



CITY OF EMPORIA

AGENDA
EMPORIA CITY COUNCIL
Regular Meeting
TUESDAY, SEPTEMBER 20, 2016 - 6:30 P.M.

OPENING PRAYER

ROLL CALL

APPROVAL OF MINUTES

August 23, 2016 ~ Special Meeting

APPROVAL OF BILLS

REPORTS

Financial and Tax Reports
Commissioner of the Revenue Report
Permit and Inspection Report
Police Report
Sheriff Report
City Attorney Report

APPROVAL OF AGENDA

AWARDS AND RECOGNITIONS

Virginia Wrenn – Community Services Worker
Ryland Turner – Street Maintenance Worker
Joyce Nieto – Assistant Registrar

NEW BUSINESS

- 16-57. Zoning Code Amendments – Request to Conduct a Public Hearing
- 16-58. Sexual Assault Program – Appropriation Ordinance
- 16-59. Virginia Peanut Festival Fireworks Resolution
- 16-60. Highway Safety Commission Term Expirations – James Ewing/Jean Cobb

PUBLIC COMMENT

PO BOX 511, 201 SOUTH MAIN ST., EMPORIA, VA 23847 TELEPHONE: (434) 634 3332 FAX: (434) 634 0003
Visit Our Website at: www.ci.emporia.va.us



CITY OF EMPORIA

AGENDA
EMPORIA CITY COUNCIL
Regular Meeting
TUESDAY, SEPTEMBER 20, 2016 - 6:30 P.M.

CLOSED SESSION

Closed Meeting pursuant to Virginia Code § 2.2 3711 (A) (7) Legal matter requiring the advice of counsel and briefings by staff pertaining to City/County contractual issues.

**MINUTES
EMPORIA CITY COUNCIL
CITY OF EMPORIA MUNICIPAL BUILDING
SPECIAL MEETING
AUGUST 23, 2016**

Note to Reader: Although the printed agenda document for this City Council meeting is not part of these minutes, the agenda document provides background information on the items discussed by City Council during the meeting. A copy of the agenda document for this meeting may be obtained by contacting the Office of the City Clerk.

Emporia City Council held a regular meeting on Tuesday, August 23, 2016 at 6:30 p.m. in the Council Chambers of the Municipal Building, located at 201 South Main Street, Emporia, Virginia. Mayor Mary L. Person presided over the meeting with Carolyn Carey, Council Member offering the invocation.

ROLL CALL

The following City Council members were present:

Councilman F. Woodrow Harris
Councilman James E. Ewing, III
Councilwoman Carolyn S. Carey
Councilwoman L. Dale Temple
Councilwoman Carol Mercer
Councilwoman Doris T. White
Councilwoman Deborah D. Lynch

Others present:

Mary L. Person, Mayor
C. Butler Barrett, City Attorney
Brian S. Thrower, City Manager
Dr. Edwin C. Daley, Assistant City Manager
Tessie S. Wilkins, City Clerk
W. S. Harris, Jr., Treasurer
Linwood Pope, Director of Utilities
Ricky Pinksaw, Chief of Police
Ken Ryals, Emergency Service Coordinator
Tom Delbridge, Water Treatment Plant

Absent:

AGENDA APPROVAL

Councilwoman Lynch moved to approve the agenda as presented, seconded by Councilwoman Temple, which passed as follows:

Councilman F. Woodrow Harris	aye
Councilman James E. Ewing	aye

Councilwoman Carolyn S. Carey	aye
Councilwoman Carol Mercer	aye
Councilwoman L. Dale Temple	aye
Councilwoman Doris T. White	aye
Councilwoman Deborah D. Lynch	aye

NEW BUSINESS

16-55. Water Discoloration

Mr. Thrower stated that as Council requested at the August 16, 2016, meeting City staff was in attendance to brief Council on the water discoloration issues the City has been experiencing recently.

Mr. Pope stated that the discolored water was a mineral deposit of iron and manganese coming of suspension after the water had been treated. He also stated that it did not pose a health issue but an inconvenience. He further stated that this was not uncommon, there are other localities throughout the state that has this issue.

Mr. Pope stated that some of the other causes could come from the increase in water flow caused by water main breaks, valve operations or fire hydrant activation. He also stated that these activities would dislodge small particles of rust and stir up sediments in the pipes, this is a temporary condition and should clear up in a couple of hours.

Mr. Pope stated that the situation was confirmed by the Virginia Department of Health with the ongoing of the air temperature being in the 90+ degrees for extended periods of time it could cause the iron and manganese to come out of suspension after it leaves the Water-Treatment Plant, plus the water temperature in the elevated water tank could also cause iron and manganese to appear after it goes through the distribution system.

Mr. Pope stated that the City began to receive phone calls approximately four to five weeks ago about discoloration. He also stated that the utility crew member's flushed fire hydrants at a low flow that is the closest to the address. He further stated that he informed the complaining citizen to open their outside faucet and let it flow until the water becomes clear, which normally takes three to five minutes.

Mr. Pope stated that the plan of action is as follows:

- The plan actually began August 12th by increasing the chlorine feed into the treatment process in small increments as recommended by the Virginia Department of Health. After reaching the recommended dosage, wait three days and do a citywide flushing of hydrants.
- The utility crew commenced to flush hydrants starting August 16th from 7:00 p.m. to 7:00 a.m. Wednesday morning.
- Wednesday flushing started from 4:00 p.m. to 12:00 a.m. This completed the flushing of the entire city's distribution system.

Mr. Pope stated that the City would continue to stay in contact with the Virginia Department of Health to report how things are processing.

Mr. Pope reported that the Utility Department was in the process of purchasing automatic flushing apparatuses that will be connected to fire hydrants, especially on dead-end water lines too flush. He also reported that this equipment can be programmed to flush as many times a day as desired and at any time day or night.

Mr. Pope stated that he would encourage citizens to report any discolorations, this will be accomplished by putting a public notice in the local paper and the city's Government Channel 17.

Mr. Pope stated that the Utility Department planned to perform another citywide flushing (hydrants) within the next four to six months and after that, flush annually.

Mr. Pope stated that Mr. Givens had some issues with the testing of nitrates from his house. He also stated that the Health Department notified the State Laboratory to mail the City a certified test kit. He further stated that upon arrival, he obtained a water sample from Mr. Given's kitchen sink on August 15th. He advised that after obtaining the sample Tom delivered the sample to the State Laboratory hoping to get quick results, which didn't work out. He also advised that Tom called the State Lab on August 22nd; they informed him it was slated for testing on September 5th. He further advised that Tom was also informed that they would try to move it ahead of other testing, if at all possible.

Mr. Pope stated that on August 22, 2016, Monday of this week, the utility crew took a water sample from the fire hydrant at the intersection of Weaver Avenue and Edgewood Lane. He also stated that the second sample was taken from the water meter, and third sample was taken from Mr. Given's sink. He also stated that the samples from the hydrant and meter were clear. He further stated that the house sample had some discoloration. He stated that the fire hydrant at the end of Edgewood Lane water was clear also.

PUBLIC COMMENT

Mayor Person asked if anyone wished to bring a matter before City Council members adhering to the three-minute time limitation.

Mr. James Given, 607 Edgewood Lane, Emporia, VA, addressed Council stating that the water from his faucet has been coming out brown for over a month. He also stated that John Warwick, Health Department, stated that there is bacteria build-up in the pipe but did not know the type of bacteria. He further stated that he was paying a monthly water bill and cannot use the water. He further stated that with his current health issues, he was not looking forward to compounding those issues.

Mayor Person asked Mr. Warwick if he wanted to address Council.

Mr. John Warwick, State Health Department, addressed Council stating that he had spoken with Mr. Given and didn't tell him that they knew what the problem was. He also stated that he spoke with Mr. Delbridge about the symptoms of the water issues, and it is a common problem of the state not just Emporia. He further stated that the common fix to most of these problems is to raise the chlorine levels. He reported that the water plant officials were following the protocol as they should be following. He also reported that chlorine would kill iron bacteria.

Ms. Peggy Branch, 311 Brunswick Avenue, Emporia, VA, addressed Council stating that she is concerned about the bad odor from her water.

Ms. Theresa Johnson, Richmond, VA, addressed Council stating that she was there to support her family. She also inquired if Council considered given out bottles of water to citizens.

Mr. James Saunders, 400 Battery Avenue, Emporia, VA, addressed Council stating that he was speaking on behalf of the YMCA and its discoloration of water. He also stated that the YMCA had to purchase up to 1,000 bottles of water for one week for the children. He further stated that his concern going forward is that the City put together a plan to replace the infrastructure.

Mrs. Kristen Vaughan, 301 East York Drive, Emporia, VA, addressed Council stating that she is concerned about the water main breaks in the City. She also stated that she believed the problem is the pipes, and that replacing them is the only long-term solution or the problems will only continue.

Mr. Chris Thompson, 140 Wiggins Road, Emporia, VA, addressed Council stating that he is concerned with his water discoloration and the odor. He also stated that his concern was if the children are being poisoning by this water. He further stated that if Virginia Tech could be contacted to do voluntary study and testing on the water to make the citizens feel safe.

Mrs. Lisa Williams, 303 Echols Street, Emporia, VA, addressed Council stating that there has been a water main break near her home which has caused a discoloration to her water. She also stated that now she is concerned about the safety of the water. She further stated that her daughter does not won't to bathe in the water and after washing clothes, they turn light brown. She stated that she was now buying bottles of water until she know that the water is safe to drink. She also stated that the City needed to upgrade the infrastructure.

Mrs. Kim Williams, 624 Shady Lane, Emporia, VA, addressed Council stating that she is concerned about the water main break near her home and the high usage of chlorine in the water. She also stated that upgrading the infrastructure should be top priority of Council.

Barbara Walton, 721 Parham Street, Emporia, VA, addressed Council stating that she is concerned that her water smell like chlorine. She also stated that because of this, she was forced to buy water to drink. She further stated that she pays a water bill each month and cannot drink the water is not fair to her or the citizens of Emporia. She stated that she just wanted safe water to drink.

Mrs. Yolanda Hines, 510 Cleveland Avenue, Emporia, VA, addressed Council stating that the water has been extremely dangerous for her as she had an allergic reaction from the water affecting her skin and hair.

Mr. Jesse O'Nery, 1912 Sunnyside Road, Emporia, VA, addressed Council stating that he is concerned that the citizens are buying water and paying a water bill monthly. He inquired if they will they be reimbursed.

Mr. Jamel Doswell, 211 Turner Street, Emporia, VA, addressed Council stating that water is one of the main foundations of health and life. He also stated that if you drink good

water, you have a good life. He further stated that the citizens were paying monthly bills and cannot drink the water, and the citizens should be given a credit.

With there being no further comments to come before City Council, Mayor Person closed the public comment portion of the meeting.

Mayor Person asked Council if there were any suggests at this time to put in place for the citizens such as giving out water.

Councilman Ewing stated that he was concerned about making any decision at this point until the City received the test result back from the Health Department.

Councilwoman Carey made the motion for the City of Emporia to provide bottles of water to the citizens of Emporia.

Councilman Harris stated that it was premature for the City to make any decisions now without knowing exactly what the problems are and how they can be solved. He also stated that Council needed to wait until the test results come back, and that will give Council a better idea of what needs to be done.

Councilman Ewing made a motion to carry this item over to the September 6, 2016, Council meeting and for the administrates to contact Virginia Tech to see what services can be offered to the City of Emporia, seconded by Councilwoman Mercer, which passed as follows:

Councilman F. Woodrow Harris	aye
Councilman James E. Ewing	aye
Councilwoman Carolyn S. Carey	aye
Councilwoman Carol Mercer	aye
Councilwoman L. Dale Temple	aye
Councilwoman Doris T. White	aye
Councilwoman Deborah D. Lynch	aye

With there being further comments to come before City Council, Mayor Person closed the public comment portion of the meeting.

ADJOURNMENT

With no further business to come before City Council, Mayor Person adjourned the meeting.

Mary L. Person, Mayor

Tessie S. Wilkins, CMC

City Clerk

Review of Bills

September 20, 2016

GENERAL FUND

LEGISLATIVE

Emporia-Greenville Chamber	10.00
Ewing, III, James	300.00
Harris, F. Woodrow	49.95
Mercer, Carol	75.00
Municipal Code Corporation	950.00
Telpage, Inc.	79.90
Temple, L. Dale	35.05
Treasurer of Virginia - VITA	5.58
Verizon	22.20
Virginia Municipal League	2,570.00
White, Doris	75.00

EXECUTIVE

Alere eScreen	466.00
Daily Herald	1,058.00
Emporia-Greenville Chamber	10.00
Gaston Security, Inc.	1,328.00
Greenberg & Associates	350.00
Independent Messenger	922.20
Pilot Media	3,306.92
Pitney Bowes	1,038.00
Richmond Times Dispatch	1,547.30
SeamlessDocs	2,500.00
Telpage, Inc.	149.95
Tidewater Publications	1,090.60
Treasurer of Virginia - VITA	10.76
Verizon	295.01
Womack Publishing Company, Inc.	235.95

LAW

Barrett Law Office, PC	2,875.00
------------------------	----------

REGISTRAR

Treasurer of Virginia - VITA	2.23
Verizon	22.20

EMERGENCY SERVICES

Emergency Communications Network	7,160.00
Sadler Brothers Oil Company, Inc.	20.36
Verizon	44.40
Verizon Wireless	49.95

COURTS

Connie Louise Edwards, P.C.	120.00
Crater Youth Care Commission	12,768.25
Law Office of Meredith S. Jimmerson	240.00
Southside Regional Jail	103,166.40
Treasurer of Virginia - VITA	6.80
Verizon	100.25

VJCCCA/FAMILY VIOLENCE PREVENTION

Behavioral Interventions, Inc.	324.45
FVSAU	846.52
Marva Dunn	62.88
Ogburn Sign Company, LLC	15.00
Sadler Brothers Oil Company, Inc.	41.20
Telpage, Inc.	69.95
Treasurer of Virginia - VITA	3.13
Verizon	129.07
Verizon Wireless	399.42

VICTIM WITNESS

SHARED SERVICES

Greenville County	460,081.13
-------------------	------------

FINANCE

Anthem Blue Cross/Blue Shield	42,059.20
Lincoln Financial Group	1,366.61
Treasurer of Virginia - VITA	5.05
Verizon	66.35

TREASURER

Independent Messenger	1,364.70
Treasurer of Virginia - VITA	3.15
Verizon	171.10

COMMISSIONER OF THE REVENUE/ASSESSOR

Commissioner of the Revenue Assoc.	600.00
Hilton Richmond Downtown	943.79
Ogburn Sign Company, LLC	40.00
Treasurer of Virginia - VITA	3.38
Verizon	95.54

NON-DEPARTMENTAL

American Red Cross	1,140.00
Emporia-Greens. Airport Commission	34,750.00
Family YMCA of Emporia-Greenville	10,375.00
Meherrin Regional Library	7,912.42
The Improvement Association	7,897.00

DEBT SERVICE

BB&T Governmental Finance	9,479.92
Carter Bank & Trust	100,007.00
First Citizens Bank	5,858.08
SunTrust Bank	29,857.69
The Bank of Hampton Roads	3,665.43
USDA Rural Development	4,607.00

Review of Bills September 20, 2016

COURT SERVICES UNIT

Gaston Security	225.00
Harris, F. Woodrow	34.86
Sadler Brothers Oil Company, Inc.	91.94
Staples	99.98
Treasurer of Virginia - VITA	17.50
Verizon	275.06
Verizon Wireless	341.68

SHERIFF

Brown, Sam C.	120.00
City of Emporia - Petty Cash	22.01
Emporia CNBB, LP	325.00
NAFECO	14.50
Quality Uniform Company	164.00
Sadler Brothers Oil Company, Inc.	286.06
Telpage, Inc.	39.99
Treasurer of Virginia - VITA	3.68
Verizon	113.91
Verizon Wireless	91.38

FIRE

Dominion Virginia Power	14.01
Greensville County	109,604.78
Parker Oil Company, Inc.	500.11
Treasurer of Virginia - VITA	0.73
Verizon	108.38
Verizon Wireless	30.46

GROUNDS MAINTENANCE

APF FBO Virginia Staffing	5,974.32
Cintas Corporation	15.61
Sadler Brothers Oil Company, Inc.	107.40

FACILITIES

Baxter Bailey & Associates Architects	6,125.00
Calvin E. Edwards, Jr.	122.07
Cintas Corporation	40.99
City of Emporia Utility Fund	33.98
Dominion Virginia Power	132.01
Fidelity Power Systems	744.00
Houchins Pest Control Service	175.75
Jeff Robinson & Associates, LLPC	520.00
Jerry's Professional Carpet Cleaning	165.00
Link's Electrical Service, LLC	700.00
Mecklenburg Electric Cooperative	1,032.55
Morris Refrigeration Company, Inc.	1,189.16
R & C Electric Service, Inc.	330.00
Slate & Spivey Building Contractors	78,000.00
South Hill Auto Glass	50.00
Troy Watson	200.00
Waste Industries, LLC	82.50

DEVELOPMENT SERVICES

A & R Printing	30.00
BearGate Construction, Inc.	2,500.00
CJMW Architecture	2,781.51
Community Planning Partners, Inc.	1,278.00
Digitronics	50.00
Emporia EDA	3,313.35
Emporia-Greensville Chamber	10.00
Glerin Business Resources, Inc.	1,777.50
Independent Messenger	63.60
M & B Construction	17,443.75
Progress-Index	114.40
Sadler Brothers Oil Company, Inc.	174.87
Topping Enterprises, Inc.	1,818.06
Treasurer of Virginia - VITA	25.70
Verizon	16,092.80
Verizon Wireless	110.86
Virginia Carolina Paving	12,985.82

POLICE

Cobb Technologies	143.25
Computer Networking Services	472.50
DSS Corporation	3,100.00
ID Networks, Inc.	2,196.00
June Rae	71.17
Owen Ford, Inc.	1,459.19
Sadler Brothers Oil Company, Inc.	4,418.33
Southside Physician Network, LLC	195.00
Telpage, Inc.	59.95
Todd Miller	280.00
Treasurer of Virginia - VITA	78.48
United Parcel Service	12.78
Verizon	1,540.86
Verizon Wireless	1,652.39
Willie Richards	280.00

ANIMAL CONTROL

Sadler Brothers Oil Company, Inc.	83.91
Verizon Wireless	119.90

Review of Bills September 20, 2016

PUBLIC WORKS

Adams Construction Company	183,728.00
Carter Machinery Company, Inc.	9,854.34
Cintas Corporation	309.57
Commercial Ready Mix	249.00
Dominion Virginia Power	7,542.77
Fuel Freedom Card	2,094.13
Greensville County Landfill	17,589.28
Holiday Ice	136.89
Holtz Industries, Inc.	1,091.00
James Lynch	41.72
Mecklenburg Electric Cooperative	748.02
Parker Oil Company, Inc.	456.40
Rightmyer Machine Rentals	2,387.78
Sadler Brothers Oil Company, Inc.	1,754.63
Southside Regional Jail	963.80
Telpage, Inc.	59.95
Treasurer of Virginia - VITA	3.63
Verizon	250.25
Verizon Wireless	202.25

TOTAL GENERAL FUND **\$1,383,761.07**

UTILITY FUND

A & R Printing	75.00
Anthem Blue Cross/Blue Shield	11,395.00
Biological Monitoring, Inc.	600.00
Brunswick Landfill	1,698.38
Carter Machinery Company, Inc.	7,891.34
Cintas Corporation	150.10
Comcast Communications	124.90
Davis, Jeffrey	85.00
Delbridge, Tom	33.46
Dominion Virginia Power	127.42
Dubberly Tractor & Equipment	21,950.00
Evoqua, LLC	1,505.00
Fuel Freedom Card	264.46
Hach Company	4,267.13
Hampton Roads Sanitation District	212.88
Holiday Ice	15.21
Lincoln Financial Group	307.48
Mecklenburg Electric Cooperative	8,314.58
Parker Oil Company, Inc.	18.70
Sadler Brothers Oil Company, Inc.	1,552.83
Southeast Industrial Equipment, Inc.	24,474.00
Southern Corrosion, Inc.	10,137.00
Suffolk Sales and Service Corporation	3,751.73
Telpage, Inc.	79.90
Treasurer of Virginia - DGS	1,077.00
Treasurer of Virginia - VITA	8.94
U S Postal Service	718.90
United Parcel Service	28.48
Univar USA, Inc.	1,966.00
USDA Rural Development	35,829.00
Verizon	730.56
Verizon Wireless	291.27
VUPS	57.17

TOTAL UTILITY FUND **\$139,738.82**

**CITY OF EMPORIA
CITY COUNCIL MEETING
September 20, 2016
AGENDA MEMORANDUM**

**SUBJECT: FINANCIAL STATEMENT
COLLECTIONS 2015-2016
COLLECTIONS 2012-2014
COLLECTIONS 2009-2011
DELINQUENT TAX SUMMARY-ALL YEARS
2015 PPTRA ALLOTMENT-COMPARISON
2016 PPTRA ALLOTMENT-COMPARISON
SALES & USE TAX COMPARISON
MONTHLY UTILITY DEPT. COMPARISON
CUT OFFS FOR UTILITY CUSTOMERS
UNCOLLECTED UTILITY BILLS
UPDATED BOOT AND SETOFF DEBT COLLECTIONS**

W. S. HARRIS, JR., TREASURER

Financial Statement

August 31, 2016

CHECKING / DAILY INVESTMENT

General Fund

Utility Fund

2,497,889.73

675,279.93

CERTIFICATES OF DEPOSIT / INVESTMENTS

FIRST COMMUNITY BANK	\$1,151,419.43	MMF @ .05%	NA	GF
CARTER BANK & TRUST	\$1,533,010.73	12 Mos @ .90%	1/11/2017	GF
CARTER BANK & TRUST	\$1,025,559.77	12 Mos @ .90%	2/3/2017	GF
CARTER BANK & TRUST	\$1,025,559.77	12 Mos @ .90%	2/3/2017	GF
CARTER BANK & TRUST	\$787,476.45	12 Mos @ .90%	2/8/2017	GF
CARTER BANK & TRUST	\$1,017,666.22	12 Mos @ .90%	2/8/2017	GF
CARTER BANK & TRUST	\$1,017,666.22	12 Mos @ .90%	2/8/2017	GF
FIRST COMMUNITY BANK	\$605,621.29	MMF @ .05%	NA	UT
CARTER BANK & TRUST	\$511,003.57	12 Mos @ 1.00%	1/11/2017	UT
CARTER BANK & TRUST	\$512,524.96	12 Mos @ .90%	2/3/2017	UT

Aug-16

RECAP OF 2016 TAXES

TYPE OF TAX	BAL. FWD. (A)	SUPPLEMENTS (B)	ABATEMENTS (C)	ADJUSTED LEVY (Cols. A+B-C) (D)	COLLECTIONS TO DATE (E)	BALANCE DUE (F)
Real Estate	0.00	0.00	0.00	0.00	0.00	0.00
Personal Property	1,539,275.96	37,096.53	28,241.31	1,548,131.18	1,388,381.07	159,750.11
Decals	107,277.50	4,688.50	2,245.00	109,721.00	70,532.07	39,188.93
Personal Property Relief	572,561.18	32,791.67	17,265.07	588,087.78	409,228.19	178,859.59
Public Service	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL	2,219,114.64	74,576.70	47,751.38	2,245,939.96	1,868,141.33	377,798.63
2015 Real Estate Tax Collections		0.00%	2015 Personal Property Tax Relief		69.59%	
2015 Personal Property Tax Collections		89.68%	2015 Public Service Tax Collection		0.00%	

RECAP OF 2015 TAXES

TYPE OF TAX	BAL. FWD. (A)	SUPPLEMENTS (B)	ABATEMENTS (C)	ADJUSTED LEVY (Cols. A+B-C) (D)	COLLECTIONS TO DATE (E)	BALANCE DUE (F)
Real Estate	3,238,125.78	1,618.20	1,663.41	3,238,080.57	3,166,590.51	71,490.60
Personal Property	1,448,229.94	81,328.68	34,936.13	1,494,622.49	1,490,380.23	4,242.26
Decals	105,828.50	11,304.00	1,856.00	115,276.35	108,102.50	7,173.85
Personal Property Relief	557,649.30	45,749.16	19,957.89	583,440.57	566,455.02	16,985.55
Public Service	192,695.51	0.00	0.00	192,695.51	192,695.51	0.00
TOTAL	5,542,529.03	140,000.04	58,413.43	5,624,115.49	5,524,223.77	99,891.72
2015 Real Estate Tax Collections		97.79%	2015 Personal Property Tax Relief		97.08%	
2015 Personal Property Tax Collections		99.72%	2015 Public Service Tax Collection		100.00%	

Aug-16

RECAP OF 2014 TAXES

TYPE OF TAX	BAL. FWD. (A)	SUPPLEMENTS (B)	ABATEMENTS (C)	ADJUSTED LEVY (Cols. A+B-C) (D)	COLLECTIONS TO DATE (E)	BALANCE DUE (F)
Real Estate	3,115,570.28	2,882.31	7,703.86	3,110,748.76	3,090,307.70	20,441.03
Personal Property	1,296,854.59	60,820.78	30,516.17	1,327,159.20	1,317,848.15	9,311.05
Decals	106,527.00	6,275.00	2,725.21	110,076.79	105,769.69	4,307.10
Personal Property Relief	553,560.55	31,441.05	10,459.13	574,542.47	562,154.51	12,387.96
Public Service	188,396.69	0.00	0.00	188,396.69	188,396.69	0.00
TOTAL	5,260,909.11	101,419.14	51,404.37	5,310,923.91	5,284,476.74	46,447.14
2014 Real Estate Tax Collections		99.34%	2014 Personal Property Tax Relief		97.84%	
2014 Personal Property Tax Collections		99.29%	2014 Public Service Tax Collection		100.00%	

RECAP OF 2013 TAXES

TYPE OF TAX	BAL. FWD. (A)	SUPPLEMENTS (B)	ABATEMENTS (C)	ADJUSTED LEVY (Cols. A+B-C) (D)	COLLECTIONS TO DATE (E)	BALANCE DUE (F)
Real Estate	3,098,844.15	3,059.50	4,211.40	3,097,692.25	3,089,415.34	8,276.91
Personal Property	1,269,263.24	22,706.50	25,518.29	1,266,451.45	1,258,183.14	8,268.31
Decals	106,188.00	1,982.50	2,850.87	105,319.63	10,741.98	4,577.65
Personal Property Relief	561,632.25	10,214.96	24,056.99	547,790.22	535,809.25	11,980.97
Public Service	200,213.60	0.00	0.00	200,213.60	200,213.60	0.00
TOTAL	5,236,141.24	37,963.46	56,637.55	5,217,467.15	5,184,363.31	33,103.84
2013 Real Estate Tax Collections		99.73%	2013 Personal Property Tax Relief		97.81%	
2013 Personal Property Tax Collections		99.35%	2013 Public Service Tax Collection		100.00%	

RECAP OF 2012 TAXES

TYPE OF TAX	BAL. FWD. (A)	SUPPLEMENTS (B)	ABATEMENTS (C)	ADJUSTED LEVY (Cols. A+B-C) (D)	COLLECTIONS TO DATE (E)	BALANCE DUE (F)
Real Estate	3,019,463.59	1,020.90	3,404.63	3,017,079.86	3,012,779.24	4,300.62
Personal Property	1,224,318.90	68,794.39	33,027.82	1,260,085.47	1,254,079.44	6,006.03
Decals	104,243.00	9,600.50	4,270.00	109,573.50	105,011.27	4,562.23
Personal Property Relief	560,183.75	63,406.00	42,933.85	580,655.90	570,403.38	10,252.52
Public Service	173,064.34	0.00	0.00	173,064.34	173,064.34	0.00
TOTAL	5,081,273.58	142,821.79	83,636.30	5,140,459.07	5,115,337.67	25,121.40
2012 Real Estate Tax Collections		99.86%	2012 Personal Property Tax Relief		98.23%	
2012 Personal Property Tax Collections		99.52%	2012 Public Service Tax Collection		100.00%	

Aug-16

RECAP OF 2009 TAXES

TYPE OF TAX	BAL. FWD. (A)	SUPPLEMENTS (B)	ABATEMENTS (C)	ADJUSTED LEVY (Cols. A+B-C) (D)	COLLECTIONS TO DATE (E)	BALANCE DUE (F)
Real Estate	2,942,633.61	3,808.18	6,400.94	2,940,040.85	2,939,098.01	942.84
Personal Property	1,214,926.66	219,679.72	219,483.52	1,215,122.86	1,211,106.99	4,015.87
Decals	110,991.50	7,026.00	7,526.50	110,491.00	106,694.44	3,796.56
Personal Property Relief	524,152.89	38,891.54	17,349.89	545,694.54	539,203.13	6,491.41
Public Service	121,797.85	0.00	0.00	121,797.85	121,797.85	0.00
TOTAL	4,914,502.51	269,405.44	250,760.85	4,933,147.10	4,917,900.42	15,246.68
2009 Real Estate Tax Collections		99.97%	2009 Personal Property Tax Relief		98.81%	
2009 Personal Property Tax Collection		99.67%	2009 Public Service Tax Collection		100.00%	

RECAP OF 2010 TAXES

TYPE OF TAX	BAL. FWD. (A)	SUPPLEMENTS (B)	ABATEMENTS (C)	ADJUSTED LEVY (Cols. A+B-C) (D)	COLLECTIONS TO DATE (E)	BALANCE DUE (F)
Real Estate	2,978,993.81	0.00	3,696.75	2,973,297.06	2,972,202.75	1,094.31
Personal Property	1,141,435.34	99,940.97	57,127.23	1,184,249.08	1,177,854.94	6,394.14
Decals	107,658.50	9,563.00	5,519.15	111,702.35	108,951.21	2,751.14
Personal Property Relief	578,916.57	34,959.61	29,395.11	584,481.07	578,215.78	3,265.29
Public Service	185,731.98	0.00	8,167.59	157,564.39	157,564.39	0.00
TOTAL	4,970,736.20	144,463.58	103,905.83	5,011,293.95	4,994,789.07	16,504.88
2010 Real Estate Tax Collections		99.96%	2010 Personal Property Tax Relief		98.92%	
2010 Personal Property Tax Collections		99.49%	2010 Public Service Tax Collection		100.00%	

RECAP OF 2011 TAXES

TYPE OF TAX	BAL. FWD. (A)	SUPPLEMENTS (B)	ABATEMENTS (C)	ADJUSTED LEVY (Cols. A+B-C) (D)	COLLECTIONS TO DATE (E)	BALANCE DUE (F)
Real Estate	2,984,406.93	0.00	3,831.30	2,980,575.63	2,979,211.84	1,363.79
Personal Property	1,244,373.63	26,690.75	33,766.02	1,237,298.36	1,234,022.59	3,275.77
Decals	111,029.00	8,475.00	8,009.93	113,494.07	110,144.07	3,350.00
Personal Property Relief	557,964.29	30,384.27	29,957.25	558,391.31	553,028.01	5,363.30
Public Service	156,479.42	0.00	0.00	156,479.42	156,479.42	0.00
TOTAL	5,054,253.27	65,550.02	73,564.50	5,046,238.79	5,032,885.93	13,352.86
2011 Real Estate Tax Collections		99.95%	2011 Personal Property Tax Relief		99.03%	
2011 Personal Property Tax Collection		99.73%	2011 Public Service Tax Collection		100.00%	

DELINQUENT TAX SUMMARY - FY 2016-2017

August-16

REAL ESTATE TAXES

Tax Year	Balance July 1	Supplements Added	Abatements	Bankruptcy Charge-Offs	Credit Card Collections	Collected To This Month	Collected This Month	Balance
2008	\$2,970.20	\$0.00	\$0.00	\$0.00	\$0.00	\$2,091.67	\$2.31	\$876.22
2007	\$2,057.83	\$0.00	\$92.96	\$0.00	\$0.00	\$1,094.20	\$2.49	\$868.18
2006	\$1,749.32	\$0.00	\$92.96	\$0.00	\$0.00	\$679.45	\$2.49	\$974.42
2005	\$1,583.14	\$0.00	\$0.00	\$0.00	\$0.00	\$553.11	\$2.29	\$1,027.74
2004	\$978.57	\$0.00	\$0.00	\$0.00	\$0.00	\$142.76	\$0.00	\$835.81
2003	\$749.28	\$0.00	\$0.00	\$0.00	\$0.00	\$80.64	\$0.00	\$668.64
2002	\$315.84	\$0.00	\$0.00	\$0.00	\$0.00	\$80.64	\$0.00	\$235.20
1994-2001	\$791.26	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$791.26
TOTAL	\$11,195.44	\$0.00	\$185.92	\$0.00	\$0.00	\$4,722.47	\$9.58	\$6,277.47

PERSONAL PROPERTY TAX

Tax Year	Balance July 1	Supplements Tx Relief	Abatements	Bankruptcy Charge-Offs	Credit Card Collections	Collected To This Month	Collected This Month	Balance
2008 Net Tax	\$5,830.16	\$0.00	\$0.00	\$0.00	\$0.00	\$261.50	\$0.00	\$5,568.66
2007 Net Tax	\$3,955.82	\$0.00	\$0.00	\$0.00	\$0.00	\$146.60	\$0.00	\$3,809.22
2006 Net Tax	\$4,244.94	\$0.00	\$0.00	\$0.00	\$0.00	\$26.18	\$0.00	\$4,218.76
2002-2005	\$13,469.45	\$0.00	\$0.00	\$0.00	\$0.00	\$935.76	\$0.00	\$12,533.69
TOTAL	\$27,500.37	\$0.00	\$0.00	\$0.00	\$0.00	\$1,370.04	\$0.00	\$26,130.33

Grand Total of All Delinquent	\$38,695.81	\$0.00	\$185.92	\$0.00	\$0.00	\$6,092.51	\$9.58	\$32,407.80
--	--------------------	---------------	-----------------	---------------	---------------	-------------------	---------------	--------------------

2015 PPTRA ALLOTMENT - COMPARISON

TOTAL ALLOTMENT FROM STATE - \$570,316.00

TOTAL PPTRA ASSESSED - 60.00% \$557,649.30

COLLECTIONS THRU PAID BILLS

Jun-15	\$89,054.67
Jul-15	\$176,504.32
Aug-15	\$128,544.49
Sep-15	\$32,932.97
Oct-15	\$29,330.34
Nov-15	\$20,337.76
Dec-15	\$22,207.66
Jan-16	\$12,402.56
Feb-16	\$23,982.05
Mar-16	\$12,980.68
Apr-16	\$4,192.06
May-16	\$2,883.19
Jun-16	\$5,635.89
Jul-16	\$2,457.95
Aug-16	\$3,008.43

ABATEMENTS -\$19,957.89

SUPPLEMENTS \$45,749.16

TOTAL REMAINING FROM UNPAID BILLS **\$16,985.55**

1st Payment 7/31/2015 \$145,727.85

2nd Payment 8/14/2015 \$169,836.72

Final Payment 11/13/2015 \$254,755.09

2016 PPTRA ALLOTMENT - COMPARISON

TOTAL ALLOTMENT FROM STATE - \$570,316.00

TOTAL PPTRA ASSESSED - 60.00% **\$572,561.18**

COLLECTIONS THRU PAID BILLS

Jul-16 **\$273,464.95**

Aug-16 **\$135,763.23**

ABATEMENTS **-\$17,265.09**

SUPPLEMENTS **\$32,791.67**

TOTAL REMAINING FROM UNPAID BILLS **\$178,859.59**

1st Payment 7/29/2016 **\$145,727.85**

2nd Payment 8/15/2016 **\$169,836.72**

Local Sales & Use Tax Collection Comparison

Local Sales & Use Tax

Month	2016 Calendar Year Collected	2017 Calendar Year Collected	2018 Calendar Year Collected	2019 Calendar Year Collected
January	\$133,745.40			
February	\$149,871.34			
March	\$121,808.39			
April	\$136,362.25			
May	\$139,427.20			
June	\$123,342.12			
July	\$117,264.78			
August	\$134,429.63			
September				
October				
November				
December				
Yearly Total	\$1,056,251.11	\$0.00	\$0.00	\$0.00

State Sales & Use Tax Collection Comparison

State Sales & Use Tax

Month	2016 Calendar Year Collected	2017 Calendar Year Collected	2018 Calendar Year Collected	2019 Calendar Year Collected
January	\$93,087.44			
February	\$112,545.02			
March	\$78,624.88			
April	\$86,687.30			
May	\$98,803.94			
June	\$98,367.66			
July	\$90,999.52			
August	\$58,158.78			
September				
October				
November				
December				
Yearly Total	\$717,274.54	\$0.00	\$0.00	\$0.00

Monthly Comparison of
Collected Utility Fund Revenue & Completed Service Orders
FY 2016-2017

	July	August	September	October	November	December
Water	130,204.47	144,543.39				
Sewer	102,477.64	112,773.36				
Meter Charge	4,261.21	4,305.66				
Water Taps	0.00	0.00				
Sewer Taps	0.00	0.00				
Sale of Materials	0.00	0.00				
Penalties	8,591.41	7,485.23				
Cut on/off Fees	1,951.00	2,041.00				
Water Sales-Bulk Water	0.00	0.00				
Sewer Services	0.00	258.40				
Miscellaneous	0.00	0.00				
Total Revenue For the Month	247,485.73	271,407.04	0.00	0.00	0.00	0.00

	January	February	March	April	May	June	YTD Category Tot
Water							274,747.86
Sewer							215,251.00
Meter Charge							8,566.87
Water Taps							0.00
Sewer Taps							0.00
Sale of Materials							0.00
Penalties							16,076.64
Cut on/off Fees							3,992.00
Water Sales-Bulk Water							0.00
Sewer Services							258.40
Miscellaneous							0.00
Total Revenue for the Month	0.00	0.00	0.00	0.00	0.00	0.00	

	July	August	September	October	November	December
Service Orders						
Ttl Off/On Requests	82	74				
Ttl Leak Inquiries	58	42				
Ttl Service Orders For the Month	140	116	0	0	0	0

	January	February	March	April	May	June	YTD Order Totals
Service Orders							
Ttl Off/On Requests							156
Ttl Leak Inquiries							100
Ttl Service Orders For the Month	0	0	0	0	0	0	

YTD Revenue Total All Depts. **518,892.77** YTD Service Order **256**

**REPORT OF CUT OFFS TO UTILITY ACCOUNTS SINCE
EXTENSION OF PAYMENTS TO NEXT MONTH**

JULY 06 STARTED CHANGE-DID NOT CUT WATER OFF THIS MONTH

AUGUST	24
SEPTEMBER	55
OCTOBER	45
NOVEMBER	27
DECEMBER	77

	2007	2008	2009	2010	2011	2012	2013
JANUARY	58	45	62	103	86	68	80
FEBRUARY	32	63	56	44	30	45	68
MARCH	35	71	74	46	31	48	58
APRIL	49	44	28	63	48	70	92
MAY	63	71	56	86	83	43	64
JUNE	66	82	86	58	281	79	83
JULY	76	67	53	74	130	80	88
AUGUST	67	86	90	78	85	75	57
SEPTEMBER	75	94	49	66	83	63	0 started changed(180 door hangers)
OCTOBER	93	43	72	86	66	68	16 (39 door hangers)
NOVEMBER	51	39	46	54	86	90	31 (48 door hangers)
DECEMBER	71	71	130	44	61	53	55 (149 door hangers)

	2014	2015	2016
JANUARY	68 (114 door hangers)	JANUARY 69 (85 door hangers)	January 82(100 door hangers)
FEBRUARY	27 (33 door hangers)	FEBRUARY 21 (53 door hangers)	February 61(80 door hangers)
MARCH	42 (48 door hangers)	MARCH 40 (63 door hangers)	March 70(84 door hangers)
APRIL	31 (32 door hangers)	APRIL 46 (75 door hangers)	APRIL 54(113 door hangers)
MAY	36 (42 door hangers)	MAY 64 (100 door hangers)	MAY 46(97 door hangers)
JUNE	35 (38 door hangers)	JUNE 29 (91 door hangers)	JUNE 35(127 door hangers)
JULY	51 (56 door hangers)	JULY 35 (90 door hangers)	JULY 43(124 door hangers)
AUGUST	19 (63 door hangers)	AUGUST 51 (95 door hangers)	AUG 37(104 door hangers)
SEPTEMBER	44 (64 door hangers)	SEPTEMBER 26 (98 door hangers)	
OCTOBER	62 (66 door hangers)	OCTOBER 24 (99 door hangers)	
NOVEMBER	28 (84 door hangers)	NOVEMBER 16 (86 door hangers)	
DECEMBER	60 (79 door hangers)	DECEMBER 36 (106 door hangers)	

UNCOLLECTED UTILITY BILLS

BEGINNING BALANCE JULY 2006	54043.62	54043.62
BALANCE ADDED AFTER 2 MONTHS EXT	31012.65	85056.27
BALANCES ADDED FOR 2009	10028.85	95085.12
COLLECTIONS 2009	-4577.96	90507.16
BALANCES ADDED FOR 2010	56074.78	146601.94
COLLECTIONS 2010	-21349.82	125252.12
BALANCES ADDED FOR 2011	43729.33	168981.45
COLLECTIONS 2011	-30063.76	138917.69
BALANCES ADDED FOR 2012	30144.85	169062.54
COLLECTIONS 2012	-26675.91	142386.43
BALANCES ADDED FOR 2013	39039.11	181425.54
COLLECTIONS 2013	-23560.98	157864.56
BALANCES ADDED FOR 2014	66977.11	224841.67
COLLECTIONS FOR 2014	-29925.79	194915.88
BALANCES ADDED FOR 2015	80419.98	275335.86
COLLECTIONS 2015	-61305.55	214030.31
BALANCES ADDED FOR JAN 2016	16765.59	230795.90
COLLECTIONS FOR JAN 2016	-6649.76	224146.14
BALANCES ADDED FOR FEB 2016	4830.87	228977.01
COLLECTIONS FOR FEB 2016	-5773.41	223203.60
BALANCES ADDED FOR MARCH 2016	2624.94	220578.66
COLLECTIONS FOR MARCH 2016	-5650.73	214927.93
BALANCES ADDED FOR APRIL 2016	1736.74	216664.67
COLLECTIONS FOR APRIL 2016	-8729.41	207935.26
BALANCES ADDED FOR MAY 2016	2950.12	210885.38
COLLECTIONS FOR MAY 2016	-8704.22	202181.16
BALANCES ADDED FOR JUNE 2016	2287.43	204468.59
COLLECTIONS FOR JUNE 2016	-5193.89	199274.70
BALANCES ADDED FOR JULY 2016	6623.16	205897.86
COLLECTIONS FOR JULY 2016	-3870.36	202027.50
BALANCES ADDED FOR AUG 2016	8601.65	210639.15
COLLECTIONS FOR AUG 2016	-4685.73	205943.42

BOOT COLLECTIONS

STARTING DATE 01/25/2012

GOOD THRU 08/31/2016

AMOUNT COLLECTED FOR CITY \$126,339.23

RE TAX \$53,938.40

PP TAX \$58,308.42

UTILITY \$7,916.94

OTHER (DEMO/WEED) \$6,175.47

AMOUNT COLLECTED FOR VAC \$56,199.37

TOTAL \$182,538.60

SET-OFF DEBT COLLECTIONS

MONEY COLLECTED ON VIRGINIA STATE TAX REFUNDS

January-February-March-April-May-June-Jul-Aug 2016

P P TAX \$18,976.21

R E TAX \$794.08

UTILITY BILLS \$9,920.90

TOTAL \$29,691.19

City of Emporia



Commissioner of the Revenue

P. O. Box 956

Emporia, Virginia 23847

TELEPHONE (434) 634-5405

JOYCE E. PRINCE
COMMISSIONER

LISA D. COUNCIL
DEPUTY COMMISSIONER

September 14, 2016

The Honorable Mayor
City Council Members
City Manager

Dear Members of Council:

During the month of August a total of \$3,345.97 was processed for City Business Licenses.

Transient tax totaled \$134,076.07 for the month of July and processed during August.

Meal tax processed during the month of August totaled \$204,975.02 with an additional \$1,368.95 for prior months.

The usual comparison of meal and transient tax processed during the same time period last year is as follows:

	<u>July 2015</u>	<u>July 2016</u>
Meal Tax	\$199,177.39	\$204,975.02
Transient Tax	\$145,447.25	\$134,076.07

Respectfully,

Joyce E. Prince



CITY OF EMPORIA

DEPARTMENT OF INSPECTIONS

**August 2016
Code Enforcement Monthly Report**

Notices Issued

Resolved

Inoperable Vehicles - 9

3- By Owner

Weeds / Grass - 16

**7- By Owner
15- By City Contractor**

Property Maintenance - 5

2- By Owner

Zoning - 0

0- By Owner

Cases Turned Over To City Attorney – 3

Total Notices Issued – 30

Invoiced Notices- 16- 1 Demolition – 10- Grass Re-cuts- 5 new

**Weeds / Grass –15
Inoperable Vehicle- 0
Demolition- 1**

**Total- Weeds / Grass- 15
Inoperable Vehicles- 0
Demolition- 1**

**Weeds & Grass- \$ 3161.05
Inoperable Vehicle- 0
Demolition- \$2500.00**

Total- \$5661.05

Signature :

8/31/16

Supervisor :

9/1/16

**Emporia Police Department Statistics
Arrests by Race**

August 2016

	Black	%	White	%	Other	%
Criminal Arrests	42	91%	3	7%	1	2%
Selective Tickets	290	39%	361	49%	90	12%
Regular Tickets	27	77%	7	20%	1	3%

IBR Offense Counts 8/1/2016-8/31/2016 Emporia Police Department

1	13A-Aggravated Assault
15	13B-Simple Assault
1	13C-Intimidation
2	220-Burglary/Breaking & Entering
7	23C-Shoplifting
3	23D-Theft From Building
7	23F-Theft From Motor Vehicle
14	23H-All Other Larceny
1	26A-False Pretenses/Swindle/Confidence Game
6	26B-Credit Card/Automatic Teller Machine Fraud
1	280-Stolen Property Offenses
11	290-Destruction/Damage/Vandalism of Property
6	35A-Drug/Narcotic Violations
2	520-Weapon Law Violations
2	90B-Curfew/Loitering/Vagrancy
3	90D-Driving Under the Influence
3	90E-Drunkenness
2	90F-Family Offenses, Nonviolent
5	90J-Trespass of Real Property
20	90Z-All Other Offenses
	20 Unclassified 90Z

112	Total Offenses Reported
118	Total Incidents Reported

Criminal Arrestees

August 2016

Resident – 29

Non-resident - 17

Noise Complaints August 2016

Loud Group – 2

no summons

Loud Music from Residence – 6

no summons

CONSENT SEARCHES

There were no consent searches conducted in August 2016.

Schools

August 2016

J. Wright and T. Allen attended Intoxilyzer Recertification in Blackstone August 8.

F. Totino and W. Richards attended Intoxilyzer Recertification in Blackstone August 9.

J. Romano instructed Driving at Crater August 12 -15.

W. Richards instructed Driving at Crater August 15 – 16.

D. Shidell and C. Clary attended Radar/Lidar Instr. Recert in Chesapeake August 18.

T. Miller and W. Richards attended IPMBA Cyclist Course August 29 – 31.

Emporia Animal Control Monthly Report

August 2016

Dogs

On Hand	<u>5</u>
Stray	<u>10</u>
Seized	<u>0</u>
Bite Cases	<u>1</u>
Surrendered by Owner	<u>17</u>
Transferred In	<u>0</u>
Born in Facility	<u>0</u>
DOA	<u>1</u>
Claimed by Owner	<u>3</u>
Adopted	<u>3</u>
Transferred Out	<u>18</u>
Died in Facility	<u>3</u>
Euthanized	<u>1</u>
Remain	<u>4</u>
<u>Wildlife</u>	
Wild or Fowl	<u>6</u>
DOA	<u>3</u>
Relocate	<u>3</u>
On-Hand	<u>0</u>
Euthanize	<u>0</u>

Cats

On Hand	<u>3</u>
Stray	<u>20</u>
Seized	<u>0</u>
Bite Cases	<u>0</u>
Surrendered by Owner	<u>0</u>
Transferred In	<u>0</u>
Born in Facility	<u>2</u>
DOA	<u>2</u>
Claimed by Owner	<u>0</u>
Adopted	<u>4</u>
Transferred Out	<u>8</u>
Died in Facility	<u>7</u>
Euthanized	<u>0</u>
Remain	<u>6</u>
<u>General</u>	
Calls Answered	<u>142</u>
Hours	<u> </u>
Mileage	<u> </u>
Verbal Warning	<u>3</u>
Summons Issued	<u>1</u>
Court Cases	<u>1</u>

Remarks _____

Prepared by: Grey Lunn

SELECTIVE REPORT

2015-2016	HOURS	SUMMONS	COLLECTED*	2016-2017	HOURS	SUMMONS	COLLECTED*
JULY	577	1146	73,744.52	JULY	373	698	62,172.54
AUGUST	485	958	90,077.88	AUGUST	387	731	67,775.42
SEPTEMBER	477	913	81,675.50	SEPTEMBER			
OCTOBER	391	767	77,102.16	OCTOBER			
NOVEMBER	397	766	69,811.65	NOVEMBER			
DECEMBER	228	419	58,569.71	DECEMBER			
JANUARY	231	427	54,610.18	JANUARY			
FEBRUARY	378	766	49,274.57	FEBRUARY			
MARCH	594	1171	59,210.72	MARCH			
APRIL	402	746	59,508.47	APRIL			
MAY	306	626	59,978.47	MAY			
JUNE	396	794	59,470.21	JUNE			
TOTAL	4862	9499	793,034.04	TOTAL	760	1429	129,947.96

***The ticket numbers reflect overtime (selective enforcement) tickets for each month. Tickets written during regular duty are not included with these numbers.

City of Emporia Sheriff's Office

401-D South Main Street
P. O. Box 511
Emporia, VA 23847
Phone: (434) 634-4671



September 2, 2016

From the Office of:

Sheriff Sam C. Brown

The Honorable Mayor
City Manager
Honorable Members of City Council

Dear Members of City Council:

The Emporia Sheriff's Office spent approximately **168** hours in General District and Juvenile & Domestic Relations Court in **August 2016**. We served a total of **346** civil papers. These are broken down as follows:

<i>Capias</i>	1
<i>Detention Order</i>	1
<i>Debt</i>	12
<i>Detinue</i>	2
<i>Garnishment</i>	12
<i>Notice</i>	5
<i>Protective Order</i>	7
<i>Subpoena Duces Tecum</i>	1
<i>Show Cause</i>	7
<i>Support Order</i>	5
<i>Summons</i>	261
<i>Transportation</i>	11
<i>Unlawful Detainer</i>	13
<i>Writ of Possession</i>	6
<i>Writ of possession and Fi Fa</i>	2

We collected **\$48** Sheriff Fees for the month of **August 2016**. We had **11 transports** for the month.

Sincerely,

A handwritten signature in black ink, appearing to read "Sam C. Brown".

Sam C. Brown, Sheriff
City of Emporia



CITY OF EMPORIA

Memorandum

September 16, 2016

TO: The Honorable Mayor and City Council
FROM: Brian S. Thrower, City Manager *BST*
SUBJECT: Zoning Code Amendments – Request to Conduct a Public Hearing
ITEM #: 16-57

Attached are amendments to the City's Zoning Code pertaining to "accessory structures." As directed at your September 6, 2016 meeting, the proposed amendments allow accessory structures to be placed in side yards. They are currently only allowed in rear yards.

Also attached are amendments pertaining to "nonconforming structures and uses." These amendments allow nonconforming structures to be rebuilt even if totally damaged or destroyed by accidental fire, natural disaster or other act of God, or any other accidental means as long as the structure is not enlarged or altered in any way which increases its nonconforming characteristic. Structures must be rebuilt within two years of the occurrence and must adhere to current Building Code and Floodplain regulations. The City's current Zoning Code does not allow nonconforming structures to be rebuilt if damaged to an extent exceeding 50 percent of its appraised value. These amendments also bring the City's Code into compliance with State Code.

Recommendation

I recommend that you authorize conducting a public hearing at your October 20, 2016 meeting regarding these amendments and sending the amendments to the Planning Commission for review and recommendation.

Attachments

Current Zoning Code
Proposed Zoning Code Amendments

Current Code

Sec. 90-1. - Definitions.

The following words, terms and phrases, when used in this chapter, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Accessory building means a detached subordinate building located on the same lot with the main building or use, the use of which is customarily incidental to that of the main building or to the use of the land. Where a wall of the accessory building is part of the wall of the main building, or where an accessory building such as a garage is attached in any manner to the main building, such accessory building shall be considered a part of the main building. The accessory building shall be less than the main building in height, except in industrial districts where a higher building is required in the manufacturing process. No accessory building shall be used for residential purposes. Accessory buildings shall be permitted only in the rear yards and shall not be located within five feet of any interior lot side or rear lot line. Accessory buildings constructed on corner lots shall have the same street side yard setback required of the main building.

Sec. 90-12. - Nonconforming uses; regulations.

No nonconforming building or use shall be enlarged, extended, reconstructed, substituted, or structurally altered, except when required by law or order, unless the use thereof is changed to a use permitted in the district in which located, except as follows:

- (1) Such use may be extended throughout any part of the building which was manifestly arranged or designed for such use on April 4, 1975, provided no structural alterations except those required by law are made therein.
- (2) Any building that is conforming as to use, but is nonconforming as to floor area, lot, yard, road frontage, distance or height requirements, may be enlarged or structurally altered, but not reconstructed or substituted, so that it more nearly complies with these requirements.
- (3) If no structural alterations are made, a nonconforming use of a building may be changed to another nonconforming use of the same or of a more restricted classification, but it shall not thereafter be changed back to a use of a less restricted classification.
- (4) Any nonconforming building or structure which is hereafter damaged to an extent exceeding 50 percent of its then appraised value exclusive of foundations, by fire, flood, explosion, earthquake, war, riot, storm, or so-called act of God, may not be restored, reconstructed or used for any purpose other than one permitted in the district in which it is located. However, if such damage is not more than 50 percent, such building or structure may be restored, reconstructed, and used as before, provided that it be done within two years after the damage occurs, and provided also that the height, yard, court, and other provisions of this chapter are complied with as nearly as possible. Any building that is conforming as to use, but is nonconforming as to floor area, lot, yard, road frontage, distance or height requirements, may be restored, reconstructed and used as before even though damaged to an extent exceeding 50 percent, provided that it is done within two years and that the floor area, lot, yard, road frontage, distance, or height requirements of this chapter are complied with as nearly as possible.
- (5) No building, structure, or premises where a nonconforming use has ceased for two years or more shall again be put to a nonconforming use.
- (6) All nonconforming buildings and uses in any R district which are of a type first permitted in a C or I district or are restricted for such district, may be continued for a period of ten years after April 4, 1975, unless the owner produces satisfactory evidence that the building at that time is less than 40 years old, in which case the use may be continued until the building does become 40 years old, after which (in either case) the use shall be changed to a

conforming use or the building shall be removed.

(Code 1972, § 24-10(1)—(5), (7))

Proposed Code

Sec. 90-1. - Definitions.

The following words, terms and phrases, when used in this chapter, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Accessory building means a detached subordinate building located on the same lot with the main building or use, the use of which is customarily incidental to that of the main building or to the use of the land. Garages, carports, and storage sheds are common accessory buildings. Where a wall of the accessory building is part of the wall of the main building, or where an accessory building such as a garage is attached in any manner to the main building, such accessory building shall be considered a part of the main building. The accessory building shall be less than the main building in height, except in industrial districts where a higher building is required in the manufacturing process. No accessory building shall be used for residential purposes. Accessory buildings shall be permitted only in the rear and side yards and shall not be located within five feet of any interior lot side or rear lot line. Accessory buildings constructed on corner lots shall have the same street side yard setback required of the main building.

Proposed Code

Sec. 90-12. Nonconforming structures and uses.

(a) Nonconforming structures

- (1) Where a lawful structure exists at the time of passage or amendment to this chapter, which structure could not be built under the terms of this chapter by reason of restrictions on area, bulk, lot coverage, height, yards, or other characteristics of the structure or its location on the lot, such structure may be continued so long as the structure is maintained in its then structural condition and is not enlarged or altered in any way which increases any nonconforming characteristic of the structure or nonconforming characteristic of its location on the lot.
- (2) Should such nonconforming structure be moved for any reason for any distance on the same lot or to any other lot, it shall thereafter conform to the regulations for the district in which it is located after it is moved. However, a nonconforming sign may be relocated on the same property, if such sign was moved due to highway, utility, or other construction for public purposes.
- (3) The owner of any nonconforming structure which is damaged or destroyed by an accidental fire, natural disaster or other act of God, or any other accidental means may repair, rebuild, or replace any such structure to its original conforming condition as long as the structure is not enlarged or altered in any way which increases its nonconforming characteristic. The owner shall apply for a building permit and any work done to repair, rebuild, or replace such building shall be in compliance with the provisions of the Virginia Uniform Statewide Building Code and the City's Floodplain Zoning Regulations. Unless such structure is repaired, rebuilt, or replaced within two (2) years of the date of the accidental fire, natural disaster or other act of God, or other accidental means which directly caused its damage or destruction, such structure shall only be repaired, rebuilt, or replaced in accordance with the regulations for the zoning district in which it is located. However, if the nonconforming structure is in area under federal disaster declaration and the structure has been damaged or destroyed as a result of conditions that gave rise to the declaration, then the owner shall have an additional two (2) years for the structure to be repaired, rebuilt, or replaced as otherwise provided in this subsection. For the purposes of this section, "act of God" shall include any natural disaster or phenomena including a hurricane, tornado, storm, flood, high water, wind-driven water, earthquake, or fire caused by lightening or wildfire.

(b) Nonconforming uses

- (1) Where, at the effective date of adoption or amendment to this chapter, a lawful use exists of a structure, individually or in combination with another structure, which use is made no longer permissible under the terms of this chapter as enacted or amended,

such use may be permitted so long as it is not abandoned for more than two (2) years and so long as the structure in which such use is located is maintained in its then structural condition. Abandonment means the intentional stopped use of the property and that the property has been vacant for two (2) consecutive years. Should a structure in which such nonconforming use is located be enlarged, extended, reconstructed, or structurally altered, except as otherwise permitted by the provisions of this article, the use of such a structure thereafter shall conform to the regulations of the district in which it is located.

- (2) No nonconforming use shall be enlarged, intensified, increased, or extended to occupy a larger square footage of building or lot area than was occupied on the effective date of the adoption of, or amendment to, this chapter. Such intensification, increase, or extension shall include enlargement of the building or other structure, expansion of the use on the premises, or the erection of an additional principal or accessory structure associated with such nonconforming use on the property on which the nonconforming use is located.
- (3) No nonconforming use shall be moved on the same lot or to any other lot which is not properly zoned to permit such use.
- (4) Any use which replaces, in whole or part, a nonconforming use shall conform to the requirements of the district in which it is located and the nonconforming use shall not be resumed.
- (5) Any nonconforming use may be resumed or restored after the structure in which the use is located is damaged or destroyed by an accidental fire, natural disaster or other act of God, or other accidental means. The owner shall apply for a building permit and any work done to repair, rebuild, or replace the structure in which such use is located shall be in compliance with the provisions of the Virginia Uniform Statewide Building Code and the City's Floodplain Zoning Regulations. Unless such use is resumed, restored, or replaced within two (2) years of the date of the accidental fire, natural disaster or other act of god, or other accidental means which directly caused its damage or destruction, such use shall only be restored or resumed in accordance with the regulations for the zoning district in which it is located. However, if the nonconforming use is in an area under a federal disaster declaration and the use has been damaged or destroyed as a direct result of conditions that gave rise to the declaration, then the owner shall have an additional two (2) years for the use to be restored or resumed as otherwise provided in this subsection. For the purposes of this section, "act of God" shall include any natural disaster or phenomena including a hurricane, tornado, storm, flood, high water, wind-driven water, earthquake, or fire caused by lightning or wildfire.



CITY OF EMPORIA

Memorandum

September 16, 2016

TO: The Honorable Mayor and City Council

FROM: Brian S. Thrower, City Manager *BST*

SUBJECT: Sexual Assault Program – Appropriation Ordinance

ITEM #: 16-58

The City receives grant funds from the Department of Criminal Justice Services (DCJS) for our Sexual Assault Program on an annual basis. At the end of June, we had \$3,159.08 remaining from a special grant for calendar year 2016. You will need to appropriate the remaining funds into the FY17 Operating Budget via the attached ordinance so that these grant funds may be utilized for our Sexual Assault Program.

Recommendation

I recommend that you adopt this ordinance.

Attachment

Ordinance

Ordinance No. _____

Ordinance

An Ordinance To Appropriate The Sum Of \$3,159.08 In Grant Funds From The Department of Criminal Justice Services For The Sexual Assault Program

BE IT ORDAINED by the Council of the City of Emporia, Virginia as follows:

1. That the sum of \$3,159.08 in grant fund revenue from the Department of Criminal Justice Services be, and the same hereby is, appropriated into the City's Operating Budget for Fiscal Year 2016-2017.
2. Said appropriation shall be reflected in the Fiscal Year 2016-2017 Operating Budget as the sum of \$3,159.08 in anticipated General Fund Revenues and the sum of \$3,159.08 appropriated to General Fund Expenditures for our Sexual Assault Program.
3. This ordinance shall be in effect on and after its adoption.

Adopted: September 20, 2016

City of Emporia, Virginia

By _____
Mary L. Person
Mayor

Attest:

Form Approved:

City Clerk

City Attorney



CITY OF EMPORIA

Memorandum

September 16, 2016

TO: The Honorable Mayor and City Council
FROM: Brian S. Thrower, City Manager
SUBJECT: Virginia Peanut Festival Fireworks Resolution
ITEM: 16-59

In accordance with *Article III. Fireworks; Section 38-68. Use and Discharge* of the City of Emporia's Code of Ordinances, I have attached a resolution requesting authorization for the use of fireworks by the Virginia Peanut Festival Committee as part of the 2016 Peanut Festival celebration.

Recommendation

I recommend you adopt the attached resolution.

Attachments

Resolution for Adoption

Article III. Fireworks; Section 38-68. Use and Discharge of the City of Emporia's code of

BST/lsw

Resolution No. _____

Resolution

A Resolution Authorizing the Use and Display
of Fireworks by the Virginia Peanut Festival
Committee

WHEREAS, the Virginia Peanut Festival Committee desires to conduct a fireworks display on Saturday, September 24, 2016, as part of the 2016 Virginia Peanut Festival for the benefit of the citizens of the Emporia and its environs; and

WHEREAS, Virginia Peanut Festival Committee is requesting approval of the Council of the City of Emporia to conduct the said fireworks display.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Emporia, Virginia as follows:

Section 1. That the Council of the City of Emporia hereby approves the request from the Virginia Peanut Festival Committee to conduct a fireworks display on Saturday, September 24, 2016 and authorizes the same.

Section 2. That the City Manager is hereby authorized and directed to do all things necessary to implement the intent of this resolution.

Adopted: September 16, 2016

City of Emporia, Virginia

By _____
Mary L. Person
Mayor

Tessie S. Wilkins
City Clerk

Sec. 38-68. - Use and discharge.

The use or discharge of fireworks is prohibited except that pyrotechnic displays may be authorized by resolution of the council when under the control of qualified individuals, and the time, place and manner of such display is approved by the fire marshal.

(Code 1972, § 14-36; Ord. No. 00-05, 5-2-00; Ord. No. 08-01, 1-15-08)

State Law reference— Authority of city to regulate or prohibit the use, etc., of fireworks, Code of Virginia, § 15.2-974.



CITY OF EMPORIA

MEMORANDUM

September 16, 2016

TO: The Honorable Mayor and City Council

FROM: Brian S. Thrower, City Manager

SUBJECT: Highway Safety Commission Term Expirations – James Ewing/Jean Cobb

ITEM: 16-60

On September 30, 2016, the 3-year terms of Mr. James Ewing and Ms. Jean Cobb on the City's Highway Safety Commission will expire. Both individuals have indicated that they do wish to be considered for reappointment.

Recommendation

This information is provided to City Council members for consideration and action.

Attachments

BST/tsw