

**MINUTES
EMPORIA REDEVELOPMENT & HOUSING AUTHORITY
CITY OF EMPORIA MUNICIPAL BUILDING
SPECIAL MEETING
JANUARY 27, 2010**

Note to Reader: Although the printed agenda document for this Redevelopment and Housing Authority meeting is not part of these minutes, the agenda document provides background information on most all of the items discussed by the Board at this meeting. The Clerk of the Redevelopment and Housing Authority maintains the agenda document. One may see a copy of the agenda for this meeting by contacting the Clerk.

The Emporia Redevelopment and Housing Authority held a Special Meeting on Wednesday, January 27, 2010 at 5:30 p.m. in the Council Chamber of the Municipal Building, 201 South Main Street, Emporia, Virginia. Ms. Veronica Leach, Chairperson presided over the meeting.

ROLL CALL

Upon roll call, the following Emporia Redevelopment and Housing Authority members indicated their presence:

Ms. Veronica Leach	Mr. Mark Owen
Ms. Brenda Harrell	Ms. Carolyn Carey
Ms. Marva Dunn	

Absent: Mr. Dave Thomas
Ms. Sandy Skinner

Others present: Steven B. Hall, Assistant City Manager
Lori Jarratt, ERHA Clerk

The purpose of this meeting was to review/approve funding for the applications received for the Home Repair Program.

Applications city-wide

The Authority began reviewing the applications received city-wide. Improvements for these applications may not exceed \$500.

1. Ms. Pearline Small – 331 Brunswick Avenue – application denied due to 2008 and 2009 taxes have not been paid.

2. Ms. Lisa Harrison – 206 Lee Street – Applicant is requesting funding to paint 12 shutters on outside of house and paint interior in den and living room. Grant awarded in the amount of \$500. No down-payment required.

3. *Ms. Gloria Mason – 709 Parham Street* – Applicant is requesting front porch deck and steps, windows and front door, floors, painting of inside of unit, walls and wall strips inside of closets and framing, bathroom and bedroom doors, heating vents, kitchen counter and kitchen cabinets.

Grant awarded in the amount of \$500. More details on work to be completed.

4. *Ms. Jane Vaughan – 708 Halifax Street* – Applicant is requesting funding for adjustments to back door, floor in hallway needs repairs, leak in kitchen sink and bedroom doors.

Grant awarded in the amount of \$500.

5. *Ms. Bernadette Levy – 606 Cleveland Avenue* – Applicant is requesting funding to repair ceiling in sunroom from water damage. Contractor applicant provided is not licensed. Work will need to be done by a licensed contractor.

Grant awarded in the amount of \$500.

6. *Mr. James Turner – 4020 Davis Street* – Applicant is requesting heating and cooling system installed, gutters on front and back, new shutters, front and back storm doors, replace sliding door, two handrails, repair ceiling inside in dining room. Applicant's priority was gutters. Quote provided by contractor was for gutters and downspouts.

Grant awarded in the amount of \$500.

7. *Ms. Nancy Easter – 919 Williams Street* – Applicant is requesting siding, ramp, floors, windows and doors. Applicant did not provide any estimates. Ms. Carey will contact applicant to provide estimates from contractors.

8. *Ms. Virginia Walker – 746 Meade Street* – Applicant requesting front door frame, three bedroom doors and frame and kitchen door and frame. Applicant did not provide any income documentation. Ms. Leach will contact applicant to provide income documentation.

Applications within Lowground Area which include the streets of Zion Boulevard, Harrje Street, Wadlow Street, Astrio Street clay Street, Faison Street and South Turner Street.

1. *Ms. Janice Mason – 209 Zion Boulevard* – Application denied because applicant is over income limit.

2. *Ms. Margaret Eason – 227 Zion Boulevard* – Applicant is requesting roof, weather stripping on front and back door. Applicant did not provide any estimates. Ms. Carey will contact applicant to provide estimates from contractors.

3. *Ms. Mary Nicholls – 272 Wadlow Street* – Applicant is requesting front and back porch with steps included, siding cleaned, kitchen cabinets replaced, rooms painted and kitchen floor and new tile. Applicant is grant eligible but did not provide any estimates. Ms. Dunn will contact applicant to provide estimates.

4. *Ms. Margaret Eason – 610 Clay Street* – Applicant is requesting front and interior doors. Applicant did not provide any estimates. Ms. Carey will contact applicant to provide estimates.

PUBLIC COMMENT

There was no public comment.

ADJOURNMENT

Ms. Harrell made a motion to adjourn the meeting. Mr. Owen seconded the motion, which passed as follows:

Ms. Veronica Leach	aye
Ms. Brenda Harrell	aye
Ms. Marva Dunn	aye
Ms. Carolyn Carey	aye
Mr. Mark Owen	aye

Veronica Leach, Chairperson Date

Lori R. Jarratt, Clerk Date