 18

IBR Offense Counts 9/1/2016-9/30/2016 Emporia Police Department

1	11D-Forcible Fondling
1	13A-Aggravated Assault
13	13B-Simple Assault
3	220-Burglary/Breaking & Entering
8	23C-Shoplifting
1	23D-Theft From Building
11	23F-Theft From Motor Vehicle
2	23G-Theft of Motor Vehicle Parts or Accessories
12	23H-All Other Larceny
1	250-Counterfeiting/Forgery
1	26A-False Pretenses/Swindle/Confidence Game
1	26B-Credit Card/Automatic Teller Machine Fraud
1	26E-Wire Fraud
10	290-Destruction/Damage/Vandalism of Property
7	35A-Drug/Narcotic Violations
4	520-Weapon Law Violations
2	90D-Driving Under the Influence
3	90E-Drunkenness
4	90F-Family Offenses, Nonviolent
1	90I-Runaway
8	90J-Trespass of Real Property
9	90Z-All Other Offenses
	9 Unclassified 90Z

104	Total Offenses Reported
111	Total Incidents Reported

CONSENT SEARCHES

DATE	RACE	REASON	RESULTS	ARREST
9/27/16	b/m	Reckless Driving	Cocaine	yes

SELECTIVE REPORT

2015-2016	HOURS	SUMMONS	COLLECTED*	2016-2017	HOURS	SUMMONS	COLLECTED*
JULY	577	1146	73,744.52	JULY	373	698	62,172.54
AUGUST	485	958	90,077.88	AUGUST	387	731	67,775.42
SEPTEMBER	477	913	81,675.50	SEPTEMBER	289	525	74,224.54
OCTOBER	391	767	77,102.16	OCTOBER			
NOVEMBER	397	766	69,811.65	NOVEMBER			
DECEMBER	228	419	58,569.71	DECEMBER			
JANUARY	231	427	54,610.18	JANUARY			
FEBRUARY	378	766	49,274.57	FEBRUARY			
MARCH	594	1171	59,210.72	MARCH			
APRIL	402	746	59,508.47	APRIL			
MAY	306	626	59,978.47	MAY			
JUNE	396	794	59,470.21	JUNE			
TOTAL	4862	9499	793,034.04	TOTAL	1049	1954	204,172.50

***The ticket numbers reflect overtime (selective enforcement) tickets for each month. Tickets written during regular duty are not included with these numbers.

Schools

September 2016

T. Miller and W. Richards attended IPMBA Cyclist Course in Greenville, NC September 1 – 2.

J. Romano attended Changing Times in Roanoke September 27 - 29.

R. Pinksaw attended Level 3 Supervisor at Crater September 26 – 30.

Noise Complaints September 2016

Loud Group – 2	no summons
Loud Music from Residence – 3	no summons
Loud Music from Vehicle – 3	no summons

Emporia Animal Control Monthly Report

September 2016

Dogs

On Hand 1

Stray 10

Seized 0

Bite Cases 0

Surrendered by Owner 5

Transferred In 0

Born in Facility 0

DOA 1

Claimed by Owner 2

Adopted 6

Transferred Out 4

Died in Facility 0

Euthanized 0

Remain 4

Wildlife

Wild or Powl 1

DOA 0

Relocate 1

On-Hand 0

Euthanize 0

Cats

On Hand 0

Stray 24

Seized 0

Bite Cases 0

Surrendered by Owner 0

Transferred In 0

Born in Facility 0

DOA 5

Claimed by Owner 0

Adopted 0

Transferred Out 14

Died in Facility 1

Euthanized 0

Remain 9

General

Calls Answered 112

Hours

Mileage

Verbal Warning 2

Summons Issued 0

Court Cases 0

Remarks _____

Prepared by: Joey Turner Sr. ACO



City of Emporia Sheriff's Office

401-D South Main Street
P. O. Box 511
Emporia, VA 23847
Phone: (434) 634-4671



From the Office of:

October 6, 2016

Sheriff Sam C. Brown

The Honorable Mayor
City Manager
Honorable Members of City Council

Dear Members of City Council:

The Emporia Sheriff's Office spent approximately **116** hours in General District and Juvenile & Domestic Relations Court in **September 2016**. We served a total of **359** civil papers. These are broken down as follows:

<i>Debt</i>	11
<i>Detinue</i>	7
<i>Garnishment</i>	11
<i>Interrogatories</i>	1
<i>Motion of Judgment</i>	1
<i>Notice</i>	13
<i>Protective Order</i>	12
<i>Subpoena Duces Tecum</i>	5
<i>Show Cause</i>	11
<i>Support Order</i>	3
<i>Summons</i>	251
<i>Transportation</i>	5
<i>Unlawful Detainer</i>	19
<i>Writ of Possession</i>	4
<i>Writ of possession and Fi Fa</i>	5

We collected **\$48** Sheriff Fees for the month of **September 2016**. We had **5** transports for the month.

Sincerely,

Sam C. Brown, Sheriff
City of Emporia



CITY OF EMPORIA

Memorandum

October 14, 2016

TO: The Honorable Mayor and City Council

FROM: Brian S. Thrower, City Manager *BST*

SUBJECT: East Atlantic Street Neighborhood Improvement Project – Request to Adopt Resolution Authorizing Submittal of VDEM Grant Application

ITEM #: 16-61

As you are aware, the City has been working with DHCD, VDEM, VDOT, VGIF and Community Planning Partners on a community improvement program for the East Atlantic Street neighborhood. The City has been awarded \$1,000,000 in CDBG funds from DHCD to address dilapidated housing conditions and an inadequate drainage system on Reese Street. This is part of Phase I of our project.

Project matching funds include:

VDOT street paving funds	\$ 170,000
VDOT MAP-21 funds application	350,000
City drainage improvement funds	200,000
City street lighting funds	15,000
City street signage funds	5,000
City administrative funds	6,000
City police and code enforcement	73,636
City building fees waived	3,434
VDEM flooding mitigation funds	501,300
Property owner investments	10,500
VGIF trail development funds	<u>1,400</u>
Total project matching funds	\$ 1,336,270

We are now preparing to submit an application for VDEM funding to acquire or elevate flood zone properties where owners desire to participate. The dollar amount of our request will not be known until all interested property owners have been identified and the properties have been appraised. A map of the project area is attached.

Recommendation

I recommend you approve the attached resolution authorizing me to submit an application to VDEM for the aforementioned improvements.

Attachments

Resolution
Project Map

PO BOX 511, 201 SOUTH MAIN ST., EMPORIA, VA 23847 TELEPHONE: (434) 634 3332 FAX: (434) 634 0003

Visit Our Website at: www.ci.emporia.va.us

RESOLUTION

AUTHORIZING THE PREPARATION AND FILING OF AN APPLICATION FOR HAZARD MITIGATION GRANT PROGRAM FUNDS ADMINISTERED THROUGH THE VIRGINIA DEPARTMENT OF EMERGENCY MANAGEMENT.

WHEREAS, the Hazard Mitigation Grant Program (HMGP) provides grants to states and local governments to implement long-term hazard mitigation measures after a major disaster declaration; and

WHEREAS, the purpose of HMGP is to reduce the loss of life and property due to natural disasters and to enable mitigation measures to be implemented during the immediate recovery from a disaster; and

WHEREAS, the City of Emporia meets the official entity requirements of the HMGP for grant application through the City's legal authority to plan for and abate flooding through the National Flood Insurance Program; and

WHEREAS, the City of Emporia has prioritized the implementation of hazard mitigation measures for those properties located within the 100-year floodplain, and in particular those properties located proximal to the Meherrin River and subject to flooding when the river is high; and

WHEREAS, all City is in receipt of applications from eligible property owners that voluntarily elect to participate in the Hazard Mitigation Grant Program; and

WHEREAS, the City of Emporia supports this project and desires to receive funding; and

WHEREAS, the City of Emporia recognizes the fact that this grant is based on a cost share basis with the federal share not exceeding 75% with the non-federal share (state and local contributions) comprising 25%; and

WHEREAS, the City of Emporia understands that two resolutions must be submitted, one at the time of a Hazard Mitigation Grant Program application and another at the time the project is formally under contract with the Virginia Department of Emergency Management; and

WHEREAS, this resolution is at the time of an application for the Hazard Mitigation Grant Program.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Emporia, Virginia that:

1. The City of Emporia wishes to apply for Hazard Mitigation Grant Program Funds for the purposes of voluntary elevation or acquisition activities for eligible properties located within the 100-year floodplain.
2. The City hereby authorizes the City Manager, the City's chief administrative official, to execute and file all appropriate documents necessary for submission of the City of Emporia's Transportation Alternatives Program grant application on or before November 1, 2016 and to provide such additional information as may be required by the Virginia Department of Transportation.

BE IT FURTHER RESOLVED, where existing properties are to be acquired and demolished, the remaining vacant land shall be maintained in perpetuity as open space, maintained by the City of Emporia, in compliance with the Hazard Mitigation Grant Program.

DATE:

CITY OF EMPORIA:

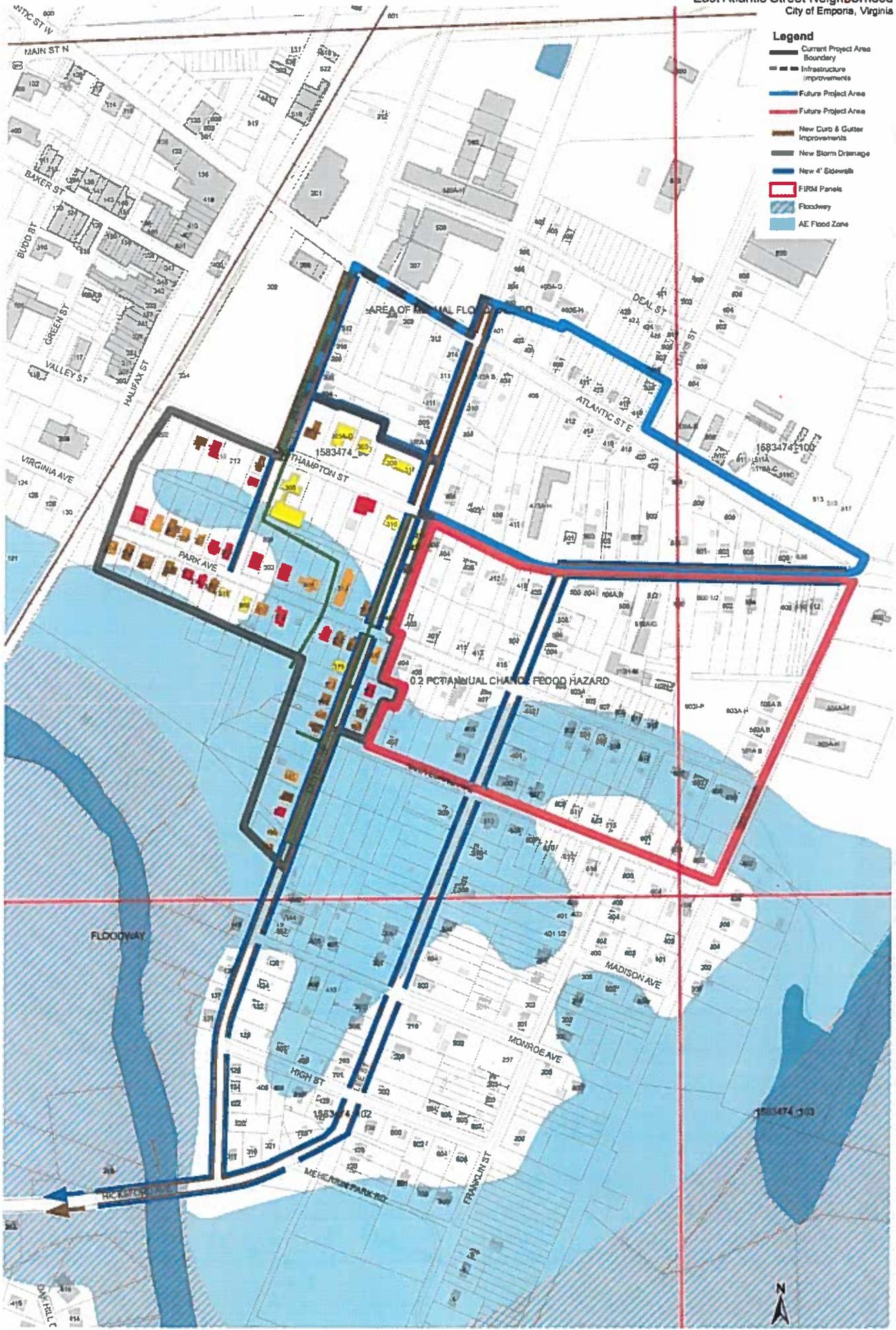
Hon. Mary Person, Mayor

ATTEST:

Tessie S. Wilkins, Clerk of Council

PROPOSED IMPROVEMENTS

East Atlantic Street Neighborhood
City of Emporia, Virginia





CITY OF EMPORIA

Memorandum

October 14, 2016

TO: The Honorable Mayor and City Council

FROM: Brian S. Thrower, City Manager *BST*

SUBJECT: East Atlantic Street Neighborhood Improvement Project – Request to Adopt Resolution Authorizing Submittal of VDOT Grant Application

ITEM #: 16-62

As you are aware, the City has been awarded \$1,000,000 in CDBG funds from DHCD for housing rehabilitation and storm drainage improvements in the East Atlantic Street neighborhood. Another part of this project is new and replacement sidewalks. City Administration is requesting authorization to apply for \$350,000 from VDOT in order to provide sidewalks on Center Street, on Lee Street from Center Street to the Hicksford Street Bridge, and on Hicksford Street from the bridge to existing sidewalks.

The twenty percent local match is estimated at \$70,000. This will be included in the FY18 budget if our application is funded. The project map is attached.

Recommendation

I recommend you approve the attached resolution authorizing me to submit an application to VDOT for the aforementioned improvements.

Attachments

Resolution
Project Map

RESOLUTION

AUTHORIZING THE PREPARATION AND FILING OF AN APPLICATION FOR TRANSPORTATION ALTERNATIVES PROGRAM SET-ASIDE FUNDS THROUGH THE VIRGINIA DEPARTMENT OF TRANSPORTATION LOCAL ASSISTANCE DIVISION

WHEREAS, the Transportation Alternatives Program named in this resolution is an eligible activity under the Moving Ahead for Progress in the 21st Century (MAP 21); and

WHEREAS, the City of Emporia has agreed to provide cash matching funds at a rate of 20% of total project costs; and

WHEREAS, the City of Emporia has previously received funding administered through the Virginia Department of Transportation for the completion of the South Main Streetscape Improvements project and the widening and repaving of East Atlantic Street; and

WHEREAS, the City of Emporia is in receipt of \$1,000,000 in funding through the Community Development Block Grant Program administered by the Virginia Department of Housing and Community Development to complete housing and infrastructure improvements in the East Atlantic Street Neighborhood; and

WHEREAS, the City of Emporia has prioritized the completion of comprehensive neighborhood revitalization efforts, and will utilize funding received through the Transportation Alternatives Program to enhance sidewalk connectivity within the East Atlantic Street Neighborhood to ensure that residents may easily access nearby services and amenities; and

WHEREAS, the City of Emporia has agreed to fund all on-going maintenance costs for this Transportation Alternatives Program project after construction; and

WHEREAS, the City of Emporia supports this project and desires to receive funding; and

WHEREAS, the City of Emporia understands that two resolutions must be submitted, one at the time of a Transportation Alternatives Program application and another at the time the project is formally under contract with the Virginia Department of Transportation; and

WHEREAS, this resolution is at the time of an application for the Transportation Alternatives Program.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Emporia, Virginia that:

1. The City of Emporia wishes to apply for a FY 2018 Transportation Alternatives Program grant to complete Phase I of pedestrian improvements within the East Atlantic Street Neighborhood to facilitate pedestrian access to community services and amenities for neighborhood residents.
2. The City hereby authorizes the City Manager, the City's chief administrative official, to execute and file all appropriate documents necessary for submission of the City of Emporia's Transportation Alternatives Program grant application on or before November 1, 2016 and to provide such additional information as may be required by the Virginia Department of Transportation.

DATE:

CITY OF EMPORIA:

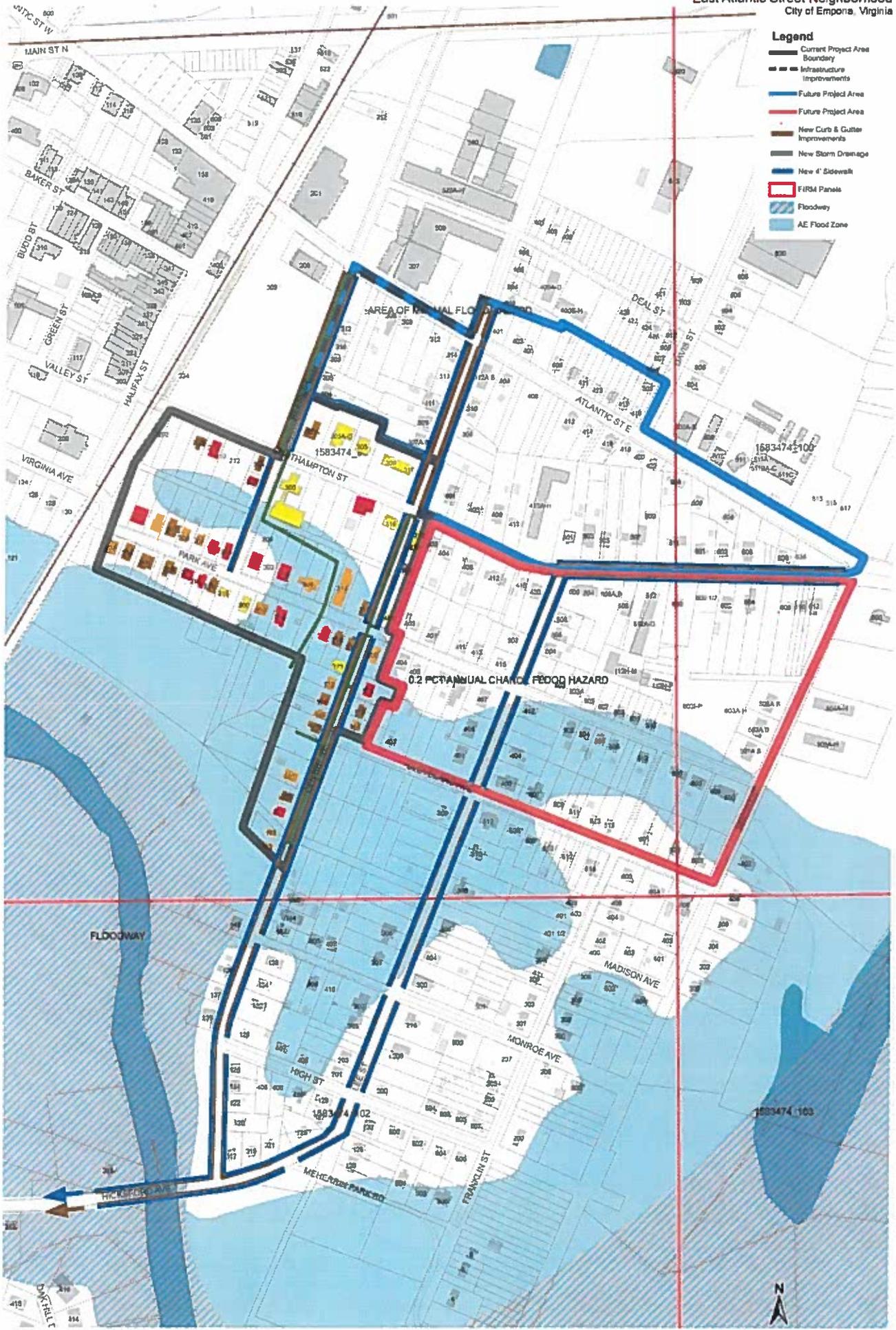
Hon. Mary Person, Mayor

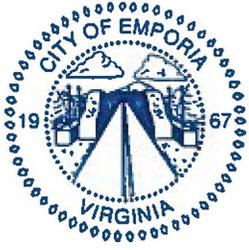
ATTEST:

Tessie S. Wilkins, Clerk of Council

PROPOSED IMPROVEMENTS

East Atlantic Street Neighborhood
City of Emporia, Virginia





CITY OF EMPORIA

Memorandum

October 14, 2016

TO: The Honorable Mayor and City Council

FROM: Brian S. Thrower, City Manager *BST*

SUBJECT: Joint Economic Development Authority – Request to Appoint Members

ITEM #: 16-63

In order to move forward with the construction of the new Social Services building to be located at the Greensville County Government Center campus, you will need to appoint two individuals to the joint Economic Development Authority, per the recently adopted agreement with Greensville County.

Recommendation

I recommend you appoint two individuals to the joint Economic Development Authority.

Attachment

Agreement
State Code Section 15.2-4916. Authorities Acting Jointly

**ARTICLE III
CREATION OF A JOINT ECONOMIC DEVELOPMENT AUTHORITY AND
OWNERSHIP OF THE DSS FACILITY**

Section 3.1 Joint Economic Development Authority. The County and the City will create a joint economic development authority pursuant to Va. Code §15.2-4916 (the "Joint EDA"). The Joint EDA will have a five member board of directors. The County shall appoint three members of the Joint EDA Board of Directors and the City shall appoint two members of the Joint EDA Board of Directors; consistent with the structure of the existing DSS Board of Directors.

Section 3.2 The Joint EDA DSS Facility Agreement. The Joint EDA shall enter into an agreement with the County, the City and the DSS providing for the ownership and construction of the DSS Facility and for the lease of the DSS Facility by the Joint EDA to the DSS (the "Joint EDA DSS Facility Agreement").

Section 3.3 Conveyance of the DSS Parcel. Upon the execution and delivery of the Joint EDA DSS Facility Agreement, the County shall subdivide and convey to the Joint EDA a parcel of real property described in Exhibit A attached to this Agreement (the "DSS Parcel") which is located in the Greenville County Government Center. The County shall transfer the DSS Parcel to the Joint EDA without the payment of any purchase price for the purpose of the construction and lease of the DSS Facility pursuant to this Agreement.

Section 3.4 Equitable Ownership Interests. The County and the City shall each have an equitable ownership interest in the DSS Facility; the County shall have a fifty-five percent (55%) equitable ownership interest in the DSS Facility and the City shall have a forty-five percent (45%) equitable ownership interest in the DSS Facility.

**ARTICLE IV
FINANCING**

Section 4.1 Joint EDA/County Services Agreement. The Joint EDA and the County will enter into a services agreement providing for the County to provide administrative services and support to the Joint EDA, for a fee of \$25,000, for the purposes of arranging the construction financing and managing the construction of the DSS Facility. This fee shall be included as part of the project cost and shall be paid through construction financing or otherwise as agreed by the parties.

Code of Virginia
Title 15.2. Counties, Cities and Towns
Chapter 49. Industrial Development and Revenue Bond Act

§ 15.2-4916. Authorities acting jointly.

The powers herein conferred upon authorities created under this chapter may be exercised by two or more authorities acting jointly. Two or more localities may jointly create an authority, in which case each of the directors of such authority shall be appointed by the governing body of the respective locality which the director represents.

1966, c. 651, § 15.1-1387; 1982, c. 463; 1997, c. 587.



CITY OF EMPORIA

Memorandum

October 14, 2016

TO: The Honorable Mayor and City Council

FROM: Brian S. Thrower, City Manager *BST*

SUBJECT: Greensville County Public Schools – Request to Participate in Focus Group to Discuss Future of School Construction

ITEM #: 16-64

Attached is a letter from Dr. Angela Wilson, Superintendent of Greensville County Public Schools, requesting two members of the City Council participate in a focus group to discuss the future of school construction. The meeting will be held on Tuesday, October 25, 2016 in the Library/Media Center at E. W. Wyatt Middle School from 4:00 – 6:00 p.m.

Recommendation

I recommend you select two Council Members to attend this meeting.

Attachment

Letter

Greensville County Public Schools
Administrative Office
105 Ruffin Street
Emporia, Virginia 23847

Angela B. Wilson, Ph.D.
Division Superintendent

Telephone (434)634-3748
FAX: (434)634-3495

October 6, 2016

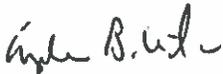
Mr. Brian Thrower
P.O. Box 511
Emporia, VA 23847

Dear Mr. Thrower,

The administration of Greensville County Public Schools would like to invite you or a designee and two members of the City Council to participate in a focus group meeting to discuss the future of school construction. The meeting will be held on Tuesday, October 25, 2016 in the Library/Media Center at E.W. Wyatt Middle School, 4:00 – 6:00 p.m.

Please RSVP to Paige Crewe, pcrewe@gcps1.com or 434-634-3748 by October 20, 2016.

Respectfully,



Angela B. Wilson, Ph.D.
Superintendent



CITY OF EMPORIA

Memorandum

October 14, 2016

TO: The Honorable Mayor and City Council
FROM: Brian S. Thrower, City Manager *BST*
SUBJECT: Fire Program Funds – Appropriation Ordinance
ITEM #: 16-65

The City has received \$18,000 in grant funds from the Virginia Department of Fire Programs. In order for the Greensville County Fire Department to utilize this award, you will need to appropriate that sum into the current year operating budget via the attached ordinance so that we may transfer these funds to Greensville County.

Recommendation

I recommend that you adopt the attached ordinance.

Attachment

Ordinance

Ordinance No. _____

Ordinance

An Ordinance To Appropriate The Sum Of
\$18,000.00 In Grant Funds From The Virginia
Department of Fire Programs

BE IT ORDAINED by the Council of the City of Emporia, Virginia as follows:

1. That the sum of \$18,000.00 in grant funds from the Virginia Department of Fire Programs be, and the same hereby is, appropriated into the City's Operating Budget for Fiscal Year 2016-2017.
2. Said appropriation shall be reflected in the 2016-2017 Operating Budget as the sum of \$18,000.00 appropriated to General Fund Expenditures, Account Number 32100-6020 Fire Program Funds Purchases.
3. The City Manager is hereby authorized to do all things necessary to implement this grant and appropriation.
4. This ordinance shall be in effect on and after its adoption.

Adopted: October 18, 2016

City of Emporia, Virginia

By _____

Mary L. Person

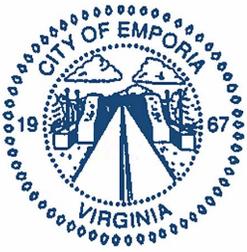
Mayor

Attest:

Form Approved:

City Clerk

City Attorney



CITY OF EMPORIA

Memorandum

October 14, 2016

TO: The Honorable Mayor and City Council
FROM: Brian S. Thrower, City Manager *BST*
SUBJECT: Department of Environmental Quality Grant Funds – Appropriation Ordinance
ITEM #: 16-66

We received notification that the City has been awarded a grant from the Department of Environmental Quality in the amount of \$6,192 for Litter Prevention and Recycling Program activities for FY17. You will need to appropriate these funds into the current operating budget via the attached ordinance in order for the City to utilize this award.

Recommendation

I recommend that you adopt the attached ordinance.

Attachment

Ordinance

Ordinance No. _____

Ordinance

An Ordinance To Appropriate The Sum Of
\$6,192.00 In Grant Funds From The Department Of
Environmental Quality For Litter Prevention And
Recycling

BE IT ORDAINED by the Council of the City of Emporia, Virginia as follows:

1. That the sum of \$6,192.00 in grant funds from the Department of Environmental Quality be, and the same hereby is, appropriated into the City's Operating Budget for Fiscal Year 2016-2017.
2. Said appropriation shall be reflected in the 2016-2017 Operating Budget as the sum of \$6,192.00 appropriated to General Fund Revenues and the sum of \$6,192.00 appropriated to General Fund Expenditures, Account Number 42300-5880 Recycling.
3. The City Manager is hereby authorized to do all things necessary to implement this ordinance.
4. This ordinance shall be in effect on and after its adoption.

Adopted: October 18, 2016

City of Emporia, Virginia

By _____
Mary L. Person
Mayor

Attest:

Form Approved:

City Clerk

City Attorney



CITY OF EMPORIA

MEMORANDUM

October 14, 2016

TO: The Honorable Mayor and City Council

FROM: Brian S. Thrower, City Manager

SUBJECT: City School Board/Greensville County School Board – Term Expirations

ITEM: 16-67

On December 31, 2016, Ms. Janey Bush's (4) four-year terms on the Greensville County and City School Boards will expire. A notice will be published in the local newspaper indicating that a public hearing will be conducted on November 15, 2016 concerning this matter. Ms. Bush has indicated that she does wish to be considered for reappointment.

Recommendation

This is for your information only. No action is required at this time.

BST/tsw