

PUBLIC HEARINGS

1. South Main Street Improvement Project

Emporia's City Council held a Public Hearing on Tuesday, September 18, 2012, at 7:30 p.m. in the Council Chambers of the Municipal Building, located at 201 South Main Street, Emporia, Virginia. Mayor Samuel W. Adams, III presided over the session.

The following City Council members were present:

Councilman F. Woodrow Harris
Councilman James C. Saunders
Councilwoman L. Dale Temple
Councilwoman Carolyn S. Carey

Others present:

Samuel W. Adams, III, Mayor
Brian S. Thrower, City Manager
C. Butler Barrett, City Attorney
Steve B. Hall, Assistant City Manager
Tessie S. Wilkins, City Clerk
Joyce E. Prince, Commissioner of the Revenue
Don Wyatt, Chief of Police

Absent:

Councilwoman Deborah D. Dixon
Councilwoman Doris T. White
Councilwoman Beverly White

1. South Main Street Improvement Project

Mr. Hall stated that the City had received a revised Administrative Agreement from VDOT including the most recent grant allocation of \$175,000, which fully funds the project. He also stated that to date the project has been awarded a total of \$1,365,484 in grant funds.

Mr. Hall stated that the utility companies have been working for the past year to relocate facilities along South Main Street from Spring Street past Logan's Diner. He also stated that he is pleased to inform Council that Phase I: Utility Relocation is very near completion. He further stated that the staff will hold an on-site meeting with Verizon to determine the best course of action regarding removal of the obsolete poles. He reported that the poles currently supporting the traffic signal must remain until the new ornamental pole is erected.

Mr. Hall reported that coordination with Stantec and Mr. Archie Drudge continues regarding the Phase II Streetscape design. He also reported that fifty percent of the plans have been reviewed by City staff and VDOT and are currently being revised by Stantec to include

comments. He further reported that City Staff have also reviewed selections for streetscape amenities and offered preliminary selections to Stantec for inclusion in the design. He stated that items selected include:

- Union Metal – the “National Family” collection for traffic poles (curved rigid flange with flute pole design), pedestrian light poles, street/stop signs, bollards, etc.
 - All poles to be black
 - Pedestrian crossing amenities at intersections
 - Attachments for American flags and street banners
- Victor Stanley, Inc – the “T-Series” collection for site furniture (litter receptacles – convex with dome lid, ash urns, tree guards)
 - All items “powder coated” black
 - “Prairie Series” bike rack
 - “Classic Series” benches

Mr. Hall stated that brick pavers between intersections, designed sidewalks and permanent planter boxes will be constructed as part of the improvements. He also stated that all improvements will be completed through the procurement of one General Contractor.

Mr. Hall reported that the aggressive, tentative, estimated schedule to complete the project is as follows:

- Late September 2012
 - Complete proposed bid document
 - To include: technical specs, VDOT admin requirements, instructions to bidders, bid form, advertisement date, etc.
 - Itemized Engineer’s estimate
- October 2012
 - Submit preliminary bid package to VDOT for review including: 90% drawings, three copies of bid document and itemized engineer’s estimate.
 - 60-90 days VDOT review time
 - Initiate VDOT Civil Rights evaluation
- January 2013
 - After plans and bid document finalized; obtain federal authorization to advertise
 - Advertise for construction
- February 2013
 - Receive and review bids internally
- March 2013
 - VDOT/CITY formal approval of bids and award of project
- April 2013
 - Construction begins
- October 2013
 - Project completion

Mayor Adams asked if anyone wished to make any comments regarding this matter.

With there being no comments to come before City Council, Mayor Adams declared public hearing closed.

Samuel W. Adams, III, Mayor

Tessie S. Wilkins, City Clerk

**MINUTES
EMPORIA CITY COUNCIL
CITY OF EMPORIA MUNICIPAL BUILDING
September 18, 2012**

Note to Reader: Although the printed agenda document for this City Council meeting is not part of these minutes, the agenda document provides background information on the items discussed by City Council during the meeting. A copy of the agenda document for this meeting may be obtained by contacting the Office of the City Clerk.

Mayor Adams called a Special Meeting for Thursday, September 20, 2012 at 5:30 p.m. due to lack of quorum.

Emporia City Council held a regular meeting on Tuesday, September 18, 2012 at 7:30 p.m. in the Council Chambers of the Municipal Building, located at 201 South Main Street, Emporia, Virginia. Mayor Samuel W. Adams, III presided over the meeting with Bishop Vincent Lowery offering the invocation.

ROLL CALL

The following City Council members were present:

Councilman F. Woodrow Harris
Councilman James C. Saunders
Councilwoman L. Dale Temple
Councilwoman Carolyn S. Carey

Others present:

Samuel W. Adams, III, Mayor
Brian S. Thrower, City Manager
C. Butler Barrett, City Attorney
Steve B. Hall, Assistant City Manager
Tessie S. Wilkins, City Clerk
Joyce E. Prince, Commissioner of the Revenue
Don Wyatt, Chief of Police

Absent:

Councilwoman Deborah D. Dixon
Councilwoman Doris T. White
Councilwoman Beverly White

MINUTES APPROVAL

This item was held until the September 20, 2012 meeting.

APPROVAL OF BILLS

This item was held until the September 20, 2012 meeting.

FINANCIAL AND TAX REPORTS

Honorable W. S. Harris, Jr., City Treasurer provided his report of City Council members. There were no questions regarding his report.

COMMISSIONER OF THE REVENUE REPORT

Honorable Joyce E. Prince, Commissioner of the Revenue provided her report to City Council members. There were no questions regarding her report.

PERMIT AND INSPECTION REPORT

Randy C. Pearce, Building/Fire Official provided his report to City Council members. There were no questions concerning his report.

POLICE REPORT

Don Wyatt, Chief of Police provided his report to City Council members. There were no questions concerning his report.

CITY SHERIFF REPORT

Sam C. Brown, Sheriff provided his report to City Council members. There were no questions concerning his report.

CITY ATTORNEY REPORT

C. Butler Barrett, City Attorney had no matters to report to City Council members.

AGENDA APPROVAL

Mayor Adams stated that the agenda could not be approved.

NEW BUSINESS

12-83. Introduction of Sherry Swinson – TransTech Executive Director

Mayor Adams welcomed Ms. Sherry Swinson, TransTech Executive Director, to Council.

Ms. Sherry Swinson, TransTech Executive Director, thanked Council for having her.

12-81. November 6, 2012 Council Meeting – Request to Cancel

Mayor Adams reported the cancellation of the November 6, 2012 Council meeting due to Election Day.

12-79. South Main Street Improvement Project

Mayor Adams asked if anyone wished to make any comments regarding this matter.

Councilman Harris inquired if the City could receive better details on the planters before anything is done. Mr. Hall stated that City Council will approve the plan first.

PUBLIC COMMENT

Mayor Adams asked if anyone wished to bring a matter before City Council members adhering to the three minute time limitation.

Ruth Koch, 310 Southampton Street, addressed Council with concerns about adding additional planters when the current ones are not being kept up. She also addressed Council with concerns about the three minute time limit for public comments.

Lynwood Matthews, 1204 Weiss Street, addressed Council stating that he would like to see a boat landing on the north bound side of the river near the Meherrin River Bridge.

Allen Thomas, 7402 Brink Road, of Shade and Wise Brick Company, addressed Council by thanking them for letting them recommend products to the City.

With there being no further comments to come before City Council, Mayor Adams closed the public comment portion of the meeting.

ADJOURNMENT

With no further business to come before City Council, Mayor Adams adjourned the meeting.

Samuel W. Adams, III, Mayor

Tessie S. Wilkins, City Clerk